



Merri-bek
City Council



2026 Kindergarten

3-year-old and 4-year-old Application Form



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Please read this information sheet, before you complete the application form, as it explains how to apply for kindergarten and the enrolment process.

Applications for 3 and 4-year-old kindergarten enrolments open from Tuesday 1 April 2025. Families who submit their applications by 30 June 2025 will be given priority.

Sessional Kindergarten

Merri-bek City Council's Kindergarten Central Enrolment Scheme provides families with an easy and fair process to apply for 3-year-old or 4-year-old sessional kindergarten. Council has an agreement to accept and process 3 and 4-year-old kindergarten applications for participating kindergartens located in Merri-bek. A list of these kindergartens can be found in this application form. Merri-bek City Council does not manage kindergartens. Some kindergartens are managed by a committee or an Early Years Manager.

The Victorian State Government has made 3 and 4-year-old kindergarten free. This means you are no longer required to pay fees for your child to register or attend sessional kindergarten.

In the child's first five years, children develop and learn much faster than at any other age. Kindergarten provides children with a rich learning environment, providing an educational, play based learning program delivered by degree qualified teachers. Sessional kindergartens provide a program throughout the school terms, where children are given the opportunity to develop their independence, confidence, social and emotional skills, supported by the 5 Learning Outcomes in the Victorian Early Years Learning and Development Framework.

Can my child attend kindergarten 2026?

You can apply for kindergarten if your child meets the age criteria listed below:

3-year-old kindergarten:

Your child is born between **1 January 2022 and 30 of April 2023**

- Children can only attend the program once they have turned 3 years of age.
- Children can only attend one funded year of a 3-year-old kindergarten program at one service venue.
- Children cannot attend two years of 3-year-old kindergarten.
- **Do not complete this form if your child is attending a 3-year-old program in 2025 including at a child care centre (integrated kindergarten).** Please contact the Kindergarten Central Enrolment Officer for further information.

To find out more about a kindergarten's session times, please contact the kindergarten directly. If you would like to visit the kindergarten, please contact the kindergarten to arrange a time to visit.

4-year-old kindergarten:

Your child is born between **1 January 2021 and 30 of April 2022**

- Children can only access one funded year of 4-year-old kindergarten at one service venue.
- Children cannot attend two years of 4-year-old kindergarten unless their kindergarten teacher has assessed the child to not be ready for school, and the child meets the criteria to receive another funded year of kindergarten. This second year of 4-year-old kindergarten must be approved by the Department of Education.
- If your child is turning 6 years of age before or whilst they are in their first or second year of funded 4-year-old kindergarten, you must apply for them to receive an **exemption from starting school**. An exemption is granted in situations where your child is eligible for a funded kindergarten place.
- **Do not complete this form if your child is attending a 4-year-old program in 2025 including at a child care centre (integrated kindergarten).** Please contact the Kindergarten Central Enrolment Officer for further information.

2026 Kindergarten

3-year-old and 4-year-old Application Form

Note: If your child turns 3 or 4 years of age from 1 May 2026, your child will be able to attend a 3 or 4-year-old kindergarten program in 2027. Please visit Council's website next year in April for more information about the application process.

Kindergarten program hours

- 4YO Kindergartens **offer 15 hours per week** of sessional kindergarten programs.
- 3YO Kindergartens **offer up to 15 hours per week** of sessional kindergarten programs.

To find out more about a kindergarten's session times, please contact the kindergarten directly. If you would like to visit the kindergarten, please contact the kindergarten to arrange a time to visit.

Immunisation

Before your child can start kindergarten, you will need to give the kindergarten or the early years manager proof that your child is fully immunised for their age by providing a copy of your child's up to date Australian Immunisation History Statement.

You can get a copy of your child's immunisation history statement from your:

- myGov
- The Express Plus Medicare mobile app
- Call the Australian Immunisation Register (AIR) 1800 653 809
- Visit a Medicare or Centrelink office

Families who do not have a Medicare card can ask their immunisation provider to print an immunisation history statement or call the AIR to request an immunisation history statement to be sent in the mail. A translating and interpreting service is available by calling 131 450 Monday to Friday from 8:30am to 4:45pm.

If your child is not fully immunised, please contact your local doctor or your local Council's immunisation service. They will check your child's immunisation records and let you know if your child is up to date or requires further immunisations.

