

Application for Registration of Domestic Animal(s)

DOMESTIC ANIMALS ACT 1994



All dogs and cats three months of age or older must be registered. The owner of a dog or cat who fails to register his/her animal may be liable to an on-the-spot fine for each unregistered animal. A child's dog or cat must be registered in the parent's or guardian's name. The registration period expires on 10th April each year.

Animal Enquiries: 9240 1111

A Dog or Cat being registered for the first time must be microchipped

Owner's Details	
Surname:	
Title:	Given Name:
Address:	
Suburb:	Postcode:
Animal kept at location (if different from above)	
Telephone No: (Home)	(Work)
Mobile:	
Email Address:	
Do you want to receive pet registration notifications by email? Yes ☐ No ☐	
Do you already have an animal registered with this Council? Yes ☐ No ☐	
Pension Card No.	
Veteran Affairs File No. (proof required) Expiry Date:	

New Animal(s) Details

	Animal 1	Animal 2	Animal 3
Animal Type (tick one box)	Dog ☐ Cat ☐	Dog ☐ Cat ☐	Dog ☐ Cat ☐
Breed			
Colour/Marks			
Animal's Name			
Sex (tick one box)	Female ☐ Male ☐	Female ☐ Male ☐	Female ☐ Male ☐
Desexed (attach proof)	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐
Microchip No (attach proof)			
Date of Birth or Age of Animal			

Office Use Only

Registration Fee			
Tag Number			
Animal Reference			
Certificate of Sterilisation (or approved association membership)	Trim No	Trim No	Trim No
Microchip Certificate	Trim No	Trim No	Trim No
Pension Card	Trim No	Trim No	Trim No

I declare that the dog(s) identified in this application have been correctly indicated as to whether they are, or are not, of a restricted breed. [Restricted breeds are as follows - a Pitbull Terrier or American Pitbull Terrier, Fila Brasileiro, Dogo Argentino, Japanese Tosa or Perro de Presa Canario.]

I declare that to the best of my knowledge and belief all the above information is true and correct.

Date: Signed: Name:

Payment Options

Pay by mail



Make cheque payable to Merri-bek City Council and cross it 'Not Negotiable'.

Please send registration form completed with the correct fees, support documentation and payment to:
Merri-bek City Council
Locked Bag 10
Brunswick VIC 3056

Pay in person



Merri-bek Citizens Service Centres:

Payment can be made at any Council Office by Cash, Cheque, Eftpos, Visa or MasterCard. (\$10 minimum for all card transactions).

Coburg Citizens Service Centre

90 Bell Street, Coburg
Monday to Friday, 8.30am to 5pm

Brunswick Citizens Service Centre

233 Sydney Rd, Brunswick
Monday to Friday, 8.30am to 5pm

Glenroy Citizens Service Centre

50 W heatsheaf Road, Glenroy
Monday to Friday, 9am to 5pm
*No cash option at Glenroy

If you wish to lodge your registration application by email, Council will issue you with an invoice which can be paid using the following options (in addition to the above):

Pay online



You can email a copy to info@merri-bek.vic.gov.au and pay over the internet using your Visa or MasterCard at www.merri-bek.vic.gov.au

Select 'Payments online' for Council's eServices website. Select cat or dog registration or renewal payment type.

Pay by phone



Call Merri-bek Council's phone payments on 9240 1111 and press 1 for payments.

Registration Fees

Fees are available from our website at www.merri-bek.vic.gov.au/pet-registration or by calling 9240 1111 Prorata fees apply.

State Government Levy

A State Government Levy of \$9 for each dog registration and \$9 for each cat registration is included in the fee and is primarily used to fund responsible pet ownership educational programs.

Pensioner Concession

If you currently hold a valid pensioner card, you are entitled to a discount. Card holders must send a copy of both sides of their card with their application or present their card at any Merri-bek Citizens Services Centre.

NOTE: Health Care Card holders are not eligible for a discount.

A discount does not apply to restricted, menacing and dangerous dogs.

Excess Animal Permits

A permit must be obtained if you intend to keep more dogs or cats than what is shown in the following table.

Type of Animal	Maximum number allowed	
	Premises other than flats, units or townhouses	Flats, units or townhouses
Dogs	2	1
Cats	2	1

Application forms are available on our website www.merri-bek.vic.gov.au

Registration Information

Privacy Statement

The information provided on this form is necessary for administration and enforcement of the Domestic Animals Act 1994 and associated Local Law. It will be used to update the public animals register as prescribed under Section 18 of the Act. The personal information may also be disclosed to relevant Animal Welfare Shelters (or related agencies) for the purpose of reuniting a lost pet with you and to Council's contractor for the purpose of providing you with an application for annual Domestic Animal Permit Renewals (and processing those requests) and may also be used by Council for related purposes.

Microchipping

Council will not register any NEW dog or cat that has not been implanted with a microchip. This includes previously registered dogs and cats that move into Merri-bek from another Council.

Documentation

The owner of the animal must attach proof of sterilisation, microchip implant, membership of approved association, obedience papers, service dog papers, breeding license, service dog documents, statutory declaration or tax return for proof of working dog status.

Photocopy of BOTH sides of pension card **MUST** be provided (card must belong to applicant).

Restricted Breeds

The following restricted breeds must be declared and cannot be registered:

- Pit Bull Terrier
- American Pit Bull Terrier
- Fila Brasileiro
- Dogo Argentino
- Japanese Tosa
- Perra De Presa Canario

About Registration

- All dogs/cats 3 months and over must be registered.
- Registration expires on 10 April each year.
- Under the Domestic Animals Act 1994, if the owner is a minor the owner's parent or guardian is responsible for the dog/cat.
- Penalties and on the spot fines apply for failure to register your dog or cat.

Penalties

Infringements can be issued for:

- Failing to register or renew registration of your animal
- Your animal being at large day or night
- Your animal not wearing their Tag

Animal enquiries 9240 1111

Merri-bek Language Link

Italiano	Italian	9280 1911
Ελληνικά	Greek	9280 1912
عربي	Arabic	9280 1913
Türkçe	Turkish	9280 1914
Tiếng Việt	Vietnamese	9280 1915
ਪੰਜਾਬੀ	Nepali	9280 0751
普通话	Chinese (Simplified)	9280 0750

National Relay Service:
13 36 77 or relayservice.com.au