

Moreland
City Council

COUNCIL AGENDA

WEDNESDAY 13 MAY 2020

COMMENCING 7 PM

**THE COUNCIL MEETING WILL BE LIVESTREAMED
ON MORELAND'S WEBSITE AND FACEBOOK PAGE**

Language Link

This is the Agenda for the Council meeting.
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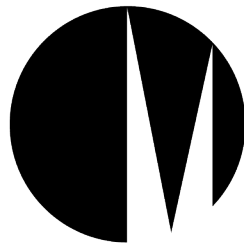
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ਏਜੰਡੇ ਦੀ ਕਿਸੇ ਆਈਟਮ ਬਾਰੇ ਮਦਦ ਲਈ,
ਕ੍ਰਿਪਾ ਕਰਕੇ 9280 0751 ਤੇ ਟੈਲੀਫੋਨ ਕਰੋ।



Moreland City Council

INFORMATION ABOUT COUNCIL MEETINGS

This meeting will be open to the public only via the livestream in accordance with the Ministerial Good Practice Guideline (MGPG) issued on 29 April 2020. If the livestream is not available the meeting will be adjourned until the issue can be rectified. These notes have been developed to help citizens better understand Council meetings. All meetings are conducted in accordance with Council's Meeting Procedure Local Law 2018.

WELCOME The Mayor, who chairs the meeting, formally opens the meeting, delivers an acknowledgement of country and welcomes all present. This Council meeting will be recorded and webstreamed live to Council's website and Facebook page. This recording will also be available as Video on Demand. Although every care is taken to maintain privacy, gallery attendees are advised they may be recorded.

APOLOGIES Where a Councillor is not present, their absence is noted in the minutes of the meeting.

DECLARATION OF INTERESTS AND/OR CONFLICT OF INTERESTS Under the *Local Government Act 1989*, a Councillor has a duty to disclose any direct or indirect pecuniary (financial) interest, s/he may have in any matter to be considered by Council that evening.

CONFIRMATION OF MINUTES The minutes of the previous meeting are placed before Council to confirm the accuracy and completeness of the record.

MINUTES/REPORTS OF SPECIAL COMMITTEES Council considers reports from Special Committees that Councillors represent Council on.

PETITIONS Council receives petitions from citizens on various issues. Any petitions received since the previous Council meeting are tabled at the meeting and the matter referred to the appropriate Director for consideration.

COUNCIL REPORTS Officers prepare detailed reports, which are considered by Councillors and a Council position is adopted on the matters considered. The Mayor can invite firstly Councillors, secondly Officers, and then citizens in attendance to identify Council reports which should be given priority by the meeting and considered in the early part of the meeting.

NOTICES OF MOTION A motion which has been submitted to the Chief Executive Officer no later than 12 pm (noon) 10 days prior to the meeting which is intended to be included in the agenda. The motion should outline the policy, financial and resourcing implications.

NOTICE OF RESCISSION A Councillor may propose a motion to rescind a resolution of the Council, provided the previous resolution has not been acted on, and a notice is delivered to the authorised officer setting out the resolution to be rescinded and the meeting and date when the resolution was carried. For a decision of the Council to be rescinded, the motion for rescission must be carried by a majority of the votes cast. If a motion for rescission is lost, a similar motion may not be put before the Council for at least one month from the date it was last lost, unless the Council resolves that the notice of motion be re-listed at a future meeting. If a motion for rescission is not moved at the meeting for which it is listed, it lapses. A motion for rescission listed on a meeting agenda may be moved by any Councillor present but may not be amended.

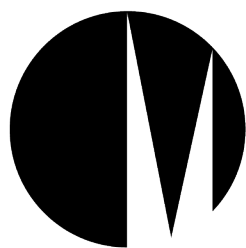
FORESHADOWED ITEMS This is an opportunity for Councillors to raise items proposed to be submitted as Notices of Motion at future meetings.

URGENT BUSINESS The Chief Executive Officer or Councillors, with the approval of the meeting, may submit items of Urgent Business (being a matter not listed on the agenda) but requiring a prompt decision by Council.

CONFIDENTIAL BUSINESS Whilst all Council and Committee meetings of Council are open to its citizens, Council has the power under the *Local Government Act 1989* to close its meeting to the general public in certain circumstances which are noted where appropriate on the Council Agenda. Where this occurs, members of the public leave the Council Chamber or Meeting room while the matter is being discussed.

CLOSE OF MEETING The Mayor will formally close the meeting and thank all present.

NEXT MEETING DATE The next Council meeting will be held on Wednesday 10 June 2020.



1. WELCOME

2. APOLOGIES

3. DECLARATION OF INTERESTS AND/OR CONFLICT OF INTERESTS

4. MINUTE CONFIRMATION

The minutes of the Council Meeting held on 11 March 2020 and the minutes of the Special Meeting held on 25 March 2020 be confirmed.

5. MINUTES / REPORTS OF SPECIAL COMMITTEE

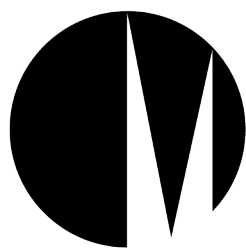
Nil.

6. PETITIONS

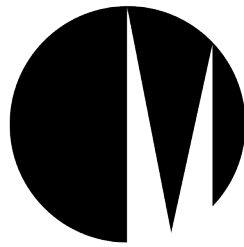
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8. NOTICES OF MOTION

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9. NOTICE OF RESCISSION

Nil.

10. FORESHADOWED ITEMS

11. URGENT BUSINESS

12. CONFIDENTIAL BUSINESS

EMF14/20 **FIRST RIGHT OF REFUSAL - 84A MCBRYDE STREET FAWKNER (D20/97201)**

This report has been designated confidential by the CEO, pursuant to sections 77(2)(c) of the Local Government Act 1989 as it relates to council business information, as defined in section 3(1) of the Local Government Act 2020.

EMF15/20 **MONTFORT PARK - DAR-ALAWDA COMMUNITY CENTRE (D20/132618)**

This report has been designated confidential by the CEO, pursuant to sections 77(2)(c) of the Local Government Act 1989 as it relates to council business information, as defined in section 3(1) of the Local Government Act 2020.

PET15/20 RETAIN THE EXISTING CAROUSEL AT JOHNS RESERVE PLAYGROUND (D20/117090)

Two petitions (D20/116924 and D20/126431) have been received containing 130 and 22 signatures requesting Council retains the existing carousel during the forthcoming upgrade of Johns Reserve playground in Brunswick West.

Officer Recommendation

That Council:

1. Receives and notes the two petitions requesting Council retain the carousel during the forthcoming upgrade of Johns Reserve Playground, Brunswick West.
2. Refers the two petitions requesting Council retain the carousel during the forthcoming upgrade of Johns Reserve Playground, Brunswick West to the Director City Infrastructure for consideration and response.
3. Notifies both lead petitioners of any outcomes in relation to this matter.

Attachment/s

- 1 Johns Reserve Playground Carousel Petition 1 D20/116924
- 2 Johns Reserve Playground Carousel Petition 2 D20/126431

change.org

Recipient: Moreland City Council

Letter: Greetings,

We ask Moreland City Council to retain the existing carousel at Johns Reserve playground (McLean St, Brunswick West) as part of the proposed 2020 upgrade.

While the draft upgrade concept contains some welcome additions, removing the carousel would be a huge loss. The carousel is a rare piece of play equipment that is enjoyed by babies, children, teenagers and adults alike.

The carousel provides opportunity for parents and carers to play directly alongside their children. The carousel allows many children to play at once, and the spinning motion requires coordination and cooperation between users. Equipment that promotes interactive play between users should be encouraged rather than taken away.

Signatures

Name	Location	Date
[REDACTED]	Melbourne, Australia	2020-03-12
[REDACTED]	Melbourne, Australia	2020-03-12
[REDACTED]	Reservoir, Australia	2020-03-12
[REDACTED]	Coburg, Australia	2020-03-12
[REDACTED]	Australia	2020-03-12
[REDACTED]	Australia	2020-03-12
[REDACTED]	Hampton East, Australia	2020-03-12
[REDACTED]	Sydney, Australia	2020-03-12
[REDACTED]	Northcote, Australia	2020-03-12
[REDACTED]	Sydney, Australia	2020-03-12
[REDACTED]	Brunswick, Australia	2020-03-12
[REDACTED]	Mildura, Australia	2020-03-12
[REDACTED]	Melbourne, Australia	2020-03-13
[REDACTED]	Gold Coast, Australia	2020-03-13
[REDACTED]	Brunswick, Australia	2020-03-13
[REDACTED]	Australia	2020-03-13
[REDACTED]	Melbourne, Australia	2020-03-13
[REDACTED]	Brunswick West, Australia	2020-03-13
[REDACTED] [REDACTED]	Sweden	2020-03-13
[REDACTED]	Mount Waverley, Australia	2020-03-13

change.org

Recipient: Morrland City Council, [REDACTED]

Letter: Greetings,

I am hopeful this petition will assist in a review of the existing equipment to be retained during the forthcoming upgrade of the Johns Reserve Playground.

As I have noted in the petition I am 80 years of age and have limited mobility, and this playground is located within 200 metres of my home The Carousel is the one piece of equipment I am able to enjoy hands on interaction with my five year old granddaughter on or frequent visits.

I am delighted with all aspects of the upgrade and feel sure it will be well received by all the families who use this popular playground. I am particularly impressed with the nature play elements of rocks, logs for stepping and balancing, and water play.

I do hope Council is able to reconsider and retain this very popular existing piece of equipment.

[REDACTED]

Signatures

Name	Location	Date
[REDACTED]	Australia	2020-03-12
[REDACTED]	Elphinstone, Australia	2020-03-12
[REDACTED]	Alphington, Australia	2020-03-12
[REDACTED]	Manly, Australia	2020-03-12
[REDACTED]	Melbourne, Australia	2020-03-12
[REDACTED]	Ivanhoe, Australia	2020-03-12
[REDACTED]	Northcote, Australia	2020-03-12
[REDACTED]	Australia	2020-03-12
[REDACTED]	Brunswick, Australia	2020-03-12
[REDACTED]	Australia	2020-03-12
[REDACTED]	Koh toa, Australia	2020-03-13
[REDACTED]	Brunswick West, Australia	2020-03-13
[REDACTED]	Gold Coast, Australia	2020-03-13
[REDACTED]	Castlemaine, Australia	2020-03-13
[REDACTED]	Elphinstone, Australia	2020-03-14
[REDACTED]	Australia	2020-03-14
[REDACTED]	Pascoe Vale South, Australia	2020-03-18
[REDACTED]	Brunswick West, Australia	2020-03-18
[REDACTED]	Fortitude Valley, Australia	2020-03-18
[REDACTED]	Melbourne, Australia	2020-03-18

PET16/20 REQUEST FOR AN IMMEDIATE MORATORIUM ON ALL 5G INFRASTRUCTURE, INSTALLATION AND OPERATION IN MORELAND (D20/158007)

A petition (D20/173535) has been received containing 69 signatures requesting Council place an immediate moratorium on all 5G infrastructure, installation and operation in the Moreland region until it has been scientifically proven 100 per cent safe for human health and the environment.

Officer Recommendation

That Council:

1. Receives the petition, requesting an immediate moratorium on all 5G infrastructure, installation and operation in the Moreland region until it has been scientifically proven 100 per cent safe for human health and the environment.
2. Refers the petition requesting an immediate moratorium on all 5G infrastructure, installation and operation in the Moreland region until it has been scientifically proven 100 per cent safe for human health and the environment to the Executive Manager Finance for consideration and response.
3. Notifies the lead petitioner of any outcomes in relation to the petition.

Attachment/s

- 1 Petition requesting an immediate moratorium on all 5G infrastructure, installation and operation in Moreland D20/173535

Petition Organiser: [REDACTED]

Address: [REDACTED]

Phone: [REDACTED]

To the Mayor, Councillors and Chief Executive Officer of the Moreland City Council.

The following petitioners draw the attention of the Council to the potential harm to Human Health and the environment by 5G infrastructure, installation and operation. Therefore, the following petitioners hereby request the Mayor, Councillors and Chief Executive Officer of the Moreland City Council to place an immediate MORATORIUM on all 5G infrastructure, installation and operation in the Moreland region until it has been scientifically proven 100% safe for Human Health and the environment.

FULL NAME

ADDRESS

POSTCODE

SIGNATURE

(Please print)

(Please print)

[REDACTED]

** Please note all additional pages must include the full text of the petition.

By signing this petition, you acknowledge that your details will be made public and viewed in accordance with Council's Petition policy.

Scanned with CamScanner

EMF9/20 PROPOSED MORELAND CITY COUNCIL BUDGET 2020-21 (D20/141843)

Executive Manager Finance

Finance and Business Systems

Executive Summary

Each financial year Council must prepare and adopt an Annual Budget that contains financial statements and other matters required by regulations in accordance with section 127 of the *Local Government Act 1989* (the Act). The purpose of this report is to present Moreland City Council's proposed 2020-21 Annual Budget (the Proposed Budget) for endorsement for community consultation.

The Proposed Budget continues to deliver services to Moreland's 170,000 residents within the two per cent rate cap set by the State Government, funds Year 4 of the Council Plan 2017-2021 and delivers critical major projects while maintaining Councils financial sustainability. The Proposed Budget has been developed in an unprecedented and rapidly changing environment following the onset of the COVID-19 pandemic. The COVID-19 pandemic has had a significant impact on Councils revenue in 2019-20 and the financial impact is anticipated to continue in to the 2020-21 financial year. The Proposed Budget considers the evolving challenges and impacts from COVID-19 and proposes to continue the relief measures implemented on 25 March 2020 and provide an additional \$1.2 million recovery and rebuild package.

Key features of the budget include:

- A \$1.2 million recovery and rebuild package to offer support for Moreland's small business and arts communities and Moreland's community groups;
- An operating projects program of \$8.5 million. Key projects in the program include:
 - Urban Forest Strategy - Planting of 5,000 new trees (\$0.5 million);
 - Zero Carbon Moreland Climate Emergency Action Plan Implementation (\$0.8 million) and Australian Energy Foundation Funding Agreement (\$0.2 million);
 - Waste Strategy – Towards Zero Waste Program (\$0.9 million);
 - Food System Strategy (\$0.1 million);
 - Social Cohesion Implementation Plan (\$0.1 million);
 - Youth Strategy Implementation (\$0.2 million);
 - LXRA Coreworks Coordination (\$0.5 million);
 - Coburg Square Redevelopment (\$0.3 million);
 - Saxon Street Redevelopment (\$0.2 million);
 - Community Vision and Council Plan community engagement (\$0.2 million); and
 - Customer Service Improvement (\$0.1 million)
- A capital works program of \$56.0 million. Key projects in the program include:
 - Continuing the construction of the W heatsheaf Community Hub (\$16.0 million);
 - Gowanbrae Open Space Development (\$0.4 million);
 - City Oval Grandstand and Pavilion (\$2.2 million)
 - Spry Street Park Development (\$0.9 million);
 - Park Close to Home (\$3.13 million);
 - Coburg Leisure Centre (\$2.0 million);

- Gillon Reserve Pavilion (\$0.6 million);
 - Library Books (\$1.0 million);
 - Footpaths and Bike paths (\$3.17 million); and
 - Roads and carparks (\$9.21 million).
- The Proposed Budget continues Council's strong commitment to delivering on its major projects pipeline with a further \$4 million set aside for the Significant Projects Reserve to fund future projects. The Wheatsheaf Hub project is being delivered over 2020-2023 with funding of Saxon Street Redevelopment and Fawkner Aquatic Centre redevelopment the next projects in the pipeline to be part funded from this reserve;
 - A surplus of \$0.3 million which is proposed to be kept aside for allocation following the public consultation submissions.

This report presents the Proposed Budget (Attachment 1), the Proposed Rating Strategy 2020-21 (Attachment 2) and the Proposed Strategic Resource Plan 2020-2025 (Attachment 3) for Council endorsement to make them available for public inspection and comment.

Council must invite and consider any written submissions it receives prior to final consideration and adoption of the budget. Additionally, in accordance with the *Local Government Act 1989*, Council must provide submitters the opportunity to speak in support of their submission should they indicate they wish to do so. A meeting is planned for Monday 15 June 2020 for this purpose, however the format of the hearing will be guided by any directives which may be issued by the State Government in relation to public gatherings. The details of this meeting will be finalised and communicated closer to 15 June.

Officer Recommendation

That Council:

1. Endorses the Proposed Budget 2020-21, at Attachment 1 to this report, for the purpose of community consultation, in accordance with Sections 129 and 223 of the *Local Government Act 1989*.
2. Endorses the Proposed Rating Strategy 2020-21, at Attachment 2 to this report, developed to inform the Proposed Budget 2020-21.
3. Endorses the Proposed Strategic Resource Plan 2020-2025, updated to inform the development of the Proposed Budget 2020-21, at Attachment 3 to this report.
4. Notes that \$4.0 million will be transferred to Significant Projects Reserve to accumulate funding for Council's long-term significant priorities which include, but are not limited to, the Wheatsheaf Hub project and the Saxon Street project. This consists of:
 - i. \$3.0 million to be directly transferred to the Significant Projects Reserve; and
 - ii. \$1.0 million of building project contamination allowance at the end of the 2020-21 financial year should it not be used.
5. Gives public notice of the preparation of the Proposed Budget 2020-21 in accordance with section 129(1) of the *Local Government Act 1989* in *The Age* newspaper and invites written submissions in accordance with section 223 of the *Local Government Act 1989* until 5 pm on 11 June 2020.
6. Makes the Proposed Budget 2020-2021, Proposed Rating Strategy 2020-2021 and Proposed Strategic Resource Plan 2020-2025 available on the Council website.
7. Notes that due to the COVID-19 pandemic and the closure of Council Offices and Council libraries, a hard copy is not available for inspection at these locations and a copy of the Proposed Budget 2020-21, Proposed Strategic Resource Plan 2020-2025 or Proposed Rating Strategy 2020-21 will be mailed on request from any member of

the community.

8. Appoints the Mayor as Chair, and all Councillors to hear from submitters who indicate they wish to be heard in support of their submission in relation to the Proposed Budget 2020-21.
9. Sets the date and time of the meeting to hear submitters requesting to be heard in support of their written submissions to the Proposed Budget 2020-21 as 6 pm on 15 June 2020, to be held in Council Chamber, noting that the location and format of this is subject to change in accordance with COVID-19 restrictions.
10. Receives a further report at its meeting on 8 July 2020 outlining any submissions received on the Proposed Budget 2020-21, including a summary of the Hearing of Submissions meeting, and presenting a final Proposed Budget 2020-21, final Proposed Rating Strategy 2020-21 and final Proposed Strategic Resource Plan 2020-2025.

1. Policy Context

The Proposed Budget 2020-21 (Proposed Budget) has been informed by Council priorities and commitments outlined in the Council Plan 2017-2021 and the Strategic Resource Plan.

2. Background

Council is required to produce a budget for each financial year by 30 June. Due to COVID-19, the Minister for Local Government has granted an extension to allow the budget to be adopted by Council by 31 August 2020. The *Local Government Act 1989* (the Act) requires Council to prepare a proposed budget and make it available for public comment, advising the community through a public notice. A period of 28 days is the minimum time Council can allow the community to make written submissions about a proposed budget.

The Proposed Budget is included as **Attachment 1** to this report. It is recommended that public notice be given, in accordance with the Act. The Proposed Rating Strategy 2020-21 (Proposed Rating Strategy) **Attachment 2** and the Proposed Strategic Resource Plan 2020-2025 (Proposed Strategic Resource Plan) **Attachment 3** are also included for Council endorsement.

3. Issues

Financial impact of COVID-19

The COVID-19 pandemic has caused what the International Monetary Fund (IMF) is forecasting as the worst recession in Australia since the Great Depression in the 1930s. The decline is sharp with Treasury forecasting unemployment to hit 10 per cent in the June 2020 quarter, with other commentators anticipating an unemployment rate of 11 per cent. Treasury estimates the employment rate would be much worse at 15 per cent if not for the JobKeeper wage subsidy program. It is anticipated that the economy will begin to recover in the September 2020 quarter, however, the recovery from a recession is always at a much slower rate than the decrease and it is also almost impossible to forecast. Councils Strategic Resource Plan does not yet capture the impacts of this recession on our long-term financial sustainability as it is still too early to understand the full impacts and the recovery rate. We do know, however, that the impact will be a negative one that will need to be managed carefully.

To maintain the financial sustainability of Council, we need to ensure that we retain funding where we can and maintain a tight control on expenditure to absorb the impacts of the recession as the economy recovers.

Proposed Budget 2020-21

In a 'normal' year, it can be challenging to fund the delivery of services to Moreland's 170,000 residents and deliver on the ambitious goals contained in the Council Plan 2017-2021 all within the rate cap of 2 per cent set by the Minister for Local Government. The Proposed Budget delivers key outcomes for the Moreland community while maintaining Councils financial sustainability

This Proposed Budget provides for an underlying surplus of \$11.9 million that excludes capital contributions and developer contributions. In this analysis, these items are excluded as they relate to capital commitments and as such are not used to fund the operations of Council – thus providing a clear view of Council's financial sustainability.

Council remains in a healthy financial position through prudent financial management and ensuring that sufficient cash is available to fund our operations, projects and balance sheet items. Total Council expenditure will amount to \$189.2 million and requires a Comprehensive Income Statement surplus of \$26.8 million to meet the following requirements:

- \$1.2 million in loan principal repayments. Repayment of loan interest is included in the income statement whilst the principal repayment is a balance sheet item and requires cash funding;
- \$1.9 million transfer to the Defined Benefits Scheme reserve. This continues the process of replenishing the cash reserves that were used to repay the defined benefit liability in August 2013 and so to restore Council's liquidity; and
- \$3.5 million in additional rates funded capital expenditure beyond depreciation. Depreciation being non-cash expenditure, reflects the level of asset consumption and is often a way of funding capital renewal expenditure. However, to gradually close the renewal backlog that Council faces, rates funded capital expenditure needs to exceed depreciation.

Recovery and Rebuild from COVID-19

Council is committing \$1.2 million to recovery and rebuilding programs for Moreland's business community, arts community and community groups.

This stimulus package is additional support to the relief program implemented by Council on the 25 March 2020 which includes but not limited to:

- COVID-19 Financial Hardship Policy;
- Waiver of business registration fees for the remainder of 2020;
- Waiver of sporting ground allocation fees for the 2020 Winter season;
- Rent relief provided to tenants in Council's buildings who were impacted by the pandemic; and
- Community grants program specifically designed to help support through the COVID-19 pandemic.

Property Revaluations and the Rate Rise

As part of the budgeting process, officers have revised and updated the Proposed Rating Strategy, which provides the legislative and practical background for the rating framework and outlines the logic behind Council's current rating structure.

Average rates in 2020-21 will increase by 2.0 per cent, in line with the rate cap set by the Victorian Government under the Fair Go Rates System. The valuation function is centralised with the Valuer-General of Victoria and the valuation figures used in this 2020-21 proposed budget report are the preliminary valuations provided and yet to be certified. Certification is expected to be received during May and any changes to the preliminary valuations will be adjusted and reflected in the final budget report scheduled for the Council Meeting on 8 July 2020. Total rates revenue collected by the council will not increase as a result of any valuation changes.

A list of rating strategy recommendations is provided in Section 2 of the Proposed Rating Strategy **Attachment 2**.

Waste Charges

The 2020-21 Budget proposes the charge for an 80 litre bin to increase by 39 cents per week or \$20.20 per year (to a total cost of \$213.21 per annum), largely due to the proposed increase to the landfill levy increase imposed by the State Government, the replacement of waste trucks and the education phase of the new kerbside collection model roll out.

The charge per litre for an 80 litre bin (\$2.67 per litre per annum) remains much lower to encourage reduced waste. The annual waste fees are directly linked to the cost of providing the waste services, on a cost recovery basis.

The State Government announced on 4 May 2020 (after the draft budget papers were finalised) that the first landfill levy increase will be delayed from 1 July 2020 to 1 January 2021. The saving will be fully passed on to ratepayers. The delay in the landfill levy increase reduces the Waste Charge by \$349,220, reducing the charge for an 80 litre bin to \$209.13 per annum, a reduction of \$4.08 on the annual charge. Due to timing, the Waste Charge reduction is not included in the papers attached to this report, but will be included in the final budget for adoption on 8 July 2021.

The 2020-21 Operating Projects Program

- The operating projects program amounts to \$8.5 million. This is another year of significant investment to progress key Council Plan initiatives. These projects are detailed in **Attachment 1 – Appendix A**. Key projects in the program include:
 - Urban Forest Strategy - Planting of 5,000 new trees (\$0.5 million);
 - Zero Carbon Moreland Climate Emergency Action Plan Implementation (\$0.8 million) and Australian Energy Foundation Funding Agreement (\$0.2 million);
 - Waste Strategy – Towards Zero Waste Program (\$0.9 million);
 - Food System Strategy (\$0.1 million);
 - Social Cohesion Implementation Plan (\$0.1 million);
 - Youth Strategy Implementation (\$0.2 million);
 - LXRA Coreworks Coordination (\$0.5 million);
 - Coburg Square Redevelopment (\$0.3 million);
 - Saxon Street Redevelopment (\$0.2 million);
 - Community Vision and Council Plan community engagement (\$0.2 million); and
 - Customer Service Improvement (\$0.1 million).

The 2020-21 Capital Works Program

This Proposed Budget continues Council's strong commitment to delivering on its major projects pipeline with a further \$4.0 million set aside for the Significant Projects Reserve to fund future projects. The Wheatsheaf Hub project is the next significant project to be delivered and will continue over 2020-2021 and 2021-2022.

The proposed new Capital Works Program amounts to \$56.0 million (\$29.1 million funded by rates, \$3.2 million from grants and contributions, \$14.2 million from reserves and \$9.5 million from new borrowings). Key deliverables in the program include:

- Year two of the \$30.1 million Wheatsheaf Community Hub project (\$16.0 million)
- Funding to upgrade the spa and sauna and refurbish the change rooms at Coburg Leisure - as part of the Aquatics Infrastructure Program (\$2.0 million).
- Renovation of Gillian Reserve pavilion (\$0.6 million);
- Continuing the City Oval grandstand and pavilion (\$2.2 million);
- Spry Street Park Development (\$0.8 million);
- Continued investment in infrastructure (\$24.4 million) including upgrades to roads and carparks (\$9.2 million); footpaths and bicycle paths (\$3.2 million) drainage (\$1.0 million); and parks, open space and streetscapes (\$8.6 million);
- A continued increase of our investment in footpaths and increased bike infrastructure so our top 10 cycling projects are completed within this term.

Projects not supported as a priority for funding in 2020-21

As usual, there are worthy project proposals which cannot be funded due to finite funds available and competing priorities. The following projects for the 2020-21 financial year are not included in the draft Budget 2020-21:

- Community Hire Venues – Auditing and Rolling Maintenance (\$92,000);
- Trial of Reverse Vending Machines (\$50,000);
- Waste and Litter Strategy implementation – surveillance cameras (\$50,000);
- Mobile devices for Home Support Workers (\$246,000);
- Additional Street Lighting budget (\$100,000);
- MITS Road renewal improvement outcomes (\$500,000);
- Relocate JC Decaux Advertising Bus Shelter and upgrade to DDA complaint standard - Argyle St Sydney Road, Fawkner (\$80,000);
- Playground and Parks infrastructure maintenance program (\$185,000);
- Recreational Facility Design Grants (\$68,000); and
- Newlands Senior Citizen Centre Upgrade (\$290,000).

Borrowings

Council was successful in obtaining a \$9.5 million loan as part of the Community Infrastructure Loan Program administered by the State Government. This low interest loan enables the delivery of the Wheatsheaf Community Hub over 2020-2021 and 2021-2022.

Strategic Resource Plan

The Proposed Strategic Resource Plan is the financial plan which is required to enable Council to achieve its Council Plan goals over at least a four-year period. It was developed as part of the preparation of the Council Plan and has been updated to reflect recent financial matters. The draft version has guided the development of the Proposed Budget.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

This was the second year that Council has used an online budget simulator to seek community sentiment about spending priorities and it was pleasing to see a strong alignment in community priorities and Council expenditure - such as open space and parks, waste services and environmental sustainability. In conjunction with the budget simulator, Council also ran three community pop-up sessions within Moreland's activity centres.

Section 129 of the Act requires that a Council Budget be available for public inspection and comment for at least 28 days after a public notice is published, prior to the final approval of the budget. The Proposed Budget, Proposed Rating Strategy and Strategic Resource Plan will be made available on Council's website and hard copies will be available via post by request. The Proposed Budget will be advertised through *The Age* newspaper and Council's social media channels. It will be open for public submissions for 28 days from 15 May 2020 to 11 June 2020.

Section 129 (2) of the Act provides that a person has a right to make a submission on any proposal contained in the proposed budget or revised budget.

A person (or their representative) who makes a written submission is also entitled to be heard in support of their submission. A meeting has been planned for Monday 15 June 2020. Council will confirm the format and details of this meeting closer to 15 June.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

Costs associated with the preparation of the Proposed Budget, including the cost of public notices, are funded from the 2019-20 operating budget allocations.

7. Implementation

Subject to Council's decision the Proposed Budget will be advertised followed by a 28 day public consultation period. Submissions will be heard at a meeting on 15 June 2020. Following consideration of those submissions, a final proposed budget will be presented for Council consideration and with a recommendation to declare the rates for 2020-21 at its meeting on Wednesday 8 July 2020.

Attachment/s

- | | | |
|----------|-----------------------------------|------------|
| 1 | Proposed Annual Budget 2020-21 | D20/143966 |
| 2 | 2020-21 Draft Rating Strategy | D20/143956 |
| 3 | Strategic Resource Plan 2020-2025 | D20/143840 |
| 4 | Draft Fees and Charges 2020-21 | D20/143849 |



Moreland
City Council

Moreland City Council

Draft Annual Budget 2020-21

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Mayor and CEO's Introduction



Mayor Cr Lambros Tapinos



CEO Cathy Henderson

It gives us great pleasure to recommend this budget to the Moreland community for consultation.

The COVID-19 pandemic has brought about unprecedented challenges to our community. Experts are telling us we are entering the worst recession since the Great Depression in the 1930s. We don't yet understand the full impact of the pandemic, but our strong financial management has enabled us to respond to the community's immediate needs and it will enable us to continue to respond effectively in the coming months.

On the 25 March 2020, Council adopted a relief package for the Moreland Community that included:

- Introduction of a COVID-19 Financial Hardship Policy to allow ratepayers to enter a payment arrangement or deferral of rates until 30 June 2021 without penalty interest
- Fee relief to community sporting organisations for pavilion and sporting ground allocations and sports clubs leasing Council facilities for the winter 2020 season
- 3 months' rent relief for other Council tenants impacted by the pandemic emergency
- A one-off COVID-19 Community Support Grants Program of \$80,000, to provide grants to support immediate Moreland community responses to the pandemic, as well as projects to rebuild resilience in the Moreland Community
- Waiving food registration renewal fees for the remainder of calendar year 2020
- Turning off Moreland parking meters for the duration of the emergency.

We have committed an additional \$1.2 million recovery and rebuild package to support the Moreland community and business community in the coming months.

Undoubtedly, the pandemic has had a significant impact on Council's revenue. However, we are committed to responding to the pandemic, and equally committed to continuing delivering council services, within these financial constraints.

The Capital Works program for 2020-21 will be \$56.0 million, this is one of our largest program of works to date and will stimulate jobs and improve our infrastructure. Of the \$56.0 million in capital funding required, \$29.1 million will come from Council operations, \$3.2 from external grants and contributions, \$14.2 million from reserve cash and investments and \$9.5 million of new borrowings for the Wheatsheaf Community Hub project.

We are proud to deliver important initiatives in 2020-21 including:

- Continued investment in infrastructure (\$24.4 million) including upgrades to roads and carparks (\$9.2 million), footpaths and bicycle paths (\$3.2 million), drainage (\$1.0 million), and parks, open space and streetscapes (\$8.6 million)
- A continued increase of our investment in footpaths
- Increased bike infrastructure so our top 10 cycling projects are completed within this term
- Continuing the \$30.1 million Wheatsheaf Community Hub project (\$16.0 million)
- Improvements to the Coburg Leisure Centre (\$2.0 million)
- Renovation of Coburg City Oval grandstand and pavilion (\$2.2 million)
- Spry Street Park Development (\$825,500)
- Park Close to Home, the creation of new parks in dense urban areas (\$3.2 million)
- Renovations of Gillon Reserve Pavilion (\$600,000)
- Continuation of 2 hard waste collections per annum (\$1.3 million)
- Removal of late fees from all libraries.

The nature of our work adapts as our community grows and asks different things of us. The pandemic and the resulting recession will change our community's expectations of what we deliver as well as how Council supports our community. We continue to provide the core services that we always have like support for the elderly, immunisation for infants, support for early years learning, roads and waste services, wonderful libraries and leisure centres.

We will continue to enhance our open spaces, sporting facilities and parks. These spaces are highly valued by our residents and are being used more than ever before. We are regularly renewing our city's infrastructure, roads, footpaths and bridges and many other things that often go unnoticed. These works and maintenance programs to underpin the vibrancy and beauty of our city.

We have worked hard to find cost savings and this is reflected in this year's budget. The State Governments rate cap has continued to create financial pressure, with Council's total revenue from rates capped at a 2 per cent increase for the 2020-21 financial year. The State Government's rate cap poses financial challenges for Council as costs often increase at a higher rate than the cap. Despite the financial challenge this poses, Council is determined to maintain and enhance its services, while working within this cap.

Property valuations between 1 January 2019 and 1 January 2020 increased 1.13%. This small valuation increase will see the majority of ratepayers experience small rates increases.

A community consultation process was undertaken in early 2017 regarding the Council Plan and the 5 Year Financial Plan. These results have informed the Strategic Resource Plan that accompanies this budget. In November 2019, we ran a budget simulator as well as conducted community pop-up sessions to hear from the community where they wanted to see resources used. We were pleased the feedback aligned with our audacious goals in our Council Plan. The 2020-21 budget follows through with implementing the major decisions made by Council in 2019-20 including construction of the Wheatsheaf Community Hub project in Glenroy.

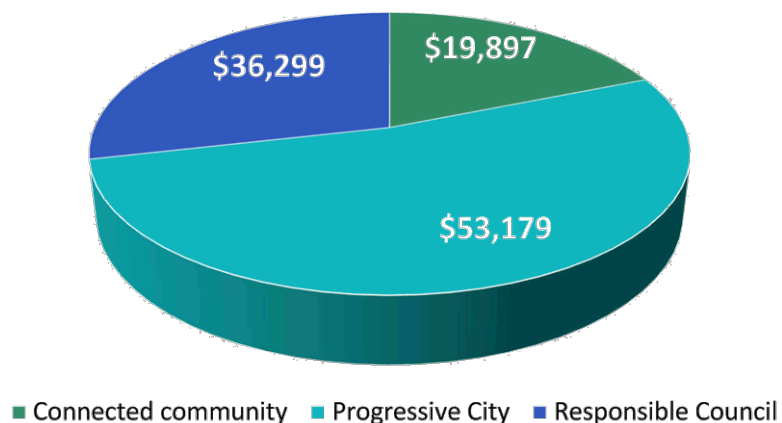
We, along with all other Moreland Councillors, look forward to working with you in the community to deliver these valued services and exciting projects throughout the coming year for the benefit of the Moreland community.

This draft budget has been prepared to enable consultation with the Moreland community. We seek your input and look forward to receiving feedback from you.

Financial overview

Key Statistics	2020-21 Budget	2019-20 Forecast Actual
	<i>Million</i>	<i>Million</i>
Total Revenue:	\$ 215,959	\$ 216,126
Total Expenditure:	\$ 189,207	\$ 184,344
Comprehensive Operating Surplus:	\$ 26,752	\$ 31,782
<i>(Note: The comprehensive operating surplus reflects the anticipated annual performance of the organisation's day to day operations based on recurrent incomes and expenditures)</i>		
Underlying operating surplus:	\$ 11,940	\$ 16,667
<i>(Note: Underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital from being allocated to cover operating expenses)</i>		
Cash result:	Surplus \$ 324	Deficit -\$ 3,204
<i>This is the net funding result after considering the funding requirements to meet loan principal repayments and transfers to and from reserves (Refer to Sec. 2.4 for more detail).</i>		
Capital Works Program:	\$ 55,992	\$ 63,554
Funding the Capital Works Program		
Council	\$ 29,105	\$ 37,911
Reserves	\$ 14,156	\$ 19,604
Borrowings	\$ 9,500	\$ -
Grants	\$ 3,231	\$ 6,039
	\$ 55,992	\$ 63,554

**Budgeted Service Expenditure by Strategic Objective
(\$'000)**



1. Linkage to the council plan

The Annual Budget has been developed within an overall strategic planning framework. The framework guides the Council in identifying community needs and aspirations (Vision Statement and the annual Mayor's Speech) and converting these into medium term (Council Plan) objectives and initiatives and short term (Council Action Plan) actions to implement the initiatives. The Strategic Resource Plan summarises the financial impact of the goals and objectives and determines the sustainability of these plans. The Annual Budget is then framed within the Strategic Resource Plan. The diagram below depicts the strategic planning framework of Council.

1.1 Planning and accountability framework

The Strategic Resource Plan, is part of and prepared in conjunction with the Council Plan and is a rolling four year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework adopted by Moreland City Council.



1.2 Council Plan

2017-21

COUNCIL PLAN ON A PAGE

Moreland City Council

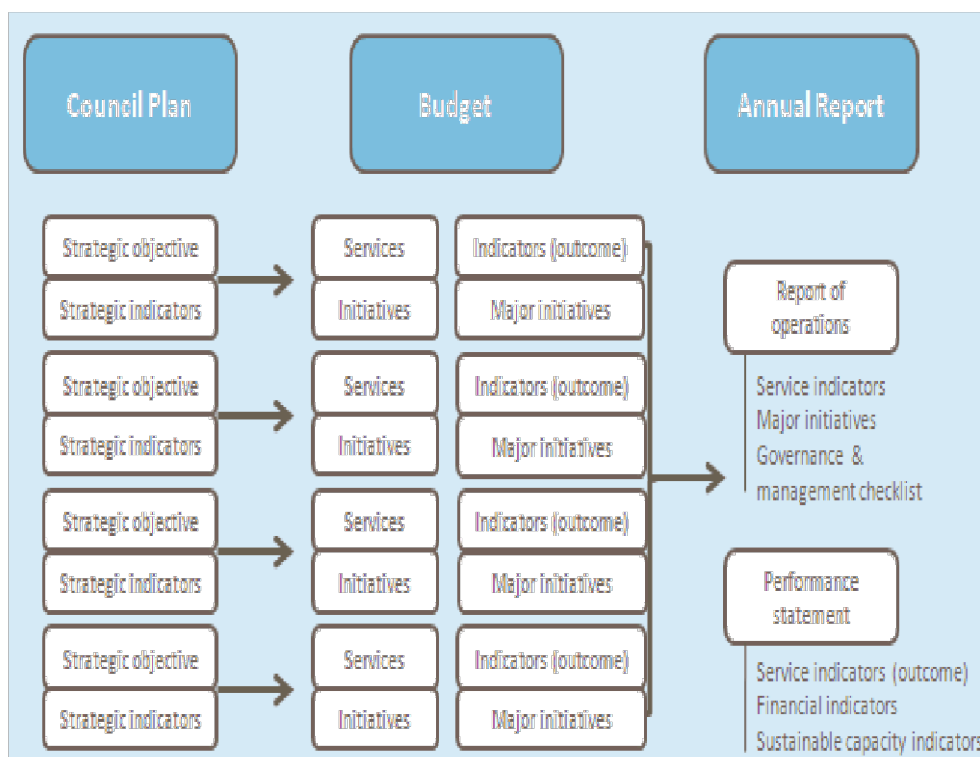
VISION	Moreland will be known for its proud diversity and for being a connected, progressive and sustainable city in which to live, work and play				
	Customers and Community First • Respect • Personal Accountability • Integrity • One Team				
	Delivering services directly for our community	Partnering with businesses and community organisations	Advocating for Moreland's needs	Building the city for existing and future needs	Fostering community cohesion and active participation in civic life
VALUES	Leading new ways of doing things				
	3. Responsible Council				
	<div>1. Improve resident satisfaction to 90% with Council's performance in customer service</div> <div>2. Reach the top 25% of all Councils for improved community satisfaction with Council's engagement practices</div> <div>3. Maintain and match our infrastructure to community needs and population growth</div> <div>4. Provide transparent and effective governance of Council's operations</div> <div>5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources</div> <div>6. Enable Council's workforce to be mobile and accessible, supported by smart and efficient technologies</div>				
Our role in creating change	2. Progressive City				
	<div>1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development</div> <div>2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long-term reduction in car use</div> <div>3. Support the local economy and trading environments to enhance economic activity and promote local jobs</div> <div>4. Increase tree canopy cover, enhance existing open space and create at least two new parks, in areas with the lowest access to open space</div> <div>5. Move to a proactive approach to managing construction impacts resulting from population growth in our city</div> <div>6. Develop a clear and funded approach to achieve zero carbon emissions by 2040</div> <div>7. Invest in the revitalisation of shopping and trading precincts</div> <div>8. Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts</div> <div>9. Enhance the environmental outcomes of Council waste services and increase community awareness/participation in environmental initiatives to reduce waste to landfill</div>				
	1. Connected Community				
Strategic Objectives	<div>1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration</div> <div>2. Set a clear vision and strategy for aquatic, leisure and sporting facilities to meet ongoing community needs</div> <div>3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms</div> <div>4. Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate</div> <div>5. Better equip our young people for employment and provide opportunities to actively participate in civic life</div> <div>6. Help people feel safer in our neighbourhoods</div>				
	Key Priorities				

2. Council services

2.1 Structure of Strategic Flow

This section provides a description of the activities and initiatives to be funded in the Budget for the 2020-21 year and how these will contribute to achieving the strategic themes specified in the Council Plan. The Strategic Resource Plan (SRP) is part of and prepared in conjunction with the Council Plan. The relationship between these components of the Budget and the Council Plan is shown below.

Moreland City Council underwent an organisational wide restructure during 2018-19 which may impact the ability to compare 2018-19 actuals and 2019-20 forecast to the 2020-21 budget per service.



Source: Department of Environment, Land, Water and Planning

2.2 Connected community

Moreland's residents feel a strong sense of connectedness with their community. We welcome people from a wide range of ethnic backgrounds and appreciate how this diversity enriches our lives.

We are committed to advancing the wellbeing and health of all our residents. However, this remains a challenge with higher rates of chronic disease than the Victorian average and increasing levels of obesity.

Our community is growing both larger and even more diverse; with more residents in their senior years, the arrival of new migrants from different cultural backgrounds, a high rate of childbirth and inflows of new residents from other municipalities.

With change comes challenges as we seek to maintain our community's sense of wellbeing and connectedness, and extend support to the growing population that calls Moreland their home.

Aquatic & Community Facilities			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
<p>This service provides contract management of the appointed service provider for Active Moreland Aquatic and Leisure Services (which includes Aquatic Facilities); direction and oversight of the Active Moreland program and service development; compliance auditing across a range of Functions to deliver the objectives and outcomes required of the contract; capital maintenance and infrastructure improvement planning and project supervision; and, policy development and review.</p> <p>This service also provides accessible well utilised Council venues/hire facilities that meet community needs, through the management of the 20 venues including small halls, senior citizen centres and external meeting rooms.</p> <p>This service also responds to the aspirations of the people of Aileu, Timor-Leste, as they build their democratic local government and work towards an inclusive, prosperous and sustainable future. As well as sharing the benefits of the friendship relationship with Aileu within both our communities.</p> <p><i>* For the 2019/20 forecast and 2020/21 budget the utility budget has been put to corporate finance. The 2020/21 budget also accounts for 3 months of costs incurred relating to the closure of the leisure centres due to the covid-19 pandemic.</i></p>			
	(Revenue)	(146)	(543)
	Expenditure	3,537	2,359
	Net Cost	3,391	1,816
			2,708

Assessment Services			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
<p>This service provides the Home and Community Care (HACC) program to older people, people with a disability and their carers, referrals to and information about other related services, and assistance with care coordination.</p> <p>Total Referrals: 3,421 pa Total New Assessments: 1,812 pa</p>			
	(Revenue)	(950)	(842)
	Expenditure	1,446	1,270
	Net Cost	496	428
			350

Children's Services			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
<p>This Unit provides early years advocacy and planning, infrastructure management, professional training, network facilitation, resourcing and support to child care, kindergarten and playgroup providers, facilitates supported playgroups, kindergarten central enrolment and child care central registration for families to access Moreland programs. The Unit also provides support to families and children through the Family Day Care and Primary School Holiday Programs.</p>			
	(Revenue)	(1,678)	(1,609)
	Expenditure	2,797	3,313
	Net Cost	1,119	1,703
			1,549

Community Development & Social Policy			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
<p>This service aims to enhance community wellbeing through the implementation of social policy, community development and works to assist communities to become empowered to be able to meet their own needs and aspirations, and to navigate issues that impact on their health and wellbeing.</p>			
	(Revenue)	(282)	(61)
	Expenditure	2,097	1,780
	Net Cost	1,815	1,720
			1,651

Amenity & Compliance			
Description:	2018/19	2019/20	2020/21
This service aims to improve the safety, amenity and access within the municipality. Specific services include: parking enforcement, local laws, animal management and school crossings service.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
No of supervised school crossings: 76	(Revenue)		
	(10,291)	(11,374)	(9,059)
No of fines issued: 62,000 pa	Expenditure		
	6,726	7,897	7,717
No of animals registered: 17,000 pa	Net Cost		
	(3,565)	(3,477)	(1,342)

Recreation Services			
Description:	2018/19	2019/20	2020/21
This service aims to improve sport and physical activity participation for people of all ages gender, background and ability by promoting the use of recreation facilities and enhancing the capacity of local recreation, sporting clubs and community organisations to deliver services.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
	(Revenue)		
	(345)	(354)	(341)
	Expenditure		
	1,468	1,595	1,536
	Net Cost		
	1,123	1,241	1,195

Home Care			
Description:	2018/19	2019/20	2020/21
This service aims to assist residents to remain living at home independently and in a safe and secure environment. Specific services include home maintenance, home support, respite support and personal support.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
No of home support hours: 91,000 p.a	(Revenue)		
	(8,165)	(7,674)	(8,098)
<i>*Noting that the total spend in Home Support & Social Support has not changed from 2019/20 to 2020/21 the split has now been adjusted.</i>	Expenditure		
	10,696	10,794	9,919
	Net Cost		
	2,531	3,120	1,821

Social Support Services			
Description:	2018/19	2019/20	2020/21
This service delivers a number of specific social support programs, including Community Transport, Food Services, Planned Activity Group (which provides activities and lunch for socially isolated eligible residents residing in low cost or insecure accommodation), and the provision of information and support to older community residents and senior citizens groups.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
No. of meals delivered: 88,000 pa	(Revenue)		
No. of trips by Community Transport: 22,000 pa	(761)	(728)	(867)
<i>*Noting that the total spend in Home Support & Social Support has not changed from 2019/20 to 2020/21 the split has now been adjusted.</i>	Expenditure		
	1,777	2,139	3,582
	Net Cost		
	1,016	1,412	2,716

Library Services & Resources			
Description:	2018/19	2019/20	2020/21
This service provides library lending services, programs and extension services, information services and facilities.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
No of library members: 42,000	(Revenue)		
No of people visiting libraries: 671,000 pa	(1,393)	(1,396)	(1,258)
No of books borrowed: 1,183,000 pa	Expenditure		
	5,902	5,852	5,873
	Net Cost		
	4,509	4,456	4,616

Maternal & Child Health / Immunisation			
Description:	2018/19	2019/20	2020/21
The Maternal and Child Health (and Immunisations) service supports the optimal health and development of young children and families in their parenting role. Specific activities include: parenting support and education; health promotion; immunisations; monitoring of growth and development in children; and, early identification and attention to child and family health issues.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
Additional No. of visits to vulnerable families: 1,755 pa	(Revenue)		
	(1,845)	(2,090)	(2,136)
No of immunisations: 4,516 babies pa and 5,116 school children pa	Expenditure		
	5,186	5,503	5,456
No of key ages & stages visits: 18,861 pa	Net Cost		
	3,341	3,413	3,320

Youth Services			
Description:	2018/19	2019/20	2020/21
This service aims to enhance the lives of young people and provide safe, supportive and engaging services, spaces and programs for young people to learn and develop, connect and socialise. Specific service activities include: service planning and development; facility management, program delivery; and planning and partnerships.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
(Revenue)	(134)	(102)	(144)
Expenditure	1,193	1,254	1,459
Net Cost	1,059	1,152	1,314

2.2 Progressive City

As a thriving, city-fringe municipality, Moreland is undergoing a period of change. This is fuelled by a baby boom and a growing number of people choosing to make Moreland their home. This growth places pressure on our existing infrastructure - including public amenities, community facilities, parking, open spaces, public transport and roads and changes the nature of our neighbourhoods.

However growth can present opportunities as well as challenges. Denser cities use the lowest per capita resource consumption and protect valuable food growing land at their edges making them more sustainable. They also provide the highest access to facilities and services for everyone, making them more affordable cities within which to live. We must embrace the renewal that development brings, and work through the demands of ensuring that new developments are consistent with our intent to enhance Moreland's liveability for current and future generations.

Arts & Culture			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
This service is responsible for enhancing opportunities for artistic and cultural experiences and growing the capacity of Moreland's creative sector by delivering, partnering and or facilitating festivals and events, exhibitions, arts infrastructure and public art initiatives.			
Minor Initiatives:	(Revenue)		
- Access and Inclusion in Moreland's festivals;	(404)	(247)	(278)
- Collaborative Graffiti Intervention Program.	<u>Expenditure</u>	<u>2,487</u>	<u>2,439</u>
	Net Cost	2,240	2,161

Environmental Health			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
This service works to prevent food-borne illness (food safety), the prevention of infectious disease, achieving compliance in prescribed accommodation, nuisance complaint investigation and resolution, and provides support to the Municipal Emergency Management Plan and provision of public health-related information.			
	(Revenue)		
	(967)	(1,007)	(518)
Registration/Inspections of Food Premises: 1,182 pa	<u>Expenditure</u>	<u>1,037</u>	<u>1,083</u>
	Net Cost	30	565

Building Projects & Capital Works			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
This service implements Council's Capital Works Program for buildings and structures and provides planning and advice for project proposals.			
Major Initiatives:	(Revenue)		
- Continuation of Wheatsheaf Hub (\$16.0 million this year).	0	0	0
	<u>Expenditure</u>	<u>807</u>	<u>832</u>
	Net Cost	807	832

Building Maintenance			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
This service maintains Council buildings to appropriate standards.			
No of responses to work requests: 7,400 pa	(Revenue)		
No of buildings maintained: 280	(24)	(20)	(15)
	<u>Expenditure</u>	<u>3,399</u>	<u>3,358</u>
	Net Cost	3,379	3,343

Building Services			
Description:	2018/19	2019/20	2020/21
This service aims to provide a safe and habitable for all stakeholders by meeting Council's statutory obligations under the Building Act 1993 and subordinate legislation.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
(Revenue)	(789)	(773)	(657)
Expenditure	1,447	1,509	1,507
Net Cost	658	736	850

Engineering Services			
Description:	2018/19	2019/20	2020/21
This service develops and coordinates the detailed planning, design, tendering and construction of Council's road and drainage asset capital works programs, and manages the design and reconstruction of Councils' drainage network.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
(Revenue)	(174)	(290)	(299)
Expenditure	1,019	1,188	1,224
Net Cost	845	898	926

Open Space Design & Development			
Description:	2018/19	2019/20	2020/21
Partnering with the community, this service protects and enhances our green public open space which includes parks, reserves, playgrounds, sports fields, creek corridors and streetscapes. The core service responsibilities of this service unit are: open space strategic planning and policy; bushland conservation; and capital works planning, design and delivery.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
Major Initiatives:			
- \$3.2 million on various Park Close to Home projects;	(Revenue)	(38)	(40)
- \$0.9 million on Spry Street park development.	Expenditure	2,072	2,263
	Net Cost	2,034	2,223
			0
			2,296
			2,296

Open Space Maintenance			
Description:	2018/19	2019/20	2020/21
This service maintains parks, reserves and sports fields; open space assets such as playgrounds, sporting infrastructure, and park furniture; streetscapes such as street trees, roadside garden beds and street/footpath/laneway weeds; and grounds in community centres, child care centres and kindergartens.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
Actively maintained Open Space – parks, reserves, plantations, nature strips: 617 hectares pa			
No. of street trees maintained: 63,992 pa	(Revenue)	(435)	(211)
Grass sportsfields maintained: 67 hectares pa	Expenditure	11,759	10,780
No. of Playgrounds maintained: 129 pa	Net Cost	11,324	10,569
			(80)
			11,174
			11,094

Road Construction & Maintenance			
Description:	2018/19	2019/20	2020/21
This service aims to create a more liveable city by providing a range of services to maintain and improve the safety and integrity of the City's Road Network. Specific services include: pot hole patching, road resheeting and general road maintenance.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
Roads maintained: 613 Kms	(Revenue)	(1,537)	(1,620)
Footpaths maintained: 1,025 Kms	Expenditure	5,392	5,196
	Net Cost	3,855	3,576
			(1,412)
			5,518
			4,106

Street Cleansing			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
This service aims to maintain and enhance the quality of life for people who live and work in, and travel through Moreland, by improving the cleanliness and presentation of public spaces. This includes graffiti removal, pit and drain cleaning, street sweeping, street and park litter bin collection and removal of illegal dumped rubbish.			
(Revenue)	(88)	(129)	(106)
Streets cleaned: 21,879 kilometres	Expenditure 4,302	Expenditure 4,756	Expenditure 4,734
	Net Cost 4,214	Net Cost 4,627	Net Cost 4,628

Transport Development			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
This service aims to provide transport and development advice to support a liveable city by ensuring that the most convenient, efficient and effective transport mode is also the best for the environment, community and the economy. Specific services include strategic transport planning, traffic management and development advice.			
(Revenue)	(554)	(291)	(399)
	Expenditure 3,860	Expenditure 3,233	Expenditure 3,032
	Net Cost 3,306	Net Cost 2,942	Net Cost 2,633

City Strategy & Design			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
This service is responsible for keeping the Moreland Planning Scheme current, and ensuring it responds to emerging issues and land use trends. It also prepares and implements strategies to guide the sustainable development of our City. It is responsible for a broad range of improvements to the design and appearance of public places in the Major and Neighbourhood Activity Centres. The Branch is also responsible for Councils corporate research program, and managing key sources of evidence to inform the organisation.			
(Revenue)	(201)	(66)	(3)
	Expenditure 3,393	Expenditure 3,942	Expenditure 3,708
	Net Cost 3,192	Net Cost 3,876	Net Cost 3,705

Waste Services			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
The waste collection service provides weekly domestic garbage and recycling collection, fortnightly green waste collection, and yearly kerb side hard waste collection.			
Volume of waste collected: 59,989 tonnes pa	(Revenue)	(172)	(177)
Volume of waste diverted away from landfill: 26,994 tonnes pa (45%)	Expenditure 13,507	Expenditure 14,639	Expenditure 15,817
	Net Cost 13,076	Net Cost 14,467	Net Cost 15,640

City Development			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
The unit manages planning and building permit and building consent applications, all food and other health related premise registrations and the associated compliance activities associated with planning, building and environmental health registration processes.			
(Revenue)	(14,480)	(12,225)	(12,557)
Planning permit applications received: 1,532 pa	Expenditure 5,317	Expenditure 5,333	Expenditure 5,647
	Net Cost (9,163)	Net Cost (6,893)	Net Cost (6,911)

Economic Development			
Description:	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)
This service supports commercial and industrial investment facilitation, business growth and retention programs, networking initiatives for startups and established businesses and a range of marketing and promotion activities.			
(Revenue)	(621)	(623)	(546)
	Expenditure 1,855	Expenditure 1,883	Expenditure 1,895
	Net Cost 1,234	Net Cost 1,260	Net Cost 1,350

Places & Major Partnership Projects			
Description:	2018/19	2019/20	2020/21
This service works with partners to build on community strengths, assets and opportunities and leads the development of Council owned land to enable transformative investment and change within our major activity centres.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
(Revenue)	(70)	(140)	(140)
Expenditure	1,443	1,836	1,997
Net Cost	1,373	1,696	1,857

Sustainable Built Environment			
Description:	2018/19	2019/20	2020/21
This service is responsible for developing, implementing, monitoring reporting on strategies, policies, programs and partnerships relating to Moreland's environmental sustainability, in particular relating to climate change, sustainable management of waste and water and promoting a sustainable built environment.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
(Revenue)	(90)	(105)	(108)
Expenditure	2,380	3,610	4,212
Net Cost	2,290	3,506	4,104

2.4 Responsible Council

Over recent years, we have continued to improve the way we deliver services to meet our community's evolving needs. Our residents tell us we perform core services such as waste collection and elderly support services well, but that these critical services must remain a focus and be further developed to meet our community's growing needs.

The Moreland community is highly engaged, wants to be consulted about changes, and well informed about Council decisions. With increasing demand for services and increasing operating costs, we will continue to face pressures to effectively constrain our costs over the coming years. Our community expects council to be financially responsible and work within the rate cap.

Fleet Services			
Description:	2018/19	2019/20	2020/21
This service provides a fleet management and maintenance service for over 600 items of plant and equipment.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
No. of mechanical services provided: 376 trucks pa and 288 light vehicles pa	(Revenue)	(144)	(136)
	Expenditure	3,459	3,738
	Net Cost	3,381	3,602

Asset Management			
Description:	2018/19	2019/20	2020/21
This service aims to provide sound stewardship of Council's \$1 billion asset base, undertaken through the development and implementation of Asset Management policies, strategies and plans and the provision of high quality Asset Management data to support informed decision making.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
	(Revenue)	0	0
	Expenditure	821	868
	Net Cost	821	868

Customer Service			
Description:	2018/19	2019/20	2020/21
This service is the primary public contact point for the organisation and is delivered through three citizen service centres, the telephone contact centre and other multi-media channels.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
	(Revenue)	0	0
	Expenditure	2,686	2,922
	Net Cost	2,686	2,922

Facilities			
Description:	2018/19	2019/20	2020/21
This service co-ordinates the provision of meeting rooms and Town Hall bookings including facility management, catering and security.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
Venue hire bookings: 10,125 pa	(Revenue)	(58)	(83)
Meetings supported: 9,353 pa	Expenditure	3,305	3,430
Community venue hire spaces: 21	Net Cost	3,247	3,347

Organisational Performance			
Description:	2018/19	2019/20	2019/20
This service supports and leads Council's culture and leadership development, change and continuous improvement capability building and supports the organisation in service unit planning and process mapping.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
	(Revenue)	0	0
	Expenditure	1,069	1,309
	Net Cost	1,069	1,309

Finance				
<u>Description:</u>	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)	
This service provides a range of financial services, including management of Council's finances, internal and external reporting, payments to suppliers of goods and services along with procurement and contracting services, and management of the valuation and rating of properties within the municipality and the collection of debts owed to Council.				
Invoices paid: 30,000 pa	(Revenue)	(648)	(2,247)	(917)
Rate notices issued: 300,000 pa	Expenditure	3,797	3,767	3,763
	Net Cost	3,149	1,520	2,846

Corporate Finance				
<u>Description:</u>	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)	
This service undertakes the management of corporate level finances including loan interest repayments.				
* For the 2019-20 forecast and 2020/21 budget the utility budget of \$5.1 million has been put to corporate finance	(Revenue)	(4,676)	(5,993)	(7,961)
	Expenditure	2,143	9,273	10,111
	Net Cost	(2,533)	3,280	2,150

Property Services				
<u>Description:</u>	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)	
This service undertakes the management of Council-owned properties.				
	(Revenue)	(1,428)	(1,679)	(1,702)
	Expenditure	1,061	1,230	1,241
	Net Cost	(367)	(449)	(461)

Governance				
<u>Description:</u>	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)	
This service ensures good governance and transparent and responsible decision making, whilst providing support to the Mayor and Councillors through the development and implementation of systems which support democratic and corporate governance. This service also oversees an integrated strategic planning and performance reporting framework to assist Council to link community priorities to operational activities. Governance provides independent assurance that an organisation's risk management, governance and internal control processes are operating effectively. This service also ensures Council understands the internal and external risks that may impact the delivery of its organisational goals and have processes and practices in place to identify, mitigate, manage and monitor those risks to ensure the best outcome for Council, staff and the community.				
* For the 2020/21 budget the cost of running Council elections are including in the budget.	(Revenue)	(114)	(74)	(35)
	Expenditure	3,866	3,711	4,362
	Net Cost	3,752	3,637	4,327

Human Resources				
<u>Description:</u>	2018/19 Actuals (\$'000)	2019/20 Forecast (\$'000)	2020/21 Budget (\$'000)	
This service provides advice and support to the organisation on health and safety issues including management of WorkCover claims and the return to work of sick and injured employees. In addition there is a focus on the provision of health and well-being activities induction and training which supports a proactive approach to workplace safety.				
	(Revenue)	(112)	(18)	(19)
	Expenditure	2,459	2,722	2,400
	Net Cost	2,347	2,704	2,381

Information Technology & Records			
Description:	2018/19	2019/20	2020/21
This service provides, supports and maintains corporate communications and computing systems, facilities and infrastructure for Councillors, management, staff and users of our public internet services.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
(Revenue)	(13)	0	0
Expenditure	7,023	7,724	7,945
Net Cost	7,010	7,724	7,945

Communications			
Description:	2018/19	2019/20	2020/21
This service supports a number of corporate functions, including corporate communications and reputation management; community engagement; campaigns and external marketing; and internal communications.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
(Revenue)	0	0	0
Expenditure	1,309	1,450	1,752
Net Cost	1,309	1,450	1,752

Community Engagement			
Description:	2017/18	2019/20	2020/21
This service enables Council to ensure that it is able to obtain community feedback on its project proposals before they are implemented. It allows Council to make the right decisions that best reflect the views of the community.	Actuals	Forecast	Budget
(Revenue)	0	0	0
Expenditure	110	391	371
Net Cost	110	391	371

Civic Leadership / General Overheads			
Description:	2018/19	2019/20	2019/20
Includes corporate costs related to civic leadership.	Actuals	Forecast	Budget
	(\$'000)	(\$'000)	(\$'000)
(Revenue)	0	0	0
Expenditure	3,385	3,441	2,940
Net Cost	3,385	3,441	2,940

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x 100
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / Municipal population] x 100
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x 100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food Safety	Health and safety	Critical and major non-compliance outcome notifications (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x 100
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x 100
		Participation in the MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x 100

2.3 Performance statement

The service performance indicators detailed in the preceding pages will be reported on in the Performance Statement which is prepared at the end of the year as required by Section 132 of the Act and included in the 2020/21 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in Section 5) and sustainable capacity, which are not included in this budget report. The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

2.4 Reconciliation with budgeted operating result

Strategic Objective	Net Cost (Revenue) (\$'000)	Expenditure (\$'000)	(Revenue) (\$'000)
Connected community	19,897	44,893	(24,996)
Progressive City	53,179	70,473	(17,294)
Responsible Council	36,299	47,152	(10,853)
Total	109,375	162,519	(53,144)
<u>Expenses added in:</u>			
Depreciation	25,614		
Finance costs	1,075		
Deficit before funding sources	136,064		
<u>Funding sources added in:</u>			
Rates & charges revenue	(144,543)		
Waste charge revenue *	(18,273)		
Total funding sources	(162,816)		
Operating Surplus for the year	(26,752)		

* This is based on cost recovery of which is split across multiple areas.

Financial Reports

3 Financial statements

- Comprehensive income statement
- Balance sheet
- Statement of changes in equity
- Statement of cash flows
- Statement of capital works
- Statement of human resources

4 Notes to the financial statements

5 Budgeted financial performance indicators

6 Analysis of capital budget

Financial statements

Budgeted comprehensive income statement for the four years ending 30 June 2024

	NOTES	Forecast Actual 2019/20 (\$'000)	Budget 2020/21 (\$'000)	Strategic Resource Plan Projections		
				2021/22 (\$'000)	2022/23 (\$'000)	2023/24 (\$'000)
Income						
Rates & charges	1	158,484	163,762	170,758	175,758	179,865
Statutory fees and fines	2	13,655	11,479	14,231	14,558	14,891
User fees	3	5,451	4,738	5,164	5,095	4,957
Contributions - cash	4	12,585	11,581	11,213	10,861	10,526
Grants - operating (recurrent)	5	15,287	15,484	15,321	15,627	15,940
Grants - capital (non-recurrent)	6	2,530	3,231	1,291	726	3,641
Other income	7	7,707	5,684	6,059	6,186	6,317
Net gain/loss on disposal of property, infrastructure, plant & equipment		427	0	0	0	0
Contributions - non-monetary assets		0	0	0	0	0
Total income		216,126	215,959	224,037	228,811	236,137
Expenses						
Employee costs	8	93,735	95,607	99,705	102,980	106,046
Materials and services	9	60,989	64,260	59,564	61,442	62,970
Bad and doubtful debts	10	2,168	2,051	2,071	2,092	2,113
Depreciation	11	25,523	25,614	25,706	25,797	25,889
Amortisation - Intangible assets		0	0	0	0	0
Amortisation - Right of use assets		0	0	0	0	0
Finance costs	12	1,208	1,075	1,227	1,168	1,116
Other expenses	13	721	601	607	614	620
Total expenses		184,344	189,207	188,880	194,093	198,754
Surplus (deficit) for the year		31,782	26,752	35,157	34,718	37,383
Comprehensive result		31,782	26,752	35,157	34,718	37,383

Balance sheet
for the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2019/20	2020/21	2021/22	2022/23	2023/24
		(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Assets						
Current assets						
Cash and cash equivalents		47,955	49,233	51,710	61,434	68,934
Trade and other receivables		18,043	17,550	18,077	18,619	19,178
Other assets		1,968	2,569	2,543	2,518	2,493
Non current assets classified as held for sale		0	0	0	0	0
Other financial assets		50,000	50,000	50,000	50,000	50,000
Inventories		246	355	355	355	355
Total current assets	14	118,212	119,707	122,685	132,926	140,959
Non-current assets						
Property, infrastructure, plant and equipment		2,033,716	2,064,094	2,098,879	2,118,081	2,142,075
Investment property		33,966	33,966	33,966	33,966	33,966
Unlisted shares		2	2	2	2	2
Other assets		1,918	1,918	1,947	1,976	2,006
Total non-current assets	15	2,069,602	2,099,980	2,134,794	2,154,025	2,178,049
Total assets		2,187,814	2,219,687	2,257,479	2,286,951	2,319,008
Liabilities						
Current liabilities						
Trade and other payables		12,233	17,517	11,740	9,569	6,731
Interest bearing loans and borrowings		1,103	668	3,159	2,591	2,648
Provisions		25,137	25,148	25,717	26,270	26,827
Trust funds & deposits		643	652	662	672	682
Total current liabilities	16	39,116	43,985	41,278	39,102	36,888
Non-current liabilities						
Provisions		1,845	1,811	1,850	1,889	1,929
Interest bearing loans and borrowings		34,210	34,496	39,800	36,689	33,537
Total non-current liabilities	17	36,055	36,307	41,650	38,578	35,466
Total liabilities		75,171	80,292	82,927	77,681	72,354
Net assets		2,112,643	2,139,395	2,174,552	2,209,270	2,246,653
Equity						
Other reserves	18	73,925	81,485	82,909	85,906	84,287
Asset revaluation reserve		1,397,755	1,397,755	1,397,755	1,397,755	1,397,755
Accumulated surplus		640,963	660,156	693,888	725,608	764,610
Total equity	19	2,112,643	2,139,395	2,174,552	2,209,270	2,246,653

**Statement of changes in equity
for the four years ending 30 June 2024**

	NOTES	Total (\$'000)	Accumulated Surplus (\$'000)	Revaluation Reserve (\$'000)	Other Reserves (\$'000)
2020 Forecast Actual					
Balance at beginning of the financial year		2,083,656	635,595	1,397,755	50,306
Comprehensive result		31,782	31,782	0	0
Adjustment on change in accounting policy		0	0	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Impairment losses on revalued assets		0	0	0	0
Reversal of impairment losses on revalued assets		0	0	0	0
Transfer to reserves		(2,795)	(46,845)	0	44,050
Transfer from reserves		0	20,432	0	(20,432)
Balance at end of the financial year		2,112,643	640,963	1,397,755	73,925
2021 Budget					
Balance at beginning of the financial year		2,112,643	640,963	1,397,755	73,925
Comprehensive result		26,752	26,752	0	0
Adjustment on change in accounting policy		0	0	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Impairment losses on revalued assets		0	0	0	0
Reversal of impairment losses on revalued assets		0	0	0	0
Transfer to reserves		0	(22,689)	0	22,689
Transfer from reserves		0	15,129	0	(15,129)
Balance at end of the financial year		2,139,395	660,155	1,397,755	81,485
2022					
Balance at beginning of the financial year		2,139,395	660,155	1,397,755	81,485
Comprehensive result		35,157	35,157	0	0
Adjustment on change in accounting policy		0	0	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Impairment losses on revalued assets		0	0	0	0
Reversal of impairment losses on revalued assets		0	0	0	0
Transfer to reserves		0	(17,959)	0	17,959
Transfer from reserves		0	16,534	0	(16,534)
Balance at end of the financial year		2,174,552	693,887	1,397,755	82,909
2023					
Balance at beginning of the financial year		2,174,552	693,887	1,397,755	82,909
Comprehensive result		34,718	34,718	0	0
Adjustment on change in accounting policy		0	0	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Impairment losses on revalued assets		0	0	0	0
Reversal of impairment losses on revalued assets		0	0	0	0
Transfer to reserves		0	(5,455)	0	5,455
Transfer from reserves		0	2,459	0	(2,459)
Balance at end of the financial year		2,209,270	725,609	1,397,755	85,906
2024					
Balance at beginning of the financial year		2,209,270	725,609	1,397,755	85,906
Comprehensive result		37,383	37,383	0	0
Adjustment on change in accounting policy		0	0	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Impairment losses on revalued assets		0	0	0	0
Reversal of impairment losses on revalued assets		0	0	0	0
Transfer to reserves		0	(5,455)	0	5,455
Transfer from reserves		0	7,074	0	(7,074)
Balance at end of the financial year		2,246,653	764,611	1,397,755	84,287

Statement of cash flows
for the four years ending 30 June 2024

	Forecast Actual 2019/20	Budget 2020/21	Strategic Resource Plan Projections		
			2021/22	2022/23	2023/24
NOTES	Inflows / (Outflows) (\$'000)	Inflows / (Outflows) (\$'000)	Inflows / (Outflows) (\$'000)	Inflows / (Outflows) (\$'000)	Inflows / (Outflows) (\$'000)
Cash flows from operating activities					
Rates and charges	156,900	162,124	169,050	174,000	178,066
Statutory fees and fines	13,382	11,249	13,946	14,267	14,593
User fees	5,451	4,738	5,164	5,095	4,957
Contributions - monetary	12,585	11,581	11,213	10,861	10,526
Grants - operating	15,287	15,484	15,321	15,627	15,940
Grants - capital	2,530	3,231	1,291	726	3,641
Trust funds & deposits taken	15,000	15,000	15,225	15,453	15,685
Other revenue <i>(interest, trust funds / deposits taken, other, etc)</i>	17,640	10,184	10,337	10,492	10,649
Employee costs <i>(including redundancies)</i>	(90,891)	(92,739)	(96,714)	(99,890)	(102,864)
Materials and services	(67,088)	(70,686)	(65,520)	(67,586)	(69,267)
Trust funds and deposits repaid	(15,000)	(15,000)	(15,225)	(15,453)	(15,685)
Other payments	(721)	(5,101)	(5,197)	(4,590)	(4,590)
Net cash provided by operating activities	20 65,075	50,067	58,891	59,002	61,651
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(65,410)	(55,992)	(60,492)	(44,999)	(49,883)
Proceeds from sale of property, infrastructure, plant and equipment	427	0	0	0	0
(Payments for) / proceeds from other financial assets	0	0	0	0	0
Net cash used in investing activities	21 (64,983)	(55,992)	(60,492)	(44,999)	(49,883)
Cash flows from financing activities					
Finance costs	(1,377)	(1,075)	(1,227)	(1,168)	(1,116)
Proceeds from interest bearing loans and borrowings	0	9,500	9,000	0	0
Repayment of interest bearing loans and borrowings	(936)	(1,221)	(3,696)	(3,111)	(3,153)
Net cash provided by (used in) financing activities	22 (2,313)	7,204	4,077	(4,279)	(4,269)
Net (decrease) increase in cash & cash equivalents	(2,221)	1,279	2,477	9,724	7,500
Cash and cash equivalents at the beginning of the year	50,175	47,954	49,233	51,710	61,434
Cash and cash equivalents at end of the financial year	47,954	49,233	51,710	61,434	68,934

**Statement of capital works
for the four years ending 30 June 2024**

	Forecast Actual 2019/20	Budget 2020/21	Strategic Resource Plan Projections		
			2021/22	2022/23	2023/24
NOTES	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Property					
Land	0	0	0	0	0
Land improvements	0	0	0	0	0
Total land	0	0	0	0	0
Buildings	16,005	27,339	26,999	15,272	18,049
Building improvements	405	250	300	300	300
Heritage buildings	0	0	0	0	0
Total buildings	16,410	27,589	27,299	15,572	18,349
Total property	16,410	27,589	27,299	15,572	18,349
Plant and equipment					
Plant, machinery and equipment	2,274	1,669	1,738	1,522	1,975
Fixtures, fittings and furniture	172	412	674	208	654
Computers and telecommunications	50	909	738	357	809
Library books	1,000	1,000	1,000	1,000	1,000
Total plant and equipment	3,496	3,990	4,150	3,086	4,438
Infrastructure					
Roads	11,216	9,209	11,701	12,873	12,549
Bridges	2,330	560	80	80	2,480
Footpaths and cycle ways	3,685	3,173	3,760	3,480	2,630
Drainage	2,031	950	1,590	1,875	1,730
Recreational, leisure and community facilities	0	40	660	23	0
Waste management	120	84	84	84	84
Parks, open space and streetscapes	22,299	8,590	8,721	5,474	4,899
Transport management/ Off Street Carparks	1,331	1,320	1,922	2,031	1,876
Other infrastructure	636	488	525	420	422
Total infrastructure	43,648	24,413	29,043	26,340	26,671
Total capital works expenditure	63,554	55,992	60,492	44,999	49,458
Asset Expenditure Types Represented by:					
New	24,871	20,254	15,792	4,647	5,331
Expansion	0	0	0	0	0
Upgrade	7,889	7,551	10,745	9,898	13,052
Renewal	30,793	26,942	32,730	29,219	29,065
Maintenance	0	1,245	1,225	1,235	2,435
Total capital works expenditure	63,554	55,992	60,492	44,999	49,883
Funding Sources Represented by:					
Council	37,911	29,105	43,178	42,113	39,364
Reserves	19,604	14,156	16,023	2,159	6,877
Borrowings	0	9,500	0	0	0
Grants	6,039	3,231	1,291	726	3,641
Total capital works expenditure	63,554	55,992	60,492	44,999	49,883

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**Statement of human resources
for the four years ending 30 June 2024**

	Forecast Actual 2019/20	Budget 2020/21	Strategic Resource Plan Projections		
			2021/22	2022/23	2023/24
NOTES	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Staff expenditure					
Employee costs - operating	93,735	95,607	99,705	102,980	106,046
Total staff expenditure	93,735	95,607	99,705	102,980	106,046
Full-Time Equivalent (FTE) numbers					
FTE	(FTE)	(FTE)	(FTE)	(FTE)	(FTE)
	897.2	891.5	877.6	876.6	868.1
Total staff numbers	897.2	891.5	877.6	876.6	868.1

Department	Budget 2020/21	Full Time	Part Time	Casual	Temporary
	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
City Infrastructure	27,160	24,732	2,206	32	189
Community Development	32,219	14,253	16,729	941	297
City Futures	15,229	13,543	743	12.7	931
Business Transformation	9,905	8,279	1,370	13	243
Engagement & Partnerships	6,748	3,890	2,153	136.6	568.2
Office of the Chief Executive Officer	4,345	4,041	225	-	79
Total	95,607	68,737	23,426	1,136	2,308
Total permanent staff expenditure	92,163				
Casuals, temporary and other expenditure	3,443				
Capitalised labour costs	-				
Total expenditure	95,607				

Department	Budget 2020/21	Full Time	Part Time	Casual	Temporary
	(FTE)	(FTE)	(FTE)	(FTE)	(FTE)
City Infrastructure	274.8	246.0	25.5	0.3	3.0
Community Development	318.5	121.8	180.3	11.2	5.2
City Futures	121.5	106.0	6.3	0.1	9.0
Business Transformation	86.1	70.0	13.3	0.0	2.8
Engagement & Partnerships	58.0	31.0	20.4	0.0	6.6
Office of the Chief Executive Officer	32.7	30.0	1.9	0.0	0.8
Total	891.5	604.8	247.6	11.7	27.4
Total permanent staff expenditure	852.5				
Casuals, temporary and other expenditure	39.1				
Capitalised labour costs	-				
Total expenditure	891.5				

4. Notes to the financial statements

Note 1: Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan (SRP), rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the SRP process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For the 2020-21 the FGRS cap has been set at 2.0%. The cap applies to both general and municipal charges and is calculated on the basis of Council's average rates and charges.

The level of required rates and charges has been considered in the context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.0% in line with the rate cap. Council does not intend to apply for a special order to increase the average rate cap above the FGRS cap of 2.0%.

1.1 Rates & Charges - Reconciliation of the rates and charges to the comprehensive income statement

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)	Variance (\$'000)	Variance (%)
General rates * (a)	140,197	144,543	4,346	3%
Waste management charge	16,519	18,273	1,754	11%
Special rates and charges	613	546	(67)	(11%)
Supplementary rates and rate adjustments	1,155	400	(755)	(65%)
Total rates & charges	158,484	163,762	5,278	3%

* These items are subject to the rate cap established under the FGRS

Comments

(a) Budgeted rates and charges are expected to increase by \$5.3 million over 2019-20. This is predominately due to an increased level of property development in the municipality, leading to an increase in the number of assessable properties.

1.2 Rates & Charges Detail

1.2.1 Rate in the dollar

The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type of Property	Forecast Actual 2019-20 cents/\$CIV	Budget 2020-21 cents/\$CIV	Change (%)
General Rate for Residential Properties	0.24645	0.25138	2.00%
Commercial Properties	0.24645	0.25138	2.00%
Industrial Properties	0.24645	0.25138	2.00%

Comments:

Council's total rate base has increased by 2.0% in alignment with the rate cap.

	Forecast Actual 2019-20 (\$)	Proposed Budget 2020-21 (\$)
Total rates	156,715,788	162,816,128
Number of rateable properties	80,962	82,051
Base average rate	1689	1,727
Maximum rate increase (set by the State Government)	2.50%	2.00%
Capped average rate	1731	1,761
Maximum general rates and municipal charges revenue*	140,178,905	144,525,346
Budgeted general rates and municipal charges revenue*	140,178,905	144,525,346
Budgeted supplementary rates	1,155,084	400,000
Budgeted total rates and municipal charges revenue	141,333,989	144,925,346

*Excludes Cultural and Recreational Land

1.2.2 Amount raised by type

The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

	Forecast Actual 2019-20 (\$)	Budget 2020-21 (\$)	Change (\$)	Change (%)
General Rate for Residential Properties	127,477,683	131,578,199	4,100,516	3%
Commercial Properties	7,806,679	8,039,613	232,934	3%
Industrial Properties	4,894,543	4,907,534	12,991	0%
Cultural & Recreation	17,948	17,948	0	0%
Garbage Bin Charge	16,518,935	18,272,834	1,753,899	11%
Total rates to be raised	156,715,788	162,816,128	6,100,340	4%

*Excludes allowance for supplementary rates and special charges

1.2.3 Number of assessments

The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type of Property	2019/20 (#)	2020/21 (#)	Change (#)	Change (%)
General Rate for Residential Properties	75,520	76,611	1,091	1%
Commercial Properties	3,300	3,310	10	0%
Industrial Properties	2,142	2,130	-12	(1%)
Total number of assessments	80,962	82,051	1,089	1%

1.2.4 Basis of valuation

The basis of valuation to be used is the Capital Improved Value (CIV)

1.2.5 Estimated value of each property type

The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type of Property	Estimated 2019/20 (\$)	Estimated 2020/21 (\$)	Change (\$)	Change (%)
General Rate for Residential Properties	51,725,059,000	52,342,133,240	617,074,240	1%
Commercial Properties	3,167,620,500	3,198,178,000	30,557,500	1%
Industrial Properties	1,985,999,000	1,952,229,000	-33,770,000	(2%)
Total	56,878,678,500	57,492,540,240	613,861,740	1%

1.2.6 Waste charges per unit

The rate or unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year.

Type of Charge	No. of Bins	Adopted Budget Per Rateable Property 2019/20 (\$)	Budget Per Rateable Property 2020/21 (\$)	Change (\$)	Change (%)
Waste Charges					
60 Litres (Shared 120L)	3,074	72.38	79.95	7.57	10%
80 Litres	53,243	193.01	213.21	20.20	10%
120 litres	9,457	434.27	479.71	45.44	10%
120 litre bin (Shared 240L)	1,132	325.70	359.79	34.09	10%
160 Litres (2 x 80L)	212	627.28	692.92	65.64	10%
160 Litres Concession	48	313.64	346.46	32.82	10%
200 Litres	79	772.04	852.82	80.78	10%
200 Litres Concession	39	386.02	426.41	40.39	10%
240 Litres	780	916.79	1,012.73	95.94	10%
240 Litres Residential (2 x 120L)	99	916.79	1,012.73	95.94	10%
240 litre bin (Shared)	3,529	144.76	159.90	15.14	10%
240 Litres Residential Concession	58	458.40	506.36	47.96	10%

Comments

The price increases to the waste charges are primarily due to the change to the kerbside collection model adopted by Council in April 2019 as well as the increased cost to landfill. In 2019/20, engagement with the community and education of the new food organic, waste organic service will be the priority, with the introduction of a fully subsidised green bin for those residents who wish to take up the service.

1.2.7 Estimate to be raised by waste charge by unit

The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	No. of Bins	Adopted Budget 2019-20	Budget 2020-21	Change	Change
		(\$)	(\$)	(\$)	(%)
60 Litres	3,074	221,555	245,773	24,218	11%
80 Litres	53,243	10,254,235	11,351,736	1,097,501	11%
120 litres	9,457	4,146,844	4,536,654	389,810	9%
120 litre bin (Shared 240Lt)	1,132	317,249	407,277	90,028	28%
160 Litres	212	128,592	146,899	18,307	14%
160 Litres Concession	48	14,427	16,630	2,203	15%
200 Litres	79	57,903	67,373	9,470	16%
200 Litres Concession	39	13,511	16,630	3,119	23%
240 Litres	780	673,841	789,929	116,088	17%
240 Litres Residential (2 x 120Lt)	99	96,263	100,260	3,997	4%
240 litre bin (Shared)	3,529	454,636	564,303	109,667	24%
240 Litres Residential Concession	58	25,212	29,369	4,157	16%
Total		16,404,269	18,272,834	1,868,565	11.4%

Comments

Per comments above in 1.2.6.

1.2.8 The estimated total amount to be raised by all rates and charges compared with the previous financial year

	Forecast Actual 2019-20	Budget 2020-21	Change	Change
	(\$)	(\$)	(\$)	(%)
Rates	140,197	144,543	4,346	3.1%
Waste Charge	16,519	18,273	1,754	10.6%
Special Charge	613	546	-67	-11.0%
Supplementary Rates	1,155	400	-755	-65.4%
Total	158,484	163,762	5,278	3.3%

1.2.9 Changes which may affect the estimates to be raised by rates & charges

There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations;
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa;
- Changes of use of land such that the land moves from one rating category to another rating category.
- Requests to move from one bin size to another.

1.2.10 Cultural and Recreational Land

In accordance with section 4(4) of the Cultural and Recreational Lands Act 1963, the following amounts are declared as a charge in lieu of the general rate (which would otherwise be payable):

Northern Golf Club - Glenroy Rd, Glenroy	\$	15,052
Vic Amateur Basketball Assoc - Outlook Road, Coburg	\$	2,896
TOTAL	\$	17,948

Please refer to the "Moreland City Council Rating Strategy 2020-2021" for detailed analysis of the services provided in relation to the cultural and recreational land and the benefit to the community derived from them.

Note 2: Statutory fees and fines

	Forecast Actual 2019-20	Budget 2020-21	Variance	Variance
	(\$'000)	(\$'000)	(\$'000)	(%)
Infringements and Costs ^(a)	7,665	5,635	(2,030)	(26%)
Perin Court Recoveries	1,128	1,000	(128)	(11%)
Fees Car Parking	319	188	(131)	(41%)
Permits	4,543	4,657	113	2%
Total statutory fees and fines	13,655	11,479	(2,176)	(16%)

Budgeted Statutory fees and fines are expected to decrease by \$2.2 million as Council has made the commitment to provide free car parking in Council owned car parks as well as showing leniency on infringements throughout the covid-19 pandemic.

Note 3: User fees

	Forecast Actual 2019-20	Budget 2020-21	Variance	Variance
	(\$'000)	(\$'000)	(\$'000)	(%)
Leisure Centre Fees ^(a)	484	451	(33)	(7%)
Aged Services Fees	1,752	1,919	167	10%
Registration Fees ^(b)	1,809	1,291	(518)	(29%)
Road Occupancy Charges	7	0	(7)	(100%)
Building Service Fees	682	638	(44)	(6%)
Valuation Fees / Supplementary	85	0	(85)	0%
Land Information Certificate	161	124	(37)	(23%)
Garbage & Waste Collection Recycling	2	2	(0)	-2%
Garbage & Waste Collection Commercial	172	177	5	3%
Other Fees and Charges	296	135	(160)	(54%)
Total user fees	5,450	4,738	(713)	(13%)

Comments

Budgeted user fees are expected to reduce by \$0.7 million or 12% on 2019-20 levels as registration fees are expected to decrease by \$0.5 million or 29% due to Council's decision to not charge health registration for the first six months of the year to provide financial relief as a result of covid-19.

Note 4: Contributions - cash

	Forecast Actual 2019-20	Budget 2020-21	Variance	Variance
	(\$'000)	(\$'000)	(\$'000)	(%)
Subdivider contributions	11,500	10,000	(1,500)	(13%)
Developer Contribution Plan (DCP) Levy	1,085	1,581	496	46%
Total user fees	12,585	11,581	(1,004)	(8%)

Comments

Budgeted cash (subdivider) contributions are expected to decrease by \$1.0 million or 8% due to a decrease in property development within the municipality.

