

Attachment 1: Merri-bek Heritage Action Plan – Implementation Plan 2022 – 2025

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
KNOWING To know where we have come from and understand the significance of our heritage					
K1	Develop a procedures manual to ensure compliance with the heritage protection process in the Aboriginal Cultural Heritage Act 2016.	2022/2023	Resourced	Planning	
K2	Digitise items in Library Services' collections of uncatalogued oral histories and make available within its collection.	2024/2025	\$8,000 needed	Libraries	
K3	Undertake an audit of heritage places and precincts within the Moreland Industrial Land Strategy Areas to determine whether prohibited uses, including residential uses, are necessary for their ongoing conservation and to	2024/2025	\$20,000 needed	Planning	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	amend the Heritage Overlay schedule accordingly.				
K4	Commission archival photographic records to be compiled for the Ford Factory Housing precinct Fawkner, and Maternal Child Health Centres at Pascoe Vale and Merlynston, consistent with Heritage Victoria Technical Note Photographic Recording for Heritage Places and Objects.	2024/2025	\$5,000 needed	Planning	
K5	Prepare heritage reports as required to assist with the assessment of planning applications or planning scheme amendments where	Ongoing	Resourced	Planning	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	there is no current heritage control.				
K6	Commission annual local history project/s to support historians and groups to research and present a facet of Merri-bek's oral or written histories with a focus on documenting the story of our people and places in partnership with our diverse community.	Ongoing	\$50,000 needed	Cultural Development	\$25,000 per annum
PROTECTING <i>To protect Merri-bek's heritage places from inappropriate demolition, development or subdivision</i>					
P1	Heritage Assortment project to resolve various Heritage issues identified by the Planning Scheme Review 2022.	2022/2023	Resourced	Planning	
P2	Review the Heritage Policy in the scheme and the Permit Exemptions Incorporate Plan to ensure it aligns with expectations of the	2023/2024	Resourced	Planning	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	State described in the Planning and Environment Act 1987 (Section 6B) and heritage policy in the Scheme.				
P3	Administration and funding of a Merri-bek Heritage Restoration Fund to encourage maintenance of heritage buildings.	2023/2024	\$50,000 needed	Planning	
P4	Consultant to prepare background documentation to support a Planning Scheme Amendment to change the schedule to the Heritage Overlay to allow prohibited uses based on findings of the Moreland Industrial Land Strategy Heritage Analysis Report	2024/2025	\$50,000 needed	Planning	
P5	Prepare a Conservation Management Plan for CERES	2024/2025	\$20,000 needed	Planning	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	Community Environment Park and Joe's Market Garden to support implementation of the findings of the Moreland Heritage Nominations Study.				
P6	Undertake a preliminary assessment to understand extent of Victorian cottages in Brunswick that are within a Heritage Overlay, and those that are not, to determine whether there are cottages needing to be included in the Heritage Overlay.	2024/2025	\$20,000 needed	Planning	
P7	Continue to request that the Minister for Planning apply interim Heritage Overlays to significant places that have detailed heritage information under imminent threat of demolition/development and	Ongoing	Resourced	Planning	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	after the commencement of exhibition of a heritage amendment.				
P8	Continue to review new and emerging heritage in Moreland as it develops.	Ongoing	Resourced	Planning	
P9	Collaborate with Heritage Victoria to assist with queries regarding historical sites which contain or may contain archaeological remains, and support archaeological excavations.	Ongoing	Resourced	Planning	Historical archaeological sites are protected by law and require approval from Heritage Victoria to disturb them. Heritage Victoria maintain a list of and support historical archaeological sites through the Victoria Heritage Inventory.
SUPPORTING <i>To assist in conserving and educating others about our heritage places</i>					
S1	Prepare a First Nations history and culture action plan to guide the research, presentation and understanding of the First Nations people	2022/2023	Resourced	Community Development and Social Policy	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	and places of Merri-bek.				
S2	Establish a bi-annual heritage and local history network meeting led by Council.	2022/2023	Resourced	Libraries	
S3	Coburg Bluestone Cottage museum upgrade	2023/2024	Unresourced	Cultural Development	Consultation and scoping underway per Council resolution August 2022.
S4	Establish Council working group to identify and catalogue assets of historical significance held by Council, and develop Collection Framework to guide the acquisition, preservation and	2023/2024	Resourced	Records Management Libraries	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	presentation of said assets				
S5	<p>Scope municipal history collection catalogue solution such as Victorian Collections or eHive, or integrating into Library catalogue</p> <p>Support historic societies and museums to identify, digitise and catalogue objects, photographs and documents of municipal significance in their collections</p> <p>Identify pathways and provide information regarding the donation of local and family history items of significance to community members to ensure</p>	2023/2024 2024/2025	\$150,000 needed	Libraries	Staffing resource for two years part time; includes delivery for two items below