Children with additional needs

If your child has been assessed or is undergoing assessment for additional needs, the kindergarten teacher may be eligible to apply for the Kindergarten Inclusion Support funding (KIS). Please let us know when you complete the application form.

Children attending a funded second year of 4-year-old kindergarten

If your child has been approved by the Department of Education to attend **a second year of funded 4-year-old kindergarten, please DO NOT complete this form.** Contact the Kindergarten Central Enrolment Officer centralenrolments@merri-bek.vic.gov.au to discuss.

Early Start Kindergarten

Early Start Kindergarten (ESK) is available to some children who turn 3 years of age by 30 of April 2026.

The following children are eligible: Children who are Aboriginal or Torres Strait Islander, refugee or asylum seeker, or parent/guardian has one of the fee subsidy cards or immigration visas listed below, or your family have had contact with Child Protection. Early Start Kindergarten gives eligible children 15 hours of free kindergarten per week for up to two years.

2026 Kindergarten

3-year-old and 4-year-old Application Form

- | | |
|--|---|
| <ul style="list-style-type: none">• Emergency Rescue Visa (Subclass 203)• Global Special Humanitarian Visa (Subclass 202)• Humanitarian Stay Visa (Subclass 449)• In-Country Special Humanitarian Visa (Subclass 201)• Immi Card• Protection Visa (Subclass 866)• Refugee or Asylum Seeker visa (Subclass 200) | <ul style="list-style-type: none">• Safe Haven Enterprise Visa (Subclass 790)• Temporary Humanitarian Concern Visa (Subclass 786)• Temporary Protection Visa (Subclass 785)• Woman at Risk Visa (Subclass 204)• A bridging visa and is in the process of applying for one of the above refugee or humanitarian visas• An approved exemption from the Department of Education |
|--|---|

How do I apply and what supporting documents are required?

- You will need to complete a kindergarten application form. If you have more than one child to enrol, please complete a **separate application form** for each child.
- Please select **only 3YO** or **4YO** kindergarten on the form.
- You can choose up to **3 kindergarten preferences**.
- This form is to be completed by the parent or guardian of the child.
- If there are **Court / Parental / Intervention Orders**, please include this with the application form.
- A guardian of the child is to include with the application form, a copy of the **court order document or relevant letter from support service agency**.
- A copy of your **child's proof of age document** is required. **Only attach one document, for example:**
 - Birth Certificate
 - Passport
 - Copy of your child's Australian Immunisation History Statement (you can get this document from your myGov account or Medicare)
 - Immigration document
- **If you live or pay rates in Merri-bek** – proof of your address is required.

Provide **only one document** listed below as proof with your application form. This document is to be dated within the **past 12 months**, must have your name and address details included. **Note:** A P.O. Box address or business name will not be accepted.

 - Rates notice
 - Utilities bill (gas/water/electricity)
 - Driver's licence
 - Property rental lease agreement

If you have recently bought a property in Merri-bek and do not have a rates notice, you can provide with your application, the **Contract of Sale document** (we only require the first page of this document which lists your name as the purchaser and property address details). Please let us know on the application form what date you will move to this property.
- **If you do not live in Merri-bek and have a link to Merri-bek (see list below)** – please provide proof of evidence for the following:
 - **If you work or study** – provide a letter of proof from your employer or educational institution

2026 Kindergarten

3-year-old and 4-year-old Application Form

- **If you have a child who attends a school or child care centre** – provide a fee invoice or letter as proof

If the child care provider is not a registered business, they will need to complete a statutory declaration form. This form needs to include name of the child being cared for, child care provider's name, address and contact details. A P.O. Box number will not be accepted.

• **If you do not live in Merri-bek and do not have any of the above links** – you can still apply for your child to attend kindergarten.

How do I submit this Application form?

Application forms can be submitted:

1. **Apply online** by visiting the Merri-bek City Council website at merri-bek.vic.gov.au. Go the kindergarten information page which will explain the application process.
2. **In person** take your application form with supporting documents to one of Council's Customer Service Centres located at:
 - Merri-bek Civic Centre, 90 Bell Street, Coburg
 - Brunswick Customer Service Centre, 233 Sydney Road, Brunswick
 - Glenroy Customer Service Centre, located at the Glenroy Hub Community Centre, 50 Wheatsheaf Road, Glenroy
3. **Email the form** with copies of the supporting documents to centralenrolments@merri-bek.vic.gov.au

Note: To avoid a delay in the processing of your application, please make sure the form is completed and signed, and supporting documentation is included.