Note 5: Operating grants

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)	Variance (\$'000)	Variance (%)
Commonwealth Operating				
Aged Services Management	99	101	2	2%
Home Support	46	47	1	0%
Social Support	79	80	1	0%
Commonwealth Home Support	6,134	6,238	104	2%
Children's Services	797	823	25	3%
Total Commonwealth Operating	7,156	7,289	133	2%
State Government Operating				
Early Years & Youth ^(a)	200	334	134	67%
Community Wellbeing	5	0	(5)	(100%)
Finance Assistance Grant	2,517	2,381	(136)	(5%)
Aged Services Management ^(b)	23	24	0	2%
Home Support ^(b)	69	70	1	2%
Social Support ^(b)	2	0	(2)	(100%)
State Home Support ^(b)	153	432	279	182%
Assessment Services ^(b)	801	817	16	2%
Library Services	1,218	1,119	(99)	(8%)
Aquatics	3	0	(3)	(100%)
Recreation	22	0	(22)	(100%)
Youth Services	24	24	0	0%
Children's Services	423	455	32	8%
Social Policy ^(c)	59	0	(59)	(100%)
Maternal & Child Health	2,002	2,002	0	0%
Open Space Design & Development	40	0	(40)	(100%)
Street Cleansing	129	106	(23)	(18%)
Amenity & Compliance	414	403	(11)	100%
Environmental Health	28	29	1	4%
State Government Operating	8,130	8,194	64	1%
Total operating grants	15,286	15,484	198	1%

Comments

Budgeted operating grants are expected to increase by \$0.2 million over 2019-20.

a) Funding for libraries after dark has increased by \$0.1 million or 67% in 2020-21;

b) State funding for Aged & Community Services has reduced as a result of clients transitioning to NDIS;

c) The Metro Access program was ceased in December 2019.

Note 6: Capital grants

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)	Variance (\$'000)	Variance (%)
<u>Non Recurrent Capital Grants</u>				
Property				
Buildings	1,640	1,800	160	10%
Total Property	1,640	1,800	160	10%
Plant & Equipment				
Plant Machinery & Equipment	0	200	200	100%
Total Plant & Equipment	0	200	200	100%
Infrastructure				
Roads to recovery	450	785	335	74%
Other Infrastructure (Sports field lighting)	440	196	(244)	(55%)
Parks Opens Space Street scapes ^(a)	0	250	250	0%
Total Other Infrastructure	890	1,231	341	38%
Total Non Recurrent Capital Grants	2,530	3,231	701	28%
<u>Recurrent Capital Grants</u>				
Total Recurrent Capital Grants	0	0	0	0%
Total capital grants	2,530	3,231	701	28%

Comments

Total capital grant income is budgeted to increase by \$0.7 million mainly due to an anticipated higher roads to recovery grant.

Note 7: Other income

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)	Variance (\$'000)	Variance (%)
Interest on Rates ^(a)	510	130	(380)	(75%)
Rental Income	1,819	1,854	35	2%
Leases	382	393	11	3%
Interest ^(b)	2,511	780	(1,731)	(69%)
Other Income	1,773	1,973	200	11%
Reimbursements Operating ^(b)	565	434	(130)	(23%)
Contributions Operating	148	120	(28)	(19%)
Total other income	7,707	5,684	(2,023)	(26%)

Comments

Other income is anticipated to decrease by \$2.0 million or 26% primarily due to:

a) Council has committed to waiving interest on rates that fall due in the 2020-21 financial year as well as the final instalment on the 2019-20 year to provide financial relief during the covid-19 pandemic;

b) Interest is anticipated to reduce by \$1.7 million or 69% as a result of RBA interest rate cuts as well as lower levels of cash for investments.

Note 8: Employee costs

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)	Variance (\$'000)	Variance (%)
Salary & Wages	72,253	73,992	1,739	2%
Annual Leave and Long Service Leave	9,599	9,828	229	2%
Superannuation Expenses	7,148	7,312	164	2%
WorkCover	2,511	2,560	48	2%
Other Employee Related	2,224	1,916	(307)	(14%)
Total employee costs	93,735	95,607	1,872	2%

Comments

Budgeted employee costs are expected to increase by \$1.9 million or 2% over the 2019-20 due to Enterprise Agreement (EA) increases.

Note 9: Materials and services

	Forecast Actual 2019-20	Budget 2020-21	Variance	Variance
	(\$'000)	(\$'000)	(\$'000)	(%)
Financial Expenses	3,733	3,418	(315)	(8%)
Insurance Costs	1,383	1,542	158	11%
Lease Payments ^(a)	266	576	310	117%
Consultants & Professionals	14,787	14,705	(82)	(1%)
Office Supplies & Services	962	1,001	39	4%
Computer Supplies & Services	1,975	2,310	335	17%
Communications	2,314	2,313	(1)	(0%)
Repairs & Maintenance	554	1,103	550	99%
Utilities	4,738	5,139	401	8%
Building Services	1,557	1,744	187	12%
Motor Vehicle Expenses	3,102	3,193	91	3%
General Works & Services	1,465	2,221	756	52%
Building Consultants & Contractors	5,185	5,153	(33)	(1%)
Cleaning & Waste Removal ^(b)	13,406	14,208	801	6%
Control of Animal & Pests	540	574	34	6%
Travel & Accommodation	109	163	54	50%
Marketing & Promotion	1,348	1,394	46	3%
Books Magazines & Papers	173	180	6	4%
Road & Street Works	353	350	(2)	(1%)
Building Supplies	996	846	(150)	(15%)
Materials General	854	829	(25)	(3%)
Educational Supplies	269	277	8	3%
Medical & Healthcare Expense	920	1,022	103	11%
Total materials & services	60,989	64,260	3,270	5%

Comments

Budgeted materials & services are expected to increase by \$3.3 million (5%) over 2019-20 primarily due to:

a) Lease payments are anticipated to increase by \$0.3 million due to the leasing of 12 new waste trucks for the three months of the year, this increase is reflected within the waste charge and is on a cost recovery basis;

b) Cleaning & Waste removal which is anticipated to increase by \$0.8 million or 6%. This increase is reflected within the waste charge and is on a cost recovery basis.

Note 10: Bad and doubtful debts

	Forecast Actual 2019-20	Budget 2020-21	Variance	Variance
	(\$'000)	(\$'000)	(\$'000)	(%)
Bad & Doubtful Debts	2,168	2,051	(117)	(5%)
Total bad & doubtful debts	2,168	2,051	(117)	(5%)

Comments

Budgeted bad and doubtful debts will decrease marginally by \$0.1 million or 5% due to a decreased budget in infringement revenue for 2020-21.

Note 11: Depreciation & Amortisation

	Forecast Actual 2019-20	Budget 2020-21	Variance	Variance
	(\$'000)	(\$'000)	(\$'000)	(%)
Buildings	4,217	4,232	15	0%
Plant & Equipment	268	269	1	0%
Motor Vehicles ^(a)	1,748	1,755	6	0%
Furniture & Fittings	75	75	0	0%
Computer Systems	927	930	3	0%
Library Books	942	946	3	0%
Road Surfacing	2,441	2,450	9	0%
Road Pavement	3,478	3,490	12	0%
Drains	1,526	1,531	5	0%
Footpaths	2,943	2,953	11	0%
Kerb & Channel	1,343	1,348	5	0%
Bridges	378	380	1	0%
Other Structures	5,237	5,256	19	0%
Total depreciation & amortisation	25,523	25,614	91	0%

Comments

Depreciation and amortisation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$0.1 million for the budget 2020/21 financial year is due mainly to the completion of the budget 2019/20 capital works program and the full year effect of depreciation on the actual 2018/19 capital works programs.

Note 12: Finance costs

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)	Variance (\$'000)	Variance (%)
Interest Expense	1,207	1,075	(132)	(11%)
Total finance costs	1,207	1,075	(132)	(11%)

Comments

Budgeted finance costs are expected to decrease marginally over 2019-20 due to lower interest rates on variable borrowings.

Note 13: Other expenses

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)	Variance (\$'000)	Variance (%)
Elected Representatives	6	4	(2)	(30%)
Audit Fees	87	191	105	121%
Legal Advisors	628	406	(222)	(35%)
Total other expenses	720	601	(119)	(17%)

Comments

Other expenses are expected to decrease by \$0.1 million or 17% primarily due to an anticipated reduction in legal advisors.

Note 14: Total current assets (increase of \$1.5 million)

Current assets includes all assets that can reasonably expect to be converted into cash within one year, including cash and cash equivalents, trade receivables, investments, assets held for sale among others. Total cash and other financial assets (investments longer than three months) is forecast to increase by \$1.5 million to \$119.7 million this variance is primarily due to a budgeted increase in 'Cash & cash equivalents'. Some of the major components in this grouping include:

- (a) 'Cash and cash equivalents' - these are cash and investments such as cash held in the bank and in petty cash.
- (b) 'Other financial assets' - these represent the value of investments in deposits with maturity dates greater than three months. These are budgeted to remain constant.
- (c) 'Trade and other receivables' - these are monies owed to Council by ratepayers and others. These balances are projected to decrease marginally by \$0.5 million during the year.

The table below shows the financial sustainability measures for Council over the next 5 years and the average over this period. As indicated, Council is forecasting strong financial sustainability results.

Indicator	2020/21	2021/22	2022/23	2023/24	2024/25	Average risk
Underlying result (%)	5.9%	10.7%	10.6%	10.5%	10.9%	9.7%
Liquidity	2.72	2.97	3.40	3.82	4.30	3.44
Indebtedness (%)	19.6%	21.2%	19.1%	17.2%	15.3%	18.5%
Self-financing (%)	24.9%	27.8%	27.2%	27.8%	27.0%	26.9%
Capital replacement	2.19	2.35	1.74	1.93	1.99	2.04
Renewal gap	1.35	1.69	1.52	1.63	1.73	1.58

Note 15: Total non-current assets (increase by \$30.4 million)

Non-current assets includes trade and other receivables, investment in associates and joint ventures, property, infrastructure, plant and equipment, and intangible assets. Budgeted 'Total non-current assets' are expected to increase over 2019-20 forecast budget by \$30.4 million. This variance is primarily due to a budgeted increase in 'Property, infrastructure, plant and equipment'. 'Property, infrastructure, plant and equipment' is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by Council over many years. Property, infrastructure, plant and equipment is expected to increase by \$30.4 million during the year. This is after accounting for the annual capital works program of \$56.0 million and depreciation.

Note 16: Total current liabilities (increase by \$4.9 million)

Current liabilities represent obligations that Council must pay within the next year and include borrowings, annual leave and long service leave entitlements, trust monies and payables to suppliers. The increase in current liabilities in 2020-21 is due to higher trade and other payables (\$5.3 million).

Note 17: Interest bearing loans and liabilities (Non current)

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)
Total amount borrowed as at 30 June of the prior year	35,323	34,210
Total amount to be borrowed	0	9,500
Total amount projected to be redeemed	(1,113)	(9,214)
Total borrowings as at 30 June 2021	34,210	34,496

Comments

Budgeted 'Interest bearing loans and liabilities' are expected to increase over 2019-20 by \$0.3 million. This reflects scheduled repayments of existing loan borrowings (except Local Government Funding Vehicle (LGFV) bonds) as well as borrowings of \$9.5 million for Wheatheaf hub. The 'Total amount projected to be redeemed', excludes transfers to reserves of \$1.4 million being set aside to fund the repayment of LGFV bonds on their respective due dates.

Financial Year	Reason for new borrowings	New borrowings '\$000	Principle paid '\$000	Interest paid '\$000	Balance at 30 June '\$000	Indebtness %
Forecast Actuals 2019-2020	-	-	1,105	1,207	34,210	19.6%
2020-2021	Wheatsheaf Hub	9,500	1,221	1,075	34,496	21.2%
2021-2022	Food Organics, Green Organics (FOGO)	9,000	3,696	1,227	39,800	19.1%
2022-2023	-	-	3,111	1,168	36,689	17.2%
2023-2024	-	-	3,153	1,116	33,537	15.3%

Note 18: Other reserves

	Budget 2020-21 (\$'000)
Forecast budget 2019-20	73,925
Proposed budget transfers to reserves 2020-21 (Operating and Capital)	
Working Capital	500
Defined Benefit Scheme (DBS) Reserve ^(a)	1,922
Significant Projects Reserve	3,000
Housing Strategy Reserve	50
Bridge Reserve ^(b)	500
Local Government Funding Vehicle (LGFV) Reserve ^(c)	1,405
Public Resort & Recreation Land Fund Reserve	10,000
Development Contribution Plan Reserve	1,581
Leisure Centre Development	500
Capital grants to be held in reserve for future use	3,231
Total transfers to reserves	22,689
Proposed budget transfers from reserves 2020-21 (Operating and Capital)	
Operating projects to be funded from reserves	973
Capital projects to be funded from reserves	14,156
Total transfers from reserves	15,129
Proposed budget 2020-21	81,485

Comments

Budgeted other reserves are expected to increase by \$7.6 million over 2019-20.

a) Vision Super made a \$13 million call against the Defined Benefits Scheme in 2014. Council drew down from cash reserves and committed to replenish the cash;

b) Council will commit the final year of \$0.5 million to the Bridge Reserves to make a total of \$2.9 million to be allocated for bridges across the municipality;

c) Council's borrowings of \$20.1 million through the LGFV will need to be repaid when the bond recovery dates fall due.

The table below highlights the projected reserve fund balances over the next four years:

	Forecast Actuals	Budget	Strategic Resource Plan Projections		
Reserves	2019-20 '\$000	2020-21 '\$000	2021-2022 '\$000	2022-2023 '\$000	2023-2024 '\$000
Defined Benefit Scheme (DBS)					
Accumulates funds to replenish the cash used to pay the call for Defined Benefit.					
Opening balance	8,422	11,079	13,001	13,001	13,001
Transfer to reserves	2,657	1,922	-	-	-
Transfer from reserves	-	-	-	-	-
Closing balance	11,079	13,001	13,001	13,001	13,001
Significant Projects					
Accumulates funds to be used for significant projects (Currently Wheatsheaf Hub and Saxon Street).					
Opening balance	10,449	16,438	4,328	8,328	12,328
Transfer to reserves	7,722	4,000	4,000	4,000	4,000
Transfer from reserves	(1,733)	(16,110)			
Closing balance	16,438	4,328	8,328	12,328	16,328

Housing Strategy					
Provides funds for the purchase of community housing projects along with other housing initiatives.					
Opening balance	740	573	406	456	506
Transfer to reserves	50	50	50	50	50
Transfer from reserves	(217)	(217)	-	-	-
Closing balance	573	406	456	506	556
Bridge					
Accumulates funds to construct and repair bridges within Moreland.					
Opening balance	1,900	130	630	630	630
Transfer to reserves	500	500	-	-	-
Transfer from reserves	(2,270)	-	-	-	-
Closing balance	130	630	630	630	630
Local Government Funding Vehicle (LGFV)					
Accumulates funds to be used to reduce the LGFV bonds held.					
Opening balance	3,492	(3,103)	(1,698)	(293)	1,112
Transfer to reserves	1,405	1,405	1,405	1,405	1,405
Transfer from reserves	(8,000)	-	-	-	-
Closing balance	(3,103)	(1,698)	(293)	1,112	2,517
Public Resort & Recreation Land fund					
Accumulates developer contributions paid to Council and is used to provide or improve recreation land and facilities					
Opening balance	20,322	17,030	24,825	34,425	43,641
Transfer to reserves	11,500	10,000	9,600	9,216	8,847
Transfer from reserves	(14,792)	(2,205)	-	-	-
Closing balance	17,030	24,825	34,425	43,641	52,488
Development Contribution Plan					
Accumulates developer funds paid to Council in respect of development within particular Plan areas and is used to contribute towards payments of a 10-year Capital Works Program with each of the 12 DCP areas.					
Opening balance	1,856	1,958	2,202	2,202	2,202
Transfer to reserves	1,085	1,213	-	-	-
Transfer from reserves	(983)	(969)	-	-	-
Closing balance	1,958	2,202	2,202	2,202	2,202
Leisure Centre Development					
Accumulates funds from the savings derived from the outsourcing of the leisure facilities.					
Opening balance	3,126	3,326	3,700	4,200	4,700
Transfer to reserves	500	500	500	500	500
Transfer from reserves	(300)	(126)	-	-	-
Closing balance	3,326	3,700	4,200	4,700	5,200

Note 19: Total equity (Increase by \$26.8 million)

Total budgeted equity depicts the anticipated net worth of Council at the end of the 2019-20 year which equates to the difference between total assets and total liabilities. This budgeted difference is represented by the anticipated sum of Council's total reserves combined with the value Council's accumulated surpluses. Overall total equity is expected to increase by \$26.8 million.

Equity Item	Description	2018-19 (\$'000)	2019-20 (\$'000)	Movement (\$'000)
Accumulated Surplus	The sum of all surpluses since Council's inception	640,963	660,156	19,193
Reserves				
Asset Revaluation Reserve	The accumulation of all movements in asset values resulting from regular revaluation's of Council's assets.	1,397,755	1,397,755	0
Other Reserves	The sum of all other reserves.	73,925	81,485	7,560
Net Equity		2,112,643	2,139,396	26,753

Note 20: Net cash provided by operating activities

Operating activities refers to the cash generated or used in the normal service delivery functions of Council.

Council is estimating to generate a net cash surplus of \$26.8 million from its operations in 2020-21, a decrease of \$5.0 million compared to the 2019-20 forecast. The decrease is due to the following factors:

- A reduction in contributions - cash (\$1.0 million) due to a declining trend in open space contributions as a result of a reduced development within the municipality;
- A reduction in statutory fees and fines (\$2.1 million) as a result of Council's commitment to not charge parking infringements during the covid-19 pandemic;
- A increase spend in materials and services (\$3.3 million) as a result of increased landfill costs and operating projects.

Budgeted 'Net cash provided by operating activities' is expected to decrease by \$15.0 million over 2019-20 levels. The net cash provided by operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. These include items such as depreciation and non-monetary developer contributions.

Note 21: Net cash used in investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. In this category, the term 'investing' is broader than the common understanding to include Councils property, plant and equipment as this is recognised as an investment in Council and Council subsequently being able to fulfill its obligations to the community. Budgeted 'Net cash used in investing activities' is expected to decrease over 2019-20 forecast by \$9.0 million. This is largely due to several property purchases occurring in 2019-20.

These activities also include the acquisition and sale of financial assets and other assets such as vehicles, property, equipment, etc. The decreases represents the reduction in Council cash being used for capital works expenditure.

Note 22: Net cash provided by / (used in) financing activities

Financing activities refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. Budgeted 'Net cash used in financing activities' is expected to increase over 2019-20 forecast by \$9.5 million. This is predominately attributable to a new borrowings in 2020-21.

Note 23: Total capital works expenditure

	Forecast Actual 2019-20 (\$'000)	Budget 2020-21 (\$'000)	Variance (\$'000)	Variance (%)
Total property	16,410	27,589	11,179	68%
Total plant and equipment	3,496	3,990	494	14%
Total infrastructure	43,648	24,413	(19,235)	(44%)
Total capital works expenditure	63,554	55,992	(7,562)	38%

Comments

Budgeted 'capital works expenditure' is expected to decrease by \$7.6 million over 2019-20 forecast actuals. Refer to Section 6: Detailed list of Capital Works for further information.

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Budget 2018/19	Forecast Budget 2019/20	Proposed Budget 2020/21	Strategic Resource Plan Projections			Trend +/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-0.5%	8.3%	5.9%	10.7%	10.6%	10.5%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	382.6%	302.2%	272.2%	297.2%	339.9%	382.1%	+
Unrestricted cash	Unrestricted cash / current liabilities	3	93.2%	61.4%	40.4%	45.5%	65.3%	93.9%	+
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	23.3%	21.6%	21.1%	23.3%	20.9%	18.6%	+
Loans and borrowings	Interest and principal repayments / rate revenue		1.6%	1.5%	1.1%	2.6%	2.1%	2.1%	+
Indebtedness	Non-current liabilities / own source revenue		20.7%	19.4%	19.6%	21.2%	19.1%	17.2%	o
Asset renewal	Asset renewal expenditure / depreciation	5	103.4%	120.6%	105.2%	127.3%	113.3%	112.3%	o
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	79.0%	78.8%	81.4%	80.7%	80.9%	81.0%	o
Rates effort	Rate revenue / property values (CIV)		0.25%	0.28%	0.28%	0.28%	0.28%	0.28%	-
Efficiency									
Expenditure level	Total expenditure / no. of assessments		\$2,310	\$2,277	\$2,306	\$2,271	\$2,303	\$2,327	o
Revenue level	Residential rate revenue / No. of residential assessments		\$1,669	\$1,688	\$1,717	\$1,717	\$1,717	\$1,717	o
Workforce turnover	No. of resignations & terminations / average no. of staff		11.0%	11.0%	6.1%	6.1%	6.1%	6.1%	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result – An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. This is expected to remain relatively constant over the next four years.

2 Working Capital – The proportion of current liabilities represented by current assets. Working capital over the next 4 years is forecast to remain steady at an acceptable level.

3 Unrestricted Cash – Represents instant reserves, as it can be used for any purpose.

4 Debt compared to rates - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

5 Asset renewal - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). Normally, a percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

6 Rates concentration - Reflects extent of reliance on rate revenues to fund all of Council's on-going services.

Moreland City Council - Detailed Capital Works Expenditure							Program for : 2020/21				
For Council and State Government requirements			Asset Expenditure Types					Funding Sources			
ProjectID	Project Name	TotalBudget	New	Expansion	Upgrade	Renew	Expenses	Contributions	Reserve	Borrow	Council
PROPERTY											
BUILDINGS											
18972	Accessible Facilities At Coburg Library	200,000	0	0	100,000	100,000	0	100,000	0	0	100,000
18512	Accommodation Changes To Meet Service Demand	50,000	0	0	25,000	25,000	0	0	0	0	50,000
10012	Atc Cook Reserve - Pavillion	308,700	0	0	0	308,700	0	0	16,979	0	291,721
18431	Atc Cook Reserve - Public Toilet	190,000	0	0	90,000	100,000	0	0	0	0	190,000
10000	Atc Cook Reserve - Tennis	273,000	0	0	0	273,000	0	0	15,016	0	257,984
10068	Brearley Reserve	150,150	0	0	0	150,150	0	0	7,809	0	142,341
9932	Bush Reserve - Bowls	370,800	0	0	0	370,800	0	0	40,671	0	330,129
9914	Bush Reserve - Tennis	340,200	0	0	0	340,200	0	0	33,194	0	307,006
18414	Ceres Capital Works	120,800	0	0	60,000	60,800	0	0	0	0	120,800
18932	Charles Mutton Res - Pavilion	50,000	0	0	0	50,000	0	0	0	0	50,000
17804	City Oval Grandstand / Pavilion Masterplan	2,240,000	0	0	300,000	1,940,000	0	800,000	0	0	1,440,000
10071	Clifton Park - Festival	93,450	0	0	0	93,450	0	0	9,398	0	84,052
9899	Clifton Park - Pavilion -soccer	287,700	0	0	50,000	237,700	0	0	23,430	0	264,270
18840	Coburg Leisure Centre - Plant And Spa	800,000	0	0	0	800,000	0	0	0	0	800,000
18836	Coburg Leisure Centre Spa And Sauna, Refurbishment Of Change Room Facilities	1,200,000	0	0	0	1,200,000	0	0	710,000	0	490,000
18776	Contamination Allowance	1,000,000	0	0	0	0	1,000,000	0	0	0	1,000,000
18361	Dda Compliance - Council Facilities	50,000	0	0	50,000	0	0	0	0	0	50,000
18951	Fawkner Leisure Centre Redevelopment	75,000	0	0	38,000	37,000	0	0	0	0	75,000
18950	Gillon Reserve Pavilion	600,000	200,000	0	0	400,000	0	600,000	0	0	0
10111	Harmony Park - Exeloo	75,000	0	0	0	75,000	0	0	0	0	75,000
18971	Harold Stevens Athletics Pavilion	40,000	20,000	0	0	0	20,000	0	0	0	40,000
18623	Hosken Reserve- Synthetic Soccer	1,000,000	0	0	650,000	350,000	0	300,000	0	0	700,000

Moreland City Council - Detailed Capital Works Expenditure							Program for : 2020/21				
For Council and State Government requirements		Asset Expenditure Types					Funding Sources				
ProjectID	Project Name	TotalBudget	New	Expansion	Upgrade	Renew	Expenses	Contributions	Reserve	Borrow	Council
9900	James Martin Reserve - Change Rooms	266,700	0	0	0	266,700	0	0	15,358	0	251,342
10073	James Martin Reserve - Social Pavillion	353,850	0	0	0	353,850	0	0	20,377	0	333,473
18412	Minor Building Works Program	50,000	0	0	0	50,000	0	0	0	0	50,000
18940	Oak Park - Tennis Club Pavilion	100,000	0	0	0	100,000	0	0	0	0	100,000
10102	Park St Child Care Centre	269,850	0	0	0	269,850	0	0	16,592	0	253,258
17669	Partnership Grants Program	341,451	0	0	341,451	0	0	0	0	0	341,451
18861	Pascoe Vale Outdoor Pool - Main Switchboard Replacement	75,000	0	0	0	75,000	0	0	0	0	75,000
10015	Sumner Park	367,500	0	0	67,500	300,000	0	0	72,359	0	295,141
10936	Wheatsheaf Community Hub	16,000,000	12,000,000	0	0	4,000,000	0	0	6,500,000	9,500,000	0
Totals for Buildings		27,339,151	12,220,000	0	1,771,951	12,327,200	1,020,000	1,800,000	7,481,183	9,500,000	8,557,968
BUILDING IMPROVEMENTS											
18402	Corporate Carbon Reduction	250,000	250,000	0	0	0	0	0	0	0	250,000
Totals for Building Improvements		250,000	250,000	0	0	0	0	0	0	0	250,000
TOTALS FOR PROPERTY		27,589,151	12,470,000	0	1,771,951	12,327,200	1,020,000	1,800,000	7,481,183	9,500,000	8,807,968
PLANT & EQUIPMENT											
PLANT, MACHINERY & EQUIPMENT											
18984	Park & Street Tree Maintenance & Risk Mitigation	155,000	155,000	0	0	0	0	0	0	0	155,000
10434	Replace Council Fleet	1,300,000	0	0	0	1,300,000	0	200,000	0	0	1,100,000
18413	Rolling Pool Plant Reactive Minor Works	164,397	0	0	0	164,397	0	0	0	0	164,397
18974	Urban Forest Strategy Tree Planting Program	49,264	49,264	0	0	0	0	0	0	0	49,264
Totals for Plant, Machinery & Equipment		1,668,661	204,264	0	0	1,464,397	0	200,000	0	0	1,468,661
FIXTURES, FITTINGS & FURNITURE											
18977	Counihan Gallery Air Conditioning Upgrade	211,200	0	0	211,200	0	0	0	0	0	211,200
4766	Furniture & Fittings Replacement Program	100,000	0	0	0	100,000	0	0	0	0	100,000

Moreland City Council - Detailed Capital Works Expenditure							Program for : 2020/21				
For Council and State Government requirements							Asset Expenditure Types				
							Funding Sources				
ProjectID	Project Name	TotalBudget	New	Expansion	Upgrade	Renew	Expenses	Contributions	Reserve	Borrow	Council
18415	Gym Equipment Replacement Program	38,000	0	0	0	38,000	0	0	0	0	38,000
18354	Library Shelving And Furniture	63,256	25,000	0	0	38,256	0	0	0	0	63,256
Totals for Fixtures, Fittings & Furniture		412,456	25,000	0	211,200	176,256	0	0	0	0	412,456
COMPUTERS & TELECOMMUNICATIONS											
18981	Council Phone Platform Upgrade	320,000	0	0	0	320,000	0	0	0	0	320,000
18432	Councillor Device And Library Pc Refresh	175,600	0	0	0	175,600	0	0	0	0	175,600
18462	Equipment Refresh & Services	413,000	0	0	0	413,000	0	0	0	0	413,000
Totals for Computers & Telecommunications		908,600	0	0	0	908,600	0	0	0	0	908,600
LIBRARY BOOKS											
10447	Library Books Replacement Program	1,000,000	200,000	0	0	800,000	0	0	0	0	1,000,000
Totals for Library Books		1,000,000	200,000	0	0	800,000	0	0	0	0	1,000,000
TOTALS FOR PLANT & EQUIPMENT		3,989,717	429,264	0	211,200	3,349,253	0	200,000	0	0	3,789,717
INFRASTRUCTURE											
ROADS											
608	(re)construction - Daphne St	485,240	0	0	150,240	335,000	0	0	19,281	0	465,959
4372	(re)construction - Davies Street	467,250	0	0	157,250	310,000	0	0	0	0	467,250
4485	(re)construction - Davies Street	483,100	0	0	163,100	320,000	0	0	0	0	483,100
4247	(re)construction - Princes Terrace	247,740	0	0	75,740	172,000	0	0	0	0	247,740
4325	(re)construction - Princes Terrace	562,310	0	0	162,310	400,000	0	0	1,551	0	560,759
1113	(re)construction - Wattle Grove	1,095,250	0	0	372,250	723,000	0	785,250	0	0	310,000
9765	Feasibility Study/investigate/design/consultant - Forward Plan-design	360,000	0	0	0	360,000	0	0	0	0	360,000
18102	High Crown Recon/rehab - Balloan Street	527,625	0	0	184,625	343,000	0	0	0	0	527,625
4195	High Crown Recon/rehab - Craigrossie Avenue	995,130	0	0	345,130	650,000	0	0	64,980	0	930,150
4089	High Crown Recon/rehab - Springhall Parade	647,625	0	0	226,625	421,000	0	0	10,572	0	637,053

Moreland City Council - Detailed Capital Works Expenditure							Program for : 2020/21			
For Council and State Government requirements							Funding Sources			
ProjectID	Project Name	TotalBudget	Asset Expenditure Types					Funding Sources		
			New	Expansion	Upgrade	Renew	Expenses	Contributions	Reserve	Council
973	High Crown Recon/rehab - Springhall Parade	657,825	0	0	227,825	430,000	0	0	9,973	647,852
18013	Laneways - Drainage - Rear 23-35 Donald St	74,390	0	0	30,000	44,390	0	0	0	74,390
11165	Laneways - Row- Rear 23-35 Donald St	353,400	0	0	70,400	283,000	0	0	25,260	328,140
8787	Laneways - Row-1 Methven Lane	318,900	0	0	127,000	191,900	0	0	42,246	276,654
16190	Laneways - Row-26 Austral Lane	251,370	0	0	50,370	201,000	0	0	29,754	221,616
18089	Laneways - Row-26 Austral Lane	125,230	0	0	50,000	75,230	0	0	0	125,230
10734	Program Maintenance - Bluestone Pavement Program	200,000	0	0	0	200,000	0	0	0	200,000
2513	Program Maintenance - Crack Sealing Program	75,000	0	0	0	0	75,000	0	0	75,000
10745	Program Maintenance - Kerb And Channel Repairs	100,000	0	0	0	100,000	0	0	0	100,000
4415	Rehabilitation Program - Crendon Street	188,800	0	0	63,800	125,000	0	0	0	188,800
602	Resurface Program - Albert Street	25,000	0	0	0	25,000	0	0	3,699	21,301
3678	Resurface Program - Albion Street	11,000	0	0	0	11,000	0	0	3,507	7,493
486	Resurface Program - Belair Ave	37,218	0	0	0	37,218	0	0	0	37,218
751	Resurface Program - Belair Avenue	36,000	0	0	0	36,000	0	0	9,326	26,674
15000	Resurface Program - Charlotte Street	22,000	0	0	0	22,000	0	0	1,992	20,008
3668	Resurface Program - Frith Street	15,000	0	0	0	15,000	0	0	13,696	1,304
18873	Resurface Program - Jackson Pde	20,000	0	0	0	20,000	0	0	0	20,000
18872	Resurface Program - Jackson Pde	32,000	0	0	0	32,000	0	0	0	32,000
18786	Resurface Program - Jukes Road	2,000	0	0	0	2,000	0	0	0	2,000
14957	Resurface Program - Jukes Road	39,000	0	0	0	39,000	0	0	796	38,204
1343	Resurface Program - Jukes Road	37,727	0	0	6,745	30,982	0	0	0	37,727
15073	Resurface Program - Kitchener Road	50,000	0	0	0	50,000	0	0	3,831	46,169
10971	Resurface Program - Lygon St	21,000	0	0	0	21,000	0	0	14,838	6,162
618	Resurface Program - Lygon St	24,000	0	0	0	24,000	0	0	5,653	18,347
738	Resurface Program - Lygon St	26,500	0	0	0	26,500	0	0	8,605	17,895
427	Resurface Program - Lygon St	26,500	0	0	0	26,500	0	0	7,598	18,902

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Moreland City Council - Detailed Capital Works Expenditure							Program for : 2020/21				
For Council and State Government requirements							Asset Expenditure Types				
							Funding Sources				
ProjectID	Project Name	TotalBudget	New	Expansion	Upgrade	Renew	Expenses	Contributions	Reserve	Borrow	Council
3666	Resurface Program - Major Road	60,000	0	0	0	60,000	0	0	836	0	59,164
4581	Resurface Program - Rasmussen Crescent	6,000	0	0	0	6,000	0	0	0	0	6,000
1119	Resurface Program - Rose Street	13,000	0	0	0	13,000	0	0	9,055	0	3,945
18709	Resurface Program - Stranger Street	40,000	0	0	0	40,000	0	0	0	0	40,000
789	Resurface Program - Surrey Street	22,000	0	0	0	22,000	0	0	0	0	22,000
1122	Resurface Program - Sussex Street	53,000	0	0	0	53,000	0	0	35,022	0	17,978
1118	Resurface Program - Thistle Street	15,000	0	0	0	15,000	0	0	352	0	14,648
612	Resurface Program - Trade Place	73,696	0	0	0	73,696	0	0	12,274	0	61,422
798	Resurface Program - Ulm Street	29,000	0	0	0	29,000	0	0	4,525	0	24,475
15143	Resurface Program - Valerie Street	26,000	0	0	0	26,000	0	0	1,703	0	24,297
18877	Resurface Program - Walter Street	25,000	0	0	0	25,000	0	0	0	0	25,000
2261	Resurface Program - Walter Street	27,000	0	0	0	27,000	0	0	0	0	27,000
975	Resurface Program - Walter Street	23,000	0	0	0	23,000	0	0	449	0	22,551
4413	Resurface Program - Wentworth Avenue	5,000	0	0	0	5,000	0	0	0	0	5,000
18332	Retaining Walls - Retaining Wall Design & Investigation	150,000	0	0	0	150,000	0	0	0	0	150,000
Totals for Roads		9,208,826	0	0	2,463,410	6,670,416	75,000	785,250	341,374	0	8,082,202
BRIDGES											
10541	Bridge Programmed Maintenance From Level 2 Inspection	80,000	0	0	0	80,000	0	0	0	0	80,000
18880	Edgars Creek Shared Path Bridge	480,000	0	0	480,000	0	0	0	480,000	0	0
Totals for Bridges		560,000	0	0	480,000	80,000	0	0	480,000	0	80,000
FOOTPATHS AND CYCLEWAYS											
18524	Asphalt Footpath & Bikepath Renewals	1,000,000	0	0	0	1,000,000	0	0	0	0	1,000,000
18666	Bicycle Network Link - East Of Edgars Creek	260,000	260,000	0	0	0	0	0	0	0	260,000
18203	Bike Parking	80,000	55,000	0	0	25,000	0	0	0	0	80,000
18363	Concrete Footpath & Bikepath Renewals	1,000,000	0	0	0	1,000,000	0	0	0	0	1,000,000

Moreland City Council - Detailed Capital Works Expenditure							Program for : 2020/21				
For Council and State Government requirements		Asset Expenditure Types					Funding Sources				
ProjectID	Project Name	TotalBudget	New	Expansion	Upgrade	Renew	Expenses	Contributions	Reserve	Borrow	Council
17990	Craigieburn Express Shared Path	100,000	100,000	0	0	0	0	0	0	0	100,000
17420	Footpath Grinding	100,000	0	0	0	0	100,000	0	0	0	100,000
16460	Merri Creek Trail Access And Safety Upgrades	300,000	0	0	150,000	150,000	0	0	0	0	300,000
18370	On-road Facilities	273,000	100,000	0	73,000	100,000	0	0	0	0	273,000
18669	Upfield Shared Path Safety Upgrade	60,000	0	0	60,000	0	0	0	0	0	60,000
Totals for Footpaths and Cycleways		3,173,000	515,000	0	283,000	2,275,000	100,000	0	0	0	3,173,000
DRAINAGE											
2906	21 Greenbank Cr Pascoe Vale	180,000	20,000	0	160,000	0	0	0	0	0	180,000
3371	Drainage Investigations/design	50,000	0	0	0	50,000	0	0	0	0	50,000
18703	Mackinnon Gve	370,000	170,000	0	200,000	0	0	0	0	0	370,000
18340	Reactive Drainage Program	200,000	100,000	0	0	100,000	0	0	0	0	200,000
18348	Repair & Maintenance Of Pits And Walls	100,000	0	0	0	100,000	0	0	0	0	100,000
5550	Survey By Cctv	50,000	0	0	0	0	50,000	0	0	0	50,000
Totals for Drainage		950,000	290,000	0	360,000	250,000	50,000	0	0	0	950,000
RECREATION, LEISURE AND COMMUNITY FACILITIES											
18969	Tennis Courts	40,000	40,000	0	0	0	0	0	0	0	40,000
Totals for Recreation, Leisure and Community Faciliti		40,000	40,000	0	0	0	0	0	0	0	40,000
WASTE MANAGEMENT											
16490	Replace Street Litter Bin Cabinets-major Shop Districts - Stage 9	30,000	0	0	0	30,000	0	0	0	0	30,000
18819	Solar Smart Compaction Bins And Smart Bin Sensors	54,000	54,000	0	0	0	0	0	0	0	54,000
Totals for Waste Management		84,000	54,000	0	0	30,000	0	0	0	0	84,000
PARKS, OPENSAPCE & STREETSCAPES											
16715	Brunswick Activity Centre Upgrade Works - Pitt/lygon	265,000	0	0	165,000	100,000	0	0	0	0	265,000
18959	Brunswick Activity Centre Upgrade Works - Wilson Ave	15,000	0	0	10,000	5,000	0	0	0	0	15,000
16755	Cobura Streetscape Masterplan - Russell Street Precinct	857,060	100,000	0	257,060	500,000	0	0	169,888	0	687,172

Moreland City Council - Detailed Capital Works Expenditure							Program for : 2020/21				
For Council and State Government requirements		Asset Expenditure Types					Funding Sources				
ProjectID	Project Name	TotalBudget	New	Expansion	Upgrade	Renew	Expenses	Contributions	Reserve	Borrow	Council
11108	Creek Environs Improvements	200,000	100,000	0	100,000	0	0	0	200,000	0	0
18796	Delivering A Park Close To Home	122,400	122,400	0	0	0	0	0	122,400	0	0
18684	Gaffney St/pascoe Vale Station	200,000	0	0	130,000	70,000	0	0	0	0	200,000
18978	Gavin Park Wetland	600,000	600,000	0	0	0	0	250,000	350,000	0	0
16694	Glenroy Activity Centre Upgrade Works - Wheatsheaf Rd Sth	100,000	0	0	70,000	30,000	0	0	0	0	100,000
18441	Gowanbrae Open Space Development	400,000	200,000	0	200,000	0	0	0	0	0	400,000
18533	Irrigation & Associated Mechanical Services	100,000	40,000	0	0	60,000	0	0	0	0	100,000
18949	Mcbryde & Leonard Streets Open Space Activation Plan	30,000	30,000	0	0	0	0	0	30,000	0	0
18975	Park Close To Home	3,128,660	3,128,660	0	0	0	0	0	3,128,660	0	0
11090	Parks (major & Minor) Works	500,000	0	0	250,000	250,000	0	0	500,000	0	0
18352	Playground Strategy - Implementation	587,000	0	0	187,000	400,000	0	0	400,000	0	187,000
18982	Richards Reserve Development Plan	272,000	0	0	272,000	0	0	0	0	0	272,000
18360	Sportsfield & Ovals Minor Capital Program	110,000	10,000	0	50,000	50,000	0	0	0	0	110,000
18948	Spry Street Park Development	852,500	852,500	0	0	0	0	0	852,500	0	0
10391	Street Landscape Improvements	100,000	0	0	50,000	50,000	0	0	0	0	100,000
18403	Wsud Implementation	150,000	150,000	0	0	0	0	0	0	0	150,000
Totals for Parks, OpenSpace & Streetscapes		8,589,620	5,333,560	0	1,741,060	1,515,000	0	250,000	5,753,448	0	2,586,172
TRANSPORT MANAGEMENT											
18369	Brunswick Integrated Transport Strategy	250,000	0	0	200,000	50,000	0	0	0	0	250,000
18253	Bus Stop Shelters	60,000	60,000	0	0	0	0	0	0	0	60,000
18247	Dda Compliance - Shopping Strips And Glenroy Activity Centre	80,000	0	0	40,000	40,000	0	0	0	0	80,000
18799	Mits - Road Closures	250,000	200,000	0	0	50,000	0	0	0	0	250,000
18245	Pedestrian Improvement And Dda Compliance Works	100,000	50,000	0	0	50,000	0	0	0	0	100,000
18246	Pedestrian Threshold Treatments	80,000	50,000	0	0	30,000	0	0	0	0	80,000
10486	Traffic Management Devices	500,000	300,000	0	0	200,000	0	0	0	0	500,000

Moreland City Council - Detailed Capital Works Expenditure							Program for : 2020/21				
For Council and State Government requirements			Asset Expenditure Types					Funding Sources			
ProjectID	Project Name	TotalBudget	New	Expansion	Upgrade	Renew	Expenses	Contributions	Reserve	Borrow	Council
Totals for Transport Management											
		1,320,000	660,000	0	240,000	420,000	0	0	0	0	1,320,000
OTHER INFRASTRUCTURE											
10483	Christmas Decorations	25,000	0	0	0	25,000	0	0	0	0	25,000
18931	Lighting In Public Open Space	96,000	96,000	0	0	0	0	96,000	0	0	0
11153	Municipal Art Collection	20,100	20,100	0	0	0	0	0	0	0	20,100
11150	Public Art Program	16,400	16,400	0	0	0	0	0	0	0	16,400
11084	Sportsfield Lighting	300,000	300,000	0	0	0	0	100,000	100,000	0	100,000
18372	Street Lighting	30,000	30,000	0	0	0	0	0	0	0	30,000
Totals for Other Infrastructure		487,500	462,500	0	0	25,000	0	196,000	100,000	0	191,500
TOTALS FOR INFRASTRUCTURE		24,412,946	7,355,060	0	5,567,470	11,265,416	225,000	1,231,250	6,674,822	0	16,506,874
GRAND TOTALS		55,991,814	20,254,324	0	7,550,621	26,941,869	1,245,000	3,231,250	14,156,005	9,500,000	29,104,559

Appendix A

PROPOSED Operating Projects 2020-21

Project name	\$	8,519,199
Opex Projects - Continuing from FY20		
Bike Strategy		124,000
I P S Mark 2 (Better Outcomes) FY19 - FY21		220,730
ESD Engineer		77,244
Urban Design Officer for medium density referrals		100,000
City Change - Integrated Behaviour Change Program (Sustainable Transport, Zero Carbon and Circular Economy)		410,000
Access and Inclusion at Moreland's festivals		25,000
Arts Investment Grants		50,000
Towards Zero Food Waste Program (including Food Organics, Green Organics)		845,000
Towards Zero Waste Program (including recycling and plastic wise)		195,000
MITS implementation position		132,800
Aged Friendly Cities		10,000
MITS promotion		51,000
Inner City Netball Courts maintenance program		35,010
Community Grants - Organisational Support		100,000
Urban Forest Strategy		500,000
Social Cohesion Implementation Plan		120,000
Disability Access Planner		97,000
Aquatics and Leisure Management and Operations		376,917
Leafy Street Program		60,000
Towards Zero Carbon in Planning Scheme (Local ESD Policy V2.0)		200,000
Victorian Combustible Cladding Audit & Compliance		40,000
Alliance for Gambling Reform		25,000
Coburg Square		330,000
Transition and service planning for Wheatsheaf Community Hub		90,000
Moreland Affordable Housing Ltd		211,807
Process Mapping		50,000
Saxon St Community Hub		50,000
Saxon Street building and Site maintenance costs		36,000
Beethoven Music Festival		7,500
CAP 72 - Environmental Management System		54,638
Public Resort & Recreation Land Fund Officer		120,000
Collaborative Graffiti Intervention Program		69,500
Food System Strategy		120,000
LXRA Coreworks Coordination		400,000
		5,334,146
Opex Projects - New		
ZCM Climate Emergency Action Plan Implementation		831,857
AEF Funding Agreement		200,000
City Change Administration/Program		87,874
Street Tree Root Risk Mitigation Program		189,000
Youth Strategy Implementation		184,139
Early Years Literacy Partnership		36,300
Maternal and Child Health - Saturday Service for Families		31,595
My Virtual Moreland (20/21)		66,000
Review of planning along waterways		30,000
Storm Water Drainage Maintenance Funding		190,000
Digital Engagement Officer (20/21)		134,577
Your Future Moreland - Engagement Funding (2021/2022)		258,466

Project name	
Opex Projects - New	
Living and Ageing Well Implementation Plan	90,000
Customer Service Improvement	130,000
Legal Services Support	20,556
Irrigation & associated Mechanical Services Renewal Program for Parks & Sportsfields	96,000
Park & Street Tree Maintenance & Risk Mitigation Program	172,000
OHS Advisor	57,707
Residential Noise Management Officer	24,982
Animal Collections Officer	119,000
Saxon Street Redevelopment	235,000
	3,185,053



Moreland City Council 2020 - 2021

Draft Rating Strategy

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Attachments

- [0-1](#) Decision-making Process for Non-Rateable Properties
- [0-2](#) Debtor Management (including Financial Hardship) Policy
- [0-3](#) COVID-19 Financial Hardship Policy

1. Background & Introduction

The rating framework is set down in the Local Government Act 1989 and determines a council's ability to develop a rating system. The framework provides considerable flexibility to suit requirements within the context of public finance methodology, which includes principles of equity, benefit, efficiency, and community resource allocation.

The purpose of this Rating Strategy is to consider what rating options are available to Council under the Local Government Act 1989 and how Council's choices in applying these options contribute towards meeting an equitable rating strategy.

It is important to note at the outset that the focus of this Rating Strategy is very different to that which is discussed in the Long Term Financial Strategy/Annual Budget. In these latter documents, the critical concern is the quantum of rates required to be raised for Council to deliver the services and capital expenditure required. In this Rating Strategy, the focus instead is on how this quantum will be equitably distributed amongst Council's ratepayers.

There are several recommendations included in this Rating Strategy that have been used to refine the assumptions included in the Proposed Strategic Resource Plan 2020-2025 (SRP), and to allow the SRP to deliver strategic outcomes for the community.

The Rating Strategy will canvas the limited range of rating options available to Council under the Local Government Act 1989, including the following:

- The choice of which valuation base to be utilised (of the three available decisions under the Act);
- The application of uniform rating versus the consideration of differential rates for various classes of property;
- Consideration of the application of fixed service charges for the areas of waste collection and municipal administration;
- The application of special rates and charges;
- A review of non-rateable properties;
- Rates collections; and
- Rates Assistance.

2. Executive Summary and Recommendations

The selection of rating philosophies and the choice between the limited rating options available under the Local Government Act 1989 is a difficult one for all Councils and it is most likely that a perfect approach is almost impossible to achieve in any local government environment.

There are two key platforms that have formed the basis of the current approach to rating at Moreland City Council that are recommended for continuation. They are:

- a) That rates will continue to be based principally on the valuation of the various properties with minimal fixed charges to be applied;
- b) That Council will increase the rates by the cap imposed by the Minister for Local Government and that Council would not seek an exemption for the 2020-2021 budget year.

This Rating Strategy recommends that Council adopt the following:

Section	Strategy Recommendations
Determining which valuation base to use	<ul style="list-style-type: none"> That Moreland City Council continues to apply the Capital Improved Valuation (CIV) methodology to levy Council rates.
Special Rates & Charges	<ul style="list-style-type: none"> That Council continues to use special rates and charges to promote the commercial centres in the municipality. That Council may consider using special rates and charges for narrowly defined capital projects where special benefit can be shown to exist to a grouping of property owners.
Municipal Charge	<ul style="list-style-type: none"> That Council does not apply a Municipal Charge.
Service Rates and Charges	<ul style="list-style-type: none"> That Council continues to apply a Waste Service charge.
Non-rateable properties	<ul style="list-style-type: none"> That Council only grants non-rateable status to properties that meet the criteria described in the Local Government Act 1989. That Council continue to review the non-rateable properties to ensure all meet the criteria described in the Local Government Act 1989.
Collections	<ul style="list-style-type: none"> That Council continues to apply the mandatory rate instalment payment option. That Council continues to charge interest on late payments in accordance with the Local Government Act 1989. That Council continues to actively collect rates and pursue outstanding rate debtors.
Rates Assistance	<ul style="list-style-type: none"> Rates and charges will be waived only to the extent that the amounts waived are recovered from the State Government under the Pensioner Rate Remission Scheme. Consideration is given to the partial or total waiver of penalty interest, should the imposition of such interest cause severe financial hardship.
Rate Cap	<ul style="list-style-type: none"> Council determine the increase in the 2020-2021 rates in accord with the Cap set by the Minister for Local Government

3. What is a Rating Strategy and why have one?

The purpose of this Rating Strategy is to outline Council's approach towards rating its community and to meet the requirements of Part 8 the Local Government Act 1989 – Rates and Charges on Rateable Land.

This strategy is to be reviewed and adopted by Council each year as part of its budget setting process. Council aspires, through its budget, to achieve service standards, within resource allocation limits, that benefit the entire community.

What is a rating strategy?

A rating strategy is the method by which Council systematically considers factors of importance that informs its decisions about the rating system. The rating system determines how Council will raise money from properties within the municipality. It does not influence the total amount of money to be raised, only the share of revenue contributed by each property. The rating system comprises the valuation base for each property and the actual rating instruments allowed under the Local Government Act 1989 to calculate property owners' liability for rates.

The importance of a rating strategy

Moreland City Council currently receives around 76% of its Total Revenue by way of property-based rates and waste levies. The development of strategies in respect of the rating base is therefore of critical importance to both Council and its citizens.

The principles of good governance further require Council to provide ongoing or periodic monitoring and review of the impact of major decisions. It is, therefore essential for Council to evaluate on a regular basis, the legislative objectives to which it must have regard and those other objectives which Council believes are relevant.

Council believes that overall policy must be underpinned by sound principles, which are well understood, communicated to ratepayers, and compliant with current legislation. Equity and impact issues are best dealt with in application of all facets of rating policy, including valuation, budgetary requirements, differential rating, government taxation and concessions, collection, and hardship considerations.

Council aspires to balance service levels in accordance with the needs and expectations of its community and sets taxation levels (rating) to resource its roles and responsibilities adequately.

In setting rates, Council gives primary consideration to its strategic directions, budget considerations, the current economic climate, other external factors and likely impacts upon the community. In addition, Council must now also abide by the Rate Cap imposed by the Minister for Local Government.

Moreland City Council is seeking to adequately document its objectives and approach to the raising of rate revenue in line with its goal of providing transparency in its decision-making.

4. Rating Framework

The purpose of this section is to outline the legislative framework in which Council has to operate in constructing its rating system and the various issues that Council must consider in making its decisions on its rating objectives.

4.1 Legislative Framework

Section 3C of the Local Government Act 1989 stipulates the primary objective of Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of its decision. In seeking to achieve its primary objective, a Council must have regard to facilitating the following objectives-

Promote the social, economic and environmental viability and sustainability of the municipal district;
 Ensure resources are used efficiently and effectively;
 Improve the overall quality of life of the people in the local community;
 Promote appropriate business and employment opportunities;
 Ensure services and facilities provided are accessible and equitable
 Ensure the equitable imposition of rates and charges;
 Ensure transparency and accountability in Council decision making.

4.2 User Charges versus Rates

Council pricing policy centres on decisions about how much of the cost of specific services are to be funded by users/consumers and how much is to be funded generally by ratepayers.

There are some major practical considerations that will influence what type of services will attract fees and charges. Most important is whether the services being considered are either entirely or partially "public goods".

Public goods are services that provide a broad and often unquantifiable benefit to the community rather than a particular benefit to individuals, businesses, specific groups or individual properties. The characteristics of "public goods" include:

- The use of or enjoyment by one person does not diminish their availability to, or enjoyment by, others (that is, they are non-rival); and
- It is not practical to exclude access to them (that is, they are non-excludable).¹

Examples include roads and parks and public toilets.

Private goods are those goods which are both rival in consumption (that is, one person's use diminishes its availability or enjoyment by others) and excludable.² Examples include childcare centres, leisure centres and use of community halls.

Generally, Council should fund "Private Goods" through user charges and fund "Public Goods" through rates. However, it is often challenging to define local government services as either purely public goods or strictly private goods, and most will lie somewhere on the spectrum between the two. This inevitably results in a large number of Council services, although having income from user fees, being subsidised by rates.

¹ Differential Rates Discussion Paper, January 2013, DPCD.

² Differential Rates Discussion Paper, January 2013, DPCD.

4.3 Taxation Principles

In addition to the objectives above, public finance theory sets three major criteria for successful taxation policy: equity, efficiency, and simplicity.

Equity

In considering what rating approaches are equitable, some concepts that Council may take into account are:

- **Horizontal equity** – ratepayers in similar situations should pay similar amounts;
- **Vertical equity** – those who are better off should pay more than those worse off (the rationale applies for the use of progressive and proportional income taxation). It implies a "relativity" dimension to the fairness of the tax burden.³

In the case of property rates, it may be considered equitable for one type of property to have to bear more or less of the rates burden than another type of property. In achieving vertical equity in its rating strategy, Council must consider the valuation base it chooses to adopt to apply property rates and the application of the various rating tools available to it under the Local Government Act 1989 (e.g. differential rates).

The Benefit Principle

This principle refers to the fact that some groups have more access to, make more use of, and benefit from more, specific council services.

It is arguable that there should be a nexus between consumption/benefit and the rate burden; however, application of the benefit principle is difficult in practice due to the complexity and, in some cases, impossibility, of measuring the relative levels of access and consumption across the full range of council services. It is also common that the group of people who require less services of certain type (e.g. child care) may indeed require more frequent service of another type (e.g. aged care). It is the level of benefit across the full gamut of rates-funded services that is important in determining the amount of rates that should be paid.

One of the more misunderstood elements of the rating system is that residents seek to equate the level of rates paid with the amount of benefit they individually achieve. The reality is, however, that rates are a system of taxation not dissimilar to PAYE tax.

In paying a tax on salaries, it is rarely questioned what benefit is received with it being acknowledged that tax payments are required to pay for critical services (Health, Education, etc) across the nation. Local Government is not different to this outcome with Rates being required to subsidise the delivery of services and capital works that would otherwise be unaffordable if charged on a case by case basis.

It is a choice of Council to what degree it wishes to pursue a 'user pays' philosophy in relation to charging for individual services on a fee-for-service basis. Similarly, Council must make a rating decision in terms of whether to use a fixed waste charge to reflect the cost of waste collection and a fixed municipal charge to defray the administrative costs of Council. Both of these choices are discussed later in this strategy paper.

³ "Local Government Better Practice Guide – Revenue and Rating Strategy", 2014, Local Government Victoria.



Linkage of property wealth to capacity to pay

The valuation of property is an imperfect system in which to assess a resident's ability to pay annual rates but one which Council is restricted to under the Local Government Act 1989. A frequently raised example is in relation to pensioners who may live in their family home which carries a high value but live on a pension. The equity question for consideration, however, is should Council support residents in this situation with lower rates that will eventually be to the financial benefit of estate beneficiaries? Or alternatively, should the ability to defer rates (in all or in a part) represent a more equitable outcome for all ratepayers?

Incentive Principle

The incentive principle aims to affect the behaviour of certain ratepayers, usually in a way deemed to be consistent with a council's broader goals.

Councils commonly use this principle to seek objectives relating to the environment or economic development, including:

- Discouraging the holding of vacant land;
- The preservation of agricultural land or land of high environmental significance;
- Eradication and maintenance of land free from weeds and pests;

Efficiency

In a technical sense the tax should not unduly interfere with the efficient operation of the economy. For Local Government the tax should be consistent with the major policy objectives of Council.

For services where users are price sensitive, direct charging can influence demand patterns and thus lead to greater allocation efficiency. Conversely, the funding of services through rates (or via subsidies from other services) may result in an inflated demand for services and additional costs for councils to meet this demand.

The efficiency criterion is also directly related to the cost of administering the rates system. Administration costs include the issuing of assessments, collection of rates, including maintaining and improving collection systems, monitoring outcomes, educating and informing ratepayers, and enforcement and debt recovery.

Simplicity

This refers to both administrative ease (and therefore lower cost) and to ensure that the tax is understood by taxpayers. The latter ensures that the tax system is transparent and capable of being questioned and challenged by ratepayers.

Simultaneously applying all of the above principles may not always be feasible; there are likely to be trade-offs among them. The challenge of a preferred rating strategy is one of appropriately balancing competing considerations. It is important that the decision-making process is clear and coherent.



4.4 What Rates and Charges may a Council declare?

Section 155 of the *Local Government Act 1989* provides that a Council may declare the following rates and charges on rateable land -

- General Rates under Section 158;
- Municipal Charges under Section 159;
- Service Rates and Charges under Section 162;
- Special Rates and Charges under Section 163.

The recommended rating options in relation to municipal charges, service rates and charges and special rates and charges are discussed later in this document.

4.5 Valuation Methodology available to Council

In raising Council rates, Council is required to primarily use the valuation of the rateable property to levy rates.

Section 157 (1) of the *Local Government Act 1989* provides Council with three choices in terms of which valuation base to utilise. They are Site Valuation, Capital Improved Valuation and Net Annual Value. The advantages and disadvantages of the respective valuation basis are discussed in Section 5 of this strategy.

4.6 Declaring Rates and Charges

Section 158 of the *Local Government Act 1989* provides that Council must at least once in respect of each financial year declare by 30 June the following for the following year:

- The amount which Council intends to raise by way of general rates, municipal charges, service rates and service charges;
- Whether the general rates will be raised by application of –
 - A uniform rate; or
 - Differential rates (if Council is permitted to do so under Section 161 (1))
- Urban farm rates, farm rates or residential use rates (if Council is permitted to do so under Section 161A)

5. Understanding the current rating framework at Moreland City Council

5.1 Strategic Directions

Council has determined that its annual rate setting objectives should be developed within a framework which integrates planning from a strategic direction level through to service delivery.

The strategic directions of Council are set out in the following documents:

Council Plan 2017-2021

This document includes strategic objectives, performance indicators and the Strategic Resource Plan.

Council Budget 2020-2021

Annual funding allocations (action plan) for activities and initiatives, with linkage to the Council Plan, together with key financial performance targets and measures.

Strategic Plan 2020-2025

The Strategic Resource Plan (SRP) is the financial plan which is required to enable Council to achieve its Council Plan goals over at least a four-year period.

5.2 Budget Considerations

Council prepares and publishes its annual budget as a separate document in compliance with the Local Government Act 1989, which includes a comprehensive submissions and approval process.

As part of the financial planning and budget process, the rate revenue required to meet expenditure needs is calculated, taking into account other sources of revenue. The application of the rate cap now limits this rate revenue.

Other revenue sources include statutory fees for building and planning through to user-pays fees assessed annually per movements in CPI, wages, and market factors. Council relies on Federal and State funding mainly via the Grants Commission allocations. Specific purpose grants for new services and capital works are also received.

Each year Council establishes the maintenance needs of its assets and infrastructure and the community services and facilities that will be provided in the next financial year.

Council determines the amount available to be collected from rates under the rate cap and then considers all other sources of revenue that are available.

The structure of the rating system is then determined, considering how rates are levied between and within the various categories of ratepayers by setting differential tariffs i.e., the Rating Strategy.

Generally, Council seeks to have a balanced budget, i.e., that revenue is equal to expenses. Any surplus or deficit result should be minor in the context of the overall budget.



5.3 External Influences

Council is subject to numerous economic factors. Since Council's major expenditure item is salaries and wages, any price index and EBA adjustments will have a significant impact on costs and subsequent rating decisions. Council is also subject to significant movements in funding from State and Federal sources. Cost shifting back to Council has been a major concern for all Councils and has been subject to a Federal Government Inquiry which found that "the extent and effects of cost shifting as detailed are the major problems facing Local Government's deteriorating infrastructure". Regulatory and compliance changes affect Council's operations and changes to population and demographics will influence change particularly in the medium to long term. The most influential external factor on setting the rates is the Rate Cap set by the Minister. This has been set at 2.0 per cent for the 2020-2021 financial year. Council is committed to working within the rate cap and will not be seeking an exemption from the cap.

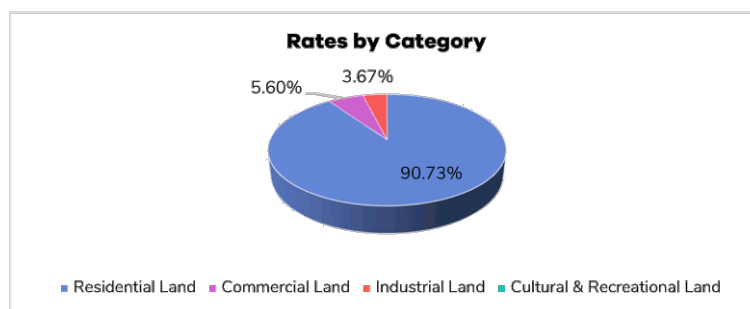
COVID-19 has posed a significant issue for Council's, ratepayers, and residents. Council has introduced a COVID-19 Financial Hardship Policy, which provides ratepayers who are experiencing financial difficulty flexible payment options during this period of uncertainty.

5.4 Moreland's Current Rating Structure

Moreland City Council currently applies the Capital Improved Valuation methodology to levy its rates. The below table and graph display the respective revenues from the various rate classes.

Rating Category	No. Assessment 2020/21	Total CIV 2020-2021	Total Rates Raised	% Rates of Total
Residential Land	76,611	\$52,813,513,500	\$131,129,898	90.73%
Commercial Land	3,310	\$3,258,098,000	\$8,089,483	5.60%
Industrial Land	2,130	\$2,137,124,500	\$5,306,234	3.67%
Total Rates	82,051	\$58,208,736,000	\$144,525,615	100%
Cultural & Recreational Land	2	\$65,775,000	\$18,277	0.00%
Waste Service Charge			\$18,272,834	
Total Rates & Charges			\$162,816,726	

*All figures are estimates. Final valuation figures have not been provided to Council by the Valuer-General Victoria for the 2020-2021 financial year.



In terms of the rates that Council applies, the below table highlights the various classes that are utilised in the current rating structure.

Rating Category	Rate in the \$ 2020-2021	% to General Rate
Residential Land	0.0024828	100.00%
Commercial Land	0.0024828	100.00%
Industrial Land	0.0024828	100.00%
Cultural & Recreational Land	Charge in lieu of rates	N/A

**All figures are estimates. Final valuation figures have not been provided to Council by the Valuer-General Victoria for the 2020-2021 financial year.*

Council currently utilises a service charge to recover the cost of the waste function and applies special rates to some business districts.

Council currently does not apply any municipal charge for defraying administration costs of Council.

6. Determining which valuation base to use

As outlined, under the *Local Government Act 1989*, Council has three options under the *Local Government Act* as to the valuation base it elects to use.

They are:

- **Capital Improved Valuation (CIV)** – Value of land and improvements upon the land
- **Site Valuation (SV)** – Value of land only
- **Net Annual Value (NAV)** – Rental valuation based on CIV. For residential and farm properties, NAV is calculated at 5 per cent of the Capital Improved Value. For commercial and industrial properties NAV is calculated as the greater of the estimated annual rental value or 5 per cent of the CIV.

6.1 Capital Improved Value (CIV)

Capital Improved Valuation is the most commonly used valuation base by Victorian Local Government with more than 70 Councils applying this methodology. Based on the value of both land and all improvements on the land, it is relatively easy to understand by ratepayers as it equates to the market value of the property.

The key driver of using CIV is the ability to apply differential rates (should this rating option be used). Section 161 of the *Local Government Act 1989* provides that a Council may raise any general rates by the application of a differential rate if –

- It uses the capital improved value system of valuing land; and
- It considers that a differential rate will contribute to the equitable and efficient carrying out of its functions.

Where a Council does not utilise Capital Improved Valuation, it may only apply limited differential rates in relation to farm land, urban farm land or residential use land.

Advantages of using Capital Improved Valuation (CIV)

- Capital-improved value includes all improvements, and hence is often supported on the basis that it more closely reflects “capacity to pay”. The CIV rating method takes into account the full development value of the property, and hence better meets the equity criteria than Site Value and NAV.
- With the current frequency of valuations (every two year), the market values are more predictable which has an impact on the number of objections resulting from valuations.
- The concept of the market value of property is far more easily understood with CIV rather than NAV or SV.
- Most Councils in Victoria have now adopted CIV which makes it easier to compare relative movements in rates and valuations across Councils.

Disadvantages of using CIV

The main disadvantage with CIV is the fact that rates are based on the total property value which may not necessarily reflect the income level of the property owner as with pensioners and low-income earners.

6.2 Site Value (SV)

Although the Act provides for Councils to use Site Value as the basis of valuation, very few Councils have done so due to the very limited ability to apply differential rates.

Advantages of Site Value

- There is a perception that under site valuation, a uniform rate would promote development of land.
- Scope for possible concessions for urban farm land and residential use land.

Disadvantages in using Site Value

- SV does not consider the value of improvements. It shifts more of the burden to property owners that have larger areas of land. Typically, flats, units and townhouses will pay lower rates compared to stand alone houses on a suburban block of land, as the underlying land area is smaller.
- SV will reduce Council's rating flexibility and options to deal with any rating inequities due to the removal of the ability to levy differential rates;
- The rate-paying community has greater difficulty in understanding the SV valuation on their rate notices, as indicated by many inquiries from ratepayers on this issue handled by Council's Citizen Services and Property Revenue staff each year.

In very many ways, it is difficult to see an equity argument being served by the implementation of Site Valuation in Moreland City Council, therefore this method is not recommended.

6.3 Net Annual Value (NAV)

Net annual value, in concept, represents the annual rental value of a property. However, in practice, NAV is closely linked to capital improved value for residential. Valuers derive the NAV of residential properties directly as 5 per cent of CIV. In contrast to the treatment of residential properties, Net Annual Value for commercial and industrial properties is assessed with regard to actual market rental. This differing treatment of commercial versus residential and farms has led to some suggestions that all properties should be valued on a rental basis.

Overall, the use of NAV is not supported. For residential ratepayers, actual rental values pose some problems. The artificial rental estimate used may not represent actual market value, and means the base is the same as CIV but is harder to understand. In choosing a valuation base, Councils must decide on whether they wish to adopt a differential rating system (different rates in the dollar for different property categories) or a uniform rating system (same rate in the dollar). If a Council was to choose the former, under the Act it must adopt either of the CIV or NAV methods of rating.

6.4 Summary

It is recommended that Moreland City Council continue to apply Capital Improved Valuation as the valuation base for the following reasons:

- CIV is considered to be the closest approximation to an equitable basis for distribution of the rating burden.
- It should be noted that more than 70 Victorian Councils apply CIV as their rating base and as such, it has a wider community acceptance and understanding than the other rating bases.

Recommendation

That Moreland City Council continues to apply the Capital Improved Valuation methodology to levy Council rates.

7. Determining the Rating System - Uniform or Differential?

As highlighted in Section 3, Council may apply a uniform rate or differential rates to address the needs of the Council. They are quite different in application and have different administrative and appeal mechanisms that need to be considered.

7.1 Uniform rate

Section 160 of the Act stipulates that if a Council declares that general rates will be raised by the application of a uniform rate, the Council must specify a percentage as the uniform rate. Rates will be determined by multiplying that percentage by the value of the land.

Moreland City Council has adopted uniform rating for the 2020-2021 financial year.

7.2 Differential Rates

Advantages of a Differential rating system

The perceived advantages of utilising a differential rating system are:

- There is greater flexibility to distribute the rate burden between all classes of property, and therefore link rates with the ability to pay and reflecting the tax deductibility of rates for commercial and industrial premises;
- Differential rating allows Council to better reflect the investment required by Council to establish infrastructure to meet the needs of the commercial and industrial sector;
- Enables Council to encourage developments through its rating approach e.g. encourage building on vacant blocks;
- Allows Council to reflect the unique circumstances of some rating categories where the application of a uniform rate may create an inequitable outcome; this is however limited by the new requirements introduced under section 161 (2A) and (2B) of the Act.
- Allows Council discretion in the imposition of rates to 'facilitate and encourage appropriate development of its municipal district in the best interest of the community'.

Disadvantages of a Differential rating system

The perceived disadvantages in applying differential rating are:

- The justification of the differential rate can at times be difficult for the various rating groups to accept giving rise to queries, objections and complaints where the differentials may seem to be excessive.
- Differential rates can be confusing to ratepayers, as they may have difficulty in understanding the system. Some rating categories may feel they are unfavourably treated because they are paying a higher level of rates than other ratepayer groups.
- Differential rating involves a degree of administrative complexity as properties continually shift from one type to another requiring Council to update its records. Ensuring the accuracy/integrity of Council's database is critical to ensure that properties are correctly classified into their differential rate category.

- Council may not achieve the objectives it aims for through differential rating. For example, Council may set its differential rate objectives to levy a higher rate on land not developed, however, it is uncertain as to whether the differential rate achieves those objectives.

8. What differential rates should be applied?

The table below highlights the uniform rates in 2020-2021 if the proposed rating structure is implemented.

Rating Category	No of Assessments	Rate in the \$ 2020-2021	% to General Rate
Residential Land	76,611	0.0024828	100.00%
Commercial Land	3,310	0.0024828	100.00%
Industrial Land	2,130	0.0024828	100.00%
Cultural & Recreational Land	2	Charge in lieu of rates	NA

**All figures are estimates. Final valuation figures have not been provided to Council by the Valuer-General Victoria for the 2020-2021 financial year.*

8.1 Residential Land (General Rates)

This category includes all properties including those previously classified as Vacant and Unoccupied Land. As the rating category with the largest number of assessments, it is regarded as the General Rate.

8.2 Commercial and Industrial Land

Commercial properties are defined as those selling a product or providing a service. Industrial properties are those that are used for the purposes of manufacturing. These properties are similar in respect that they are businesses providing employment opportunities.

Many Victorian Councils adopt a higher differential rate for commercial and industrial properties to reflect the tax-deductible status of rates for these owners or tenants. This is regarded as creating a more equitable result after tax as residential properties are not eligible for a tax deduction.

Across Victoria, the average level of extra payment for commercial and industrial properties is 25% above the general rate, and in practice it ranges from 100% to more than 200% of the general rate.

Moreland City Council has historically applied the same rate as the General Rate (1 times the General Rate or 100%) to these properties (unless they are subject to another rating category). This acknowledges that most businesses in Moreland are small businesses and struggle to remain viable, particularly in the current economic climate. In addition, these properties provide local employment which Council regards as an important contributor to community sustainability.

It is therefore recommended that Council continue to levy the same rate as the General Rate on commercial and industrial properties in 2020-2021.

8.3 Cultural & Recreational Lands – a charge in lieu of the general rate

Council declares the Cultural and Recreation land in accordance with the *Cultural and Recreational Land Act 1963* – Section 4.

The *Cultural and Recreational Land Act 1963* provides that “an amount be payable in lieu of rates in each year being such amount as the municipal council thinks reasonable having regard to the services provided in relation to such lands and having regard to the benefit to the community derived from such recreational lands”.

Council currently has two properties that are classified as cultural and recreational land.

- a) 47-97 Glenroy Road, Glenroy (Northern Golf Club)

Benefit to the Community

The club operates on a membership basis and most of its services are not available to the general public, with the exception of some large functions e.g. wedding receptions. The club has approximately 1,300 members, with 50% of them being Moreland residents. This equates to approx. 0.4% of total population and 0.9% of total number of households.

On the other hand, the club's contribution to the preservation of the natural environment needs to be acknowledged and reflected in Council's decision on the amount to be charged in lieu of rates.

Council has purchased around 1.8 hectares of land from Northern Golf Club, which will allow substantial land for open space and public use. Council has also obtained the Right of First Refusal to purchase all or part of the additional land. There are benefits to Council (and thus the Moreland community) arising from the purchase of this land and the Right of First Refusal.

Services Provided

Council services provided to Northern Golf Club are primarily in the form of community infrastructure, which is no different to any other non-residential properties in the municipality that are levied 100% of the general rate.

- b) Res 1 Outlook Road, Coburg (Coburg Basketball Stadium)

Benefit to the Community

The Coburg Basketball Stadium is managed by Sports Stadium Victoria and runs inclusive basketball programs for the community. It is well acknowledged by the community for its inclusive programs covering a broad age range from young children to adults.

Services Provided

Council services provided to the Coburg Basketball Stadium are primarily in the form of community infrastructure, which is no different to any other non-residential properties in the municipality that are levied 100% of the general rate.

In accordance with section 4(4) of the Cultural and Recreational Land Act 1963, the following amounts are declared as a charge in lieu of the general rate (which would otherwise be payable):

- a) 47-97 Glenroy Road, Glenroy
 - Northern Golf Club \$14,500
- b) Res 1 Outlook Road, Coburg
 - Coburg Basketball Stadium \$2,070

**All figures are estimates. Final valuation figures have not been provided to Council by the Valuer-General Victoria for the 2020-2021 financial year.*

It is recommended that Council continues to treat all eligible recreational land in accordance with the Cultural and Recreational Land Act 1963.

8.4 Considerations Given to Retirement Villages

The Minister, in the final Guidelines for Differential Rate (April 2013), states that "Council must give consideration to reducing the rate burden through use of a reduced differential rate include (but are not limited to):

- Farm land (as defined by the Valuation of Land Act 1960); and
- Retirement village land (as defined by the Retirement Villages Act 1986)."

Moreland does not have farm land so this does not apply.

Council has considered whether a differential rate should be applied to retirement village land. Council has decided that it is not appropriate to apply a lower differential rate to retirement villages for the following reasons:

1. Retirement villages receive Council services and have access to community infrastructure in the same way as other residents. In particular, retirement village residents often access Council provided aged services, which is heavily subsidised by rates.
2. Local government rates are a type of tax and not a fee for service. Rates are required to subsidise the delivery of services and capital works that would otherwise be unaffordable if charged on a case by case basis.

Recommendations

That Council continues to apply the general rate for all residential properties, including flats and units.
 That Council continues to apply the general rate for Retirement Villages.
 That Council continues to levy a charge in lieu of rates on Cultural and Recreational properties in accordance with the Cultural & Recreational Land Act 1963.
 That Council continues to apply the general rate to commercial and industrial properties.

9. Understanding the impacts of Council Revaluations

From July 1 2018, changes to the *Valuation of Land Act 1960* (the Act) made the Valuer-General responsible for all statutory valuations in Victoria and increases the frequency of revaluations from biennially to annually. For the 2020-2021 rating year valuations will be based on values returned as at 1 January 2020.

For the 2020-2021 revaluation Council's Valuer-General appointed Valuers undertook a physical inspection of some properties during their revaluation. Other valuations are derived from a complex formula based on sectors, sub market groups, property condition factors (including age, materials and floor area), influencing factors such as locality and views, and land areas compared to sales trends within each sector / sub-market group. The municipality has defined sub-market groups of homogeneous property types which are reviewed during the revaluation process. Valuer-General Valuers determine the valuations according to the highest and best use of a property.

In valuing large areas of land without buildings, residential zoning, permits for subdivision or structure plans are indications of potential for subdivision. If the land is capable of subdivision it will be valued accordingly as potential subdivisional land, despite its use. The amount of valuation increase will depend on market factors at the time of valuation.

Valuations are conducted at general revaluation or where any circumstances as listed under section 13DC of the *Valuation of Land Act 1960* change the valuation and cause Council to undertake a supplementary valuation between general revaluations.

Supplementary Valuations are notified to Ratepayers by the issue of a rates notice.

The Valuer General of Victoria is responsible for reviewing the valuations of each municipality for accuracy before certifying that the valuations are true and correct. Valuations are conducted using Best Practice Guidelines formulated and published by the Valuer General Victoria.

The total value of the municipality is used as a base against which Council strikes its rate in the dollar for each defined rating group.

No Windfall Gain

There is a common misconception that if a property's valuation rises then Council receives a "windfall gain" with additional income. This is not so as the revaluation process results in a redistribution of the rate burden across all properties in the municipality. Any increase to total valuations of the municipality is offset by a reduction in the rate in the dollar (ad valorem rate) used to calculate the rate for each property. Total rate income is set each year as part of the budget process. Council increases the total rates revenue required to deliver its services, but within the rate cap set by the Minister for Local Government.

Objections to Property Valuation

The *Valuation of Land Act 1960* provides that objection to the valuation may be made each year within two months of the issue of the original or amended (supplementary) Rates and Valuation Charges Notice (Rates Notice).

Objections must be dealt with in accordance with the Valuation of Land Act 1960 – Division 3 Sections 16-21.

The Act was amended in 2006 in order to improve the valuation objection process and reduce the number of lengthy and costly disputes. The Act specifically improves the processes and practices for lodging an objection, sharing and exchange of information, referring an objection dispute to VCAT, awarding of costs, Valuer General notifications and certification of supplementary valuations. Further information can be obtained by accessing the Land Victoria web site at www.land.vic.gov.au/valuation.

Council will continue to advise ratepayers via the "Rates, Charges and Valuation Notice" (the Rate Notice), rates brochure, web site and Moreland News, of their right to object and appeal the valuation. Property owners also could object to the site valuations on receipt of their Land Tax Assessment from the State Revenue Office. Property owners can appeal their land valuation within 60 days of receipt of Council Rate Notice (via Council) or within 60 days of receipt of their Land Tax Assessment (via State Revenue Office).

Council is mindful of the impacts of revaluations on the various property types in implementing the differential rating options outlined in the previous section, to ensure that rises and falls in Council rates remain affordable and that rating 'shocks' are mitigated to some degree.

10. Special Rates & Charges

Special rates and charges are covered under Section 163 of the Local Government Act 1989 which enables Council to:

“Declare a special rate or charge or a combination of both for the purposes of:

- Defraying any expenses; or
- Repaying with interest any advance made or debt incurred, or loan raised by Council;

In relation to the performance of a function or the exercise of a power of the Council, if Council considers that the performance of the function or the exercise of the power is or will be of special benefit to the persons required to pay the special rate or special charge”.

There are detailed procedural requirements that Council needs to follow to introduce a special rate or charge, including how Council can apply funds derived from this source.

Section 185 of the Local Government Act provides appeal rights to VCAT in relation to the imposition of a special rate or charge. The Tribunal has wide powers, which could affect the viability of the special rate or charge. It can set the rate or charge completely aside if it is satisfied that certain criteria are met.

Council should be particularly mindful of the issue of proving that special benefit exists to those that are being levied the rate or charge.

In summary, differential rates are much simpler to introduce and less subject to challenge. There may be instances however where a special charge is desirable if raising the levy by use of CIV is not equitable.

Moreland City Council generally applies special rate/charge schemes to commercial centres. The purpose of these schemes is to ensure the future prosperity and viability of commercial centres across the City of Moreland, and the special rates/charges are raised to assist Council in conjunction with business associations to carry out promotional, marketing and business development activities within commercial activity centres. In some instance schemes may apply to infrastructure projects that are narrowly defined.

Recommendations

1. That Council continues to use special rates and charges to promote the commercial centres in the municipality.
2. That Council may consider using special rates and charges for narrowly defined capital projects where special benefit can be shown to exist to a grouping of property owners.

11. Municipal Charge

Another rating option available to Councils is the application of a municipal charge. Under Section 159 of the Local Government Act 1989, a Council may declare a municipal charge to cover some of the administrative costs of the Council. The legislation is not definitive on what comprises administrative costs and does not require Council to specify what is covered by the charge.

A Council's total revenue from a municipal charge in a financial year must not exceed 20 per cent of the combined sum total of the Council's total revenue from the municipal charge and the revenue from general rates.

The application of a municipal charge represents a choice to raise a portion of the rates by a flat fee for all properties, rather than sole use of the CIV valuation method. In applying the legislation, the maximum amount that Moreland City Council could levy as a municipal charge in 2020-2021 would be approximately \$342.00 per assessment based upon the current rates.

The arguments in favour of a municipal charge are similar to waste charges. They apply equally to all properties and are based upon the recovery of a fixed cost of providing administrative services irrespective of valuation. The same contribution amount per assessment to cover a portion of Councils administrative costs can be seen as an equitable method of recovering these costs.

The argument against a municipal charge is that this charge is regressive in nature and would result in lower valued properties paying higher overall rates and charges than they do at present. The equity objective in levying rates against property values is lost in a municipal charge as it is levied uniformly across all assessments.

This rating strategy acknowledges that Council does not currently utilise Municipal Charge, however may consider this option in future where appropriate.

Recommendations

That Council does not apply a Municipal Charge.

12. Service Rates and Charges

Section 162 of the Local Government Act 1989 provides Council with the opportunity to raise service rates and charges for any of the following services:

- a) the provision of a water supply;
- b) the collection and disposal of refuse;
- c) the provision of sewerage services;
- d) any other prescribed service.

Moreland City Council currently applies a Service Charge for the collection and disposal of refuse on properties within the municipality (the Waste Services charge). Moreland City Council's current waste services charges reflect the full cost of the service.

The advantages of the waste services charge is that it is readily understood and accepted by residents as a fee for a direct service that they receive. It further provides equity in the rating system in that all residents who receive exactly the same service level all pay an equivalent amount.

The disadvantage of the waste service charge is similar to the municipal charge in that it is regressive in nature. A fixed charge to a property with a low value comprises a far greater proportion of the overall rates than it does to a property with a higher value.

The waste services charge has been designed to encourage ratepayers to reduce their waste management behaviour through the use of pricing signals. The smaller the bin size, the lower the proportional cost of each litre of bin capacity (the lower the waste services charge). This is due to the cost to Council (and thus ratepayers) of managing waste to landfill and recycling material.

On balance, it is recommended that Council retain the existing waste services charge. Unlike a municipal charge where the direct benefit to the resident is invisible – the waste services charge is a tangible service that is provided directly to all in the same way.

Recommendations

That Council continues to apply a Waste Service charge.

13. Non-rateable Properties

Section 154 of the Local Government Act 1989 provides for non-rateable properties as follows:

(1) Except as provided in this section, all land is rateable.

(2) The following land is not rateable land -

- (a) land which is unoccupied and is the property of the Crown or is vested in a Minister, a Council, a public statutory body or trustees appointed under an Act to hold that land in trust for public or municipal purposes;
- (b) any part of land, if that part—
 - (i) is vested in or owned by the Crown, a Minister, a Council, a public statutory body or trustees appointed under an Act to hold that land in trust for public or municipal purposes; and
 - (ii) is used exclusively for public or municipal purposes;
- (c) any part of land, if that part is used exclusively for charitable purposes;
- (d) land which is vested in or held in trust for any religious body and used exclusively—
 - (i) as a residence of a practising Minister of religion; or
 - (ii) for the education and training of persons to be Ministers of religion; or
 - (iii) for both the purposes in subparagraphs (i) and (ii);
- (e) land which is used exclusively for mining purposes;
- (f) land held in trust and used exclusively—
 - (i) as a club for or a memorial to persons who performed service or duty within the meaning of section 3(1) of the Veterans Act 2005; or
 - (ii) as a sub-branch of the Returned Services League of Australia; or
 - (iii) by the Air Force Association (Victoria Division); or
 - (iv) by the Australian Legion of Ex-Servicemen and Women (Victorian Branch).

(3) For the purposes of subsections (2)(a) and (2)(b) any part of the land is not used exclusively for public or municipal purposes if—

- (a) it is used for banking or insurance; or
- (b) a house or flat on the land—
 - (i) is used as a residence; and
 - (ii) is exclusively occupied by persons including a person who must live there to carry out certain duties of employment; or
- (c) it is used by the Metropolitan Fire Brigades Board.

(3A) For the purposes of subsection (2)(b), any part of land does not cease to be used exclusively for public purposes only because it is leased—

- (a) to a rail freight operator within the meaning of the Transport Act 1983; or

(b) to a passenger transport company within the meaning of that Act.

(4) For the purposes of subsections (2)(c) and (2)(d), any part of the land is not used exclusively for charitable purposes if it is in any of the following categories—

(a) it is separately occupied and used for a purpose which is not exclusively charitable;

(b) a house or flat on the land—

(i) is used as a residence; and

(ii) is exclusively occupied by persons including a person who must live there to carry out certain duties of employment;

(c) it is used for the retail sale of goods;

(d) it is used to carry on a business for profit (unless that use is necessary for or incidental to a charitable purpose).

As listed above, the Act has limited provisions for properties that should be exempted from paying rates.

Currently there are 963 properties within Moreland City Council that are treated as non-rateable, including Moreland City Council owned properties. Council reviews the non-rateable properties on a bi-annual basis and decision-making charts have been developed accordingly. (Attachment 1)

It should be noted that whilst the Act provides criteria for land which cannot be rated, it does not stop Council allowing additional specific exemptions to specific properties or uses. Given the importance of rates revenue to Council, it is recommended that specific additional exemptions be avoided, and other means of support used to assist organisations deemed worthy of support by Council.

Recommendations

1. That Council only grants non-rateable status to properties that meet the criteria described in the Local Government Act 1989.
2. That Council continue to review the non-rateable properties to ensure all meet the criteria described in the Local Government Act 1989.

14. Collections

Liability to Pay Rates

LGA Section 156 makes the owner of the land liable to pay the rates and charges on that land. In certain cases, the occupier, mortgagee or licensee holder is liable to pay the rates.

The LGA Section 156(6) declares the rate or charge, unpaid interest or costs to be a first charge upon the land.

Electronic Notices

Council encourages the electronic distribution of rate notices. Ratepayers can elect to receive their Annual Rate Notice and Quarterly Rate Installment Notice electronically.

Payment Dates for Rates

Council, in accordance with the LGA section 167 (1) must allow for the payment of rates by four installments per annum. Council may allow a person to pay a rate or charge in a single lump sum payment LGA Section 167 (2).

Moreland City Council elected to move from the lump sum payment method from the 2007/08 rating year.

The main driver behind the change relates to the improved cash flows that are associated with the instalment payment option. Council operates under a 1 July-30 June financial year, and Victorian Local Government is probably the only Government agency/utility that issues an annual account in July and then has to wait seven months to receive the majority of its revenue.

During this time, Council is required to continue to provide operational services and capital works which place our cash position under severe strain. No other utility (telephone, gas, power, water) is required to operate under the business rules that Local Government is required to. The move to introduce mandatory instalments is aimed at better matching when Council receives its rate revenue against when we need to expend these same amounts. The move also brings Council into closer alignment with virtually every other utility service provider.

Under the mandatory instalment option, interest penalties are only backdated to the due date of the missed payment.

The Minister fixes payment dates by notice published in the Government gazette. The due dates are the last business days in September, November, February and May.

Payment options

Council offers a range of payment options including direct debit, Bpay, Centrepay, Internet via www.moreland.vic.gov.au, by mail, telephone, over the counter services at Council Service Centres or Australia Post agencies.

To assist ratepayers spread the cost of rates over the year, Council allows 10 monthly direct debit.

Council incurs costs of collection via agency and merchant service fees but recommenced recovering credit card fees from 2016/17.

The Council will assist ratepayers who are experiencing hardship by creating individual payment plans which may include deferral of rate payments in full or part, depending on individual circumstances. The interest rate on deferred rates is at the penalty interest rate that is determined by the Minister.

Incentives for Prompt Payment

The LGA Section 168 provides that incentives for prompt payment may be offered. Discount for early payment should be based on cash flow benefit to Council.

