

Notification of Swimming Pool/Spa Decommission




Merri-bek
City Council

Use this form to notify Council's Building Services Unit of the decommissioning of an existing swimming pool or spa and to have the swimming pool/spa removed from Councils Swimming Pool Register.


Owner details			
Given name		Family name	
Company			
Email		Phone	
Postal address			

Property details	
Swimming Pool/Spa located at	

Type of decommission			
 Note: Please confirm details of the type of decommissioning steps undertaken.			
Relocatable Pool			
<input type="checkbox"/>	Complete Dismantle		
<input type="checkbox"/>	Removal of pool liner	<input type="checkbox"/>	Removal of access ladder
		<input type="checkbox"/>	Removal of filtration system

Inground/Above ground Pool			
<input type="checkbox"/>	2 x Holes in base of pool	<input type="checkbox"/>	Removal of access ladder
		<input type="checkbox"/>	Removal of filtration system
<input type="checkbox"/>	Removal of pool structure	<input type="checkbox"/>	Retention of pool structure in situ
<input type="checkbox"/>	Demolition of pool (Building Permit Required for demolition)		





Signature and declaration

 Ensure you have attached the following:

- Where inground swimming pool is retained in situ, site plan confirming location of pool structure
- Details of Building Permit where pool structure demolition has occurred

Signature			
Name		Date	

For more information & lodgement

-  Online email this form to info@merri-bek.vic.gov.au
-  Mail your application to Merri-bek City Council, Locked Bag 10, Brunswick, Vic 3056.
-  Visit the Merri-bek Civic Centre at 90 Bell Street, Coburg, Vic 3058.
-  Phone Merri-bek City Council on 9240 1111.

Privacy notice

Merri-bek City Council is committed to protecting your privacy in accordance with the *Privacy and Data Protection Act 2014 (Vic)*. The personal information requested on this form is being collected by Merri-bek City Council to consider and determine the application pursuant to the *Building Act 1993* and may also be used to update your personal information otherwise held by Council (for example, contact details including email address, phone number). The personal information may also be used by Council for related purposes. The information may be shared with the Victorian Building Authority for the purposes of managing building permit data and/or collection of levies. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not provided, your application may not be accepted or may be refused. You can gain access to your personal information you have provided to Merri-bek City Council and if you wish to alter it, please contact Council's Privacy Officer via telephone on 9240 1111 or e-mail at Privacyofficer@merri-bek.vic.gov.au.

PLEASE NOTE: Information associated with this request might be provided electronically and unless otherwise stated, Council takes the completion of this form as consent to use electronic communication. Further Council may use your electronic details for other Council communication.

Merri-bek Language Link

Italiano	Italian	9280 1911	Türkçe	Turkish	9280 1914	普通话	Chinese (Simplified)	9280 0750
Ελληνικά	Greek	9280 1912	Tiếng Việt	Vietnamese	9280 1915	National Relay Service:		
عربي	Arabic	9280 1913	पंजाबी	Nepali	9280 0751	13 36 77 or relayservice.com.au		