What happens after I submit this application?

- Your application will be processed within **5 weeks** of receipt. You will receive an acknowledgment email confirming we have received your application.
- If there are errors in your acknowledgement email, or you have not received any communication from Merri-bek City Council within **6 weeks** of applying, please contact the Kindergarten Central Enrolment Officer.

How are kindergarten places allocated?

Merri-bek City Council's Kindergarten Central Enrolment Scheme has designed a priority system to allocate applications based on the following criteria:

First Priority

Children attending 3-year-old kindergarten.

Children who **attend 3-year-old kindergarten** will be given **priority** to be **transferred** into the **same 4-year-old kindergarten** program for 2026, without the parent/guardian having to reapply.

- Council will contact the parent/guardian by email in March to check if they want their child to attend the same kindergarten for 4-year-old. If the parent/guardian says yes, the child will be automatically transferred over. Once this has been done, the parent/guardian will receive a confirmation email.
- If the parent/guardian decides to send their child to a **different 4-year-old kindergarten** in Merri-bek, they will need **to complete a new kindergarten application**. The child's name will go on a waiting list until places are allocated during August.
- If a parent/guardian **cancels** their child from the 3-year-old program, the child **will not be transferred** to the 4-year-old kindergarten program. If you want your child to attend the same 4-year-old program after you have cancelled, your child's name can go back on the waiting list. You will not be guaranteed a place in this kindergarten.

2026 Kindergarten

3-year-old and 4-year-old Application Form

Please Note: If your child is **allocated** a 3-year-old kindergarten place **from July onwards** and there is no place in the 4-year-old kindergarten program, your child's name will go on the **waiting list as a priority** until a place becomes available.

Priority of access children

The Victorian Government has priority of access guidelines to allocate kindergarten places. The following children are given priority. **Note:** If the kindergarten is full, your child's name will go on the list as priority until a place becomes available.

- Children at risk of abuse or neglect, including children in out-of-home care
- Children who are referred from child and family services (family services referral and support team, Child FIRST/integrated family services/Services Connect case worker), Maternal and Child Health
- Aboriginal or Torres Strait Islander children
- Refugee/asylum seeker children
- Additional needs children who have an identified specific disability or developmental delay

These children can attend the **Early Start Kindergarten (ESK)** program in a 3-year-old or 4-year-old kindergarten program of 15 hours per week and up to two years of kindergarten. To be eligible, your child must be three years of age by 30 April 2026, is Aboriginal or Torres Strait Islander, refugee or asylum seeker or the family has had contact with Child Protection.

Second Priority

Applications received between **1 April and 30 June** will be processed in points order and proximity between a kindergarten and Merri-bek address. See table below:

Priority System	Points given to April and June applications
Families who are Merri-bek residents or ratepayers	100
Children who are twins, triplets, quadruplets etc	40
Children who have a sibling attend their first kindergarten preference between the years of 2022 – 2025	30
Non-resident of Merri-bek with one of these links: <ul style="list-style-type: none"> • Parent/guardian who work or study in Merri-bek • Parent/guardian who have other children attending school or child care in Merri-bek 	50
Non-resident who does not have a link to any of the above-listed services in Merri-bek	0

Third Priority

Applications received from **1 July** will not be given any points or proximity and will be placed in date of received order.

These applications will be processed after August and will be offered places where available or placed on a waiting list.

Applications will close 12 December 2025. If you apply after this date please contact our office to check on availability. Kindergartens will close 19 December 2025 for the school holidays.

During the main enrolment intake period between April and June, it is a very busy time. The Kindergarten Central Enrolment Officers will send out acknowledgement emails to families as soon as applications are processed. We appreciate your understanding during this busy time.

2026 Kindergarten

3-year-old and 4-year-old Application Form

When will I be notified?

This application form does not guarantee your child a kindergarten place. Council has an agreement with the participating kindergartens and Early Years Managers to accept and process kindergarten applications for them. The kindergarten or their Early Years Manager will let Council know how many places can be offered to families. See timelines listed below:

Applications received:	Expect an email:
Applications received between 1 April and 30 June 2025	By the end of August. An email will be sent to parent/guardian1 who is listed in the application. This email will let you know if your child has been offered a place or is on a waiting list.
Applications received from 1 July 2025	From September onwards. An email will be sent to parent/guardian1 who is listed in the application. This email will let you know if your child has been offered a place or is on a waiting list.