Council offers payments via a number of agencies and services to provide ratepayers with choices to make it easy for them to pay their rates. Rates are due by the installment dates which reasonably provides the cash flow Council requires to operate.

In addition, Council rates are secured against the property and penalty interest is payable where payment is not received by the due dates. To provide discounts would be administratively cumbersome and potentially costly and there is no benefit to Council to do so.

It is recommended that no incentives for prompt payment be offered for the year 2020-2021.

Late Payment of Rates

Council applies interest penalties in accordance with LGA Section 172.

Interest on Arrears and Overdue Rates

Interest is charged on all overdue rates in accordance with LGA Section 172. The interest rate to apply is fixed under Section 2 of the Penalty Interest Rates Act 1983, which is determined by the Victorian Attorney General and published by notice in the Government Gazette.

Council cannot apply an alternative rate but has the power to exempt any person from paying the whole or part of any interest amount generally or specifically payable – LGA Section 172 (2A).

As part of the hardship provisions Council allows people who have proven financial difficulties to defer rate payments. The deferred rate payments are subject to the penalty interest rate that is determined by the Victorian Attorney General.

Debt Recovery - Collection of Overdue Rates

Council makes every effort to contact ratepayers at their correct address, but it is the ratepayers' responsibility to properly advise Council of their contact details. Amendments to the Local Government Act require the purchaser of a property, or their agents (e.g. solicitors), to notify Council by way of notice of acquisition.

In the event that the account remains unpaid, Council has established procedures for the issue of an overdue notice from our appointed debt collection agency free of charge. Council may take legal action without further notice to recover any overdue amount if the account remains unpaid. All fees and court costs are recoverable from the ratepayer.

If an amount payable by way of rates in respect to land has been in arrears for three years or more, Council has the authority sell the land as long as it follows due process in accordance with the Local Government Act – Section 181.

The purpose of the policy on debt recovery is to act as a genuine deterrent to ratepayers who might otherwise fail to pay rates on time (and have not been in contact with Council regarding their circumstances), to allow Council to recover the administrative cost of following up unpaid rates and to recover any interest cost the Council may incur due to lost investment opportunities. The principle in providing for such penalty is that ratepayers who pay within the required timeframe should not have to subsidize or bear any cost of ratepayers who default on their payment.

Recommendations

1. That Council continues to apply the mandatory rate instalment payment option in 2020-2021
2. That Council continues to charge interest on late payments in accordance with the Local Government Act 1989.
3. That Council continues to actively collect rates and pursue outstanding rate debtors.

15. Rates Assistance

Rebates and Concessions – LGA section 169

Council currently only provides the Performance Rebate for the vacant and unoccupied land properties as detailed in section 8.4.

It needs to be noted that concessions to one group of ratepayers can have adverse effect on other ratepayers.

Pensioners Rebate

Holders of a Centrelink or Veterans Affairs Pension Concession card, or a Veteran Affairs Gold card which stipulates TPI or War Widow (excludes Health Care and DVA all conditions, POW, EDA and dependant cards) may claim a rebate on their sole or principle place of residence.

For 2020-2021 the government-funded indexed rebate is provided under the Municipal Rates Concession Scheme. Under the Fire Services Property Levy (FSPL) a rebate of \$50 also applies. Upon initial application, an ongoing eligibility is maintained unless rejected by Centrelink or Department of Veteran Affairs during verification procedures. Upon acceptance of pensioner status, the concession or rebate is deducted from the rate account before payment by the ratepayer.

Council considers that it is not appropriate for Council via ratepayer funds to make an additional rebate or offset to all pensioners.

Council's view is that pensioners receive a variety of utility and other concessions funded from general government taxation, which is appropriate. The State Government has historically accepted the need to redistribute income taxes in support of utility concessions and rebates to low income households. Council supports this view, along with annual indexation of the municipal rate concession amount.

For Council to make further concessions would mean a redistribution of the rate burden with other ratepayers bearing the cost by way of higher rates and charges and having regard to these factors would unfairly penalize those ratepayers. It should be noted that approximately 16.5% of ratepayers are pensioners (as indicated by those currently receiving the pension rebate).

Deferral of Rates - LGA Section 170

The option to defer rates is a legislative provision – LGA Section 170.

Deferral is appropriate where ratepayers have incurred increases to rates and immediate affordability is an issue. Council's hardship policy ("*Financial Hardship (Rates and Charges) Policy*") provides guidelines on application for deferral of rates.

If Council is satisfied on the application of a ratepayer that payment of rates in accordance with the Act would cause hardship, the Council may defer payment or part payment for such period as Council thinks fit.

Outstanding rates and charges (or part thereof) may be deferred under the following conditions:

- The ratepayer must evidence severe financial hardship as certified by a suitably qualified, independent Financial Counsellor.
- Where the financial hardship is expected to exceed one year.

The application for deferral does not change the due date for payment of rates.

Waiver of Rates – LGA Sections 171 and 171A

Sections 171 and 171A of the Local Government Act 1989 provides Council the option to waive rates or charges or interest.

Every ratable property should meet its share of rates and charges and a rate waiver should only be granted to the extent that the amounts waived are recovered from the State Government under the Pensioner Rate Remission Scheme.

Any additional waiver of rates or charges will unfairly increase the burden which falls upon other members of the Council's community. It may be considered where there is considerable benefit to Council and the Moreland community.

Where severe financial hardship is evident, consideration should be given to the waiver of penalty interest. Council's hardship policy provides detailed guidelines on application of the interest waiver.

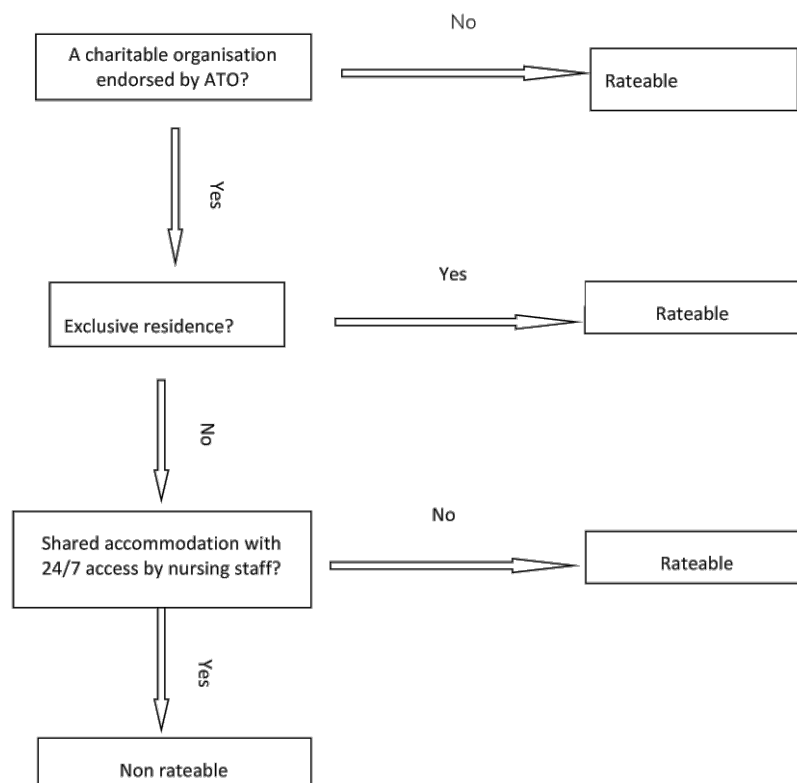
Recommendations

- ~~13.1.~~ Rates and charges will be waived only to the extent that the amounts waived are recovered from the State Government under the Pensioner Rate Remission Scheme.
- ~~14.2.~~ Consideration is given to the partial or total waiver of penalty interest, should the imposition of such interest cause severe financial hardship.

Attachment 1 – Decision Making Process for Non-Rateable Properties

Decision Making for Aged Care FacilitiesQuestions to be asked:

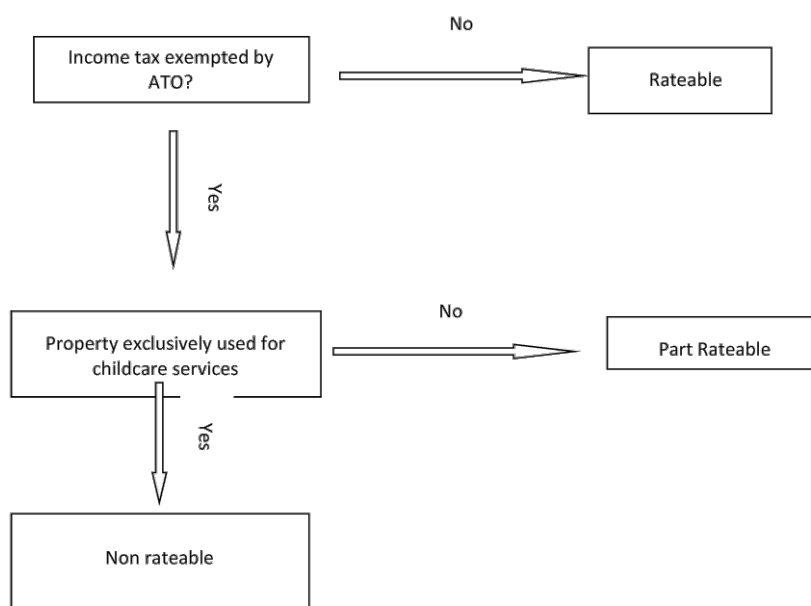
1. Are you a charitable organisation? If yes, please provide a copy of the ATO endorsement.
2. Please provide details of the occupancy. Is it used as shared accommodation or exclusive residence? Shared accommodation should have more than one person share the room, exclusive residence means the room is used by a single person and the door is lockable. If the property is for combined use, please provide an estimate of the portion that is used for shared accommodation and the portion used as exclusive residence.
3. For the portion that is used as shared accommodation, do nursing staff members have 24/7 access to the rooms?
4. For the exclusive residence, do nursing staff members have 24/7 access, or do nursing staff members need to gain permission each and every time before they access the rooms?

Flow chart for decision making:

Attachment 1 – Decision Making Process for Non-Rateable Properties

Decision Making for Childcare CentresQuestions to be asked:

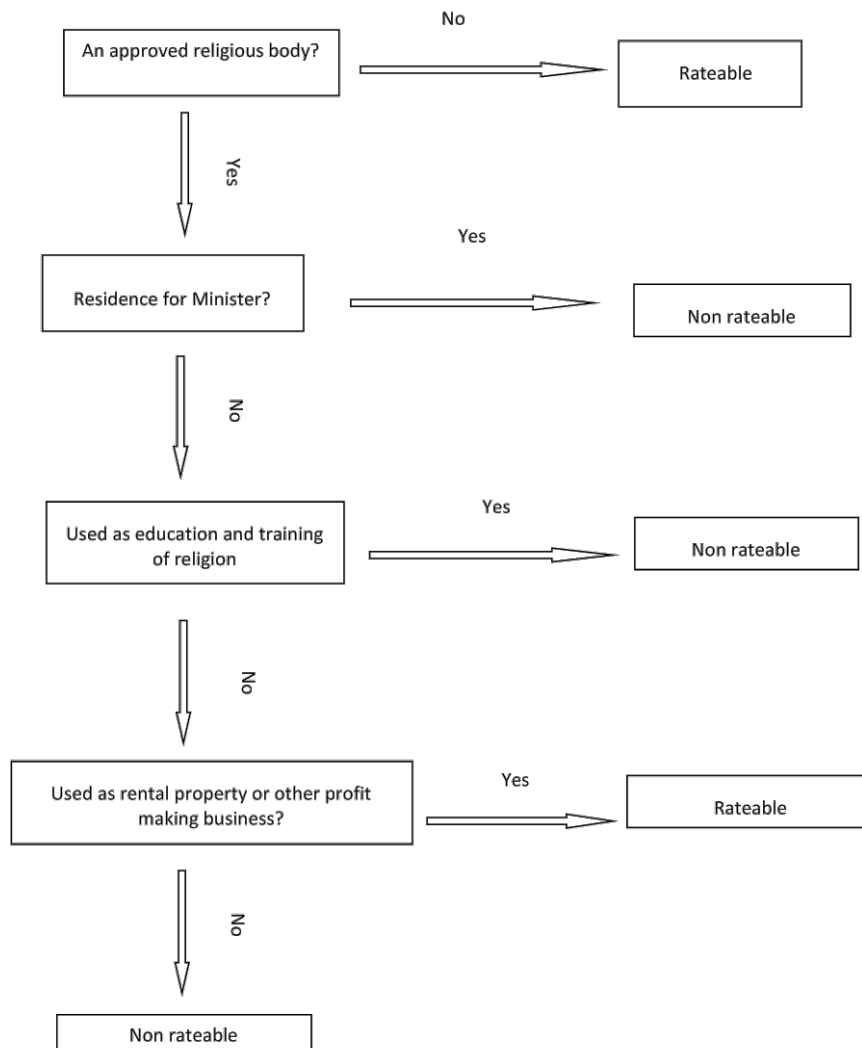
1. Do you hold income tax exempt status from ATO? If so, please provide a copy of the ATO endorsement.
2. Please provide details of the occupancy. ie. How is the property being used? Is any part of the properties used as non-childcare business? If so, what is the percentage used as non-childcare business.

Flow chart for decision making:

Attachment 1 – Decision Making Process for Non-Rateable Properties

Decision Making for Religious BodiesQuestions to be asked:

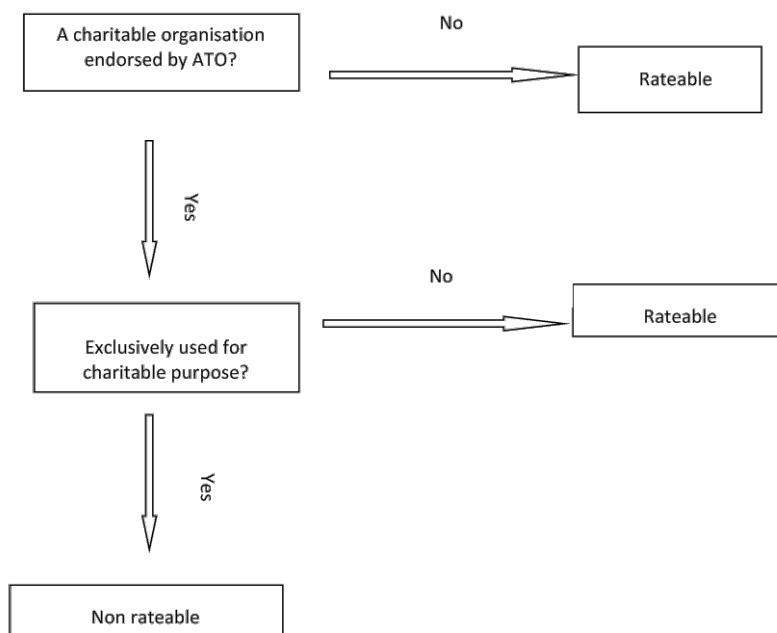
1. Please provide proof that you are a religious body
2. Please provide details of the occupancy. i.e., is the property used as residence of a practising Minister of religion? Is the property used for the education and training of persons to be Ministers of religion; Is the property used as a rental property? Or any other use?
3. If the property is for combined use, please provide an estimated portion for each use.

Flow chart for decision making:

Attachment 1 – Decision Making Process for Non-Rateable Properties

Decision Making for Other OrganisationsQuestions to be asked:

1. Are you a charitable organisation? If yes, please provide a copy of the ATO endorsement.
2. Please provide details of the occupancy. Is any part of the property used as retail sale of goods or other types of income generating business? Please provide details on the nature of business that is carried out in the property.

Flow chart for decision making:

Attachment 2 – Debtor Management (including Financial Hardship) Policy

Policy ID no: EMF 1 - CL

Debtor Management (including Financial Hardship) Policy

Date Authorised by Council:	13 November 2019
Commencement Date:	14 November 2019
Review Date:	October 2023
Responsible Department	Finance and Property

Attachment 2 – Debtor Management (including Financial Hardship) Policy

1 Introduction

This policy is to outline the principles that Council officers must consider when collecting debt and to provide relief to individuals who are experiencing financial hardship.

2 Context

Council commonly enters into transactions where payment is not received for provision of the goods and services or application of fines. Thus, Council provides credit to those parties from the time that the service or good is provided (or fine levied) until they pay the full amount due. During that time, Council must recognise those parties as debtors.

In considering all aspects of debt collection, Council must consider that some debtors may be experiencing financial hardship and in the principles of fairness, transparency and equity, relief may be provided to individuals who are experiencing financial hardship.

3 Objectives

To provide direction to Council's Officers when collecting and providing for debts owed to Council and to ensure Council manages its accounts receivable in such a way that it does not jeopardise the funding of its operations. The objective is also to take into consideration the financial hardship of debtors and requirements under the *Local Government Act 1989*.

The policy will be guided by the principles of:

- Transparency, efficiency, capacity to pay and equity by treating all debtors consistently and in a fair manner.
- Customers are encouraged to utilise financial counselling, legal and other supports.
- Legal action to recover debt should be the last resort.

4 Policy Details**4.1 Payment Terms**

Council's payment terms are 28 days from the date the document is issued unless specific regulations apply, or an alternative due date is displayed.

4.2 Payment Arrangements

Any debtor who is experiencing difficulty in paying a debt is encouraged to contact Council's Revenue Services Unit to make a payment arrangement to pay off the debt in a reasonable and manageable timeframe. Depending on the element of the debt, provision of service may not commence until the debt is paid.

Council's payment plans are managed by our appointed external collection agency. There is no cost associated with this service.

4.3 Continuation of Provision of Service

In some cases, Council will continue to supply services regardless of outstanding debts.

In the case where the service is discretionary (for example Sports Ground Hire) and is not governed by specific regulation the relevant Department or Unit must not continue to supply service where debts are more than 60 days old and no payment arrangement has been agreed.

In these circumstances approval from the relevant Director is required to continue provision of services.

Attachment 2 – Debtor Management (including Financial Hardship) Policy

4.4 Debt Recovery

Council will make a reasonable attempt to contact a customer about their overdue account. This may include a reminder letter, account statement, email or phone call.

Unless there is a specific regulation or other requirements or unless a payment arrangement has been agreed, Council has discretion to refer a debt that is overdue to an external debt collection agency.

The debtor will be liable for all legal costs incurred by Council in the debt collection process.

4.5 Interest on overdue rates and charges

Interest will be charged on overdue rates and charges in accordance with section 172 of the *Local Government Act 1989* (Act), unless otherwise specified in this policy. The interest will be calculated at the rate fixed under the *Penalty Interest Rates Act 1983*. Interest is calculated from the legislated date the rates and charges are due.

5 Financial Hardship**5.1 Definition**

Financial hardship is a circumstance of experiencing a lack of financial means, which may be either ongoing or temporary. Some common causes of financial hardship are, but not limited to; loss of employment, family violence or breakdown, illness of the debtor or family member or death.

5.2 Financial hardship principles

The principles of Council's hardship framework are:

- Early identification. Successful hardship programs have good identification and communication strategies;
- Accessibility to information about hardship programs, including proactive material on council websites and rates notices;
- A range of forms of assistance should be available;
- The form of hardship assistance provided should match the level of financial difficulty;
- Council should encourage ratepayers to utilise financial counselling, legal and other supports; and
- Legal action to recover debt should be a last resort.

5.3 Application process

The following process applies for financial hardship applications;

- Debtor must contact Council to indicate that they may be experiencing financial hardship;
- Council will provide debtor with a referral to an independent financial counsellor;
- Debtor will attend appointment with financial counsellor, who will then provide Council with a written report detailing the debtor's financial circumstances and
- The report will then be assessed by the Coordinator Revenue Services and a financial hardship approval or rejection letter will be issued.

If approved, rates debtors will be required to resubmit a financial hardship application every two years.

Attachment 2 – Debtor Management (including Financial Hardship) Policy

5.4 Assessment process

The following items will be considered by the Coordinator Revenue Services when assessing a financial hardship application:

- Debtors contact history with Council;
- Debtors payment history;
- Severity of financial hardship i.e. is it temporary financial stress or financial hardship and
- Independent financial counsellors written report.

Financial hardship will not be granted in the following circumstances:

- When the rates financial hardship application is not for the ratepayer's principal place of residence;
- When the rates financial hardship application is not for a residential assessment or
- When the debtor is experiencing short term financial stress that does not display financial hardship.

5.5 Hardship relief

Relief to a debtor experiencing hardship may include legal action recovery being suspended, interest being placed on hold, an interest waiver, waiver of legal fees incurred or a rates payment deferral.

5.6 Debtor responsibilities

If financial hardship is approved by Council, the debtor must enter into a payment arrangement where an amount is paid on a regular basis to clear all outstanding debt within a reasonable timeframe.

If the payment arrangement (as above) is not maintained, financial hardship status will be reversed, and the appropriate recovery action will recommence.

5.7 Waiver of rates and charges

Council does not allow the waiver of rates or charges except in exceptional circumstances. This is to ensure that financial hardship assistance offered to one group of ratepayers does not adversely impact other ratepayers. Any waiver of rates or charges must be approved by the Chief Executive Officer.

5.8 Waiver of rates charges interest

The waiver of interest will only be granted on the following grounds;

5.8.1 Administrative waiver

Ratepayers may have interest waived in the event of an administrative issue, error or omission which caused or significantly contributed to the failure to pay rates in a timely manner.

In such a circumstance interest debt may be written off in accordance with the delegations set out in the S.7 Instrument of sub delegation CEO to Council Staff.

5.8.2 Waiver on financial hardship grounds

Ratepayers may have interest or part thereof waived subject to the assessment of the financial counsellor's report by the Coordinator Revenue Services.

In such a circumstance interest debt may be written off in accordance with the delegations set out in the S.7 Instrument of sub delegation CEO to Council Staff.

Attachment 2 – Debtor Management (including Financial Hardship) Policy

5.9 Rates payment deferral

Rates payment deferral occurs where Council agrees to a ratepayer not making rates payments. This option would generally only apply to long term cases of extreme financial hardship.

Rates and other charges (including penalty interest) continue to be charged against the property but collection is not enforced.

Rates and charges will be deferred until such time as the ratepayer's circumstances improve or the property is sold or transferred to another owner, at which time Council would collect the outstanding amount of rates, charges and penalty interest.

Council may reject a deferral application or cease a deferral arrangement if the total outstanding balance of rates and charges exceeds 50% of the Capital Improved Value (CIV) of the property.

In such a circumstance the deferral may be approved as follows:

- Payment deferral up to \$50.00 may be approved by the Coordinator Revenue Services;
- Payment deferral up to \$250.00 may be approved by the Executive Manager Finance;
- Payment deferral above \$250.00 may be approved by the Chief Executive Officer;

6 Definitions

Term	Definition
Council	Moreland City Council, being a body corporate constituted as a municipal Council under the <i>Local Government Act 1989</i>
Debt	Debt is the amount (of money) owed by a debtor as a result of a transaction with Council.
Debtor	Debtor refers to the individual, organisation or other party that owes a debt as a result of a transaction with Council.
Ratepayer	Is the occupier of any rateable property who is liable to pay rates. This maybe the property owner or a tenant who under the lease agreement is liable to pay rates.
Specific Regulation	A regulation set out in the <i>Local Government Act 1989</i> , the <i>Magistrates Court Act 1989</i> or the <i>Infringements Act 2006</i>

7 Associated Documents

- **Local Laws** – *Local Government Act 1989*, Adopted Local Laws, *Road Safety Act 1986*, *Road Safety Rules 2017*, *Magistrates Court Act 1989*, *Metropolitan Fire Brigades Act 1958*, *Environment Protection Act 1970*, *Domestic Animal Act 1994*, *Impoundment of Livestock Act 1994*, *Prevention of Cruelty to Animals Act 1986*, all associated regulations to each Act and Local Laws Procedures.
- **Building** – *Local Government Act 1989*, Local Laws, *Building Act 1993*, all associated regulations and Building Procedures
- *Planning and Environment Act 1987*, *Subdivision Act 1988*, associated regulations and Planning Procedures
- **Sundry** - *Local Government Act 1989*, *Public Health and Wellbeing Act 1958*, *Food Act 1984*, *Residential Tenancies Act 1997*, Local Laws and Budgeted Fees and Charges schedule.
- *Infringements Act 2006*



Attachment 2 – Debtor Management (including Financial Hardship) Policy

- S.7 Instrument of sub delegation CEO to Council Staff



Attachment 3 – COVID-19 Financial Hardship Policy

COVID-19 Financial Hardship Policy

Date Authorised by Council:	25 March 2020
Commencement Date:	26 March 2020
Review Date:	25 September 2020
Responsible Department	Finance

Attachment 3 – COVID-19 Financial Hardship Policy

8 INTRODUCTION

The purpose of this COVID-19 Financial Hardship Policy is to provide Council with a policy framework to provide financial relief to individuals and business who may need assistance from the impacts of the Coronavirus Pandemic. The policy aims to provide ratepayers with a clear and transparent understanding of options and assistance available if currently experiencing financial hardship due to the pandemic.

9 CONTEXT

The COVID-19 is a new virus that can cause an infection in people, including a severe respiratory illness. COVID-19 spreads through close contact with an infected person, mostly via face to face contact.

COVID-19 was declared a global pandemic on 30 January 2020 and a State of Emergency was declared in Victoria on 16 March 2020.

Rates income is a secure and reliable source of revenue that Council uses to deliver services to the community. In times of crises it is important to remember that Council still requires cashflow to deliver critical services to the community, however, it is also recognised that the COVID-19 pandemic will cause significant financial hardship for some members of the community and Council can in certain circumstances provide assistance.

9.1 Alignment

The policy aligns with Moreland City Councils Rating Strategy and Debtor Management (including Financial Hardship) Policy.

9.2 Organisational Context

- *Local Government Act 1989*
- Moreland City Council Plan 2017-21
- *Victorian Charter of Human Rights and Responsibilities Act 2006*

10 OBJECTIVES

To provide direction to Council officers when collecting and providing for debts owed to Council and to ensure Council takes into consideration the financial hardship of debtors caused by COVID-19. Council will provide assistance to those in financial hardship in accordance with the *Local Government Act 1989*, while ensuring it does not jeopardise the funding of its operations.

The policy will be guided by the principles of transparency, efficiency, capacity to pay and equity by treating all debtors consistently and in a fair manner.

11 POLICY DETAILS

11.1 Financial Hardship

Financial hardship is a circumstance of experiencing a lack of financial means, which may be either ongoing or temporary. This policy is to address temporary financial hardship due to impacts of COVID-19. Councils existing Debtor Management (including Financial Hardship) Policy only allows for financial hardship experienced by a residential ratepayer's primary residence. This policy will apply to all rateable properties in Moreland.

Attachment 3 – COVID-19 Financial Hardship Policy

11.2 Payment plan and interest hold

The total deferral of all financial responsibilities due to an event can cause a secondary bout of financial stress when the event has concluded, and bills are owed. Council's aim is to provide assistance to ratepayers through the COVID-19 event without creating additional financial stress when the pandemic has been resolved.

Council will encourage ratepayers to set up a payment plan with Council tailored specifically to the ratepayer's needs, to reduce the amount of debt owing after the pandemic. Council will hold interest on debt accumulated during the COVID-19 pandemic. The interest hold will begin from the declaration of the State of Emergency, 16 March 2020, until 30 June 2021 to allow ample time for the debt to be paid without interest. If any debt is still outstanding at 1 July 2021, Council's Debtor Management (including Financial Hardship) Policy will apply.

11.3 Rates deferral and interest hold

If the ratepayer is unable to enter in to a payment plan, Council will defer the debt accumulated during the COVID-19 pandemic and will hold interest on this debt from the declaration of the State of Emergency, 16 March 2020, until 30 June 2021 to allow ample time for the debt to be paid without interest. If any debt is still outstanding at 1 July 2021, Council's Debtor Management (including Financial Hardship) Policy will apply.

11.4 Debt recovery

Council will make a reasonable attempt to contact a customer about their overdue account. This may include a reminder letter, account statement, email or phone call.

During the COVID-19 pandemic, Council will hold off on all legal action for the collection of rates and charges. This does not include legal action to recover the payment of fines.

The debtor will be liable for all legal costs incurred by Council in the debt collection process.

12 MONITORING, EVALUATION AND REVIEW

Council officers will monitor Council's cashflow position and will include this report in the monthly finance paper to Council.

This Policy will be reviewed when the State of Emergency is lifted or if Council's cashflow position is threatening to be compromised.

13 DEFINITIONS

Term	Definition
Council	Moreland City Council, being a body corporate constituted as a municipal Council under the <i>Local Government Act 1989</i>
Debt	Debt is the amount (of money) owed by a debtor as a result of a transaction with Council.
Debtor	Debtor refers to the individual, organisation or other party that owes a debt as a result of a transaction with Council.
Ratepayer	Is the occupier of any rateable property who is liable to pay rates. This maybe the property owner or a tenant who under the lease agreement is liable to pay rates.

Attachment 3 – COVID-19 Financial Hardship Policy

14 ASSOCIATED DOCUMENTS

- Moreland City Council Debtor Management (including Financial Hardship) Policy



DRAFT Strategic Resource Plan

2020-2025

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Background

The Local Government Act 1989 (the Act) requires Council to prepare a Strategic Resource Plan (SRP) for at least the next four financial years that describes both the financial and non-financial resources required to achieve the strategic objectives in the Council Plan. In preparing the SRP, Council must take into account services and initiatives contained in any plan adopted or proposed to be adopted by Council.

Moreland City Council has prepared a five-year Strategic Resource Plan 2020-2025 which outlines both the financial and non-financial resources required to achieve the strategic objectives set in the 2017-2021 Council Plan and as part of its integrated planning framework as set out below.

Timeframe

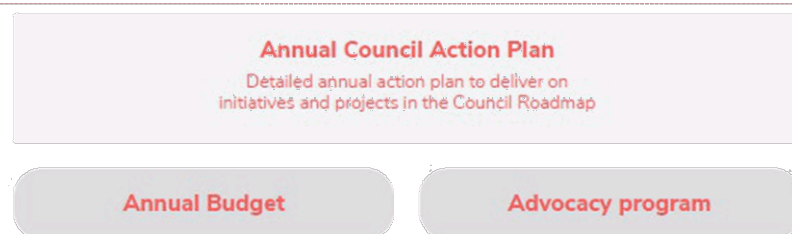
10 years+ view



4-5 year view






1 year view



The Council Plan includes the strategic objectives, strategies for achieving these for at least the next four years and strategic indicators for monitoring achievement of the strategic objectives. The SRP is a plan of the resources for at least the next four years required to achieve the strategic objectives in the Council Plan. The SRP informs the preparation of the budget, which is a plan that describes the services and initiatives to be funded and how they will contribute to achieving the strategic objectives in the Council Plan.

The Council Plan for 2017-2021 introduced three new Strategic Objectives, Connected Community, Progressive City and Responsible Council, with updated key focus areas for the four years from 2017 to 2021. The Council Plan is outlined on the following page.

2017-21 Council Plan

VISION	Moreland will be known for its proud diversity and for being a connected, progressive and sustainable city in which to live, work and play					
VALUES	Customers and Community First Respect Personal Accountability Integrity One Team					
Our role in creating change	Delivering services directly for our community	Partnering with businesses and community organisations	Advocating for Moreland's needs	Building the city for existing and future needs	Fostering community cohesion and active participation in civic life	Leading new ways of doing things
Strategic Objectives	1. Connected Community 		2. Progressive City 		3. Responsible Council 	
Key Priorities	<ol style="list-style-type: none"> 1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration 2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs 3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms 4. Enhance family and children's services to meet needs of Moreland's growing population and increasing birth rate 5. Better equip our young people for employment and provide opportunities to actively participate in civic life 6. Help people feel safer in our neighbourhoods 		<ol style="list-style-type: none"> 1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development 2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long-term reduction in car use 3. Support the local economy and trading environments to enhance economic activity and promote local jobs 4. Increase tree canopy cover, enhance existing open space and create at least two new parks, in areas with the lowest access to open space 5. Move to a proactive approach to managing construction impacts resulting from population growth in our city 6. Develop a clear and funded approach to achieve zero carbon emissions by 2040 7. Invest in the revitalisation of shopping and trading precincts 8. Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts 9. Enhance the environmental outcomes of Council waste services and increase community awareness/participation in environmental initiatives to reduce waste to landfill 		<ol style="list-style-type: none"> 1. Improve resident satisfaction to 90% with Council's performance in customer service 2. Reach the top 25% of all councils for improved community satisfaction with Council's engagement practices 3. Maintain and match our infrastructure to community needs and population growth 4. Provide transparent and effective governance of Council's operations 5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources 6. Enable Council's workforce to be mobile and accessible, supported by smart and efficient technologies 	

Objectives of the plan

The overall objective of the SRP is financial sustainability in the medium to long term, while still providing sufficient resources to achieve the Council Plan strategic objectives. The key objectives which underpin the financial plan over the next five years are:

- Achieve a breakeven adjusted underlying result;
- Achieve a balanced budget on a cash basis;
- Maintain existing service levels;
- Meet or exceed council's asset renewal requirements; and
- Reduce debt to a low to moderate level to allow capacity to fund future infrastructure.

In preparing the SRP, Council has also been mindful of the need to comply with the principles of sound financial management in the Act which requires council to:

- Prudently manage financial risks relating to debt, assets and liabilities;
- Provide reasonable stability in the level of rate burden;
- Consider the financial effects of council decisions on future generations; and
- Provide full, accurate and timely disclosure of financial information.

How the plan was developed

The rigorous process followed to develop the SRP included consultation with the community, Councillors and senior Council officers. The consultation resulted in the following key information being used to develop the plan:

- Audited financial statements as at 30 June 2019;
- Assumptions provided by Council service providers about changes in future income and expenditure;
- Assumptions provided by Council capital works expenditure providers about the requirements for future asset renewal, expansion, upgrade and new assets;
- Assumptions provided by finance regarding future changes in assets, liabilities and equity;
- Priorities provided by the Executive Management Team, Council and the Community; and
- Current impact of coronavirus (COVID-19) on the community and Council's operations.

The financial projections included in the SRP have been developed using a 'four-way' budget model. This methodology enables linking of the comprehensive income statement, balance sheet, statement of cash flows and statement of capital works.

Assessment of Council's current financial position

An assessment has been undertaken of Council's current financial position to identify any significant matters which may impact the SRP. A summary of the budgeted and forecast financial results for the 2019/20 year are in the following table.

The forecast financial results were forecast prior to a State of Emergency being declared in Victoria in response to the coronavirus (COVID-19) pandemic. At the time of drafting the SRP, Council is conducting a thorough review of its financial position for 2019/20 which takes into consideration the known financial effects of COVID-19.

Result	Adopted	Forecast	Variance
	Budget	Actual	Fav /
	2019/20	2019/20	(Unfav)
	\$'000	\$'000	\$'000
Surplus/(deficit) for the year	32,051	31,782	(269)
Cash and investments	115,758	97,955	(17,803)
Capital works expenditure	45,974	63,553	17,579

A surplus for the year of \$31.78 million is forecast to be achieved, compared with an adopted budgeted surplus of \$32.05 million.

Cash and investments is forecast to be \$97.96 million compared with an original budget of \$115.76 million. The forecast \$17.80 million unfavourable variance is primarily due to \$10.78 million of unbudgeted strategic property purchases funded by the Public Resort and Recreation Land Fund reserve.

Capital works expenditure is forecast to be \$63.55 million compared with the adopted budget of \$45.97 million. The forecast \$17.58 million increase is due to:

- \$10.78 million of unbudgeted strategic property purchases;
- \$5.33 million of incomplete works carried forward from the year 2018/19;
- Savings of \$2.37 million from existing projects and an additional \$1.79 million for existing projects and four new projects;
- Funding of \$0.96 million which was to be spent in 2019/20 has been carried forward for spending in 2020/21; and
- Funding of \$2.80 million which was earmarked for spending in 2020/21 has been brought forward due to capacity to complete projects earlier than projected; and
- Savings of \$0.20 million which was initially earmarked for spending on base operating has now been transferred to the capital works budget to be spent on capital projects.

Significant matters arising from the assessment of Council's current financial position, which are expected to impact the SRP include:

- The Commonwealth has extended its current arrangement of block funding for Council to provide services for Aged Home and Community Care until June 2022. As the decision on the future of this service is yet to be determined by the Commonwealth, no changes have been allowed for in the SRP;
- Council is currently reviewing its Developer Contribution Plan. The risks associated with Council not fulfilling its prescribed obligations under the Developer Contribution Plan (DCP) have not been accounted for in the SRP;
- The Recycling Industry has been in a state of flux since the import ban from China due to contaminated recyclables. The Municipal Association of Victoria (MAV) has been active in proposing an action plan and Council will continue its commitment to working with State and Federal Governments to achieve reforms and continue educating the community on recycling, it is too early to know what impact this plan will have on the recycling industry. We have anticipated Council will continue to pay for the municipalities recycling matter to be processed over the period of the SRP; and

- Council's services, events and programs are impacted by COVID-19. The adopted resolution from the Special Council Meeting on 25 March 2020 in response to the emergency has been accounted for in 2020/21 of the SRP, as well as \$1.2 million set aside in 2020/21 for a stimulus package in response to COVID-19. However, as the situation is rapidly changing the longer-term socio-economic impact is unknown and has not been factored into the outer years. Council will continue to closely monitor its impact on the community and Council's operations.

In addition to these matters, the Victorian Government legislated that local government rates be capped from the 2016/17 year. The rate cap for the 2020/21 year as set by the Minister for Local Government is 2.0 per cent. While Council will endeavour to not seek an exemption from the rate cap, depending on the level at which rates are capped in future years, Council may need to review the level of services and capital works expenditure delivered in future years and/or apply for a higher cap.

Key assumptions

There are a number of assumptions underlying the forecasts for income, expenditure, assets, liabilities, equity, cash, capital works expenditure and human resources included in the SRP. These assumptions have been derived from the following sources:

- Assessment of the current financial position;
- Scan of the external economic environment before COVID-19;
- Forecast changes in population and demographics;
- Advice from officers responsible for service and capital works planning and delivery; and
- Services and initiatives contained in plans adopted or proposed to be adopted by council.

The key assumptions underlying the SRP are set out below.

General operating

The general assumptions affecting all operating income and expenditure are included the following table.

	2020/21	2021/22	2022/23	2023/24	2024/25
	%	%	%	%	%
Consumer price index	2.00	2.00	2.00	2.00	2.00
Materials and services	1.00	1.00	1.00	1.00	1.00
Rate cap	2.00	2.00	2.00	2.00	2.00
Property growth	0.30	0.30	0.30	0.30	0.30
Grants (operating)	2.00	2.00	2.00	2.00	2.00
Statutory fees and fines	2.00	2.00	2.00	2.00	2.00
User fees	3.00	3.00	3.00	3.00	3.00
Investment return	1.20	1.20	1.20	1.20	1.20

Consumer price index

The annual consumer price index (CPI) for the March 2020 quarter for Melbourne was 2.7 per cent (ABS catalogue 6401.0). This is a rise of 0.8 per cent from the December 2019 quarter, before COVID-19 was declared a pandemic. As the long-term economic effect of COVID-19 is unknown, for the purposes of developing the SRP, a conservative approach has been adopted with a CPI increase of 2.0 per cent for the 2020/21 year and all remaining years and applied to all income and expense types with the exception of those specifically identified in the above table.

Materials and services

Materials and services basic indexation has been set at 1.0 per cent per annum. This below CPI increase is a reflection of Council's commitment to continuous improvement and finding efficiencies to continue delivering Council services without seeking an exemption from the rate cap.

Rate cap

Under the "Fair Go Rates" System, the Minister of Local Government sets the maximum amount that rates can be increased each year. The rate cap for the 2020/21 year has been set at 2.0 per cent. With an uncertain economy, Council has chosen to take a conservative approach and has set the rate cap at 2.0 per cent for the remaining years.

Property growth

The municipality has experienced high levels of development and growth over the past couple of years. However, the property market can be volatile and development in the municipality has started to slow over the past twelve months. As such, Council has taken this in to consideration when setting the property growth assumptions and has chosen to be conservative by setting a 0.3 per cent growth rate. It is assumed with property growth, there is also population growth which increases pressure on service levels. It is assumed income from property growth higher than forecast will allow for service growth due to related population growth.

Grants (operating)

Council receives approximately \$15.7 million annually in operating grants from State and Commonwealth sources for the purposes of funding the delivery of services to ratepayers. A percentage increase of 2.0 per cent has been applied to the forward periods, with the exception of a 5.0 per cent decrease in the general purpose grant funding received from the Victorian Grants Commission.

Statutory fees and fines

Council raises approximately \$14.1 million in fees and fines which are imposed in line with legislation governing local government activities such as planning permits, animal registrations and parking fines. In the main, the fee for these services are set out in State legislation and regulations. The increase to these fees is controlled by the increase to the unit rate in the *Monetary Units Act 2004*.

User fees

Council raises approximately \$5.0 million in user fees which are charged for private services provided by the Council. Future increases in user fees set by Council are assumed to increase by 3.0 per cent per annum.

Investment return

The official cash rate is now 0.25 per cent following two decreases of 0.25 by the Reserve Bank in March 2020. In the most recent Statement on Monetary Policy in February 2020, the Reserve Bank Governor noted that "inflation is expected to increase a little over the next couple of years, as spare capacity in the economy declines, to be around 2 per cent by the end of 2021." Council is currently receiving approximately 1.57 per cent returns on cash investments. A conservative approach has been taken in setting investment returns at 1.2 per cent per annum across the plan.

Borrowing

Council adopted the Moreland City Council Borrowing Strategy in September 2011.

Three strategic goals were identified in the Borrowing Strategy:

Goal 1: Provide an alternative funding option for capital works projects that are of strategic importance;

Goal 2: Manage Council's borrowing budget to optimize cash flow;

Goal 3: Develop and maintain a borrowing structure that achieves a healthy balance between predictability and flexibility.

Priorities and KPIs have been set for each of the three strategic goals.

Service delivery

The assumptions affecting specific services provided by council are set out below.

Residential waste collection

In February 2020 the State Government released its Recycling Victoria 10-year plan. This plan has significant implications for the future of Council's kerbside waste service, including the state-wide introduction of a fourth bin for glass and a container deposit scheme. Pending a Council decision on the timeline for development and adoption of a new Kerbside Waste Services & Charges Policy, the waste charge has been calculated to account for the roll-out of changed kerbside services and other projected service costs, with potential for a loan to phase the impact to the waste charge.

Kerbside collection – recycling

The impact of China's National Sword Policy is still being felt by the recycling industry and it is anticipated that Council will continue to pay for the municipalities recycling materials to be processed over the next five years.

Aged and disability

NDIS

Council began transitioning NDIS clients to approved NDIS providers through the 2018/19 financial year in line with changes to the NDIS funding model. Council has now transitioned all eligible NDIS clients and will continue to provide services to clients who are not eligible for NDIS.

Aged Care

The Commonwealth Government has extended the current Aged Care funding model to June 2022 and Council will continue to receive block funding and provide Aged Care Home and Support Services. There have been no further announcements on when the Aged Care reforms are to commence and a change to the current model has not been factored in to the SRP.

Moreland Integrated Transport Strategy (MITS)

Council adopted its Moreland Integrated Transport Strategy at the March 2019 Council meeting. The adoption of this policy has committed Council to a long-term action plan to roll out major changes across the city in parking, road changes and improvements to pedestrian and cycling routes. The roll out of these changes have been factored in to the SRP.

Coronavirus (COVID-19)

Coronavirus (COVID-19) was declared a global pandemic in January 2020 and a State of Emergency was declared in Victoria in March 2020. Council is feeling the impact of coronavirus with changes to services, events and programs. The adopted resolution from the Special Council Meeting on 25 March 2020 in response to the emergency has been accounted for in 2020/21 of the SRP, as well as \$1.2 million set aside in 2020/21 for a stimulus package in response to COVID-19. However, as the situation is rapidly changing the longer-term economic impact is unknown and has not been factored into the outer years. Council will continue to closely monitor its impact on the community and Council's operations.

Other operating

Other assumptions affecting operating income and expenditure which cannot be directly attributed to specific services are included the following table.

	2020/21	2021/22	2022/23	2023/24	2024/25
	\$million	\$million	\$million	\$million	\$million
Supplementary rates	0.400	0.400	0.400	0.400	0.400
Developer contributions (cash)	11.581	11.213	10.861	10.526	10.205
Developer contributions (non-cash)	0	0	0	0	0
Financial assistance grants	2.381	2.296	2.342	2.389	2.436
Grants (capital)	3.231	1.291	0.726	3.641	2.487
Asset sales (proceeds)	0	0	0	0	0

Supplementary rates

Development growth has been strong in Moreland over a long period of time. While this growth is expected to continue, over the past year development has been slowing down. This will be closely monitored to understand the impact to Council. Council is conservative in its approach to forecasting supplementary rates as the revenue generated from supplementary rates is required to fund the extra pressure the development puts on Council's assets and services.

Developer contributions (cash)

Contributions are levied on developers for the purpose of offsetting future costs associated with the creation of open space and new community infrastructure. The level of contributions has decreased for the 2020/21 financial year based on actual contributions received over the past year as a result of a decline in the number of planning permits and higher value apartment developments. It has been assumed that this downward trend will continue over the next five years.

Developer contributions (non-cash)

From time to time Council receives infrastructure assets from developers at no cost which are recognised as income in the comprehensive income statement. This normally occurs following the completion of a property development, where the developer agrees to construct the required infrastructure including roads, footpaths and drains. At the conclusion of the development, these assets are handed over to Council. It is expected that Council will receive infrastructure assets during the five-year period as the major property developments are completed. As the value of these assets cannot be reliably measured at this time no allowance has been made.

Financial assistance grants

Council's financial assistance grant allocation grant has been decreasing in recent years due to Council's assessment relative to other Victorian Councils. A percentage decrease of 5.0 per cent per annum has been applied to the general purpose grant until 2022/23 when the minimum level is expected to be reached.

Grants (capital)

Council will receive on average, \$2.3 million in Government funding for capital works projects over the five years of the SRP. 2020/21 includes \$0.8 million for roads, \$0.8 million for City Oval grandstand/pavilion and \$0.6 million for Gillon Reserve pavilion.

General balance sheet

The general assumptions affecting assets, liabilities and equity balances are set out below:

- 99.0 per cent of total rates and charges raised, is expected to be collected;
- Trade creditors is based on total capital and operating expenditure less written down value of assets sold, depreciation and employee costs. The payment cycle is 30 days;
- Other debtors and creditors are expected to remain consistent with 2019/20 levels; and
- Employee entitlements have increased in accordance with the enterprise bargaining agreement (EBA) offset by the impact of more active management of leave entitlements of staff.

Other balance sheet

The assumptions affecting specific balance sheet items is set out below.

Borrowings

In developing the SRP, borrowings were identified as an important funding source to fund major and strategic projects. Council intends to borrow \$9.5 million in 2020/21 for Wheatshaeaf Road Community Hub and \$9.0 million in 2021/22 for Food Organics, Green Organics.

The \$9.5 million loan for Wheatshaeaf Road Community Hub will be funded through the Community Infrastructure Loans Scheme (the Scheme). The Scheme supports the delivery of community infrastructure by providing Victorian councils with access to low-interest, government guaranteed loans through Treasury Corporation Victoria. This funding is considered appropriate for the long-term community asset and will ensure project delivery remains on schedule.

All future borrowings are carefully considered in accordance with principles of sound financial management and Council's ability to meet the relevant and prudential requirements for borrowing set out by the State Government.

In 2014 and 2016, Council utilised the Local Government Funding Vehicle Bond issuance opportunity with the intention of amortising these funds over 20 years. The first of these bonds for \$8.0 million matured in November 2019, and the remaining two bonds for \$8.0 million and \$12.1 million mature in November 2021 and June 2026, respectively.

For the purposes of developing the SRP, it is assumed that the remaining two bonds will be refinanced however Council will assess its cash and investment position well before November 2021 to decide if refinancing of this loan facility is required.

The following table outlines the schedule of interest and principal repayments for existing and new loans over the next five years.

Year	New Borrowings \$'000	Principal \$'000	Interest \$'000	Balance 30 June \$'000
2020/21	9,500	1,221	1,075	34,496
2021/22	9,000	3,696	1,227	39,800
2022/23	0	3,111	1,168	36,689
2023/24	0	3,153	1,116	33,537
2024/25	0	3,195	1,059	30,341

Capital works

The assumptions affecting asset renewal, expansion, upgrade and new assets are set out below.

Asset renewal

Council has developed a capital works plan for the next five years by class of asset. A key objective of the plan is to renew existing assets in line with asset management plans to ensure they are maintained at the desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to maintain delivery of services to the community. Providing and maintaining infrastructure assets for service delivery is a function of Council under the Local Government Act 1989.

Asset management is the combination of management, financial, economic, and engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner. It includes the management of the whole life cycle (design, construction, commissioning, operating, maintaining, repairing, modifying, replacing and decommissioning/disposal) of physical and infrastructure assets.

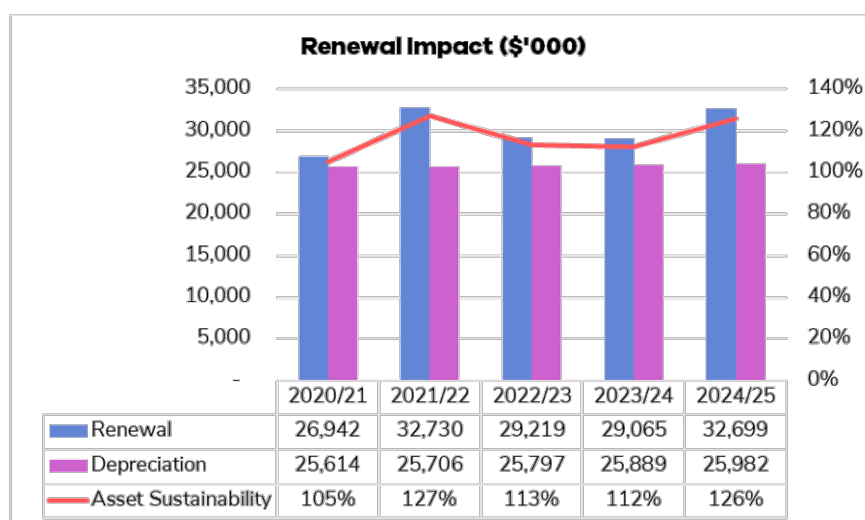
Council will continue to reduce the renewal gap by increasing capital expenditure to renew Council assets.

The following table and chart shows how Council is meeting its renewal target over the next 5 years.

Measure	Value
Value of Council Assets	\$1.5b
2020/21 depreciation value on asset base	\$25.61M
SRP renewal gap target* (VAGO indicator)	>1.0
2020/21 renewal gap result (based on draft program)	1.35
Sustainability Index* (Asset Management Policy 2019)	95-105%
2020/21 sustainability index result (based on draft program)	105%

* Renewal and upgrade expenditure as a ratio of depreciation value

* Renewal expenditure divided by current depreciation value expressed as a percentage



Capital expenditure program

In developing the capital expenditure program for the next five years, the following matters have had a significant impact:

- The need to maintain Council's existing assets, and closing of the renewal gap;
- Delivery of infrastructure projects identified in the Development Contributions Plan (DCP) adopted in 2015;
- Community priorities for improved roads and footpaths; and
- A long-term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes.

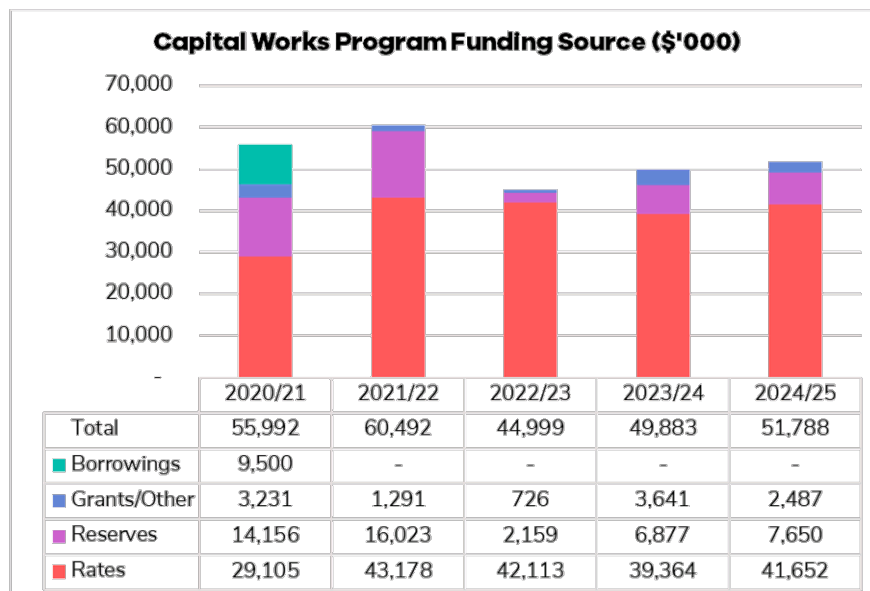
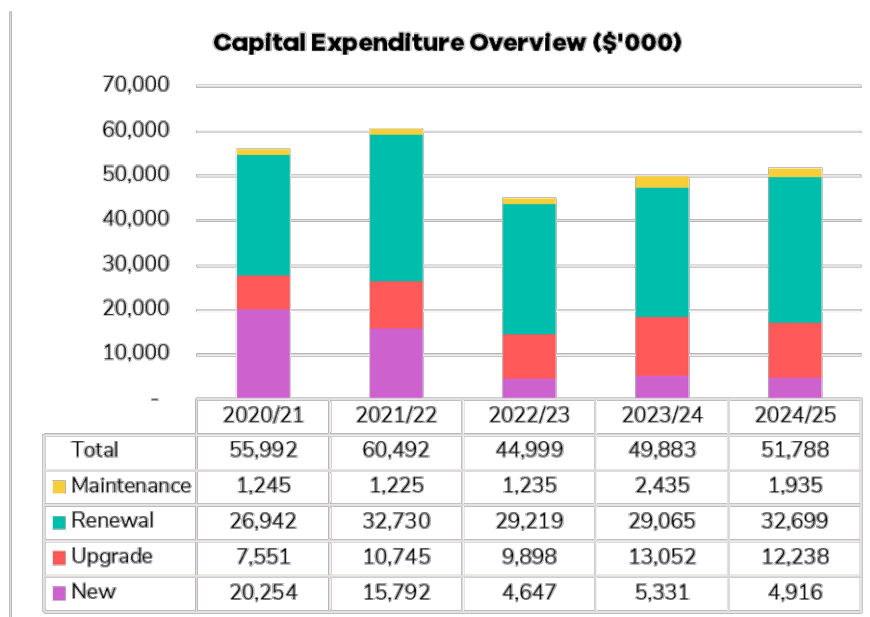
Wherever possible (under applicable legislation) and deemed appropriate by Council, projects in the Capital Works Program will be partly or fully funded via a DCP.

The following tables and charts summarise the forecast capital works expenditure including funding sources for the next five years.

2020/21 draft Capital Works Program

Open Space Assets	\$7,438,560	13.29%
Structures and Buildings	\$27,916,004	49.86%
Road Infrastructure	\$14,291,826	25.52%
Stormwater Drainage	\$950,000	1.70%
Environment and Waste	\$484,000	0.86%
Arts and Culture	\$36,500	0.07%
Plant and Equipment	\$3,412,864	6.10%
Economic Development	\$1,462,060	2.61%
	\$55,991,814	100%
Targeting new only	\$20,254,324	36.17%
Targeting upgrade only	\$7,550,621	13.49%
Targeting renewal only	\$26,941,869	48.12%
Targeting maintenance	\$1,245,000	2.22%
	\$55,991,814	100%

Year	Total Capital Program	Summary of funding sources			
		Rates	Reserves	Borrowing	Grants /Other
	\$'000	\$'000	\$'000	\$'000	\$'000
2020/21	55,992	29,105	14,156	9,500	3,231
2021/22	60,492	43,178	16,023	0	1,291
2022/23	44,999	42,113	2,159	0	726
2023/24	49,883	39,364	6,877	0	3,641
2024/25	51,788	41,652	7,650	0	2,487



2020/21 draft CAPEX program highlights

Outlined in the table below are some of the key planned capital works projects for the upcoming financial year.

	2020/21	2021/22	2022/23	2023/24	2024/25
Open Space Assets					
Charles Mutton Reserve - Open Space	55,000		318,000	452,000	541,000
City Oval Landscaping			400,000		
Gowanbrae Open Space Development	400,000				
McBryde & Leonard Streets Activation Plan	30,000				
Playground Strategy Implementation	587,000	262,000	262,000	262,000	262,000
Spry Street Park Development	852,500				
Structures & Buildings					
Charles Mutton Reserve - Buildings	50,000	751,000	96,600		
City Oval Grandstand / Pavilion	2,240,000	1,000,000			
Coburg Leisure Centre Refurbishment	1,200,000				
Coburg Town Hall		1,500,000	1,000,000		
Fawkner Leisure Centre Redevelopment	75,000	625,000	700,000	9,200,000	8,500,000
Fleming Park Masterplan Implementation		6,481,000	3,494,000		
Gillon Reserve Pavilion	600,000				
Hosken Reserve - Synthetic Soccer	1,000,000				
Park St Childcare	269,850				
Partnership Grants Program	341,451	350,000	359,000	368,000	377,000
Wheatsheaf Community Hub	16,000,000	10,000,000			
Plant & Equipment					
Library Books Replacement Program	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Road Infrastructure					
Edgars Creek Shared Path Bridge	480,000				
Footpath and Bikepath Renewal	2,000,000	2,000,000	2,000,000	1,000,000	1,000,000
Kendall / Harding Footbridge				2,400,000	
MITS - Road Closures	250,000	250,000	400,000	400,000	400,000
MITS – Add. In-ground Parking Sensors		350,000	157,000		
MITS – Add. Fee Parking Machines		102,000	104,000	106,100	
Roads & Carparks	9,208,826	11,700,633	12,872,886	12,974,170	14,143,069
Russell St Streetscape	857,060				

Human resources

The assumptions affecting the level of human resources are set out in the following table.

	2020/21	2021/22	2022/23	2023/24	2024/25
Employee cost growth (%)	0.84%	4.29%	3.28%	2.98%	3.38%
Employee numbers growth (FTE)	-5.6	-13.9	-1.0	-8.4	-2.0

Employee costs

The current enterprise bargaining agreement (EBA) finishes on 30 June 2020 and applies to wage rate changes for the next year. For the remaining years, wages growth in the SRP is set the same as the forecast rate cap per annum. 2021/22 onwards also factors in an increase in the super guarantee of 5% per annum until it reaches 12% in 2025/26.

Employee numbers

A key objective of the SRP is maintaining existing service levels, however this needs to be balanced against the introduction of rate capping from the 2016/17 year onwards which has resulted in downward pressure being placed on employee costs.

Council is forecasting no increases in FTE numbers over the next five years. The number of permanent staff is expected to remain constant in order to deliver the same level of service to the community, however project-based staff are on time limited contracts which is shown in the reduction over the next five years.

Outcomes

Financial outcomes

Council has considered the increasing cost of living and will endeavour to deliver the same service within the 2.0 per cent rate increase although not all costs to Council are in line with the rate increase.

The following financial results and indicators summarise the key financial outcomes for the next five years as set out in the SRP for the 2020-25 years. The attached Appendix includes the financial statements and other financial disclosures required by the Act and regulations.

Result	2020/21	2021/22	2022/23	2023/24	2024/25
	\$'000	\$'000	\$'000	\$'000	\$'000
Surplus/(deficit) for the year	26,752	35,157	34,718	37,383	37,396
Adjusted underlying result	11,940	22,653	23,131	23,216	24,704
Cash and investment balance	99,233	101,710	111,434	118,934	123,966
Cash flows from operations	50,067	58,891	59,002	61,651	61,210
Capital works expenditure	55,992	60,492	44,999	49,883	51,788

Financial sustainability



Council's long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.

The Victorian Auditor-General's Office uses six indicators to measure Council's financial sustainability:

Risk	Underlying result	Liquidity	Indebtedness	Self-financing	Capital replacement	Renewal gap
High	Negative 10% or less Insufficient revenue is being generated to fund operations and asset renewal.	Equal to or less than 1.0 Insufficient current assets to cover liabilities.	More than 60% Potentially long-term concern over ability to repay debt levels from own-source revenue.	Less than 10% Insufficient cash from operations to fund new assets and asset renewal.	Equal to or less than 1.0 Spending on capital works has not kept pace with consumption of assets.	Equal to or less than 0.5 Spending on existing assets has not kept pace with consumption of these assets.
Medium	Negative 10% to zero A risk of long-term run down to cash reserves and inability to fund asset renewals.	1.0-1.5 Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	40-60% Some concern over the ability to repay debt from own-source revenue.	10-20% May not be generating sufficient cash from operations to fund new assets.	1.0-1.5 May indicate spending on asset renewal is insufficient.	0.5-1.0 May indicate insufficient spending on renewal of existing assets.
Low	More than zero Generating surpluses consistently.	More than 1.5 No immediate issues with repaying short-term liabilities as they fall due.	40% or less No concern over the ability to repay debt from own-source revenue.	20% or more Generating enough cash from operations to fund assets.	More than 1.5 Low risk of insufficient spending on asset renewal.	More than 1.0 Low risk of insufficient spending on asset base.

Source: Victorian Auditor-General's Office

The overall financial sustainability risk assessment is calculated using the ratings determined for each indicator as follows:

 High risk of short-term and immediate sustainability concerns indicated by either: <ul style="list-style-type: none"> • red underlying result indicator or • red liquidity indicator.
 Medium risk of longer-term sustainability concerns indicated by either: <ul style="list-style-type: none"> • red self-financing indicator or • red indebtedness indicator or • red capital replacement indicator or • red renewal gap indicator.
 Low risk of financial sustainability concerns—there are no high-risk indicators.

Source: Victorian Auditor-General's Office

The table below shows the financial sustainability measures for Council over the next 5 years and the average over this period. As indicated, Council is forecasting strong financial sustainability results.

Indicator	2020/21	2021/22	2022/23	2023/24	2024/25	Average risk
Underlying result (%)	5.9%	10.7%	10.6%	10.5%	10.9%	9.7%
Liquidity	2.72	2.97	3.40	3.82	4.30	3.44
Indebtedness (%)	19.6%	21.2%	19.1%	17.2%	15.3%	18.5%
Self-financing (%)	24.9%	27.8%	27.2%	27.8%	27.0%	26.9%
Capital replacement	2.19	2.35	1.74	1.93	1.99	2.04
Renewal gap	1.35	1.69	1.52	1.63	1.73	1.58

Non-financial outcomes

The following table summarises the key non-financial outcomes for the next five years as set out in the SRP for years 2020/21 to 2024/25 years. The attached Appendix includes the non-financial statements and other non-financial disclosures required by the Act and Local Government (Planning and Reporting) Regulations 2014.

Result	2020/21	2021/22	2022/23	2023/24	2024/25
Employee costs – operating (\$'000)	95,607	99,705	102,980	106,046	109,629
Employee numbers (FTE)	891.5	877.6	876.6	868.2	866.1

Council is forecasting no increases in FTE numbers over the next five years. The number of permanent staff is expected to remain constant in order to deliver the same level of service to the community, however project-based staff are on time limited contracts which is shown in the reduction over the next five years.

Achievement of SRP objectives

The financial outcomes of the SRP are set out below under each of the key objectives which underpin the SRP over the next five years.

1. Achieve a breakeven adjusted underlying result (objective: achieved)

Moreland is generating surpluses consistently to cover capital expenditure, loan principal repayments, and reserve transfers.

2. Maintain existing service levels (objective: achieved)

Service levels have been maintained throughout the five-year period after allowing for the impact of inflation and other cost indexation while working within a rate cap (measure: net cost of services and expenditure level).

3. Achieve a balanced budget on a cash basis (objective: achieved)

The net change in cash is forecast to be positive, which indicates a balanced budget on a cash basis in those years (measure: net change in cash and unrestricted cash).

4. Meet council's asset renewal requirements (objective: achieved)

Asset renewal remains above the target of 100 percent of depreciation in all years.

5. Reduce debt to a low to moderate level to allow capacity to fund future infrastructure (objective: achieved)

Council is in a strong financial position due to high levels of reserves.

Overall the SRP shows that council is financially sustainable in the medium to long term, while still providing sufficient resources to achieve the council plan strategic objectives.

Appendix

Financial statements

- a. Comprehensive income statement
- b. Balance sheet
- c. Statement of changes in equity
- d. Statement of cashflows
- e. Statement of capital works
- f. Statement of human resources

Non-financial statements

Other information

- g. Summary of planned human resources
- h. 5-year capital works program

Related documents

- Council Plan 2017-21
- Annual Council Action Plan
- 2020/21 Annual Budget

Appendix A

Comprehensive Income Statement

for the five years ending June 2025

	Budget	Strategic Resource Plan Projections			
	2020/21	2021/22	2022/23	2023/24	2024/25
	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Income					
Rates & charges	163,762	170,758	175,758	179,865	184,075
Statutory fees and fines	11,479	14,231	14,558	14,891	15,237
User fees	4,738	5,164	5,095	4,957	4,946
Contributions - cash	11,581	11,213	10,861	10,526	10,205
Grants - operating (recurrent)	15,484	15,321	15,627	15,940	16,259
Grants - capital (non-recurrent)	3,231	1,291	726	3,641	2,487
Other income	5,684	6,059	6,186	6,317	6,452
Net gain/loss on disposal of property, infrastructure, plant & equipment	0	0	0	0	0
Contributions - non-monetary assets	0	0	0	0	0
Total income	215,959	224,037	228,811	236,137	239,661
Expenses					
Employee costs	95,607	99,705	102,980	106,046	109,629
Materials and services	64,260	59,564	61,442	62,970	62,835
Bad and doubtful debts	2,051	2,071	2,092	2,113	2,134
Depreciation and amortisation	25,614	25,706	25,797	25,889	25,982
Finance costs	1,075	1,227	1,168	1,116	1,059
Other expenses	601	607	614	620	626
Total expenses	189,207	188,880	194,093	198,754	202,265
Surplus (deficit) for the year	26,752	35,157	34,718	37,383	37,396
Comprehensive result	26,752	35,157	34,718	37,383	37,396

Appendix B

Balance Sheet

for the five years ending June 2025

	Budget	Strategic Resource Plan Projections			
	2020/21 (\$'000)	2021/22 (\$'000)	2022/23 (\$'000)	2023/24 (\$'000)	2024/25 (\$'000)
Assets					
Current assets					
Cash and cash equivalents	49,233	51,710	61,434	68,934	73,966
Trade and other receivables	17,550	18,077	18,619	19,178	19,753
Other assets	2,569	2,543	2,518	2,493	2,468
Non current assets classified as held for sale	0	0	0	0	0
Other financial assets	50,000	50,000	50,000	50,000	50,000
Inventories	355	355	355	355	355
Total current assets	119,707	122,685	132,926	140,959	146,542
Non-current assets					
Property, infrastructure, plant and equipment	2,064,094	2,098,879	2,118,081	2,142,075	2,167,882
Investment property	33,966	33,966	33,966	33,966	33,966
Unlisted shares	2	2	2	2	2
Other assets	1,918	1,947	1,976	2,006	2,036
Total non-current assets	2,099,980	2,134,794	2,154,025	2,178,049	2,203,885
Total assets	2,219,687	2,257,479	2,286,951	2,319,008	2,350,427
Liabilities					
Current liabilities					
Trade and other payables	17,517	11,740	9,569	6,731	3,259
Interest bearing loans and borrowings	668	3,159	2,591	2,648	2,706
Provisions	25,148	25,717	26,270	26,827	27,410
Trust funds & deposits	652	662	672	682	692
Total current liabilities	43,985	41,278	39,102	36,888	34,067
Non-current liabilities					
Provisions	1,811	1,850	1,889	1,929	1,970
Interest bearing loans and borrowings	34,496	39,800	36,689	33,537	30,341
Total non-current liabilities	36,307	41,650	38,578	35,466	32,311
Total liabilities	80,292	82,927	77,681	72,354	66,378
Net assets	2,139,395	2,174,552	2,209,270	2,246,653	2,284,049
Equity					
Other reserves	81,485	82,909	85,906	84,287	81,889
Asset revaluation reserve	1,397,755	1,397,755	1,397,755	1,397,755	1,397,755
Accumulated surplus	660,155	693,887	725,609	764,611	804,405
Total equity	2,139,395	2,174,552	2,209,270	2,246,653	2,284,049

Appendix C

Statement of Changes in Equity
for the five years ending June 2025

	Total (\$'000)	Accumulated Surplus (\$'000)	Revaluation Reserve (\$'000)	Other Reserves (\$'000)
2020/21				
Balance at beginning of the financial year	2,112,643	640,963	1,397,755	73,925
Comprehensive result	26,752	26,752	0	0
Adjustment on change in accounting policy	0	0	0	0
Net asset revaluation increment (decrement)	0	0	0	0
Impairment losses on revalued assets	0	0	0	0
Reversal of impairment losses on revalued assets	0	0	0	0
Transfer to reserves	0	(22,689)	0	22,689
Transfer from reserves	0	15,129	0	(15,129)
Balance at end of the financial year	2,139,395	660,155	1,397,755	81,485
2021/22				
Balance at beginning of the financial year	2,139,395	660,155	1,397,755	81,485
Comprehensive result	35,157	35,157	0	0
Adjustment on change in accounting policy	0	0	0	0
Net asset revaluation increment (decrement)	0	0	0	0
Impairment losses on revalued assets	0	0	0	0
Reversal of impairment losses on revalued assets	0	0	0	0
Transfer to reserves	0	(17,959)	0	17,959
Transfer from reserves	0	16,534	0	(16,534)
Balance at end of the financial year	2,174,552	693,887	1,397,755	82,909
2022/23				
Balance at beginning of the financial year	2,174,552	693,887	1,397,755	82,909
Comprehensive result	34,718	34,718	0	0
Adjustment on change in accounting policy	0	0	0	0
Net asset revaluation increment (decrement)	0	0	0	0
Impairment losses on revalued assets	0	0	0	0
Reversal of impairment losses on revalued assets	0	0	0	0
Transfer to reserves	0	(5,455)	0	5,455
Transfer from reserves	0	2,459	0	(2,459)
Balance at end of the financial year	2,209,270	725,609	1,397,755	85,906

Appendix C

Statement of Changes in Equity cont.

	Total (\$'000)	Accumulated Surplus (\$'000)	Revaluation Reserve (\$'000)	Other Reserves (\$'000)
2023/24				
Balance at beginning of the financial year	2,209,270	725,609	1,397,755	85,906
Comprehensive result	37,383	37,383	0	0
Adjustment on change in accounting policy	0	0	0	0
Net asset revaluation increment (decrement)	0	0	0	0
Impairment losses on revalued assets	0	0	0	0
Reversal of impairment losses on revalued assets	0	0	0	0
Transfer to reserves	0	(5,455)	0	5,455
Transfer from reserves	0	7,074	0	(7,074)
Balance at end of the financial year	2,246,653	764,611	1,397,755	84,287
2024/25				
Balance at beginning of the financial year	2,246,653	764,611	1,397,755	84,287
Comprehensive result	37,396	37,396	0	0
Adjustment on change in accounting policy	0	0	0	0
Net asset revaluation increment (decrement)	0	0	0	0
Impairment losses on revalued assets	0	0	0	0
Reversal of impairment losses on revalued assets	0	0	0	0
Transfer to reserves	0	(5,455)	0	5,455
Transfer from reserves	0	7,853	0	(7,853)
Balance at end of the financial year	2,284,049	804,405	1,397,755	81,889

Appendix D

Statement of Cash Flows

for the five years ending June 2025

	Budget	Strategic Resource Plan Projections			
	2020/21	2021/22	2022/23	2023/24	2024/25
	Inflows / (Outflows) (\$'000)	Inflows / (Outflows) (\$'000)	Inflows / (Outflows) (\$'000)	Inflows / (Outflows) (\$'000)	Inflows / (Outflows) (\$'000)
Cash flows from operating activities					
Rates and charges	162,124	169,050	174,000	178,066	182,234
Statutory fees and fines	11,249	13,946	14,267	14,593	14,932
User fees	4,738	5,164	5,095	4,957	4,946
Contributions - monetary	11,581	11,213	10,861	10,526	10,205
Grants - operating	15,484	15,321	15,627	15,940	16,259
Grants - capital	3,231	1,291	726	3,641	2,487
Trust funds & deposits taken	15,000	15,225	15,453	15,685	15,920
Other revenue (interest, trust funds / deposits taken, other, etc)	10,184	10,337	10,492	10,649	10,809
Employee costs (including redundancies)	(92,739)	(96,714)	(99,890)	(102,864)	(106,340)
Materials and services	(70,686)	(65,520)	(67,586)	(69,267)	(69,118)
Trust funds and deposits repaid	(15,000)	(15,225)	(15,453)	(15,685)	(15,920)
Other payments	(5,101)	(5,197)	(4,590)	(4,590)	(5,204)
Net cash provided by operating activities	50,067	58,891	59,002	61,651	61,210
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(55,992)	(60,492)	(44,999)	(49,883)	(51,788)
Proceeds from sale of property, infrastructure, plant and equipment	0	0	0	0	0
(Payments for) / proceeds from other financial assets	0	0	0	0	0
Net cash used in investing activities	(55,992)	(60,492)	(44,999)	(49,883)	(51,788)
Cash flows from financing activities					
Finance costs	(1,075)	(1,227)	(1,168)	(1,116)	(1,059)
Proceeds from interest bearing loans and borrowings	9,500	9,000	0	0	0
Repayment of interest bearing loans and borrowings	(1,221)	(3,696)	(3,111)	(3,153)	(3,195)
Net cash provided by (used in) financing activities	7,204	4,077	(4,279)	(4,269)	(4,254)
Net (decrease) increase in cash & cash equivalents	1,279	2,477	9,724	7,500	5,167
Cash and cash equivalents at the beginning of the year	47,954	49,233	51,710	61,434	68,934
Cash and cash equivalents at end of the financial year	49,233	51,710	61,434	68,934	74,101

Appendix E

Statement of Capital Works

for the five years ending June 2025

	Budget	Strategic Resource Plan Projections			
	2020/21	2021/22	2022/23	2023/24	2024/25
	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Property					
Land	0	0	0	0	0
Land improvements	0	0	0	0	0
Total land	0	0	0	0	0
Buildings	27,339	26,999	15,272	18,049	20,737
Building improvements	250	300	300	300	300
Heritage buildings	0	0	0	0	0
Total buildings	27,589	27,299	15,572	18,349	21,037
Total property	27,589	27,299	15,572	18,349	21,037
Plant and equipment					
Plant, machinery and equipment	1,669	1,738	1,522	1,975	1,475
Fixtures, fittings and furniture	412	674	208	654	817
Computers and telecommunications	909	738	357	809	1,009
Library books	1,000	1,000	1,000	1,000	1,000
Total plant and equipment	3,990	4,150	3,086	4,438	4,301
Infrastructure					
Roads	9,209	11,701	12,873	12,549	13,193
Bridges	560	80	80	2,480	80
Footpaths and cycle ways	3,173	3,760	3,480	2,630	2,530
Drainage	950	1,590	1,875	1,730	1,655
Recreational, leisure and community facilities	40	660	23	0	541
Waste management	84	84	84	84	30
Parks, open space and streetscapes	8,590	8,721	5,474	4,899	5,077
Transport management/off street carparks	1,320	1,922	2,031	1,876	1,970
Other infrastructure	488	525	420	422	424
Total infrastructure	24,413	29,043	26,340	26,671	25,501
Total capital works expenditure	55,992	60,492	44,999	49,458	50,838
Asset Expenditure Types Represented by:					
New	20,254	15,792	4,647	5,331	4,916
Expansion	0	0	0	0	0
Upgrade	7,551	10,745	9,898	13,052	12,238
Renewal	26,942	32,730	29,219	29,066	32,699
Maintenance	1,245	1,225	1,235	2,436	1,935
Total capital works expenditure	55,992	60,492	44,999	49,885	51,788
Funding Sources Represented by:					
Council	29,105	43,178	42,113	39,364	41,652
Reserves	14,156	16,023	2,159	6,877	7,650
Borrowings	9,500	0	0	0	0
Grants	3,231	1,291	726	3,641	2,487
Total capital works expenditure	55,992	60,492	44,999	49,883	51,788

Appendix F

Statement of Human Resources

for the five years ending June 2025

	Budget	Strategic Resource Plan			
		Projections			
	2020/21	2021/22	2022/23	2023/24	2024/25
	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Staff expenditure					
Employee costs - operating	95,607	99,705	102,980	106,046	109,629
Total staff expenditure	95,607	99,705	102,980	106,046	109,629
Full-Time Equivalent (FTE) numbers	(FTE)	(FTE)	(FTE)	(FTE)	(FTE)
FTE	891.5	877.6	876.6	868.1	866.1
Total staff numbers	891.5	877.6	876.6	868.1	866.1

Appendix G

Summary of Planned Human Resources


for the five years ending June 2025


Department	Budget	Strategic Resource Plan Projections			
	2020/21	2021/22	2022/23	2023/24	2024/25
	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
City Infrastructure					
Permanent full time	24,732	26,052	27,002	27,987	29,007
Permanent part time	2,206	2,323	2,408	2,496	2,587
Total City Infrastructure	26,938	28,376	29,410	30,483	31,594
Community Development					
Permanent full time	14,253	15,013	15,561	16,128	16,716
Permanent part time	16,729	17,622	18,264	18,930	19,620
Total Community Development	30,981	32,635	33,825	35,058	36,337
City Futures					
Permanent full time	13,543	14,266	14,786	15,325	15,884
Permanent part time	743	782	811	840	871
Total City Futures	14,286	15,048	15,597	16,166	16,755
Business Transformation					
Permanent full time	8,279	8,721	9,039	9,369	9,710
Permanent part time	1,370	1,444	1,496	1,551	1,607
Total Business Transformation	9,649	10,165	10,535	10,919	11,317
Engagement & Partnerships					
Permanent full time	3,890	4,098	4,247	4,402	4,563
Permanent part time	2,153	2,268	2,351	2,436	2,525
Total Engagement & Partnerships	6,043	6,366	6,598	6,838	7,088
Officer of the Chief Executive Officer					
Permanent full time	4,041	4,256	4,412	4,572	4,739
Permanent part time	225	237	246	255	264
Total Office of the Chief Executive Officer	4,266	4,494	4,657	4,827	5,003
Total casuals, temporary and other	3,444	2,622	2,357	1,753	1,535
Capitalised labour	0	0	0	0	0
Total staff expenditure	95,607	99,705	102,980	106,045	109,629

Appendix G

Summary of Planned Human Resources cont.

