

# Planning enforcement complaint registration form



Merri-bek  
City Council

## Who is making the complaint?

Given name		Family name	
Email		Phone	
Street address			
Postal address (if different from street address)			
Do you want Council to keep you informed about your complaint's progress? <input type="checkbox"/> Yes <input type="checkbox"/> No			

## Details of the alleged unauthorised development/use

Please supply detailed information, as this will help Council investigate your complaint.

What street address is this complaint about?

Planning permit number (if known)	Date and time the issue was first identified

Describe the alleged unauthorised development or use

Provide as much detail as you can, including attaching supporting documents such as photos, if relevant. If you need more space, attach additional pages to this form.

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How does the alleged unauthorised development or use impact on you?

## Submission checklist

 Ensure you have attached the following supporting documents, as relevant:

- An additional sheet with further details.
- Additional supporting information (such as photos).

## For more information & lodgement



Email this completed form to [info@merri-bek.vic.gov.au](mailto:info@merri-bek.vic.gov.au) for lodgement.



Phone Merri-bek City Council on 9240 1111.



Visit the Merri-bek Civic Centre at 90 Bell Street, Coburg, Vic 3058.



Mail Merri-bek City Council, Locked Bag 10, Merri-bek, Vic 3058.

## Privacy notice

Merri-bek City Council is committed to protecting your privacy in accordance with the *Privacy and Data Protection Act 2014 (Vic)* and the *Health Records Act 2001 (Vic)*. The personal information requested on this form is being collected by Merri-bek City Council to assist Council in correctly investigating your concerns and to keep you informed of the progress of Council's actions. It may also be used to update your personal information otherwise held by Council (for example, contact details including email address, phone number). The personal information may also be used by Council for related purposes. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not provided, we may not be able to act on the matter. You can gain access to your personal information you have provided to Merri-bek City Council and if you wish to alter it, please contact Council's Privacy Officer via telephone on 9240 1111 or e-mail at [Privacyofficer@merri-bek.vic.gov.au](mailto:Privacyofficer@merri-bek.vic.gov.au).

PLEASE NOTE: Information associated with this submission might be provided electronically and unless otherwise stated, Council takes the completion of this form as consent to use electronic communication. Further Council may use your electronic details for other Council communication.

廣東話 9280 1910  
Italiano 9280 1911  
Ελληνικά 9280 1912

عربي 9280 1913  
Türkçe 9280 1914  
Tiếng Việt 9280 1915

हिंदी 9280 1918  
普通话 9280 0750  
ਪੰਜਾਬੀ 9280 0751

All other languages  
9280 1919