I received a kindergarten offer, what happens next?

- You have 7 days to reply to the email offer.
- An email confirming your child's kindergarten place will be sent to you within 4 weeks.
- The kindergarten or the Early Years Manager will contact you to finalise their enrolment process later in the year.
- If you do not reply by the due date, your child's kindergarten application will be cancelled. You will be sent a cancellation email.

Can I defer my child's kindergarten place until next year?

Yes, if your child has accepted a place at a kindergarten and you decide your child is not ready to attend until the following year, you can defer the place for the same kindergarten until 2027.

- Deferring means the place will be kept for your child to attend the same kindergarten.
- You cannot defer the place for a different kindergarten.
- You cannot defer a 3-year-old place for a 4-year-old place the following year.

For further information, please contact the Kindergarten Central Enrolment Team.

I did not receive a kindergarten offer, what happens next?

- If the kindergarten you have chosen is full, you will receive an email advising this.
- You will have the option to leave your child's name on the kindergarten's waiting list or if you have chosen other kindergarten preferences, if these are available, they will be offered to you.
- If there are no places available at any of your other kindergarten preferences, you will be sent an email with an **option to stay on one kindergarten waiting list** or check with us if there are other kindergartens available.

Please Note: Due to a high demand for kindergarten places families are not able to accept a place at one kindergarten and stay waiting on another kindergarten's waiting list.

2026 Kindergarten

3-year-old and 4-year-old Application Form


Making changes to your application

- Please contact our office by email:
 - If you decide to change your kindergarten preference
 - Your address or contact details have changed
 - You want to cancel your child's application
- In the email, please include the following information:
 - Your child's name and surname
 - The name of the kindergarten you applied for
 - The name of the new kindergarten you want to change to
 - Any address or contact details to be updated

Please keep these information sheets above which explains the kindergarten process

Interpreter service

If you require assistance with any information in this document, please contact your relevant language telephone number listed below:

Speak with us in your language 		For more information visit merri-bek.vic.gov.au/your-language	
Per maggiori informazioni nella tua lingua, chiama il numero 9280 1911	اپنی زبان میں مزید جاننے کے لیے، پر کال کریں۔ 9280 1917	如需了解更多您语言版本的信息，请致电 9280 0750	अपनी भाषा में अधिक जानने के लिए, 9280 1918 पर कॉल करें
Για να μάθετε περισσότερα στη γλώσσα σας, καλέστε το 9280 1912	तपाईंको भाषामा थप जान्नको लागि, 9280 1910 मा कल गर्नुहोस्	Para saber más en tu idioma llama al 9280 1916	To speak with us in a language not listed here, please call 9280 1919
لمعرفة المزيد بلغتك، اتصل بالرقم 9280 1913	Kendi dilinizde daha fazla bilgi edinmek için 9280 1914 'ü arayın	Để tìm hiểu thêm bằng ngôn ngữ của bạn, hãy gọi 9280 1915	

Privacy information:

Merri-bek City Council is committed to protecting your privacy in accordance with the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic). The personal information requested on this form is being collected by Merri-bek City Council for Kindergarten Registration and may also be used to update your personal information otherwise held by Council (for example, contact details including email address, phone number). The personal information will only be disclosed to the kindergarten and/or Early Years management organisation for kindergarten registration and may also be used by Council for related purposes. Information will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not provided, we cannot register your child for kindergarten. You can gain access to your personal information you have provided. If you wish to change any information, please contact the Kindergarten Central Enrolment Officer. You can also contact Merri-bek City Council's Privacy Officer by telephone on **9240 1111** or email privacyofficer@merri-bek.vic.gov.au.

Council contact details

Merri-bek City Council Kindergarten Central Enrolment Officer

Telephone: 9240 2477

Email: centralenrolments@merri-bek.vic.gov.au



2026 Kindergarten

3-year-old and 4-year-old Application Form



Applications will only be accepted for children who will turn 3 or 4 Years of age by 30 of April 2026.