Department	Budget 2020/21 (\$'000)	Strategic Resource Plan Projections			
		2021/22 (\$'000)	2022/23 (\$'000)	2023/24 (\$'000)	2024/25 (\$'000)
City Infrastructure					
Permanent full time	246.0	246.0	246.0	246.0	246.0
Permanent part time	25.5	25.5	25.5	25.5	25.5
Total City Infrastructure	271.5	271.5	271.5	271.5	271.5
Community Development					
Permanent full time	121.8	121.8	121.8	121.8	121.8
Permanent part time	180.3	180.3	180.3	180.3	180.3
Total Community Development	302.2	302.2	302.2	302.2	302.2
City Futures					
Permanent full time	106.0	106.0	106.0	106.0	106.0
Permanent part time	6.3	6.3	6.3	6.3	6.3
Total City Futures	112.3	112.3	112.3	112.3	112.3
Business Transformation					
Permanent full time	70.0	70.0	70.0	70.0	70.0
Permanent part time	13.3	13.3	13.3	13.3	13.3
Total Business Transformation	83.3	83.3	83.3	83.3	83.3
Engagement & Partnerships					
Permanent full time	31.0	31.0	31.0	31.0	31.0
Permanent part time	20.4	20.4	20.4	20.4	20.4
Total Engagement & Partnerships	51.4	51.4	51.4	51.4	51.4
Officer of the Chief Executive Officer					
Permanent full time	30.0	30.0	30.0	30.0	30.0
Permanent part time	1.9	1.9	1.9	1.9	1.9
Total Office of the Chief Executive Officer	31.9	31.9	31.9	31.9	31.9
Total casuals, temporary and other	39.1	25.2	24.2	15.7	13.7
Capitalised labour	0.0	0.0	0.0	0.0	0.0
Total staff numbers	891.5	877.6	876.6	868.1	866.1

 Moreland City Council		5 Year Project Details				
Project Details		2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast
OPEN SPACE ASSETS		7,438,560	6,348,000	2,573,000	2,284,000	2,373,000
PARKS & RESERVES		7,108,560	6,048,000	2,273,000	1,984,000	2,073,000
IRRIGATION & ASSOCIATED MECHANICAL SERVICES-VARIOUS RESERVES/O		100,000	60,000	60,000	60,000	60,000
SPORTSGROUND INFRASTRUCTURE RENEWAL PROGRAM			300,000	300,000	300,000	300,000
CHARLES MUTTON RES-86 LORNE ST, FAWKNER				318,000	452,000	
DELIVERING A PARK CLOSE TO HOME-PARK CLOSE TO HOME		122,400				
GAVIN PARK WETLAND-PASCOE VALE		600,000				
GOWANBRAE OPEN SPACE DEVELOPMENT-GOWANBRAE		400,000				
PARK CLOSE TO HOME-VARIOUS		3,128,660	3,340,000			
PARKS (MAJOR & MINOR) WORKS-VARIOUS		500,000	500,000	500,000	500,000	500,000
PLAYGROUND STRATEGY - IMPLEMENTATION-VARIOUS		587,000	262,000	262,000	262,000	262,000
RICHARDS RESERVE DEVELOPMENT PLAN-COBURG NORTH		272,000	384,000			
CITY OVAL LANDSCAPING-CITY OVAL				400,000		
LIGHTING IN PUBLIC OPEN SPACE-VARIOUS LOCATIONS		96,000	132,000			
SPRY STREET PARK DEVELOPMENT-SPRY ST, COBURG NORTH		852,500				
SPORTSFIELD LIGHTING		300,000	300,000	300,000	300,000	300,000
SPORTSFIELD & OVALS MINOR CAPITAL PROGRAM-VARIOUS		110,000	110,000	110,000	110,000	110,000
CHARLES MUTTON RES - TENNIS COURTS RESURFACE & LIGHTING-86 LORN						541,000
FRANK SEDGMEN TENNIS COURT REPAIRS-FRASER RESERVE, BRUNSWICK				23,000		
TENNIS COURTS-WEST BRUNSWICK TENNIS CLUB		40,000	560,000			
TENNIS FACILITIES PROGRAM-MERYLSTON TENNIS CLUB			100,000			
PUBLIC OPEN SPACE		230,000	200,000	200,000	200,000	200,000
MCBRYDE & LEONARD STREETS OPEN SPACE ACTIVATION PLAN-VARIOUS L		30,000				
CREEK ENVIRONS IMPROVEMENTS		200,000	200,000	200,000	200,000	200,000
STREETSCAPES		100,000	100,000	100,000	100,000	100,000
STREET LANDSCAPE IMPROVEMENTS		100,000	100,000	100,000	100,000	100,000
OPEN SPACE ASSETS						
Revenue Funds :		1,309,000	1,376,000	1,273,000	1,034,000	1,123,000
Reserves Open Space :		5,683,560	4,540,000	1,200,000	1,150,000	1,150,000
Reserves DCP Funds :		0	0	0	0	0
Reserves Other Funds :		0	0	0	0	0
Loan Funds :		0	0	0	0	0
External Funds :		446,000	432,000	100,000	100,000	100,000
Donated-Gifted :		0	0	0	0	0
Total Project Cost :		7,438,560	6,348,000	2,573,000	2,284,000	2,373,000


 Moreland City Council Project Details	5 Year Project Details				
	2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast
STRUCTURES & BUILDINGS	27,916,004	28,085,600	15,651,671	19,303,011	21,628,950
AQUATIC & LEISURE CENTRES	2,314,397	1,377,990	2,771,659	12,000,000	9,143,000
BRUNSWICK BATHS - MODIFICATIONS FOR IMPROVEMENTS TO AV AND IT S					100,000
8 X 15 TODDLERS POOL-COBURG LEISURE CENTRE					18,000
BRUNSWICK CITY BATH OCCASIONAL CARE SPACE-BRUNSWICK		40,000			
BRUNSWICK CITY BATHS CHANGE ROOM REVAMP, FLOOR COVERING RENE		200,000			
BRUNSWICK CITY BATHS INSTALLATION OF STAINLESS STEEL FITTINGS-BR			100,000		
BRUNSWICK CITY BATHS LOCKER REPLACEMENT-BRUNSWICK		100,000			
BRUNSWICK CITY BATHS PLANT REHABILITATION-BRUNSWICK				400,000	
BRUNSWICK CITY BATHS REPAINTING AND RENEWAL OF BUILDINGS-BRUNS					450,000
BRUNSWICK CITY BATHS SEATING, SIGNAGE, SOFT SURFACES-BRUNSWICK			200,000		
COBURG LEISURE CENTRE - AIR HANDLING DUCTING SYSTEM-COBURG			1,000,000		
COBURG LEISURE CENTRE - PLANT AND SPA-COBURG	800,000				
COBURG LEISURE CENTRE DIVIDING WALL IN HALL - REHAB-COBURG			100,000		
COBURG LEISURE CENTRE - LIGHTING, CCTV, AUDIO VISUALS-COBURG				100,000	
COBURG LEISURE CENTRE - POOL PAINTING-COBURG				100,000	
COBURG LEISURE CENTRE -REHAB POOL BLANKETS-COBURG				50,000	
COBURG LEISURE CENTRE SPA AND SAUNA, REFURBISHMENT OF CHANGE	1,200,000				
FAWKNER LEISURE CENTRE - AIR HANDLING DUCTING SYSTEM-FAWKNER				1,000,000	
FAWKNER LEISURE CENTRE - REHAB CONTINGENCIES OUTDOOR POOL-FA				400,000	
FAWKNER LEISURE CENTRE REDEVELOPMENT-FAWKNER	75,000	625,000	700,000	9,200,000	8,500,000
FAWKNER LESUIRE CENTRE - REHAB POOL BLANKETS-FAWKNER				50,000	
OAK PARK LEISURE CENTRE - 3RD OUTDOOR SLIDE-OAK PARK			500,000		
OAK PARK LEISURE CENTRE - PAINTING, EXTENDED MAINTENANCE-OAK PA				100,000	
PASCOE VALE OUTDOOR POOL - MAIN SWITCHBOARD REPLACEMENT-PASC	75,000				
BRUNSWICK CITY BATHS BOILER REPLACEMENT-BRUNSWICK		250,000			
BRUNSWICK CITY BATHS SAND FILTER REPLACEMENT-BRUNSWICK		100,000			
COBURG OLYMPIC POOL - SAND FILTER REPLACEMENT-COBURG				400,000	
ROLLING POOL PLANT REACTIVE MINOR WORKS-VARIOUS	164,397	62,990	171,659	200,000	75,000
BUILDINGS-GENERAL	1,391,451	1,400,000	2,309,000	1,668,000	2,627,000
ASSET RENEWAL PROGRAM-VARIOUS			900,000	250,000	1,200,000
CONTAMINATION ALLOWANCE-VARIOUS	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
MINOR BUILDING WORKS PROGRAM-VARIOUS	50,000	50,000	50,000	50,000	50,000
PARTNERSHIP GRANTS PROGRAM-VARIOUS	341,451	350,000	359,000	368,000	377,000
CIVIC CENTRES - DEPOTS	100,000	2,139,050	1,300,000	300,000	300,000
BRUNSWICK MUNICIPAL OFFICES-219-257 SYDNEY RD, BRUNSWICK		289,050			
COBURG T/HALL&OFFICE - TOWN HALL-88-92 BELL STREET, COBURG		1,500,000	1,000,000		
DDA COMPLIANCE - COUNCIL FACILITIES-VARIOUS	50,000	100,000	50,000	50,000	50,000
ACCOMMODATION CHANGES TO MEET SERVICE DEMAND	50,000	250,000	250,000	250,000	250,000
COMMUNITY USE FACILITIES	16,120,800	16,670,070	3,621,000	130,500	284,000
CERES CAPITAL WORKS-CERES-7 LEE STREET, BRUNSWICK EAST	120,800	123,820	127,000	130,500	134,000
FAWKNER COMMUNITY HALL-CB SMITH RESERVE, 79 JUKES ROAD, FAWKNE					150,000
FLEMING PARK MASTERPLAN IMPLEMENTATION		6,481,000	3,494,000		
JESSE MORRIS COMMUNITY HALL-29A DEVON ROAD, PASCOE VALE		65,250			
WHEATSHEAF COMMUNITY HUB-GLENROY	16,000,000	10,000,000			
EARLY YEARS FACILITIES	269,850	50,000	2,553,700	2,500,000	5,585,000
DERBY ST KINDERGARTEN CHILDREN'S CENTRE-122 DERBY STREET, PASC					946,800
DUNSTAN RESERVE CHILDCARE-49-55 EVERETT STR, BRUNSWICK WEST		50,000	1,678,000		
FAWKNER KINDERGARTEN-95 MAJOR RD, FAWKNER					181,650
HADFIELD EARLY YEARS CENTRE-VOLGA ST, HADFIELD			450,000	2,500,000	3,800,000


Moreland City Council		5 Year Project Details				
Project Details		2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast
STRUCTURES & BUILDINGS		27,916,004	28,085,600	15,651,671	19,303,011	21,628,950
EARLY YEARS FACILITIES		269,850	50,000	2,553,700	2,500,000	5,585,000
NEWLANDS KINDERGARTEN-PART OF NEWLANDS COMMUNITY CENTRE						51,750
NORTH-WEST BRUNSWICK PRE-SCHOOL-34 ROSE STREET, BRUNSWICK				245,700		
PARK ST CHILD CARE CENTRE-785 PARK STREET, BRUNSWICK		269,850				
TURNER ST KINDERGARTEN-38 TURNER STREET, PASCOE VALE						604,800
VICTORIA ST/BRUNSWICK WEST MCHC-482 VICTORIA STREET, BRUNSWICK				180,000		
FURNITURE & FITTINGS		201,256	673,690	207,812	653,661	717,000
GYM EQUIPMENT REPLACEMENT PROGRAM-COBURG GYM EQUIP RENEWAL					441,661	
GYM EQUIPMENT REPLACEMENT PROGRAM-FAWKNER GYM EQUIP RENEWA			469,170			
GYM EQUIPMENT REPLACEMENT PROGRAM-OAK PARK GYM EQUIP RENEW						500,000
GYM EQUIPMENT REPLACEMENT PROGRAM-VARIOUS LOCATIONS		38,000	40,000	42,000	45,000	48,000
FURNITURE & FITTINGS REPLACEMENT PROGRAM-VARIOUS LOCATIONS		100,000	100,000	100,000	100,000	100,000
LIBRARY SHELVING AND FURNITURE -VARIOUS LIBRARIES		63,256	64,520	65,812	67,000	69,000
LIBRARIES & CULTURAL BUILDINGS		411,200				
ACCESSIBLE FACILITIES AT COBURG LIBRARY-26-36 LOUISA STREET, COBU		200,000				
COUNIHAN GALLERY AIR CONDITIONING UPGRADE-219-257 SYDNEY RD, BR		211,200				
PAVILION & SPORTS CLUBS		6,842,050	5,267,300	2,275,800	1,550,850	2,572,950
ATC COOK RESERVE - PAVILLION-133-165 DALEY STREET,		308,700				
ATC COOK RESERVE - TENNIS-133-165 DALEY STREET,		273,000				
ATC COOK RESERVE -BOWLS-133-165 DALEY STREET,						714,000
BREARLEY RESERVE-1-25 HELIOPOLIS ST, PASCOE VALE		150,150				
BUSH RESERVE - BOWLS-BUSH RESERVE NURSERY, 227A BELL ST, COBUR		370,800				
BUSH RESERVE - TENNIS-BUSH RESERVE NURSERY, 227A BELL ST, COBUR		340,200				
CHARLES MUTTON RES - PAVILION-86 LORNE ST, FAWKNER		50,000	751,000			
CHARLES MUTTON RES - TENNIS-86 LORNE ST, FAWKNER				96,600		
CITY OVAL GRANDSTAND / PAVILION MASTERPLAN		2,240,000	1,000,000			
CLIFTON PARK - FESTIVAL-377 ALBERT STREET, BRUNSWICK		93,450				
CLIFTON PARK - PAVILION -SOCCER-377 ALBERT STREET, BRUNSWICK		287,700				
CLIFTON PARK - SYNTHETIC SOCCER-377 ALBERT STREET, BRUNSWICK				650,000		
COBURG BOWLS CLUB-BRIDGES RESERVE, BELL STREET, COBURG						562,800
GILLON RESERVE PAVILION-ALEX GILLON RESERVE		600,000				
HAROLD STEVENS ATHLETICS PAVILION-JACKSON RESERVE, COBURG		40,000	807,300			
HOLBROOK RESERVE FEMALE FRIENDLY CHANGE ROOMS-BRUNSWICK WE				50,000	1,050,000	
HOSKEN RESERVE - MERLYNSTON TENNIS CLUB-39A SHORTS RD, COBURG			566,000			
HOSKEN RESERVE - SOCCER/FOOTBALL PAVILION-39A SHORTS RD, COBUR			221,500			
HOSKEN RESERVE- SYNTHETIC SOCCER-39A SHORTS ROAD		1,000,000				
JAMES MARTIN RESERVE - (FORMER PIDGEON CLUB)-80-82 DOMAIN ST, HAD					94,500	
JAMES MARTIN RESERVE - CHANGE ROOMS-80-82 DOMAIN ST, HADFIELD		266,700				
JAMES MARTIN RESERVE - SOCIAL PAVILLION-80-82 DOMAIN ST, HADFIELD		353,850				
JOHN PASCOE FAWKNER RES - PAVILLION EAST-1 FRANCIS ST, OAK PARK				53,550		
JOHN PASCOE FAWKNER RES - SOCIAL ROOMS, EAST-1 FRANCIS ST, OAK P			367,500			
JOHN PASCOE FAWKNER RES - THERRY - WEST PAVILLION-1 FRANCIS ST, O			489,300			
JOHN PASCOE FAWKNER RESERVE EAST - CHANGE ROOM-JOHN PASCOE F				202,650		
MCBRYDE ST RESERVE (MOOMBA PARK) - SOCIAL ROOMS-276 MCBRYDE ST					206,850	
MCBRYDE ST RESERVE (MOOMBA PARK) - PAVILLION-276 MCBRYDE ST, FAW					199,500	
NAREE NAREE STADIUM-9 HILLCREST ROAD, GLENROY						1,221,150
OAK PARK - TENNIS CLUB PAVILION-J.P FAWKNER RESERVE : 1 FRANCIS ST		100,000				
PARKER RESERVE - BASEBALL-2 KEADY STREET, COBURG				320,000		
RAY KIBBY TABLE TENNIS CENTRE-COUNCIL BATHS, 50 MURRAY ROAD, EAS				663,600		


Moreland City Council		5 Year Project Details				
Project Details		2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast
STRUCTURES & BUILDINGS		27,916,004	28,085,600	15,651,671	19,303,011	21,628,950
PAVILION & SPORTS CLUBS		6,842,050	5,267,300	2,275,800	1,550,850	2,572,950
RAYNER RESERVE - CRICKET & SOCCER-46A DEVON ROAD, PASCOE VALE				239,400		
SEWELL RES - TIMEKEEPER & TOILET-33 GLENROY RD, GLENROY						75,000
SHORE RESERVE - FOOTBALL & CRICKET-REYNARD STREET, PASCOE VALE			283,500			
SUMNER PARK-3 ALISTER STREET, NORTH FITZROY		367,500				
WALLACE RESERVE - NORTH-115 JUSTIN ABE, GLENROY			441,000			
WALLACE RESERVE - SOUTH-115 JUSTIN AVE, GLENROY			278,250			
WYLIE RESERVE - SOUTH-WYLIE RESERVE, 256-264 UNION ST, BRUNSWICK			61,950			
PUBLIC TOILETS		265,000	470,000	430,000	500,000	400,000
ATC COOK RESERVE - PUBLIC TOILET-ATC COOK RESERV - 133 -165 DALEY		190,000				
BONWICK ST TOILETS-115 JUKES ROAD, FAWKNER					200,000	
BREARLEY RESERVE-PUBLIC TOILETS-1-25 HELIOPOLIS ST, PASCOE VALE						25,000
CAMPBELL RESERVE - MALE TOILET-11-49 MORELAND RD, COB						25,000
DUNSTAN RESERVE - TOILET-22 PEACOCK ST, BRUNSWICK				50,000		
HARMONY PARK - EXELOO-187-195 GAFFNEY STREET		75,000				
HERBERT PAYNE RESERVE TOILETS-HERBERT PAYNE RESERVE				100,000		
KIRKDALE ST PARK TOILETS-KIRKDALE ST PARK				100,000		
LAKE RESERVE NORTH PUBLIC TOILETS-LAKE RESERVE, GAFFNEY STREET,					50,000	
LAKE RESERVE SOUTH TOILETS-MALE/FEMALE/DISABLED-LAKE RESERVE, C					50,000	
MELVILLE RD (MORELAND RD/ALBION ST) - TOILET - SHOPPING STRIP-MELVI			180,000			
MOOMBA PARK - PUBLIC TOILET-MOOMBA PARK RESERVE				180,000		
PARKER RESERVE PUBLIC TOILET UPGRADE-2 KEADY STREET, COBURG			170,000			
RAYNER RESERVE -NEW PUBLIC TOILET-46A DEVON ROAD, PASCOE VALE					150,000	
SHORE RESERVE-PUBLIC TOILETS-REYNARD STREET, PASCOE VALE						75,000
TEMPLE PARK-PUBLIC TOILET RENEWAL-24 GRAY STREET, BRUNSWICK						200,000
TOILETS LAKE RESERVE - ADJOINING TOOL SHED-LAKE RESERVE, GAFFNEY					50,000	
WEST STREET PUBLIC TOILETS-WEST STREET						75,000
WYLIE RESERVE-PUBLIC TOILET RENEWAL-WYLIE RESERVE, 256-264 UNION			120,000			
SENIOR CITIZENS CENTRES			37,500	182,700		
COBURG SENIOR CITIZENS-21 HARDING ST, COBURG				182,700		
NEWLANDS SENIOR CITIZENS CENTRE-49-53 MURRAY ROAD			37,500			
STRUCTURES & BUILDING		Revenue Funds :	9,134,821	17,499,887	15,254,802	12,325,710
		Reserves Open Space :	0	1,000,000	0	0
		Reserves DCP Funds :	271,183	585,713	396,869	27,301
		Reserves Other Funds :	7,210,000	9,000,000	0	5,700,000
		Loan Funds :	9,500,000	0	0	0
		External Funds :	1,800,000	0	0	1,250,000
		Donated-Gifted :	0	0	0	0
Total Project Cost :		27,916,004	28,085,600	15,651,671	19,303,011	21,628,950


Moreland City Council		5 Year Project Details				
Project Details		2020/21	2021/22	2022/23	2023/24	2024/25
		Forecast	Forecast	Forecast	Forecast	Forecast
PLANT & EQUIPMENT		3,412,864	3,063,000	2,707,000	3,184,000	3,409,000
COUNCIL FLEET-MOTOR VEHICLES		1,300,000	1,325,000	1,350,000	1,375,000	1,400,000
REPLACE COUNCIL FLEET		1,300,000	1,325,000	1,350,000	1,375,000	1,400,000
INFORMATION TECHNOLOGY		908,600	738,000	357,000	809,000	1,009,000
COUNCIL PHONE PLATFORM UPGRADE-VARIOUS		320,000				
EQUIPMENT REFRESH & SERVICES-VARIOUS		413,000	738,000	357,000	409,000	826,000
SECURITY SYSTEM RENEWAL-VARIOUS					400,000	
COUNCILLOR DEVICE AND LIBRARY PC REFRESH		175,600				183,000
LIBRARY COLLECTION		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
LIBRARY BOOKS REPLACEMENT PROGRAM		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
PLANT & EQUIPMENT-GENERAL		204,264				
PARK & STREET TREE MAINTENANCE & RISK MITIGATION-		155,000				
URBAN FOREST STRATEGY TREE PLANTING PROGRAM-		49,264				
PLANT & EQUIPMENT	Revenue Funds :	3,212,864	2,863,000	2,507,000	2,784,000	3,209,000
	Reserves Open Space :	0	0	0	0	0
	Reserves DCP Funds :	0	0	0	0	0
	Reserves Other Funds :	0	0	0	0	0
	Loan Funds :	0	0	0	0	0
	External Funds :	200,000	200,000	200,000	400,000	200,000
	Donated-Gifted :	0	0	0	0	0
Total Project Cost :		3,412,864	3,063,000	2,707,000	3,184,000	3,409,000
ENVIRONMENT & WASTE		484,000	884,000	884,000	634,000	830,000
CLIMATE CHANGE INITIATIVES		250,000	650,000	650,000	400,000	650,000
CORPORATE CARBON REDUCTION PLAN		250,000	250,000	250,000	250,000	250,000
IMPLEMETATION OF WATER BUILDING EFFICIENCY			50,000	50,000	50,000	50,000
SPORTSFIELD STORMWATER REUSE			350,000	350,000	100,000	350,000
WASTE MANAGEMENT INITIATIVES		84,000	84,000	84,000	84,000	30,000
REPLACEMENT OF STREET LITTER BIN CABINETS		30,000	30,000	30,000	30,000	30,000
SOLAR SMART COMPACTION BINS AND SMART BIN SENSORS-VARIOUS		54,000	54,000	54,000	54,000	
WATER QUALITY INITIATIVES		150,000	150,000	150,000	150,000	150,000
WSUD IMPLEMENTATION		150,000	150,000	150,000	150,000	150,000
ENVIRONMENT & WASTE	Revenue Funds :	484,000	884,000	884,000	634,000	830,000
	Reserves Open Space :	0	0	0	0	0
	Reserves DCP Funds :	0	0	0	0	0
	Reserves Other Funds :	0	0	0	0	0
	Loan Funds :	0	0	0	0	0
	External Funds :	0	0	0	0	0
	Donated-Gifted :	0	0	0	0	0
Total Project Cost :		484,000	884,000	884,000	634,000	830,000


Moreland City Council		5 Year Project Details				
Project Details		2020/21	2021/22	2022/23	2023/24	2024/25
		Forecast	Forecast	Forecast	Forecast	Forecast
ARTS & CULTURE		36,500	38,450	40,350	42,400	44,475
ARTWORKS		36,500	38,450	40,350	42,400	44,475
MUNICIPAL ART COLLECTION		20,100	21,200	22,250	23,350	24,525
PUBLIC ART PROGRAM		16,400	17,250	18,100	19,050	19,950
ARTS & CULTURE		Revenue Funds :	36,500	38,450	40,350	42,400
		Reserves Open Space :	0	0	0	0
		Reserves DCP Funds :	0	0	0	0
		Reserves Other Funds :	0	0	0	0
		Loan Funds :	0	0	0	0
		External Funds :	0	0	0	0
		Donated-Gifted :	0	0	0	0
Total Project Cost :		36,500	38,450	40,350	42,400	44,475
ECONOMIC DEVELOPMENT		1,462,060	2,990,000	2,774,000	2,715,000	3,095,000
BRUNSWICK ACTIVITY CENTRE		280,000	385,000	1,554,000	1,085,000	1,700,000
BRUNSWICK ACTIVITY CENTRE UPGRADE WORKS - ALBERT/VICTORIA-BRUN				15,000	85,000	1,700,000
BRUNSWICK ACTIVITY CENTRE UPGRADE WORKS - PITT/LYGON-BRUNSWIC		265,000	300,000			
BRUNSWICK ACTIVITY CENTRE UPGRADE WORKS - STEWART ST-BRUNSWIC			15,000	70,000	1,000,000	
BRUNSWICK ACTIVITY CENTRE UPGRADE WORKS - WILSON AVE-BRUNSWIC		15,000	70,000	1,469,000		
GLENROY ACTIVITY CENTRE		100,000	1,065,000	1,100,000	700,000	300,000
GLENROY ACTIVITY CENTRE UPGRADE WORKS - POST OFFICE PLACE-GLEN			15,000	70,000	700,000	300,000
GLENROY ACTIVITY CENTRE UPGRADE WORKS - WHEATSHEAF RD NTH-GLE			400,000	1,030,000		
GLENROY ACTIVITY CENTRE UPGRADE WORKS - WHEATSHEAF RD STH-GLE		100,000	650,000			
SHOPPING STRIPS		225,000	1,525,000	50,000	65,000	120,000
CHRISTMAS DECORATIONS		25,000	25,000	50,000	50,000	50,000
GAFFNEY ST/PASCOE VALE STATION-PASCOE VALE		200,000				
MELVILLE RD/ALBION RD-BRUNSWICK					15,000	70,000
MELVILLE RD/MORELAND RD-BRUNSWICK			1,500,000			
THE COBURG INITIATIVE(2020)		857,060	15,000	70,000	865,000	975,000
COBURG STREETScape MASTERPLAN - LOUISA ST-COBURG			15,000	70,000	865,000	975,000
COBURG STREETScape MASTERPLAN - RUSSELL STREET PRECINCT-COBURG		857,060				
ECONOMIC DEVELOPMENT		Revenue Funds :	1,292,172	2,990,000	2,774,000	2,715,000
		Reserves Open Space :	0	0	0	0
		Reserves DCP Funds :	169,888	0	0	0
		Reserves Other Funds :	0	0	0	0
		Loan Funds :	0	0	0	0
		External Funds :	0	0	0	0
		Donated-Gifted :	0	0	0	0
Total Project Cost :		1,462,060	2,990,000	2,774,000	2,715,000	3,095,000


 Moreland City Council Project Details	5 Year Project Details				
	2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast
ROAD INFRASTRUCTURE	14,291,826	17,492,633	18,493,886	19,990,270	18,753,069
BRIDGES & CULVERTS	560,000	80,000	80,000	2,480,000	80,000
BRIDGE PROGRAMMED MAINTENANCE FROM LEVEL 2 INSPECTION	80,000	80,000	80,000	80,000	80,000
EDGARS CREEK SHARED PATH BRIDGE-RONALD STREET	480,000				
KENDALL/HARDING FOOTBRIDGE- BR070-KENDALL/HARDING FOOTBRIDGE				2,400,000	
FOOTPATHS & BIKEPATHS	3,173,000	3,760,000	3,480,000	2,630,000	2,530,000
BIKE PARKING-VARIOUS LOCATIONS	80,000	80,000	80,000	80,000	80,000
BICYCLE NETWORK LINK - EAST OF EDGARS CREEK-VARIOUS	260,000				
BICYCLE STRATEGY-VARIOUS			800,000	800,000	800,000
CRAIGIEBURN EXPRESS SHARED PATH-CRAIGIEBURN RAIL RESERVE	100,000	370,000			
MERRI CREEK TRAIL ACCESS AND SAFETY UPGRADES-VARIOUS	300,000	500,000			
RAILWAY PLACE-COBURG					400,000
SHARED PATH RHODES PDE SIDE OF NORTHERN GOLF COURSE-UNKNOWN				250,000	
UPFIELD SHARED PATH SAFETY UPGRADE-UPFIELD	60,000	370,000			
ASPHALT FOOTPATH & BIKEPATH RENEWALS-VARIOUS	1,000,000	1,000,000	1,000,000	500,000	500,000
CONCRETE FOOTPATH & BIKEPATH RENEWALS	1,000,000	1,000,000	1,000,000	500,000	500,000
FOOTPATH GRINDING-VARIOUS LOCATION	100,000	100,000	100,000	100,000	100,000
NEWLANDS ROAD PED & BICYCLE IMPROVEMENTS-NEWLANDS ROAD, COBU			350,000	250,000	
ON-ROAD FACILITIES-ON-ROAD FACILITIES	273,000	340,000	150,000	150,000	150,000
ROADS & CARPARKS	9,208,826	11,700,633	12,872,886	12,974,170	14,143,069
BREESE ST - BRUNSWICK-ALBION - WEST:BOTH CARRIAGEWAYS				502,500	
BREESE ST - BRUNSWICK-WEST - HOPE:BOTH CARRIAGEWAYS				438,000	
BUDDS STREET-BELL - CHANGE OF SEAL, COBURG		624,019			
CARLISLE STREET-GLENORA - DARLINGTON, COBURG		106,046			
CARLISLE STREET-NICHOLSON - GLENORA, COBURG		229,960			
COZENS STREET-CAMERON - SYDNEY, BRUNSWICK			498,000		
DAPHNE ST-WARATAH - O'HEA, PASCOE VALE	485,240				
DAVIES STREET-PAYNE - BARROW RIGHT CARRIAGEWAY, BRUNSWICK	483,100				
DAVIES STREET-PAYNE - BARROW, LEFT CARRIAGEWAY, BRUNSWICK	467,250				
DE CARLE STREET-THE AVENUE - THE GROVE, BRUNSWICK		443,780			
DE CARLE STREET-THE GROVE - RENNIE, COBURG		452,000			
DONALD STREET-DE CARLE - DE CARLE, BRUNSWICK					310,000
DONALD STREET-DE CARLE - PAYNE, LEFT CARRIAGEWAY, BRUNSWICK					320,000
DONALD STREET-MCPHERSON - DUNSTAN-LEFT CARRIAGEWAY					200,000
EAST STREET-MOORE - MORELAND, COBURG				605,625	
EDDIE STREET-ANN - WILNA, PASCOE VALE			233,625		
EDDIE STREET-WILNA - CUMBERLAND, PASCOE VALE			452,250		
ELECTRIC AVENUE-PLUMPTON - WATERLOO, GLENROY			631,500		
GARDEN ST-BELFAST - GLENLYON:BOTH CARRIAGEWAYS, BRUNSWICK			429,000		
HOPE STREET-FREDERICK - DAVISON, BRUNSWICK					480,000
HOPE STREET-RAILWAY - FREDERICK, BRUNSWICK					275,000
KALANG ROAD-WATERLOO - PLUMPTON, GLENROY			643,500		
LEVER STREET-DEVON - MELVILLE, COBURG					188,625
LEVER STREET-DONNE - DEVON, COBURG					400,875
LEVER STREET-SAUNDERS - DONNE, COBURG					380,000
MARANOVA CRESCENT-WATTLE - STRATHEARN, COBURG				870,750	
MARION AVENUE-WHITBY - HOPE, BRUNSWICK WEST				588,602	
MUCHELL GROVE-RENNIE - CROZIER, COBURG		518,815			
O'HEA STREET-ANDERSON - DAVERN, PASCOE VALE SOUTH			402,750		
O'HEA STREET-DAVERN - NORTHGATE-(BOTH CARRIAGEWAYS), PASCOE VA			510,750		
PRINCES TERRACE-REYNOLDS - WAVERLEY, PASCOE VALE					420,000


 Moreland City Council		5 Year Project Details				
Project Details		2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast
ROAD INFRASTRUCTURE		14,291,826	17,492,633	18,493,886	19,990,270	18,753,069
ROADS & CARPARKS		9,208,826	11,700,633	12,872,886	12,974,170	14,143,069
PRINCES TERRACE-SPRINGHALL - MELVILLE, PASCOE VALE		247,740				
PRINCES TERRACE-WAVERLEY - SPRINGHALL, PASCOE VALE		562,310				
ROSE STREET-PRINCES - BREARLEY, COBURG						600,000
ROYAL PARADE-BELL - BREARLEY, PASCOE VALE				598,125		
SARGOOD ST - COBURG-SYDNEY - RAILWAY:BOTH CARRIAGEWAYS					652,500	
UNION STREET-GOODMAN - RAILWAY, BRUNSWICK						940,000
WATTLE GROVE-GLENCAIRN - SHAFTESBURY, COBURG		1,095,250				
WELLINGTON STREET-BELL - VICTORIA, COBURG			610,511			
WELLINGTON STREET-VICTORIA - MUNRO, COBURG			629,871			
FRITH ST 15-17 CARPARK-FRITH - END OF CARPARK, CARPARK, BRUNSWIC						750,000
HOSKEN RESERVE - EAST CARPARK-BLOCK 2 - DEAD END, CARPARK, COBU					425,000	
RESURFACE CARPARK - HARDING LEISURE CENTRE-HARDING - LEISURE CE						200,000
ROAD FORWARD PLAN-DESIGN		360,000	360,000	360,000	360,000	360,000
BALLOAN STREET-SUTHERLAND - DEAD END, COBURG		527,625				
BRENTWOOD AVENUE-WENTWORTH - HENLEY, PASCOE VALE						400,000
CARNARVON STREET-BLYTH - DOROTHY, BRUNSWICK						442,125
CARNARVON STREET-DOROTHY - STEWART, BRUNSWICK						290,250
CLARENCE STREET-NICHOLSON - EDDIE, BRUNSWICK EAST				1,530,000		
CRAIGROSSIE AVENUE-GLENCAIRN - WATTLE, COBURG		995,130				
DALGETY STREET-HOPE - WHITBY, BRUNSWICK WEST					681,000	
FLINDERS STREET-O'HEA - MURRAY, COBURG			453,508			
FLORENCE STREET-STATION - DEAD END, COBURG						1,100,000
HENDERSON STREET-HOPE - WHITBY, BRUNSWICK WEST						628,875
SHEDDEN STREET-DERBY - SUSSEX - PASCOE VALE					768,248	
SPRINGHALL PARADE-BREARLEY - BELL, PASCOE VALE		657,825				
SPRINGHALL PARADE-PRINCES - BREARLEY, PASCOE VALE		647,625				
TARANAKI AVENUE-STEWART - DEAD END, BRUNSWICK EAST						300,000
CURTIS PLACE-STEWART - BEND, BRUNSWICK						201,210
DRAINAGE - REAR 23-35 DONALD ST-DONALD - BLOCK 2, BRUNSWICK		74,390				
ROW- 2 BLAIR LANE-BLAIR - MINNIE : BOTH CARRIAGEWAYS, BRUNSWICK W				712,500		
ROW- REAR 23-35 DONALD ST-REAR OF DONALD ST, BRUNSWICK		353,400				
ROW-1 AUSTRAL LANE - BRUNSWICK-1 AUSTRAL - NEWMAN - BRUNSWICK				307,630		
ROW-1 METHVEN LANE-METHVEN ST - REAR 2 JARVIE ST, BRUNSWICK EAST		318,900				
ROW-120 WESTON LANE-WESTON - REAR 78-80 LYGON : BOTH CARRIAGEWA					81,510	
ROW-13 STATION LANE-STATION - REAR 24 BRUNSWICK : BRUNSWICK EAST					45,030	
ROW-131 SYDNEY LANE-CARRON - REAR 139 SYDNEY : BOTH CARRIAGEWA			80,822			
ROW-18/20 BLAIR LANE-BLAIR - MINNIE : BOTH CARRIAGEWAYS, BRUNSWICK			672,110			
ROW-184B/186 MUNRO LANE-MUNRO - BELL : COBURG			706,620			
ROW-192 MUNRO LANE-MUNRO - BELL : COBURG			845,970			
ROW-1A DAVIES LANE-65 DE CARLE - 1 A DAVIES, BRUNSWICK						250,000
ROW-1A DAVIES LANE-DAVIES - 170 MORELAND : BOTH CARRIAGEWAYS, BR						120,000
ROW-2 ALSACE LANE-ALSACE - LYNDHURST : BOTH CARRIAGEWAYS, BRUN						75,000
ROW-2 ALSACE LANE-REAR 2 ALSACE - BALMORAL : BRUNSWICK EAST						100,000
ROW-2 BALLARAT LANE-BALLARAT - REAR 479 SYDNEY : BOTH CARRIAGEW					15,960	
ROW-2 COBURG LANE-COBURG - BARROW : COBURG					139,650	
ROW-2 COBURG LANE-REAR 2 COBURG - HARDWICK : BOTH CARRIAGEWAY					173,280	
ROW-2 EVELINE LANE-EVELINE - BLAIR : BRUNSWICK					140,000	
ROW-2 EVELINE LANE-REAR 2 EVELINE - ANNIE BORAT : BRUNSWICK					270,000	
ROW-2 GOODMAN LANE-GOODMAN - IVY : BOTH CARRIAGEWAYS, BRUNSWI				137,940		


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ROAD INFRASTRUCTURE	14,291,826	17,492,633	18,493,886	19,990,270	18,753,069
ROADS & CARPARKS	9,208,826	11,700,633	12,872,886	12,974,170	14,143,069
ROW-2 WALKER LANE-WALKER - REAR 10A WALKER : BOTH CARRIAGEWAYS			132,240		
ROW-20/22 HOPE LANE-HOPE - REAR 1-9 BREESE : BOTH CARRIAGEWAYS, B				75,000	
ROW-24 FORD LANE-1 DAVISON - FORD : BOTH CARRIAGEWAYS, BRUNSWIC				140,000	
ROW-24 FORD LANE-REAR 2 FORD - REAR 24 FORD : BRUNSWICK				290,000	
ROW-26 AUSTRAL LANE-2 AUSTRAL - 1 FORD, BRUNSWICK	125,230				
ROW-26 AUSTRAL LANE-REAR 26 AUSTRAL - REAR 2 AUSTRAL : BOTH CARRI	251,370				
ROW-26 BELAIR LANE-BELAIR - FINCHLEY : BOTH CARRIAGEWAYS, GLENRO				180,460	
ROW-286/298 SYDNEY LANE-DAVID - REAR 284 SYDNEY : BOTH CARRIAGEW		98,230			
ROW-29 BURNELL LANE-248 HOPE - HOPE : BRUNSWICK WEST				665,190	
ROW-29 BURNELL LANE-BURNELL - REAR 29 BURNELL : BRUNSWICK WEST				59,850	
ROW-29 BURNELL LANE-REAR 55 BURNELL - BURNELL : BRUNSWICK WEST				58,140	
ROW-29 BURNELL LANE-REAR 77 BURNELL - BURNELL : BRUNSWICK WEST				59,850	
ROW-36 NELSON LANE-NELSON - KENDALL : COBURG				127,110	
ROW-36 NELSON LANE-REAR 36 NELSON - VICTORIA : COBURG				263,340	
ROW-36/38 OVENS LANE-OVENS - REAR 36/38 OVENS : BOTH CARRIAGEWAY				91,200	
ROW-36/38 OVENS LANE-REAR 533 SYDNEY - REAR 1 HOPE : BOTH CARRIAG				57,000	
ROW-44 MUNRO LANE-MUNRO - VICTORIA : BOTH CARRIAGEWAYS, COBURG		414,535			
ROW-49 MOLESWORTH LANE-MOLESWORTH - REAR 107 GAFFNEY : COBUR				83,790	
ROW-5 AINTREE LANE-AINTREE - REAR 23 MAGHULL : BOTH CARRIAGEWAYS				307,800	
ROW-824 PASCOE VALE LANE-PASCOE VALE - DOWD : BOTH CARRIAGEWAY				90,000	
ROW-REAR 15 CLIFF LANE-16 LYLE - CLIFF : BOTH CARRIAGEWAYS, BRUNS				100,890	
ROW-REAR 32 HUDSON LANE-REAR 32 HUDSON - 46 HUDSON : COBURG			351,690		
ROW-REAR 611/621 SYDNEY LANE-REAR 633 SYDNEY - REAR 635 : BRUNSWI				50,160	
SAMUEL PLACE-ALBERT - EVANS, BRUNSWICK			180,120		
BLUESTONE PAVEMENT PROGRAM-VARIOUS LOCATIONS	200,000	200,000	200,000	200,000	200,000
CRACK SEALING PROGRAM-VARIOUS LOCATIONS	75,000	75,000	75,000	75,000	75,000
KERB AND CHANNEL REPAIRS-VARIOUS LOCATIONS	100,000	100,000	100,000	100,000	100,000
ALPINE GROVE-CORNWALL - DALEY, PASCOE VALE		259,558			
ALPINE GROVE-DALEY - ESSEX, PASCOE VALE		373,763			
ALPINE GROVE-PENZANCE - CORNWALL, PASCOE VALE				287,821	
BURGUNDY STREET-O'HEA - PARDY, PASCOE VALE			237,770		
CREEDON STREET-LORNE - DEAD END, FAWKNER	188,800				
DALE AVENUE-BRADLEY - O'HEA, PASCOE VALE		319,117			
DALE AVENUE-GAFFNEY - BRADLEY, PASCOE VALE		305,441			
EDITH STREET-NERISSA - GREVILLIA, OAK PARK					332,000
ELIZABETH STREET-CLAREMONT - BOYNE, LEFT CARRIAGEWAY, COBURG			303,850		
FODEN STREET-DAWSON - COLLIER, BRUNSWICK WEST			484,685		
HILLCREST ROAD-PLUMPTON - CARDINAL, GLENROY					770,000
SAUNDERS STREET-LEVER - MORELAND, COBURG				1,084,420	
STATION ROAD-GLENROY - CORIO, GLENROY			388,652		
TREVANNION STREET-CORRIGAN - HILTON, GLENROY			305,030		
TREVANNION STREET-MELBOURNE - CORRIGAN, GLENROY			333,645		
WARATAH STREET-ERICA - DERBY, PASCOE VALE		331,436			
WARATAH STREET-SUSSEX - ERICA, PASCOE VALE		323,790			
WENDEL ST - BRUNSWICK-CLIFF - LYLE:BOTH CARRIAGEWAYS			90,565		
2-24 LOUISA CARPARK - COBURG-LOUISA - END OF CARPARK:CARPARK		151,946			
ALBERT STREET-SYDNEY - FRITH, BRUNSWICK	25,000				
ALBION STREET-MOONEE - CHANGE OF SEAL, BRUNSWICK WEST	11,000				
ALICE STREET-MUNRO - VICTORIA, COBURG		35,000			

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ROADS & CARPARKS		9,208,826	11,700,633	12,872,886	12,974,170	14,143,069
ALICE STREET-VICTORIA - BELL, COBURG			33,000			
ALL RDS & CARPARKS-ALL ROAD SECTIONS - GENERAL					2,114,494	2,269,109
AUGUSTINE TERRACE-CHERWELL - NENE, GOWANBRAE				13,000		
AUGUSTINE TERRACE-MCDONALD - CHERWELL, GOWANBRAE				13,000		
AUSTIN CRESCENT-CHANGE OF WIDTH - DANIN, PASCOE VALE				19,000		
AUSTIN CRESCENT-DANIN - DEVON, PASCOE VALE				72,000		
BARRY STREET-COLLIER - DAWSON, LEFT CARRIAGEWAY, BRUNSWICK			14,000			
BARRY STREET-COLLIER - DAWSON, RIGHT CARRIAGEWAY, BRUNSWICK			16,000			
BEDFORD STREET-EAST - DAVIES, GLENROY				33,000		
BELAIR AVE-CLOVELLY - CHAPMAN, GLENROY		37,218				
BELAIR AVENUE-CHAPMAN - AUGUSTINE, GLENROY		36,000				
BERRY STREET-EWEN - SHAFESBURY, COBURG				40,000		
BLUCHER STREET-WHEATSHEAF - WATERLOO, GLENROY				22,000		
BORANG STREET-MATHIESON - DEAD END, COBURG				14,000		
BOURKE STREET-VICTORIA - DEAD END, BRUNSWICK				13,000		
BRUCE STREET-MAJOR - LYNCH, FAWKNER			52,000			
CANBERRA STREET-FOURTH - DOWNS, BRUNSWICK				15,000		
CARINGA STREET-SUSSEX - DERBY, PASCOE VALE				40,000		
CARR STREET-SYDNEY - CONVENT, COBURG				23,000		
CHAMBERS STREET-SHEFFIELD - WALSH, COBURG			34,000			
CHAPMAN AVENUE-LYTTON - GLADSTONE, GLENROY			17,000			
CHARLOTTE STREET-BARINA - WATERLOO, OAK PARK		22,000				
CHERWELL AVENUE-DEAD END - AUGUSTINE, GLENROY				13,000		
CURTIN AVENUE-DAVID - SUTHERLAND-(BOTH CARRIAGEWAYS), GLENROY				29,000		
DALY STREET-SMITH - HAPLIN, BRUNSWICK WEST			25,000			
DALY STREET-VICTORIA - HUNTER, BRUNSWICK WEST				21,000		
DAWSON STREET-FALLON - SYDNEY, BRUNSWICK				197,000		
DAWSON STREET-HOLBROOK - MOULE, BRUNSWICK WEST				72,000		
DEAKIN STREET-BERRY - REYNARD, COBURG				25,000		
DENYS STREET-WILLIAM - MINONA, FAWKNER				29,000		
DERBY STREET-MARLBOROUGH - ARGYLE, FAWKNER				15,000		
DOWD PLACE CARPARK-GLENROY - END OF CARPARK, CARPARK, GLENROY				20,000		
ELIZABETH STREET-ARTHUR - JENKIN, LEFT CARRIAGEWAYS, COBURG			48,328			
ELIZABETH STREET-LIVINGSTONE - ARTHUR, LEFT CARRIAGEWAYS, COBURG			20,000			
ELIZABETH STREET-TILLEY - LIVINGSTONE, LEFT CARRIAGEWAYS, COBURG			35,416			
FLANNERY COURT-HOPETOUN - DEAD END, BRUNSWICK WEST				11,000		
FRASER STREET-NEWMAN - HOPE, BRUNSWICK				35,000		
FRITH STREET-ALBERT - LOBB BRUNSWICK				12,000		
FRITH STREET-LOBB - VICTORIA, BRUNSWICK		15,000				
GARNET STREET-ALBION - TINNING, BRUNSWICK				21,000		
GISH CRESCENT-MIDDLE - DEAD END, GLENROY				34,000		
GLEN STREET-DELHI - HILTON, GLENROY				25,000		
GLEN STREET-HILTON - MELBOURNE, GLENROY				43,000		
GOLD STREET-VINCENT - TRINITY, BRUNSWICK				30,000		
GOULD STREET-BAKERS - GOLEEN, COBURG				11,000		
GRANDVIEW STREET-CHAPMAN - WILLIAM, GLENROY			43,000			
GRANDVIEW STREET-PASCOE VALE - CHAPMAN, GLENROY			34,000			
GREENBANK CRESCENT-DIVIDED ROAD - BELL-RIGHT CARRIAGEWAY, PASC			23,000			
GREENBANK CRESCENT-DIVIDED ROAD - DEAD END-BELL-LEFT CARRIAGEW				22,000		

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ROADS & CARPARKS	9,208,826	11,700,633	12,872,886	12,974,170	14,143,069
GUILFOYLE AVENUE-BAKERS - ULM, COBURG			26,000		
HAZEL GROVE-GAFFNEY - OLIVE, PASCOE VALE			32,000		
HILTON STREET-OGDEN - LISTON, GLENROY		57,041			
HUDSON STREET-TYSON - MINONA, FAWKNER		27,000			
HUDSON STREET-VICTORIA - MUNRO, COBURG		65,000			
ILA STREET-WEST - FARVIEW, GLENROY			29,000		
IRVINE STREET-GAFFNEY - O'HEA, PASCOE VALE			45,000		
JACKSON PDE-BOYD - MURRAY, COBURG	20,000				
JACKSON PDE-BOYNE - BOYD, COBURG	32,000				
JOHN STREET-ARNOLD - MILLER, BRUNSWICK EAST		31,000			
JUKES ROAD-LANIGAN - MCBRYDE, FAWKNER			49,000		
JUKES ROAD-MINONA - TYSON, FAWKNER			49,000		
JUKES ROAD-TYSON - CHANGE OF SEAL, FAWKNER	37,727				
JUKES ROAD-WILLIAM - MINONA, FAWKNER	39,000				
JUKES ROAD-WILLIAM ST INTERSECTION - ROUNDABOUT, FAWKNER	2,000				
KEADY STREET-SYDNEY - DEAD END, COBURG			45,000		
KENT ROAD-CORNWALL - VALERIE, OAK PARK			27,000		
KENT ROAD-VALERIE - CUMBERLAND, OAK PARK			42,000		
KITCHENER ROAD-KENT - BOUNDARY, PASCOE VALE	50,000				
LA ROSE STREET-ALBION - TINNING, BRUNSWICK		20,000			
LANDELLS ROAD-MARTIN - KENT, PASCOE VALE			33,694		
LANGTON STREET-ARUNDEL - CHANGE OF WIDTH, GLENROY		19,000			
LANIGAN STREET-DENYS - LOWSON, FAWKNER			25,000		
LESLIE STREET-ALBERT - VICTORIA, BRUNSWICK		22,000			
LOWSON STREET-LANIGAN - MCBRYDE, FAWKNER		37,000			
LYGON ST-BARKLY - WESTON, LEFT CARRIAGEWAY, BRUNSWICK	26,500				
LYGON ST-BARKLY - WESTON, RIGHT CARRIAGEWAY, BRUNSWICK	26,500				
LYGON ST-BRUNSWICK - BARKLY-(RIGHT CARRIAGEWAY)	21,000				
LYGON ST-BRUNSWICK - BARKLY, LEFT CARRIAGEWAY, BRUNSWICK	24,000				
LYGON ST-PIERA - GLENLYON, LEFT CARRIAGEWAY, BRUNSWICK			15,300		
MAJOR ROAD-BONWICK - WILLIAM, FAWKNER		45,000			
MAJOR ROAD-HUME - BONWICK, FAWKNER	60,000				
MATHIESON STREET-MANLY - DEAD END, COBURG			35,000		
MAY STREET-MAY - KING, RIGHT CARRIAGEWAY, BRUNSWICK EAST			21,000		
MCCRACKEN AVENUE-GAFFNEY - STEWART, PASCOE VALE			36,000		
MIKADO STREET-WEST - VOLGA, GLENROY			28,000		
NORTH BOX CRT-HILTON - DEAD END, GLENROY		10,000			
NORTHUMBERLAND ROAD-GAFFNEY - FAWKNER, PASCOE VALE		55,000			
OLIVE GROVE-LANDELLS - SYLVAN, PASCOE VALE			22,119		
PARKER RESERVE CARPARK-PARKER RESERVE-KEADY, COBURG NORTH			20,000		
PERCY STREET-VICTORIA - LYLE, BRUNSWICK			30,000		
PHOENIX STREET-DEAD END - SYDNEY, BRUNSWICK		24,000			
PRESTON STREET-WILLIAM - MINONA, FAWKNER		29,000			
PRINCES TERRACE-MELVILLE - ROSE, PASCOE VALE		18,000			
PROSPECT STREET-ARCHIBALD - NORTHUMBERLAND, PASCOE VALE		29,000			
RAEBURN RESERVE CARPARK-LANDELLS - CARPARK, CARPARK, PASCOE V			22,500		
RAILWAY PARADE-AUSTIN - FAWKNER, PASCOE VALE			44,000		
RAILWAY PARADE-FAWKNER - GAFFNEY, PASCOE VALE			20,000		
RAILWAY PARADE-SEFTON - AUSTIN, PASCOE VALE			77,728		

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ROADS & CARPARKS	9,208,826	11,700,633	12,872,886	12,974,170	14,143,069
RASMUSSEN CRESCENT-MEADOW - DEAD END, COBURG	6,000				
RAY STREET-KEVIN - GAFFNEY, PASCOE VALE			21,000		
REYNARD STREET-DRISHANE - SHAFESBURY, COBURG		38,000			
REYNARD STREET-MCPHERSON - DRISHANE, COBURG		53,000			
REYNARD STREET-PORTLAND - BRUCE, COBURG		42,000			
REYNARD STREET-RAILWAY - MCPHERSON, COBURG		69,000			
REYNARD STREET-REYNOLDS - LEMNOS, COBURG			13,000		
REYNARD STREET-SHAFESBURY - HAWTHORN, COBURG		65,000			
REYNARD STREET-SYDNEY - RAILWAY, COBURG		42,000			
ROSE STREET-PRINCESS - DEAD END, PASCOE VALE	13,000				
ROWAN STREET-TREVANNION - HARTINGTON, GLENROY			25,000		
SEACOMBE STREET-WINN - LOCK, FAWKNER		19,000			
SHAFESBURY STREET-BERRY - MUNRO, COBURG		30,000			
SOMERLAYTON CRESCENT-ANDERSON - ANDERSON, FAWKNER			77,728		
STRANGER STREET-BRUNSWICK - PARK, BRUNSWICK	40,000				
SURREY STREET-DORSET - FLEMING, PASCOE VALE	22,000				
SURREY STREET-EAST - DAVIES, GLENROY			33,000		
SUSSEX STREET-DORSET - SHORTS, PASCOE VALE		50,000			
SUSSEX STREET-ESSEX - FLEMING, PASCOE VALE	53,000				
SUSSEX STREET-FLEMING - DORSET, PASCOE VALE		30,000			
SUSSEX STREET-GAFFNEY - MARION, PASCOE VALE		30,000			
SUSSEX STREET-MARION - ATTERCLIFFE, PASCOE VALE		35,000			
SUSSEX STREET-MURRAY - O'HEA, COBURG		56,000			
SUSSEX STREET-RISING - DIXON		48,000			
THISTLE STREET-HACKETT - MITCHELL, PASCOE VALE	15,000				
TRADE PLACE-NEWLANDS - DEAD END, COBURG	73,696				
ULM STREET-PALLETT - GUILFOYLE, COBURG	29,000				
UNION STREET-RAILWAY - SYDNEY:BOTH CARRIAGEWAYS, BRUNSWICK		60,000			
VALERIE STREET-PENZANCE - KENT, PASCOE VALE	26,000				
VICTORIA STREET-BEITH - BOURKE, BRUNSWICK WEST		28,000			
VICTORIA STREET-SYDNEY - BEITH, BRUNSWICK WEST		45,000			
VICTORIA STREET-WILLIAM - THE AVENUE, GLENROY		47,000			
VIEW STREET-JUSTIN - MORLEY, GLENROY			28,000		
VIEW STREET-MAPLE - WIDFORD, GLENROY		38,000			
WALKER STREET-MUNRO - SOUTH END-DEAD END, COBURG			11,000		
WALTER STREET-DICKINSON - EVERITT	27,000				
WALTER STREET-EVERITT - JENSEN, GLENROY	25,000				
WALTER STREET-JENSEN - WEST, GLENROY	23,000				
WATCHTOWER ROAD-JIKA - LYNN, COBURG		17,000			
WATERLOO ROAD-SNELL - DEVON, GLENROY			60,000		
WENTWORTH AVENUE-DEAD END SOUTH - BRENTWOOD, PASCOE VALE	5,000				
WEST STREET-BOUNDARY - FREEMAN, GLENROY		56,000			
WEST STREET-GLENFERN - TRUSCOTT, GLENROY			57,000		
WESTON STREET-LYGON - JOHN, BRUNSWICK		38,000			
RETAINING WALL DESIGN & INVESTIGATION-MORELAND	150,000	160,000	160,000	160,000	160,000
TRANSPORT MANAGEMENT	1,350,000	1,952,000	2,061,000	1,906,100	2,000,000
BRUNSWICK INTEGRATED TRANSPORT STRATEGY-VARIOUS LOCATIONS	250,000	250,000	250,000	250,000	250,000
MTS - ROAD CLOSURES-VARIOUS LOCATIONS	250,000	250,000	400,000	400,000	400,000
MTS - ADDITIONAL IN-GROUND PARKING SENSORS-VARIOUS LOCATIONS		350,000	157,000		

 Moreland City Council		5 Year Project Details				
Project Details		2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast
ROAD INFRASTRUCTURE		14,291,826	17,492,633	18,493,886	19,990,270	18,753,069
TRANSPORT MANAGEMENT		1,350,000	1,952,000	2,061,000	1,906,100	2,000,000
MITS - ADDITIONAL FEE PARKING MACHINES-VARIOUS LOCATIONS			102,000	104,000	106,100	
DDA COMPLIANCE - SHOPPING STRIPS AND GLENROY ACTIVITY CENTRE-VA		80,000	80,000	80,000	80,000	80,000
PEDESTRIAN IMPROVEMENT AND DDA COMPLIANCE WORKS-VARIOUS LOCA		100,000	100,000	100,000	100,000	100,000
PEDESTRIAN THRESHOLD TREATMENTS-VARIOUS		80,000	80,000	80,000	80,000	80,000
BUS STOP SHELTERS		60,000	60,000	60,000	60,000	60,000
STREET LIGHTING-VARIOUS LOCATIONS		30,000	30,000	30,000	30,000	30,000
MITS ROAD RENEWAL IMPROVEMENT OUTCOMES-VARIOUS LOCATIONS			150,000	500,000	500,000	500,000
TRAFFIC MANAGEMENT DEVICES-VARIOUS LOCATIONS IDENTIFIED BY STUD		500,000	500,000	300,000	300,000	500,000
ROAD INFRASTRUCTURE		Revenue Funds :	12,685,202	16,067,924	17,635,319	18,099,224
		Reserves Open Space :	0	0	0	0
		Reserves DCP Funds :	341,374	766,187	432,302	0
		Reserves Other Funds :	480,000	0	0	0
		Loan Funds :	0	0	0	0
		External Funds :	785,250	658,522	426,265	1,891,046
		Donated-Gifted :	0	0	0	0
Total Project Cost :		14,291,826	17,492,633	18,493,886	19,990,270	18,753,069

 Moreland City Council Project Details	5 Year Project Details				
	2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast
STORMWATER DRAINAGE	950,000	1,590,000	1,875,000	1,730,000	1,655,000
DRAINAGE PIPES & CULVERTS	950,000	1,590,000	1,875,000	1,730,000	1,655,000
REPAIR & MAINTENANCE OF PITS AND WALLS-MUNICIPAL WIDE	100,000	100,000	100,000	100,000	125,000
DRAINAGE INVESTIGATIONS/DESIGN-VARIOUS LOCATION IDENTIFIED BY DR	50,000	50,000	50,000	50,000	50,000
SURVEY BY CCTV-VARIOUS	50,000	50,000	60,000	60,000	60,000
1 EARLS COURT-LANDELLS - DEAD END,PASCOE VALE (MERL12)		70,000			
14 HARRA COURT-WATT - DEAD END, OAK PAR (WEST10A)				60,000	
158 DERBY STREET (CNR MARTIN ST)-KENT - MARTIN,PASCOE VALE (MERL0			650,000		
21 GREENBANK CR PASCOE VALE-DIVIDED ROAD - BELL, PASCO VALE (PVS	180,000				
27 DEVON AV.-MORELAND - LEVER, COBURG (MELV13)		140,000			
27 ZENITH ST (SOUTH)-CORNWALL - ESSEX,PASCOE VALE (WEST12)		40,000			
3A ADNETTE CT-DRAINAGE UPGRADE-CALK - DEAD END, COBURG (ELIZ22)					80,000
7 EDITH ST-NERISSA - GREVILLIA, GLENROY (WEST09)					140,000
ALBERT ST (CNR GEORGE ST)-VICTORIA - ALBERT, BRUNSWICK (ALBT02)			300,000		
AUGUSTINE TCE #125 GLENROY-UMPC32				90,000	
BOURCHIER ST-WEST - MORLEY, GLENROY (WEST42)					160,000
CAMDON ST - JAMES RESERVE-GAFFNEY - NORTON,PASCOE VALE (WEST03					340,000
DALEY STREET-WIDFORD - MAPLE,GLENROY (WEST40)					90,000
DAWSON ST (IN ALLEY)-FITZGIBBON - FODEN ,BRUNSWICK (BRUN17)			20,000		
DEVON RD PASCOE VALE-OAK - PASCOE VALE,PASCOE VALE,(WEST08)				200,000	
EVERITT ST.-SOUTH - WALTER,GLENROY (MERL22)			40,000		
FITZGIBBON AV BRUNSWICK WEST-COLLIER - DAWSON,BRUNSWICK WEST (370,000	
FODEN ST-DAWSON - COLLIER ,BRUNSWICK WEST (BRUN16)		120,000			
GAFFNEY ST (CNR KIRBISTER)-SUSSEX - KIRBISTER, PASCOE VALE (MELV3				240,000	
GLADSTONE ST-BELL - HARDING,COBURG(HARD30)				120,000	
HALPIN ST BRUNSWICK WEST-DALY - PEARSON,BRUNSWICK WEST (BRUN18			20,000		
HAZEL GROVE-OLIVE - ESSEX, PASCOE VALE (WEST06)					100,000
JEWELL CR (CNR DAWSON ST)-MOONEE - DAWSON, BRUNSWICK WEST(BRU			20,000		
JOSEPHINE ST (CNR MURPHY ST)-MURPHY - MARIE, OAK PARK (UMPC43)				70,000	
MACKINNON GVE-WATERLOO - MILTON, GLENROY	370,000				
MCBRYDE ST (CNR OF MAJOR ST)-MAJOR - HARE ,FAWKNER (CFCD17)					140,000
MCPHERSON ST-DEAD END - REYNARD, COBURG (HARD07)			40,000		
MITCHELL COURT-DEAD END - TREVANNION, GLENROY			75,000		
MITCHELL CT-DEAD END - TREVANNION, GLENROY (WEST39)			90,000		
MUNRO ST-LOCH - LOUISA, COBURG - HARD22A		370,000			
MUNRO ST-LOUISA - SYDNEY, COBURG - HARD22		330,000			
MUTTON RD (CNR YUNGERA ST)-YUROKE - LORNE,FAWKNER (CFCD07)					100,000
PRESTON ST-WILLIAM - MINONA,FAWKNER (CFCD22)			30,000		
REACTIVE DRAINAGE PROGRAM-VARIOUS	200,000	200,000	200,000	200,000	200,000
RESERVE CT-DEAD END - AUGUSTINE,GLENROY (UMPC23)				10,000	
ROW-149 BARKLY LANE-REAR 149 BARKLY - GLEW ,BRUNSWICK EAST (PARK			180,000		
SHAW ST (NEAR ADLER GR) COBURG-DEAD END - ADLER,COBURG,(MERL16)		120,000			
SUVLA GVE-SYDNEY - DEAD END, COBURG (CFCD02)				90,000	
SYLVAN CR PASCOE VALE-ESSEX - OLIVE,PASCOE VALE,(WEST07)					70,000
THE LOOP (SE CNR) GLENROY-REX - MARIA,GLENROY (MERL27)				20,000	
VINCENT ST-BONAR - DEAD END,GLENROY (UMPC04)				50,000	

Moreland City Council		5 Year Project Details				
Project Details		2020/21	2021/22	2022/23	2023/24	2024/25
		Forecast	Forecast	Forecast	Forecast	Forecast
STORMWATER DRAINAGE		950,000	1,590,000	1,875,000	1,730,000	1,655,000
<u>STORMWATER DRAINAGE</u>	Revenue Funds :	950,000	1,458,640	1,744,852	1,730,000	1,655,000
	Reserves Open Space :	0	0	0	0	0
	Reserves DCP Funds :	0	131,360	130,148	0	0
	Reserves Other Funds :	0	0	0	0	0
	Loan Funds :	0	0	0	0	0
	External Funds :	0	0	0	0	0
	Donated-Gifted :	0	0	0	0	0
Total Project Cost :		950,000	1,590,000	1,875,000	1,730,000	1,655,000
FUNDING MODEL :						
	Revenue Funds :	29,104,559	43,177,901	42,113,323	39,364,334	41,651,830
	Reserves Open Space :	5,683,560	5,540,000	1,200,000	1,150,000	1,150,000
	Reserves DCP Funds :	782,445	1,483,260	959,319	27,301	0
	Reserves Other Funds :	7,690,000	9,000,000	0	5,700,000	6,500,000
	Loan Funds :	9,500,000	0	0	0	0
	External Funds :	3,231,250	1,290,522	726,265	3,641,046	2,486,664
	Donated-Gifted :	0	0	0	0	0
Total Project Cost :		55,991,814	60,491,683	44,998,907	49,882,681	51,788,494
INVESTMENT MODEL :						
New :		20,254,324	15,792,450	4,647,350	5,480,500	4,916,475
Expansion :		0	0	0	0	0
Upgrade :		7,550,621	10,744,691	9,897,527	13,051,967	12,238,410
Renewal :		26,941,869	32,729,542	29,219,030	28,915,214	32,698,609
Maint_other :		1,245,000	1,225,000	1,235,000	2,435,000	1,935,000
Grand Total Project Cost :		55,991,814	60,491,683	44,998,907	49,882,681	51,788,494
Donated-Gifted Assets :		0	0	0	0	0

Glossary

Act	means the Local Government Act 1989
Annual report	means a report of the council's operations of the previous financial year and contains a report of operations, audited financial statements and an audited performance statement
Asset expansion expenditure	means expenditure that extends the capacity of an existing asset to provide benefits to new users at the same standard as is provided to existing beneficiaries
Asset expenditure type	means the following types of asset expenditure: (a) asset renewal expenditure; (b) new asset expenditure; (c) asset upgrade expenditure; (d) asset expansion expenditure
Asset renewal expenditure	means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability
Asset upgrade expenditure	means expenditure that: (a) enhances an existing asset to provide a higher level of service; or (b) increases the life of the asset beyond its original life
Australian Accounting Standards (AASB)	means the accounting standards published by the Australian Accounting Standards Board
Average rate cap	means an amount expressed as a percentage amount, based on the change to CPI over the financial year to which the cap relates, plus or minus any adjustment
Budget	means a plan setting out the services and initiatives to be funded for the financial year and how they will contribute to achieving the strategic objectives specified in the council plan
Capital works expenditure	means expenditure on non-current assets and includes new assets, asset renewal, asset expansion and asset upgrade
Council plan	means a plan setting out the medium-term strategic objectives, strategies, strategic indicators and resources reflecting vision and aspirations of the community for the next four years
Financial resources	means income, expenditure, assets, liabilities, equity, cash and capital works required to deliver the services and initiatives in the budget

Financial statements	means the financial statements and notes prepared in accordance with the Local Government Model Financial Report, Australian Accounting Standards and other applicable standards as they apply to the general purpose financial reports and a statement of capital works and included in the annual report
Financial year	means the period of 12 months ending on 30 June each year
General order	means an order made by the Minister under section 185D of the Act
Higher cap	means an amount expressed as the average rate cap specified in a general order plus an additional percentage amount in respect of that financial year
Human resources	means the staff employed by a council
Indicator	means what will be measured to assess performance
Initiatives	means actions that are one-off in nature and/or lead to improvements in service
Local Government Model Financial Report	means the model report published by the Department of Environment, Land, Water and Planning
Major initiatives	means significant initiatives that will directly contribute to the achievement of the council plan during the current year and have a major focus in the budget
Minister	means the Minister for Local Government
Model budget	means the <i>Victorian City Council Model Budget</i> prepared annually by the Chartered Accountants in Australia and New Zealand
New asset expenditure	means expenditure that creates a new asset that provides a service that does not currently exist
Non-financial resources	means the resources other than financial resources required to deliver the services and initiatives in the budget
Non-recurrent grant	means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's strategic resource plan
Planning and accountability framework	means the key statutory planning and reporting documents that are required to be prepared by councils to ensure accountability to local communities in the performance of functions and exercise of powers under the Act

Performance statement	means a statement including the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year and included in the annual report
Recurrent grant	means a grant other than a non-recurrent grant
Regulations	means the Local Government (Planning and Reporting) Regulations 2014
Report of operations	means a report containing a description of the operations of the council during the financial year and included in the annual report
Services	means assistance, support, advice and other actions undertaken by a council for the benefit of the local community
Special order	means an order made by the Essential Services Commission under section 185E of the Act
Statement of capital works	means a statement which shows all capital expenditure of a council in relation to non-current assets and asset expenditure type prepared accordance to the model statement of capital works in the Local Government Financial Report
Strategic objectives	means the outcomes a council is seeking to achieve over the next four years and included in the council plan
Strategic resource plan	means a plan of the financial and non-financial resources for at least the next four years required to achieve the strategic objectives in the council plan. Is also referred to as a long term financial plan
Strategies	means high level actions directed at achieving the strategic objectives in the council plan
Statement of human resources	means a statement which shows all council staff expenditure and numbers of full time equivalent council staff
Statements of non-financial resources	means a statement which describes the non-financial resources including human resources
Summary of planned capital works expenditure	means a summary of capital works expenditure in relation to non-current assets classified according to the model statement of capital works in the <i>Local Government Model Financial Report</i> , by asset expenditure type and funding source
Summary of planned human resources expenditure	means a summary of permanent council staff expenditure and numbers of full time equivalent council staff categorised according to the organisational structure of the council



Moreland City Council 2020 - 2021

Draft Fees & Charges Schedule

Fees and charges overview

The *Local Government Act 1989*, Section 113, gives Council the ability to apply fees and charges for services provided to the community that are not for public benefit and are not covered by revenue raised from property rates.

Council has the ability to set some fees, while others are set by the State Government. Where Council sets the fees, a number of considerations are taken into account:

- a) the cost to provide the services;
- b) is a subsidy required to enable the community to access the service; and
- c) is the service provided in a competitive market and compliance with the competitive neutrality principle is required.

The fees and charges are reviewed as part of the planning and budgeting framework each year to ensure Council can continue to provide an acceptable level of service to the community without unduly increasing cost pressure on the community.

Moreland City Council
Fees & Charges Schedule

This schedule presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various good and services provided during the 2020-21 year.

Fees and charges schedule

Note: The statutory fees will be updated in line with the State Government CPI increase when it is announced in 2020

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Corporate Governance					
Governance & Legal					
Miscellaneous Receipts - Freedom Of Information					
FOI Application	Per App	30.20	29.60	2.0%	0.60
Search Time Charge (1.5 Units Charged Per Hour Or Part Thereof)	Per Hr	22.70	22.25	2.0%	0.45
Inspection Charge (1.5 Fee Units Charged Per Quarter Hour)	Per Quarter Hr	5.65	5.55	1.8%	0.10
Black & White Photocopying	A4 Page	0.20	0.20	0.0%	0.00
Black & White Photocopying	A3 Page	0.40	0.40	0.0%	0.00
Colour Photocopying	A4 Page	1.10	1.05	4.8%	0.05
Colour Photocopying	A3 Page	2.10	2.05	2.4%	0.05
CD / DVD	Per Item	5.30	5.15	2.9%	0.15
Document Created Per S19 Of The FOI Act	Per Document	The Reasonable Cost Incurred By The Agency In Providing The Written Document. (Hourly Wage + On-Costs Of The Staff Member Creating The Document)	The Reasonable Cost Incurred By The Agency In Providing The Written Document. (Hourly Wage + On-Costs Of The Staff Member Creating The Document)		
Responding To Subpoenas/ Summonses Issued At Courts (Admin/ Disbursement Fee)					
Responding To Subpoenas/ Summonses Issued At Courts (Admin/ Disbursement Fee)	Each	55.75	54.15	3.0%	1.60
Section 173 Agreements					
Section 173 Agreements - Preparation, Negotiation and Execution Administrative Fee - Disbursements Additional	Per Agreement	546.35	530.45	3.0%	15.90
Civic Facilities					
Facilities For Hire					
Coburg Civic Centre					
Coburg Town Hall Monday To Sunday					
Coburg Town Hall (Minimum 3 Hours)	Per Hour	173.00	167.90	3.0%	5.10
Coburg Town Hall	Per Day	1,635.00	1,586.55	3.1%	48.45
Coburg Town Hall and Commercial Kitchen Rate (Minimum 3 Hours)	Per Hour	184.00	178.50	3.1%	5.50
Coburg Town Hall and Commercial Kitchen Daily Rate	Per Day	1,732.00	1,680.95	3.0%	51.05

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Coburg Concert Halls Monday To Sunday					
Commercial / Private Use	Per Hour	161.00	156.25	3.0%	4.75
Community Groups	Per Hour	58.00	55.70	4.1%	2.30
Coburg Concert Halls and Commercial Kitchen	Per Hour	172.00	166.85	3.1%	5.15
Coburg Concert Hall (West Only) - Community Rate	Per Hour	20.00	18.60	7.5%	1.40
Coburg Concert Hall (East and Middle) - Community Rate	Per Hour	38.50	37.15	3.6%	1.35
Coburg Town Hall, Commercial Kitchen and Concert Halls Hourly Rate (Minimum 3 Hours)	Per Hour	246.00	239.15	2.9%	6.85
Coburg Town Hall, Commercial Kitchen and Concert Halls Daily Rate	Per Day	2,328.00	2,260.25	3.0%	67.75
Coburg Town Hall Foyer Exhibition Space					
Moreland Community Groups, Moreland Schools, Not For Profits	Per Week	Free Use	Free Use		
Commercial Use	Per Week	60.00	58.00	3.4%	2.00
Moreland School Hire of Coburg Or Brunswick Town Hall					
Moreland School Hire of Coburg Or Brunswick Town Hall	Per Event	219.00	212.20	3.2%	6.80
Brunswick Civic Centre					
Brunswick Town Hall Monday to Sunday					
Brunswick Town Hall and Atrium	Per Hour	198.00	191.65	3.3%	6.35
Brunswick Town Hall and Atrium	Per Day	1,866.00	1,811.00	3.0%	55.00
Brunswick Town Hall, Atrium and Commercial Kitchen	Per Hour	208.00	201.95	3.0%	6.05
Brunswick Town Hall, Atrium and Commercial Kitchen Daily Hire	Per Day	1,970.00	1,912.80	3.0%	57.20
Meeting Rooms For Hire					
Brunswick Meeting Room E					
Commercial / Private	Per Hour	37.50	36.05	4.0%	1.45
Community Groups	Per Hour	15.00	14.45	3.8%	0.55
Fees and Charges Associated With Facility Hire					
Bonds					
For Hire Of Coburg / Brunswick Town Hall	Per Event	597.05	579.65	3.0%	17.40
For Any Hire Deemed A High Risk	Per Event	1,194.15	1,159.35	3.0%	34.80
Public Liability Insurance					
Public Liability Insurance To Approved Applicants	Per Event	29.85	29.00	2.9%	0.85
Miscellaneous Receipts					
Key Administration (Regular Users, Non Refundable)	Per Key	29.80	28.95	2.9%	0.85
Labour / Staff Fee	Per Hour	60.00			

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Equipment Hire					
Lectern	Per Day	50.00			
Projector & Screen	Per Day	100.00			
Screen	Per Day	50.00			
Microphone - Corded	Per Day	20.00			
Microphone - Radio	Per Day	80.00			
Portable PA System	Per Day	100.00			
Tablecloths	Each	11.00			
Trestle Skirting	Each	11.00			
Finance & Property					
Finance and Rates Services					
Miscellaneous Receipts					
Credit Card Surcharge	Per Payment	0.51 %	0.51 %		
Dishonoured Cheque Administration Fee	Per Chq	16.90	16.40	3.0%	0.50
Land Information Certificate - Statutory					
Land Information Certificate - Statutory	Per Prop	27.50	26.95	2.0%	0.55
Miscellaneous Receipts					
Aged Rates Balance Reconciliation - Free Of Charge For The First Two Years. - Free for Pensioners	Per Request	\$30 Per Year For Reconciliations Older Than Two Years	\$30 Per Year For Reconciliations Older Than Two Years		
Building Area Requests	Per Request	10.30	10.00	3.0%	0.30
Copy Of Rate Notice - Free for Pensioners - Free for Current and Previous year	Per Notice	Prior to 2 Years \$15 Per Notice.	Prior to 2 Years \$15 Per Notice.		
Amended Rates Notice	Per Notice	30.90	30.00	3.0%	0.90
Debt Collection Account Management	Per Request	\$60 Per Property Or Schedule Of Fees from Council's Collection Agency	\$60 Per Property Or Schedule Of Fees from Council's Collection Agency		
Urgent Land Information Certificates	Per Prop	55.75	54.15	3.0%	1.60
Moreland Community Enterprise Centre					
Level 1 Secure Office Space- Existing	Per m2 PA	246.10	238.95	3.0%	7.15
Economic Development					
Business Events and Training					
Event Attendance	Per Event	Varies Depending On The Event			
Aged & Community Support					
Home Support					
Personal Care					
Personal Care - Low Income	Per Hour	4.80	4.65	3.2%	0.15
Personal Care - Medium Income	Per Hour	9.65	9.35	3.2%	0.30
Personal Care - High Income	Per Hour	49.45	48.00	3.0%	1.45
Late Cancellation Fee - PC - Less Than 24 Hours Notice	Per Hour	2.60	2.50	4.0%	0.10
Domestic Assistance					
Domestic Assistance - Low Income - Individual	Per Hour	6.05	5.85	3.4%	0.20
Domestic Assistance - Low Income - Couple	Per Hour	6.40	6.20	3.2%	0.20
Domestic Assistance - Medium Income	Per Hour	16.15	15.70	2.9%	0.45
Domestic Assistance - High Income	Per Hour	49.45	48.00	3.0%	1.45
Late Cancellation Fee - HC (Less Than 24 Hours Notice)	Per Service	5.15	5.00	3.0%	0.15
Kilometres	Per Kilometre	0.30	0.30	0.0%	0.00

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Respite Care					
Respite Care - Low Income	Per Hour	3.25	3.15	3.2%	0.10
Respite Care - Medium Income	Per Hour	4.85	4.70	3.2%	0.15
Respite Care - High Income	Per Hour	49.45	48.00	3.0%	1.45
Late Cancellation Fee - RC - Less Than 24 Hours Notice	Per Hour	5.15	5.00	3.0%	0.15
Home Maintenance					
Home Maintenance - Low Income	Per Hour	11.95	11.60	3.0%	0.35
Home Maintenance - Medium Income	Per Hour	19.55	19.00	2.9%	0.55
Home Maintenance - High Income	Per Hour	51.00	49.50	3.0%	1.50
Home Maintenance - Full Cost	Per Hour	89.10	86.50	3.0%	2.60
Home Maintenance - Gutter Clean (Flat Rate)	Per Clean	36.05	35.00	3.0%	1.05
Home Maintenance - Materials	Per Cost Recovery	Full Cost Recovery	Full Cost Recovery		
Home Maintenance - Minimum Charge	Per Service	5.95	5.80	2.6%	0.15
Home Maintenance - Rubbish Removal Fee (Flat Fee)	Per Service	59.95	58.20	3.0%	1.75
Home Modifications					
Home Modifications - Low Income	Per Hour	11.95	11.60	3.0%	0.35
Home Modifications - Medium Income	Per Hour	19.55	19.00	2.9%	0.55
Home Modifications - High Income	Per Hour	51.00	49.50	3.0%	1.50
Home Modifications - Materials	Per Cost Recovery	Full Cost Recovery	Full Cost Recovery		
Social Support					
Community Transport					
Community Transport - HATS - Outside Moreland	Per Trip	5.60	5.45	2.8%	0.15
Community Transport - Moreland	Per Trip	2.85	2.75	3.6%	0.10
Delivered Meals					
Delivered Meals - Low & Medium Income	Per Meal	9.40	9.15	2.7%	0.25
Delivered Meals - High Income	Per Meal	12.45	12.10	2.9%	0.35
Delivered Meals - Full Cost Recovery (HCP Client Funded)	Per Meal	20.70	12.10	71.1%	8.60
Full Cost Recovery Fee	Each	20.70	12.10	71.1%	8.60
Social Support Group					
Social Support Group - Low/Medium Income	Per Session	6.20	6.00	3.3%	0.20
Social Support Group - High	Per Hour	14.65	14.20	3.2%	0.45
Social Support Group - Full Cost	Per Session	95.30	92.50	3.0%	2.80
Social Support Individual					
Social Support Individual	Per Session	5.95	5.80	2.6%	0.15

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Cultural Development					
Library Services					
Copying Local History Photographs					
Copy Of Local History Photograph To CD	Per Item	10.30	10.30	0.0%	0.00
Library Fines					
Overdue Charges	Per Item Per Day	0.00	0.25	-100.0%	-0.25
Overdue Charges Paid At The Kiosk	Per Item	0.00	0.25	-100.0%	-0.25
Library Miscellaneous Receipts					
Audio-Visual Materials (Standard Repair)	Per Item	6.00	6.00	0.0%	0.00
Library - USB Memory Sticks	Per Item	10.00	10.00	0.0%	0.00
Replacement Of Lost Or Damaged Items	Per Item	\$6.50 + Cost Of The Item	\$6.50 + Cost Of The Item		
Library Photocopying					
Black & White Computer & Internet Printout	A4 Page	0.20	0.20	0.0%	0.00
Black & White Photocopying	A4 Page	0.20	0.20	0.0%	0.00
Black & White Photocopying	A3 Page	0.40	0.40	0.0%	0.00
Colour Photocopying	A4 Page	1.00	1.00	0.0%	0.00
Colour Photocopying	A3 Page	2.00	2.00	0.0%	0.00
Computer Paper	A4 Sheet	0.20	0.20	0.0%	0.00
Library Reservations					
Inter Library Loan	Per Item	3.10	3.00	3.3%	0.10
Lost Membership Card	Per Card	3.10	3.00	3.3%	0.10
New Request Reservations	Per Item	3.00	3.00	0.0%	0.00
Library Sales					
1 Book For \$1.00 and 5 Books For \$3.00 (Regardless Of Paperback/Hardback/ AV)	Per Item	1.00	1.00	0.0%	0.00
Calico Library Bags	Per Item	N/A	3.00		
Library Bags	Per Item	2.00	2.00	0.0%	0.00
Headphones	Per Item	3.00	3.00	0.0%	0.00
Counihan Gallery Usage					
Gallery Exhibition	Per Exhibition	Free Use	1,050.00	-100.0%	-1,050.00
Special Events					
Community Festival Permits (Not For Profit)	Per Event	200.00	196.70	1.7%	3.30
Community Festival Permits (Private)	Per Event	450.00	393.35	14.4%	56.65
Public Liability Insurance Cover Fee For Events	Per Event	30.00	28.45	5.4%	1.55
Jumping castle	Per Event	100.00			
Coburg Velodrome Permits	Per event day	1,045.00			
PLUS - 1.5% of revenue capacity based on the actual numbers and the ticket price	Per event	1.50%			
Sydney Road Street Party					
Sydney Rd Traders (3m X 3m space outside business - no marquee)	Per Event	Free Use			
Community Groups (3m X 3m space - no marquee)	Per Event	Free Use			
Food (3m X 3m space - no marquee)	Per Event	418.00			
Food (3m X 3m space - with marquee)	Per Event	473.00			
Food (3m X 6m space - no marquee)	Per Event	621.50			
Food (3m X 6m space - with marquee)	Per Event	676.50			
Artisan/Crafts (3m X 3m space - no marquee)	Per Event	165.00			
Merchandise (3m X 3m space - no marquee)	Per Event	341.00			
Merchandise (3m X 3m space - with marquee)	Per Event	396.00			
Merchandise (3m X 6m space - no marquee)	Per Event	517.00			
Merchandise (3m X 6m space - with marquee)	Per Event	572.00			

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Coburg Night Market					
Food (3m X 3m space - no marquee - 15 amp)	2 days	891.00			
Food (3m X 3m space - no marquee - 15 amp)	4 days	1,584.00			
Food Truck (3m X 6m space - no marquee - 15 amp)	2 days	1,485.00			
Food Truck (3m X 6m space - no marquee - 15 amp)	4 days	2,574.00			
Food Cart / Drinks	2 days	550.00			
Food Cart / Drinks	4 days	968.00			
Artisan/Crafts (3m X 3m space - no marquee)	2 days	275.00			
Artisan/Crafts (3m X 3m space - no marquee)	4 days	484.00			
Merchandise (3m X 3m space - no marquee)	2 days	385.00			
Merchandise (3m X 3m space - no marquee)	4 days	660.00			
Other Event					
Food (3m X 3m space - with power)	Per Stall	198.00			
Food (3m X 3m space - no power)	Per Stall	110.00			
Artisan/Crafts (3m X 3m space - no marquee)	1 day	55.00			
Community (3m X 3m space - no marquee)	1 day	Free Use			
Additional Equipment					
Marquee (3m X 3m)	1 day	165.00			
Marquee (3m X 6m)	1 day	330.00			
Power 10 amp (Sydney Road Street Party)	1 day	44.00			
Power 15 amp (Sydney Road Street Party)	1 day	55.00			
Power 10 amp (Coburg Night Market)	1 day	27.50			
Power 15 amp (Coburg Night Market)	1 day	37.50			
Chairs	Per item	3.85			
Trestle tables	Per item	16.50			
Lighting (LED Light)	1 day	33.00			
Community Wellbeing					
Recreation Services					
Sports Facilities - Casual Use					
Full Day Use Of The Ground For Competition Games	Per Day	166.35	161.50	3.0%	4.85
Full Day Use Of The Pavilion	Per Day	83.15	80.75	3.0%	2.40
Netball - Fawkner - Casual Use	Per Hour	N/A	17.40		
Netball Court hire - Casual per Court - Commercial	Per Hour	35.85			
Netball Court Hire - Casual per Court	Per Hour	23.85	23.15	3.0%	0.70
Sports Fields - Pre-Season Pavilion Use	Per Session	20.75	20.15	3.0%	0.60
Sports Fields - Pre-Season Sports Ground Use	Per Session	63.75	61.90	3.0%	1.85
Full Day Use Of Turf Grounds For Competition	Per Day	249.65	242.40	3.0%	7.25
Community Bus Hire					
Community Bus Hire	up to 4 Hours	41.50			
Community Bus Hire	4 to 8 Hours	67.40			
Community Bus Hire	8+ Hours	98.25	95.40	3.0%	2.85
Leisure Community Facilities - BOND	Per Application	N/A	141.10		
Finals Use Additional Fees					
Additional Turf Cricket Wicket Preparation (On Request)	Per Use	339.25	329.35	3.0%	9.90

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Finals Use For Sporting Associations - Australian Rules Football, Soccer, Hockey, Lacrosse, Cricket, Baseball					
Finals Turf Cricket Wicket Preparation	Per use	339.25	329.35	3.0%	9.90
Sports Ground Reservation Fee	Per Reservation	83.15	80.75	3.0%	2.40
Sports Ground Reservation Fee (Pavilion Use Included)	Per Reservation	137.15	133.15	3.0%	4.00
Sports Ground Reservation Fee (Synthetic and Pavilion)	Per Reservation	124.65	121.00	3.0%	3.65
Sports Ground Reservation Fee (Synthetic)	Per Reservation	49.50	48.05	3.0%	1.45
Sports Ground Reservation Fee (Turf Wicket and Pavilion)	Per Reservation	166.35	161.50	3.0%	4.85
Sports Ground Reservation Fee (Turf Wicket)	Per Reservation	124.65	121.00	3.0%	3.65
Finals (Sports Ground Charge)	Per Reservation	145.25	141.00	3.0%	4.25
Finals (Pavilion Charge)	Per Reservation	78.40	76.10	3.0%	2.30
Personal Training					
Personal Training - 3 Or More Sessions Per Week	3 Months	475.00	461.15	3.0%	13.85
Personal Training - Maximum 2 Sessions Per Week	3 Months	271.35	263.45	3.0%	7.90
No Usage Of Lights. Full Size Pitch					
Brunswick Hockey Pitch + Lights- Non MCC - Sports Clubs	Per Hour	100.00	97.10	3.0%	2.90
Brunswick Hockey Pitch - Private and Commercial	Per Hour	106.20	103.10	3.0%	3.10
Brunswick Hockey Pitch + Lights - MCC - Sports Clubs and Schools	Per Hour	71.50	69.40	3.0%	2.10
Brunswick Hockey Pitch + Lights - Private and Commercial	Per Hour	128.55	124.80	3.0%	3.75
Brunswick Hockey Pitch MCC - Sports Clubs and Schools	Per Hour	63.75	61.90	3.0%	1.85
Brunswick Hockey Pitch Non MCC - Sports Clubs	Per Hour	84.90	82.45	3.0%	2.45
Pavilion Fees					
A Grade	6 Month	1,662.30	1,613.90	3.0%	48.40
B Grade	6 Month	1,360.90	1,321.25	3.0%	39.65
C Grade	6 Month	340.15	330.25	3.0%	9.90

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Seasonal/Annual Use For Australian Rules Football, Soccer, Hockey, Lacrosse, Netball					
Netball - Fawkner	Seasonal	N/A	856.40		
Netball Court Hire - Double Court	Seasonal	1,176.10	1,141.85	3.0%	34.25
Netball Court Hire - Double Court	Annual	2,352.20			
Sporting Facilities - Miscellaneous					
Commercial Filming At Sports Facilities	Per Day	N/A	724.60		
Commercial Sports Ground Hire (Includes Pavilion Use)	Per Day	499.10	484.55	3.0%	14.55
Key - Additional / Loss Replacement	Per Item	45.35	44.05	3.0%	1.30
Padlock	Each	98.35	95.50	3.0%	2.85
Pavilion and Change Room Access For Private and Commercial Users Of CB Smith Sport and Education Facility	1	844.10	819.50	3.0%	24.60
Security Bond	Per Application	562.75	546.35	3.0%	16.40
Sports Club Festivals And Events - Sports Ground Hire (Includes Pavilion Use)	Per Use	N/A	242.30		
Sports Ground Preparation For Non Fixtured Games/Competition (On Request)	Per Use	251.00	243.70	3.0%	7.30
Sportsfields					
A Grade	6 Months	2,983.90	2,897.00	3.0%	86.90
B Grade	6 Month	2,078.45	2,017.90	3.0%	60.55
C Grade	6 Month	1,360.90	1,321.25	3.0%	39.65
Premier	6 Month	5,592.30	5,429.40	3.0%	162.90
SYNTHETIC SPORT GROUNDS HIRE Key Bond					
General - Private and Commercial	Per Key	131.70	127.85	3.0%	3.85
MCC - Sports Clubs and Schools	Per Key	131.70	127.85	3.0%	3.85
Non MCC - Sports Clubs and Schools	Per Key	131.70	127.85	3.0%	3.85
SYNTHETIC SPORT GROUNDS HIRE No Usage Of Lights, 1/2 Size Pitch					
General - Private and Commercial	Per Hour	71.50	69.40	3.0%	2.10
MCC - Sports Clubs and Schools	Per Hour	42.95	41.70	3.0%	1.25
Non MCC - Sports Clubs and Schools	Per Hour	57.15	55.50	3.0%	1.65
SYNTHETIC SPORT GROUNDS HIRE No Usage Of Lights, Full Size Pitch					
General - Private and Commercial	Per Hour	107.25	104.15	3.0%	3.10
MCC - Sports Clubs and Schools	Per Hour	49.50	48.05	3.0%	1.45
Non MCC - Sports Clubs and Schools	Per Hour	85.70	83.20	3.0%	2.50

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
SYNTHETIC SPORT GROUNDS HIRE Pavilion Usage					
General - Private and Commercial	Per Hour	40.60	39.40	3.0%	1.20
MCC - Sports Clubs and Schools	Per Hour	20.95	20.35	2.9%	0.60
Non MCC - Sports Clubs and Schools	Per Hour	29.20	28.35	3.0%	0.85
SYNTHETIC SPORT GROUNDS HIRE Security Bond					
General - Private and Commercial	Per Season	658.75	639.55	3.0%	19.20
MCC - Sports Clubs and Schools	Per Season	131.70	127.85	3.0%	3.85
Non MCC - Sports Clubs and Schools	Per Season	263.60	255.90	3.0%	7.70
SYNTHETIC SPORT GROUNDS HIRE Usage Of Lights, 1/2 Size Pitch					
General - Private and Commercial	Per Hour	86.65	84.15	3.0%	2.50
MCC - Sports Clubs and Schools	Per Hour	48.25	46.85	3.0%	1.40
Non MCC - Sports Clubs and Schools	Per Hour	67.45	65.50	3.0%	1.95
SYNTHETIC SPORT GROUNDS HIRE Usage Of Lights, Full Size Pitch					
General - Private and Commercial	Per Hour	129.75	125.95	3.0%	3.80
MCC - Sports Clubs and Schools	Per Hour	49.50	48.05	3.0%	1.45
Non MCC - Sports Clubs and Schools	Per Hour	100.95	98.00	3.0%	2.95
Turf Wickets					
A Grade	6 Month	2,471.25	2,399.25	3.0%	72.00
B Grade	6 Month	332.50	322.80	3.0%	9.70
Premier	6 Month	5,648.30	5,483.80	3.0%	164.50
CB Smith Premier Facility					
CB Smith Premier Facility - Sportsfield Seasonal	1	5,142.55			
CB Smith Premier Facility - Community Sportsfield Annual	1	3,822.65			
CB Smith Premier Facility - Pavilion and changeroom access seasonal	1	1,528.65			
CB Smith Premier Facility - Community Pavilion annual	1	625.65			
CB Smith Premier Facility - John Fawkner College - Pavilion and Changeroom Access - Casual Use	1	76.50			
CB Smith Premier Facility - John Fawkner College - Premier Sportsfield - Casual Use	1	152.95			
CB Smith Premier Facility - John Fawkner College Community Sportsfield - Casual Use	1	152.95			
CB Smith Premier Facility - John Fawkner College Sportsfield Floodlights - Premier/Community Pitch - Casual Use	1	58.65			
CB Smith Premier Facility - Pavilion Function Room including kitchen and bar access - Casual Use	1	517.50			

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
CB Smith Premier Facility - Moreland Base Clubs - Pavilion and changeroom access - Casual use	1	76.50			
CB Smith Premier Facility - Moreland Base Clubs - Premier Sportsfield - Casual Use	1	152.95			
CB Smith Premier Facility - Moreland Base Clubs Community Sportsfield - Casual Use	1	152.95			
CB Smith Premier Facility - Moreland Base Clubs Education Facilities - Casual Use	1	51.75			
CB Smith Premier Facility - Moreland Based Clubs Sportsfield Floodlights - Premier/Community Pitch	1	58.65			
CB Smith Premier Facility - Non Moreland Base Clubs - Pavilion and changeroom access - casual use	1	517.50			
CB Smith Premier Facility - Non Moreland Base Clubs - Premier Sportsfield - Casual Use	1	517.50			
CB Smith Premier Facility - Non Moreland Base Clubs Community Sportsfield - Casual Use	1	517.50			
CB Smith Premier Facility - Non Moreland Based Clubs Sportsfield Floodlights - Premier/Community Pitch - Casual Use	1	78.10			
CB Smith Premier Facility - Non Moreland Base Clubs Education Facilities - Casual Use	1	103.50			
CB Smith Premier Facility - Community Groups - Pavilion and changeroom access - Casual use	1	517.50			
CB Smith Premier Facility - Community groups Education Facilities - Casual Use	1	103.50			
CB Smith Premier Facility - Commercial Premier Community Sportsfield including floodlights - Casual Use	1	1,035.00			
CB Smith Premier Facility - Commercial Pavilion and Changeroom - Casual Use	1	776.25			
CB Smith Premier Facility - Commercial Education Facilities	1	517.50			
Aquatic Facilities					
Aquatics & Leisure					
Casual Fees					
Casual Recreational Swim					
Adult Swim - ALL	Entry	6.70	6.50	3.1%	0.20
Concession Swim - ALL	Entry	5.00	4.90	2.0%	0.10
Child Swim - ALL	Entry	4.40	4.20	4.8%	0.20
Family Swim - ALL	Entry	17.80	17.20	3.5%	0.60
Supervisory Adult - ALL	Entry	3.40	3.30	3.0%	0.10
Men's/Women's Only Swimming - Booking Fee	Each	75.40	72.80	3.6%	2.60
Men's/Women's Only Swimming - Adult	Each	7.50	7.20	4.2%	0.30
Men's/Women's Only Swimming - Child	Each	4.90	4.70	4.3%	0.20