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	items of local significance are not lost.				
S6	Develop Plaques Policy	2023/2024	Resourced	Communications Open Space	
S7	Investigate incorporating an expanded local history study and exhibition space within Coburg Library Redevelopment.	2024/2025	Unresourced	Cultural Development	To take place during scoping phase of Coburg Library redevelopment.
S8	Establish a flexible exhibition space within Brunswick Town Hall for curation by Libraries and other Council units	2024/2025	\$10,000 needed	Libraries	
S9	Offer a one-off funding opportunity for historical societies, museums and groups of interest to undertake conservation work of collection items of significance	2024/2025	\$40,000 needed	Libraries	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
S10	Investigate works or maintenance required for public buildings on the Victorian Heritage Register that can take advantage of the Living Heritage Program established by Heritage Victoria.	2024/2025	Resourced	Planning	
S11	Recognise Aboriginal cultural heritage through ongoing connection and engagement with traditional owners of the land.	Ongoing	Resourced	Community Development and Social Policy Cultural Development	
S12	Continue to support Merri-bek's historical societies.	Ongoing	Resourced	Libraries	
S13	Ensure heritage conservation is considered for relevant Council policies and plans, e.g. Conservation management plans.	Ongoing	Resourced	Planning	
S14	Ensure that staff involved in heritage related matters have access to heritage training and related	Ongoing	Resourced	Planning	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	professional development.				
S15	Continue to provide heritage advice and assistance to staff for planning and building permits triggered by the Merri-bek Heritage Overlay. Review the capacity of Council's Heritage Advisory Service in light of additional Heritage Overlays being added to the Planning Scheme.	Ongoing	Resourced	Planning	
S16	Continue working with First Nations peoples to support a process towards self-determination and local, regional or national Treaty or Treaties that enshrine the rights of Aboriginal and Torres Strait Islander Australians.	Ongoing	Resourced	Community Development and Social Policy	
COMMUNICATING <i>To celebrate, connect with and enjoy our heritage places</i>					

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
C1	Investigate mapping the migration history of Moreland	2023/2024	\$20,000	Cultural Development	
C2	Support and promote the launch of the immersive, interactive Pentridge Experience delivered by the National Trust in partnership with Pentridge	2022/2023	Resourced	Communications Economic Development	In line with Visitor Attraction Plan
C3	Produce video content to showcase diverse aspects of Merri-bek's history, featuring groups represented in Merri-bek's Human Rights Policy to ensure diverse stories are captured and shared for future generations	2024/2025	\$30,000 needed	Libraries Community Development and Social Policy	
C4	Present online local history exhibition utilising virtual gallery established by Arts & Culture.	2024/2025	\$5,000 needed	Arts & Culture	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
C5	Review and update the content of Council's online web pages to include relevant information, improve usability and increase access to heritage and history information.	Ongoing	Resourced	Communications Libraries	
C6	Continue to collect, preserve and archive the City's historic documents and objects.	Ongoing	Resourced	Records Libraries	
C7	Ensure completed heritage studies are provided to historical associations, municipal and state libraries.	Ongoing	Resourced	Planning	
C8	Continue to promote the City's history and heritage in local and social media	Ongoing	Resourced	Communications	
C9	Continue to support initiatives and events that benefit local history outcomes as part of	Ongoing	Resourced	Recreation Services	

Ref.	Key Actions	Delivery	Strategic Resource Plan	Responsible Business Units	Additional notes
	the community grants program.				
	Total funding needed:		\$488,000	Unfunded projects represent: \$208,000 in year one (2023/2024) \$280,000 in year two (2024/2025)	