Please Note: If your child turns 3 or 4 years of age from 1 May 2026, your child cannot attend kindergarten in 2026. Please apply next year in April 2026 for your child to attend kindergarten in 2027.

→ **TICK ONE program you want to enrol your child in:** 3YO 4YO

Information about your child

Please write your child's name as it is written on the birth certificate, passport, immigration document or the Australian Immunisation History Statement.

First name: _____ Surname: _____

Date of birth: _____ Country of birth: _____

Gender: Male Female Other

Is your child Aboriginal?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your child Torres Strait Islander?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your child Aboriginal and Torres Strait Islander?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your child a refugee or asylum seeker?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your child a twin, triplet or other? If yes, please name the other child:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your child currently in an Out of Home Care arrangement - Foster Care or Kinship Care?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your child known to Child Protection? (If yes, attach to this application, a support letter from your family support officer or case manager)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your child the subject of a Custody Order, Parental Order or Intervention Order? (If yes, attach to this application, a copy of the document)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your child's immunisations up-to-date? (You will need to give the kindergarten a copy of your child's Australian Immunisation History Statement)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
We encourage parents to visit a Maternal Child Health Nurse. Has your child visited their Maternal and Child Health Nurse to have their health check?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has your child been diagnosed with or is currently being assessed for additional needs, developmental delay, a disability or serious medical condition? If yes, please include supporting documentation with the application.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If your child is seeing one of the support services listed below, please tick the service.

Early Childhood Intervention Service Community Health Service Private therapist NDIS

Merri-bek City Council's Preschool Field Officers support children with additional needs in kindergarten and may contact you to assist with your child's transition into kindergarten. For more information, please telephone **9240 1111**.

Parent/guardian details

This form must be completed by a parent or guardian of the child. A guardian is required to attach to this application form a photocopy of the Court Order/Parental Order document or a relevant support letter either from the service support agency or the Court. If there are custody orders in place, Council will require a copy of this document.

Parent/guardian 1 details (please include a phone number and email address)

First name: _____ Surname: _____

Your relationship to the child: _____ Country of birth: _____

Telephone: (Mobile or a day number) _____ Email address: _____

First language spoken, if not English: _____ Interpreter required: Yes No

Do you live or pay rates in Merri-bek? Yes No

Your home address: _____

Suburb: _____ Postcode: _____

Postal address (if different from above): _____

Please Note: If you are moving to Merri-bek, please write below the address of the property and an approximate date you will move there.

Address: _____

Date of move: _____

Parent/guardian 2 details (please include a phone number and email address)

First name: _____ Surname: _____

Your relationship to the child: _____ Country of birth: _____

Telephone: (Mobile or a day number) _____ Email address: _____

First language spoken, if not English: _____ Interpreter required: Yes No

Do you live or pay rates in Merri-bek? Yes No

Your home address: _____

Suburb: _____ Postcode: _____

Postal address (if different from above): _____

Please Note: If you are moving to Merri-bek, please write below the address of the property and an approximate date you will move there.

Address: _____

Date of move: _____

List of 3 and 4-Year-Old Kindergartens Participating under the Merri-bek Central Enrolment Scheme

You can choose up to 3 kindergarten preferences. Please number your preference in order of 1 to 3. Note: Only choose Kindergartens you are prepared to accept a place at.