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Men's/Women's Only Swimming - Concession	Each	5.60	5.40	3.7%	0.20
Men's/Women's Only Swimming - Family	Each	19.80	19.00	4.2%	0.80
Men's/Women's Only Swimming - Spectator	Each	3.70	3.70	0.0%	0.00
Men's/Women's Only Swimming - Swim, Spa, Sauna	Each	13.10	12.70	3.1%	0.40
Men's/Women's Only Swimming - Concession Swim, Spa, Sauna	Each	9.90	9.50	4.2%	0.40
Women's Only Swimming - After Entry	Each	1.20	1.20	0.0%	0.00
Women's Only Swimming - Family After Entry	Each	3.30	3.15	4.8%	0.15
Casual Spa Steam (Sauna if Avail)					
Swim Steam Spa - ALL	Entry	12.90	12.40	4.0%	0.50
Swim Steam Spa - Concession - ALL	Entry	9.60	9.30	3.2%	0.30
SSS After Entry - ALL	Entry	6.60	6.40	3.1%	0.20
SSS After Entry - Concession - ALL	Entry	5.00	4.80	4.2%	0.20
Casual Aquatic Programs					
Swim Lesson Class Adult - 30 Mins - ALL	Each	17.40	16.75	3.9%	0.65
Swim Lesson Class Adult Conc - 30 Mins-ALL	Each	13.00	12.55	3.6%	0.45
Swim Lesson Special Needs - 30 Mins-ALL	Each	19.50	18.85	3.4%	0.65
Swim Lesson Private - 30 Mins - ALL	Each	43.30	41.85	3.5%	1.45
Swim Lesson Private Concession - 30 mins-ALL	Each	32.50	31.40	3.5%	1.10
Swim Lesson Squad 2 Lessons - ALL	Each	26.05	25.10	3.8%	0.95
Swim Lesson Squad 2 Lessons Concession - ALL	Each	19.50	18.85	3.4%	0.65
Birthday Parties -Catered - ALL	Each	26.80	25.90	3.5%	0.90
Birthday Parties- Non Catered - ALL	Each	17.60	17.00	3.5%	0.60
Aqua play Class - FLC	Each	10.30	9.95	3.5%	0.35
School Aquatic Education Programs					
Student Entry - ALL	Entry	3.40	3.30	3.0%	0.10
Instructor Hire - 30 Minutes - ALL	30 Minutes	35.20	34.00	3.5%	1.20
Instructor Hire - 45 Minutes - ALL	45 Minutes	53.10	51.30	3.5%	1.80
Instructor Hire - 60 Minutes - ALL	1 Hour	70.70	68.30	3.5%	2.40
Casual Group Fitness					
Aerobics/Aqua - ALL	Entry	15.90	15.30	3.9%	0.60
Aerobics/Aqua Concession - ALL	Entry	11.90	11.50	3.5%	0.40
Aerobics/Aqua Special Concession - ALL	Entry	7.10	6.90	2.9%	0.20
Aerobics/Aqua - Youth Concession - ALL	Entry	9.50	9.20	3.3%	0.30
Aerobics/Aqua - Seniors Concession - ALL	Entry	10.40	9.90	5.1%	0.50
Squad - ALL	Entry	15.80	15.30	3.3%	0.50
Squad Concession - ALL	Entry	11.90	11.50	3.5%	0.40
School Fitness Programs					
Student Entry - ALL	Entry	4.30	4.20	2.4%	0.10
Instructor Hire - ALL	1 Hour	72.10	69.65	3.5%	2.45
Programs					
Attendant Support - Administration Fee	Each	17.70	17.10	3.5%	0.60
Attendant Support - Program Participation Fee	1 hour	35.60	34.35	3.6%	1.25
Fit 4 Fun	Each	13.30	12.85	3.5%	0.45
Fit 4 Fun Concessions	Each	10.00	9.60	4.2%	0.40

Description	Unit of Measure	2020-21	2019-20	Charge Difference %	Charge Difference \$
		Financial Year	Financial Year		
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Bus Bookings					
Administration Fee	Program	65.40	63.20	3.5%	2.20
Booking Fee	Session	13.00	12.60	3.2%	0.40
Casual Health Club					
Gym - ALL	Entry	16.00	15.50	3.2%	0.50
Casual Gym Concession - ALL	Entry	12.00	11.65	3.0%	0.35
Youth Gym	Entry	9.60	9.30	3.2%	0.30
Small Group Training - Members	Entry	19.70	19.00	3.7%	0.70
Small Group Training - Non Members	Entry	26.20	25.30	3.6%	0.90
Personal Training 1/2hr - ALL	1/2 Hour	57.90	57.90	0.0%	0.00
Personal Training 1hr (1 client) - ALL	1 Hour	79.90	79.90	0.0%	0.00
Personal Training 1 hr (2 clients) - ALL	1 Hour	99.90	99.90	0.0%	0.00
Personal Training Non Members 1/2hr-ALL	1/2 Hour	63.70	63.70	0.0%	0.00
Personal Training Non Members 1hr (1 client) - ALL	1 Hour	87.90	87.90	0.0%	0.00
Personal Training Non Members 1 hr (2 clients) - ALL	1 Hour	109.90	109.90	0.0%	0.00
Casual Health Consultation - ALL	Each	55.70	53.85	3.4%	1.85
Casual Program Induction - ALL	Each	55.70	53.85	3.4%	1.85
Casual Creche - In Centre Care					
Creche - 1 Child - ALL	1 Hour	4.50	4.40	2.3%	0.10
Casual Creche - In Centre Care - Concession					
Creche - 1 Child Conc.- ALL	1 Hour	3.40	3.30	3.0%	0.10
Casual Occasional Out-Of-Centre Care					
Occasional Care 1 Child-CLC / FLC	1 Hour	9.60	9.30	3.2%	0.30
Casual Occasional Out-Of-Centre Care - Concession					
Occasional Care - 1 Child Conc. - ALL	1 Hour	7.30	7.00	4.3%	0.30
Other					
Casual Locker - ALL	Each	3.50	3.40	2.9%	0.10
Replacement Card Fee - ALL	Each	4.60	4.45	3.4%	0.15
Suspension Fee - Per Week - ALL	Week	7.10	6.90	2.9%	0.20
Replacement RFID Wrist band	Each	11.80	11.40	3.5%	0.40
Area Hire					
Room Hire - ALL	Each	40.70	39.30	3.6%	1.40
Room Hire - Aerobics Room Full (once-only) - ALL	Each	81.50	78.70	3.6%	2.80
Room Hire - Aerobics Room Full (ongoing) - ALL	Each	40.70	39.30	3.6%	1.40
Lane Hire					
Lane Hire - Indoor 25m - ALL	Per Hour	43.30	41.85	3.5%	1.45
Lane Hire - Outdoor 20m - ALL	Per Hour	30.30	29.25	3.6%	1.05
Lane Hire - Outdoor 33m - ALL	Per Hour	34.70	33.55	3.4%	1.15
Lane Hire - Outdoor 50m - BCB / OPAC	Per Hour	52.00	50.25	3.5%	1.75
Lane Hire - Outdoor 50m - FLC	Per Hour	49.80	48.10	3.5%	1.70
Lane Hire - Outdoor 50m - COSP	Per Hour	47.60	45.95	3.6%	1.65
Lane Hire - Permanent - Indoor 25m - ALL	Per Hour	32.50	31.35	3.7%	1.15
Lane Hire - Permanent - Outdoor 50m - ALL	Per Hour	39.00	37.70	3.4%	1.30
Pool Hire					
Pool Hire - Indoor 25m - ALL	Per Hour	233.60	225.65	3.5%	7.95
Pool Hire - Outdoor 20m - ALL	Per Hour	136.30	131.65	3.5%	4.65
Pool Hire - Outdoor 33m - PVOP	Per Hour	218.00	210.65	3.5%	7.35
Pool Hire - Outdoor 50m - BCB / OPAC	Per Hour	373.70	361.10	3.5%	12.60

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Pool Hire - Outdoor 50m - FLC	Per Hour	315.20	304.55	3.5%	10.65
Pool Hire - Outdoor 50m - COSP	Per Hour	256.90	248.20	3.5%	8.70
Pool Hire - Slide OPAC	Per Hour	187.40	181.10	3.5%	6.30
School Carnival - Outdoor 50m Pool - BCB/ OPAC	5 Hours	1,661.10	1,604.90	3.5%	56.20
School Carnival - Outdoor 50m Pool - FLC	5 Hours	1,401.80	1,354.35	3.5%	47.45
School Carnival - Outdoor 50m Pool - COSP	5 Hours	1,142.00	1,103.35	3.5%	38.65
School Carnival - Outdoor 33m Pool -PVOP	5 Hours	830.50	802.45	3.5%	28.05
School Carnival - Outdoor 50m Pool - BCB / OPAC	Per Hour	332.20	320.95	3.5%	11.25
School Carnival - Outdoor 50m Pool - FLC	Per Hour	280.20	270.75	3.5%	9.45
School Carnival - Outdoor 50m Pool - COSP	Per Hour	228.40	220.65	3.5%	7.75
School Carnival - Outdoor 33m Pool - PVOP	Per Hour	193.80	187.25	3.5%	6.55
Memberships					
Swim Lessons - Direct Debit - ALL	Fortnightly	31.80	30.70	3.6%	1.10
Swim Lessons - Direct Debit Concession - ALL	Fortnightly	23.80	23.00	3.5%	0.80
Swim Lessons - Direct Debit Special Needs - ALL	Fortnightly	35.80	34.55	3.6%	1.25
Swim Lessons - Direct Debit Private - ALL	Fortnightly	79.40	76.75	3.5%	2.65
Swim Lessons - Direct Debit Private Concession - ALL	Fortnightly	59.60	57.55	3.6%	2.05
Swim Lesson - Direct Debit Squad x 2 lessons - ALL	Fortnightly	47.60	46.00	3.5%	1.60
Swim Lesson - Direct Debit Squad Concession x 2 lessons - ALL	Fortnightly	35.80	34.55	3.6%	1.25
Active Moreland Aquatics and Leisure - Universal Membership					
Start Up - ALL	Each	77.50	74.90	3.5%	2.60
No Contract Start Up fee - ALL	Each	174.40	168.50	3.5%	5.90
Start Up Fee Concession - Universal	Each	58.10	56.15	3.5%	1.95
No Contract Start up fee Concession - ALL	Each	130.70	126.40	3.4%	4.30
Contract Monthly Debit - A&L Full - ALL	Monthly	110.20	106.50	3.5%	3.70
A&L 6 Month - ALL	6 Months	661.50	639.15	3.5%	22.35
A&L 12 Month - ALL	12 Months	1,323.00	1,278.25	3.5%	44.75
Contract Monthly Debit - A&L Concession-ALL	Monthly	82.70	79.90	3.5%	2.80
A&L 6 Month - Concession - ALL	6 Months	496.10	479.35	3.5%	16.75
A&L 12 Month - Concession - ALL	12 Months	992.20	958.70	3.5%	33.50
Active Centre Based - Aquatics and Leisure Membership					
Start Up Fee - ALL	Each	77.50	74.90	3.5%	2.60
No Contract Start Up fee - ALL	Each	174.40	168.50	3.5%	5.90
Start Up Fee Concession - ALL	Each	58.10	56.15	3.5%	1.95
No Contract Start up fee Concession - ALL	Each	130.80	126.40	3.5%	4.40

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Monthly Debit - A&L Full - BCB	Monthly	100.20	96.85	3.5%	3.35
Monthly Debit - A&L Full - CLC	Monthly	95.20	92.00	3.5%	3.20
Monthly Debit - A&L Full - OPLC		92.70	89.55	3.5%	3.15
Monthly Debit - A&L Full - FLC	Monthly	90.20	87.15	3.5%	3.05
A&L 3 Month - BCB	3 Months	345.80	334.10	3.5%	11.70
A&L 3 Month - CLC	3 Months	328.50	317.40	3.5%	11.10
A&L 3 Month - OPLC	3 Months	319.90	309.05	3.5%	10.85
A&L 3 Month - FLC	3 Months	311.20	300.70	3.5%	10.50
A&L 6 Month - BCB	6 Months	601.30	581.00	3.5%	20.30
A&L 6 Month - CLC	6 Months	571.30	552.00	3.5%	19.30
A&L 6 Month - OPLC	6 Months	556.30	537.45	3.5%	18.85
A&L 6 Month - FLC	6 Months	541.20	522.90	3.5%	18.30
A&L 12 Month - BCB	12 Months	1,202.70	1,162.05	3.5%	40.65
A&L 12 Month - CLC	12 Months	1,142.60	1,103.95	3.5%	38.65
A&L 12 Month - OPLC	12 Months	1,112.50	1,074.90	3.5%	37.60
A&L 12 Month - FLC	12 Months	1,082.50	1,045.85	3.5%	36.65
Monthly Debit - A&L Concession - BCB	Monthly	75.20	72.65	3.5%	2.55
Monthly Debit - A&L Concession - CLC	Monthly	71.40	69.00	3.5%	2.40
Monthly Debit - A&L Concession - OPLC	Monthly	69.60	67.20	3.6%	2.40
Monthly Debit - A&L Concession - FLC	Monthly	67.60	65.35	3.4%	2.25
A&L 3 Month - Concession - BCB	3 Months	259.30	250.55	3.5%	8.75
A&L 3 Month - Concession - CLC	3 Months	246.40	238.05	3.5%	8.35
A&L 3 Month - Concession - OPLC	3 Months	239.90	231.80	3.5%	8.10
A&L 3 Month - Concession - FLC	3 Months	233.40	225.51	3.5%	7.89
A&L 6 Month - Concession - BCB	6 Months	451.10	435.80	3.5%	15.30
A&L 6 Month - Concession - CLC	6 Months	428.50	414.00	3.5%	14.50
A&L 6 Month - Concession - OPLC	6 Months	417.20	403.10	3.5%	14.10
A&L 6 Month - Concession - FLC	6 Months	405.90	392.20	3.5%	13.70
A&L 12 Month - Concession - BCB	12 Months	902.10	871.55	3.5%	30.55
A&L 12 Month - Concession - CLC	12 Months	856.90	827.95	3.5%	28.95
A&L 12 Month - Concession - OPLC	12 Months	834.40	806.18	3.5%	28.22
A&L 12 Month - Concession - FLC	12 Months	811.90	784.40	3.5%	27.50

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
A&L 1 Month (Non Standard) - BCB	1 Month	120.30	116.20	3.5%	4.10
A&L 1 Month (Non Standard) - CLC	1 Month	114.30	110.40	3.5%	3.90
A&L 1 Month (Non Standard) - OPLC	1 Month	111.30	107.50	3.5%	3.80
A&L 1 Month (Non Standard) - FLC	1 Month	108.30	104.60	3.5%	3.70
Invoiced A&L Memberships 3 Mth - BCB	3 Months	449.50	434.30	3.5%	15.20
Invoiced A&L Memberships 3 Mth - CLC	3 Months	427.00	412.60	3.5%	14.40
Invoiced A&L Memberships 3 Mth - OPLC	3 Months	415.80	401.75	3.5%	14.05
Invoiced A&L Memberships 3 Mth - FLC	3 Months	404.60	390.90	3.5%	13.70
Invoiced A&L Memberships 6 Mth - BCB	6 Months	781.80	755.35	3.5%	26.45
Invoiced A&L Memberships 6 Mth - CLC	6 Months	742.70	717.55	3.5%	25.15
Invoiced A&L Memberships 6 Mth - OPLC	6 Months	723.20	698.70	3.5%	24.50
Invoiced A&L Memberships 6 Mth - FLC	6 Months	694.30	670.80	3.5%	23.50
Invoiced A&L Memberships 12 Mth - BCB	12 Months	1,563.60	1,510.70	3.5%	52.90
Invoiced A&L Memberships 12 Mth - CLC	12 Months	1,485.40	1,435.15	3.5%	50.25
Invoiced A&L Memberships 12 Mth - OPLC	12 Months	1,446.30	1,397.37	3.5%	48.93
Invoiced A&L Memberships 12 Mth - FLC	12 Months	1,407.20	1,359.60	3.5%	47.60
Active Seniors Membership					
Start Up Fee - Seniors - ALL	Each	50.40	48.70	3.5%	1.70
No Contract Start Up fee - ALL	Each	113.40	109.55	3.5%	3.85
Monthly Debit - Seniors - BCB	Monthly	65.20	62.95	3.6%	2.25
Monthly Debit - Seniors - CLC	Monthly	61.90	59.80	3.5%	2.10
Monthly Debit - Seniors - OPLC	Monthly	60.20	58.20	3.4%	2.00
Monthly Debit - Seniors - FLC	Monthly	58.60	56.65	3.4%	1.95
Seniors 3 Months - BCB	3 Months	224.80	217.15	3.5%	7.65
Seniors 3 Months - CLC	3 Months	213.50	206.30	3.5%	7.20
Seniors 3 Months - OPLC	3 Months	207.90	200.85	3.5%	7.05
Seniors 3 Months - FLC	3 Months	202.30	195.45	3.5%	6.85
Seniors 6 Months - BCB	6 Months	390.90	377.65	3.5%	13.25
Seniors 6 Months - CLC	6 Months	371.60	358.80	3.6%	12.80
Seniors 6 Months - OPLC	6 Months	361.60	349.35	3.5%	12.25
Seniors 6 Months - FLC	6 Months	351.80	339.90	3.5%	11.90
Seniors 12 Months - BCB	12 Months	781.80	755.35	3.5%	26.45
Seniors 12 Months - CLC	12 Months	742.70	717.55	3.5%	25.15
Seniors 12 Months - OPLC	12 Months	723.20	698.70	3.5%	24.50
Seniors 12 Months - FLC	12 Months	703.60	679.80	3.5%	23.80
Active Youth Membership					
Start Up Fee - Youth - ALL	Each	46.50	44.95	3.4%	1.55
No Contract Start Up fee - ALL	Each	104.60	101.10	3.5%	3.50
Debit - Youth - BCB	Monthly	60.10	58.10	3.4%	2.00
Debit - Youth - CLC	Monthly	57.10	55.20	3.4%	1.90

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Debit - Youth - OPLC	Monthly	55.60	53.75	3.4%	1.85
Debit - Youth - FLC	Monthly	54.10	52.30	3.4%	1.80
Youth 3 Months - BCB	3 Months	207.50	200.45	3.5%	7.05
Youth 3 Months - CLC	3 Months	197.10	190.45	3.5%	6.65
Youth 3 Months - OPLC	3 Months	191.90	185.40	3.5%	6.50
Youth 3 Months - FLC	3 Months	186.30	180.40	3.3%	5.90
Youth 6 Months - BCB	6 Months	360.80	348.60	3.5%	12.20
Youth 6 Months - CLC	6 Months	342.80	331.20	3.5%	11.60
Youth 6 Months - OPLC	6 Months	333.70	322.45	3.5%	11.25
Youth 6 Months - FLC	6 Months	324.70	313.75	3.5%	10.95
Youth 12 Months - BCB	12 Months	721.70	697.25	3.5%	24.45
Youth 12 Months - CLC	12 Months	685.50	662.35	3.5%	23.15
Youth 12 Months - OPLC	12 Months	667.50	644.95	3.5%	22.55
Youth 12 Months - FLC	12 Months	649.40	627.50	3.5%	21.90
Active Moreland Aquatic Membership - Universal Membership					
Start Up - ALL	Each	48.40	46.80	3.4%	1.60
No Contract Start Up fee - ALL	Each	109.00	105.30	3.5%	3.70
Start Up Fee Concession - Universal	Each	36.30	35.10	3.4%	1.20
No Contract Start up fee Concession - ALL	Each	81.70	78.90	3.5%	2.80
Monthly Debit - Aquatic Full - ALL	Monthly	68.90	66.60	3.5%	2.30
Aquatic 6 Month - ALL	6 Months	413.40	399.45	3.5%	13.95
Aquatic 12 Month - ALL	12 Months	826.90	798.90	3.5%	28.00
Contract Monthly Debit - Aquatic Concession - ALL	Monthly	51.70	49.95	3.5%	1.75
Aquatic 6 Month - Concession - ALL	6 Months	310.10	299.60	3.5%	10.50
Aquatic 12 Month - Concession - ALL	12 Months	620.20	599.20	3.5%	21.00
Active Centre Based - Aquatic Membership					
Start Up Fee - ALL	Each	48.40	46.80	3.4%	1.60
No Contract Start Up Fee - ALL	Each	109.00	105.30	3.5%	3.70
Start Up Fee Concession - ALL	Each	36.30	35.10	3.4%	1.20
No Contract Start Up Fee Concession - ALL	Each	81.70	78.90	3.5%	2.80
Monthly Debit - Aquatics Full - BCB	Monthly	62.60	60.50	3.5%	2.10
Monthly Debit - Aquatics Full - CLC	Monthly	59.50	57.50	3.5%	2.00
Monthly Debit - Aquatics Full - OPLC	Monthly	47.00	45.40	3.5%	1.60
Monthly Debit - Aquatics Full - FLC	Monthly	56.40	54.45	3.6%	1.95
Aquatics 3 Month - BCB	3 Months	216.10	208.80	3.5%	7.30
Aquatics 3 Month - CLC	3 Months	205.30	198.35	3.5%	6.95
Aquatics 3 Month - OPLC	3 Months	162.10	156.60	3.5%	5.50
Aquatics 3 Month - FLC	3 Months	194.50	187.95	3.5%	6.55
Aquatics 6 Month - BCB	6 Months	375.90	363.15	3.5%	12.75
Aquatics 6 Month - CLC	6 Months	357.10	345.00	3.5%	12.10
Aquatics 6 Month - OPLC	6 Months	281.80	272.30	3.5%	9.50
Aquatics 6 Month - FLC	6 Months	338.30	326.85	3.5%	11.45
Aquatics 12 Month - BCB	12 Months	751.70	726.30	3.5%	25.40

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Aquatics 12 Month - CLC	12 Months	714.10	689.95	3.5%	24.15
Aquatics 12 Month - CLC	12 Months	563.70	544.60	3.5%	19.10
Aquatics 12 Month - FLC	12 Months	676.53	653.65	3.5%	22.88
Monthly Debit - Aquatic Concession - BCB	Monthly	47.00	45.40	3.5%	1.60
Monthly Debit - Aquatic Concession - CLC	Monthly	44.70	43.15	3.6%	1.55
Monthly Debit - Aquatic Concession - OPLC	Monthly	35.20	34.05	3.4%	1.15
Monthly Debit - Aquatic Concession - FLC	Monthly	42.30	40.85	3.5%	1.45
Aquatics 3 Month Concession - BCB	3 Months	162.10	156.60	3.5%	5.50
Aquatics 3 Month Concession - CLC	3 Months	154.00	148.75	3.5%	5.25
Aquatics 3 Month Concession - OPLC	3 Months	121.50	117.40	3.5%	4.10
Aquatics 3 Month Concession - FLC	3 Months	145.90	140.95	3.5%	4.95
Aquatics 6 Month Concession - BCB	6 Months	281.90	272.35	3.5%	9.55
Aquatics 6 Month Concession - CLC	6 Months	267.80	258.75	3.5%	9.05
Aquatics 6 Month Concession - OPLC	6 Months	211.40	204.25	3.5%	7.15
Aquatics 6 Month Concession - FLC	6 Months	253.70	245.10	3.5%	8.60
Aquatics 12 Month Concession - BCB	12 Months	563.80	544.70	3.5%	19.10
Aquatics 12 Month Concession - CLC	12 Months	535.60	517.50	3.5%	18.10
Aquatics 12 Month Concession - OPLC	12 Months	422.80	408.45	3.5%	14.35
Aquatics 12 Month Concession - FLC	12 Months	507.40	490.25	3.5%	17.15
Aquatics Invoiced Memberships 3 Mth - BCB	3 Months	281.00	271.45	3.5%	9.55
Aquatics Invoiced Memberships 3 Mth -CLC	3 Months	266.90	257.90	3.5%	9.00
Aquatics Invoiced Memberships 3 Mth -FLC	3 Months	252.90	244.30	3.5%	8.60
Aquatics Invoiced Memberships 6 Mth -BCB	6 Months	488.60	472.10	3.5%	16.50
Aquatics Invoiced Memberships 6 Mth -CLC	6 Months	464.20	448.50	3.5%	15.70
Aquatics Invoiced Memberships 6 Mth -FLC	6 Months	439.70	424.85	3.5%	14.85
Aquatics Invoiced Memberships 12 Mth -BCB	12 Months	977.20	944.15	3.5%	33.05
Aquatics Invoiced Memberships 12 Mth -CLC	12 Months	928.30	896.95	3.5%	31.35
Aquatics Invoiced Memberships 12 Mth -FLC	12 Months	879.50	849.75	3.5%	29.75
Seniors Aquatic Membership					
Start Up Fee - Seniors Aquatic - ALL	Each	31.50	30.40	3.6%	1.10
No Contract Start Up Fee - Seniors Aquatic-ALL	Each	70.90	68.45	3.6%	2.45
Debit - Seniors Aquatic - BCB	Monthly	40.70	39.35	3.4%	1.35
Debit - Seniors Aquatic - CLC	Monthly	38.70	37.35	3.6%	1.35
Debit - Seniors Aquatic - OPLC	Monthly	28.20	27.20	3.7%	1.00
Debit -Seniors Aquatic - FLC	Monthly	36.60	35.40	3.4%	1.20
Seniors Aquatic 3 Months - BCB	3 Months	140.50	135.70	3.5%	4.80
Seniors Aquatic 3 Months - CLC	3 Months	133.50	128.95	3.5%	4.55
Seniors Aquatic 3 Months - OPLC	3 Months	97.20	93.92	3.5%	3.28
Seniors Aquatic 3 Months - FLC	3 Months	126.40	122.15	3.5%	4.25
Seniors Aquatic 6 Months - BCB	6 Months	244.30	236.05	3.5%	8.25
Seniors Aquatic 6 Months - CLC	6 Months	232.10	224.25	3.5%	7.85
Seniors Aquatic 6 Months - OPLC	6 Months	169.10	163.35	3.5%	5.75

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Seniors Aquatic 6 Months - FLC	6 Months	219.90	212.45	3.5%	7.45
Seniors Aquatic 12 Months - BCB	12 Months	488.60	472.10	3.5%	16.50
Seniors Aquatic 12 Months - CLC	12 Months	464.20	448.50	3.5%	15.70
Seniors Aquatic 12 Months - OPLC	12 Months	338.20	326.75	3.5%	11.45
Seniors Aquatic 12 Months - FLC	12 Months	439.70	424.85	3.5%	14.85
Active Centre Based - Concession Support Memberships					
H&W Start Up - ALL	Each	34.90	33.70	3.6%	1.20
No Contract H&W Start Up - ALL	Each	78.50	75.83	3.5%	2.67
H&W Contract Monthly Debit - Special Concession - BCB	Monthly	45.10	43.60	3.4%	1.50
H&W Contract Monthly Debit - Special Concession - CLC	Monthly	42.90	41.40	3.6%	1.50
H&W Contract Monthly Debit - Special Concession - OPLC	Monthly	41.70	40.30	3.5%	1.40
H&W Contract Monthly Debit - Special Concession - FLC	Monthly	40.60	39.20	3.6%	1.40
H&W 3 Month Special Concession - BCB	3 Months	155.60	150.35	3.5%	5.25
H&W 3 Month Special Concession - CLC	3 Months	147.80	142.80	3.5%	5.00
H&W 3 Month Special Concession - OPLC	3 Months	143.90	139.05	3.5%	4.85
H&W 3 Month Special Concession - FLC	3 Months	140.00	135.30	3.5%	4.70
H&W 6 Month Special Concession - BCB	6 Months	270.60	261.45	3.5%	9.15
H&W 6 Month Special Concession - CLC	6 Months	257.10	248.40	3.5%	8.70
H&W 6 Month Special Concession - OPLC	6 Months	250.20	241.75	3.5%	8.45
H&W 6 Month Special Concession - FLC	6 Months	243.50	235.30	3.5%	8.20
H&W 12 Month Special Concession - BCB	12 Months	541.20	522.90	3.5%	18.30
H&W 12 Month Special Concession - CLC	12 Months	514.20	496.80	3.5%	17.40
H&W 12 Month Special Concession - OPLC	12 Months	500.60	483.70	3.5%	16.90
H&W 12 Month Special Concession - FLC	12 Months	487.10	470.65	3.5%	16.45
Aquatic Centre Based - Concession Support Memberships					
Aquatic Start Up - ALL	Each	21.80	21.05	3.6%	0.75
No Contract H&W Start Up - ALL	Each	49.00	47.40	3.4%	1.60
Monthly Debit - Aquatic Special Concession - BCB	Monthly	28.20	27.25	3.5%	0.95
Monthly Debit - Aquatic Special Concession - CLC	Monthly	26.80	25.85	3.7%	0.95
Monthly Debit - Aquatic Special Concession - FLC	Monthly	25.40	24.50	3.7%	0.90
Aquatic 3 Month Special Concession - BCB	3 Months	97.20	93.95	3.5%	3.25
Aquatic 3 Month Special Concession - CLC	3 Months	92.40	89.25	3.5%	3.15
Aquatic 3 Month Special Concession - FLC	3 Months	87.60	84.60	3.5%	3.00
Aquatic 6 Month Special Concession - BCB	6 Months	169.10	163.40	3.5%	5.70

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Aquatic 6 Month Special Concession - CLC	6 Months	160.70	155.25	3.5%	5.45
Aquatic 6 Month Special Concession - FLC	6 Months	152.20	147.05	3.5%	5.15
Aquatic 12 Month Special Concession-BCB	12 Months	338.30	326.85	3.5%	11.45
Aquatic 12 Month Special Concession-CLC	12 Months	321.40	310.50	3.5%	10.90
Aquatic 12 Month Special Concession-FLC	12 Months	304.40	294.14	3.5%	10.26
Multi-Visit Passes					
Recreational Swim					
10 Visit Adult Swim - ALL	10 Visits	57.00	55.25	3.2%	1.75
10 Visit Concession - ALL	10 Visits	42.50	41.55	2.3%	0.95
10 Visit Child Swim - ALL	10 Visits	37.40	35.80	4.5%	1.60
10 visit Family Swim-ALL	10 Visits	151.30	146.20	3.5%	5.10
20 Visit Adult Swim - ALL	20 Visits	107.20	104.00	3.1%	3.20
20 Visit Concession - ALL	20 Visits	80.00	78.20	2.3%	1.80
20 Visit Child Swim - ALL	20 Visits	70.40	67.40	4.5%	3.00
20 Visit Family Swim - ALL	20 Visits	284.80	275.20	3.5%	9.60
Swim Spa Steam					
10 Visit SSS - ALL	10 Visits	109.60	105.40	4.0%	4.20
10 Visit SSS Concession - ALL	10 Visits	81.60	79.05	3.2%	2.55
Health Club					
10 Visit Gym - ALL	10 Visits	136.00	131.75	3.2%	4.25
10 Visit Gym Concession - ALL	10 Visits	102.00	98.90	3.1%	3.10
10 Visit Gym Youth Concession - ALL	10 Visits	81.60	79.05	3.2%	2.55
20 Visit Gym - ALL	20 Visits	256.00	248.00	3.2%	8.00
20 Visit Gym Concession - ALL	20 Visits	192.00	186.20	3.1%	5.80
Personal Training					
10 Visit Member 1 on 1 - 30 Min	10 Visits	N/A	521.10		
10 Visit Member 1 on 1 - 60 Min	10 Visits	N/A	719.10		
10 Visit Member 2 on 1 - 60 Min	10 Visits	N/A	899.10		
10 Visit Non-Member 1 on 1 - 30 Min	10 Visits	N/A	573.30		
10 Visit Non-Member 1 on 1 - 60 Min	10 Visits	N/A	791.10		
10 Visit Non-Member 2 on 1 - 60 Min	10 Visits	N/A	989.10		
Small Group Training					
10 Visit Member Small Group Training	10 Visits	N/A	171.00		
10 Visit Non Member Small Group Training	10 Visits	N/A	227.70		
Tri Club					
10 Visit Tri Club	10 Visits	97.80	94.50	3.5%	3.30
20 Visit Tri Club	20 Visits	196.30	189.70	3.5%	6.60
Aquatic Fitness Classes					
10 Visit Aqua Aerobics - ALL	10 Visits	135.20	130.05	4.0%	5.15
10 Visit Aqua Aerobics Concession - ALL	10 Visits	101.20	97.65	3.6%	3.55
10 Visit Aqua Aerobics - Seniors Concession - ALL	10 Visits	88.40	84.55	4.6%	3.85
10 Visit Aqua Aerobics - Youth Concession - ALL	10 Visits	80.80	78.20	3.3%	2.60
10 visit Aqua Aerobics - Special Concession - ALL	10 Visits	60.40	58.60	3.1%	1.80
20 Visit Aqua Aerobics - ALL	20 Visits	254.40	244.80	3.9%	9.60
20 Visit Aqua Aerobics Concession - ALL	20 Visits	190.40	184.00	3.5%	6.40

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
20 Visit Aqua Aerobics - Seniors Concession - ALL	20 Visits	166.40	159.20	4.5%	7.20
20 Visit Aqua Aerobics - Youth Concession - ALL	20 Visits	152.00	147.20	3.3%	4.80
20 visit Aqua Aerobics - Special Concession - ALL	20 Visits	113.60	110.40	2.9%	3.20
Dry Fitness Classes					
10 Visit Aerobics - ALL	10 Visits	135.20	130.05	4.0%	5.15
10 Visit Aerobics Concession - ALL	10 Visits	101.20	97.65	3.6%	3.55
10 Visit Aerobics - Seniors Concession - ALL	10 Visits	88.40	84.55	4.6%	3.85
10 Visit Aerobics - Youth Concession - ALL	10 Visits	80.80	78.20	3.3%	2.60
10 visit Aerobics - Special Concession - ALL	10 Visits	60.40	58.60	3.1%	1.80
20 Visit Aerobics - ALL	20 Visits	254.40	244.80	3.9%	9.60
20 Visit Aerobics Concession - ALL	20 Visits	190.40	184.00	3.5%	6.40
20 Visit Aerobics - Seniors Concession - ALL	20 Visits	166.40	159.20	4.5%	7.20
20 Visit Aerobics - Youth Concession - ALL	20 Visits	152.00	147.20	3.3%	4.80
20 visit Aerobics - Special Concession - ALL	20 Visits	113.60	110.40	2.9%	3.20
Occasional Out-Of-Centre Care					
10 Visit - 1 Child - ALL	1 Hour	86.40	83.70	3.2%	2.70
Occasional Out-Of-Centre Care- Concession					
10 Visit Occasional Care - 1 Child Conc -ALL	1 Hour	65.70	62.90	4.5%	2.80
Creche - In Centre Care					
10 Visit Creche - 1 Child - ALL	1 Hour	40.50	39.60	2.3%	0.90
Creche In-Centre Care - Concession					
10 Visit Creche 1 Child - Conc - ALL	1 Hour	30.60	29.70	3.0%	0.90
Seasonal / Outdoor Pools					
Seasonal Pool Casual Swim (PVOP and COSP)					
Adult Swim - PVOP, COSP	Entry	6.10	5.90	3.4%	0.20
Concession Swim - ALL	Entry	4.50	4.40	2.3%	0.10
Child Swim - ALL	Entry	3.90	3.80	2.6%	0.10
Family Swim - ALL	Entry	16.20	15.60	3.8%	0.60
Supervisory Adult - ALL	Entry	3.10	3.00	3.3%	0.10
Seasonal Pool Other					
Waterslide - 1 Ride - OPAC	1 Ride	3.20	3.10	3.2%	0.10
Waterslide - 3 Rides - OPAC	3 Rides	6.40	6.20	3.2%	0.20
Waterslide - Day Pass - OPAC	Day Pass	10.80	10.40	3.8%	0.40
Seasonal Pool Room Hire					
Room Hire - OPAC - OPAC	Each	40.70	39.35	3.4%	1.35
Seasonal Pool Season Pass					
Adult Swim - OPAC	7 Months	328.90	317.75	3.5%	11.15
Adult Swim - COSP	4 Months	150.30	145.25	3.5%	5.05
Adult Swim - PVOP	4 Months	150.30	145.25	3.5%	5.05
Concession Swim - OPAC	7 Months	246.60	238.30	3.5%	8.30
Concession Swim - COSP	4 Months	112.80	108.95	3.5%	3.85
Concession Swim - PVOP	4 Months	112.80	108.95	3.5%	3.85
Child Swim - OPAC	7 Months	213.80	206.55	3.5%	7.25

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Child Swim - COSP	4 Months	97.70	94.35	3.6%	3.35
Child Swim - PVOP	4 Months	97.70	94.35	3.6%	3.35
Family Swim - OPAC	7 Months	868.20	838.85	3.5%	29.35
Family Swim - COSP	4 Months	396.80	383.35	3.5%	13.45
Family Swim - PVOP	4 Months	396.80	383.35	3.5%	13.45
Seasonal Pool Multi-Visit Passes					
10 Visit Adult Swim - ALL	10 Visits	51.60	50.15	2.9%	1.45
10 Visit Concession Swim - ALL	10 Visits	38.30	37.50	2.1%	0.80
10 Visit Child Swim - ALL	10 Visits	33.20	32.45	2.3%	0.75
10 Visit Family Swim - ALL	10 Visits	137.70	132.60	3.8%	5.10
20 Visit Adult Swim - ALL	20 Visits	97.60	94.40	3.4%	3.20
20 Visit Concession Swim - ALL	20 Visits	72.00	70.60	2.0%	1.40
20 Visit Child Swim - ALL	20 Visits	62.40	61.10	2.1%	1.30
20 Visit Family Swim - ALL	20 Visits	259.20	249.60	3.8%	9.60
Community Venues					
Library Meeting Rooms Excluding Fawkner Meeting Room					
Commercial / Private - Weekday Rate	Per Hour	22.50	7.75	190.3%	14.75
Community - Weekday Rate	Per Hour	11.25	7.75	45.2%	3.50
Not For Profit - Weekday Rate	Per Hour	5.65	Free Use	100.0%	5.65
Commercial / Private - Weekends and Public Holidays	Per Hour	45.00	15.10	198.0%	29.90
Community - Weekend and Public Holiday Rate	Per Hour	22.50	15.10	49.0%	7.40
Not For Profit - Weekend and Public Holiday Rate	Per Hour	11.25	Free Use	100.0%	11.25
Other Facilities For Hire					
All Community Halls and Senior Citizen Centre					
Commercial / Private - Weekday Rate	Per Hour	45.00	36.05	24.8%	8.95
Community - Weekday Rate	Per Hour	22.50	11.85	89.9%	10.65
Not For Profit - Weekday Rate	Per Hour	11.25			
Commercial / Private - Weekend and Public Holiday Rate	Per Hour	90.00	83.55	7.7%	6.45
Community - Weekend and Public Holiday Rate	Per Hour	45.00	11.85	279.7%	33.15
Not For Profit - Weekend and Public Holiday Rate	Per Hour	22.50			

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Fawkner Community Sports Hall (Inc Kitchen)					
Commercial / Private - Weekday Rate	Per Hour	85.00			
Community - Weekday Rate	Per Hour	42.50			
Not For Profit - Weekday Rate	Per Hour	21.25			
Commercial / Private - Weekend and Public Holiday Rate	Per Hour	170.00			
Community - Weekend and Public Holiday Rate	Per Hour	85.00			
Not For Profit - Weekend and Public Holiday Rate	Per Hour	42.50			
Security Deposit - FLC	Each	N/A	307.35		
Fees and Charges Associated With Facility Hire					
Bonds					
For Hire Of Community Halls and Senior Citizen Centres	Per Event	300.00	289.80	3.5%	10.20
For Any Hire Deemed A High Risk	Per Event	1,200.00	1,159.35	3.5%	40.65
Public Liability Insurance					
Public Liability Insurance To Approved Applicants	Per Event	29.85	29.00	2.9%	0.85
Miscellaneous Receipts					
Key Administration (Regular Users, Non Refundable)	Per Key	29.80	28.95	2.9%	0.85
Early Years & Youth					
Youth Services					
The Multi - Purpose Space / Elounge / Meeting Rooms					
Commercial Or Private Use - Weekdays	Per Hour - Minimum 3 Hours	45.00	36.05	24.8%	8.95
Commercial Or Private Use - Weekends	Per Hour - Minimum 3 Hours	90.00	83.55	7.7%	6.45
Community Groups	Per Hour - Minimum 3 Hours	12.50	12.20	2.5%	0.30
Kitchen Space	3 Month Membership	TBA	TBA		
Rehearsal	3 Month Membership	67.50	65.65	2.8%	1.85
Youth Programs					
FReeZA Entry Fees	Per Hour	Varies Depending On The Event	Varies Depending On The Event		
Hot Desk Usage	Per Day	14.50	13.95	3.9%	0.55
Youth Rehearsal	Per Hour	6.00	5.95	0.8%	0.05
Children's Services					
Family Day Care					
Admin Levy Hourly Rate	Per Hour	2.00	1.95	2.6%	0.05
Kindergarten Registration Fee					
Enrolment Fee For 4 Year Old Kindergarten	Per Enrolment	23.00	22.00	4.5%	1.00
School Holiday Program					
School Holiday Program	Per Day	85.00	83.00	2.4%	2.00
Maternal & Child Health					
Vaccines					
dTpa Or Diphtheria, Tetanus and Pertussis Or Adacel/Boostrix	Per Unit	46.00	44.55	3.3%	1.45
Hepatitis B (Adult)	Per Unit	24.00	23.40	2.6%	0.60
Influenza	Per Unit	21.00	20.55	2.2%	0.45
Chickenpox	Per Unit	72.00	70.00	2.9%	2.00

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Roads, Fleet & Waste					
Roads					
Asset Protection					
Asset Protection Permit Fee Building Works From \$5,000 to \$20,000	Each	174.85	169.75	3.0%	5.10
Asset Protection Permit Fee Building Works Over \$20,000 Other Than Those Types Listed	Each	349.70	339.50	3.0%	10.20
Asset Protection Permit Fee Demolition	Each	174.85	169.75	3.0%	5.10
Asset Protection Permit Fee Multi Story Developments > 2 Storey <=5 Storey	Each	2,322.05	2,254.40	3.0%	67.65
Asset Protection Permit Fee Multi Story Developments > 5 Storey	Each	3,496.75	3,394.90	3.0%	101.85
Asset Protection Permit Fee Reblocking Or Underpinning	Each	174.85	169.75	3.0%	5.10
Asset Protection Permit Fee Single Dwelling	Each	349.70	339.50	3.0%	10.20
Asset Protection Permit Fee Unit Development - Up To 4 Units	Each	874.15	848.70	3.0%	25.45
Asset Protection Permit Fee Unit Development >4 Units <= 8 Units	Each	1,049.00	1,018.45	3.0%	30.55
Asset Protection Permit Fee Unit Development >8 Units	Each	2,322.05	2,254.40	3.0%	67.65
Construction Management Plan for 1-5 dwellings	Per Permit	1,000.00	N/A		
Construction Management Plan for 6-10 dwellings	Per Permit	2,500.00	N/A		
Construction Management Plan for 11+ dwellings	Per Permit	5,000.00	5,000.00	0.0%	0.00
Additional Asset Protection Site Inspection Fee	Per Inspection	112.60			
Reinstatement Charges Asphalt Path					
Asphalt Path	Over 50m2	132.75	128.90	3.0%	3.85
Asphalt Path	1 To 5 m2	204.90	198.95	3.0%	5.95
Asphalt Path	5.01 - 20 m2	150.80	146.40	3.0%	4.40
Asphalt Path	20.01 - 50 m2	142.05	137.90	3.0%	4.15
Asphalt Path - Minimum Charge	Up To 1m2	204.85	198.90	3.0%	5.95
Asphalt Path 100 mm Thick	Over 50 m2	170.45	165.50	3.0%	4.95
Asphalt Path 100 mm Thick	1 To 5 m2	245.35	238.20	3.0%	7.15
Asphalt Path 100 mm Thick	5.01 - 20 m2	190.15	184.60	3.0%	5.55
Asphalt Path 100 mm Thick	20.01 - 50 m2	181.45	176.15	3.0%	5.30
Asphalt Path 100 mm Thick - Minimum Charge	Up To 1m2	245.35	238.20	3.0%	7.15
Reinstatement Charges Asphalt Road					
Asphalt Road	Over 5m2	189.05	183.55	3.0%	5.50
Asphalt Road	2 - 5 m2	198.85	193.05	3.0%	5.80
Asphalt Road - Minimum Charge	Up To 2m2	225.10	218.55	3.0%	6.55
Reinstatement Charges Brick Pavers					
Brick Pavers	Over 50m2	137.70	133.70	3.0%	4.00
Brick Pavers	1 To 5 m2	185.75	180.35	3.0%	5.40
Brick Pavers	5.01 - 20 m2	153.00	148.55	3.0%	4.45

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Brick Pavers	20.01 - 50 m2	145.35	141.10	3.0%	4.25
Brick Pavers - Minimum Charge	Up To 1m2	185.75	180.35	3.0%	5.40
Reinstatement Charges Concrete Footpath					
100mm PVC	Per Metre	56.30	54.65	3.0%	1.65
Colour Addition to Concrete	M3	180.30	175.05	3.0%	5.25
Concrete Footpath	Over 50m2	137.70	133.70	3.0%	4.00
Concrete Footpath	1 To 5 m2	185.75	180.35	3.0%	5.40
Concrete Footpath	5.01 - 20 m2	153.00	148.55	3.0%	4.45
Concrete Footpath	20.01 - 50 m2	145.35	141.10	3.0%	4.25
Concrete Footpath - 125 mm Thick F72 Reinforced Minimum Charge	Up To 1m2	220.75	214.30	3.0%	6.45
Concrete Footpath - Minimum Charge	Up To 1m2	185.75	180.35	3.0%	5.40
Concrete Footpath 100 mm Thick	Over 50 m2	171.05	166.05	3.0%	5.00
Concrete Footpath 100 mm Thick	5.01 - 20 m2	185.75	180.35	3.0%	5.40
Concrete Footpath 100 mm Thick	1 To 5 m2	220.75	214.30	3.0%	6.45
Concrete Footpath 100 mm Thick	20.01 - 50 m2	180.30	175.05	3.0%	5.25
Kerb Adapter	Each	168.80	163.90	3.0%	4.90
Reinstatement Charges Crossings					
125mm Vehicle Crossing	Per Square Metre	202.15	196.25	3.0%	5.90
175mm Crossing 1 Layer Reinforcement	Per Square Metre	225.10	218.55	3.0%	6.55
175mm Crossing 2 Layers Reinforcement	Per Square Metre	238.25	231.30	3.0%	6.95
Bluestone Crossing/Road	Per Square Metre	283.00	274.75	3.0%	8.25
Crossings - Minimum Charge <1m2	Per Square Metre	202.15	196.25	3.0%	5.90
Extra Vehicle Crossing Inspection Fee	Per inspection	112.60	109.30	3.0%	3.30
Weekend Inspection Fee	Per inspection	393.90	382.45	3.0%	11.45
Reinstatement Charges Deep Lift Asphalt					
Deep Lift Asphalt 150mm	Over 5m2	279.20	271.05	3.0%	8.15
Deep Lift Asphalt 150mm	2 - 5m2	296.15	287.50	3.0%	8.65
Deep Lift Asphalt 150mm - Minimum Charge	Up To 2m2	434.35	421.70	3.0%	12.65
Reinstatement Charges Kerb & Channel					
Bluestone Channel	Per Metre	245.35	238.20	3.0%	7.15
Bluestone K&C	Per Metre	245.35	238.20	3.0%	7.15
Bluestone Kerb	Per Metre	145.90	141.65	3.0%	4.25
Concrete Channel	Per Metre	202.70	196.80	3.0%	5.90
Concrete K&C	Per Metre	202.70	196.80	3.0%	5.90

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Concrete Kerb	Per Metre	139.85	135.80	3.0%	4.05
Kerb & Channel - Minimum Charge < 1m		202.70	196.80	3.0%	5.90
Nature Strip	Each	411.95	399.95	3.0%	12.00
Reinstatement Charges Trench Along Road/Footpath					
Trench Along Road/Footpath	Subject To Quote	Subject To Quote	Subject To Quote		
Road Opening Permit					
Arterial Roads - Minor Works - Conducted On Carriageway Or Footpath	Per Permit	241.70	236.95	2.0%	4.75
Arterial Roads - Minor Works - Conducted On Nature Strip	Per Permit	143.50	140.70	2.0%	2.80
Arterial Roads - Works Other Than Minor Works - Conducted On Carriageway Or Footpath	Per Permit	653.85	641.05	2.0%	12.80
Arterial Roads - Works Other Than Minor Works - Conducted On Nature Strip	Per Permit	456.25	447.30	2.0%	8.95
Municipal Roads - Minor Works - Conducted On Carriageway Or Footpath	Per Permit	140.45	137.70	2.0%	2.75
Municipal Roads - Minor Works - Conducted On Nature Strips	Per Permit	90.65	88.85	2.0%	1.80
Municipal Roads - Works Other Than Minor Works - Conducted On Carriageway Or Footpath	Per Permit	As Per The Road Management Act	As Per The Road Management Act		
Municipal Roads - Works Other Than Minor Works - Conducted On Nature Strips	Per Permit	As Per The Road Management Act	As Per The Road Management Act		
Street Occupation Rental Of Public Space For Hoarding	Per Square Metre	4.80	4.65	3.2%	0.15
Street Occupation Application Fee Reg 604 Issued	Per Permit	81.95	79.55	3.0%	2.40
Street Occupation Application Fee Reg 604 Not Issued	Per Permit	295.05	286.45	3.0%	8.60
Vehicle Crossing Permit (Includes Initial Assessment Fee)	Per Crossing Permit	333.15	326.60	2.0%	6.55
Traffic Management (Usually Required If Lane Closed)					
Traffic Management (Usually Required If Lane Closed)	Charged At Actual Cost	Charged At Actual Cost	Charged At Actual Cost		
Waste					
Garbage & Recycling					
60 Litres Of Capacity (Shared 120L Bin) (T8)	Per Unit	79.95	72.38	10.5%	7.57
80 Litres Of Capacity (T4)	Per Unit	213.21	193.01	10.5%	20.20
80 Litres Of Capacity (Shared 240L Bin) (T16)	Per Unit	159.90	144.76	10.5%	15.14
120 Litres Of Capacity (Shared 240L Bin) (T2)	Per Unit	359.79	325.70	10.5%	34.09
120 Litres Of Capacity (T3)	Per Unit	479.71	434.27	10.5%	45.44
160 Litres Of Capacity (2 x 80L Bins) (T10)	Per Unit	692.92	627.28	10.5%	65.64
160 Litres Of Capacity (Concession Approved) (T11)	Per Unit	346.46	313.64	10.5%	32.82
200 Litres Of Capacity (T13)	Per Unit	852.82	772.04	10.5%	80.78
200 Litres Of Capacity (Concession Approved)(T14)	Per Unit	426.41	386.02	10.5%	40.39
240 Litres Of Capacity- Commercial Plus (Level B) (Garbage and Recycling)	Per Lift	15.30	14.85	3.0%	0.45
240 Litres Of Capacity (T1)	Per Unit	1,012.73	916.79	10.5%	95.94

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
240 Litres Of Capacity (Residential Properties - Concession Approved) (T18)	Per Unit	472.15	458.40	3.0%	13.75
240 Litres Of Capacity (Residential Properties) (2 x 120L Bins) (T17)	Per Unit	944.30	916.79	3.0%	27.51
Bin Changeover In Excess Of One Per Annum	Per Changeover	65.50	63.60	3.0%	1.90
Green Waste					
120L Green Waste Bin Connection Fee	Per Unit	0.00	0.00	0.0%	0.00
240L Green Waste Bin Connection Fee	Per Unit	0.00	0.00	0.0%	0.00
Open Space & Street Cleansing					
Open Space					
Open Space Excavate & Install Pavement Cut Out					
Excavate & Install Pavement Cut Out	Per Square Metre	188.70	183.20	3.0%	5.50
Open Space Miscellaneous Receipts					
Rental Of Council Open Space Land	m2/week	6.20	6.00	3.3%	0.20
Park Key Loan – Non Return/Loss	Per Occasion	500.00			
Supply Of Bins For Public Events	Per Bin	POA	POA		
Tree Works Permit (General Local Law)	Tree Pruning	40.80	40.00	2.0%	0.80
Tree Works Permit (General Local Law)	Tree Removal	81.60	80.00	2.0%	1.60
Open Space Replacement Trees					
Replacement Tree - On Request	Per Unit	355.75	345.40	3.0%	10.35
Replacement Trees - Advanced Planting 40cm Container	Per Tree	811.40	787.75	3.0%	23.65
Open Space Stump Grinding					
Stump Grinding, Greater Than 300mm Less Than 750mm	Per Stump	158.45	153.85	3.0%	4.60
Stump Grinding, Greater Than 750mm	Per Stump	290.65	282.20	3.0%	8.45
Stump Grinding, Less Than 300mm	Per Stump	34.90	33.90	2.9%	1.00
Chipper Charges	Per Hour	182.55	177.25	3.0%	5.30
Open Space Tower Charges					
Tower Charges	Per Hour	281.50	273.30	3.0%	8.20
Tree Amenity Value					
Moreland Tree Amenity Value Formulae = Basic Value (\$) x Species (S) x Aesthetics (A) x Locality (L) x Condition (C)	Per Tree	POA	POA		
City Change					
Transport					
Car Share Parking Space					
Car Share - Parking Space	Per Parking Bay	132.25	128.40	3.0%	3.85
Directional Signage					
Directional Signage	Per Sign	390.70	379.30	3.0%	11.40
Temporary Road Closure					
Building Works Related, Crane Permit, Filming, House Removal - Single, B-Double Truck Route	Per Application	327.80	318.25	3.0%	9.55
Building Works Related, Crane Permit, Filming, House Removal - Single, B-Double Truck Route - Less Than 4 Working Days Notice	Per Application	573.65	556.95	3.0%	16.70
Media Permits					
Use Of Public Space For Filming Or Still Photography Within Moreland	Per Day		POA		
Traffic Counts					
Traffic Counts - Requests From Outside Organisations	Per Count	272.85	264.90	3.0%	7.95

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Work Zone					
Work Zone - Signage Including Up To 2 Bays	Per Application	757.25	735.20	3.0%	22.05
Work Zone - Weekly (No Parking Fees) - Greater Than 2 Spaces	Space/Week	\$640 + \$35/Bay/Week	\$640 + \$35/Bay/Week		
Council Off-Street Car Parks					
Rental Of Council Off-Street Car Parks - Weekly (No Parking Fees) - Minimum One Week	Space/Week	\$160 + \$35/Bay/Week	\$160 + \$35/Bay/Week		
Rental Of Council Off-Street Car Parks (No Parking Fees) - Less Than A Week	Space/Day	\$160 + \$7/Bay/Day	\$160 + \$7/Bay/Day		
Development Advice					
Drainage Connection					
Drainage Connection	Per Connection	337.55	330.95	2.0%	6.60
Director City Infrastructure					
Amenity & Compliance					
Animal Management					
Annual Registration of Domestic Animal Business	Per Business	310.00	300.50	3.2%	9.50
Domestic Animal Business Transfer Fee	Per Business	30.00	N/A		
Government Registration Levy Domestic Animal Business (Statutory)	Per Business	20.50	10.40	97.1%	10.10
Government Registration Levy Cats (Statutory)	Per Cat	4.20	2.10	100.0%	2.10
Government Registration Levy Dogs (Statutory)	Per Dog	4.20	3.65	15.1%	0.55
CAT	Per Cat	88.00	85.40	3.0%	2.60
CAT Concession	Per Cat	44.00	42.70	3.0%	1.30
CAT Desexed Fee	Per Cat	29.25	28.40	3.0%	0.85
CAT Desexed Fee Concession	Per Cat	14.60	14.20	2.8%	0.40
DOG	Per Dog	154.00	149.50	3.0%	4.50
DOG Concession	Per Dog	76.95	74.70	3.0%	2.25
DOG Declared Dangerous / Menacing Or Restricted Breed & Commercial Guard Dog (No Discounts Apply)	Per Dog	336.60	326.80	3.0%	9.80
DOG Reduced Fee	Per Dog	51.30	49.80	3.0%	1.50
DOG Reduced Fee Concession	Per Dog	25.70	24.95	3.0%	0.75
Excess Animal Permit (Inspection Required)	Per Animal	61.40	59.60	3.0%	1.80
Release Fee - dog with ID (first day)	Per Animal	39.00	56.65	-31.2%	-17.65
Release Fee - dog with ID (additional day)	Per Animal	13.00	11.35	14.5%	1.65
Release Fee - dog no ID (first day)	Per Animal	64.00	56.65	13.0%	7.35
Release Fee - dog no ID (additional Day)	Per Animal	14.00	11.35	23.3%	2.65
Release Fee - seized dog (first day)	Per Animal	72.25	70.00	3.2%	2.25
Release Fee - seized dog (additional day)	Per Animal	36.05	35.00	3.0%	1.05

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Release Fee - cats (first day)	Per Animal	13.00			
Release Fee - cats (additional day)	Per Animal	6.70			
Release Fee - livestock (first day)	Per Animal	310.00			
Release Fee - livestock (additional day)	Per Animal	31.00			
Release Fee - all other animals (incl. birds, poultry) (first day)	Per Animal	50.00			
Release Fee - all other animals (incl. birds, poultry) (additional day)	Per Animal	12.00			
Admin for transfer of new residents	Per Animal	6.00			
Replacement Tag	Per Tag	6.60	6.40	3.1%	0.20
Foster Care registration permit fee	Per Animal	50.00			
Dog Walking Permit - Commercial	Per Animal	53.05	51.50	3.0%	1.55
DOG Service (Guide, Customs, Police)	Per Dog	No Charge	No Charge		
Local Laws					
Administration Fee - Impounded Goods	Per Item	115.55	112.20	3.0%	3.35
Administrative Fee - Fire Hazard Removal	Per Invoice	371.40	360.60	3.0%	10.80
Administrative Fee - Engage Contractors	Per Invoice	123.80	120.20	3.0%	3.60
Permit Cancellation Fee	Per Permit	15.00	15.00	0.0%	0.00
Real Estate Sign Permit	Per Franchise	675.30	655.65	3.0%	19.65
Skip Permit - Annual Permit 1-10 bins	Per Permit	731.55	710.25	3.0%	21.30
Skip permit - Annual Permit 11-20 bins	Per Permit	970.00			
Skip Permit - Annual Permit 21+ bins	Per Permit	1,122.70	1,090.00	3.0%	32.70
Street occupation - Commercial	Per Permit	137.30	133.30	3.0%	4.00
Impounded Vehicle Release Fee	Per Item	437.75	425.00	3.0%	12.75
Impounded Vehicle (Heavy Haulage) Release Fee	Per Item	618.00	600.00	3.0%	18.00
Impounded Goods	Per Item	111.40	108.15	3.0%	3.25
Impounded Shopping Trolley Release Fee	Per Item	61.90	60.10	3.0%	1.80
Impounded Skip Release Fee	Per Item	1,050.60	1,020.00	3.0%	30.60
Impounded Vehicle Or Skip Daily Charge	Per Item	15.45	15.00	3.0%	0.45
Footway Trading Permits					
Table	Per Item	53.05	51.50	3.0%	1.55
Chair	Per Item	21.20	20.60	2.9%	0.60
A Board Permit	Per Item	120.00	109.30	9.8%	10.70
Non-Refundable Application Inspection Fee	Per Application	56.65	56.65	0.0%	0.00
Awning	Per Permit	217.50	211.15	3.0%	6.35
Other Miscellaneous Items	Per Item	53.05	51.50	3.0%	1.55
Umbrella	Per Item	53.05	51.50	3.0%	1.55
Heater	Per Item	53.05	51.50	3.0%	1.55
Planter Box / Tubs	Per Item	53.05	51.50	3.0%	1.55
Bench Seat	Per Item	112.60	109.30	3.0%	3.30
Outdoor dining fees - café screen (fixed or temp)	Per Permit	217.00			
Footpath activity - goods on display	Per Item	225.05	218.50	3.0%	6.55
Footpath Activity - Fruit and Veg or Plant / Flower	Per Permit	300.00			
General Permits	per permit	337.65	327.80	3.0%	9.85
Mobile food van - single use permit	Per Permit	250.00			
Mobile food van - annual permit	Annually	2,500.00			

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Non-Refundable Permit Application Fee	Per Permit	N/A	25.75		
Street Trading And Special Events Permit	Per Permit	360.70	350.20	3.0%	10.50
Parking & Road Safety					
Business Parking Permit	Per Permit	135.05	131.10	3.0%	3.95
Business Additional Parking Permit	Per Permit	202.60	196.70	3.0%	5.90
Paid Parking (Ticket Machine)	Per Hour	2.90	2.80	3.6%	0.10
Paid Parking (Ticket Machine)	Per Day	10.20	10.00	2.0%	0.20
Replacement Parking Permit Fee	Per Permit	28.10	27.30	2.9%	0.80
Resident Parking Permit	Per Permit	42.45	41.20	3.0%	1.25
Resident Parking Permit - Concession	Per Permit	21.20	20.60	2.9%	0.60
Resident Parking Permit - Additional No Concession	Per Permit	120.00	116.50	3.0%	3.50
Resident Parking Permit - Additional Concession	Per Permit	60.25	58.50	3.0%	1.75
Street Stall - Community Group	Per Permit	Free Use	Free Use		
Visitors Parking Permit	Booklet Of 10	24.95	24.20	3.1%	0.75
Visitors Parking Permit - Concession	Booklet Of 10	12.45	12.10	2.9%	0.35
Visitors Parking Weekly Permit	Per Permit	12.75	12.40	2.8%	0.35
Visitors Parking Weekly Permit - Concession	Per Permit	6.40	6.20	3.2%	0.20
Temporary Parking Permit	Per Permit	10.30	10.00	3.0%	0.30
Service Permit	Per Week	20.60	20.00	3.0%	0.60
User Pays Permit - First Month within 12 Month Period	Per Month	103.00	100.00	3.0%	3.00
User Pays Permit - Subsequent Months within 12 Month Period	Per Month	309.00	300.00	3.0%	9.00
Parking Permit For Health Care Workers Who Conduct Home Visits To Clients	Per Permit	41.20			41.20
Pro-Rata Fees Apply To Resident & Business Parking Permits		Pro Rata	Pro Rata		
Magistrates Court lodgement fee (Statutory) - single infringement	Per Lodgement	86.10	84.40	2.0%	1.70
Magistrates Court lodgement fee (Statutory) - multiple infringements	Per Lodgement	129.95	127.40	2.0%	2.55
Enforcement Order Costs (Statutory)	Per Order	78.75	77.20	2.0%	1.55
Penalty Reminder Notice (Statutory)	Per Notice	26.30	25.80	1.9%	0.50
VicRoads Extract of Ownership (Statutory)	Per Item	9.70	9.50	2.1%	0.20

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Capital Works Planning & Delivery					
Engineering Services					
Fees for Assessing and Approving Onsite Stormwater Detention Drainage Plans For Developments					
10 + Lot Development	Per Application	819.55	795.70	3.0%	23.85
2 & 3 Lot Developments	Per Application	218.55	212.20	3.0%	6.35
4 to 9 Lot Development	Per Application	546.35	530.45	3.0%	15.90
Apartment Buildings	Per Application	546.35	530.45	3.0%	15.90
Medium To Large Commercial Developments	Per Application	437.10	424.35	3.0%	12.75
Single Dwellings	Per Application	163.90	159.15	3.0%	4.75
Small Commercial Developments	Per Application	218.55	212.20	3.0%	6.35
Legal Point of Discharge					
Drainage Report Under Reg 133(2) Of Building Regulations	Per Application	147.60	144.70	2.0%	2.90
New Assets Design Checking & Construction Supervision - Assets Donated By Developers (% Of Construction Cost)					
Subdivision - Plan Checking	Per Design	Based on 0.75% of construction costs	Based on 0.75% of construction costs		
Subdivision - Construction Supervision	Per Design	Based on 2.5% of construction costs	Based on 2.5% of construction costs		
Miscellaneous Receipts					
Vehicle Crossing Survey	Per Design	382.55	371.40	3.0%	11.15
Photocopying					
Plan Printing	Per Plan	7.85	7.60	3.3%	0.25
Report & Consent					
Report & Consent for Buildings in Areas Subject to Flooding - VBA Regulation (2018) Clause 153	Per Application	377.55			
City Development					
Planning Fees & Services					
Amend An Application For A Planning Permit After The Public Notice Period S57A (Revised Application Or Plans After Advertising Is Issued) (Reg 8A(1))					
>\$10,000 (Roughly Calculated At 40% Of Class)	Per Permit	619.20	607.05	2.0%	12.15
0 - \$10,000 (Roughly Calculated At 40% Of Class)	Per Permit	459.15	450.15	2.0%	9.00

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Amend An Application To Amend A Planning Permit After The Public Notice Period S57A (Revised Application Or Plans After Advertising Is Issued) Reg 8A(2))					
>\$10,000 (Roughly Calculated At 40% Of Class)	Per Permit	TBA	TBA		
0 - \$10,000 (Roughly Calculated At 40% Of Class)	Per Permit	No Fee	No Fee		
Applications To Amend A Planning Permit (Section 72 & S62(3))					
Application To Amend A Permit (Except A Permit For A Single Dwelling) To Change What The Permit Allows Or; To Change Any Or All Of The Conditions Or; To Amend A Permit In Any Other Way Not Provided For In Regulation 8B (Class 2)	Per Permit	1,344.45	1,318.10	2.0%	26.35
Application To Amend A Permit To USE Land (Change Of Use – Includes Waiver Of Parking, Liquor Licensing, Changes To Hours Of Operation) (Class 1)	Per Permit	1,344.45	1,318.10	2.0%	26.35
Certificate Of Compliance (Planning)					
Certificate Of Compliance (Planning)	Per Permit	332.30	325.80	2.0%	6.50
Development Of Land (Buildings and Works To Two Or More Dwellings, Commercial Or Industrial Developments)					
Create, Vary Or Remove A Restriction Or A Right Of Way	Per Permit	1,344.45	1,318.10	2.0%	26.35
Create, Vary Or Remove An Easement	Per Permit	1,344.45	1,318.10	2.0%	26.35
Estimated Cost \$100,001 – \$1 000,000(Class 11)	Per Permit	1,578.55	1,547.60	2.0%	30.95
Estimated Cost: \$0-\$100,000 (Class 10)	Per Permit	1,170.75	1,147.80	2.0%	22.95
Estimated Cost: \$1,000,000 - \$5,000,000(Class 12)	Per Permit	3,481.95	3,413.70	2.0%	68.25
Estimated Cost: \$15,000,001 – \$50,000,000(Class 14)	Per Permit	26,171.45	25,658.30	2.0%	513.15
Estimated Cost: \$5,000,001 – \$15,000,000 (Class 13)	Per Permit	8,874.90	8,700.90	2.0%	174.00
Estimated Cost: >\$50,000,000 + (Class 15)	Per Permit	58,823.50	57,670.10	2.0%	1,153.40
Remove A Restriction (Existing Use Or Development)	Per Permit	1,344.45	1,318.10	2.0%	26.35

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Vary Or Remove A Condition In Nature Of Easement In A Crown Grant (Other Than A Right Of Way)	Per Permit	1,344.45	1,318.10	2.0%	26.35
Extension Of Time To A Planning Permit					
1 Dwelling (Including Dwelling Extensions)	Per Application	270.10	262.25	3.0%	7.85
2-9 Dwellings	Per Application	624.00	393.35	58.6%	230.65
10-19 Dwellings	Per Application	1,030.00	721.00	42.9%	309.00
20+ Dwellings	Per Application	1,045.00	721.00	44.9%	324.00
Commercial/Industrial Use and/Or Development	Per Application	396.60	262.25	51.2%	134.35
Subdivision	Per Application	405.15	393.35	3.0%	11.80
Extension Of Time To A Planning Permit - SECOND AND SUBSEQUENT REQUEST					
Second and Subsequent Extension Of Time Request (Charged In Addition To Base Fee)	Per Application	Normal EOT Request Cost Plus \$100			
1 Dwelling (Including Dwelling Extensions)	Per Application	370.10			
10+ Dwellings	Per Application	1,130.00			
2-9 Dwellings	Per Application	724.00			
Commercial/Industrial Use and/Or Development	Per Application	496.60			
Mixed Use	Per Application	1,130.00			
Subdivision	Per Application	505.15			
Fees For Planning Permit Applications (Prescribed/Statutory)					
Subdivision 1-2 Lots, An Existing Building, Consolidation Or Boundary Re-Alignment	Per Permit	1,344.45	1,318.10	2.0%	26.35
Subdivide Land Into 3 - 100 Lots	Per Permit	1,344.45	1,318.10	2.0%	26.35
Subdivide Land Into 101 - 200 Lots	Per Permit	2,688.90	2,636.20	2.0%	52.70
Subdivision 201-300 Lots	Per Permit	4,033.40	3,954.30	2.0%	79.10
Subdivide Land Into 301 - 400 Lots	Per Permit	5,377.85	5,272.40	2.0%	105.45
Use Only (Class 1)	Per Permit	1,344.45	1,318.10	2.0%	26.35
Fees For Planning Permit Applications (Prescribed/Statutory) - Regulation 6					
Amendments To Subdivision Plans Under Section 10 (2) Of subdivision Act	Per Permit	113.30	111.10	2.0%	2.20

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Certification For Subdivision	Per Permit	178.30	174.80	2.0%	3.50
Fees For Planning Permit Applications (Prescribed/Statutory) - Regulation 7					
Certification For Consolidation and Other	Per Permit	113.30	111.10	2.0%	2.20
Fees For Planning Permit Applications (Prescribed/Statutory) - Regulation 8					
Re-Certification	Per Card	143.50	140.70	2.0%	2.80
General Enquiries					
Written Responses To Commercial Enquiries	Per Enquiry	202.00	185.65	8.8%	16.35
Written Responses To Residential Enquiries	Per Enquiry	168.00	133.65	25.7%	34.35
One Dwelling (Buildings and Works To One Dwelling Only)					
Estimated Cost: \$0-\$10,000 (Class 2)	Per Permit	203.90	199.90	2.0%	4.00
Estimated Cost: \$10,000-\$100,000 (Class 3)	Per Permit	642.00	629.40	2.0%	12.60
Estimated Cost: \$100,001 - \$500,000 (Class 4)	Per Permit	1,314.25	1,288.50	2.0%	25.75
Estimated Cost: \$500,001 - \$1,000,000 (Class 5)	Per Permit	1,419.95	1,392.10	2.0%	27.85
Estimated Cost: \$1,000,001 - \$2,000,000 (cost of works over \$2m, Class 12-15 fees apply) (Class 6)	Per Permit	1,525.70	1,495.80	2.0%	29.90
Onsite Notice (Sign)					
Onsite Notice (Sign)	Per Sign	55.00	32.75	67.9%	22.25
Other Development (Application To Amend A Permit)					
If the estimated cost of any additional development to be permitted by the amendment is less than \$10,000 (Class 7 VicSmart)	Per Permit	203.90	199.90	2.0%	4.00
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is \$0-100,000 (Class 11)	Per Permit	1,170.75	1,147.80	2.0%	22.95
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is \$100,001 – \$1,000,000 (Class 12)	Per Permit	1,578.55	1,547.60	2.0%	30.95
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is \$1,000,000 or more (Class 13)	Per Permit	3,481.95	3,413.70	2.0%	68.25

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Photocopying Of Permits/Plans/Other Documents					
A1, A2, A0 Plans (Per Page)	Each	10.35	10.05	3.0%	0.30
A3 Plans/Page	Each	3.05	2.95	3.4%	0.10
A4 Plans/Page (Per Page)	Each	1.65	1.60	3.1%	0.05
Endorsed Plans A1, A2 & A0 (Per Page) (Includes Archive Retrieval Costs)	Each	15.85	15.40	2.9%	0.45
Endorsed Plans A4 & A3 (Includes Archive Retrieval Costs)	Per Set	44.55	43.25	3.0%	1.30
Planning Permits (Includes Archive Retrieval Costs) NB: No Fee Is Applicable To Permits Issued From 2011 Available For Emailed Electronically.	Each	63.15	61.30	3.0%	1.85
Planning Application Register Service					
Planning Application Determination Register -Per Month	Per Application	67.35	65.40	3.0%	1.95
Planning Permit Applications Register - Per Month	Per Application	67.35	65.40	3.0%	1.95
Plans To The Satisfaction Of The Responsible Authority					
Matters To The Satisfaction Of The Responsible Authority	Per Permit	332.30	325.80	2.0%	6.50
Public Notification (Advertising Fees)					
Giving Of 20 Or Less Written Notices 1-20 Letters	Per Notification	225.40	185.40	21.6%	40.00
Giving Of 21 - 30 Written Notices	Per Notification	323.20	278.60	16.0%	44.60
Giving Of 31 - 40 Written Notices	Per Notification	417.90	369.30	13.2%	48.60
Giving Of 41 - 50 Written Notices	Per Notification	512.60	450.10	13.9%	62.50
Giving Of 51 - 60 Written Notices	Per Notification	583.30	552.10	5.7%	31.20
Giving Of 61 - 70 Written Notices	Per Notification	687.80	644.80	6.7%	43.00
Giving Of 71 - 80 Written Notices	Per Notification	774.15	737.50	5.0%	36.65
Giving Of 81 - 90 Written Notices	Per Notification	860.40	830.45	3.6%	29.95
Giving Of 91 - 99 Written Notices	Per Notification	945.45	917.90	3.0%	27.55
Giving Of 100 - 199 Written Notices	Per Notification	951.05	923.35	3.0%	27.70
Giving Of 200 Written Notices Or More	Per Notification	1,900.00			
For On Site Notices	Second and Subsequent Sign	55.00	36.05	52.6%	18.95
Refund Of Fees - Planning					
Refund Following A Withdrawal Of Application After Public Notice	Per Application	No Refund	No Refund		
Refund Following A Withdrawal Of The Application When Assessment Has Commenced But Prior To Public Notice	Per Application	Refund 25% Of Application Fee	Refund 25% Of Application Fee		
Refund Following A Withdrawal Of The Application When No Assessment Has Commenced	Per Application	Refund All Fees Exceeding a \$175 Administration Charge	Refund All Fees Exceeding a \$175 Administration Charge		
Refund Of Other Planning Related Application Fees (Note: No Refund Is Applicable For The Public Notice Costs)	Per Application	Refund 25% Of Application Fee	Refund 25% Of Application Fee		

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Refund Of Planning Permit Application Fee Or An Application To Amend A Planning Permit Fee	Per Application	Refund All Fees Exceeding a \$175 Administration Charge	Refund All Fees Exceeding a \$175 Administration Charge		
Request To Amend Plans Or Other Documents Pursuant To Secondary Consent Powers Of A Planning Permit					
Class 11 - Other Development (Less Than \$100,000)	Per Application	1,170.75	1,147.80	2.0%	22.95
Class 12 - Other Development (\$100,001 To \$1,000,000)	Per Application	1,578.55	1,547.60	2.0%	30.95
Class 13 - Other Development (\$1,000,001 Or More)	Per Application	3,481.95	3,413.70	2.0%	68.25
Class 3 - 1 Dwelling (Less Than \$10,000) and Development Associated With An Existing Single Dwelling On A Lot	Per Application	203.90	199.90	2.0%	4.00
Class 4 - One Dwelling (\$10,001 To \$100,000)	Per Application	642.00	629.40	2.0%	12.60
Class 5 - One Dwelling (\$100,001 To \$500,000)	Per Application	1,314.25	1,288.50	2.0%	25.75
Class 6 - One Dwelling (\$500,001 To \$2,000,000)	Per Application	1,419.95	1,392.10	2.0%	27.85
Class 7 - VicSmart (Less Than \$10,000)	Per Application	203.90	199.90	2.0%	4.00
Class 8 - VicSmart (Over \$10,000)	Per Application	438.10	429.50	2.0%	8.60
Class 9 - VicSmart (Subdivision)	Per Application	203.90	199.90	2.0%	4.00
Subdivide Land Into 2 Lots	Per Application	1,344.45	1,318.10	2.0%	26.35
Subdivide Land Into 3 - 100 Lots	Per Application	1,344.45	1,318.10	2.0%	26.35
Subdivide Land Into 101 - 200 Lots	Per Application	2,688.90	2,636.20	2.0%	52.70
Subdivide Land Into 201 - 300 Lots	Per Application	4,033.40	3,954.30	2.0%	79.10
Subdivide Land Into 301 - 400 Lots	Per Application	5,377.85	5,272.40	2.0%	105.45

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is Less Than \$20,000 (Class 11)	Per Application	642.00	629.40	2.0%	12.60
Application To Amend Any Other VicSmart Permit (Other Than A Class 7, 8 Or 9) (Class 10)	Per Application	203.90	199.90	2.0%	4.00
Section 173 Agreements					
Application to Amend Or End A S173 Agreement	Per Application	672.20	659.00	2.0%	13.20
Single Dwellings (Application To Amend A Permit For Buildings and Works To A Single Dwelling Or Ancillary)					
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is \$0-10,000 (Class 3)	Per Permit	203.90	199.90	2.0%	4.00
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is \$10,000 - 100,000 (Class 4)	Per Permit	642.00	629.40	2.0%	12.60
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is \$100,001 - \$500,000 (Class 5)	Per Permit	1,314.25	1,288.50	2.0%	25.75
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is \$500,001 - \$2,000,000 (Class 6)	Per Permit	1,419.95	1,392.10	2.0%	27.85
SUBDIVISION (Application To Amend A Permit)					
Subdivide An Existing Building, Land Into 2 Lots, Realign Common Boundary and Consolidations (Class 17, 18 & 19)	Per Permit	1,344.45	1,318.10	2.0%	26.35
Subdivide Land Into 3 - 100 Lots (Class 20)	Per Permit	1,344.45	1,318.10	2.0%	26.35
Subdivide Land Into 101 - 200 Lots (Class 20)	Per Permit	2,688.90	2,636.20	2.0%	52.70
Subdivide Land Into 201 - 300 Lots (Class 20)	Per Permit	4,033.40	3,954.30	2.0%	79.10
Subdivide Land Into 301 - 400 Lots (Class 20)	Per Permit	5,377.85	5,272.40	2.0%	105.45
Subdivision Bond Administration Fee					
Subdivision Bond Administration Fee	Per Application	950.00	301.30	215.3%	648.70
Submission Of Plans (To Satisfy A Permit Condition)					
Resubmission Of Plans (To Satisfy Permit Conditions) First Set Free, Second and Subsequent Sets	2nd & Subsequent Lodgement	158.50	134.35	18.0%	24.15
VicSmart Amendment To Permit					
If The Estimated Cost Of Any Additional Development To Be Permitted By The Amendment Is \$10,000 Or More (Class 8)	Per Permit	438.10	429.50	2.0%	8.60
VicSmart Amend Subdivision Or Consolidate Land Application (Class 9)	Per Permit	203.90	199.90	2.0%	4.00
Application To Amend Any Other VicSmart Permit (Other Than A Class 7, 8 Or 9) (Class 10)	Per Permit	203.90	199.90	2.0%	4.00

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
VicSmart Application					
Estimated Cost: \$0-\$10,000 (Class 7)	Per Permit	203.90	199.90	2.0%	4.00
Estimated Cost: More Than \$10,000 (Class 8)	Per Permit	438.10	429.50	2.0%	8.60
Subdivide Or Consolidate Land (Class 9)	Per Permit	203.90	199.90	2.0%	4.00
Lodgement Fees					
Pre-Application Advice 3-7 Dwellings	Per Application	257.50	250.00	3.0%	7.50
Pre-Application Advice 7 to less than 20 Dwellings	Per Application	515.00	500.00	3.0%	15.00
Pre-Application Advice 20+ Dwellings	Per Application	750.00			
Building Services					
Building Application Fees - Domestic New Or Alts & Adds					
Demolition Of A Detached Dwelling and Outbuildings	Each	371.40	360.60	3.0%	10.80
Dwelling Alterations & Additions<+\$40,000 Cost Of Works	Each	755.25	733.25	3.0%	22.00
Dwelling Alterations & Additions \$40,001 - \$200,000 Cost Of Works	Each	1,306.15	1,268.10	3.0%	38.05
Dwelling Alterations & Additions \$200,001 - \$350,000 Cost Of Works	Each	1,592.75	1,546.35	3.0%	46.40
Dwelling Alterations & Additions \$350,001 - \$500,000 Cost Of Works	Each	1,987.70	1,929.80	3.0%	57.90
Dwelling Alterations & Additions >\$500,001 Cost Of Works	Each	POA	POA		
New Dwelling <=\$350,000 Cost Of Works	Each	1,546.35	1,501.30	3.0%	45.05
New Dwelling \$350,001 - \$500,000 Cost Of Works	Each	1,990.80	1,932.80	3.0%	58.00
New Dwelling >\$500,001 Cost Of Works	Each	2,500.00	POA		
Building Application Fees - Other					
Carport/Garage/Shade Structure/Water Tank/Verandah/Gazebo/Mast poles/Antennae	Each	718.70	697.75	3.0%	20.95
Demolition Other Than Dwelling	Each	809.60	786.00	3.0%	23.60
Fences/Retaining Walls	Each	731.70	710.40	3.0%	21.30
Reblock/Restump	Each	1,043.65	1,013.25	3.0%	30.40
Signage	Each	718.85	697.90	3.0%	20.95
Swimming Pools/Spas <= \$100,000 Cost Of Works	Each	718.05	697.15	3.0%	20.90
Swimming Pools/Spas > \$100,000 Cost Of Works	Each	1,000.00	POA		
Underpin	Each	1,044.30	1,013.90	3.0%	30.40
Building Application Fees - Change Of Use					
Change Of Use - Other	Each	POA	POA		
Change Of Use Class 1A To 1B <=\$50,000 Cost Of Works	Each	1,857.10	1,803.00	3.0%	54.10
Change Of Use Class 1A To 1B >\$50,000 Cost Of Works	Each	POA	POA		

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Building Application Fees - Multi Dwelling					
Dual Occupancy <=\$350,000 Cost Of Works	Each	1,592.75	1,546.35	3.0%	46.40
Dual Occupancy \$350,001 - \$500,000 Cost Of Works	Each	1,987.10	1,929.20	3.0%	57.90
Dual Occupancy >\$500,000 Cost Of Works	Each	POA	POA		
Mult-Unit Development > 2 Dwellings	Each	POA	POA		
Building Fees Professional Assessments					
RBS Termination	Each	1,821.05	1,768.00	3.0%	53.05
Reg 608 Partial Compliance Determination	Each	433.30	420.70	3.0%	12.60
Building Permit Advice (Written Advice)	Each Application	86.65	84.15	3.0%	2.50
Fire Safety - Essential Safety Measure Determinations	1	961.60	933.60	3.0%	28.00
Inspections Not Included In Building Permit Fees	Each	179.55	174.30	3.0%	5.25
Pool & Spa Safety Barrier Compliance Certificates	1	N/A	233.40		
Reg 503 - Subdivision Statement	Each Application	557.15	540.90	3.0%	16.25
Sub-Division Report For Commercial Buildings	Per Report	1,879.55	1,824.80	3.0%	54.75
Sub-Division Report For Multiple Dwellings (Exceeding Two)	Per Report	1,879.55	1,824.80	3.0%	54.75
Sub-Division Report For Two Dwellings	Per Report	939.75	912.40	3.0%	27.35
Assessment Following Part 8 Action On Council Issued Permits	Per Hour	207.40	201.35	3.0%	6.05
Fee For Alterations To Building Determinations - Regulation 608	Each	1,202.00	1,167.00	3.0%	35.00
Fee For Alternative Solution Determinations By MBS	Each	1,442.40	1,400.40	3.0%	42.00
Fee For Change Of Use To Building Determinations - Regulation 1011	Each	961.60	933.60	3.0%	28.00
Fee For Combine Allotment Statement - Regulation 502	Each	961.60	933.60	3.0%	28.00
Fee For MFB Reports Under Regulation 309 & 1003	Each	1,202.00	1,167.00	3.0%	35.00
Fee For Occupancy Permit For An Existing Building	Each	961.60	933.60	3.0%	28.00
Mods/Alternative Assessments - Domestic	Each	528.65	513.25	3.0%	15.40
Mods/Alternative Assessments - Other	Each	528.65	513.25	3.0%	15.40
Permit Variation - Minor- Change Of Name etc.	Each	242.60	235.55	3.0%	7.05
Permit Variation - Other (Not Minor)	Each	424.30	411.95	3.0%	12.35
Temporary Occupancy Permit - Place Of Public Entertainment	Each	POA	POA		
Temporary Occupancy Permit - Temporary Structure	Each	POA	POA		
Statutory Notices and Orders					
Compliance Inspections Of Notice & Order - Owner Initiated	Each	N/A	195.95		
Compliance Inspections Of Notice & Order - Work Unsatisfactory Or Incomplete	Each	N/A	423.05		
Request to Retain Illegal Building Works - Class 1 & 2	1	601.00	583.50	3.0%	17.50

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Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Request to Retain Illegal Building Works - Class 3 & 9	1	961.60	933.60	3.0%	28.00
Request to Retain Illegal Building Works - Class 10	1	360.60	350.10	3.0%	10.50
Additional Inspection	Each	127.00	123.30	3.0%	3.70
Notice Or Order	Each	N/A	461.50		
Extension Of Time					
Applications For Extension To Commence Work	Per Permit	326.85	317.35	3.0%	9.50
Fees for Non-Regulatory Services					
Application For Retrieval Of Permit File From Archival Records For The Purposes Of Viewing Plans - Class 1 or 10	See Description	84.85	82.40	3.0%	2.45
Application For Retrieval Of Permit File From Archival Records For The Purposes Of Viewing Plans - Classes 2 to 9	See Description	161.20	156.50	3.0%	4.70
Copying Of Plans A0 - A2 (Per Sheet)	Per Sheet	10.50	10.20	2.9%	0.30
Copying Of Plans A3 (Per Sheet)	Per Sheet	3.00	2.90	3.4%	0.10
Copying Of Plans A4 (Per Sheet)	Per Sheet	1.60	1.55	3.2%	0.05
Lodgement Fees					
Value Of Building Work > \$5000	Each	124.30	121.85	2.0%	2.45
Non-Residential Building Fees - Class 5 - 9					
Additional Inspections	Each	154.15	149.65	3.0%	4.50
Final Inspection Of An Expired Permit	Each	486.50	472.35	3.0%	14.15
Mandatory Inspections	Each	201.85	195.95	3.0%	5.90
Alterations and Additional To Building <=\$1M Cost Of Works	Each	662.30	643.00	3.0%	19.30
Alterations and Additional To Building >\$1M Cost Of Works	Each	POA	POA		
New Building <=\$1M Cost Of Works	Each	662.30	643.00	3.0%	19.30
New Building >\$1M Cost Of Works	Each	POA	POA		
Property Enquiries					
Reg 326 - Request For Information	Each	54.70	53.65	2.0%	1.05
Refund Of Fees - Building					
Building Permit Application With Assessment Undertaken	Each	Refund levy - Refund 25% Of All Other Fees	Refund levy - Refund 25% Of All Other Fees		
Building Permit Application With No Assessment Undertaken	Each	Refund Levy - Refund All Other Fees Minus \$180 Administration Fee	Refund Levy - Refund All Other Fees Minus \$180 Administration Fee		
Council Report and Consent Application With Assessment Undertaken Without Decision	Each Regulation	Refund 25% Of Application Fee	Refund 25% Of Application Fee		
Council Report and Consent Application With No Assessment Undertaken	Each Regulation	Refund All Fees Exceeding a \$180 Administration Charge	Refund All Fees Exceeding a \$180 Administration Charge		
Residential Building Fees - Class 2 & 3					
Alterations & Additions To Building <=\$1M Cost Of Works	Each	643.75	625.00	3.0%	18.75
Alterations & Additions To Building >\$1M Cost Of Works	Each	POA	POA		
New Building <=\$1M Cost Of Works	Each	662.30	643.00	3.0%	19.30
New Building >\$1M Cost Of Works	Each	POA	POA		

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Schedule Of Fees For Application To Council Acting As A Reporting Authority Pursuant To Reg 2.2 Of The Building Regulations					
Provision Of Property Ownership Details For The Purpose Of The Building Regulations - Report and Consent Notification By Applicant	Per Application	65.60	63.70	3.0%	1.90
Public Notice Of Application For The Consent & Report Of Council	Each Application	130.95	127.15	3.0%	3.80
Comments in lieu of Report and Consent - Part 4 Application (Retrospective Application For R&C)	See Description	488.45	474.20	3.0%	14.25
Building Above Or Below Certain Public Facilities - Per Additional Clause	See Description	296.20	290.40	2.0%	5.80
Building Above Or Below Certain Public Facilities - Per Single Clause	See Description	296.20	290.40	2.0%	5.80
Construction On Land Liable To Flooding Liable To Uncontrolled Overland Flow - Per Additional Clause	See Description	296.20	290.40	2.0%	5.80
Construction On Land Liable To Flooding Liable To Uncontrolled Overland Flow - Per Single Clause	See Description	296.20	290.40	2.0%	5.80
Construction Over An Easement Vested In Council	See Description	360.20	349.70	3.0%	10.50
Projecting Of The Building Beyond The Street Alignment - Per Additional Clause	See Description	296.20	290.40	2.0%	5.80
Projecting Of The Building Beyond The Street Alignment - Per Single Clause	See Description	296.20	290.40	2.0%	5.80
Public Protection Reg 116	Per Application	300.60	294.70	2.0%	5.90
Section 29 A - Decision If Planning Permit Required For Demolition	Per Permit	86.90	85.20	2.0%	1.70
Report and Consent (Part 5)	See Description	296.20	290.40	2.0%	5.80
Siting Of Buildings Other Than In Accordance With Prescriptive Requirements Of Part 4 Of The Building Regulations - Per Single Clause	See Description	296.20	290.40	2.0%	5.80
Swimming Pool/Spa Registration	Per Registration	71.70			

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Swimming Pool/Spa Barrier Certification - Compliant	Per certificate	20.40			
Swimming Pool/Spa Barrier Certification - Non-Compliant	Per certificate	385.00			
Swimming Pool/Spa Inspection Service	per inspection	320.00			
Environmental Health					
Food Act Premises Community Groups & Charities					
This Fee Is To Be Applied To Food Stalls/Mobile Food Vans Run By Charities & Community Groups	Per Application	0.25 x Class Premises Fee As Listed	0.25 x Class Premises Fee As Listed		
Food Act Premises Food Premises Registration Transfer					
Community Groups & Charities (All Classes)		50% Of Registration Fee	50% Of Registration Fee		
Food Act Premises Food Stalls/Mobile Food Vans Registration Transfer					
Community Groups & Charities (All Classes)	Per Application	50% Of Registration Fee	50% Of Registration Fee		
Transfer Application Fee For All Food Premises		339.90	330.00	3.0%	9.90
Food Act Premises New Registration Fees (Class 1 Or 2)					
Fee To Establish New Premises	Per Application	1,339.00	1,300.00	3.0%	39.00
Food Act Premises New Registration Fees (Class 3)					
Fee To Establish New Premises	Per Application	1,184.50	1,150.00	3.0%	34.50
Registered Premises Refund Of Registration Fees (Less Administration Fee)					
April To June	Per Application	No Refund Applicable	No Refund Applicable		
January To March	Per Application	25% Of Registration Fee	25% Of Registration Fee		
July To September	Per Application	75% Of Registration Fee	75% Of Registration Fee		
October To December	Per Application	50% Of Registration Fee	50% Of Registration Fee		
Administration Fee For Food Act and Public Health and Wellbeing Act Premises	Per Application	47.95	47.00	2.0%	0.95
Food Act Premises Registration and Renewal					
Premises With Excess Of 5 Employees - Base Fee For Additional Staff Above 5 FTE	Per Application	18.35	18.00	1.9%	0.35
Renewal Class 1	Per Application	659.20	640.00	3.0%	19.20
Renewal Class 2	Per Application	684.95	665.00	3.0%	19.95
Renewal Class 3	Per Application	509.85	495.00	3.0%	14.85
Short-Term Food Act Registration					
Food Act Registration (Up To 1 Month) For Temporary Premises Only	Per Application	51.50	50.00	3.0%	1.50

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Streatrader Registration Associated With Registered Fixed Premises					
Fee For Streatrader Component Attached To Registered Fixed Premises	Per Application	195.70	190.00	3.0%	5.70
Miscellaneous					
Secondary Inspection Fee (For Non-Compliance Follow Up)	Per Application	219.30	215.00	2.0%	4.30
Late Renewal Penalty Fee	Per Penalty	214.20	210.00	2.0%	4.20
Plan Assessment Fee	Per Application	417.00	408.80	2.0%	8.20
Septic Tank Permit	Per Application	484.70	475.20	2.0%	9.50
Solicitor Enquiry (Response Within 10 Days)	Per Application	448.80	440.00	2.0%	8.80
Change of Premises Risk Classification (Business Activities)	Per Application	200.00			
Public Health and Wellbeing Act Prescribed Accommodation Initial Registration					
Prescribed Accommodation - Initial Registration Fee	Per Application	1,002.65	983.00	2.0%	19.65
Public Health and Wellbeing Act Premises Initial Registration					
Tattooists, Beauty Parlours and Skin Penetration	Per Application	770.10	755.00	2.0%	15.10
Public Health and Wellbeing Act Premises Renewal of Registration Fees					
Tattooists, Beauty Parlours and Skin Penetration	Per Application	204.00	200.00	2.0%	4.00
Public Health and Wellbeing Act Premises Refund Of Registration Fees To Be Calculated and Charged On A Quarterly Prorata Basis For New Premises Less Administration Fee					
July To September	Per Application	75.00%	75.00%	0.0%	0.00
October To December	Per Application	50.00%	50.00%	0.0%	0.00
January To March	Per Application	25.00%	25.00%	0.0%	0.00
April To June	Per Application	0.00%	0.00%		0.00
Public Health and Wellbeing Act Prescribed Accommodation Renewal of Registration Fees					
Prescribed Accommodation	Per Application	32435.00%	31800.00%	2.0%	6.35
Public Health and Wellbeing Act Premises Residential Tenancies Act					
Caravan Park - New Registration	Per Application	Fee Charged Every Two Years	Fee Charged Every Two Years		
Caravan Park - Renewal Of Registration	Per Application	Refer Schedule 2 Of Regulations	Refer Schedule 2 Of Regulations		
Caravan Park - Transfer Of Registration	Per Application	77.70	75.45	3.0%	2.25

Description	Unit of Measure	2020-21 Financial Year	2019-20 Financial Year	Charge Difference %	Charge Difference \$
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Public Health and Wellbeing Act One Off Hairdresser Registration					
Hairdresser	Per Application	880.65	855.00	3.0%	25.65
Public Health and Wellbeing Act Premises Transfer Of Registration					
Transfer Application Fee For All Public Health and Wellbeing Premises	Per Application	336.60	330.00	2.0%	6.60
City Strategy & Design					
Strategic Planning					
General Enquiries					
Written Responses To Mixed-Use/Commercial/Industrial Enquiries	Each	179.75	174.50	3.0%	5.25
Written Responses To Residential Enquiries	Each	133.30	129.40	3.0%	3.90
Photocopying Of Plans/Policies/Studies/Other Documents					
A0, A1 & A2 Plans / Page	Per Page	10.15	9.85	3.0%	0.30
A3 Plans / Page (Per Page)	Per Page	2.85	2.75	3.6%	0.10
A4 Plans / Page (Per Page)	Per Page	1.50	1.45	3.4%	0.05
Endorsed Plans A2, A1 & A0 (Per Page)	Per Page	15.10	14.65	3.1%	0.45
Endorsed Plans A4 & A3 (Per Page)	Per Set	44.05	42.75	3.0%	1.30
Planning Scheme Amendments					
Combined Amendment (Stage 1 + 50% Of Planning Permit Appln fee, Or, Planning Permit Appln Fee + 50% Of Stage 1, Whichever Is Greater) - Refer To Urban Planning For Planning Permit Appln Fee Schedule.	Each	(Stage 1 + 50% Of Planning Permit Appln Fee, Or, Planning Permit Appln Fee + 50% Of Stage 1, Whichever Is Greater)	(Stage 1 + 50% Of Planning Permit Appln Fee, Or, Planning Permit Appln Fee + 50% Of Stage 1, Whichever Is Greater)		
Likely To Receive Income From One Proponent Led Amendment	Each	3,050.80	2,991.00	2.0%	59.80
Mail Out Costs (Cost Recovery) - Planning Scheme Amendments	Each	9.15	8.90	2.8%	0.25
Stage 1: Amendment request (20(4) Ministerial Amendment	Each	3,999.55	3,921.15	2.0%	78.40
Stage 1: Amendment request (20A) Ministerial Amendment	Each	962.90	944.00	2.0%	18.90
Stage 2: Consider Submissions (11 To (and Including) 20 Submissions)	Each	30,219.15	29,626.60	2.0%	592.55
Stage 2: Consider Submissions (Submissions That Exceed 20 Submissions)	Each	40,395.90	39,603.80	2.0%	792.10
Stage 3: Adoption	Each	481.40	471.95	2.0%	9.45
Stage 4: Approval by Minister	Each	481.40	471.95	2.0%	9.45
Public Notification (Exhibition/Advertising) Of Applications					
Public Notice By Sign On Site	Per Sign	32.45	31.50	3.0%	0.95
Public Notification (Exhibition/Advertising) Of Applications:					
Public Notice By Government Gazette	Per Notice	Determined By Government Gazette	Determined By Government Gazette		
Public Notice By Newspaper Advertisement	Per Advertisement	Determined By Newspaper	Determined By Newspaper		

Description	Unit of Measure	2020-21	2019-20	Charge Difference %	Charge Difference \$
		Financial Year	Financial Year		
		New Charge \$ (Incl GST)	New Charge \$ (Incl GST)		
Urban Design					
Parklet Program					
Long-Term Parklet (1 Car Space)	Per Item	546.35	530.45	3.0%	15.90
Long-Term Parklet (Each Additional Car Space)	Per Item	382.45	371.30	3.0%	11.15
Long-Term Parklet Permit	Per Invoice	218.55	212.20	3.0%	6.35
Short-Term Parklet Lease (1 Car Space)	Per Item	2,185.45	2,121.80	3.0%	63.65
Short-Term Parklet Lease (Each Additional Car Space)	Per Item	1,092.75	1,060.90	3.0%	31.85

DCF14/20 AMENDMENT C183 - MORELAND INTEGRATED TRANSPORT STRATEGY AND PARKING IMPLEMENTATION PLAN - DECISION GATEWAY 3 (D20/160785)

Director City Futures

City Strategy and Design

Executive Summary

Amendment C183 (the Amendment) to the Moreland Planning Scheme proposes to implement the changes to minimum parking requirements as envisaged by the Moreland Integrated Transport Strategy (MITS) 2019 as follows:

- For the Brunswick, Coburg and Glenroy Activity Centres, remove minimum parking requirements for all land uses, and introduce a maximum parking rate (above which a permit is required)
- For the 12 Neighbourhood Centres, reduce minimum parking requirements by 20 per cent
- For the above areas, plus local centres and other land zoned Commercial 1 Zone or Mixed Use Zone, introduce additional decision guidelines and requirements for car parking plans
- Make minor changes to the Municipal Strategic Statement and local planning policies to update references to MITS 2019 and relevant reference documents

At the 11 December 2019 Council Meeting, Council resolved to request the Minister for Planning to appoint an independent panel to hear submissions to Amendment C183 (DCF90/19). A Panel Hearing was held on 24 and 25 February 2020 and the Panel report was received on 1 April 2020.

The Panel report at Attachment 1 generally supported the underlying strategic basis for MITS and noted that the Amendment is supported by state and local policy. The Panel also agreed that supporting lower rates of car ownership through parking controls is a legitimate way to achieve Council's sustainable transport objectives.

However, the Panel considered that insufficient parking survey and modelling work had been undertaken to inform the Amendment and recommended to Council that further analysis is required to provide a more fulsome assessment of the consequences of the proposed Amendment.

Council officers recommend abandoning the Amendment at this time and beginning a new Amendment process following completion of the parking restrictions rollout and 12 month trial of the new suite of associated parking permits. Following this, the further survey and modelling work would be undertaken as recommended by the Panel.

Preliminary estimates for the cost of undertaking this survey and modelling work are in the order of \$250,000 to \$500,000 and the further Amendment process is estimated to cost \$80,000 to \$100,000. This expenditure would be referred to the budget process for the relevant financial years.

Subject to the length of the COVID-19 State of Emergency, indicatively the completion of the parking restrictions rollout is expected to occur in March to June 2021, enabling survey and modelling work in July to October 2022, and the new Amendment process from November 2022 (Decision Gateway 1) to November 2023 (Decision Gateway 3).

Officer Recommendation

That Council:

1. Notes the findings and recommendations of the Planning Panel appointed to consider Amendment C183 to the Moreland Planning Scheme, documented in the Panel Report dated 1 April 2020, at Attachment 1 to this report.
2. Using its powers as a planning authority under sections 23 and 28 of the *Planning and Environment Act 1987*, abandons Moreland Planning Scheme Amendment C183.
3. Writes to the Minister for Planning advising of Council's decision to abandon Moreland Planning Scheme Amendment C183.
4. Notifies all submitters of Council's decision in relation to Amendment C183.
5. Undertakes further parking survey and modelling work in and around Activity Centres and Neighbourhood Centres to develop a comprehensive car parking plan to fully understand the impacts of revised parking requirements and inform a future planning scheme amendment.
6. Refers the additional expenditure required to undertake survey and modelling work and to undertake a further planning scheme amendment to the annual budget process for the relevant financial year, likely 2022-23, noting the timing of these actions is subject to the duration of the COVID-19 State of Emergency in Victoria.

1. Policy Context

Council Plan and Council Action Plan

The Council Plan 2017-2021 states a Key Priority for Council is to facilitate a demonstrable shift to more sustainable modes of transport that also targets a long-term reduction in car use.

The Council Action Plan (CAP) 2019/2020 identifies the following deliverable under 'Key Priority 2' to 'Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use':

- **CAP: 38** – Review of the Moreland Integrated Transport Strategy (MITS) with specific focus on achievement of this outcome to drive later years' action to enable mode shift and reduce traffic congestion
- **Action 2** – Progress planning scheme amendment to implement the MITS and Parking Implementation Plan.

The action to achieve this directive is to progress Amendment C183.

Planning and Environment Act 1987

The *Planning and Environment Act 1987* (the Act) outlines the objectives of planning in Victoria. Councils have a duty under section 12(1)(a) to implement these objectives. These include objectives to:

- Provide for the fair, orderly, economic and sustainable use, and development of land; and
- Secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.

Moreland Planning Scheme

Planning Policy Framework

The Planning Policy Framework (PPF) seeks to implement Plan Melbourne 2017-2050 through promoting the concept of the '20-minute neighbourhood,' where all residents have excellent access to a wide range of local amenities and services, including employment opportunities, shops, schools, public transport, parks and community services. The 20 minute neighbourhood concept also includes safe, accessible and connected routes for pedestrians and cyclists, high quality public realm, safer streets and greater housing affordability.

Key themes in the PPF include development supporting public realm, amenity, safety and access to walking and cycling environments, as well as increased housing choice and integration between development and sustainable transport modes.

Municipal Strategic Statement (MSS)

The MSS vision is to create sustainable neighbourhoods which allow people to walk and cycle to access their everyday needs.

To achieve this, Council is committed to improving the quality and design of the built environment and integrating transport and land use planning to optimise people's opportunity to walk, cycle and use public transport.

Moreland Integrated Transport Strategy 2019

The Moreland Integrated Transport Strategy (MITS) 2019 was adopted by Council in March 2019 (DCF12/19) and is Council's strategic direction for integrated transport planning for the next decade and beyond, aiming to achieve a reduction in car use.

A key action of MITS is to undertake a planning scheme amendment to reduce or remove minimum parking requirements for new development in the municipality's Major and Neighbourhood Activity Centres and which encourages new development in all of Council's Activity Centres to incorporate sustainable transport into its design

2. Background

Amendment C183

Amendment C183 to the Moreland Planning Scheme (the Amendment) proposes to implement the changes to minimum parking requirements as envisaged by the MITS 2019 as follows:

- For the Brunswick, Coburg and Glenroy Activity Centres, remove minimum parking requirements for all land uses, and introduce a maximum parking rate (above which a permit is required).
- For the 12 Neighbourhood Centres, reduce minimum parking requirements by 20 per cent.
- For the above areas, plus local centres and other land zoned Commercial 1 Zone or Mixed Use Zone, introduce additional decision guidelines and requirements for car parking plans.
- Make minor changes to the Municipal Strategic Statement and local planning policies to update references to MITS 2019 and relevant reference documents.

In March 2019, Council resolved to seek the Minister's authorisation to prepare the Amendment and following receipt of authorisation, to publicly exhibit the Amendment (DCF12/19). The Minister's authorisation to publicly exhibit the amendment was received on 18 August 2019.

The Amendment was publicly exhibited from 19 September to 11 November 2019. 265 submissions were received, including 29 late submissions that were forwarded directly to the Panel for consideration. Key themes raised in submissions included changes to minimum parking requirements in the planning scheme, parking policy as a lever to achieve mode shift, the consultation process, areas to be affected by the amendment, human rights concerns, parking restrictions, parking permits and the need for more public parking.

In December 2019, Council requested the Minister for Planning to appoint a Panel in accordance with Part 8 of the *Planning and Environment Act 1987* to consider unresolved submissions to Amendment C183 (DCF90/19).

A Panel Hearing was held at Planning Panels Victoria on 24 and 25 February 2020 and the report of the Panel was received on 1 April 2020 and released to the public on 29 April 2020.

3. Issues

Issues and recommendations in Panel report

The Panel report (at Attachment 1) generally supported the underlying strategic basis for MITS and noted that it is supported by state and local policy. The Panel also agreed that supporting lower rates of car ownership through parking controls is a legitimate way to achieve Council's sustainable transport objectives.

The Panel also noted that Council had met its legislative obligations with respect to consultation and human rights.

However, the Panel considered that insufficient parking survey and modelling work had been undertaken to inform the Amendment and recommended to Council that further analysis is required to provide a more fulsome assessment of the consequences of the proposed Amendment.

More specifically, the Panel considered that the requirements of the State Government's Planning Practice Note 57 – Parking Overlay (PN57) had not been met. Council officers submitted at the Panel hearing that this Practice Note constituted guidance only. PN57 is based on the traditional approach of conducting surveys to justify changing minimum parking requirements based on local conditions and does not envisage the kind of parking management Council is undertaking as an alternative approach. However, the Panel considered that PN57 had considerable status in the planning system and should be followed unless there were compelling reasons not to. The Panel was not convinced that there were compelling circumstances in this instance.

As such, the Panel's recommendations were that:

- The proposed changes to Activity Centres (new Parking Overlay 1) be abandoned until a comprehensive car parking plan is undertaken that clearly demonstrates that applying maximum car parking rates will not have adverse impacts.
- Prior to implementation of proposed changes to Neighbourhood Centres (new Parking Overlay 2), Council consider any adverse consequences identified in a more comprehensive car parking plan.
- Other changes in the Amendment be supported, including proposed changes to Local Centres and land in certain zones (new Parking Overlay 3), minor consequential changes to local policies, and post-exhibition changes proposed to the Amendment by Council to correct minor errors.

The Panel made recommendations for the content of the car parking plan, including surveys of on-street and off-street parking in all precincts in and around Activity Centres and Neighbourhood Centres over several time periods, modelling for each precinct considering land use and parking demand over different times of the day, consideration of whether a range of parking rates (using both minimum and maximum rates) should be used, consideration of the appropriate maximum rate to be applied based on modelling, and consideration of whether Glenroy should be treated differently to the Brunswick and Coburg Activity Centres.

The Panel raised concerns about removing minimum parking requirements and allowing zero parking as-of-right, because it was considered there was insufficient understanding of parking provision to provide guidance to developers on appropriate parking levels.

Finally, the Panel noted that many submissions related to Council's changes to parking restrictions and parking permit policy and agreed these were not relevant to the Amendment. At the time of the hearing Council had made a number of adjustments to parking policy. The Panel noted this confusion was understandable given the parking rollout and Amendment were being conducted simultaneously.

Next steps

Council officers note the recommendations of the Panel and its suggestion that conducting Amendment C183 and the parking restrictions rollout simultaneously has caused confusion for submitters and the community.

While Council had sought to rely on proactive management of on-street parking rather than extensive empirical assessment of parking supply and demand as a justification for the Amendment, Council officers accept the Panel's recommendation to undertake further empirical assessment prior to proceeding with the Amendment.

It is noted that the Panel report does not dispute the strategic alignment between the aims of the Amendment and state and local planning policy, or that supporting lower rates of car ownership through parking controls is a legitimate means to achieve Council's sustainable transport objectives. However the panel has recommended a comprehensive car parking plan be developed to better understand the likely consequences of the Amendment.

It is recommended that the Amendment be abandoned at this time and a new Amendment process be commenced following the completion of the parking restrictions rollout (after the COVID-19 state of emergency) and completion of a comprehensive car parking plan based on parking surveys and modelling.

It is recommended to undertake the survey and modelling work twelve months after the completion of the parking restrictions rollout to understand supply and demand issues after the community has adjusted to these parking restriction changes. This would also have the likely benefit of undertaking this assessment after the COVID-19 state of emergency (which has drastically changed transport behaviour) and significant disruptions caused by level crossing removal works on the Upfield and Craigieburn lines.

Any changes relative to the Amendment (for example, different minimum or maximum rates) resulting from this further work would then form part of a new Amendment which would also undergo exhibition and a public submissions process.

Exhibition of a new Amendment would benefit from not occurring simultaneously with introduction of new parking restrictions or further changes to parking permit policy, with submissions likely to be focused on proposed changes to the planning scheme.

Human Rights Consideration

The implications of Amendment C183 and other changes to parking being undertaken by Council have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities, as detailed in the December 2019 Council report (DCF90/19) and attached Human Rights Assessment.

No further human rights issues are raised by this report.

4. Consultation

No external consultation was undertaken in the preparation of this report, as it is based on the recommendation of the Planning Panel for Amendment C183. The Panel's recommendations were informed by public submissions made to the Amendment. The Panel report was made publicly available on 29 April 2020.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

Preliminary officer estimates of the cost to undertake survey and modelling work as recommended by the Panel are in the order of \$250,000 to \$500,000. This estimate is based on previous survey work that has been undertaken in the Activity Centres and Neighbourhood Centres.

As the new Amendment would need to be exhibited again and be considered by a Planning Panel, a further \$80,000 to \$100,000 would be required for the Amendment process.

This additional expenditure would be referred to the Budget process for the appropriate financial year, likely 2022/23.

7. Implementation

It is proposed that further survey and modelling work in the Activity Centres and Neighbourhood Centres be conducted twelve months after the completion of the parking restrictions rollout, in order to allow time to adjust to these changes and therefore survey typical conditions.

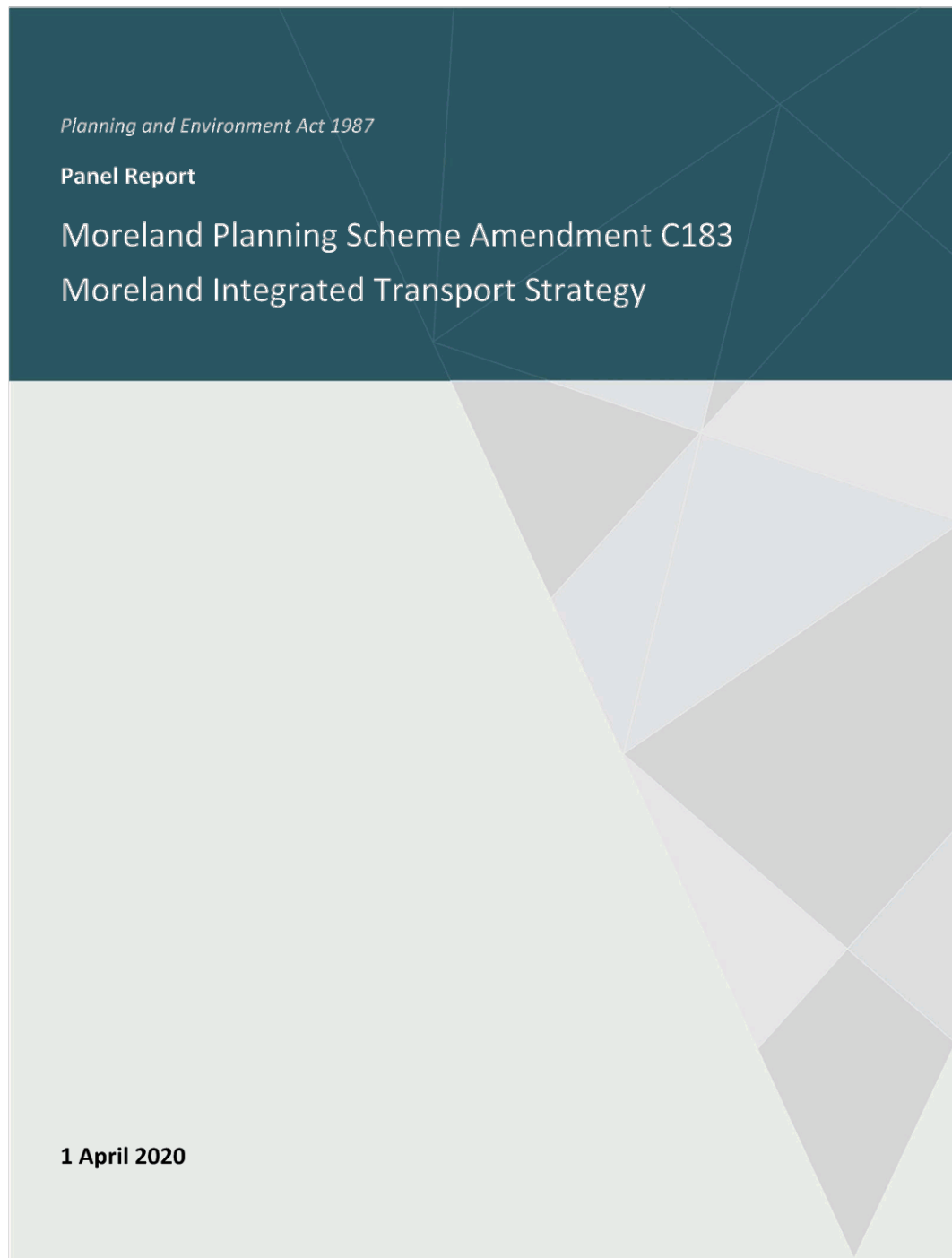
Following the completion of this survey and modelling work, it is proposed to commence a new Amendment process informed by the findings of this work.

The following timeframes are indicative only, assume that resumption of the parking restrictions rollout is able to occur in early 2021, and are subject to the length of the COVID-19 State of Emergency:

- March to June 2021: Remainder of parking restrictions rollout within 200 metres of the Brunswick and Coburg Activity Centres, in nine Neighbourhood Centres, and in the Glenroy area to be determined by Council following completion of LXRP works on the Upfield railway line.
- July to October 2022: Survey and modelling work to be undertaken in the areas where parking restrictions have been introduced.
- November 2022: Revised Amendment package to Council – Decision Gateway 1.
- February to March 2023: Amendment exhibition.
- May 2023: Council decision post exhibition – Decision Gateway 2.
- July 2023: Panel hearing.
- November 2023: Council decision on Amendment post Panel hearing – Decision Gateway 3.

Attachment/s

- 1 Amendment C183 Panel report D20/140451



How will this report be used?

This is a brief description of how this report will be used for the benefit of people unfamiliar with the planning system. If you have concerns about a specific issue you should seek independent advice.

The planning authority must consider this report before deciding whether or not to adopt the Amendment. [section 27(1) of the *Planning and Environment Act 1987* (the Act)]

For the Amendment to proceed, it must be adopted by the planning authority and then sent to the Minister for Planning for approval.

The planning authority is not obliged to follow the recommendations of the Panel, but it must give its reasons if it does not follow the recommendations. [section 31 (1) of the Act, and section 9 of the *Planning and Environment Regulations 2015*]

If approved by the Minister for Planning a formal change will be made to the planning scheme. Notice of approval of the Amendment will be published in the Government Gazette [section 37 of the Act].

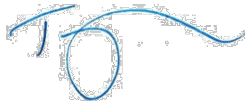
Planning and Environment Act 1987

Panel Report pursuant to section 25 of the Act

Moreland Planning Scheme Amendment C183

Moreland Integrated Transport Strategy

1 April 2020



Trevor McCullough, Chair



Noelene Duff, Member

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Glossary and abbreviations

Council	Moreland City Council
MITS	Moreland Integrated Transport Strategy 2019
MPIP	Moreland Parking Implementation Plan 2019
MSS	Municipal Strategic Statement
NRZ	Neighbourhood Residential Zone
PO1	Schedule 1 to the Parking Overlay
PO2	Schedule 2 to the Parking Overlay
PO3	Schedule 3 to the Parking Overlay
PPF	Planning Policy Framework
PPN46	Planning Practice Note 46: Strategic Assessment Guidelines
PPN57	Planning Practice Note 57: The Parking Overlay

Overview

Amendment summary

The Amendment	Moreland Planning Scheme Amendment C183
Common name	Moreland Integrated Transport Strategy
Brief description	<p>Delete the existing Schedule 1 to the Parking Overlay</p> <p>Insert and apply three new schedules to the Parking Overlay to land in the Brunswick, Coburg and Glenroy Activity Centres (Schedule 1), land within Neighbourhood Activity Centres (Schedule 2) and land located within Local Centres (Schedule 3).</p> <p>Rename current Schedule 2 to the Parking Overlay to Schedule 4.</p> <p>Amend Clauses 21.02 and 21.04 to align with the <i>Moreland Integrated Transport Strategy 2019</i> and <i>Moreland Parking Implementation Plan 2019</i>.</p>
Subject land	The Brunswick, Coburg and Glenroy activity centres, Neighbourhood Activity Centres and Local Centres throughout the City of Moreland.
The Proponent	Moreland City Council
Planning Authority	Moreland City Council
Authorisation	18 August 2019
Exhibition	19 September – 11 November 2019
Submissions	Number of submissions: 265 Opposed: 112

Panel process

The Panel	Trevor McCullough (Chair), Noelene Duff
Directions Hearing	Planning Panels Victoria, 29 January 2020
Panel Hearing	Planning Panels Victoria, 24 and 25 February 2020
Appearances	See Appendix B
Citation	Moreland PSA C183 [2020] PPV
Date of this Report	1 April 2020

Executive summary

Moreland Planning Scheme Amendment C183 (the Amendment) seeks to implement the findings of the *Moreland Integrated Transport Strategy 2019* (MITS) and the *Moreland Parking Implementation Plan 2019* (MPIP) through the application of three new schedules to the Parking Overlay and other related changes to the Planning Scheme.

The Amendment proposes to remove minimum parking requirements and introduce maximum car parking rates for all uses listed in Table 1 of Clause 52.06-5 in the Brunswick, Coburg and Glenroy Activity Centres through applying a new Parking Overlay Schedule 1 (PO1) to these areas. A permit will be required to exceed the maximum requirements.

It is proposed to reduce the standard parking provision prescribed in Clause 52.06-5 Table 1, Column B by 20 per cent in Moreland's twelve Neighbourhood Centres through applying the Parking Overlay Schedule 2 (PO2) to these areas. Column B rates currently apply to Neighbourhood Centres.

Parking Overlay Schedule 3 (PO3) proposes to retain the existing parking provisions to selected areas by applying the Column B rates in Clause 52.06 in Local Centres and other land zoned Residential Growth, Commercial 1 and Mixed Use not covered by other Parking Overlays.

The Amendment proposes the introduction of application requirements and decision guidelines for permit applications and decision guidelines for car parking plans.

The key issues raised by submitters included:

- objection to changes to minimum parking requirements in the planning scheme
- support and opposition to the introduction of maximum parking rates in Activity Centres
- objection to the proposed Activity Centre parking controls applying to Glenroy
- objections to using parking policy as a lever to achieve transport mode shift
- objections to related on-street parking restrictions and parking permit arrangements
- concerns about the consultation process
- concerns about human rights.

The underlying strategic basis for the MITS and MPIP is supported in State and local planning policy and the Panel agrees that supporting lower rates of car ownership through parking controls is a legitimate means to achieve the Council's sustainable transport objectives.

Council has relied almost solely on its policy of reducing car ownership to justify removing minimum rates in favour of applying maximums. Council submitted that the application of maximums would remove barriers to developers providing less (or zero) parking, thereby driving down car ownership and reducing housing costs.

The Panel is concerned that Council has not adequately assessed the current state of parking in Activity Centres and therefore does not have a proper understanding of the possible consequences of the Amendment. There is no mapping of areas of under or over supply and no modelling of future car parking supply and demand based on projected land use.

Planning Practice Note 57 requires, amongst other things that a final car parking plan must include findings from research and surveys that provide factual material to support the plan. The work done to support the Amendment does not meet the requirements of the Practice Note.

The level of survey, analysis and modelling undertaken to inform the Amendment is, by comparison to the work done to support similar amendments in other municipalities, severely lacking.

The result is that the Panel is of the view that the consequences of the proposed Amendment are not adequately understood.

None of this necessarily means that the application of maximum parking rates is not appropriate, it means that the consequences are unknown. The Panel therefore concludes that the Council's idealistic justification for the removal of minimum parking rates in the Activity Centres cannot be supported in the absence of a more fulsome assessment.

The Panel has provided advice for the Council on more detailed survey and modelling work it suggests should be undertaken before the Amendment is progressed. This should include a re-assessment of whether the proposed Activity Centre parking controls should apply to Glenroy.

The proposal to introduce the PO2 to Neighbourhood Centres suffers from the same problem, that is lack of survey, research and modelling to understand the possible consequences of the proposed change.

The Panel believes, however, that the consequences of the relatively minor change to parking provisions in Neighbourhood Centres are likely to be less critical and PO2 could proceed subject to any consequences being checked if a more detailed parking plan is prepared.

The application of PO3 to Local Centres is supported. It retains the current overlay controls that apply Column B rates to these areas.

The addition of decision guidelines in each of the proposed overlay schedules is a sensible way to clarify under what circumstances permits may be granted for more or less car parking than specified in the schedules.

The majority of the submissions relating to parking restrictions and parking permits related to site specific issues rather than the particulars of the Amendment. The Panel agrees with Council that these submissions are not directly relevant to the Amendment.

The Panel notes the understandable confusion by submitters about the parking restrictions and parking permits and their relationship to the Amendment.

The Panel acknowledges Council met its consultation and human rights assessment obligations. It is noted that the relationship between the various strategic work undertaken and the development of the Amendment was not clear to many submitters who were confused and uncertain, leading to submissions that were primarily focussed on parking restrictions and permits rather than the Amendment.

Recommendations

Based on the reasons set out in this Report, the Panel recommends that Moreland Planning Scheme Amendment C183 be adopted in part as per the following recommendations:

1. Adopt the following post-exhibition changes proposed to the Amendment by Council as set out in Council's Hearing submission:
 - a) Revise maps 1PO to 15PO showing areas to be deleted from the Parking Overlay as show in Attachment 2 to Council's Hearing submission.
 - b) Change the first page of the Explanatory Report and the Instruction Sheet as show in Attachment 2 to Council's Hearing submission.
 - c) Change Parking Overlay Map 4PO and add new Schedule 5 to the Parking Overlay applying to 1345 – 1399 Sydney Road, Fawkner as shown in Attachment 3 to Council's Hearing submission.
 - d) Change Parking Overlay Map 9PO to remove land at 173-199 Elizabeth Street, Coburg as shown in Attachment 4 to Council's Hearing submission.
 - e) Change Parking Overlay Map 7PO to move some properties in the Gaffney Village Neighbourhood Centre, Pascoe Vale from Parking Overlay Schedule 2 to Schedule 3 as shown in Attachment 5 to Council's Hearing submission.
2. Abandon the proposed Parking Overlay Schedule 1 until such time as a more comprehensive car parking plan is undertaken that clearly demonstrates that applying maximum car parking rates will not have adverse impacts.
3. Prior to the implementation of Parking Overlay 2, consider any adverse consequences identified in a more comprehensive car parking plan.
4. Implement Parking Overlay Schedule 3 as exhibited.
5. Adopt the proposed changes to Clauses 21.02, 21.04 and 22.03 subject to any consequential changes that may be required as a result of any further work done on a revised car parking plan.

Further recommendations

Based on its understanding of the evidence and submissions provided to it the Panel makes the following further recommendations to assist Council in further work:

A detailed parking plan should be prepared in accordance with the guidance in Planning Practice Note 57 and include as a minimum the following:

- Surveys of existing on-street and off-street parking of all precincts in and around Activity Centres and Neighbourhood Centres over several time periods.
- Modelling for each precinct that considers land use, typical parking rates for each land use and changes in parking demand over different times of day.
- Consideration of whether a range of parking rates (minimums and maximums) might be more appropriate for Activity Centres similar to Maribyrnong Parking Overlay Schedule 1.
- Consideration of the most appropriate maximum rate to be applied (if indeed a maximum is to apply) based on more detailed modelling.
- Consideration of whether Glenroy should be treated differently to Brunswick and Coburg Activity Centres.

1 Introduction

1.1 The Amendment

(i) Amendment description

The Amendment seeks to implement the findings of the *Moreland Integrated Transport Strategy 2019* (MITS) and the *Moreland Parking Implementation Plan 2019* (MPIP) by providing greater statutory guidance for car parking provisions in Moreland through the application of three new schedules to the Parking Overlay. This affects land in the Brunswick, Coburg and Glenroy activity centres (Schedule 1), land in twelve Neighbourhood Centres (Schedule 2), and land in Local Centres (Schedule 3).

As exhibited, the specific changes include:

- delete the existing Schedule 1 to the Parking Overlay
- insert and apply a new Schedule 1 to the Parking Overlay (PO1) to land in the Brunswick, Coburg and Glenroy Activity Centres
- insert and apply Schedule 2 to the Parking Overlay (PO2) to land located within Neighbourhood Activity Centres
- insert and apply Schedule 3 to the Parking Overlay (PO3) to land located within Local Centres and any other land not covered by other Parking Overlays in the Commercial 1 Zone, Mixed-Use Zone and Residential Growth Zone
- rename current Schedule 2 to the Parking Overlay (relating to the Gronn Place Public Housing Renewal project) to Schedule 4
- update Clauses 21.02 and 21.04 to align with the Moreland Integrated Transport Strategy 2019 and Moreland Parking Implementation Plan 2019
- amend Clause 72.03 to insert Parking Overlay Maps (1PO to 15PO).

The Amendment was prepared by Moreland City Council (Council) as Planning Authority and was exhibited for 7 weeks between 19 September and 11 November 2019.

A total of 265 submissions were received by Council (including 45 proformas) and all have been referred to the Panel, including 29 received and accepted by Council after the formal close of exhibition. Of the submissions not requested to be withdrawn, Council noted in its Part A/B Submission that 145 were supportive of the Amendment (56 per cent) while 112 were not supportive (42 per cent).

(ii) The subject land

The Amendment, as exhibited, applies to land in the Brunswick, Coburg and Glenroy Activity Centres, twelve Neighbourhood Centres, all Local Centres and any other land not covered by other Parking Overlays in the Commercial 1 Zone, Mixed-Use Zone and Residential Growth Zone.

1.2 Background

(i) Moreland Integrated Transport Strategy 2019

The MITS 2019 replaced the 2010 version when adopted by Council in March 2019. The MITS provides strategic direction for integrated transport planning in Moreland for the next decade and beyond, aiming to achieve a reduction in car use.

One of the key actions in the MITS is to prepare a planning scheme amendment that implements the changes to car parking requirements in the MPIP (see next section) and encourages sustainable transport in the design of new development in activity, neighbourhood and local centres. The MITS also seeks to expand parking restrictions on particular streets to safeguard them from changes to parking requirements in new development.

(ii) Moreland Parking Implementation Plan 2019

The MPIP was also adopted by Council in March 2019. The MPIP provides more detail on parking changes, including Council's justification for proposed changes to minimum parking requirements in the Planning Scheme for new development. It also provides detail on other parking changes not related to the planning scheme. MPIP identifies the need to establish appropriate parking requirements for new development to achieve the transport mode shift envisaged by MITS. It identifies activity centre hierarchies as an appropriate basis for the level of change to minimum parking requirements proposed through the Amendment.

1.3 Council parking management and permit policy – including recent changes

A Parking Management Policy has been in place in Moreland since 2011. It sets out the conditions under which Council will introduce various parking restrictions, as well as available parking permits. The Parking Management Policy does not allow residents of housing subdivided after August 2011 to access residential parking permits. It also includes a process by which residents may request restrictions in their street or for Council to implement restrictions where a higher turnover of parking is required.

As part of MITS, Council proposed changes to parking management and permit policies. While these changes are external to the planning scheme amendment that this Panel is considering, the Panel notes a significant number of submissions were received regarding parking management and permit policies. One of the key changes included applying timed restrictions to all currently unrestricted street parking within approximately 200 metres of the Brunswick, Coburg and Glenroy Activity Centres, and within twelve Neighbourhood Centres.

Council has since made further changes to parking management and permit policies. Key changes introduced in February 2020 included:

- revised parking restriction area around Coburg and Brunswick Activity Centres to be 200 metres walking distance instead of 'as the crow flies'
- deferred introduction of restrictions in Glenroy until after completion of Level Crossing Removal Project works on the Upfield Railway Line

- revised application of the proposed 2-hour parking restriction from 8am-11pm Monday-Friday to instead apply from 8am-8pm Monday-Friday
- various changes to permits to cater for disability permit holders in post-2011 properties, not for profit organisations, schools and childcare centres and creating a new category of permit (Residential A) for residents living in properties that have been subdivided since 2011 and up until January 2021.

Many submitters were unaware of these changes when the Hearing process started, and the Panel requested Council advise all submitters of the changes before they made presentations to the Panel.

1.4 Council proposed changes to Amendment documents

Council proposed several changes to the exhibited Amendment to address various mapping anomalies as set out in pages 36 and 37 of its submission to the Panel Hearing. Specific changes included:

- addressing various administrative errors in the Parking Overlay maps to avoid conflicting overlapping of existing and new schedules. This affects the maps of all areas to be deleted from a Parking Overlay and required minor rewording of the first page of the Explanatory Report and the Instruction Sheet. (The Panel notes that the Explanatory Report makes no mention of the proposed change to Clause 22.03. This is a minor oversight and is of no consequence.)
- applying new Parking Overlay Schedule 5 to land at 1345 – 1399 Sydney Road, Fawkner which was unintentionally excluded from proposed Parking Overlay Schedule 3. Council advised that a new Schedule 5 would replicate the requirements of existing Schedule 1 until proposed Schedule 3 can be applied to this land in a separate amendment. This requires a modification to Map 4PO and the inclusion of a new Schedule 5 to the Parking Overlay.
- removing land in the General Residential Zone at 173-199 Elizabeth Street, Coburg which was incorrectly included in proposed Parking Overlay Schedule 3. This requires a modification to Map 9PO.
- moving some properties in the Gaffney Village Neighbourhood Centre, Pascoe Vale from Parking Overlay Schedule 2 to Schedule 3, requiring changes to Map 7PO.

The Panel considered the changes proposed by Council. They are all minor changes designed to correct minor anomalies and do not adversely affect any parties. The Panel recommends that the changes be adopted.

Recommendation

The Panel recommends:

1. Adopt the following post-exhibition changes proposed to the Amendment by Council as set out in Council's Hearing submission:
 - a) Revise maps 1PO to 15PO showing areas to be deleted from the Parking Overlay as show in Attachment 2 to Council's Hearing submission.
 - b) Change the first page of the Explanatory Report and the Instruction Sheet as show in Attachment 2 to Council's Hearing submission.

- c) Change Parking Overlay Map 4PO and add new Schedule 5 to the Parking Overlay applying to 1345 – 1399 Sydney Road, Fawkner as shown in Attachment 3 to Council's Hearing submission.
- d) Change Parking Overlay Map 9PO to remove land at 173-199 Elizabeth Street, Coburg as shown in Attachment 4 to Council's Hearing submission.
- e) Change Parking Overlay Map 7PO to move some properties in the Gaffney Village Neighbourhood Centre, Pascoe Vale from Parking Overlay Schedule 2 to Schedule 3 as shown in Attachment 5 to Council's Hearing submission.

1.5 Summary of issues raised in submissions

The key issues raised by submitters included:

- changes to minimum parking requirements in the planning scheme
- introduction of maximum parking rates in Activity Centres
- objection to the Activity Centre parking controls applying to Glenroy
- objections to using parking policy as a lever to achieve transport mode shift
- concerns about the consultation process
- objections to related on-street parking restrictions and parking permit arrangements
- concerns about human rights.

1.6 The Panel's approach

The Panel has assessed the Amendment against the principles of net community benefit and sustainable development, as set out in Clause 71.02-3 (Integrated decision making) of the Planning Scheme.

The Panel considered all written submissions made in response to the exhibition of the Amendment, observations from site visits, and submissions, evidence and other material presented to it during the Hearing. It has reviewed a large volume of material and has had to be selective in referring to the more relevant or determinative material in the Report. All submissions and materials have been considered by the Panel in reaching its conclusions, regardless of whether they are specifically mentioned in the Report.

This Report deals with the issues under the following headings:

- Planning context
- Strategic justification
 - Applying Maximum rates in Activity Centres
 - Reduced minimums in Neighbourhood Centres
 - Applying Column B rates to Local Centres
 - Proposed decision guidelines
- Other issues raised in submissions
 - Parking restrictions
 - Parking permits
 - Amenity and liveability issues
 - Public parking
 - Consultation
 - Human rights charter.

2 Planning context

2.1 Planning policy framework

Objectives of Planning in Victoria

Council submitted that the Amendment implements the objectives for planning in Victoria, set out at section 4 of the *Planning and Environment Act 1987*. In particular, the Amendment implements the following objectives:

- to provide for the fair, orderly, economic and sustainable use, and development of land
- to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria, and
- to balance the present and future interests of all Victorians.

Council submitted that the Amendment would provide for the orderly use and development of Moreland's activity centres consistent with these objectives. The Amendment will provide a clear framework for decision making in relation to car parking.

Council submitted that the Amendment is supported by various clauses in the Planning Policy Framework (PPF), which the Panel has summarised below.

Key themes in the PPF include development supporting public realm, amenity, safety and access to walking and cycling environments, as well as increased housing choice and integration between development and sustainable transport modes.

State policy

Clauses 15.01-4S (Healthy Neighbourhoods), 18.01-2S (Transport System) and 18.02-1S (Sustainable Personal Transport) promote walking and cycling as part of daily life through safe and attractive environments, the reduction of environmental impacts through management of transport, and the use of sustainable personal transport.

Clauses 16.01-3S (Housing Diversity) and 16.01-4S (Housing Affordability) include objectives and strategies to ensure housing stock matches changing demand by widening housing choice, and increasing choice in housing type, tenure and cost to meet the needs of households and diverse communities.

Clause 18.02-4S (Car Parking) aims to achieve an adequate supply of car parking subject to existing and potential modes of access including public transport, the demand for off-street parking, road capacity and the potential for demand management of car parking.

Council submitted that the proposed Amendment, together with proactive management of on-street parking to remove the ability of new developments to rely on this parking as an alternative to off-street parking, aims to provide flexibility for lower rates of parking provision where people are willing to trade off access to parking and car ownership for other attributes such as housing location, quality, size and affordability.

Council submitted that the Amendment will provide flexibility for lower rates of car parking provision where there are lower rates of car ownership, encouraging sustainable transport, improving housing choice and affordability, and contributing to urban design and the public realm which is more orientated towards sustainable transport modes.

Local Policy

Council submitted that the Amendment supports Clause 21.02 (Vision) of the Planning Scheme, which outlines Council's direction for a sustainable Moreland that allows for walking and cycling to meet everyday needs. The Amendment will maximise opportunities for walking, cycling and public transport over private motor vehicle usage and trips.

Council submitted that the Amendment is consistent with Strategic Direction 1 (Activity Centres) and Strategic Direction 2 (Housing) of Clause 21.02-3 of the Planning Scheme through aligning transport policy with the hierarchy of activity centres and improving housing affordability.

Clause 22.03 (Car and Bike Parking and Vehicle Access) seeks to ensure the provision of car, bike and vehicle access and parking, and in particular *"reduced car parking rates in developments within and in close proximity to activity centres, with excellent access to a range of public transport options and with increased provision of bicycle parking above the rates specified in clause 52.34."* The Amendment inserts a reference in Clause 22.03 that removes its applicability to areas covered by a parking overlay schedules (to avoid duplication) but the intent of Clause 22.03 is retained in each overlay schedule.

2.2 Other relevant planning strategies and policies

(i) Plan Melbourne

Plan Melbourne promotes the concept of the '20-minute neighbourhood'. Council submitted that the Amendment contributes through *"encouraging sustainable transport and local trips, and by slowing the growth of cars and congestion, thereby safeguarding pedestrian and cyclist environments including safety"*.

(ii) Local policies

MITS seeks to encourage integrated transport and land use planning decisions. The policy has identified that existing car parking policies within the Planning Scheme are inconsistent with strategic directions in the Municipal Strategic Statement (MSS) seeking to encourage modal shift from cars to more sustainable transport options.

MPIP identifies that a greater mix of housing with and without parking will provide greater opportunities for households not requiring car ownership to access lower cost housing.

2.3 Planning scheme provisions

The Parking Overlay Schedules proposed as part of the Amendment have been prepared as provided for in Clause 45.09.

The purposes of Clause 45.09 are:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To facilitate an appropriate provision of car parking spaces in an area.
- To identify areas and uses where local car parking rates apply.
- To identify areas where financial contributions are to be made for the provision of shared car parking.

The Parking Overlay operates in conjunction with Clause 52.06.

A schedule to the Overlay may:

- vary the requirements of Clause 52.06 as allowed by this overlay (including permit requirements, number of car parking spaces required)
- specify additional requirements to the requirements of Clause 52.06 as allowed by this overlay (including application requirements and decision guidelines)
- specify requirements for the provision of a financial contribution as a way of meeting the car parking requirements of Clause 52.06 or this overlay.

The Schedules proposed in the Amendment generally include each of these items except for financial contributions, which Council submitted were not compatible with the objectives of minimising costs of development.

2.4 Ministerial Directions and Practice Notes

Ministerial Directions

Council submitted that the Amendment is consistent with the Ministerial Directions as follows:

The Amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under Section 7(5) of the Act.

Ministerial Direction No. 9 – Metropolitan Planning Strategy seeks to ensure that planning scheme amendments have regard to Plan Melbourne 2017-2050: Metropolitan Planning Strategy (Department of Environment, Land, Water and Planning, 2017). The Amendment is consistent with the following outcomes:

- Melbourne has an integrated transport system that connects people to jobs and services and goods to market.
- Melbourne is a distinctive and liveable city with quality design and amenity.
- Melbourne is a city of inclusive, vibrant and healthy neighbourhoods.
- Melbourne is a sustainable and resilient city.

The Explanatory Report discusses how the Amendment meets the relevant requirements of Ministerial Direction 11 (Strategic Assessment of Amendments) and Planning Practice Note 46: Strategic Assessment Guidelines (PPN46). A strategic assessment has been undertaken in accordance with this Ministerial Direction and PPN46.

Planning Practice Note

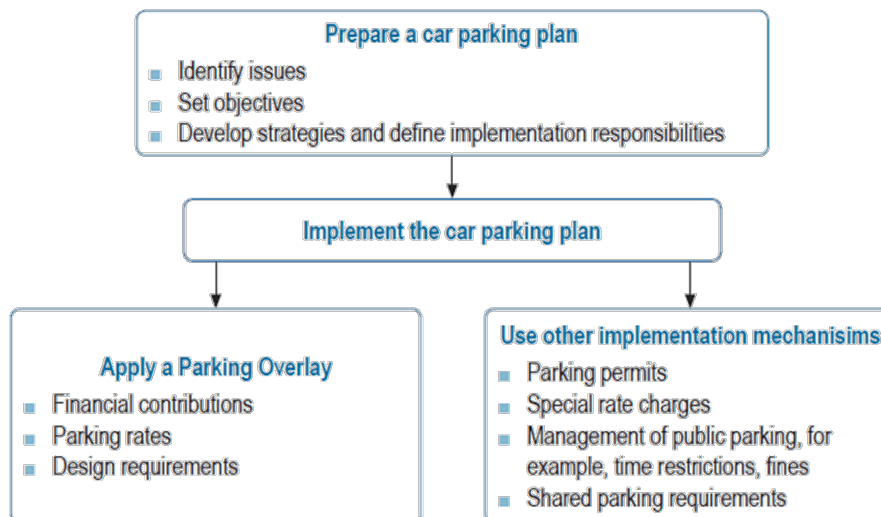
Planning Practice Note 57: The Parking Overlay (PPN57) provides guidance to planning authorities about the preparation and application of the Parking Overlay. It explains what the Parking Overlay is, what it does, when and how to use it and how to complete a schedule to the overlay.

PPN57 states:

Before a Parking Overlay is drafted, it will generally be necessary to prepare a car parking plan that identifies car parking needs and issues, relates these to broader social, economic and environmental considerations and sets out what car parking objectives a council wishes to achieve and how it will do this.

The relationship between a car parking plan, the Parking Overlay and other implementation mechanisms is illustrated in Figure 1¹.

Figure 1 Relationship between a car parking plan and implementation mechanisms



Relevant to applying maximum rates, PPN57 states:

A Schedule to the Parking Overlay may be written in a way that requires a permit if a proposal seeks to exceed a specified car parking rate, rather than the usual situation where a permit is required to reduce the standard number of car parking spaces. Such a requirement is appropriate where a strategic assessment has identified a need to avoid over-providing car parking. For example, in a centre with excellent access to public transport, it may be more appropriate to maximise floor areas for employment generating uses than to require those areas to be devoted to car parking.

The following guidance is included in PPN57 in relation to preparing a car parking plan:

Car parking plans will generally be required to justify variations in parking rates or other requirements in a Parking Overlay. An exception is where a planning authority seeks only to activate the Column B rates.

A car parking plan analyses the car parking conditions and needs of an area as a step towards preparing a Parking Overlay. An assessment of car parking demand and supply **must** be carried out to provide the factual material and analysis needed to justify a Parking Overlay and is a key component of any car parking plan.

A car parking plan will include objectives, strategies and an implementation section. However, as a non-statutory document, it may, and often should, go further.

It may consider car parking as part of an environmental, transport or economic development strategy or urban design framework for a precinct.

A final car parking plan must include the following content:

- the objectives of the plan
- the area to which the plan applies

¹ Diagram 1 from PPN57

- findings from research and surveys that provide factual material to support the plan
- an assessment of car parking demand and supply
- car parking strategies proposed to facilitate the plan's objectives
- any locational, financial, design or other actions necessary to implement the objectives and strategies.

(Panel emphasis of most relevant guidance to the Amendment)

Whether or not the Council has adequately followed these guidelines was a key issue identified in submissions and is discussed in the next Chapter.

3 Strategic justification

3.1 The issues

The primary issue is whether the key components of the Amendment have been strategically justified.

Current planning controls in Moreland require a minimum number of car spaces to be provided for every new development, and a permit is required to reduce the provision of car parking below the minimum level. Council submitted that this could result in an oversupply of car parking. The Amendment proposes to introduce maximum car parking rates in the Brunswick, Coburg and Glenroy Activity Centres and reduce the standard parking provision specified in Clause 52.06-5, Table 1 in Neighbourhood Centres.

The Amendment also proposes to introduce additional decision guidelines further to those in Clause 52.06-7. PO1 specifies guidelines that will be considered when an application seeks to exceed the maximum rate specified in the Overlay, while PO2 and PO3 specify guidelines relating to an application to reduce below the minimum rate specified in those Overlays.

The Panel has reviewed the following components individually:

- applying maximum rates in Activity Centres
- reduced minimum rates in Neighbourhood Centres
- applying Column B rates to Local Centres and other areas
- proposed decision guidelines.

3.2 Applying maximum rates in Activity Centres

(i) Background

The Amendment proposes to remove minimum parking requirements and introduce maximum car parking rates for all uses listed in Table 1 of Clause 52.06-5 in the Brunswick, Coburg and Glenroy Activity Centres through applying a new PO1 to these areas. A permit will be required to exceed the maximum requirements.

The Amendment also proposes the introduction of application requirements and decision guidelines for permit applications and decision guidelines for car parking plans.

(ii) Evidence and submissions

Broad strategic basis

Council submitted that the Amendment will provide *“flexibility for lower rates of car parking provision where there are lower rates of car ownership, encouraging sustainable transport, improving housing choice and affordability, and contributing to urban design and the public realm which is more orientated towards sustainable transport modes”*.

Council submitted that the Amendment would provide an incentive for new residents to live without car ownership, reducing congestion and other traffic impacts of population growth.

Council submitted that the Amendment is consistent with Strategic Direction 1 (Activity Centres) and Strategic Direction 2 (Housing) of Clause 21.02-3 of the Planning Scheme

through aligning transport policy with the hierarchy of activity centres and improving housing affordability. Council submitted that the Amendment will likely reduce housing costs²:

The MPIP 2019 estimated that a single car parking space can cost (in a basement setting) upwards of \$40,000. The MPIP 2019 includes analysis to this effect showing the variances in listed sales price for apartments with and without car bays from May 2018.

Council submitted that the Amendment would remove barriers to providing less parking where car ownership rates are lower or where new residents would trade-off car ownership against other attributes.

Eighteen submissions opposed changes to car parking being used to achieve mode shift towards sustainable transport modes. Some submissions disagreed with Council attempting to influence transport mode shift and others agreed in-principle but didn't believe that parking policy was an appropriate tool. Some submissions argued that changes to parking should not be made until improvements to other transport modes, particularly public transport, were in place.

Council responded that MITS identifies changes to parking requirements in the Planning Scheme as one of its key actions to deliver on Council's mode shift objective³:

Allowing more flexible provision of parking in new development has been identified as a key lever by which Council can help slow the growth of cars into Moreland as the population grows. This complements improvements to other transport modes, as increased motor vehicle congestion slows on-road public transport (buses and trams) and reduces the safety and attractiveness of walking and cycling.

MITS 2019 contains a number of actions to improve sustainable transport modes, including advocacy to State Government relating to public transport.

...

It is considered necessary to begin changes to parking now to plan for future population increase, rather than make these changes conditional on certain levels of public transport provision first being provided by the state government.

Strategic basis for removing minimum parking rates and applying maximum rates

Council's primary strategic justification for the Amendment is based on driving a reduction in car ownership and use in favour of more sustainable transport modes. That is one of the main objectives of the MITS.

Council called Mr Coath from GTA as an expert witness. Mr Coath gave evidence that it is appropriate to use mode shift targets as the main strategic driver for the Amendment.

He stated⁴:

Parking plays an instrumental role in supporting broader transport and land use strategies. Parking policies can have both a direct and indirect impact on the ability to achieve the identified transport objectives and strategies. The supply of parking at trip origins and destinations is a strong driver of mode choice.

² Council Hearing submission p13

³ Council meeting agenda 11 December 2019

⁴ Mr Coath's evidence p9

Council submitted that removal of minimum parking requirements does not mean that very low or zero provision of parking is expected or desired in most instances. Council argued that by restricting access to on-street parking, new developments will need to provide off-street parking to meet demand.

Mr Coath gave evidence that the proposed maximum rates for Activity Centres do not necessarily represent an automatic adoption of a zero parking provision. In support of this contention he noted that seven of eleven recent planning applications in Activity Centres had sought reductions in parking.

The submission from Merri Health (Submission 42) submitted that this evidence does not represent evidence of any oversupply of parking but rather is *“a statement of faith in the efficiency of the market.”*

Mr Coath noted that the percentage of dwellings with no car ownership in the Activity Centres ranged between 11 percent (Glenroy) and 22 percent (Brunswick). He argued that this identified a market for dwellings without car parking in the Activity Centres.

The submission from Nightingale Housing (Submission 56) confirmed that it had a large number of its prospective clients willing to sign up to developments with little or no car parking. Nightingale (and 109 pro forma submissions from future residents of the Anstey project) supported the Amendment on the basis that it enabled more sustainable and lower cost housing.

Mr Coath noted examples in Yarra and Melbourne Councils where developers had sought to provide more car parking than required by Council. He argued that this demonstrated that developers will not always seek to minimise carparking, even when the option of zero car parking is available. He opined that developers will more likely respond to match market demand.

Council noted that⁵:

Where minimum parking requirements have been removed in central Melbourne, such as in the CBD, Southbank, Docklands and Fishermans Bend, developments typically contain some parking, demonstrating that demand, and not only parking requirements in the planning scheme, help to determine the provision of parking.

Council noted that car ownership rates and parking demand are generally higher in Moreland than in central Melbourne, it is therefore expected that parking provision in Moreland will be higher.

Council submitted that the removal of minimum requirements would remove a barrier to providing lower levels of parking, provide greater clarity on policy and prevent oversupply.

Mr Carli (representing Merri Health, Submission 42), in his cross examination of Mr Coath, asked what evidence there was of oversupply. Mr Coath referred to the permit applications that sought reductions in parking provision but, when pressed further, agreed there is no current evidence of oversupply in Moreland.

Several submitters including Mr Caputo (Submission 68) submitted that there is in fact already an under supply of car parking in Moreland and it is affecting local area amenity and

⁵ Council hearing submission p16

access to shopping areas. Mr Caputo gave examples of recent car parking approvals that, in his view, provided insufficient on-site parking.

Mr Higginbotham (Submission 212) submitted that removing minimum parking provisions would remove the advantage for Council of being able to negotiate the most appropriate level of parking for a development. He submitted that leaving the decision in the hands of developers is not appropriate.

Mr Bosich (Submission 249) submitted that the removal of minimum parking rates removed the right for Council and the public to scrutinise planning applications with respect to parking. He submitted that the current check and balance is a sensible approach to planning as opposed to trusting developers. He submitted that under the proposed controls the public loses its right to view the planning proposals and air any concerns. Several other submitters, including Merri Health and Ms Neale (Submission 267), supported this position and argued that minimums would provide better control.

Several submitters including Ms Neale suggested that reduced minimums (20 per cent reduction), as proposed for Neighbourhood Centres, may be more appropriate to apply to the three Activity Centres.

Council noted that there is no Victorian example for removal of minimum parking requirements in a non-central city location (e.g. CBD, Southbank, Docklands, Fishermans Bend). Council acknowledged that it is a first mover in this respect however submitted that *“this proposal has strong strategic justification, including in relation to the aspirations of MITS, Council’s framework for parking management, and state policy”*.

Council noted that the Panel for Fishermans Bend Amendment GC81 supported maximum rates as a tool to achieve the sustainable transport goals.

Council quoted the GC81 panel report (page 126):

To achieve sustainable transport goals, a number of strategies will need to work collaboratively. In isolation, improving public transport, walkability or reducing parking rates are unlikely to be as effective. The Review Panel accepts that the broader policy to achieve enhanced sustainability involves a more restrictive car parking ratio and a fundamental shift away from private car ownership and privately owned car parking spaces attached to individual dwellings.

Council submitted that the proposed changes to parking requirements in Moreland are consistent with this approach and are part of a comprehensive integrated transport strategy, based on the goal of increasing sustainable transport mode share.

Mr Coath made reference to the Maribyrnong PO1 – Footscray Metropolitan Activity Centre Inner Parking Precinct Parking Overlay (introduced through Maribyrnong Amendment C125) which adopted a maximum and minimum parking provision and set application requirements and decision requirements for assessing applications. Mr Coath’s evidence was that this was effective in achieving reduced parking provisions and in turn contributing to mode shift away from private car travel.

Council submitted that there were some parallels with the Moreland Amendment and noted that the Panel for Amendment C125 to the Maribyrnong Planning Scheme generally supported the Parking Overlays as exhibited but concluded that:

... more 'fine tuning' may be required in the future to reflect the difference in conditions between, say, an inner-city development site with no residential interface, and a site in the peripheral area adjacent to existing residences.

Ms Neale submitted that the parking overlays in the Melbourne CBD, Docklands, Southbank and southern areas of Carlton are not directly comparable to the Moreland communities. She submitted that the lower density communities in Moreland should be observed and fully understood before considering a maximum (and no minimum) parking rate.

Ms Neale and CERES Inc. (Submission 224) submitted that the recent changes to parking restrictions and permit arrangements undermined the legitimacy of the use of maximums because car owners in new developments would now be able to park on street from 6pm until 10am. This is discussed further in Chapter 4.2.

Research and surveys undertaken

Council noted that the MPIP prepared by GTA Consultants in 2019 is informed by Nearmap observations, undertaken by GTA, of parking and transport conditions in the three Activity Centres and twelve Neighbourhood Centres⁶ on 4 May 2017.

Council conceded that these observations were not occupancy surveys but served as high level descriptions of transport and parking conditions to provide background information and context.

Council submitted that the rationale for proposed changes to parking requirements through PO1 and PO2 does not rely on detailed parking surveys but instead relies on comparison of car ownership and use metrics between the metropolitan Melbourne and Moreland averages, as well as the objective of achieving mode shift.

Council submitted that current minimum parking requirements are unlikely to reflect local demand and that this is demonstrated by the fact that applications to provide parking below the rates specified in the Planning Scheme are frequently sought and approved.

Ms Neale submitted that the absence of trialling (of parking restrictions) and detailed evaluation of appropriate parking rates in each local area suggests that the Amendment has been developed without an evidence base. Ms Attwater (Submission 222) raised similar concerns about the lack of land use mapping and analysis.

Ms Attwater, in her cross examination of Mr Coath, noted that PPN57 provides guidance on car parking plans, noting particularly the requirement for surveys to be undertaken. She asked why no surveys had been undertaken in the preparation of the MPIP. Mr Coath did not provide an adequate response to this, acknowledging only that no detailed surveys had been done.

In response, Council submitted that the guidance in PPN57 is indicative only. He submitted that the rationale for the Amendment is not focussed on survey but is rather more ideologically based.

Ms Attwater submitted that there was no evidence of over-supply of parking. She contrasted the level of research done by Moreland with the City of Melbourne Transport Strategy which she submitted: *"provides a map with detailed breakdown of oversupply of*

⁶ As shown in Appendix A of the PIP

parking, as well as a hundred more pages of evidence and research commissioned for specific gaps and issues identified”.

In response to questions from Mr Duncan, Mr Coath agreed that no assessment had been undertaken of the potential impacts of recent changes to parking permit types and availability on the MPIP or the proposed parking overlays.

Selection of Column B rates as the maximum rate

Council submitted that the selection of Column B rates as the maximums may be conservatively high, and future revision may be required when the impact of this Amendment on car parking provision can be quantified through evaluation.

No other rationale was provided in the Council submission for the choice of the Column B rates as the maximums.

The MPIP refers to the choice of Column B rates as follows⁷:

... the setting of maximum car parking provision requirements at the point of Column B (the current minimum requirements set) for these areas allows for flexibility across each centre for the market to respond accordingly and provide parking as needed.

While this approach technically allows parking to be provided as currently required, evidence from the introduction of parking maximums indicates that the adoption of a maximum rate will naturally encourage and create change in reducing car parking provision and private vehicle travel patterns.

The adoption of a maximum starting point at Column B should, however, be monitored to ensure that change does occur in the way in which parking is provided to meet with the overarching aims of the strategy. Should parking provisions not be reduced as expected, it may be necessary to set reduced maximum requirements to further force change in car parking provisions.

A review of planning applications over the coming 3 years could provide an understanding of development trends and willingness to adopt car parking provisions below the maximum limit.

Application of maximum rates to Brunswick, Coburg and Glenroy

Council submitted that⁸:

.... the Brunswick, Coburg and Glenroy Activity Centres have a broad mix of land uses allowing for sharing of parking between uses and are supported by public transport facilities. The Brunswick and Coburg Activity Centres have access to three modes of public transport, while the Glenroy Activity Centre has access to two modes (train and bus). These centres will experience the highest level of change and growth in coming years and are identified as the primary focus to achieve mode shift within the municipality.

The Parking Management Plan introduces street parking restrictions within at least 200 metres of any development in the Brunswick and Coburg Activity Centres. The Parking Management Plan also proposed restrictions in Glenroy, but these have been deferred until after the Upfield line rail level crossing removal works are completed.

Council submitted that it is appropriate to apply the maximum parking rates (PO1) to the Brunswick, Coburg and Glenroy Activity Centres as these centres provide a broad mix of land

⁷ Parking Implementation Plan p28-29

⁸ Council hearing submission p7

uses, are generally well served by public transport and identified to accommodate the most significant change.

Council acknowledged the differences in population density, access to public transport and development activity in the Activity Centres but argued that the market will take this into account and provide levels of parking appropriate to each centre. It therefore submitted that the same parking rates should apply to all three Activity Centres. Council submitted that it is able to manage any spill over parking by the application of more extensive parking restrictions and by regulating parking permits.

Mr Coath gave evidence that the Activity Centres (Brunswick, Coburg and Glenroy) are the centres where the most significant change must be achieved and must adopt the most aggressive change to the way in which parking is provided for new development.

Several submitters including Ms Attwater and Ms Matthews-Ward (Submission 21) submitted that it is not appropriate to apply the same controls to Glenroy as it is not inner-city and not as well served by public transport. Ms Matthews-Ward submitted that Glenroy is significantly different to Brunswick for the following reasons:

- public transport access is more difficult
- bike access is not as easy
- there is a higher proportion of trade and shift workers who need access to cars.

In response, Council acknowledged that Glenroy does not have the same level of access to public transport compared to the southern half of the municipality. Council submitted that the hierarchy of Activity Centres in the Planning Scheme was also an important factor, and Glenroy's designation as an Activity Centre in the hierarchy of activity centres means it is expected to experience a higher level of change and growth in coming years. Council reiterated that all three Activity Centres should therefore be treated the same.

Council submitted that the impact of the Amendment will be lessened in Glenroy for the following reasons⁹:

- Given higher demand for car parking in Glenroy, new development is expected to contain higher rates of off-street parking than in Brunswick or Coburg, even in the absence of minimum parking requirements
- Glenroy contains off-street parking areas with all-day options which will not be affected by the expansion of parking restrictions
- The geographic area in Glenroy affected by changes to parking restrictions is considerably smaller than that in Brunswick, Brunswick East and Coburg
- Where parking occupancy is lower, there is greater opportunity to introduce longer term parking restrictions (e.g. 4P instead of 2P) to cater for uses such as medical centres and community facilities.

Mr Coath, in response to questions from Mr Steko, acknowledged the higher car ownership in Glenroy (See Figure 2 below) but stated that he was of the view that the proposed controls would provide flexibility enabling the market to respond appropriately.

⁹ Council Hearing submission p31

Figure 2 Car ownership characteristics¹⁰

Location	Car Ownership (veh. per dwelling)	Journey to Work by Car
Coburg	1.44	59%
Brunswick	1.13	41%
Glenroy	1.54	73%

(iii) Discussion**Broad strategic basis**

The underlying strategic basis for the MITS and MPIP is supported in State and local planning policy and the Panel agrees that supporting lower rates of car ownership through parking controls is a legitimate means to achieve the Council's sustainable transport objectives.

The Panel generally supports the contention that if lower car parking rates are applied it is logical that the cost of housing would be lower.

The majority of submissions opposing the Amendment were not concerned with the overall sustainable transport goals of the Amendment, but rather challenged the detail of the parking controls proposed.

Strategic basis for removing minimum parking rates and applying maximum rates

Council has relied almost solely on its policy of reducing car ownership to justify removing minimum rates in favour of applying maximums. Council submitted that the application of maximums would remove barriers to developers providing less (or zero) parking, thereby driving down car ownership and reducing housing costs.

As noted by Council and other submitters, under the proposed PO1 to be applied to Activity Centres, a permit is only required for parking provision above the minimums. Several submitters raised concerns with this approach, arguing that developers are more likely to under supply and this may result in consequences for on street parking and amenity of the local areas.

The Panel supports the use of maximum rates as a tool to achieve sustainable transport goals in appropriate situations where there is clear justification and the impacts of the proposed approach are clearly understood. The Panel agrees with Ms Neale that Brunswick, Coburg and Glenroy are not, however, comparable to inner city scenarios where maximum (and no minimum) rates apply.

The Panel believes that there are closer parallels to Maribyrnong but notes that in comparable locations in Maribyrnong, a range (maximum and minimum) was adopted. This has the benefit of preventing oversupply (through maximums) and ensuring at least some level of parking (through minimums). The Panel notes that Maribyrnong PO1 also provides clear decision guidelines for considering applications for parking provision above maximums or below minimums (including to zero). The Panel believes that this approach (maximums and minimums) may better suit the Moreland context and warrants further investigation.

¹⁰ Table 6.3 of the Parking Implementation Plan (from 2016 ABS census data)

The Panel has some concerns about allowing developers to determine parking provision down to as low as zero but not because they can't be trusted as suggested by some submitters. The Panel is concerned that there is not an adequate understanding of parking provision in Moreland that would assist developers in determining appropriate parking levels. There is no mapping of areas of under or over supply and the recent changes to parking restrictions and permits are, to say the least, confusing. The lack of information is discussed further in the next section.

Research and surveys

The Panel is concerned that Council has not adequately assessed the current state of parking in Activity Centres and therefore does not have a proper understanding of the possible consequences of the Amendment.

PPN57 sets out guidance for the preparation of a car parking plan to inform a parking overlay:

A final car parking plan must include the following content:

- The objectives of the plan
- The area to which the plan applies
- Findings from research and surveys that provide factual material to support the plan
- An assessment of car parking demand and supply
- Car parking strategies proposed to facilitate the plans objectives
- Any locational, financial, design or other actions necessary to implement the objectives and strategies.

It is evident from Council submissions and expert evidence that no detailed surveys have been done and there has not been an assessment of car parking demand and supply. In this respect the background work for the Amendment clearly does not meet the requirements of PPN57. Council submitted that the guidance in the Practice Note is indicative only. While the Panel agrees that the Practice Note is a guideline, it does have considerable status in the planning system and should be followed unless there are compelling reasons not to. The reference in PPN57 to *"the guidance is only indicative"* quoted by Council relates only to the six steps set out in the Practice Note as a typical path toward preparing a car parking plan. In the Panel's view this does not diminish the obligation to properly research the implications of the proposed Amendment.

Council has argued that survey work is not necessary because Council instead relies on comparison of car ownership and use metrics between the metropolitan Melbourne and Moreland averages, as well as the objective of achieving mode shift.

Even if the Panel accepts this idealistic approach, the Panel believes that it is incumbent on all planning authorities to properly understand the potential consequences of an amendment to be able to be sure that there will be net community benefit.

The Panel has examined the extent of survey work, research and analysis done for the following comparable parking amendments:

Maribyrnong C125

- implemented maximums and minimums for a range of land uses.
- based on a detailed car parking study prepared by GTA consultants May 2013.

- study included detailed surveys in all precincts in the study area conducted over two days.
- a model was developed that considered land use, typical car parking rates for each land use, temporal distribution during the day and existing demand.
- based on projected future changes in land use, the report recommended an approach to car park provision.
- the report concluded that it was appropriate to apply maximum rates in the core of the activity area to guard against overprovision of car parking. The report recommended that minimums also be applied to avoid a situation where too many developers under supply parking (causing increased car parking congestion). The report recommended a staged approach to provide some protection to Council that at least some level of car parking will be provided. Such an approach also allows Council to consider the appropriateness of reduced rates to zero rather than an automatic right to provide no parking.

Whitehorse C158

- based on the Box Hill Central Activities Area Car Parking Strategy GTA June 2014.
- surveyed off street and on street supply.
- a demand and supply analysis was conducted.
- car ownership and journey to work data was analysed.
- a land use analysis was conducted.
- future car parking was modelled for different land uses.
- recommended a range of actions including reduced minimum rates.

The Panel also notes the extensive work done by Melbourne City Council in the preparation of the City of Melbourne Transport Strategy as mentioned in Ms Attwater's submission.

The level of survey, analysis and modelling undertaken to inform Moreland C183 is, by comparison, severely lacking. The result is that the Panel is of the view that the consequences of the proposed Amendment are not adequately understood. There is no understanding of areas of existing under or over supply, there is inadequate understanding of supply and demand and no modelling of how future land use changes might affect parking supply and demand.

None of this necessarily means that the application of maximum parking rates is not appropriate, it means we just don't know what the consequences might be. The Panel therefore concludes that the Council's idealistic justification cannot be supported in the absence of a more fulsome assessment.

Selection of Column B rates as the maximum rate

The basis for the adoption of Column B rates as the maximum was stated in the MPIP as *"allows for flexibility across each centre for the market to respond accordingly and provide parking as needed"*. It seems to the Panel that this is a poor basis to set the maximum and that if there was a better understanding of future supply and demand based on land use modelling a much more informed figure could have been arrived at.

If a 20 percent reduction on Column B (minimum) rates is implemented for Neighbourhood Centres it means that the as of right car minimum parking rates for Neighbourhood Centres

will be 20 percent lower than the as of right maximum for Activity Centres. This seems anomalous.

Application of maximum rates to Brunswick, Coburg and Glenroy

The key issue is should the same controls be applied to all three Activity Centres.

Council and some submitters identified that Glenroy is somewhat different to the other Centres. It is common ground that car ownership is higher and access to other transport modes is more restricted in Glenroy. Council's main rationale for including Glenroy with Brunswick and Coburg was that it is classified as an Activity Centre and is therefore identified for higher future growth. Council argued that all Activity Centres should be treated the same.

Council submitted that the impact of the Amendment will be lessened in Glenroy because the market will likely want to provide higher levels of car parking and that there are not the same pressures on on-street parking as in the other centres.

The Panel believes that while it might be desirable to treat all Activity Centres of the same hierarchy similarly there is also a case to consider Glenroy differently. The Panel believes that had a more detailed analysis of parking demand and supply been done it would have been clearer how Glenroy should be approached. In the absence of modelling of future land use and its impacts on parking it is not possible to accurately assess the impacts of the proposed Amendment on Glenroy.

(iv) Conclusions

The Panel concludes:

- the underlying strategic basis for the MITS and MPIP is supported in State and local planning policy and the Panel agrees that supporting lower rates of car ownership through parking controls is a legitimate means to achieve the Council's objectives.
- the use of maximum rates is a valid tool to achieve sustainable transport goals in appropriate situations where there is clear justification and the impacts of the proposed approach are clearly understood.
- the approach adopted by Maribyrnong in adopting maximum and minimum parking rates (i.e. a range) may be a more appropriate approach in Moreland and warrants further investigation.
- Council has not adequately assessed the current state of parking in Activity Centres and therefore does not have a proper understanding of the possible consequences of the Amendment.
- no detailed parking surveys have been done and there has not been an assessment of car parking demand and supply. The background work for the Amendment therefore does not meet the requirements of PPN57.
- the level of survey, analysis and modelling undertaken to inform the Amendment is severely lacking. The Panel is of the view that the consequences of the proposed Amendment are not adequately understood. There is no understanding of areas of existing under or over supply, there is inadequate understanding of supply and demand and no modelling of how future land use changes might affect parking supply and demand.

- Council's idealistic justification based on influencing car ownership levels cannot be supported in the absence of a more fulsome assessment that examines the potential consequences.
- the use of Column B rates as the maximum rate has not been adequately assessed.
- there should be a re-assessment of whether the same Activity Centre parking controls should apply to Glenroy as to Brunswick and Coburg once more detailed survey and modelling is completed.

(v) Recommendation

The Panel recommends:

- 2. Abandon the proposed Parking Overlay Schedule 1 until such time as a more comprehensive car parking plan is undertaken that clearly demonstrates that applying maximum car parking rates with no minimum rates will not have adverse impacts.**

(vi) Further recommendations

Based on its understanding of the evidence and submissions provided to it the Panel makes the following further recommendations to assist Council in further work:

A detailed parking plan should be prepared in accordance with the guidance in Planning Practice Note 57 and include as a minimum the following:

- **Surveys of existing on-street and off-street parking of all precincts in and around Activity Centres and Neighbourhood Centres over several time periods.**
- **Modelling for each precinct that considers land use, typical parking rates for each land use and changes in parking demand over different times of day.**
- **Consideration of whether a range of parking rates (minimums and maximums) might be more appropriate for Activity Centres similar to Maribyrnong Parking Overlay Schedule 1.**
- **Consideration of the most appropriate maximum rate to be applied (if indeed a maximum is to apply) based on more detailed modelling.**
- **Consideration of whether Glenroy should be treated differently to Brunswick and Coburg Activity Centres.**

3.3 Reduced minimum rates in Neighbourhood Centres

(i) Evidence and submissions

It is proposed to reduce the standard parking provision prescribed in Clause 52.06-5 Table 1, Column B requirement by 20 per cent in Neighbourhood Centres through applying PO2 to these areas. Column B rates currently apply to Neighbourhood Centres. A permit would be required to provide less than the reduced rate.

The PO2 is proposed to be applied to Moreland's twelve Neighbourhood Centres which provide a mix of uses to meet daily and weekly needs of the local community. They generally include (or have the potential to include) shops, a supermarket, small service businesses, coffee shops, medical/health clinics, public transport and limited community services.

Mr Coath gave evidence that these are centres that can generally tolerate a level of reduced car parking provision with a mix of land uses and the ability to change mode given their access to transport alternatives and walkable catchments.

He noted¹¹:

However, the surrounds of these centres are often more sensitive to parking overspill with closer residential interfaces and lesser existing parking controls. Therefore, a more careful balancing of parking provision has been recommended adopting a minimum parking provision requirement approach as being appropriate at this time.

Council submitted that the reduced rate would help to encourage lower rates of vehicle ownership and mode shift towards sustainable transport modes, while recognising Neighbourhood Centres generally do not have the same level of access to public transport and destinations such as shops.

Council provided the following table (Figure 3) that indicates that the average demand for car use and ownership in Moreland is currently approximately 10 to 20 per cent lower than the Melbourne metropolitan average:

Figure 3 Car owner ship in Moreland compared to Melbourne average

Data Source	Moreland average	Melbourne metro average	Difference (proportional)
Mode share for journeys to work (Census)	55% car driver	70% car driver	22 per cent
Mode share for all trips (Victorian Integrated Survey of Travel and Activity)	46% car driver	52% car driver	11 per cent
Vehicle ownership (Census)	1.40 vehicles per dwelling	1.69 vehicles per dwelling	17 per cent

Council submitted that this reduced car ownership justifies a reduction of parking requirements in the order of 10 to 20 per cent and would better reflect existing conditions and car demand in Moreland.

Council submitted that selecting a 20 per cent reduction, which is at the top of this range, is appropriate given Council's desire to achieve mode shift, and not only reflect current conditions. Mr Coath's evidence supported this approach.

Council submitted that the reduced minimum still allows flexibility for the market to provide more parking if required (subject to permit).

Council noted that it is expanding parking restrictions in Neighbourhood Centres to reduce the ability for new development to rely on on-street parking rather than providing for off-street parking to meet the demand generated by the development.

¹¹ M Coath's evidence p20

Council noted that the Panel for Amendment C158 to the Whitehorse Planning Scheme supported reducing parking requirements on the basis of desired mode shift.

Council submitted that¹²:

... proactive expansion of parking restrictions together with its permit policy that caters for long-term parking needs of residents, workers, etc. as well as allowing casual all-day parking (through the daily parking permit) provides a robust system for parking management.

This system manages spillover issues both proactively and reactively, and contains measures to meet the needs of residents, workers and others while also achieving Council's mode shift aims.

Approximately 30 submissions raised issues about reductions in parking requirements, expressing concern that if inadequate parking was provided by new development the spillover parking would create amenity issues in local areas. Submitters were not generally opposed to the 20 per cent reduction to Column B parking rates in Neighbourhood Centres specifically, but more to the consequent changes to parking restrictions.

Council responded that it acknowledged that there may be some spillover car parking but that this can be managed by changes to parking restrictions and parking permits.

(ii) Discussion

The proposal to introduce the PO2 to Neighbourhood Centres suffers from the same problem discussed in section 3.2, i.e. lack of survey, research and modelling to understand the possible consequences of the proposed change.

The Panel believes, however, that the consequences of the relatively minor change to parking provisions in Neighbourhood Centres are likely to be less critical. It is clear that the proposed changes to parking restrictions are not popular in the community, but the Panel believes that the implementation of PO2 is less likely to have a significant effect on spillover issues than the implementation of PO1 in the Activity Centres.

The Panel is of the view that the circumstances relating to PO2 are different to PO1 because PO2 retains minimum rates and any permit application to reduce parking would therefore remain open to Council consideration and third-party scrutiny. Council therefore retains control over what is approved, and residents have a right to express any concerns before a decision is made.

The Panel believes the proposed 20 per cent reduction in the Column B rates for Neighbourhood Centres is reasonable subject to checking the consequences of the proposal identified in a more comprehensive parking plan as recommended by the Panel.

¹² Council Panel submission p19

(iii) Conclusions

The Panel concludes:

- similar to the proposed PO1, there is a lack of survey, research and modelling to understand fully the impacts of applying the PO2 to Neighbourhood Centres.
- the consequences of the relatively minor change to parking provisions in Neighbourhood Centres are likely to be less critical. The implementation of PO2 is less likely to have a significant effect on spillover parking issues.
- PO2 could proceed as exhibited but would benefit from review before implementation if a more detailed parking plan is to be prepared as recommended by the Panel.

(iv) Recommendation

The Panel recommends:

3. Prior to the implementation of Parking Overlay 2, consider any adverse consequences identified in a more comprehensive car parking plan.

3.4 Applying Column B rates to Local Centres and other areas**(i) Evidence and submissions**

PO3 proposes to retain the existing parking provisions in selected areas by applying the Column B rates in Clause 52.06 in Local Centres and other land zoned Residential Growth, Commercial 1 and Mixed Use not covered by other Parking Overlays.

Council submitted that these are areas where limited growth is likely to occur, and where there may not be good access to public transport, shops and other services. It was considered appropriate not to reduce parking requirements as proposed in Activity Centres and Neighbourhood Centres.

Applications to provide reduced parking in these areas would continue to be considered against the additional decision guidelines proposed to be introduced through this Amendment.