Suburb	Kindergarten	Address and telephone	Number preference
Brunswick	Brunswick Kindergarten	61 Glenlyon Road T: 9380 8948	<input type="checkbox"/>
	North West Brunswick Kindergarten Italian Introductory/Immersion Program	34 Rose Street T: 9386 5676	<input type="checkbox"/>
	North West Brunswick Kindergarten Standard Program	34 Rose Street T: 9386 5676	<input type="checkbox"/>
Coburg	Barry Beckett Children's Centre 4-year-old sessional kindergarten Note: Please contact this centre directly to enrol for 3YO kindergarten	12 Connolly Avenue T: 9354 6712	<input type="checkbox"/>
	Moreland Kindergarten	Corner of De Carle Street and Moreland Road T: 9386 3517	<input type="checkbox"/>
Coburg North	Lake Park Kindergarten	20B Carr Street T: 9350 1552	<input type="checkbox"/>
	Newlands Preschool	20 Murray Road T: 9354 3293	<input type="checkbox"/>
	St. Linus Kindergarten	13 Delta Avenue T: 0466 596 694	<input type="checkbox"/>
Fawkner	Fawkner Kindergarten	5 Lee Street T: 9359 2480	<input type="checkbox"/>
	Lorne Street Kindergarten	40 Lorne Street T: 9359 5635	<input type="checkbox"/>
	Moomba Park Kindergarten	65 Alec Crescent T: 9359 6204	<input type="checkbox"/>
Glenroy	Belle Vue Park Kindergarten	Belle Vue Park Primary School, Morell Street T: 9306 4868	<input type="checkbox"/>
	Glenroy Central Kindergarten	Glenroy Central Primary School, 10 Logan Street T: 9997 2882	<input type="checkbox"/>
	Glenroy Memorial Preschool	Glenroy Community Hub, 50 Wheatsheaf Road T: 9306 9767	<input type="checkbox"/>
	Glenroy West Kindergarten	701 Pascoe Vale Road T: 9306 9365	<input type="checkbox"/>
	Will Will Rook Preschool	208A Hilton Street T: 9306 1662	<input type="checkbox"/>
	York Street Kindergarten	Glenroy West Primary School, York Street T: 9304 3308	<input type="checkbox"/>
Gowanbrae	Gowanbrae Children's Centre	2A Marigold Crescent T: 9330 4667	<input type="checkbox"/>
Hadfield	H.E. Kane Uniting Kindergarten	20A Volga Street T: 9306 8908	<input type="checkbox"/>
Oak Park	Glen Oak Kindergarten	11 Watt Avenue T: 9306 7466	<input type="checkbox"/>
	Oak Park Kindergarten	1A Short Avenue T: 9306 6200	<input type="checkbox"/>
Pascoe Vale	Kent Road Uniting Kindergarten	Corner of Kent and Cornwall Road T: 9306 7647	<input type="checkbox"/>
	Pascoe Vale Community Centre Kindergarten	7 Prospect Street T: 0489 241 026	<input type="checkbox"/>
Pascoe Vale South	Brentwood Kindergarten	36 Brentwood Avenue T: 9386 3547	<input type="checkbox"/>
	Doris Blackburn Preschool	20 Woodlands Avenue T: 9386 1337	<input type="checkbox"/>
	Turner Street Kindergarten	38 Turner Street T: 9350 1902	<input type="checkbox"/>

Have you had other children attend a kindergarten program at your first preference kindergarten between the years of 2022 to 2025?

Yes No

If yes, write the name and surname of your child:

Name of kindergarten:

Year attended:

Will you be away between April and December?

Yes No

If yes, please provide us with dates and contact details:

Dates: _____ from _____ to _____

Contact person: _____ Phone: _____

Check list (please complete and tick)

- I have completed all details on this application form **(Note: Incomplete forms will be returned)**
- I have attached a copy of my child's proof of age document (refer to list on page 3)
- I have attached a copy of the relevant documents to support the application for example, proof of address resident/ ratepayer document or non-resident with a link to Merri-bek supporting documents (refer to list on page 3)
- I understand that I will need to give to the kindergarten or their Early Years Manager a copy of my child's up to date Immunisation History Statement.
- I understand the information I have provided is to register my child for kindergarten and to provide the information to the kindergarten or the Early Years Manager.
- I agree to let Council's Kindergarten Central Enrolment Officer know of any changes to the application, for example if my address or contact details have changed.
- All information I have provided on this form is true and correct.

Authorisation

Council requires one signature from a parent/guardian who has completed this application form. We can only discuss the application with people named in this form.

Name and surname of parent/guardian1:

Signature:

Date:

Name and surname of parent/guardian2:

Signature:

Date:

Council Office use only - Customer Service Officer

Note: Parent/guardian no longer pay the Kindergarten application fee.

To support the application, the following documents listed below are to be included. Please tick which document is included.

- Birth Certificate/Passport /Immigration document/Immunisation History Statement **(Note: Only one document is required)**
- Resident/Ratepayer – proof of address document, example Driver licence, utility bill or a rates notice
- Non Resident – who has a link to Merri-bek proof of document is required for example – fee invoice for a child care/school or a letter for employment or study
- Form signed and dated

Date: / /

CSO initials:

If you have any questions about this application, please contact the Kindergarten Central Enrolment Officer 9240 2477 or email centralenrolments@merri-bek.vic.gov.au