Mr Coath gave evidence that these Local Centres are expected to experience limited growth in coming years, and as such their contribution (from a provision of future parking) to achieving the objectives of the MITS is also likely to be limited. The relevance therefore of trying to define specific requirements for these Centres is limited and could continue to be dealt with on a case by case scenario.

The intention of including areas other than Local Centres within PO3 is that any land where the existing PO1 currently applies will have a replacement overlay with one of the proposed Parking Overlay Schedules (i.e. PO1, PO2 or PO3), rather than the existing Overlay simply being deleted.

Submissions did not specifically oppose the application of PO3 to Local Centres.

(ii) Discussion

The application of PO3 to Local Centres seems sensible. It retains the current overlay controls that apply Column B rates to these areas.

(iii) Conclusions

The Panel concludes that the application of PO3 to Local Centres should be supported.

(iv) Recommendation

The Panel recommends:

- 4. Implement Parking Overlay Schedule 3 as exhibited.**

3.5 Proposed decision guidelines**(i) Evidence and submissions**

The Amendment proposes to introduce additional decision guidelines further to those in Clause 52.06-7. PO1 specifies guidelines that will be considered when an application seeks to exceed the maximum rate specified in the Overlay, while PO2 and PO3 specify guidelines relating to an application to reduce below the minimum rate specified in those Overlays.

No submissions were received in relation to the proposed decision guidelines.

(ii) Discussion and conclusion

The addition of decision guidelines in each of the proposed overlay schedules is a sensible way to clarify under what circumstances permits may be granted for more or less car parking than specified in the schedules.

The Panel supports the use of decision guidelines as proposed but notes that some changes may be required to the wording as a result of issues identified in the more comprehensive parking plan recommended by the Panel.

3.6 Other parts of the Amendment

In addition to the proposed changes to Parking Overlay schedules, the Amendment proposes to update Clauses 21.02, 21.04 and 22.03 to align with the MITS and MPIP.

The proposed changes are general in nature and simply clarify references to the MITS and MPIP. The proposed changes were not specifically challenged by submitters. Nevertheless, if further survey and modelling work is done as recommended by the Panel, the MPIP may change and consequential changes may therefore be required to Clauses 21.02, 21.04 and 22.03.

Recommendation

The Panel recommends:

5. **Adopt the proposed changes to Clauses 21.02, 21.04 and 22.03 subject to any consequential changes that may be required as a result of any further work done on a revised car parking plan.**

4 Other issues raised in submissions

4.1 The issues

Submitters raised several issues with the MITS and the MPIP which were not strictly part of the Amendment.

The MPIP purpose is to *“provide further detail on car parking related actions in the MITS both to provide strong justification for these changes and to provide further detail to guide implementation”*. The MPIP further details *“importantly this document provides the detail required to implement changes to the Moreland Planning Scheme envisaged by MITS.”*

The issues raised by submitters that related to the MPIP included:

- parking restrictions
- parking permits
- amenity and liveability issues
- public parking.

Submitters raised several other issues that related to Council’s process or to other unrelated issues.

The issues raised include:

- consultation
- human rights charter.

4.2 Parking restrictions

(i) Background

The MITS outlined proposed parking restrictions to all currently unrestricted street parking within 200 metres of the Brunswick, Coburg and Glenroy Activity Centres and within the twelve Neighbourhood Centres.

Council submitted details of the consultation undertaken on the MITS including:

- three periods of consultation dating back to 2017 including online surveys, pop up events and stakeholder workshops
- specific proposals to change parking restrictions were undertaken between July to August 2018
- 39,000 letters were sent out during this period resulting in 800 submissions received and 24 public submissions presented to Council
- 54 per cent of submissions opposed the changes to parking restrictions, 39 per cent supporting and 7 per cent conditional support.

In response to the consultation, Council officers proposed changes to the parking restrictions originally proposed and the restrictions were formally adopted by Council in March 2019. The parking restriction to generally apply was 2 hours from 8am to 11pm Monday to Friday to enable greater flexibility for night-time visitors and weekends. Following further community feedback, primarily via customer service requests, Council determined the restrictions would be progressively implemented.

Following formal exhibition of the Amendment, Council adopted further changes to parking restrictions (and permits) in November 2019 and again in February 2020 in response to concerns raised by affected residents.

On Day 1 of the Panel Hearing, the Panel requested detail of the changes adopted by Council at its meeting of 12 February 2020. The Panel suggested these changes be circulated to all submitters to the Amendment process.

In summary, the changes adopted by Council on 12 February 2020 altered the time of parking restrictions to 2 hours from 8am to 8pm Monday to Friday (previously 8am to 11 pm), outlined new parking permit changes, notably allowed a new parking permit for residents living in properties subdivided since 2011 and up to January 2021 and a range of other changes including discontinuing proposed changes in Pascoe Vale. The issue of parking permits is discussed in more detail in section 4.3 of this report.

Mr Coath gave evidence that he was generally comfortable with the changes made by Council. In response to questions from submitters which covered a range of matters including general criticism of the Amendment, Mr Coath referenced the MITS and outlined the various protections for parking provisions including the revised permits and access for special needs groups and organisations servicing them.

(ii) Submissions

Ninety-two submissions related to changes to parking restrictions and eighty-eight opposed the parking restriction changes. Council submitted that this is a key action of the MITS and not part of the Amendment.

The Panel notes that many submitters indicated significant confusion about the Amendment, the MITS and the MPIP, the relationship between these documents and that the implementation of parking restrictions was not clearly understood. The Panel suggests that the multiple alterations and changes that occurred throughout the consultation on the MPIP confused submitters and the community more broadly. The Panel heard from multiple submitters stating they had not heard about the proposed changes to parking restrictions until they were being implemented and did not understand the rationale behind decisions to impose parking restrictions in specific streets. The Panel agrees with these submitters that the multiplicity of changes made subsequent to the advertising of the Amendment has interfered with the Amendment consultation.

Submitters who resided in the areas affected by the parking restrictions and opposed the parking restrictions (including Mr Higginbotham, Submission 212) described the whole process as piecemeal and many commented with confusion about the multitude of changes and adjustments made by the Council during the various stages of consultation about the MITS, MPIP and the Amendment itself.

Notable comments from submitters included:

- claims about the lack of certainty for residents with Council being able to change restrictions (and permit conditions) so frequently
- the establishment of a resident group called 'Fair Parking Moreland' who proposed to petition Council on the proposed parking restrictions
- ideology ahead of resident interests
- the lack of strategic work in Glenroy to support restrictions

- no translation of any circulated material into other languages.

The lack of consideration of special needs individuals in the community and community agencies supporting people with special needs was strongly argued by Merri Health (Submission 42) and Vincent Care (Submission 213) as well as a number of individual submitters (Submissions 21, 267, 204). Ms Neale (Submission 267) was one of a number of submitters who spoke of the restrictions being unnecessarily punitive and the changes adopted by Council in February 2019 as compromising the integrity of the Amendment.

Submitters supporting the changes indicated recognition of their attraction to the Moreland area (particularly Brunswick) where they could embrace a sustainable lifestyle, where car use could be minimised due to excellent public transport access and support for the concept of maximum car parking rates leading to more affordable housing choices. Mr McLeod from Nightingale Housing (Submission 56) argued the Amendment strongly supported more affordable housing choices. Mr McLeod indicated that where no parking was included in developments, lower development costs were passed onto purchasers. Mr McLeod stated that purchasers actively chose housing on the basis of proximity to public transport and therefore did not want to pay for a car park that they would not utilise. The Panel noted that 109 of the supportive submissions were pro forma type submissions linked to Nightingale Housing.

Submitters focussed significant attention on the lack of empirical data to support the imposition of parking restrictions, such as parking surveys demonstrating demand and supply and modelling of current approved and proposed developments (Submissions 21, 42, 68, 213, 249, 250, 267).

Ms Neale (Submission 267) drew comparisons to other local councils in Melbourne that have proposed similar changes that unlike Moreland City Council had undertaken surveys and trials in support of similar parking restrictions

(iii) Discussion

The Panel notes that the consultation process undertaken by the Council for the MITS and the MPIP has occurred over a lengthy period and was aimed to inform the community of Council's strategic direction for integrated transport planning and their aim to reduce car usage.

The Panel is concerned that the ongoing changes to parking restrictions by Council subsequent to the Amendment consultation have led to a lack of clarity about the Amendment overall and compromised the process.

The majority of the submissions relating to parking restrictions related to site specific issues rather than the particulars of the Amendment. The Panel agrees with Council that the majority of these submissions are not directly relevant to the Amendment, but understands the confusion experienced by the community about the relationship between the Amendment and the parking restrictions.

(iv) Conclusion

The Panel notes the understandable confusion by submitters about the parking restrictions and their relationship to the Amendment. Where parking restriction issues have an impact

on the issues that are directly relevant to the Amendment, the Panel has commented under the relevant section (see Chapter 3).

4.3 Parking permits

(i) Background

The Parking Management Policy has been in operation since 2011 with adjustments adopted in June 2019, November 2019 and February 2020 in response to community feedback, including feedback sought during the Amendment consultation period. The policy provides the conditions under which various parking restrictions and permits are administered. The Parking Management Policy details restricted access to parking permits that applied to residents of housing subdivided after August 2011, aimed at providing protection from parking impacts associated with population growth for existing residents who rely on street parking¹³.

Subsequent to the MITS consultation there have been multiple adjustments to the parking permits made by Council in November 2019 and again in February 2020.

The changes approved by Council when the MITS 2019 was adopted created a new permit type at a higher cost.

At the request of the Panel, Council tabled a summary of the changes made by Council at its meeting of 12 February 2020¹⁴:

- residential A permit - for residents living in properties that have been subdivided since 2011 (and up to January 2021) and are located in areas that previously had unrestricted parking, to allow all day parking only in the areas that are currently unrestricted
- removal of the limit on business parking permits for registered not for profit organisations, schools and childcare centres to allow all day parking
- reduced daily parking rates in specific locations (Glenroy and Merlynston train station)
- deletion of parking changes in Pascoe Vale.

Council submitted that the February 2020 changes provided more affordable long-term parking options for residents living in properties subdivided after August 2011. Other changes included by Council are the eligibility for permits for people with a disability and no limit to permits for registered not for profits, charities, schools or early years services. Also included is a 'fast track' process for responding to specified requests.

(ii) Submissions

Submitters' comments about parking permits were primarily from those opposed to the proposed changes. The Panel observed confusion from submitters presenting to the Hearing about the whole permit process as well as the parking restrictions. The Panel is concerned at the number of submissions that focussed on matters related to the permit changes as opposed to the substance of the Amendment. Objectors indicated a concern about paying

¹³ Council Hearing submission p8, p33

¹⁴ Document 7

for parking on their own street, largely as a result of the impact of development, the costs of permits, inconvenience to relatives and visitors and the general 'red tape' involved in accessing permits.

(iii) Discussion

The Panel understands the necessity for Council to have flexibility in managing parking permits and implementing parking restrictions in Moreland. The Panel is, however, concerned that the focus of the Amendment has centred largely on these issues and less on the substance of the Amendment itself.

The Panel notes that many of the opposing submissions related to the car parking plan to support the Amendment focus on the proposed parking restrictions and parking permits.

(iv) Conclusion

The Panel notes the confusion relating to parking permits. The submissions were not generally directly related to the content of the Amendment. Where issues directly relevant to the Amendment were raised, the Panel has commented under the relevant section (see Chapter 3).

4.4 Amenity and liveability issues

(i) Submissions

As outlined in sections 4.2 and 4.3 resident submitters were concerned with the impact of the proposed parking restrictions and permit requirements on their amenity. In concert with these concerns were comments about the visual impact of development, and their disbelief that new residents would not own vehicles. Submissions from residents in outer areas of the municipality suggested that public transport access was not as accessible as portrayed in the Amendment documents.

Submitters in favour of the Amendment suggested that the proposed parking changes would enhance the liveability of the area by minimising car usage. These submitters agreed with the Council view that such a step change would have many benefits, including environmental benefits.

(ii) Discussion

The Panel suggests that the perceptions of change at the local level will vary as evident from the submissions tabled. Whilst submitters' focus was strongly linked to the parking changes, numerous others referenced the negative impact on their lifestyle as a result of inconvenient access to parking in their street.

As noted in Chapter 3, the Panel is concerned that not enough is known about the potential impact of the proposed parking controls on spillover parking into residential areas and on the amenity of those areas. The amenity issues raised by submitters may or may not have substance. This underscores the need for further survey and modelling.

(iii) Conclusion

The Panel is unable to assess on the material before it whether the Amendment will have amenity impacts.

4.5 Public parking**(i) Submissions**

Twelve submissions sought Council investment in more public parking, particularly in Glenroy.

(ii) Discussion and conclusion

Council submitted no current plan for more public parking in Moreland, arguing that such a significant investment was not favoured as the priority was advocacy for improved public transport and better walking and cycling options.

This may be an issue that could be revisited when further research and modelling is available.

4.6 Consultation**(i) Background**

Council provided details of the processes leading to the development of the Amendment in Attachment 1 of its Hearing submission.

The consultation process commenced in December 2017, with consultation on the MITS to *“build community awareness and understand the community’s vision for the future of travel in Moreland”*.

A MITS background report led to a second period of consultation engaging approximately 1,200 people through mixed methods prior to formal consultation in July 2018 on the Draft Moreland Integrated Transport Strategy and Draft Parking Strategy. This next stage of consultation included 39,000 letters to owners and occupiers of directly affected properties resulting in approximately 800 submissions. 24 submitters were heard in October 2018 and the Strategy was formally adopted in March 2019. At that time Council updated the Parking Management Policy including new permit types, charges and processes. The Council also resolved to proceed with a request for a planning scheme amendment to change minimum requirements.

Exhibition of the Amendment occurred in September – November 2019 following authorisation by the Minister for Planning. 29,000 letters were sent to affected properties and there were four drop-in sessions. 236 submissions were received during the exhibition period, and a further 29 were received following the closing date.

In December 2019, following the exhibition period, Council’s CEO authorised changes to the Parking Management Policy.

Council considered submissions in December 2019 and resolved to proceed to refer the Amendment to Planning Panels Victoria.

Implementation of the first round of MITS parking restrictions for Brunswick West, Pascoe Vale and Hadfield Neighbourhood Centres were subsequently introduced.

The Panel notes that, subsequent to Council requesting a Panel and following the Directions Hearing in January 2020, further changes to parking restrictions and parking policy were rolled out. These are referenced earlier in this report as the February 2020 changes.

(ii) Evidence and submissions

Mr Coath gave evidence that Council had undertaken extensive consultation prior to the formal Amendment process and had fully met its statutory obligations for the Amendment itself.

(iii) Discussion and conclusion

Evident in many submissions is confusion about the relationship between the processes leading to the Amendment exhibition and the subsequent introduction of parking restrictions and permit arrangements. The Panel suggests that the juxtaposition of these changes by Council has clouded the consultation process about the Amendment.

The Panel acknowledges Council met its statutory consultation obligations in relation to the Amendment. That said, the relationship between the various strategic work undertaken and the development of the Amendment was not clear to many submitters who were confused and uncertain. This led to submissions that were primarily focussed on parking restrictions and permits rather than the Amendment.

4.7 Human rights charter

(i) Evidence and submissions

Council submitted that the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* (the Charter) obligates Councils to not act incompatibly with a human right or fail to give proper consideration to a relevant human right in its decision making and this is actively acknowledged in Council's submission¹⁵.

Eleven submissions raised concerns that Council had not met its Charter obligations. Council submitted that a Human Rights Assessment had been undertaken which evaluated the proposed parking changes and that the recommendations had been fully implemented in the February 2020 amendments to parking restrictions adopted by Council and deferring the introduction of restrictions in Glenroy.

The Panel heard from submitters dissatisfied with the Council assessment arguing that it had been undertaken as an after-thought rather than integral to the Amendment process.

Mr Bosich (Submission 249), Merri Health (Submission 8), Ms Cirigliano and Ms Haganeur (Submission 213), Ms Matthews Ward (Submission 21) and Ms Neale (Submission 267) expanded on these concerns at the Panel Hearing, outlining the lack of sensitivity to the diversity of special needs and lack of incentive for developments to cater for special needs populations more broadly.

¹⁵ Council Hearing submission p30

Mr Coath gave evidence that Council had included an appropriate assessment and accounted for accessibility issues. He noted that the provision of disabled parking is a requirement of the Building Code of Australia.

(ii) Discussion and conclusion

The fact that a number of objectors outlined detailed concerns is acknowledged by the Panel. The Panel is concerned that the human rights assessment was not undertaken until late in the process, but acknowledges that Council has strictly met its obligations in this regard.

Appendix A Submitters to the Amendment

No.	Submitter	No.	Submitter
1	Courtney and Alistair Vincent	135	Sharon Huebner
2	Lilian Wong	136	Debbie Hocking
3	Dr Samantha Balaton-Chrines	137	Wendy Kennedy
4	Steve Baraz	138	Tahlia Hays
4A	Steve Baraz	139	Chris Millinton
5	Georgia Bradford	140	Ronan Reid
6	Andrea and Daniel Seddon	141	Alex Glass
7	Andy Smith	142	Michael Precel
8	Paul Webb	143	Hazel McLeod
9	Dino Fornito	144	Daniel Jullian
10	Ben Ewald	145	Bettina Petith
11	Ashlee Cannon	146	Mic Looby
12	Tom Keeble	147	Mark Jacques
13	Vincent	148	Andy Fergus
14	Luciana Sera	149	Clare Land
15	Rosa Pantaleo	150	Alesha Younghusband
16	Paul Failla	151	Madeline Sewall
17	Marwa Khalaf	152	M V Roche
18	David Hall	153	Nazanin Moghaddam
19	John Williams	154	Sofia Sazonova
20	Nick Taylor	155	Shelley Van der Werff
21	Kathleen Matthews-Ward	156	Benjamin Van der Werff
22	Ben Osborn and Courtney McKay	157	Christopher Jewitt
23	Francesco Timpano	158	Byron Meyer
24	Michael Fox	159	Marta Figueiredo
25	Anna Boffa	160	L Fleming-Parsley
26	Lachlan McKenna	161	Sophie Clarke
27	John Milburn	162	Tara Wingate
28	Bianca Ludeman	163	Laura Van der Werff
29	Paul Agar	164	Chris Van der Werff
30	Matthew Cook	165	Hilary Jackman

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No.	Submitter	No.	Submitter
31	Rebecca Clements	166	Fairley Batch
32	Simone Alesich	167	Reece Polimene
33	Sue Watt	168	Nick James
34	Beverley Goddard	169	Sophie Lucas
35	Sam Arena	170	Benji Trenkner
36	Adele Shelley	171	Jeph Neale
37	Clare Oates	172	Anna Duncan
38	Melissa Ross	173	Alfred Zerfas
39	Teresa Lee	174	Christopher A
40	Claire Weekley	175	Tim Foster
41	Derek Chandler	176	Fiona Armstrong
42	Carlo Carli	177	Lane Crockett
43	Emmanuel Mahlis*	178	Katherine Sundermann
44	Jos Tan	179	Elissa McMillan
45	Shannon Peach	180	Jessica Hill
46	Margaret Ludowyk	181	James Freijah
47	Laura Melady	182	Kanella Read
48	Noel Campbell	183	Peter Read
49	Alicia Walsh	184	???
50	Rosa Vizzini	185	Brunswick Neighbourhood House
51	Michelle Byrne	186	Liana Hoppe
52	Tamara Veltre	187	Donna Boyle
53	Yin Cheong Tse Chung Hoi	188	Brad Nguyen
54	Tenille Gilbert	189	Jeremy Wells
55	Mikayla Hickey	190	Enzo Carbone
56	Jeremy McLeod	191	Meredith Matthews
57	Peter Dimsey	192	Cassady O'Neill
58	Robert Dunn	193	Paul Kinny
59	Megan Swale	194	Benjamin Maher
60	Olga Kislica	195	Courtney Sutton
61	Joan Wilkinson	196	Angela Fotopoulos
62	Fayong Zheng and Yanhong Lu	197	Mersiha Julardzija
63	Le-Chi Pham	198	Cale O'Brien & K Mulik

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No.	Submitter	No.	Submitter
64	Darren Stones	199	Nina Killham
65	Edward Chan	200	Alma Murica
66	Jenni Sayers	201	Saliha Julardzija
67	Donna Melia	202	Bajrama Hasimbegovic
68	Joe Caputo	203	Hido Hasimbegovic
69	Maria Z*	204	Zekijaveta Julardzija
70	Paul Anderson	205	Tim Lecky
71	Vikraman Selvaraja	206	Amela Murica
72	Amelia Eddy	207	Kathy and Tony Henderson
73	Gene Michener	208	Amy Stephenson
74	Mike & Linda Dahm	209	Jeanette Read
75	Orlagh Feeney	210	Joseph Chan
76	Melissa Iddles	211	Mia Paramashinta
77	Gene Michener	212	Mark Higginbotham
78	Mark Stranan	213	Vincent Care
79	Bronwyn Plarre	214	Lucy Battistel
80	Kevin Li	215	Graziella Cristiano
81	Meadhbh Bell	216	Teresa Cristiano
82	Jane Thomson	217	Caterina and Antonio Cristiano
83	Bernadette Thomson	218	Caterina and Antonio Cristiano
84	Brad Nguyen	219	Siobhan Hannan
85	Tatiana Roga	220	Ross Turnbull
86	Kim Jirik	221	Kristine Diyas Munaweera
87	Eva Quinn-Walters	222	Marion Attwater
88	Rosie Leverton	223	Xueqin Wang
89	Lachlan Evans-McKenzie	224	Cinnamon Evans
90	Emma Keith	225	Victoria Leavold
91	Callum McDonald	226	Katy Wellings
92	Sam Rankin	227	Helen Rowe
93	Janice Appleton	228	Nathan Chapman
94	Darren Appleton	229	Susan Leavold
95	Brenda Appleton	230	Megan Sarson
96	Brianna Laughher	231	Frank Demarco

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No.	Submitter	No.	Submitter
97	Ellen Fraser	232	Disabled Motorists
98	Barbara Ciszewska	233	Department of Transport*
99	Name withheld	234	Hayley Kerr
100	Darren Spargo	235	Brunswick ALP Branch
101	Nathan Malin	236	Angela Palombo
102	Tara Ward	237	Lindy and Andrew Kingdom
103	Brad Wray	238	Warren Marshall
104	Ellie Farrell	239	Paul Grech
105	Mia Cornthwaite	240	David Marshall
106	Evelyn Recht	241	Jackson Wood
107	Nicola Cornthwaite	242	Tobin Richard
108	Kate Longley	243	Sharon Wing
109	Kegan Daly	244	Lidia Costa
110	S Hasan	245	Amy Guerin and Matthew Velluto
111	Dean O'Callaghan	246	Adam Kriekenbeek
112	Paul Arnold	247	Shannon Brooks
113	Clare Cousins	248	Peter Jeffs
114	Simon Pearce	249	Adrian Bosich
115	Tim Simpson	250	Yaser Yousry
116	Loc Tran	251	Eddie Carbonell
117	Sandra Simpson	252	Michael Williams
118	Ben Russell	253	Anna Caione
119	Jason Bassett	254	Laurence Balmer
120	Ben Taranto	255	John Baseggio
121	Patrick Kennedy	256	Scott Wasley
122	John Jacobs	257	Name withheld
123	Francesco Nuti	258	Yves Makhoul
124	Hilary Williams	259	Shea Evans
125	Dave Boughton	260	Rebecca Cercone
126	Kate Ryan	261	Hana Karas*
127	Jacqueline Nguyen	262	Yvonne Stolk
128	Sue Tan	263	Rick Milne
129	Kimberly Goh	264	Tamara Russell

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No.	Submitter	No.	Submitter
130	Mikayla Hickey	265	Rebecca Vitartas
131	Samuel Cannock	266	Hayden Cattach
132	Janet Longley	267	Sue Neale
133	Catherine O'Shea		
134	Yin Li		*Denotes withdrawn submissions

Appendix B Parties to the Panel Hearing

Submitter	Represented by
Moreland City Council	Represented by Alexander Sheko, calling the following expert evidence: - Traffic from Chris Coath of GTA Consultants
Nightingale Housing	Jeremy McLeod
Adrian Bosich	
Yaser Yousry	
Eddie Carbonell	
Joseph A Caputo	
Vincent Care Victoria	Rosa Chirigliano and Christa Hagenauer
Merri Health	Carlo Carli, Shirley Jackson and Phil Harris
Kathleen Matthews-Ward	
Kate Ryan	
Marion Attwater	
Amela Murica	Mersiha Julardzija
Mersiha Julardzija	
Zekijaveta Julardzija	Mersiha Julardzija
Yves Makhoul	
Sue Neale	
Mark Higginbotham	
CERES Inc.	Rod Duncan

Appendix C Document list

No.	Date	Description	Provided by
1	24/02/2020	Council Part A and B submission	Mr Sheko
2	24/02/2020	Email response from Mr Sheko to DOT dated 28/22/2019	Mr Sheko
3	25/02/2020	Presentation by Mr A Bosich	Mr Bosich
4	25/02/2020	Presentation by Mr Y Yousry	Mr Yousry
5	25/02/2020	Presentation by Mr E Carbonell	Mr Carbonell
6	25/02/2020	Presentation by Mr J Caputo	Mr Caputo
7	25/02/2020	Email from Ms A Schrippa for Council clarifying parking restrictions adopted by Council on 12/02/2020	Mr Sheko
8	25/02/2020	Presentation by Mr C Carli and Mr Jackson for Merri Health	Mr Carli
9	25/02/2020	Presentation by Ms S Neale	Ms Neale
10	25/02/2020	Presentation by Ms M Attwater	Ms Attwater
11	25/02/2020	Presentation by Mr J McLeod for Nightingale Housing	Mr McLeod
12	25/02/2020	Presentation by Mr R Duncan for CERES Inc	Mr Duncan

DCD6/20 COVID-19 PANDEMIC - BRINGING FORWARD PROGRAMS TO ASSIST RECOVERY (D20/174180)

Director Community Development

Community Wellbeing

Executive Summary

At the Special Council Meeting on 25 March 2020, Council resolved, amongst other items, to receive a report at the next Council meeting on the possibilities of bringing forward other grants, programs or projects that may assist in relief and recovery for community and business.

Possible opportunities across Council have been examined and a listing of possible 'bring forwards' has been compiled. These are characterised by being flexible enough in their format and not requiring additional Council or other funding for delivery.

The benefits of these bring forwards will result in increased local economic activity and enhanced community support and economic development in the aftermath of the COVID-19 pandemic.

Council also approved a range of community relief and recovery measures on 25 March, including a hardship policy and special grants program. The draft 20/21 budget includes provision for \$1.2 million in further relief and recovery measures to assist community, business and the arts, in addition to the measures approved in March 2020 and those set out in this report.

Officer Recommendation

That Council:

1. Endorses the list of grants and projects as detailed in this report and, when considering the final draft 2020-21 Budget for adoption, determines whether to allocate funding for:
 - a) Community infrastructure – Frank Sedgeman Tennis Club - \$23,000 capital expenditure;
 - b) Community infrastructure – Holbrook Reserve female friendly facilities - \$50,000 capital expenditureto be brought forward and implemented as part of the aim to support and increase community support and economic development.
2. Endorses the change in purpose for the 2020-21 financial year for:
 - a) Arts Activation Grants program and Arts Investment Grants program;
 - b) Community Grants Programto support COVID-19 recovery;
3. Determines Activity Centre streetscape improvement preliminary works scheduled for 2020-21 will be brought forward to commence in 2019-20.

1. Policy Context

The Council Plan 2017-20 has the overarching vision for Moreland to be a proudly diverse, connected, progressive and sustainable city in which to live, work and play. The Council Plan features a number of key priorities across all areas of Council.

2. Background

At the Special Council Meeting on 25 March 2020, Council resolved, amongst other items, to receive a report at the next Council meeting on the possibilities of bringing forward other grants, programs or projects that may assist in relief and recovery for community and business in the aftermath of the COVID-19 pandemic.

This is in addition to relief and support measures already adopted at the 25 March 2020 meeting:

- Adoption of the financial hardship policy which allows for deferral of rates without interest until June 2021
- Seven day payment terms for suppliers for the duration of the emergency.
- Waivers of food registration fees for food premises
- Waivers of sports ground fees and rental, and rent relief for most tenancies
- New COVID-19 Community Support Grants Program, in partnership with the Inner North Community Foundation, to deliver a range of community initiatives and supports
- Refunds of relevant payments for services that can no longer take place
- Additional support for vulnerable older residents including delivery of essential supplies.

Council staff have also been working closely with staff in the community sector to ensure resources are coordinated and meeting needs. This has included direct assistance to community organisations in some cases, e.g. in putting together food and relief packs for residents of rooming houses.

Council is currently coordinating relief packages for eligible residents, and has expanded its meal delivery capacity should it be needed.

A further \$1.2 million is included in the draft 2020/21 budget for additional relief and recovery measures.

This report particularly focuses on existing programs and projects which could be brought forward or repurposed, to assist community and business recovery.

3. Issues

Possible bring forward opportunities across Council have been examined and are as follows:

1. Arts Activation Grants program (\$50,000 in Base budget) and Arts Investment Grants program (\$60,000 recommended in 2020/21 Budget) – The proposal is to combine these two programs for the 2020/21 financial year and modify the grant purposes to COVID-19 recovery projects in the Moreland arts community along with other community arts projects.

2. Activity Centre streetscape improvements - Facilitate employment creation and provide economic stimulus through undertaking preliminary works in 2019/20 facilitating designs associated with Activity Centre streetscape improvements scheduled for 2020/21 to enable earlier commencement (These works are best undertaken if businesses are still closed and not trying to recover if they have just re-opened, so timing is critical).
3. Community Grants Program (\$100,000 in Base budget) - Modify the grant purposes for the 2020/21 funding round to include COVID-19 recovery projects along with other community benefit projects.
4. Community infrastructure – Frank Sedgeman Tennis Club (\$23,000 currently shown in the 2022/23 Capex Budget) – Bring forward this project to 2020/2021 to complete the works needed and enable the courts to be used by the community.
5. Community infrastructure – Holbrook Reserve female friendly facilities (\$50,000 currently shown in 2022/23 Capex Budget) - Bring forward the design component of this project to 2020/21 to enable the project to be shovel ready for future budget consideration and external funding support. When completed, this will make all Moreland's sporting pavilions female friendly.

In addition, Moreland Industrial Land Strategy (MILS) aligned re-zonings can be progressed in order to encourage investment and economic activity. Re-zonings such as C179 and C180 are aligned to MILS and are the subject of separate reports to Council. This would result in commencing the exhibition of authorised amendments associated with investment. This includes Planning Scheme Amendment C190 - Better Outcomes (recently authorised).

Social implications

The projects nominated for bringing forward will have positive and meaningful social and community benefits.

Economic implications

The projects nominated for bringing forward will have positive and meaningful economic benefits.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities and accord well with Action 18 – the right to take part in public life.

4. Consultation

Internal consultation has been undertaken to identify the proposals outlined.

Communications

Consultation and engagement will be undertaken as appropriate with each of the initiatives listed.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

Each of the nominated initiatives have funding allocated and no additional funding is required.

7. Implementation

Implementation of brought forward measures will commence as soon as practicable. There will be particular timelines associated with each nominated project.

Attachment/s

There are no attachments for this report.

DCF15/20 KERBSIDE WASTE SERVICE AND POLICY UPDATE (D20/106691)

Director City Futures

City Change

Executive Summary

In April 2019 Council resolved (DCF20/19) to introduce kerbside collection of Food and Garden Organics (FOGO) across the municipality via the green waste service from 1 July 2019 and to discontinue the one-off connection fee for the green waste service. Council also endorsed the switch to weekly green (food and garden organics) waste service and fortnightly garbage and recycling as the foundation for detailed implementation planning and community engagement, with this change to be universally rolled out across the municipality in March/April 2021.

Kerbside collection of Food and Garden Organics (FOGO) was introduced from 1 July 2019, through addition of food waste into the fortnightly green waste service and dropping the one-off 'connection fee'. By end December 2019, 3,300 additional households had opted into the new food and garden organics kerbside service, meaning approximately 65 per cent of eligible households are connected to the food and garden organics service. There has been a 28 per cent increase in the organics captured compared to the same period last year (1 July 2019 to 29 February 2020) and a nine per cent decrease in waste going to landfill over that same period. Contamination of the organic waste is less than three per cent. While Multi-Unit Developments (MUDs), with use of shared bins, are a challenge, 34 per cent of Council-serviced MUDs now have access to the organics service.

Planning for the roll-out of Stage Two universal FOGO has been progressing but has been impacted by a range of factors including prior recruitment delays. Most significantly, the delayed release of the State Government's Recycling Victoria 10-year plan has affected planning. With the emerging COVID-19 response, engagement on the foundation model endorsed in April 2019 has been further impacted.

Final announcements in late February 2020 confirmed the State policy directions are for state-wide transition to a four-bin kerbside service, with transition to state-wide glass collection (by 2027) and FOGO (by 2030), along with introduction of a Container Deposit Scheme (CDS) by 2023.

The substantive nature of the change to kerbside service requires adoption of a new Kerbside Waste Services and Charges Policy, which should be informed by appropriate community engagement and consultation. Moreland's inner and middle ring urban context, including the greater mix of medium and high housing types, very diverse resident cohorts, and relatively high existing bin contamination rates, makes introduction of, and compliance with, a substantively changed kerbside service particularly challenging. To maximise the success of the future kerbside service, the new policy should be informed by as extensive community engagement and education as is possible.

This report provides three 'engagement options' relating to the nature and timing of community engagement and subsequent presentation of a draft and final Kerbside Waste Services and Charges Policy for Council adoption. Council officers recommend Option 3, reflecting preliminary community engagement about kerbside waste services during 2020 with the development of the policy in early 2021. Option 3 provides the most substantive opportunity to engage (potentially face to face) with community cohorts most likely to be challenged by the new service model (for example, renters, shared bin users in MUDs, Culturally and Linguistically Diverse communities), with potential to integrate measures into the policy to mitigate barriers to service uptake and compliance.

Option 1, where a new policy is presented to Council on the timeline set by Council's April 2019 is not considered a good option as it does not provide for a substantive update to the policy and has the greatest risk of community concern and potential greater contamination of the waste streams.

Option 2 provides for a draft policy in August 2020 to be finalised in March 2021. This option includes greater adjustment to the policy in response to the State policy directions and community engagement via digital platforms to develop the draft policy. The resultant policy position will not be as robust as one developed under Option 3.

Under engagement Option 3, following preliminary community engagement, a draft Kerbside Waste Services and Charges Policy would be presented to the March or April 2021 Council Meeting for endorsement for public consultation, with presentation of a final Policy proposed by June/July 2021. Under this option, the new four-bin kerbside service would be rolled-out in March 2022.

Officer Recommendation

That Council:

1. Notes the increased take up of Food Organics Garden Organics service across Moreland since 1 July 2019.
2. Notes the decrease in waste going to landfill since the introduction of the Food Organics Garden Organics service.
3. Subject to any limitations on effective community consultation arising during the State of Emergency, endorses Option 3, to receive a draft Waste Policy (informed by community engagement in 2020) at the Council Meeting in March 2021 for endorsement for public exhibition/consultation, as the model to engage with the community on the development of the Kerbside Waste Services and Charges Policy and the roll-out of the universal Food Organics Garden Organics Service.

1. Policy Context

The Council Plan 2017-21 includes a key priority to “Enhance the environmental outcomes of Council waste services and increase the communities’ awareness/participation in environmental initiatives to reduce waste to landfill”.

CAP:59 of the Council Action Plan 2017-21 includes the action to progress actions as per Waste and Litter Strategy 2019 Action Plan including FOGO Rollout: Begin opt-in Food Organics/Garden Organics (FOGO) service and prepare for full FOGO roll out to whole municipality in 2021.

The Waste and Litter Strategy 2018-22 includes a target of zero waste to landfill by 2030 with an objective to introduce a kerbside food and garden waste collection service.

Zero Carbon Moreland (ZCM) 2040 Framework and five-year ZCM Climate Emergency Action Plan include priorities and actions to dramatically reduce the amount of organic waste sent to landfill, through an holistic approach including avoiding food waste, food re-distribution / sharing, onsite processing (composting / wormfarming etc) and diversion through the kerbside service.

At the 10 April 2019 Council meeting, Council endorsed implementation of option C - Hybrid, being to opt-in FOGO prior to proposed ‘universal service’ rollout in March/April 2021 of year two, as the foundation for detailed implementation planning and community engagement.

The description of Option C-Hybrid was laid out very clearly in the body of the April 2019 report(DCF20/19):

Year 2 (2020/2021)

- full universal service roll-out across the municipality in the second half of the 2020/21 financial year;
- weekly FOGO collection; and
- alternating fortnightly garbage and fortnightly recycling collection.

Council’s Community Engagement and Public Participation Policy reflects that ‘Council is committed to working with the people of Moreland to build a stronger city through purposeful engagement in a responsive, transparent and equitable manner’. The *Local Government Act 2020* will reinforces the requirement for community engagement and transparency in service planning, incorporating the requirement for ‘deliberative’ engagement for relevant matters.

2. Background

Food waste makes up approximately 52 per cent of Moreland’s kerbside household waste sent to landfill (by weight). Introducing a food and garden organics collection at kerbside reduces greenhouse gas emissions, diverts food waste from landfill and supports the circular economy through the creation of nutrient rich compost, used by Victorian farmers and gardeners to improve soil quality.

Progress with fortnightly 'opt-in' FOGO

Council endorsed the implementation of the food and garden organics collection service in April 2019, with implementation to occur in two stages. Stage 1 commenced 1 July 2019 with fortnightly FOGO collections to existing and new 'opt-in' organic (green) waste service users. During July to December 2019 3,300 new households connected to the service and 1,016 households upsized to a larger bin. 65 per cent of eligible households (up from 59%) now have a green bin and therefore access to a fortnightly FOGO kerbside collection service.

There has been a 28 per cent increase in the (food and garden) organics captured compared to the same period last year (1 July 2019 to 29 February 2020) and a nine per cent decrease in waste going to landfill over that same period. Contamination of the organic waste is currently tracking at less than three per cent.

Given these results, the implementation of Stage 1 of the Council decision has been a great success with a six per cent increase in properties joining the service, a reduction in waste going to landfill, while maintaining the contamination rate under three per cent. Council also now has in place additional resources to work with the community on behaviour change and to continue education to maximise the material in the FOGO service and to work with the residents of Multi-Unit Developments (MUDs) and other cohorts of the community to further this work.

The intended Stage 2 FOGO would have seen the roll out of a 'universal' FOGO service by March/April 2021. All residential properties entitled to Council kerbside waste services (that is, paying the waste charge) would receive an organics bin and be encouraged to use the service. To maximise organics diversion and manage service cost, changes in bin sizes and collection frequencies were also planned, with organics bins to be collected weekly and recycling and garbage bins collected on alternating fortnights.

Planning for city-wide implementation is underway, however, recent developments and uncertainty in State policy direction have significant implications which require further consideration and decision-making to ensure successful broad community acceptance.

3. Issues

The Victorian waste and recycling industry has been operating in a state of uncertainty since the introduction of the China National Sword policy in 2018, which presents challenges for Council forward-planning and service design. The Victorian government has been undertaking several inquiries/reviews and recently released a state-wide policy that has significant implications for Moreland's planned 'universal' FOGO model.

State Government Recycling Direction

The State Government Recycling Victoria 10-year plan, released on 26 February 2020, announced a range of policy directions and initiatives including:

- a new four-bin household recycling system to separate recyclables (paper, plastic and metals), glass (by 2027), food and organics (by 2030);
- a container deposit scheme to be developed in consultation with councils and industry introduced by 2023;
- a state-wide education program to help households, businesses and councils transition to the new system.

The State Government noted that bin collection frequencies are determined by councils, and unfortunately provided no encouragement for the switch to fortnightly garbage collection when/if councils introduce weekly FOGO.

Uncertainties Regarding State Government Direction and Support

The policy directions announced were high level and many details and practicalities that should inform Council's service planning and analysis need to be worked through with stakeholders. Uncertainties relate to:

- **Funding support – extent, timing and for what.** Some funding support was announced to help councils to introduce the expanded kerbside service, available progressively from 2021, although the Municipal Association of Victoria (MAV) notes it will be insufficient.
- **Cost impacts on future waste contracts.** For example, whereas previously Council received payment for the recycled materials that offset the waste charge, recent dramatic changes in the recycling industry mean that Council now pays per tonne of co-mingled recyclables they receive/process. It is unclear what contract pricing would apply for disposal of cleaner recyclables (excluding glass) and for 'clean' glass from a new glass only bin.
- **How and when would recycling contractors transition to a regional or state-wide standard for co-mingled recyclables and organics processors.** Different recyclers currently accept different types of recyclable content and organics, which limits potential for regional and state-wide education campaigns aimed at reducing contamination. The introduction of the glass bin will effectively mean glass becomes a 'contaminant' in the yellow bin. Unlike Council's current organics processor, some regional organics processors accept use of 'cornstarch caddy liners' to contain kitchen food waste.
- **Design of the Container Deposit Scheme (CDS) and flow-on impacts on recycling and glass kerbside services.** Current information suggests that the CDS will accept plastic, aluminium and glass beverage containers (including wine bottles). The CDS could divert a significant volume of materials from kerbside yellow and purple bins, with implications for required bin capacity and collection frequency.

Requirement for a New Kerbside Waste Services and Charges Policy

Council's current policies relating to kerbside waste, the Waste Charge Policy and the Garbage, Recycling and Green Waste Services Policy were adopted in 2008.

To support introduction of universal FOGO and, ideally, integrate service changes implied by the recent State policy directions, a new Kerbside Waste Services and Charges Policy (Waste Policy) needs to be developed and adopted.

A new Waste Policy would establish/define:

- Service purpose and goals (including integrating Council's goal of 'zero waste to landfill by 2030');
- A hierarchy of service objectives /principles (to inform decision-making where a 'trade-off' is implicit for example, cost versus collection frequency);
- Service levels including:
 - Kerbside collection types (that is, garbage, FOGO, recyclables, glass etc);
 - Collection frequencies;
 - Standard bin sizes (and alternative options);
 - Business rules relating to service provision;
- Special conditions / options for non-standard service users (for example, in MUDs);
- Approach to calculation of the annual Waste Charge including any concessions, subsidies, reimbursements, exemptions or 'fee for service' options;

With sufficient time for development, a new Waste Policy could:

- Address whether the Waste Charge should continue to be based only on the size of the garbage bin;
- Be 'future-proofed' to integrate the introduction of the new purple bin and any changes to the municipal hard waste collection.

Implications for Council's Stage 2 FOGO approach

Release of the State policy directions creates two related issues for Council's currently endorsed FOGO Stage 2 roll-out model and timing:

1. The endorsed service model would require an upsize (from 120 litre to 240 litre) for most yellow (recycling) bins to accommodate the switch from weekly to fortnightly collection in March/April 2021. Subsequent introduction of the fourth glass (purple) bin and Container Deposit Scheme, may make the upsize of the yellow bin redundant for a majority of households. A city-wide changeover of recycling bins (from a standard 120 litre weekly collection, to a 240 litre fortnightly collection) could contribute up to \$3.9 million to Stage 2 project costs. The switchover cost and unnecessary resource use could be minimised with an alternative roll-out model and timing that align with the review of recycling contracts and introduction of the purple bin (with State Government financial support).
2. To meet the March/April 2021 roll-out timeline, a new Kerbside Waste Services and Charges Policy will need to be finalised and adopted by August 2020, prior to commencement of the local government election period. This precludes the opportunity to meaningfully engage the Moreland community in informing a draft Waste Policy and limits time available for public exhibition of the draft Waste Policy, increasing the risk of community concern and greater contamination of the waste streams. It also precludes proper consideration and integration of the State policy directions (that is, the purple bin for glass) and its implications for service and project planning.

Development of a new Waste Policy – Options for engagement and timing of policy adoption

A new Waste Policy is required to provide policy backing to the roll-out of universal FOGO as part of a changed kerbside waste service and waste charge model.

Engagement options for developing and adopting a new Kerbside Waste Services and Charge Policy are:

Option 1 – To adopt final Policy by August 2020 in accordance with the Council decision in April 2019.

A draft Waste Policy would be presented to the June 2020 Council Meeting, to be followed by a three to four-week 'inform and consult' (late June/July) and presentation of a final Waste Policy to the August 2020 Council Meeting for adoption.

This option retains potential to deliver on universal FOGO rollout in March/April 2021, however it assumes no substantive changes to draft Waste Policy / service model and consideration of the additional purple bin would be a separate future project. This option involves the shortest period of community engagement and community awareness raising, at a time when COVID-19 public health restrictions limiting in-person gatherings are likely to still be in place. Lower community awareness could see potential greater contamination of the waste streams.

Option 2 – To present a draft Policy (informed by limited community engagement conducted on digital platforms) to the Council Meeting in August 2020 for community consultation following in early 2021.

Preliminary community engagement (from late May – June 2020, digital platforms only) would provide some opportunity to increase community awareness and understanding of Council's waste services and charges, the State Government policy directions including the future purple bin, key service costs and trade-offs, the rationale for universal FOGO, the service model understood to maximise diversion of waste to landfill, and alternatives.

A draft Waste Policy would then be presented to the August 2020 Council Meeting, informed by preliminary community views and some further information regarding State policy details. Subject to endorsement of the draft Waste Policy in August 2020, formal community consultation would be held over until early 2021, with potential that a final Waste Policy could be presented for Council adoption by March 2021.

Option 3 – To present a draft Waste Policy (informed by community engagement in 2020) to the Council Meeting in March 2021 for endorsement for public exhibition/consultation.

Like Option 2, preliminary community engagement would commence in digital format from late May to June/July 2020 however would then continue from late 2020 through early 2021. The preliminary engagement would focus on providing information to the community on the need for change, raise awareness of the issues and how to manage the waste generated and how to maximise the recycling of any waste generated. The later engagement could have a stronger focus on canvassing views about preferred service options (that is, bin collection frequencies, standard capacities etc).

This extended engagement period would also provide opportunity for social research and engagement (hopefully face-to-face, pending COVID-19 public health guidance) with target audiences that are most likely to experience additional barriers or challenges with service adoption and compliance (for example, renters, Community and Linguistically Diverse communities, families with young children, residents in MUDs etc).

Informed by the outcomes of the community engagement and further details relating to implementation of the State plan, the draft Waste Policy would be presented for endorsement for public exhibition/consultation in March 2021. Following a public exhibition period, the final Waste Policy could be presented for adoption by June 2021.

Kerbside Service Models

Under Engagement Options 2 and 3, Council's future kerbside service models, including the additional purple bin for glass, would be canvassed with the community. The service model understood to provide greatest diversion of organic waste from landfill would be:

Week 1: Green (food and garden organics), red (garbage)

Week 2: Green, yellow (recyclables)

Week 3: Green, red

Week 4: Green, yellow, purple (glass)

This model is consistent with Council's endorsed model and retains its many benefits. Depending on the timing of the Container Deposit Scheme and resolution of bin size, the new purple bin for glass may require fortnightly collection, rather than monthly.

Importantly, extended community engagement would enable the community to interrogate and inform the refinement of Council's final service model, as well as consider the cost benefit and impacts of alternative models (for example, costs of variation of bin sizes and of weekly versus fortnightly red bin collections).

Timing of the new kerbside service roll-out

The engagement option determined and timing for endorsement and adoption by Council would mean implementation of the new kerbside service would be:

Option 1 – assuming adoption of a final Waste Policy in August 2020, rollout of universal three bin service (weekly green, alternating fortnightly red and yellow) in March/April 2021. The purple bin would be the subject of a future engagement process;

Option 2 – assuming endorsement of a draft Waste Policy in August 2020 and adoption of a final Waste Policy in March 2021, rollout of universal four bin service by November 2021;

Option 3 – assuming endorsement of a draft Waste Policy in March/April 2021 and adoption of a final Waste Policy by June/July 2021, roll-out of universal four bin service by March 2022.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

A preliminary workshop to explore the social impacts of changes to the kerbside waste service and associated policy and charges has been held with staff from Community Development and Social Policy, Waste Services, Aged and Community Support, Youth Services, Strategy and Research and City Change.

A formal assessment of a draft Waste Policy once developed, would be undertaken against the Human Rights Charter. Extended engagement models would allow time for addressing identified social impacts in the policy development.

4. Consultation

Delays with engagement on future kerbside service

The Council decision in April 2019 provided for community engagement during the second half of 2019 to inform the community about the service model endorsed at that time (universal FOGO with change to all collection frequencies). Unfortunately, this broad awareness raising has not yet occurred, being impacted by several factors including: early focus on promoting the new 'opt-in' FOGO service and fine tuning the roll-out, recruitment timeframes and staff vacancies, capacity constraints within City Change, Waste Services and Communications and Engagement teams, and delays in the release of the State Government 'Recycling Victoria' policy and uncertainty around what its policy directions would be.

To date, where service users have enquired about or requested weekly rather than the current fortnightly FOGO collection Council officers have communicated the intent to transition to the 'best practice' service model in 2021 and noted the need for more extensive community engagement and education to ensure the success of this change.

Current state of engagement planning

Community engagement regarding the future kerbside waste service would ideally now take into account:

- Introduction of a fourth bin for glass (purple bin);
- Unfolding implications relating to COVID-19;
- Alignment with Council's more recently adopted Community Engagement Framework and, as much as possible, with requirements of the Local Government Act 2020 regarding transparency and community engagement.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

Implications for FY2020/21 Waste Charge

The total budgeted cost of Waste Services in 2019/20 was \$16.9 million with a standard household Waste Charge of \$193.01 (for an 80 litre garbage bin).

The 2020/21 budget has been prepared on the basis that Options 2 or 3 will be adopted by Council, including an allocation of \$540,000 for communications and engagement. This would see an overall standard waste charge of \$213.21 for an 80 litre bin. Most of the increase in the waste charge is due to the increased State Government landfill levy and the replacement of waste trucks.

Should Council adopt Option 1, then additional costs will be incurred in 2020/21 for the rollout of about \$2.3 million. This would see the standard annual waste charge for an 80 litre bin for 2020/21 increase to \$239.47.

[Note: as this report was being finalised, the State Government announced a six month delay in the new landfill levy increase. This will be fully passed on to ratepayers but the above estimated waste charges do not yet reflect this reduction.]

Further analysis is required into the potential for bin re-lidding within the rollouts, rather than bin replacement. Municipal-wide replacement of standard 120 litre yellow bins to 240 litre bins contributes up to \$3.9 million to project costs over the full term of the project.

7. Implementation

Subject to Council's decision, Council officers will be commissioning and collaborating with specialist community engagement contractors and social researchers to plan and undertake community engagement activities to the greatest extent that is possible over the endorsed timeline. In the short-term, in light of COVID-19, the majority of engagement is expected to be via digital platforms (predominantly via Conversations Moreland). As well as informing a new Kerbside Waste Services and Charges Policy, community engagement and social research will inform later community education and preparedness communications that would be implemented in the lead up to rollout of the new service.

In addition to engagement with the community, Council officers will continue liaison with the State Government and Metro Waste Group to help plan for the operational and contractual changes implicit in this significant change to the kerbside waste service.

Attachment/s

There are no attachments for this report.

DCI5/20 DRAFT MORELAND NATURE PLAN - ENDORSE FOR COMMUNITY CONSULTATION (D20/143567)

Director City Infrastructure

Open Space and Street Cleansing

Executive Summary

The Moreland Nature Plan once completed, will provide the strategic direction to enhance biodiversity and celebrate nature in our City. The draft Nature Plan, at Attachment 1, has a vision that the City of Moreland will support a more diverse, connected and resilient natural environment where native birds and animals thrive. Our residents will value the local environment and appreciate opportunities to explore and connect with nature in the City.

Council has acknowledged we are in a state of climate emergency; that the world is facing an unprecedented environmental crisis and urgent action is required. This Nature Plan, along with strategies such as Zero Carbon Moreland, highlight Council's commitment to this call for action.

The draft Nature Plan is a result of an initial consultation phase undertaken between October and December 2019, with 107 responses to the question 'How would you like to see the natural landscape improve in Moreland over the next 10 years?' Attachment 2.

The draft Nature Plan captures and interrogates the extensive background information required to develop a clear implementation plan using a set of four themes:

1. Protecting and enhancing biodiversity on Council managed land
2. Seeking opportunities for the private realm to contribute positively to biodiversity
3. Connecting people to nature
4. Improving governance and collaboration in natural resource management.

The draft Nature Plan is the first dedicated plan towards the protection and enhancement of biodiversity in Moreland. Its timing is paramount, particularly in light of a growing population, urban consolidation, constrained budgets and climate change, such as extreme heat and extended drought, are all placing additional stress on our ecology and wildlife from our urban forest, and larger species of animals to smaller pollinating insects such as bees.

The development and delivery of a Nature Plan demonstrates Moreland's commitment to environmental responsibilities, to not only protect, but enhance the unique natural environment.

The draft Nature Plan is ready for community consultation, which is proposed to occur from 18 May 2020 to 26 June 2020, with a final plan scheduled for consideration by Council at the August 2020 Council meeting.

Officer Recommendation.

That Council:

1. Endorses the draft Moreland Nature Plan, at Attachment 1 to this report, for community consultation over four weeks between 18 May 2020 to 26 June 2020.
2. Receives a further report at the 12 August 2020 Council meeting, highlighting community feedback and presenting a final Moreland Nature Plan for adoption.

1. Policy Context

Council Plan 2017-2021

The draft Nature Plan has been developed in line with the Council Plan's Strategic Objectives for a Connected Community, Progressive City and Responsible Council. It identifies priority actions to encourage greater connection to nature and delivers on the goal for a 'cooler, greener and more sustainable city' stated in the Municipal Public Health and Wellbeing Plan 2017-2021.

The Moreland Planning Scheme

The Moreland Planning Scheme recognises the importance of waterways through the inclusion of Environmental Significance Overlays. These overlays recognise the environmental, heritage and recreational values of these corridors and identifies a number of objectives to be achieved including protection and restoration of natural systems, waterway function, recreation use, landscape character and heritage (aboriginal and geological).

Open Space Strategy 2012-2022 (MOSS) and Urban Forest Strategy 2017-2027

The Open Space Strategy 2012-2022 and Urban Forest Strategy 2017-2027 recognise the importance of biodiversity as a significant element in Council's open space network and in creating a greener, more liveable city.

Goal 3 of the MOSS States; Prepare and implement a Biodiversity Strategy to identify priority measures for the protection, restoration and enhancement of native plant and animal communities.

Gowanbrae Development and Maintenance Plan and the Westbreen and Edgars Creek Conservation and Development Plan

The Gowanbrae Development and Maintenance Plan and the Westbreen and Edgars Creek Conservation and Development Plan provide localised recommendations for revegetation and biodiversity protection which form part of previous and future planned works.

Moreland Food Systems Strategy 2017-2020

The vision of the Moreland Food Systems Strategy is to create a sustainable, just and vibrant food system that contributes to a more resilient community and a healthier environment. In creating greater areas of edible gardens, this will support habitat improvement for pollinating insects that are vital for good bio-diversity outcomes.

2. Background

The Moreland Open Space Strategy 2012-2022 (MOSS), states that loss of biodiversity is a real threat in a changing climate. The effects of climate change on biodiversity will occur at many different levels – from individuals to ecosystems. Species may alter distribution, abundance, behaviour and the timing of events such as migration or breeding. The most susceptible species will be those with restricted or specialised habitat requirements, poor dispersal abilities or small populations.

Goal three of the MOSS outlines Council's commitment to Making Places for Nature. A key action in achieving this goal is to prepare and implement a Biodiversity Strategy to identify priority measures for the protection, restoration and enhancement of native plant and animal communities. This includes our larger urban forest in general, to revegetation of natural area with grasses and native plants as well as larger animals down to those smaller insects and pollinating species such as bees. Vital to successfully achieving this is increasing the capacity for the community to be involved in enhancing biodiversity in open space. These issues are addressed in the draft Nature Plan.

During initial planning for the Biodiversity Strategy, the word 'Biodiversity' was explored. What does Biodiversity mean to you, to Council, to our Community. It became evident that the meaning taken by most was 'Nature'. The project team concluded that a Moreland Nature Plan would be more appropriate, presenting as a tangible, more relatable document.

Council officers from Open Space Design and Development Unit have undertaken a review of existing literature and information, carried out preliminary community engagement and consultation with relevant stakeholders to develop the draft Nature Plan.

The draft Nature Plan at **Attachment 1** identifies clear projects for establishment and / or delivery within a four-year period and identifies ongoing actions which are considered to be part of Council's core service in open space / natural resource management with expectations to be delivered for the next 10 years and beyond.

3. Issues

Environmental implications

Natural areas in Moreland provide a number of environmental, social, ecological and economic services which are critically important. With the population expected to continue to grow, the way in which we manage our natural assets will impact on these services now, and for future generations. The MOSS refers to the importance of nature, and the Urban Forest Strategy 2017–2027 focusses on increasing tree canopy and vegetation cover. The Nature Plan will be the first dedicated plan committed to protecting, enhancing and celebrating biodiversity assets and demonstrates Council's commitment as an environmental leader.

Social implications

Natural areas offer wonderful places for recreation and restoration. They are important for children as wild places for free play and discovery which have significant benefits for physical, emotional and academic development.

There is strong evidence recognising the health and well-being benefits of a connection to nature. Research supports that a strong connection to nature makes people more likely to feel passionate about relationships with their friends and family.

Economic implications

While there is general agreement on the use of open spaces and benefits to human beings, these benefits typically do not have a market to reflect their monetary value and as such, the economic value of open spaces, and of investments within them, is not well understood.

An investigation into the economic benefits of open space in Moreland was undertaken in 2019 (Natural Capital Economics 2019) to better understand this connection. The study used an ecosystem services valuation approach and quantified the following key benefits from open spaces in Moreland for which data is readily available:

- Property price premiums;
- Recreation;
- Avoided health costs due to physical inactivity;
- Traffic decongestion from bicycle commute.

Based on the four benefits, the investigation identified Moreland's open spaces have an estimated value of \$94 million per annum and indicated annual benefits of \$152,000 per hectare.

Regional / strategic implications

While this is the first dedicated plan for biodiversity for Moreland, there are a number of existing strategies and legislation which relate to land and open space management and provide context for the Nature Plan.

Federal

The *Environment Protection and Biodiversity Conservation Act 1999* (Cth) (the EPBC Act) is the Australian Government's central piece of environmental legislation and provides a framework for the protection of biodiversity. It identifies species of national significance which includes communities and species that exist within Moreland such as temperate grasslands of the volcanic plains and legislates their protection.

State and regional

The State Government's Protecting Victoria's Environment - Biodiversity 2037 is the plan to stop the decline of Victoria's biodiversity and achieve overall biodiversity improvement over the next 20 years. Its vision is that 'Victoria's biodiversity is healthy, valued and cared for' and includes targets for connecting all Victorians with nature and ensuring there is a net improvement in the health of the environment.

Melbourne Water's Healthy Waterways Strategy 2018-28 identifies a collaborative approach to waterways management with objectives and actions for improving the health of Melbourne waterways shared across state and local government, water corporations and the community. It identifies a number of priorities for sub-catchments such as Merri and Moonee Ponds Creeks including revegetation and amenity improvement targets.

This Nature Plan also demonstrates commitment to the implementation of the Merri Creek Environs Strategy and Chain of Ponds Plan which provide direction for biodiversity and waterway improvements at a catchment scale.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Prior to the development of any document, Community engagement for the draft Nature Plan was launched through an initial phase on Council's new engagement platform 'Conversations Moreland' in October 2019.

Between October 2019 and December 2019, 107 submissions were received from the community in response to the question 'How would you like to see the natural landscape improve in Moreland over the next 10 years?' The responses are provided at **Attachment 2**.

The key themes identified in the responses are:

- Protect existing vegetation (especially trees and remnant) and plant more large canopy trees
- Continue revegetation programs with indigenous plants, particularly along waterways, and improve maintenance
- Strong interest in support for naturestrip planting
- Plant more wildlife and insect attracting plants – dense, diverse understorey planting
- Retain water in the landscape – wetlands, creek naturalisation and other Water Sensitive Urban Design
- Cat management
- Interest in fruit trees and other edibles in open space
- Work with Traditional landowners.

Development of the draft Nature Plan also included consultations with key stakeholders such as members of the Friends of Moonee Ponds and Merri Creeks and Upfield Urban Forest Group. Interviewees commented on the importance of connection to and protection of nature to themselves, the community and for future generations. Many of these stakeholders voiced appreciation for Moreland's current efforts in greening and the current support that Council currently gives to community groups.

Council officers from adjoining local government areas (LGAs) such as Yarra, Darebin, Moonee Valley, Hume and other LGAs across Melbourne such as, Cities of Melbourne, Boroondara and Whittlesea were consulted, gaining valuable feedback on their existing policies, plans and strategies relating to biodiversity.

The feedback from this early engagement has shaped the actions identified in the draft Nature Plan around four themes:

1. Protecting and enhancing biodiversity on Council managed land;
2. Seeking opportunities for the private realm to contribute positively to biodiversity;
3. Connecting people to nature; and
4. Improving governance and collaboration in natural resource management;

Key internal stakeholders have been consulted on the draft Nature Plan, particularly where actions relate to specific units.

These themes were also tested in a community session held on Sunday 15 March at Jones Park Wetland Brunswick, 'A Very Froggy Afternoon' was held by Council to educate on the animals attracted by the wetland and general biodiversity. Themes and focuses of the draft Nature Plan were rated through a 'Dotmocracy' process with very positive feedback.

Feedback was also received by experts in the field of ecological science highlighting the importance of fungi in the environment, and artificial habitats such as bird boxes to enhance bio-diversity which have also been referenced in the document.

Subject to Council's endorsement, the draft Nature Plan will be shared more broadly for feedback from the community and other key stakeholders, with community consultation planned to occur between 18 May 2020 and 26 June 2020, and the final Nature Plan scheduled for consideration at the Council meeting by August 2020. This consultation will involve the document being uploaded on Conversations Moreland for feedback from the community.

Given the current pandemic impacting consultation opportunities, the normal 4-week consultation period has been extended to 6 weeks, to allow more time to reach community members who have little or no internet access.

Whilst the current situation around social isolation inhibits drop in sessions and public events to promote the document, Conversations Moreland has proven to be a tool that enables virtual conversations to occur easily and is a great method of community engagement.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The draft Nature Plan includes a costed implementation plan, with actions allocated under the four key themes. Each action line includes a timeframe, budget estimate and if the required budget is from existing programs or if additional funds are required.

While many of the actions are already funded from existing programs within Council, the draft Nature Plan proposes that additional funding of approximately \$200,000 per year is required to deliver the actions efficiently and effectively. The additional resources required are subject to business case submissions and external grant funding.

The additional resources include the appointment of a new Conservation Programs Officer, which, if funded, would be required to undertake a number of projects outlined in the plan as well as extend engagement with the community around other programs.

There is currently one full time equivalent Natural Resource Management Officer position, within the Open Space Design and Development Unit of Council. This role focusses on bushland conservation and capital works improvements within our natural resource management areas. There are limited resources available to focus on more strategic projects, support community conservation activities and implement nature engagement programs.

Without the additional funding and a Conservations Programs Officer role, delivery of the Nature Plan will be limited to the status quo. Below is a list of actions that require a new Conservations Programs Officer and additional funding to deliver:

- Establish a 'Gardens for Wildlife' program in Moreland;
- Review and reprint the sustainable gardening in Moreland booklet (or similar) resource;
- Reinvigorate the 'Adopt a tree' (verge program) to support the uptake of nature strip conversions, particularly along designated habitat corridors;
- Work with Northern Golf Course and Northern Metropolitan Cemetery Trust to encourage sympathetic management and conservation programs a critical habitat sites identified through MIVA (2012);
- Expand the level of support provided to Friends Groups and the like to undertake conservation activities on public land through the provision of site preparation, materials, plants, tools, planning and advice;
- Deliver an annual program of nature-based activities to engage residents in learning about and valuing the natural environment;
- Compile a list of fauna to be encountered in Moreland and develop interpretive and educational material for residents, schools and community groups;
- Partner with Traditional owners (for example, Narrap team) in Caring for Country in Moreland;
- Partner with research organisations to undertake field studies and investigation to better understand the impacts of greening activities on both social and environmental indicators and adjust programs accordingly.

7. Implementation

Subject to Council's endorsement of the draft Nature Plan, a thorough community consultation process will commence on 18 May 2020 and close 26 June 2020. This engagement will occur on Conversations Moreland, with key questions seeking feedback from the community. Key nature stakeholders from across the municipality will be consulted directly.

The feedback gathered during the four-week consultation period will be summarised into key themes and the draft Nature Plan will be revised in consideration of these key themes.

A clear summary of this consultation process will be provided to Council with the revised final Nature Plan.

Implementation of funded actions within the plan is in progress within existing programs, such as the Gavin Park wetland project, a key outcome of the Westgreen Creek Conservation and Management Plan. Any unfunded actions proposed in the Nature Plan will await adoption of the plan and future funding.

Attachment/s

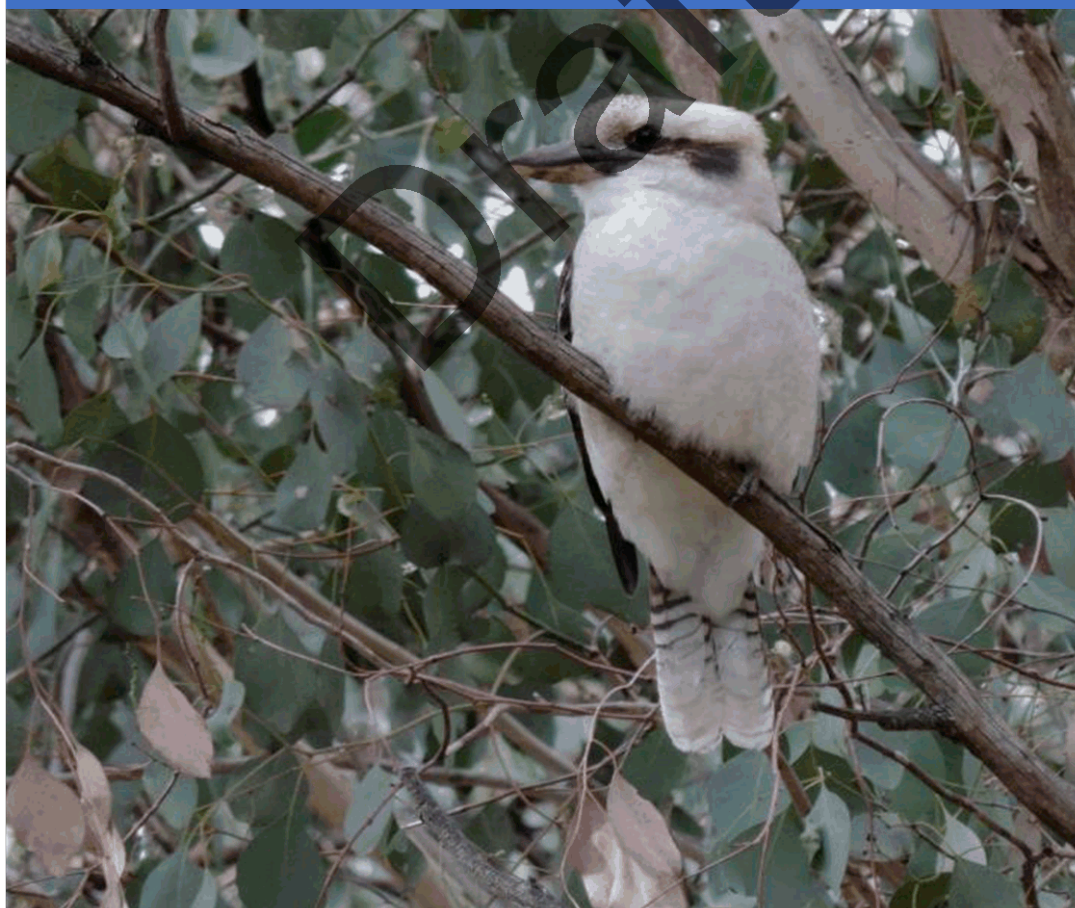
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| 1 | DRAFT Moreland Nature Plan | D19/511626 |
| 2 | Nature Plan - preliminary consultation raw feedback October December 2019 | D20/105172 |



Moreland
City Council

Moreland Nature Plan

Enhancing biodiversity and celebrating nature in our City



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Acknowledgments:

Photos: Anna Lanigan, Merri Creek Management Committee (MCMC), Vince Andreana, Lori Arthur, Sam Neidra, Hussain Hameed.

Executive summary

The City of Moreland offers wonderful nature experiences, despite many years of urbanisation which resulted in significant land transformation and vegetation loss. Stands of highly significant original (remnant) vegetation, such as grassland areas in Fawkner, and large tracts of revegetated areas, particularly along the creek corridors, provide important habitat for a range of native birds and animals. In addition to their important biodiversity value, these areas offer treasured opportunities for community to recreate and seek respite from the busyness of the City.

Moreland City Council and our partners, such as Friends and community groups and Melbourne Water, have been investing in land restoration and revegetation programs since the late 1970s and have created the valuable natural landscapes we have today. The Moreland Nature Plan provides a heightened strategic direction to enhance biodiversity and celebrate nature in our City for the next four years and beyond. It sets out a vision of:

The City of Moreland will support a more diverse, connected and resilient natural environment where native birds and animals thrive. Our residents will value the local environment and appreciate opportunities to explore and connect with nature in the City.



The Moreland Nature Plan is the first dedicated plan towards the protection and enhancement of biodiversity in Moreland. It highlights the challenges for nature in the City including climate change, habitat fragmentation, loss of diversity and impacts from increasing urban development. It also identifies many opportunities, particularly for supporting greater community connection to nature such as potential for inclusion of nature in parks, schools, nature-strips and private backyards. These programs will not only have biodiversity benefits but are increasingly being recognised as having significant health and well-being benefits for community.

The Nature Plan is separated into two parts. Part 1 includes a Background and Technical Report discussing the history of Moreland's landscape, how it has transformed over time and a summary of our natural environment today. It recognises the importance of nature in the City which provides a range of ecosystem services having significant environmental, social, ecological and economic benefits. The report outlines Council's current approaches to natural resource management in the City and discusses the challenges and opportunities for future management.

Part 2 provides the strategic context behind the Plan and details a 4 year implementation plan which identifies clear projects for establishment and / or delivery within a four-year period and ongoing actions which are considered to be part of Council's core service in open

space / natural resource management with expectations to be delivered for the next 10 years and beyond.

The implementation plan is based on four themes:

1. Protecting and enhancing biodiversity on Council managed land
2. Seeking opportunities for the private realm to contribute positively to biodiversity
3. Connecting people to nature
4. Improving governance and collaboration in natural resource management

Eleven annual performance indicators have been determined for tracking progress towards the vision and delivery of this Plan.

Moreland City Council acknowledges that we are in a state of climate emergency; that the world is facing an unprecedented environmental crisis and urgent action is required. Global temperatures continue to rise and huge numbers of species are now on the brink of extinction. The time for action is now and this Nature Plan, along with strategies such as Zero Carbon Moreland, highlight Councils commitment to this call for action.



Introduction

The term ‘Biophilia’ has been around since the 1970s referring to the idea that humans possess an innate tendency to seek connections with nature and other forms of life. Whilst many would readily acknowledge a tendency to seek natural locations to spend a holiday, say at the beach or to a National Park, the importance of people’s local environment is often less well-recognised.

There is strong evidence that spending time and connecting with nature is good for both physical and mental health and that ready access to nature in cities is particularly important, given our increased time spent indoors often doing sedentary activities.

Despite years of urbanisation, the City of Moreland still retains some stands of original and highly significant vegetation. Community-led restoration programs and advocacy since the late 1970s have created the valuable natural landscapes we have today, particularly along our waterways. These areas provide important habitat for a range of animals and the return of species clearly highlights the value of revegetation work to our City.

Across the globe, thousands of species are threatened with extinction as a result of climate change. Moreland City Council declared that we are in a state of climate emergency in September 2018 acknowledging that the world is facing an unprecedented environmental crisis and urgent action is required. The need for this Nature Plan, and the protection of our local species, has never been more pressing.

This Nature Plan is the first dedicated plan towards the protection and enhancement of biodiversity in the City. Its timing is paramount, particularly as we experience a growing population, urban consolidation, constrained budgets and climate change, such as extreme heat and extended drought, are all placing additional stress on our ecology and wildlife.

Focus is placed on the protection and rehabilitation of indigenous vegetation and ecosystems, as this provides our greatest opportunity to protect local species, but all vegetation, native and exotic, can have biodiversity value.

Moreland’s population is expected to grow from 170,000 in 2016 to 228,000 in 2036. Additional housing and services will be required to cater to this population. This urban consolidation exerts greater pressures on our natural environment, not only as a space for animals and plants to live, but also as places for people to seek respite from the busyness of the City; to recreate and restore. This Plan acknowledges the importance of local connection to nature for the health and well-being of our community and the value of interactive nature engagement programs.

This Nature Plan has been developed in line with the Council Plan’s Strategic Objectives for a Connected Community, Progressive City and Responsible Council (Council Plan 2017-21). It identifies priority actions to encourage greater connection to nature which will provide significant health and well-being benefits for our community.

Council will be progressive and collaborative in our approach to natural resource management, working with the community and key stakeholders to meet the needs of our people and the environment. The development and delivery of this Plan demonstrates Moreland's commitment to our environmental responsibilities, to not only protect, but enhance the unique natural environment we have in our City.

PART 1 – Background and technical report

1. History of our natural environment

Two centuries of urbanisation have transformed our local environment but stands of original (remnant) vegetation still exist and have high significance, particularly along our waterways. Planting programs since the late 1970's have been revegetating significant stands of vegetation and restoring habitat to create the valuable natural landscapes we have today.

1.1 The original landscape and underlying geology

Moreland is located in between the Moonee Ponds and Merri Creeks and intersects with the great lava plains formed by ancient volcanoes which erupted millions of years ago. The flows created great beds of basalt, and as time progressed the rock weathered and broke down to create the plains of shallow soils, which typify much of Moreland. The underlying basalt geology supported expansive areas of volcanic plains grassland and stands of open woodland. These grasslands extended over much of western Victoria and into South Australia and are now referred to as the Temperate Grasslands of the Victorian Volcanic Plains bioregion.

A range of riparian and aquatic ecosystems, such as Stream Bank Shrubland, occurred along the creek and drainage lines where the extra soil moisture supported more tree and shrub vegetation.

Several areas in the municipality were not covered by lava flows and provide examples of much older sedimentary soil profiles, dating over 400 million years. The Silurian cliff escarpments at Union Street, West Brunswick and along the Edgars Creek in North Coburg are dramatic examples of this.



Sedimentary stone and sands of the Moonee Ponds Creek, Brunswick West, photographed in 1922. Source: Moreland City Libraries and Picture Victoria. And today.

1.2 Traditional land management

The northern region of Melbourne, encompassing the City of Moreland, is the traditional land of the Wurundjeri-willam people, a clan of the Woiwurrung language group. The Wurundjeri people had, and continue to have, a strong spiritual and physical connection to the land.

They were the lands first explorers, colonisers and pioneers. Over their long association with the land, they developed land management and survival practices specific to the area. Large trees provided bark for canoes and fibrous reeds could be made into ropes, nets and baskets. Grasslands were managed through fire stick farming and digging to support new growth and diversity, including large populations of Murnong (Yam daisy), a large staple in the diet of the Wurundjeri people (Moreland City Council, 2010).

1.3 Colonisation and land use change

Given the open, grassy landscape, areas north and west of Melbourne were quickly colonized by Europeans in the 1800s for housing and farming. The (now) Moreland area was one of the earliest parts of Melbourne to be surveyed for sale by the colonial government. Larger allotments to the north where used for farming whilst the southern part of the municipality quickly grew dense with industry and housing (Moreland City Council, 2010).

As a result of this early colonisation, the Wurundjeri people were displaced, their land management techniques replaced with European styles, resulting in significant modification of the landscape. Temperate Grassland and Grassy Eucalypt Woodlands of the Victorian Volcanic Plains which covered much of western Victoria and into South Australia (including the Moreland area) are now considered amongst the most under-represented and threatened ecosystems in Australia and were listed for Federal protection under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC) in 2008-09. Less than five per cent of the original extent of both communities remains, although patches in good condition are likely to constitute less than one per cent.

Two centuries of urban development has dramatically changed Moreland's natural landscape: much of the original vegetation has been lost, and what remains, exists mostly on public land and is heavily fragmented; traditional land management practices have ceased through the dislocation of the Wurundjeri people; exotic flora and fauna introduced; creek alignments have been significantly modified, such as concrete channelization of the Moonee Ponds Creek; and, urban drainage systems changed with impacts on the natural ecosystem function.

Land restoration programs in urban areas are challenged by the legacies of this earlier (post colonisation) land management. Spatial and urban infrastructure confines (such as transmission lines and underground sewers) also provide limitations on revegetation opportunities and design. Understanding the history of our landscape and the vegetation types that existed are useful for guidance in revegetation, however, the reality is a more modified urban landscape with planting and regeneration of landscapes design responding to the particular context, with plants and trees selected based on the role and function that fits best with that location within the urban ecosystem, and their likelihood of healthy growth.

2 Moreland's natural landscape today

The Moreland Indigenous Vegetation Assessment 2011 (MIVA) provides the most recent detailed assessment of both remnant and revegetated areas across a mixture of land tenures in the municipality. Much of our indigenous vegetation is on public land along waterways, but significant vegetation has also been identified on private land at the Northern Golf Course and within the Fawkner Cemetery and Northern Memorial Park.

As of February 2020, Moreland (and partners including Merri Creek Management Committee and community groups) manage in excess of 53 hectares specifically for conservation. This includes land that is Council owned as well as several parcels of Crown Land where Moreland has accepted Committee of Management, including the highly significant Bababi Djinanang grassland which would otherwise go relatively unmanaged.

Vegetation types (Ecological Vegetation Classes – EVCs) range from mostly treeless grassland vegetation (such as Bababi Djinanang grasslands) to riparian and grassy woodlands. More detail on the vegetation types can be found in Appendix 1 and MIVA (2011).

Key sites and areas of significance are discussed below and shown spatially in Figure 1.0.

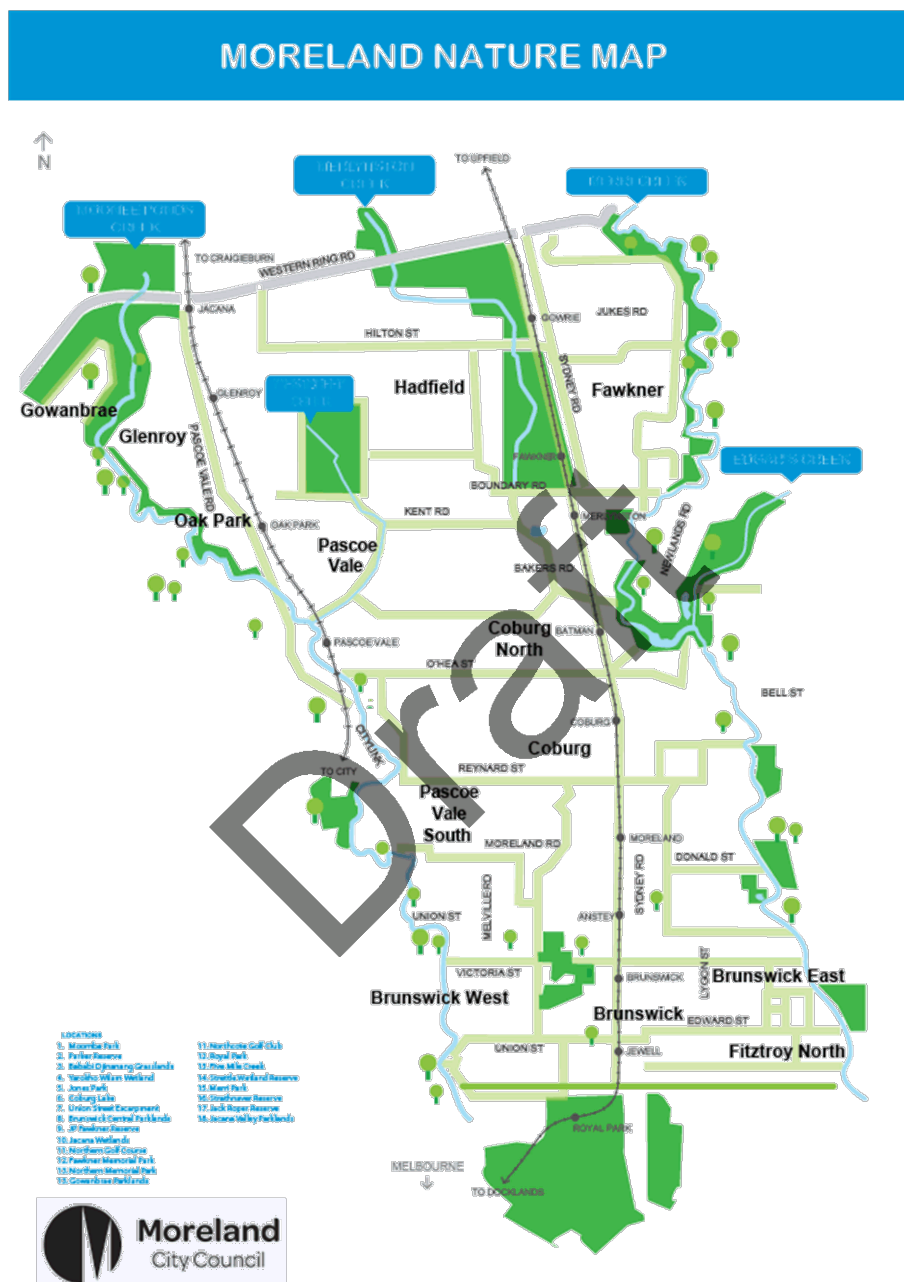


Figure 1.0 Nature map of Moreland identifying key sites.

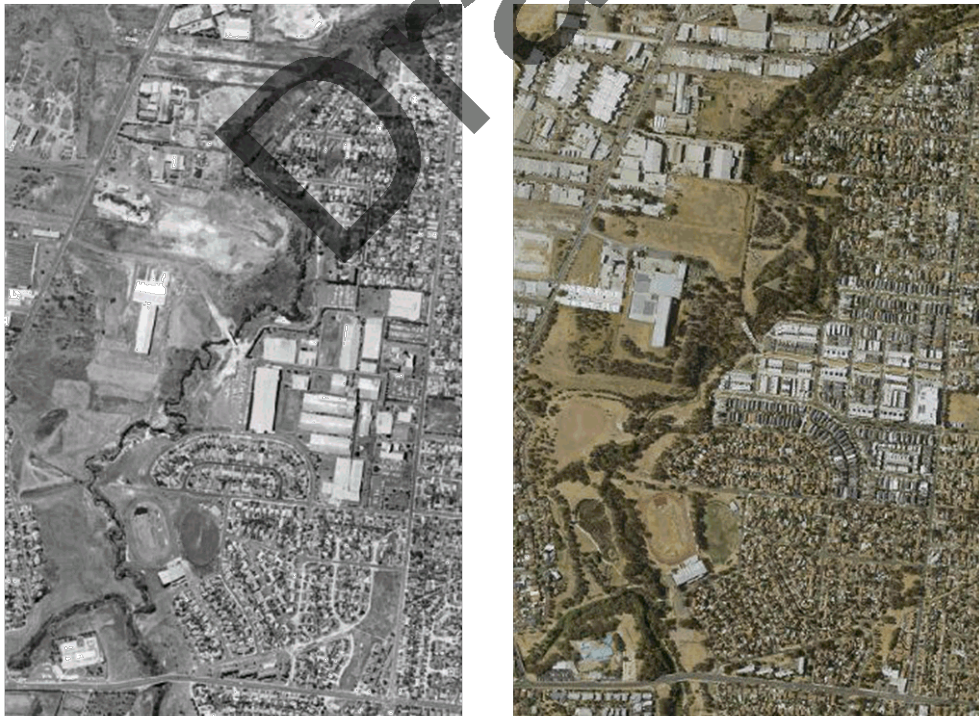
TRIM D20/26043 – draft map only, currently being edited/designed.

2.1 Creek Corridors

As noted above, the majority of natural vegetation is located along the city's waterway corridors, the Moonee Ponds, Merri and Edgars Creeks. Much of the land along the Merri and Edgars Creeks had been reserved for freeway reservation and strong advocacy from community protected the biodiversity and open space values along these corridors. Other smaller creeks, such as the Westbreen, Melville, Campbellfield and Merlynston Creeks have been barrel drained for part or all of their length; however, where they are open and/or revegetated, they provide important wildlife refuge.

The creek corridors have been the focus of environmental restoration programs for over 30 years in Moreland. Advocacy from groups such as the Friends of Merri Creek and Friends of Moonee Ponds Creek in the late 1980s started a movement towards restoring waterways for both environmental and recreational purposes. This saw the establishment of groups such as Merri Creek Management Committee (MCMC) and the Moonee Ponds Creek Association, now the Chain of Ponds Collaboration (CoP) after some reiterations over the years.

Council has partnered with these organisations, new and emerging community groups and other key stakeholders, such as Melbourne Water, in undertaking activities such as weed control, revegetation and ecological burning to rehabilitate parklands along the creek corridors to what they are today. The below images of the Edgars Creek corridor between Elizabeth



Street and the confluence with the Merri Creek in Coburg North from 1979 and again in 2018 show the significant land transformation in this time through revegetation efforts.

The focus of early restoration programs saw the planting of mostly tree species and recent aerial imagery shows a now near continuous tree canopy along the corridor. Understorey planting (mid and ground layer planting) has been the focus of more recent plantings but much of the understorey along the creek corridors is still largely modified. The below photos of Westbreen Creek from 2009 and again in 2018 show the diversity achieved through understorey, riparian and in-stream planting programs, establishing a more natural and structurally diverse systems.



2.2 Linear Corridors and stepping stone habitats

Stepping stone habitats and linear corridors are designed to create links between the creek corridors and key natural areas both within and outside the municipality.

The Upfield Linear Corridor creates an important north-south link between Royal Park and Fawkner Cemetery and Memorial Park which contains high natural values (see 2.4 below). Work undertaken by the Upfield Urban Forest group over recent years has greatly increased both the habitat and amenity value of this link. Level crossing removal works have impacted on this corridor, particularly through the loss of large trees, and it will considerable take time to restore these values.

Council's Urban Forest Strategy identifies priority streetscapes as habitat corridors throughout the municipality. The majority of these streets run east-west, creating linkages between the creek corridors. Some of these links are more developed than others, mostly because of community involvement and groups such as Brunswick Communities for Nature. Union, Edward, Talbot and King Streets in East Brunswick have very diverse nature strip plantings developed and maintained by residents supporting both local fauna and creating important community and nature engagement experiences within an urban setting.

Urban parks, schools and wetland areas away from the main habitat corridors provide important stepping stone habitats and refugia for fauna movement across the landscape. Wetlands such as those at Jones Park (Brunswick) and Hosken Reserve (Coburg North) and native plantings in parks, schools and private gardens all contribute to the wider habitat network.



Image: Lizzie Bickmore from Friends of Edward Street amongst the diverse nature strip planting with local EcoArt on powerpole referring to bird species seen in the area created by Brunswick Bird Observers.

2.3 Fawkner grasslands

Large open areas along the western banks of the Merri Creek in Fawkner, which were initially set aside as a freeway reservation, now contain some of the best quality examples of grassland vegetation in the municipality.

A four hectare grassland at Bababi Djinanang has been protected and intensively managed for conservation since 1995 by MCMC on behalf of Council. Some smaller grassland areas at Emma and Hare Streets Fawkner have also been actively managed for two decades.

Many of these grassland parcels are of national significance, either representing EPBC listed communities and/or containing the EPBC listed species, Matted Flax Lilly (*Dianella aemula*) and a diverse range of ground storey species of interest and significance.

In 2019, Council purchased several parcels of 'surplus' land from VicRoads which still retain grassland values despite being neglected for some time. Plans are now underway to improve their management and further enhance connectivity, diversity and resilience of this highly important network of grasslands in Fawkner.



2.4 Northern Memorial Park and Fawkner Cemetery

Managed by the Greater Metropolitan Cemeteries Trust (GMCT), the two cemetery sites in Fawkner greatly contribute to Moreland's biodiversity. The Merlynston and Campbellfield Creeks both travel through the cemeteries which also contain pockets of remnant woodland vegetation and stands of large old trees..

When the vegetation at the sites was assessed (MIVA 2011), the northern area of the Memorial Park (approximately 29 hectares) still contained a relatively natural landscape of open Grassy Woodland, potentially meeting the definition 'Grassy Eucalypt Woodland of the Victorian Volcanic Plain' community under the EPBC Act. Expansive areas of this type are likely habitat for the Golden Sun Moth (*Synemon plana*) which is also listed under the EPBC Act as a threatened species and has been observed at the site on one occasion. Whistling Kite and Brown Falcon, both characteristic grassland raptors which require extensive, relatively secluded areas to hunt have been observed at the site.



The recent expansion of the developed area of the Northern Memorial Park has led to a decline in ground-storey and habitat through the construction of roads, services, soil dumping and the removal of grazing. The use of the site as an active cemetery is resulting in further decline, if not full loss of the site's significant habitat values without urgent protection and remediation. There is still potential for more sympathetic planning, retaining areas of open space, vegetation and especially habitat trees, which will protect some environmental values at the site.

2.5 Northern Golf Course

The Northern Golf Course is a privately owned 50-hectare course in Glenroy. It contains stands of highly significant vegetation around the fairways from different vegetation communities, some of which are otherwise poorly represented within the municipality. The Westbreen Creek traverses through the course and several wetlands and ponds provide further habitat.

Red Gum Woodlands mostly dominate the course containing approximately 800 mature River Red Gums (*E.camaldulensis*) and approximately 40 Yellow Gums (*E.leucoxylon*). Many of these are very large, having circumferences of over 3m, and contain tree hollows providing valuable shelter and breeding habitat for parrots, owls, bats and other native wildlife. Vegetation along the Westbreen Creek and around dams on the site add to the diversity of habitat at the course, supporting a range of waterfowl and frog species.

Various ground works around the course, particularly as a result of course changes, have had an impact on native vegetation, particularly understorey in the roughs between greens, but its environmental significance is still very high, particularly due to the presence of large, old trees.

Council has been developing supportive relationships with golf course managers on sympathetic practices to retain these values with some success. However, funding and incentive to implement conservation programs is supplementary to core business. Further practical and funding support by Council may assist the uptake of such programs at this critically important site.

Protecting tree hollows at the Northern Golf Course

In recognition of the habitat importance of the site, Council Officers have been developing supportive relationships with managers of the Northern Golf Course who are adopting sympathetic land management practices. In 2019, the club sought advice on the treatment of some large old trees that had become a safety hazard for course users. The result was habitat pruning of the said trees as stag trees, retaining existing hollows and perching habitat at the site. Log hollows removed during pruning were also relocated to other areas on-site or provided to Council for use in conservation areas.



2.6 Silurian escarpments

Some areas of Moreland escaped the flow of volcanic lava that spread through the area many millions of years ago. These Silurian escarpments can be seen along the Moonee Ponds in West Brunswick (Union Street), Glenroy (Outlook Drive) and at Edgars Creek in Coburg North (Spectrum Way).

These areas present opportunities to experience rarer sedimentary soils, striking topography and vegetation types, particularly Escarpment Shrubland, not found elsewhere in the municipality. These sites provide their own set of management challenges, often requiring highly skilled rope-work contractors, to undertake conservation work.





The wetland at Jones Park was upgraded to improve its biodiversity value and treat stormwater before reaching Merri Creek.

2.7 Wetlands

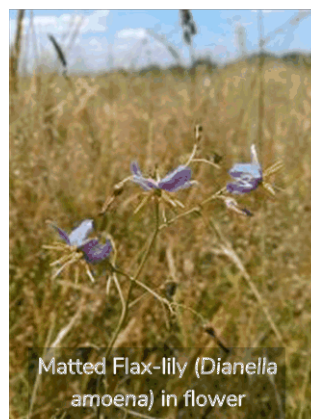
Wetlands are a critical part of our natural environment. They help to reduce the impacts of floods, absorb pollutants and improve water quality and provide habitat for plants and animals.

Wetlands can be permanent, holding water all the time, or ephemeral, wetting and drying in response to rainfall. Given the land form change in Moreland, the majority of wetlands in the City are constructed, built over the past 20 years with the exception of Coburg Lake which was constructed in the early 1900s. These include the Jacana, Merri-Edgars, Jones Park and Hosken Reserve wetlands. The Herbert Street Living Stream in Oak Park includes a small permanent water body flowing into an ephemeral stream.

Off-stream wetland habitats, such as these, are of growing importance as refuges for aquatic species. They provide safe respite from fast moving flood waters during high flow events in the main creek channels, predicted to become stronger and more common with climate change and increased urbanisation.

2.8 Significant plant species

MIVA (2011) identified 255 indigenous plant species, two of these, Matted Flax-lily (*Dianella amoena*) and Swamp Everlasting (*Xerochrysum palustre*) are considered nationally significant. The former was found occurring naturally in grassland areas whilst the latter was only recorded in planted sites. MIVA (2011) considered only 28% of the 255 species are secure as remnants in Moreland, highlighting the importance of protecting these populations and connecting habitats to allow genetic transfer. A full list of species is available in MIVA (2011).



Matted Flax-lily (*Dianella amoena*) in flower

2.9 Large old trees

Large old trees are very important for habitat, mostly for the ability to develop nesting hollows but also for feeding and perching. Due to early land clearing, there are very little large old, hollow bearing trees remaining in the Moreland landscape. The most significant stands exist within the Northern Golf Course and the Northern Memorial Park. In the absence of remnant

trees, established non-indigenous trees (especially established eucalypts but including exotic trees) provide important habitat and food sources for fauna.

Protecting large trees is critically important due to the time it takes for others to grow and develop suitable nesting hollows. Council is in the process of establishing a 'Significant Tree Register' of a limited number of identified significant trees (indigenous, native or exotic) to be protected in the Moreland Planning Scheme on privately owned land. Ensuring any particularly important indigenous and/or habitat trees are listed in this register will help secure their protection.

Providing habitat linkages through the landscape to sites with large trees is also important to support safe fauna movement and breeding between populations.

2.10 Fauna

An in-depth study or collation of data of fauna living in Moreland has never been undertaken. However, records of sightings are kept by the Merri Creek Management Committee, Friends Groups and community members and provide some evidence of the changes both in species composition and numbers, particularly bird species. Limited information is also available on the Atlas of Living Australia's online database.



Nesting Tawny Frogmouths along the Moonee Ponds Creek camouflage themselves amongst the branches.

The number and diversity of birds in the City has greatly increased as a direct result of habitat restoration works. The Friends of Merri Creek have been undertaking quarterly bird surveys along the Merri Creek for over 20 years. Early surveys identified only seven 'woodland' bird species between Mahoneys Road in Fawkner and Murray Road in Coburg (the term 'woodland birds' referring to those that require tree canopy, understorey shrubs, native groundcover and sparse leaf-litter strewn ground as habitat). After 25 years of establishing diverse woodlands along the creek, 33 woodland bird species are now being recorded in surveys of the same area, highlighting the importance of

this type of work (MCMC, 2019).

Creek and wetland habitats are important for a range of aquatic species such as eels, long necked tortoises, yabbies, native fish and a range of frog species. Growling Grass Frogs, which are considered a nationally threatened species, have been identified in Moreland at various locations, including JP Fawkner Reserve, Jacana Wetlands and suspected in areas along the Westbreen Creek.

The large tracts of natural grassy woodland and grassland areas, particularly in the northern part of the municipality provide critical habitat for larger mammals such as Eastern Grey

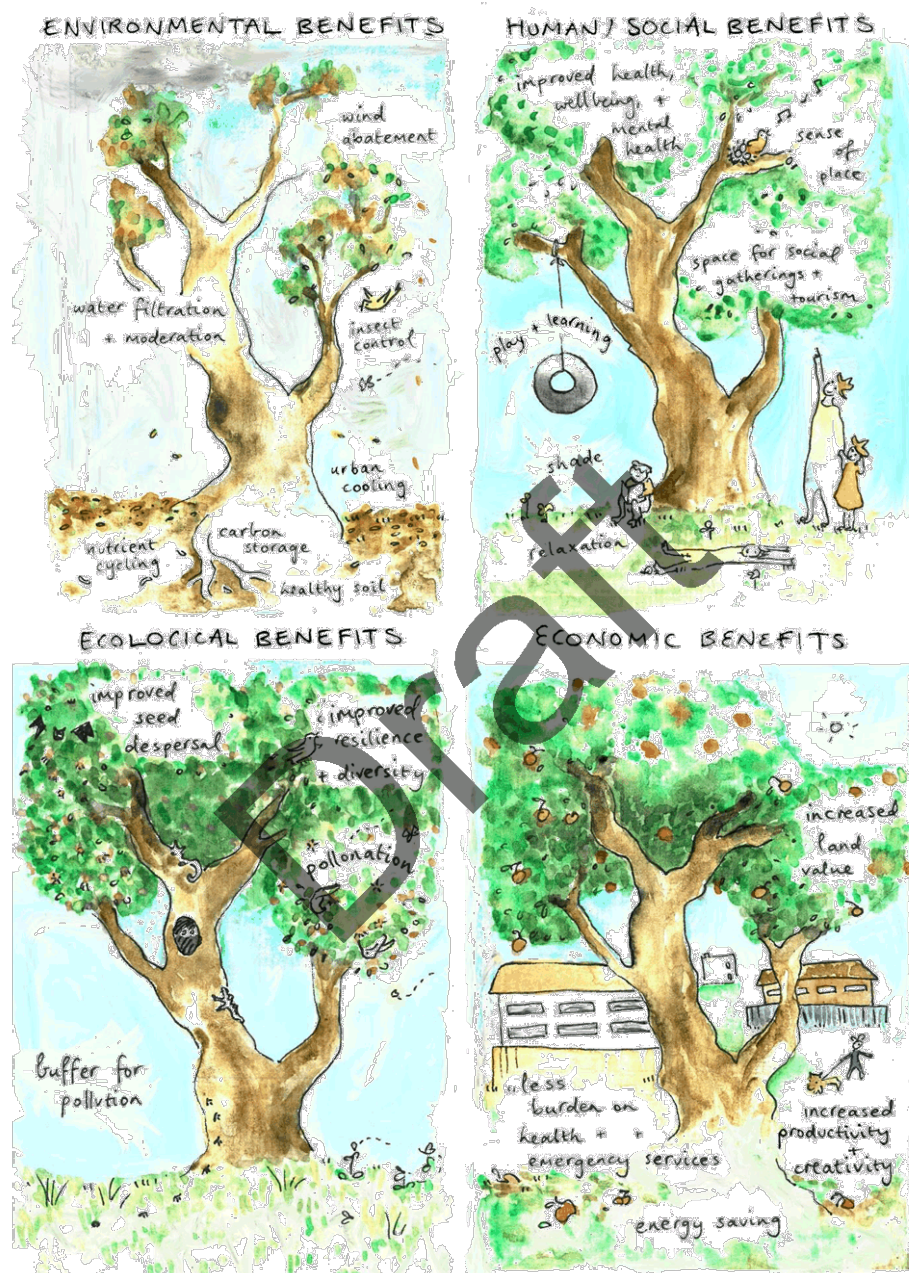
Kangaroos and Swamp Wallabies. There have been a number of sightings of Echidnas and Platypus along the Merri and Edgars Creeks suggesting they are making good use of restored habitat. Nocturnal animals such as possums, bat and predatory bird species are also present throughout the municipality.

Often least considered are the smaller animal life such as insects. These play a critical role in the pollination of both indigenous and non-indigenous (such as food) plant species and are an important food source for larger animals such as birds and bats. Indigenous vegetation, particularly flowering species, provide important food and habitat for a large range of insects from butterflies to beetles.

The Australian Butterfly Conservation group identify over a quarter of Australia's butterfly species use native grasses as their hosts and at least 13 species use Kangaroo Grass (*Themeda triandra*), a key constituent of the grasslands which once covered much of Moreland's landscape. The endangered Golden Sun Moth (*Synemon plana*) requires extensive grassland area for foraging and has been spotted within the Moreland area, including at the Northern Memorial Park.

3 Why is a Nature Plan important in Moreland?

Natural areas in the City provide a number of environmental, social, ecological and economic services which are critically important. With our population expected to continue to grow, the way in which we manage our natural assets will impact on these services now, and for future generations. Whilst other Council strategies, such as the Open Space Strategy 2012-22 refer to the importance of nature, this is the first dedicated plan committed to protecting, enhancing and celebrating our biodiversity assets and demonstrates Council's commitment as an environmental leader.



Ecosystems services provided by nature (image Sofia Sabbagh)

3.1 Environmental services

Environmental services are ecological processes that benefit people by affecting their environment such as air and water purification, cooling, carbon sequestration and pollination.

Through the uptake of carbon dioxide and other pollutants, trees and vegetation improve air quality and reduce the impacts of greenhouse gases contributing to climate change. Vegetation and particularly water in the landscape (wetlands, waterways) significantly lowers temperatures reducing urban heat island effects.

Healthy soils provide the base to a well-functioning urban ecosystem and are reliant on effective nutrient recycling processes. Vegetation and organisms living in and above the soil are critical to the development of healthy soils. Ants, slaters, millipedes and other small insects work above ground to shred dead plant material after which a variety of microbes, invertebrates and fungi underground decompose it, making it ready for use again by plants. A healthy ecosystem contains all these elements, reducing the reliance on supplemental fertilisers and avoiding the build-up of dead organic matter and animal waste in the environment.

Parks and vegetation help to improve the water quality in our wetlands and waterways. Roots of plants help to stabilise soils and filter nutrients and sediments before entering streams. Wetlands and riparian (streamside) vegetation in particular play a large part in improving the health of our waterways and in turn, Port Phillip Bay.

Our natural areas provide important habitat for a large range of animal species that help with natural pest control. Insectivorous birds, bats and frogs all play a part in controlling the number of adult mosquitoes and other insects, whilst fish and tadpoles can reduce numbers at the larval stage. Reptiles such as the Blue Tongue Lizard will feed on snails and a range of native spiders catch flies and other household pests.



3.2 Human/social services

Our natural areas offer wonderful places for recreation and restoration. They are incredibly important for children as wild places for free play and discovery which has significant benefits for physical, emotional and academic development (Children & Nature Network 2016).

There is strong evidence recognising the health and well-being benefits of a connection to nature. The report *Adding Trees – A prescription for health, happiness and fulfillment* (Planet Ark 2016) identified:

- Just 10 minutes' relaxing outside is enough to significantly reduce blood pressure.
- Time in nature reduces a person's chance of developing a range of diseases, including diabetes by 43%, cardiovascular disease and stroke by 37% and depression by 25%.
- Nature induces positive feelings through a number of physiological mechanisms, including activating the brain's dopamine reward system.
- Students who take part in outdoor learning programs perform better in reading, writing, maths and science, with 77% of teachers reporting student improvement in standardised tests.
- A strong connection to nature makes people more likely to feel passionate about relationships with their friends and family.



Mental health issues are on the rise and research is showing the positive impacts of spending time in nature on restoring mental health. Particularly biodiverse nature, with multi-sensory elements, such as bird and frog sounds and wildflower smells, helps with mental restoration, calm and creativity (Myers 2020). Acknowledging this role of the senses supports a shift of the focus from solely visual aesthetics and functional activity to the experiences gained from natural spaces.

Healthy soils in ecologically restored sites contain a range of fungi and microbes serving a range of functions, including decomposition and recycling. Humans are exposed to these microbes whenever we enter these sites through both air and skin contact and the diversity of these microbes can have a significant impact on physical health. Changes to the microbes

in the gut of urban people are responsible for higher rates of allergies and other autoimmune disorders than those living in rural areas with more exposure to natural soils (da Silva 2019).

World-first research in 2009 specifically investigated the social importance of Victoria's waterways, ie rivers, creeks, wetlands and estuaries. The research, (Department of Sustainability and Environment 2011), was considered vital to fill a gap in waterway health management as, although a lot of work was being done to understand and better manage the physical health of our waterways, not much had been done to understand their social importance and to manage for these values. Whilst the study found people valued waterways for a range of reasons, a highlight of the research was the importance of recreational access to local waterways with the vast majority of respondents (83%) feeling most personally connected to a waterway that is local to them. Of particular interest is the standout recognition of Merri Creek as Victoria's most popular urban creek in the study.

Community volunteers who participate in conservation activities, such as planting and weeding days and monitoring activities, gain benefits of social connection, a sense of community contribution and health benefits. Members of Friends of Edwards Street recently commented that they felt much more connected to their community since being involved in the program, that it has given them opportunity for a shared conversation with their neighbours.

With people spending more time indoors and on screens, supporting local opportunities to connect people with the environment will provide long term and wide-reaching community health and social benefits. This provides a solid base for Councils investment in programs that enhance local environmental values and which offer meaningful engagement with nature.

3.3 Ecological services

Councils natural areas support endangered remnant vegetation and valuable habitat for a range of animal species. It is widely recognised that nature has intrinsic value – that biodiversity (the diversity of all life forms that comprise natural ecosystems) has value, in its own right, beyond the services or usefulness it provides to humans and it should be protected.

Many people are familiar with the importance of conservation in rural areas but are less aware of the importance of nature protection in cities. Australian cities support substantially more nationally threatened animal and plant species than non-urban areas on a unit-area basis, highlighting the importance of conservation programs in cities (Ives et al 2015).

The community's perception of general environmental health is strongly influenced by their personal experience of their closest waterway (Department of Sustainability and Environment 2011). People who have seen environmental restoration work undertaken on their closest creek favorably judge the necessity and quality of the work in general. This finding highlights the importance of engaging communities in local conservation programs to support an

increased understanding and appreciation of the importance of conservation and conservation protection works in broader contexts.

The importance of urban-specific conservation programs, particularly those focused on habitat for insect pollinators, is now more recognised. Diverse urban landscapes offer a greater variety of forage and nesting sites in comparison to more homogenous rural/agricultural landscapes. In the midst of a pollination crisis, where insect pollinator populations are experiencing significant decline, studies of native bee richness and abundance indicate that diverse communities of wild bees persist in cities in many parts of the world, including Melbourne.



Enhancing habitat of insect pollinators is a legitimate conservation practice and offers opportunities for impactful, yet sometimes, small scale interventions. Such programs offer benefits across a diversity of pollinator populations and provide ecosystem services for humans (e.g., pollination of vegetables and fruit and cultural services associated with an interest in natural history, plants (e.g., increased reproductive success), and animals (prey for species from higher trophic levels such as birds).

3.4 Economic services

While there is general agreement on the use of open spaces and their benefits to human beings, these benefits typically do not have a market to reflect their monetary value and as such, the economic value of open spaces, and of investments within them, is not well understood.

An investigation into the economic benefits of open space in Moreland was undertaken in 2019 (Natural Capital Economics 2019) to better understand this connection. The study used an ecosystem services valuation approach and quantified the following key benefits from open spaces in Moreland for which data is readily available:

- Property price premiums
- Recreation
- Avoided health costs due to physical inactivity
- Traffic decongestion from bicycle commute

Based on the four benefits, the investigation identified Moreland's open spaces have an estimated value of \$94 million per annum and indicated annual benefits of \$152,000 per hectare.

The report recognised several other ecosystem services that also contribute to their economic value, such as carbon sequestration and climate mitigation (reduced heat island effect), however data was not readily available to contribute to the study. This suggests that the value provided is conservative and could be considerably higher as discovered by a 2015 Planet Ark report. This report found Australians would be willing to pay an average of \$35,000 more for a home in a green neighbourhood than for the same kind of home in an area with little surrounding nature (about 7% of base cost on a \$500,000 home).

4 Natural Resource Management (NRM) in Moreland today

Council has been investing in natural resource management programs now for over three decades.

Council currently has one full time position for the delivery of natural resource management (NRM) programs in the City and also provides annual funding to Merri Creek Management Committee (MCMC) and the Chain of Ponds Collaboration (aka Moonee Ponds Creek Collaboration Group) to support collaboration, planning and on-ground programs along waterways.

Much of the on-ground delivery of NRM programs is delivered through specialised bushland contractors and many revegetation programs are delivered in partnership with community groups. Since 2010, Council provides annual capital funding towards the delivery of improvement programs along waterways such as improved path networks and access, upgrades to fencing and revegetation and weed control programs.

In addition to direct NRM programs, Council also supports nature enhancement and engagement programs through a range of other services, such as park upgrades, land acquisitions and integrated water management programs.

For example, in 2018-19, Council:

- Planted 27,490 indigenous plants
- Revegetated 3.5 hectares including extensive works on steep terrain at Gowanbrae
- Implemented controlled burning on 1.5 hectares of grassland and an additional 0.9 hectares of cultural burn at Bababi Djinanang with the Wurundjeri Tribe Council
- Completed an upgrade to the Jones Park wetland and surrounds to enhance its biodiversity value and treat stormwater before it enters the Merri Creek
- Commenced a grassy woodland restoration project on (0.7 ha) at JP Fawkner Reserve removing mowing and direct seeding with indigenous grass species
- Constructed a nature themed park upgrade at Sheils Reserve, West Brunswick including blue wren habitat and nature pods in response to community feedback

- Completed the Chain of Ponds Plan for Moonee Ponds Creek in partnership with Moonee Valley Council, stakeholders and Melbourne Water
- Completed the Westbreen Creek Conservation and Development Plan
- Purchased land along the waterways to retain public open space and waterway corridor function at Spry Street (Coburg North), Kernan Street (Pascoe Vale), Queens Parade (Fawkner) and McBryde Street (Fawkner) and Outlook Drive (Glenroy).
- Upgraded 5 connections to waterways (drainage) to improve water quality and amenity at Coburg North and Oak Park
- Conducted amenity improvements such as new nature paths, fencing and seating along creek corridors at various locations
- Attracted over \$100,000 in grant funding towards programs in Moreland either directly through Council or supported through our community partners.
- Supported community greening activities (planting, weeding, mulching) which contributed to over \$75,000 in volunteer hours (based on \$30/hr rate)
- Participated in National Tree Day through hosting a community event at Gowanbrae, 2 schools events and supporting a number of schools with planting events through provision of mulch, tools and/or plants.
- Supported the inaugural Birds Australia 'Birds in Schools' program with Oak Park and Coburg Primary Schools
- Commenced a longitudinal study with RMIT University looking at insect and bird behaviour change through greening activities.

This Nature Plan aims to build on the great work achieved thus far with our partners.



Artistic impression of the nature themed playspace at Sheils Reserve (Image: Proludic).

5 Challenges and opportunities for nature in Moreland

5.1 Climate change

Climate change modelling predicts a long-term shift to a warmer and drier climate in South-east Australia with an increase in the frequency and severity of extreme weather events (fire, storms, heavy rain and strong winds).

Climate change is likely to amplify existing threats to biodiversity such as habitat loss and invasive species, making their impacts considerably worse. Especially vulnerable are species with restricted or specialised habitat requirements, poor dispersal abilities or small populations. There is already evidence of a shift in the timing of flowering or seed production and insect emergence, bird arrival and breeding to optimise reproduction and success as a result of climate change.

Loss of biodiversity is a real concern in a changing climate, but its impact can be softened through addressing key threats, as outlined in more detail below, to support stronger, more resilient ecosystems. Resilience to climate change can be enhanced by improving the quality and diversity (inter-species and genetic), establishing good connectivity and developing strong buffers around significant vegetation and habitats.

Adaptations to revegetation programs will also consider the future drier climate, such as the incorporation of more drought tolerant species and/or sourcing from drier provenances in revegetation plant lists, founded on advice from research organisations.

5.2 Vegetation loss and habitat fragmentation

Habitat loss and fragmentation is the biggest threat to biodiversity worldwide. Habitat fragmentation is the breaking up of once continuous native ecosystems into small and often isolated patches following land-use change. The impact of fragmentation is that habitat patches no longer provide enough suitable habitat or suitable environmental conditions to support viable populations of species.

As outlined above, the Moreland area has undergone significant land-use change since European Settlement and much of our remnant vegetation has been lost or heavily fragmented. Revegetation programs since the late 1970s have restored large tracts of vegetation, and we are now enjoying the return of species in the landscape as a result of this work, particularly in bird species and numbers (see Fauna section above). Important land acquisitions, including several land parcels along the Merri and Moonee Ponds Creek in recent years, have protected significant vegetation and open space linkages from further development and encroachment.

Whilst these programs have been effective, works have been undertaken in a relatively opportunistic way, responding to grant funding criteria and/or community interest. The opportunities for revegetation in the municipality, including public and private open space, are somewhat endless and being more strategic in this space will help to target resource allocations.

The development of a Connectivity Plan which identifies key corridors and habitat requirements for select representative species will help to prioritise locations and designs of revegetation programs for most effect. This includes identifying priorities for focussed conservation efforts (biodiversity hot spots), buffer and connectivity planting and key opportunities for 'stepping stone' habitats to create a more diverse, connected and resilient ecological landscape overall.

5.3 Urban stream degradation and loss of water in the landscape

One of the biggest environmental impacts of urban development results from the loss of soil permeability and changes to the way water is managed in the landscape. Conventional drainage systems are designed to move rainfall as quickly as possible to local waterways. This is exacerbated by the irreversible loss of permeable soils as building footprints expand.

This has a significant impact on natural values as all species (both flora and fauna) require access to water to survive. It also has the downstream impact of exacerbating flooding, decreased water quality and erosion of creek banks as they cope with increased volumes and velocities of stormwater.

The benefits of stormwater retention, reuse and treatment in the landscape are now well understood and the principles of Water Sensitive Urban Design (WSUD) are implemented in many Council projects from streetscape upgrades to building infrastructure projects, particularly since the adoption of Moreland's Watermap 2020. These projects, particularly those which retain stands of open water in the landscape, often have biodiversity value but are not necessarily designed with this intent.

The Herbert Street Living Stream and the Merri-Edgars wetland are both recent projects which prioritised biodiversity and habitat outcomes in their design. Continued implementation of these green infrastructure projects which retain water in the landscape and naturalise modified creeks and drainage lines will greatly contribute to Moreland's natural environment.

Herbert Street Living Stream

Completed by Council in 2017, this project aimed to re-establish a “living stream” in the former creek line of Moonee Ponds Creek. Stormwater from an existing Council drain that runs underground was redirected through a gross pollutant trap, small wetland and vegetated swale in the reserve. The project provides numerous benefits including improved local and off-stream habitat, reduced pollution going into Moonee Ponds Creek, and an opportunity for community to connect with nature.



5.4 Environmental weeds

The Moreland Indigenous Vegetation Assessment (MIVA - MCMC 2011) identified 381 introduced plant species in the survey areas, 351 considered occurring as weeds, the remainder as planted for amenity or other purposes.

Weeds can out-compete indigenous plants, prevent germination, generally make habitat less suitable for native fauna and provide better conditions for introduced species by creating shade or concentrating nutrients.

Infestations are largely a result of past land practices and the ability of weeds to quickly colonise post land clearing. However, dumped garden waste and garden escapees lead to new weed infestations and take up valuable Council resources in removal.

On the flip side, in the absence of other vegetation, large stands of woody weeds can provide safe harbour and habitat for fauna species and wide-scale clearing needs careful consideration. Some exotic trees, such as Poplar and Willow trees along the Merri Creek have been retained during weed removal programs as they were known nesting sites for birds, such as Tawny Frog Mouths and Sacred Kingfishers, in the absence of suitably sized native trees at the time.

Effective weed management is complex and can be especially challenging in the urban environment. In conservation areas, Council engages skilled bushland contractors to undertake weed control. They use a range of best practice land management techniques, including brush cutting, hand weeding, herbicide spraying, flame-weeding and ecological burning.

5.5 Chemical use in natural areas and parks

The use of herbicides for weed control is a common practice in Council parks and streetscapes, providing an efficient and targeted method of weed control. Council, both in its internal operations and through the engagement of specialised bushland contractors, uses herbicides in conjunction with other techniques such as handweeding, brushcutting, mulching, flame-weeding and ecological burning to manage weeds in conservation areas to both reduce competition for indigenous plants and for amenity purposes.

In response to community concerns about the effects of toxicity of some herbicides, such as glyphosate based products, Council committed to review its chemical use and has been investigating and trialling other methodologies, such as physical removal, steam-weeding, hot water and organic chemicals. The impacts of these technologies/chemicals on biodiversity, appropriateness for use in conservation areas and cost implications forms part of these investigations.

5.6 Impact of urban development on environmental and landscape values

Moreland continues to experience significant development, with increases in dwelling numbers as well as replacement houses and home extensions. These changes have the potential to impact on environmental and landscape values both during and post construction, particularly when located along waterways, parks and habitat corridors.

Typical impacts include:

- clearing of vegetation (including canopy trees) on private land
- run off from building sites adding sediment and pollutants to waterways
- Increased presence and pressure from cats and dogs
- damage from construction vehicles accessing sites via public land and reserves
- poorly designed interfaces with open space impacting on amenity values and peoples enjoyment of natural spaces
- loss of connectivity, both for access and habitat
- impacts on fauna activity and behaviour in response to urban features (eg light spill)
- use of waterway corridors for services, such as transmission powerlines and sewer, and the access and maintenance requirements around these services.



Image: Poor site management results in sediment laden stormwater making its way into creeks.

Existing planning controls primarily consider the neighbourhood character value of vegetation, while local laws currently provide assistance in protecting larger trees and managing construction impacts on Council land.

Given the majority of Council's natural areas exist along waterways, where Council is often also the land owner, these areas provide our greatest opportunity for influence. Whilst the Environmental Significance Overlay (ESO) within the Moreland Planning Scheme has the potential to improve biodiversity on private land along these waterways, the need for a review is recognised in the actions to this Plan. The Protecting the Waterways of the West Discussion Paper 2018 highlights the role of planning controls to protect landscape character and amenity along waterways and identifies a need to review provisions along the Moonee Ponds Creek (amongst other waterways). In addition, while there is an ESO along most of the waterways in Moreland, they have generally been in place for over 30 years, and a review of their objectives and effectiveness is warranted.

5.7 Traditional owners – Caring for country

'Country' is the term used by Aboriginal people to describe their home – the land, water, air, natural systems, living things and stories that make up a place (City of Melbourne 2017). The relationship between people and Country is one of symbiosis, where it is understood that if people care for the environment, country will in turn care for them. Unlike western notions, Country is not 'owned' but rather it is cared for by its people. Through 'Caring for Country', Aboriginal communities have been meeting the needs of the present whilst ensuring future generations can also meet their own needs for thousands of years and contemporary land managers can learn from this approach.

An important first step in successfully integrating 'Caring for Country' in Moreland is to develop appropriate and meaningful partnerships with Traditional Owners, the Wurundjeri Tribe Council as the Registered Aboriginal Party in Moreland.

Council is currently developing a Statement of Commitment to Traditional Custodians as a way of formalising such a partnership. This includes (amongst others) commitments to work

more collaboratively, protect cultural heritage sites and to lead and promote community awareness raising and education initiatives which celebrate Aboriginal history, culture and achievements.

Engaging in cultural practices, such as traditional land management, on Country enables Wurundjeri people to maintain cultural connection and wellbeing. Cultural programs that involve the wider community, such as the annual Murnong Harvest Festival on the Merri Creek, are important education opportunities to learn and celebrate Wurundjeri culture, lore, language and history. A key aspiration of the Wurundjeri Council is to provide a wholistic approach to working on Country. A Natural Resource Management (NRM) team, the Narrap

Murnong Harvest Festival

The traditional staple food of Aboriginal people of South East Australia, the Murnong (or Yam-Daisy) is now close to extinction on much of the grassy plains that spread across the northern and western districts. Murnong and other plants that are important to the Wurundjeri people, are part of a cultural land restoration project on the Merri Creek near Connolly Avenue, Coburg by the Merri Murnong Group (sub-group of Friends of Merri Creek) in collaboration with the Wurundjeri Tribe Council.

Every year in November, the community celebrates the Murnong harvest festival and learns about and engages in Wurundjeri culture. Activities typically include: a Tanderum ceremony; traditional dance performance and dreamtime stories; boomerang painting and throwing; spear throwing demonstrations; didgeridoo lessons; craft stalls; and of course the Murnong harvest and bake.

The annual Murnong Harvest Festival is a good example of celebrating place, cultural traditions and traditional plants which also acknowledges the strength and significance of ongoing access to, and celebration of, land and country.



Team, has been established to support this aspiration. Council, particularly through its partners, MCMC, have been developing partnerships with the Narrap Team since the early stages of establishment, sharing information and undertaking activities, such as cultural burns in Councils reserves. Formalising the Statement of Commitment and developing more

collaborative relationships with the Wurundjeri Tribe Council, particularly the Narrap Team, are all opportunities that will be explored in the early stages of the Nature Plan.

5.8 Simplified landscapes – lack of diversity

Animals use landscapes in different ways. Some maybe migrants, coming into the landscape at certain times of the year and others may spend their entire life on one plant. Some may seek the nectar of flowering plants whilst others require safe roosting areas in order to shelter and prey for food. Landscapes that provide a diversity in composition and structure therefore offer the greatest ecological value. Unfortunately, the composition of our parks have been simplified, often trees over a mown grass layer following the desire for a clean, European style park landscape and for ease of maintenance. These simplified landscapes have significant implications for biodiversity.

Landscapes that include tree (where appropriate), shrub and ground cover layers and a diverse range of species have the greatest potential to support habitat and restore natural processes. Dead trees, fallen branches, natural mulch and rocks are also important elements providing refuge habitat for reptiles and insects and supporting natural decay and nutrient recycling processes.

In recognition of this, revegetation programs, particularly over the past 15 years, have moved from simply planting trees to encompassing full ecological restoration incorporating a range of structural elements. As tree canopy is becoming more established in the City, it is through understorey planting and habitat replacement (rocks, logs, mulch) that offers the most opportunity. Artificial habitat, such as nest boxes and bee hotels, can also be used to provide supplementary habitat in the absence of natural elements, and can provide an avenue for further community involvement through their construction and monitoring.

The development of local seed lots (concentrated plantings for seed collection) and targeted propagation programs for key species within Moreland will help to establish a good supply of provenance plant and genetic material, particularly for difficult to obtain or significant species.

Restoring understorey habitat at JP Fawkner Reserve

An area of parkland (approximately 0.7ha) along the Moonee Ponds Creek at the rear of JP Fawkner Reserve, Oak Park lay relatively unused. Whilst a good range of native trees had been established, it offered little understorey habitat value as a result of intensive mowing. Restoration works at the site offered significant potential particularly with its connection to Strathnaver Reserve grasslands just north of the site in the City of Moonee Valley.

In 2017, maintenance shifted with an end to mowing and the commencement of targeted and seasonal weed control to control problem weeds such as Chilean Needle Grass. Revegetation, particularly along the creek has been undertaken to re-enforce the corridor and large scale direct seeding with indigenous grasses was completed in late 2019 to restore grassy woodland type vegetation across much of the remainder of the site.

Council has partnered with RMIT University to monitor insect and bird population and behaviour changes resulting from these works.



5.9 Looking small – making homes for pollinators

As discussed above in Section 3.3, conservation programs which focus on habitat for insects, particularly pollinator species, are key opportunities in urban areas such as Moreland. Due to insect pollinators' relatively small functional requirements—habitat range, life cycle, and nesting behavior—relative to larger mammals, pollinators put high-priority and high-impact urban conservation within reach (Hall et al 2016).

The greatest correlation to the health of pollinator populations is the presence of foraging sites, ie. the presence and diversity of flowers. The planting of pockets of diverse foraging species, flowering at different times of year, in conservation areas, nature strips, gardens and schools will contribute to conservation benefits both within the municipality and beyond.

The Friends of Merri Creeks/MCMC Lilies and Bees project in 2016-17 is a great example of a program targeted towards enhancing habitat for a pollinator species (in this case the Blue

Banded Bee) to support conservation efforts of the critically endangered Matted Flax Lily (*Dianella amoena*) see inset.

Increased flowering for foraging can also be achieved through modifications to mowing regimes. Research has shown strong evidence that intense mowing of urban lawns has negative ecological effects and that even modest modifications such as moving from a weekly to 3 weekly mow regime increases flowering in grassed areas by 250% (Lermann et al 2018). Differential mowing in parks, where mowing is reduced to allow flowering and seeding, could be applied in less utilised grass areas as supplementary habitat.

Combining research into insect presence and behavior change as a result of greening programs, in partnership with community and research organisations, will improve understanding on this emerging topic and help shape future conservation programs.

Draft

Lilies and Bees: Matted Flax Lily Conservation project by Friends of Merri Creek and MCMC

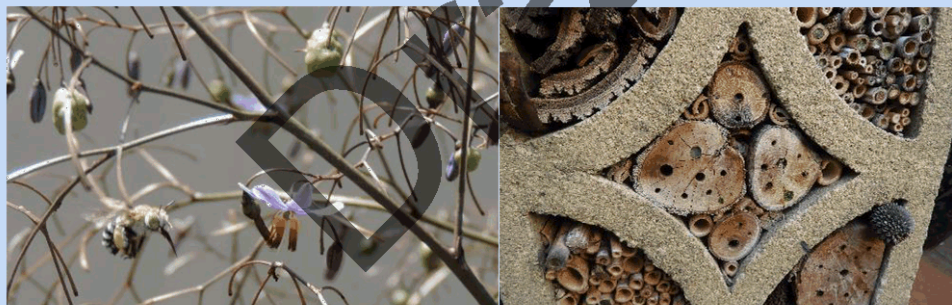
This project aimed to increase the numbers and reproductive potential of the Matted Flax-lily, *Dianella amoena*, a Critically Endangered species found along the Merri Creek in Fawkner and Reservoir. Remnant plants are threatened by competition from weeds and population isolation, leading to genetic decline and low fertility.

Cross-pollination between the Matted Flax-lily plants requires a specialised 'buzz-pollination' that is carried out by native bees, in particular, the Blue-banded Bee, *Amegilla* sp. The foraging distance for these bees is estimated at approximately 300 metres. Based on this distance, the Matted Flax-lilies in Fawkner and Reservoir are fragmented into several much smaller disconnected populations. Habitat quality for the Blue-banded Bee was considered poor due to the lack of density and diversity of co-occurring wildflowers that the bee needs for nectar.

The Lilies and Bees project targeted a number of on-ground actions to support the Blue Banded Bee population which, in turn, will assist the long-term sustainability of Matted Flax-lily. These included weed control, propagation and planting of *Dianella* and other wildflowers, trialling artificially made bee hotels and citizen science monitoring.

The unique project also gained the attention of the community, involving a crowd-funding campaign supported by 441 people, raising over \$25,000 towards the project.

Source: MCMC website <https://www.mcmc.org.au/29-front-page/front-page-blue-banded-bee>



5.10 Community nature engagement activities

Moreland is fortunate to have a long history of active community groups undertaking greening activities. The Friends of Merri Creek and (then) Pascoe Vale Naturalists Group were early pioneers in planting trees and restoring waterway landscapes in Melbourne. The legacy of three decades of tree plantings have provided the backbone to today's restoration programs and many people who are new to the area would not recognise the majority of vegetation as planted.

A key action of Councils Urban Forest Strategy (UFS) 2017-2027 is to work closely with community groups and residents to support greening initiatives while fostering positive community attitudes towards the urban forest. Council currently provides support through

the provision of plants, mulch, site preparation and advice. The number and activity of Friends and community planting groups in the municipality has increased in the past 10 years with the establishment of new groups such as the Upfield Forest Group and Friends of Edgars Creek and the demand on Councils resources outstrips current availability.

To foster positive community attitudes towards nature, Council should also invest further in nature education and connection programs. This builds on the knowledge that people value what they understand. Immersive and interactive activities that support a greater understanding of the local environment, such as wild 'safaris', wildlife demonstrations, adult education programs such as Nature Stewards, and EcoArt programs, offer an opportunity to engage with wider audiences beyond the traditional planting days and to support a number of the social benefits outlined in section 3.2.

Locally focussed education material, including web-based information and printed materials, such as the Friends of Merri Creek Birds in Backyards booklet, are also great resources for residents, schools and community groups in getting to know their local environment. These engagement programs also lead to greater participation in citizen science programs, such as iNaturalist, which contribute to a wider knowledge of the local and wider environments.

5.11 Habitat streets and gardens

Encouraging residents to establish and maintain indigenous plantings in private gardens and in nature strips offers a significant opportunity to increase biodiversity in the City and showcase indigenous plants.

Council currently provides a number of support programs including the provision of the Sustainable Gardening in Moreland booklet, free mulch collection point at the Hadfield Operations Centre, nature-strip guidelines which encourage the use of indigenous plants and assistance for some community groups.

Council supported a community driven 'Adopt a tree' pilot program in 2011-12 which was largely funded by a State Government grant. The program converted grassed nature strips and green spaces into native gardens to create a biodiversity corridor from Merri to Moonee Ponds Creek in Brunswick. The successful program engaged with a large number of volunteers and led to the establishment of the Brunswick Communities for Nature (BC4N) group. BC4N continue to undertake planting, propagation, and educational activities and have an informative website.

A number of Councils across Victoria have established a *Gardens for Wildlife* program in their municipality to support residents, schools and businesses in caring for the local environment. The *Gardens for Wildlife* program is designed to be a flexible model which is developed by local Councils in partnership with community and tailored to that community. There is opportunity for Council to build upon the great work and success of local community groups, such as BC4N, to tailor a program for Moreland residents which supports the uptake of

wildlife gardening and development of streetscapes for nature, particularly along designated habitat corridors.

5.12 Nature in Schools

There is growing scientific evidence that schoolyards which contain nature have significant benefits for children's development. Research conducted through the Children and Nature Network in 2016 identified 'green schoolyards' support enhanced learning, more imaginative and cooperative play, increased physical exercise and ability; and improved feelings of well-being. Longitudinal studies also suggest that nature-rich schools can help improve academic performance and raise standardised test scores.

Many of Moreland's schools, particularly at the Primary level, engage in environmental and nature-based studies as well as undertake greening activities within school grounds. Schools can provide valuable pockets of greenery to provide important 'stepping stone' habitats as part of the wider habitat network.

Our local parks and waterways are also invaluable educational resources and immersive and interactive activities in these spaces can enhance feelings of community belonging as well as encourage an appreciation of the local environment. Programs such as Bush Kinder and Playgroups which immerse young children in nature are becoming more and more popular as parents seek alternatives to the more traditional indoor preschool activities.

Council currently supports a number of educational and support programs:

- Participation in Schools National Tree Day (direct engagement with a small number of schools and provision of plants and mulch for school plantings)
- Funding support to Merri Creek Management Committees Waterwatch and Catchment Education Programs
- Funding support to CERES to facilitate the Resource Smart Schools program
- Supporting Birdlife Australia's Birds in Schools program
- Resourcing and supporting Early Childhood Education and Care services to implement Bush Kinder programs
- Delivering an annual Nature Play Week event

Requests for these programs will continue to increase as awareness around the benefits are more recognised. Current resource allocations for school programs are already falling short of demand. An expansion of this program would allow a wider range of schools and greater number of students to participate on an annual basis.

The development of programs that can be self-directed/led should also be a priority in upcoming years. The Moonee Ponds Creek Crusaders: Teachers Water Education Manual (produced by MCMC) includes an information and activity pack which is a good example of self-led programs for various age groups that can be better promoted and delivered in Moreland parks.

5.13 Activation of natural spaces

Although research provides evidence that time in nature is good for health and well-being, there can be a level of fear preventing people enjoying these spaces. There are many aspects of natural areas that can be attributed to this:

- feelings of isolation and seclusion from the urban environment (some value this aspect and others find it scary)
- fear of wildlife, such as snakes and spiders
- lack of lighting at night
- mid-storey vegetation impacting on visibility through the landscape
- fear of the unknown, particularly for new migrants who maybe experiencing the Australian environment for the first time
- historic use of isolated and underutilised areas for crime and vandalism, such as rubbish dumping and physical attacks.

Helping people to feel safe and enjoy natural areas is important for Council as land managers. Crime Prevention Through Environmental Design or "CPTED" (pronounced sep-ted) is an approach to crime prevention that considers the relationship between the physical environment and the users of that environment. The theory behind CPTED is that the design of a physical environment can produce behavioural effects that will reduce both the incidence and fear of crime. These behavioural effects can be accomplished by reducing the susceptibility of the environment to support criminal behaviour (Victoria Police 2015).

There are a range of opportunities for implementing CPTED principles in natural areas, but some key concepts include providing safe opportunities that increase activation (such as path networks), encouraging passive surveillance through development and improved visibility by balancing potential conflicts between sightlines and landscape values. Improved wayfinding signage, the provision of regular access points and emergency markers can help to guide, particularly new park users, to known landmarks and provide a greater sense of place. An audit of the Merri Creek Trail was completed in 2013 with a number of actions, such as new underpasses and bridges, wayfinding signage, vegetation management and emergency markers implemented as a result of this review and are continuing with annual budgets.

Other examples of increasing activation in a sympathetic way include Joe's Market Garden in East Coburg and Kirkdale playground in East Brunswick. Joe's Market Garden is the longest continuously operating market garden in Melbourne (over 150 years). It's location along the Merri Creek provides an attraction point but also offers pollination and pest control benefits from its close location to natural habitats.

Lighting in parks is often suggested as a solution for crime in parks, particularly in somewhat isolated areas such as creek corridors. As outlined in Councils Public Lighting Policy 2018, providing light within these areas does not always solve, and in some cases, increases illegal activity, particularly where there is no or little public surveillance. Lighting such areas can give people a false sense of security rather than actually improving their safety.

Lighting impacts on habitat values, particularly disrupting the behaviour of invertebrate species which serve critical ecosystem functions as pollinators and as food sources for larger animals. Many invertebrates depend on the natural rhythms of day-night and seasonal and lunar changes to light levels. As a result, artificial lighting has several negative impacts on a wide range of invertebrates including disrupting their feeding, breeding and movement which may reduce and fragment populations (Bruce-White et al 2011).

Increasing human activity in natural spaces also has the potential to negatively impact on environmental values and conflict can arise between more passive and active uses (eg between fast moving cyclists and pedestrians). Developing 'activation' or park master plans for key open spaces which balance potentially competing values will help to reduce future conflicts. Newly purchased land, such as sites in Leonard St and McBryde Street (Fawkner), Outlook Drive (Glenroy) and Spry Street (Coburg North) are priority areas for such plans as currently relatively under-developed sites that offer opportunity for both amenity and conservation improvements.

5.14 Fire – friend or foe?

Fire has long been a natural element in Australia's landscape but its place in the urban environment is complex. Fire regimes implemented by Traditional Owners maintained plant diversity in the vast grasslands across much of Victoria's south west for tens of thousands of years. In the absence of fire, particular grass species become dominant, out competing less vigorous plants such as wildflowers which are not only attractive but provide vital ecosystem services such as nectar for birds and insects. Fire also removes biomass (dried grass and debris), reducing fuel loads and rejuvenating fresh growth on grassland species.

With partners Merri Creek Management Committee, fire has been safely used as a management tool in Moreland's grasslands both for managing weeds and increasing plant diversity for many years. Through greater partnerships with the Wurundjeri Tribe Council's Narrap Team in recent years, a greater understanding of cultural burning practices, particularly the implementation of cool burning regimes is being achieved.

With increased pressure to reduce a reliance on chemical weed control, there is opportunity for Council to support partnerships with the Wurundjeri Tribe Council and MCMC and other delivery partners to greater understand and integrate traditional land management practices such as burning. With natural areas abutting residential areas and climate change predicted to increase extreme weather events, the potential and risks associated with uncontrolled fire in the landscape requires careful management. Council commissioned an investigation into fuel hazards along waterway corridors (Terramatrix 2014). Key recommendations included maintenance of designated asset protection zones and clear access for emergency vehicles into and along open space



corridors. These findings are incorporated into park planning and maintenance programs and a 10-year review of the investigation is recommended as part of this Plan.



Cultural burning at Bababi Djinanang

Under the guidance of Wurundjeri Elder, Uncle Dave Wandin, the Merri Creek Management Committee (MCMC) Ecological Restoration Team staff participated in a cool burn at Bababi Djinanang Grassland, Fawkner. MCMC is employed as one of Council's bushland contractors to maintain and restore natural vegetation in Moreland.

Cool burns, also known as cultural burns, are conducted using traditional indigenous land management techniques. They differ from the usual ecological burns, which are commonly done in mid to late autumn and which are hot and fast moving, largely due to dried out vegetation.

In contrast, cool burns are done following heavy rains, when the soil is wet and lots of green vegetation has sprouted. The cool fire moves slowly and burns a patchy mosaic, giving wildlife time to move to safe ground. The low fire intensity and moist ground conditions mean that only dead plant material is burnt leaving the green shoots of plants. Grassland

5.15 Domestic dogs and cats can threaten wildlife and disturb habitats

Dog walking is a very popular use of parks and creek corridors and many of these areas are designated dog off leash zones. While waterbirds and fledglings leaving the nest are particularly at risk of dog attack, the physical presence and smell that dogs leave can disturb all birds and other animals.

Council's Local Law prohibits dogs entering waterways, and yet many dogs readily access the creeks and sensitive habitats and are causing erosion issues in high use zones. In the urban context and with an expected warmer environment, it is likely that this demand, and in turn, impact will only increase.

Strict enforcement of the Local Law is likely to be expensive and poorly received by many in the community and finding a balance that supports interaction with water and manages the impact is a preferred option for Council. The designation of 'dog access areas' which can be purposely located, designed and managed could help to contain the problem. More sensitive habitats can be protected through fencing, signs and appropriate enforcement.

Cats (both stray and registered animals) express their hunting instinct by threatening and killing native birds, lizards and other wildlife. Around 46% of Australia's endangered wildlife can be found in towns and cities which highlights the importance of protection from predation in these areas (Ives et al 2015).



Council is a supporter of the Safe Cat, Safe Wildlife Campaign, a joint initiative between Zoos Victoria and RSPCA Victoria. Cats should be kept indoors at night and preferably confined to the property at all times both for the cat's welfare, to prevent nuisance problems (for instance, trespassing/spraying on private property) occurring and to protect native wildlife. Some Councils have taken an additional step and established cat curfews as part of Local Laws to require cats to be contained, particularly at night, and this could be investigated in Moreland.

The importance and role of responsible pet ownership in protecting the natural environment can be continually reiterated through Councils annual animal registration program and as part of community education programs.

5.16 Working better together

In its urban context, Moreland's natural spaces are more than just areas for conservation and as such, collaborative management with key stakeholders both within and outside the organisation will be critical to the success of this Plan. This includes adjoining municipalities, Melbourne Water, the Department of Environment Water Land and Planning (DELWP) and local community organisations.

Moreland has been a member and funding supporter of both the Merri Creek Management Committee (MCMC) and the Chain of Ponds Collaboration (previously Moonee Ponds Creek

Coordinating Committee) since their foundation. These groups provide an important opportunity for community input into governance of local waterways as well as providing continual dialogue and coordination between organisations.

There is a key opportunity with this Plan to review the services provided by waterway and open space land managers both within Council Operations and with other key land managers, such as Melbourne Water, particularly along waterway corridors to improve efficiencies and identify any gaps in service.

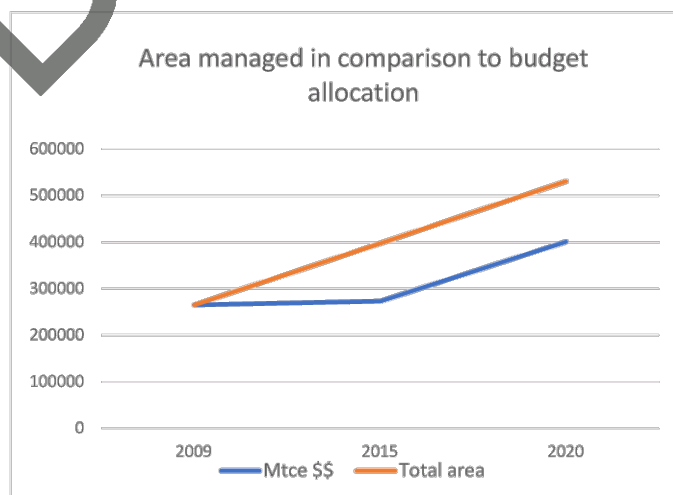
Melbourne Water has begun developing Integrated Service Plans (ISPs) with a number of Councils and advocacy for the development of an ISP for Moreland will be a short-term action of this plan based on the findings of the review. A business case will be developed for any gaps in Councils service, benchmarked across other Councils and in consideration of future needs.

5.17 Sufficient resourcing and preparing for future demand

As we continue to restore the landscape, areas managed for conservation are expanding on an annual basis. The past 10 years have experienced a significant expansion (50%), largely due to the initiation and greater activity of individual Friends groups and the annual investment in capital programs through large scale weed control and revegetation programs by Council and Melbourne Water.

The maintenance and renewal requirements of Council's grey assets, such as buildings and roads, are currently captured and managed through Council's Asset Management System. However, our natural or green assets, such as trees and vegetation are not currently recognised and managed in the same way. A short fall between an expanding asset base and resources continues to grow, impacting on quality of service.

Council has made incremental increases in budget allocation towards maintenance of NRM areas over the past 5 years to help address this gap. This graph shows the trends of NRM area and maintenance funding over the past 10 years and that investment currently trends with the expansion of areas, largely as a result of recent additional investment. Determining a process which recognises green assets as



part of Councils Asset Management System and planning for future maintenance needs will help to manage this shortfall.

The demand on staffing resources have also increased with this expansion of area and community interest in nature engagement activities but current staff levels have remained stagnant at 1 EFT. This includes management of contracts, collaboration with stakeholders, support to community groups, community engagement activities and delivery of capital programs along waterways.

The employment of a second position, a Conservation Programs Officer, will be required if Council is to effectively deliver this Nature Plan with key responsibilities including planning, strategic projects, community support and nature engagement activities allowing the existing NRM role to focus on on-ground delivery and contract management.

5.18 Monitoring for success

With any Council expenditure, having a program that measures the effectiveness of interventions in achieving the desired targets and which supports adaptive management decisions, makes good business sense. Currently, other than recording the amount of new area revegetated and number of plants installed, little information about changes to our biodiversity is regularly recorded by Council.

Water quality monitoring is undertaken as part of the Waterwatch program with schools and community groups, but this is not necessarily targeted towards understanding the impacts of interventions and/or effectively analysed to influence decision making. This is similar to bird watch programs, such as the quarterly birdwatch monitoring undertaken by Friends Groups whereby data is rarely collated and analysed in any detail.

There are now environmental monitoring programs, such as iNaturalist and Fungimap, which work as mobile Apps and tap into citizen science to collate ecological data. These create a great platform for Council to establish an effective monitoring program in partnership with community and stakeholders and will be used to establish some baseline data for monitoring outcomes for the natural environment in conjunction with annual output measures outlined in 9.0.

5.19 Research and adaptive practice

There are a number of research organisations, such as RMIT's Clean Air and Urban Landscapes Hub and Melbourne University's Urban Biodiversity, Ecology and Conservation Research Group whose research aims to better understand the impact of urban environments on biodiversity and to design practical improvements to the way our cities are designed and managed. Working in closer partnership with these organisations will provide Council with the latest evidence base and provide research organisations with meaningful and applied research opportunities.

PART 2 - ACTION PLAN

The Action Plan has been developed using a set of guiding principles (below) based on the discussions raised in the Background and Technical Report (Part 1) to achieve the vision:

The City of Moreland will support a more diverse, connected and resilient natural environment where native birds and animals thrive. Our residents will value the local environment and appreciate opportunities to explore and connect with nature in the City.

It is based four themes:

- Protecting and enhancing biodiversity on Council managed land
- Seeking opportunities for the private realm to contribute positively to biodiversity
- Connecting people to nature
- Improving governance and collaboration in natural resource management

The Plan identifies clear projects for either the establishment and/or delivery within a four-year period and identifies ongoing actions which are considered to be part of Council's core service in open space/natural resource management with expectations to be delivered for the next 10 years and beyond.

Projects in the Plan are identified as either approved or proposed. Approved projects are considered to be delivered within existing annual capital and operational budget allocations. Proposed projects will require external grants, additional funding or resource commitments.

Guiding principles

Healthy environments are critical to the health and wellbeing of our community

Natural ecosystems provide a range of environmental services that are critically important to liveability such as air purification, cooling, pollination and pest control and carbon sequestration. There is also growing evidence in the importance of human connection to nature for mental and physical health.

Conservation activity can be integrated with other uses of open space

The demand on open space in Moreland is only set to grow as our population increases. Sensitively activating areas around conservation zones can assist in the protection of these spaces through increased appreciation of their values and reduced negative impacts such as vandalism.

Biodiversity is worth protecting for its intrinsic value alone

It is widely recognised that that biodiversity (the diversity of all life forms that comprise

Quality habitat involves more than just vegetation cover

Healthy ecosystems involve a complex of structural, genetic and species diversity

natural ecosystems) has value in its own right, beyond the services or usefulness it provides to humans. Moreland contains some of Australia's most endangered ecosystems and pro-active protection is required if we are to secure these ecosystems, and the services they provide. Conservation programs are not short term, they require dedicated long-term commitment which extends beyond the life of this Plan.

People protect what they value

Providing positive opportunities for people to experience, learn about and connect with nature helps to foster an appreciation of the local environment and for the importance of biodiversity protection more broadly.

(plant, animal and microbiota) serving a range of functions. Revegetation incorporates more than simply planting trees but restoring ecosystems through the retention of fallen timber, rocks, diverse mid- and understorey planting and re-introduction programs for key species. The way in which these ecosystems are connected through the landscape, both within the municipality and beyond, also impacts on their success.

Prioritise action according to impact

With competing demands on resources and funding, actions must be prioritised according to impact. Weighing up where to expend limited resources requires consideration of a site's significance, current condition, connectivity in the landscape, potential for improvement and community expectations.

Council cannot work alone

With the creek corridors forming much of the municipal boundary, there is a complex of land ownership and management in relation to our natural assets. Moreland has a long history of community advocacy and activation in greening activities and collaboration with all our stakeholders will help drive the success of this Plan.

Urban conservation programs must consider the impacts of land use change

Land use change since European settlement has impacted on the natural environment through land clearing, changed water regimes and the introduction of non-native species to name just a few. It is unrealistic to expect to restore the original landscape but rather to see a modified natural landscape that protects and enhances significant vegetation and builds a network of viable habitats and populations across the municipality.

6 Strategic context

Whilst this is the first dedicated plan for biodiversity for Moreland, there are a number of existing strategies and legislation which relate to land and open space management and provide context for this Plan.

Federal

The Environment Protection and Biodiversity Conservation Act 1999 (the EPBC Act) is the Australian Government's central piece of environmental legislation and provides a framework for the protection of biodiversity. It identifies species of national significance which includes

communities and species that exist within Moreland such as Temperate Grasslands of the Volcanic Plains and legislates their protection.

State and regional

The Victorian Government's Protecting Victoria's Environment - Biodiversity 2037 is the plan to stop the decline of Victoria's biodiversity and achieve overall biodiversity improvement over the next 20 years. Its vision is that 'Victoria's biodiversity is health, valued and cared for' and includes targets for connecting all Victorians with nature and ensuring there is a net improvement in the health of the environment.

Melbourne Waters Healthy Waterways Strategy 2018-28 identifies a collaborative approach to waterways management with objectives and actions for improving the health of Melbourne waterways shared across state and local government, water corporations and the community. It identifies a number of priorities for sub-catchments such as Merri and Moonee Ponds Creeks including revegetation and amenity improvement targets.

This Plan also demonstrates commitment to the implementation of the Merri Creek Environs Strategy and Chain of Ponds Plans which provide direction for biodiversity and waterway improvements at a catchment scale.

Council

This Nature Plan has been developed in line with the Council Plan's Strategic Objectives for a Connected Community, Progressive City and Responsible Council (Council Plan 2017-21). It identifies priority actions to encourage greater connection to nature and delivers on the goal for a 'cooler, greener and more sustainable city' stated in the Municipal Public Health and Wellbeing Plan 2017-21.

The Moreland Planning Scheme recognises the importance of waterways through the inclusion of Environmental Significance Overlays. These overlays recognise the environmental, heritage and recreational values of these corridors and identifies a number of objectives to be achieved including protection and restoration of natural systems, waterway function, recreation use, landscape character and heritage (aboriginal and geological).

Council's Open Space Strategy 2012-22 and Urban Forest Strategy 2017-27 both recognise the importance of biodiversity as a significant element in Council's open space network and in creating a greener, more liveable city.

Reserve plans, such as the Gowanbrae Development and Maintenance Plan and the Westbreen and Edgars Creek Conservation and Development Plans provide localised recommendations for revegetation and biodiversity protection which form part of previous and future planned works.

Theme 1: Protect and enhance biodiversity on Council managed land

Context

As the largest public land manager, Council will manage its land to not only protect, but enhance, its natural assets to build biodiversity value and to strengthen resilience to climate change.

Strategic Direction

To strategically plan and deliver natural resource management programs that protect significant vegetation and habitat, reduce the impact of threatening processes (as outlined above) and contribute to a stronger, more connected ecological landscape.

Action #	Implementation action	Timeframe	Budget	Once off/ Ongoing	Approved	Proposed	Funding source
1.1	Develop a habitat connectivity and revegetation plan for the municipality based on the habitat requirements of key representative species and including streetscapes, schools and other open space.	Year 1	\$20,000	Once off	X		Existing
1.2	Continue to implement site management plans for key conservation sites such as Bababi Djinanang grassland, Lynch Road grassland, Newlands Hill Remnant and Union Street escarpment.	Ongoing	\$100,000	ongoing	X		Existing
1.3	Develop and begin implementing a management plan for the newly acquired grassland areas in Fawkner.	Year 1	\$10,000	Once off	X		Existing
1.4	Continue maintenance, regeneration and renewal of conservation areas through intensive weed management, ecological burning and enhancement planting. Develop seed lots and propagation programs for significant species as part of these programs.	Ongoing	\$450,000	ongoing	X		Existing and grants

1.5	Expand the staged revegetation/ regeneration of conservation areas to provide buffers and improve connectivity, including those identified in the Gowanbrae, Westbreen Creek and Edgars Creek Conservation and Development Plans.	ongoing	\$100,000	ongoing	X		Existing and grants
1.6	Continue to implement a range of weed control techniques and trial new technologies in conservation areas to reduce reliance on chemical use.	ongoing	0	Ongoing	X		Existing
1.7	Construct Gavin Park wetland as outlined in the Westbreen Creek Conservation and Development Plan.	Year 1 & 2	\$600,000	Once-off		X	TBC
1.8	Continue to assess habitat value of trees during arboricultural activities, retaining stag trees and hollows where safe and appropriate to do so, particularly along habitat corridors.	ongoing	0	Ongoing	X		Existing
1.9	Re-naturalise the historic Melville Creek corridor in Brunswick West (Fraser Reserve) through delivery of the WSUD opportunity outlined in the Moonee Ponds Creek Improvement Plan - Brunswick West.	Year 2	50,000	Once-off	X		Existing and grants
1.10	Undertake design for a stormwater wetland within the Merri Creek parklands at Somerlayton Road, Fawkner.	Year 3	\$70,000	Once-off	X		Existing and grants
1.11	Continued advocacy for naturalisation of concrete sections of the Moonee Ponds Creek as outlined in the Chain of Ponds Plan.	ongoing	0	Ongoing	X		Existing and grants
1.12	Trial the construction of designated dog 'beaches' at 3 locations to reduce erosion and water quality impacts from unregulated activity.	Year 3	Once-off	30,000	X		Existing and grants

1.13	Trial a differential mowing program in 3 parks across the municipality and monitor the effects on insect life and social values	Year 4	Once-off	10,000	X		Existing
1.15	Readily respond to emerging threats to natural values, such as erosion hot spots and weed outbreaks, as they arise	ongoing	Ongoing	0	X		Existing
1.17	Undertake a review of land ownership and management along waterways and key habitat corridors to identify opportunities to improve connectivity for both habitat and public access.	Year 3	Once-off	30,000		X	Future business case
1.18	Review the Creek Reserves Fire Management Plan 2014	Year 4	Once-off	30,000	X		Existing

Theme 2: Seek opportunities for the private realm to contribute positively to biodiversity

Context

Land use change and urban development has the potential to impact biodiversity values in Moreland through loss of vegetation, changes to water regimes and domestic animal management to name just a few. Council is responsible for ensuring development outcomes enhance natural values particularly adjacent to waterways and designated habitat corridors.

Strategic Direction

To implement planning and governance mechanisms that protect natural values on private land through incentives and other support programs that encourage the uptake of indigenous and wildlife gardening.

Action #	Implementation action	Timeframe	Budget	Once off/ Ongoing	Approved	Proposed	
2.1	Establish a 'Gardens for Wildlife' program in Moreland.	Year 1	5,000*	Ongoing		X	Future business case
2.2	Continue to provide resources that support the uptake of indigenous gardening in Moreland such as the Sustainable Gardening in Moreland booklet and free bush mulch depots.	ongoing	0	Ongoing	X		Existing
2.3	Review and reprint the Sustainable Gardening in Moreland booklet (or similar) resource with reference to local fauna and habitat gardening	Year 4	20,000	Once off		X	Future business case
2.4	Reinvigorate the 'Adopt a tree' (verge program) to support the uptake of nature strip conversions, particularly along designated habitat corridors	Year 1 ongoing	10,000*	Ongoing		X	Future business case
2.5	Undertake a review of planning control mechanisms for waterways in the municipality to strengthen the protection of significant vegetation and amenity values of these corridors, including interfaces with urban development	Year 1 & 2	\$40,000	Once-off	X		Existing
2.6	Continue to influence the design of new developments through Clause 28: Environmental Sustainable Development in the Moreland Planning Scheme, particularly in relation to impacts on stormwater and urban ecology	ongoing	0	Ongoing	X		Existing
2.7	Continue to regulate private use of Council land using Open Space Temporary Occupancy Permits (OSTOP) during construction activities to minimise biodiversity	ongoing	0	Ongoing	X		Existing

	impacts/pressures and reinvest income to improve biodiversity.						
2.8	Update Councils website and responsible pet ownership information to include more information about the impacts on wildlife and protection measures.	Year 1	0	ongoing	X		Existing
2.9	Undertake an investigation into the impacts of domestic animals, particularly cats, on biodiversity in Moreland and consider the adoption of a cat curfew.	Year 3	\$30,000*	Once-off		X	Future business case
2.10	Work with the Northern Golf Course and Greater Metropolitan Cemetery Trust (GMCT) to encourage sympathetic management and conservation programs a critical habitat sites identified through MIVA (2012).	ongoing	\$20,000	Ongoing		X	Future business case
2.11	Register identified significant trees on private land in the Significant Tree Register	Year 1	100,000	Once-off	X		Existing
2.12	Increase community awareness of Councils Tree Protection Local Law	ongoing	0	ongoing	X		Existing

* relies on the appointment of a Conservation Programs Officer, otherwise works would need to be outsourced at additional cost. Will also impact on ability to deliver as staff time to manage the project is limited.

Theme 3: Connect people to nature

Context

The health and well-being of our community is influenced by our environment and the ways in which we interact with it. We also know that people care for things they know and understand. Delivering programs that support meaningful connection to nature for diverse audiences will have lasting benefits both within our community and in wider contexts.

Strategic Direction

Promote and deliver a range of nature engagement and education activities for residents, community groups, schools and pre-schools. Implement capital improvements that support public interaction and safety in natural areas such as improved access and path networks, wayfinding and interpretive signage.

Action #	Implementation action	Timeframe	Budget	Once off/ Ongoing	Approved	Proposed	Funding source
3.1	Engage a Conservation Programs Officer to undertake strategic projects, support community conservation activities and implement nature engagement programs	Year 1 ongoing	100,000	ongoing		X	Future business case
3.2	Expand assistance to schools in undertaking conservation based learning activities such as Waterwatch and biodiversity modules in the Resource Smart Schools program or similar.	Ongoing	30,000	ongoing	X		Existing
3.3	Expand assistance to Friends Groups and the like to undertake conservation activities on public land through the provision of site preparation, materials, plants, tools, planning and advice.	Ongoing	Increase from \$30,000-\$50,000	Ongoing	X	X	Existing, grants and future

							business case
3.4	Deliver an annual program of nature-based activities to engage residents in learning about and valuing the natural environment.	Ongoing	Increase from \$10,000 to \$20,000	Ongoing	X	X	Existing and future business case
3.5	Support the annual Merri-Murnong Harvest Festival to acknowledge and celebrate Wurundjeri culture and land management in partnership with the Wurundjeri Tribe Council and community groups.	Ongoing	\$5,000	Ongoing	X		Existing
3.6	Compile a list of fauna to be encountered in Moreland and develop interpretive and educational material for residents, schools and community groups.	Year 2	\$5,000*	Once-off		X	Future business case
3.7	Develop a set of 'nature play' resources to support Early Years Educators and care givers to undertake nature engagement activities.	Year 2	\$0*	Once-off		X	Future business case
3.8	Develop a 'nature experiences' map to promote Moreland's nature experience opportunities, including picnic, play and walking opportunities and key sites.	Year 3	\$0*	Once-off		X	Future business case
3.9	Update Councils website and utilise social media to promote the unique biodiversity of Moreland.	Ongoing	\$0	Once-off	X		Existing
3.10	Naming of key sites and recently acquired open space, such as Merri-Edgars wetland and open space at Outlook Drive,	Year 1	\$0	Once-off	X		Existing

	Glenroy using Councils naming policy prioritising the use of Wurundjeri Woiewurrung language.						
3.11	Develop and begin implementing an activation/master plan for open space areas along the Merri Creek in Fawkner, including recently purchased land at McBryde and Leonard Streets	Year 1	\$30,000	Once-off	X		Existing and grants
3.12	Undertake a review of current access points along the creek corridors with consideration of access every 400m (as per Merri Creek Environs Strategy and Chain of Ponds Plan) and associated wayfinding signage. Refer to the Merri Creek Trail Review 2011 for any incomplete actions in relation to the shared trail	Year 2	\$0*	Once - off	X	X	Future business case
3.13	Develop a 10 year program of capital investment for access and amenity improvements along waterway corridors based on the above review (Action 3.12).	Year 3	\$0*	Once-off		X	Future business case
3.14	Implement access and amenity upgrades along the creek corridors as prioritised through the above program (Action 3.13).	Year 3	\$100,000	ongoing	X		Existing
3.15	Delivery of bridge crossing and eastern bank walking path network as part of the Moonee Ponds Creek Corridor Improvement Plan in West Brunswick	Year 1 & 2	\$900,000	Once-off	X		Existing and grants

3.16	Implement path network improvements along Westbreen Creek at KW Joyce Reserve to support an informal circular walking route and shared trail connection.	Year 1	\$150,000	Once-off	X		Existing
3.17	Construct new DDA compliant path entrance at recently acquired open space at Spry Street, Coburg North and associated revegetation	Year 1	\$850,000	Once-off	X		Existing
3.18	Upgrade creekside pedestrian linkage between Egan Reserve and Beau Monde Reserve, East Coburg to address erosion concerns	Year 1	\$160,000	Once-off	X		Existing
3.19	Develop and begin implementing an activation/master plan for open space areas along the Moonee Ponds Creek in Glenroy, including recently purchased land at Outlook Drive.	Year 2	\$30,000	Once-off	X		Existing and grants

* relies on the appointment of a Conservation Programs Officer, otherwise works would need to be outsourced at additional cost. Will also impact on ability to deliver as staff time to manage the project is limited.

Theme 4: Improving governance and collaboration in natural resource management

Context

Moreland has a long history of community activism in nature enhancement that stretches over 3 decades. We are also still learning about traditional land management techniques and how we can apply these in an urbanised setting. Working closely with Traditional Owners (Wurundjeri Tribe Council), community, other land managers and research experts will continue to assist us to refine our processes to improve efficiencies and likelihood of success.

Strategic Direction

Council will continue to collaborate with key stakeholders and community in decision making and stewardship in relation to nature enhancement in Moreland and the delivery of actions outlined in this Plan. We will research, review and adapt our processes accordingly to improve efficiencies and on-ground outcomes.

Action #	Implementation action	Timeframe	Business impact	Once off/ Ongoing	Approved	Proposed	Funding source
4.1	Develop an up-to-date mapping database as an active inventory of NRM sites across the municipality, including planted streetscapes and clarifying current management responsibilities. Identify any proposed revegetation zones.	Year 1	\$0*	Once-off		X	Future business case*
4.2	Using the above database, undertake a review of services provided by Open Space Maintenance, Open Space Design and Development and Melbourne Water in open space along waterways to improve efficiencies and identify gaps.	Year 2	\$0*	Once-off		X	Future business case*
4.3	Develop a business case for additional funding to accommodate gaps in management that considers the future management of the continued expansion of conservation areas.	Year 3	\$0*	Once-off		X	Future business case*
4.4	Develop an ongoing monitoring program and establish baseline data to monitor the effectiveness of this Plan utilising citizen science opportunities where possible.	Year 1	\$0*	ongoing		X	Future business case*
4.5	Finalise the Statement of Commitment to Aboriginal and Torres Straight Islander Communities outlining a partnership approach	Year 1	\$0	Once-off	X		Existing
4.6	Partner with Traditional owners (eg Narrap team) in Caring for Country in Moreland.	Year 1 ongoing	\$20,000	Ongoing		X	Future business case

4.7	Continue to contribute both financially and in-kind to Merri Creek Management Committee in line with partner organisations to maintain collaboration in catchment management.	ongoing	\$60,000	ongoing	X		Existing
4.8	Continue to contribute both financially and in-kind to Merri Creek Management Committee in line with partner organisations to maintain collaboration in catchment management.	ongoing	\$15,000	Ongoing	X		Existing
4.9	Develop an Integrated Service Plan with Melbourne Water with performance objectives, targets and strategic commitments	Year 3	\$0*	Once-off	X		Existing
4.10	Incorporate objectives and strategies for conservation into other Council strategies such as the Council Plan and the review of the Open Space Strategy	As opportunity arises	\$0	Ongoing	X		Existing
4.11	Continue ecology training for arborists, open space, planning and other relevant Council staff	ongoing	\$5,000	Ongoing	X		Existing
4.12	Partner with Research organisations to undertake field studies and investigations to better understand the impacts of greening activities on both social and environmental indicators and adjust programs accordingly.	ongoing	\$10,000	Ongoing		X	Future business case*
4.13	Investigate the potential for alternative funding sources for revegetation and conservation works, such as through carbon offsets.	Year 3	\$0*	Once-off		X	Future business case*
4.14	Develop a process which recognises conservation assets (in conjunction with other green assets) in Councils Asset Management System to recognise their value and plan for their long-term management and renewal.	Year 3	\$0*	Once-off		X	Future business case*

4.15	Develop a subsequent 4-year action/implementation plan for delivery of this Nature Plan	Year 4	\$0*	Once-off		X	Future business case*
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* relies on the appointment of a Conservation Programs Officer, otherwise works would need to be outsourced at additional cost. Will also impact on ability to deliver as staff time to manage the project is limited.

Draft

7 Annual performance indicators

As outlined in Action 4.6, the development of an ongoing monitoring program and the establishment of baseline data will assist with assessing the effectiveness of this Plan in improving biodiversity over the long term. However, short-term changes in the environment are likely to be hard to clearly identify as vegetation takes time to establish. A set of annual indicators have been identified as a source of reporting against the delivery of this Plan in addition to the completion of identified projects outlined in the Action Plan. Note: these indicators are considered draft and would be revised on the completion of the habitat connectivity plan.

Indicator	Sample year (2018-19)	Annual target with Nature Plan
Area actively managed for natural values (hectares)	53.11	Net increase (longer term target to be identified through connectivity plan)
Annual operating budget for conservation site maintenance	\$386,000	On trend with area
Expenditure on conservation area per hectare	\$7,268/ha	TBD
Number of plants installed	27,490*	20,000
Number of 'greening' activities supported (Friends, schools and other)	30+	50
Volunteer hours contributed to the environment (hours and \$\$ value)	1800+	2000
Number of people attending nature engagement activities	unknown	1000+
Number of students reached through educational programs eg Waterwatch	800+	1500
Number of households registered for Moreland Gardens for Wildlife	0	30
Number of new nature-strip plantings - Adopt a verge	0	20
Compliance with OSTOP permits	unknown	100%

* exceptionally high number due to favourable growing conditions and special projects. Average 15,000-20,000/year

+ estimate only – figures were not accurately recorded across activities in Moreland.

TBD – to be determined based on completion of the service review, connectivity plan and benchmarked against other councils.

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9 Appendix 1: Vegetation types

Moreland is regarded as being within the Victorian Volcanic Plain Bioregion in geological and biological references. The below vegetation types were identified through MIVA (2012).

	Example image	EVC No	Description (source: DSE EVC Benchmarks)	Remnant (ha)	Revegetation (ha)	Total hectare
Plains Grassy Wetland		55	An open, eucalypt woodland to 15 m tall. Occupies poorly drained, fertile soils on flat or gently undulating plains at low elevations. The understorey consists of a few sparse shrubs over a species-rich grassy and herbaceous ground layer.	40.9	34.5	75.4
Grassy Woodland		175	A variable open eucalypt woodland to 15 m tall, or occasionally She-oak/Acacia woodland to 10 m tall, over a diverse ground layer of grasses and herbs. The shrub component is usually sparse. It occurs on sites with moderate fertility on gentle slopes or undulating hills on a range of geologies.	55.4	6.2	61.6
Stream Bank Shrubland		851	Tall shrubland to 8 m tall above a ground layer of sedges and herbs. A sparse eucalypt overstorey to 15 m tall may sometimes be present. Occurs along rivers and major streams where the watercourse consists of either rocky banks, a flat rocky stream bed or broad gravel banks which are often dry but are also regularly flooded by fast flowing waters.	15.3	10.1	25.4
Escarpment Shrubland		895	Occurs on rocky escarpments in steep valleys or gorges, associated with limestone or basalt. Sites have moderate to high fertility, are well-drained but subject to regular summer drought due to shallow soils. Eucalypt woodland to 15 m tall or non-eucalypt shrubland to 8 m tall, with occasional eucalypts; lichen-covered rock outcrops are common.	12.3	9.4	21.7

Creekline Grassy Woodland		68	Eucalypt-dominated woodland to 15 m tall with occasional scattered shrub layer over a mostly grassy/sedgy to herbaceous ground-layer. Occurs on low-gradient ephemeral to intermittent drainage lines, typically on fertile colluvial/alluvial soils, on a wide range of suitably fertile geological substrates. These minor drainage lines can include a range of graminoid and herbaceous species tolerant of waterlogged soils, and are presumed to have sometimes resembled a linear wetland or system of interconnected small ponds.	2.7	17.7	20.4
Plains Grassland		132	Treeless vegetation mostly less than 1 m tall dominated by largely graminoid and herb life forms. Occupies fertile cracking basalt soils prone to seasonal waterlogging.	8.6	0	8.6
Aquatic herbland		653	Herbland of permanent to semi-permanent wetlands, dominated by sedges (especially on shallower verges) and/or aquatic herbs. Occurs on fertile paludal soils, typically heavy clays beneath organic accumulations.	1.7	0.02	1.72
Tall Marsh		821	Closed to open grassland/sedgeland to 3 m tall, dominated by Common Reed and Cumbungi. Small aquatic and semi-aquatic species occur amongst the reeds. Occurs on Quaternary sedimentary geology of mainly estuarine sands, soils are peaty, silty clays, and average annual rainfall is approximately 600 mm. It requires shallow water (to 1 m deep) and low current-scour and can only tolerate very low levels of salinity.	1.6	0	1.6
Water body - fresh		992		0.85	0	0.85
Swampy Woodland		937		0.33	0	0.33
Plains Grassy Wetland		125	This EVC is usually treeless, but in some instances can include sparse River Red Gum (<i>Eucalyptus camaldulensis</i>) or Swamp Gum (<i>Eucalyptus ovata</i>). A sparse shrub component may also be present. The characteristic ground cover is dominated by grasses, small sedges and herbs.	0.24	0.37	0.61

Brackish Wetland		656	Treeless EVC dominated by sedges and herbs that are generally indicative of saline conditions. Occurs in estuaries and along poorly defined drainage lines or associated with shorelines of brackish lakes.	0.02	0	0.02
Creekline Tussock Grassland		654	Occurs along low gradient ephemeral and intermittent drainage lines across the volcanic plains. Soils are generally fertile heavy dark clays. Exposed basalt rocks can be common. Dominated by a dense sward of Common Tussock-grass (<i>Poa labillardierei</i>) primarily with small herbs and typically mat-forming grasses in the inter-tussock spaces. This EVC often includes small areas of sedgeland and/or wetland.	0.01	0.19	0.2
Not allocated		-		1.17	1.3	2.47
			Total	141.12	79.78	220.9

Moreland Nature Plan

Preliminary community engagement: October December 2019

Raw feedback received via Conversations Moreland community engagement platform

<https://conversations.moreland.vic.gov.au/nature-plan>

> How would you like to see the natural landscape improve in Moreland over the next 10 years?

1	Greater protections afforded to existing vegetation in the public and especially the private realm.
2	More wildlife and insect attracting plants, including in private yards and on verges where residents can care for them & public food growing
3	Stop the constant removal of vegetation on private land. Keep private tree canopy cover and stop paving Moreland over with infrastructure.
4	Moonee Ponds Creek rehabilitations - litter traps, removal of concrete, weed control and indigenous planting. Street scapes/urban planning
5	Continued work along creek lines to build on fantastic work done by council, removing weedy trees like willows and planting more redgums
6	More trees and shrubs, particularly indigenous to the area.
7	Saving trees not pulling down. Incentives for residents to create natural envs on n/strips.no bldgs without vertical/rooftop indig gardens
8	As a renter, I'm interested in how the Council can work with non-home owners to plant wildlife corridors in their nature strips and gardens.
9	All roof tops be either vegetated or have solar, block streets to cars and convert to green/nature space, carparking tax for non-share cars.
10	More habitat creation for animals, community food production areas and more planting to create a cooler Moreland
11	We are very much loving all the new native street tree plantings! Thank you so much Please keep them watered so they survive.
12	Retain more water in the landscape! Napier park is a fabulous example. Next: Fraser and Shields Reserves. Long term: Daylight Melville Creek.
13	Turfed open spaces turned into grassy woodlands. Wetlands reinstated to slow overland water flow, provide habitat, store carbon
14	Plant more understory local indigenous plants to ease mowing and spraying. Work more closely with Wurundjeri to have a closer relationship.
15	No new exotic trees planted. Replace grass on nature strips and elsewhere with native grassland species.
16	Keep already established trees.Consider using funding to purchase more indigenous plants and have volunteers plant to save costs?
17	https://brunswick4n.wordpress.com/ Indigenous plants for every landscape type for habitat, low allergy, climate resilience, biodiversity
18	I live in an apartment, so my access to landscape is through the Pentridge Community Garden. I'd love for them to be given a permanent site.
19	More edible landscapes. Food forests and fruiting trees as street trees. Use unused public space for growing food.
20	Would love to see more native plants out on nature strips. Or have an option for residents to purchase at low cost native plants
21	Blank open spaces turned into native wildlife plantings, restful places for people/kids and food forests. Working with the wurundjeri people
22	Cat management to protect wildlifeIndigenous plants in streets, parks, wetlands and waterwaysSchool biodiversity involvement
23	Enforce permeability requirements and agreed plantings on new and existing developments.
24	Create Planning Laws that value habitat * Ensure Council plantings are indigenous * Encourage residents to support wildlife in their gardens
25	Council and developers should only be planting natives. Make it more difficult to cut down existing trees; for home owners AND council.
26	More planting of native trees and understory plantings of native shrubs and wildflowers. The Coburg North Linear Reserve is great .
27	More edible landscapes. Use fruit trees and native;bush food; plants on nature strips, and utilise unused public spaces to grow edibles.
28	Ensuring local populations of species don't go extinct, improving habitat in the urban environment as part of large developments
29	More native plants on nature strips/parks* cat management* keep established trees* low cost native plants* edible plants *evidence based
30	Cat management, natives only planted on council land.
31	Find ways to encourage home owners to plant natives. Consider a scheme to make tube stock easily available and let everyone know.
32	I would like to see many more trees planted. Ensure once planted that they are cared for and not left to die due to lack of water.
33	This sounds like a great idea!
34	More native planting
35	More trees planted and maintained so they survive and thrive. More opposition to tree loss from big projects.Understory planting.
36	I would like to see MCC working directly with traditional owners and indigenous experts In local ecological knowledge.
37	Additional native planting and planning to the Haig Avenue and Moreland Road green corridor which extends up to Reynard Street.
38	I would like to see VASTLY more trees and areas of dense, low native vegetation (lomandras, saltbush, dianellas etc) for habitat
39	More trees, mid & understorey indigenous plants, rocks & logs in parks, along walking/cycling corridors, in schools, on nature strips pl
40	Streets and sidewalks reclaimed for tree planting and plots/verges allocated for community food growing hubs. Biodiversity corridors!
41	I wish we could curtail the Indian minors. The spring babies are everywhere. The native birds are outwitted. Control the cats seriously
42	A tree adoption program for new plantings. Residents can keep them watered in summer while they're getting established and report any
43	Engineer our footpaths and roads to deliver more water to plantings and parks, rather than the runoff going down a drain.
44	More trees and plants, less concrete and asphalt. I'd also like to see more capture and use of rainwater, not just in backyard tanks.
45	Prioritise creating/retaining green spaces over developments. Make them into nature habitats not recreation spaces. Plant natives only.
46	Creating more links between existing native vegetation. Particularly along riparian corridors. More diversity and wildflowers.
47	Create and improve wetlands. Maintain and enhance natural the wildlife corridors of Moonee Ponds and Westbreen Creeks. Give us more char
48	Increase tree cover, encourage/incentivise green roofs/walls, restore and enhance natural spaces such as waterways and parks.
49	More native trees and plants in streets & wetlands. Stormwater protection to stop rubbish into waterways. possum & bird nest boxes in
50	Turn car parking into green space. No matter how few, dig them up and plant trees. Get rid of asphalt and concrete wherever possible?
51	More efforts to maintain them and remove rubbish from the Merri creek.More natural places for recreation.
52	Make nature strips swales so water is retained for street trees. Have understory native plants in parks, not grass. Keep established trees
53	Local birds and butterflies flourish with indigenous plants. No more exotic trees.
54	Please no more ornamental pears - use more natives and trees that provide more shade, food and habitat for native animals.

>	How would you like to see the natural landscape improve in Moreland over the next 10 years?
55	More trees please! We need a green canopy to keep us cool! Please also introduce a cat curfew, so that wildlife can also enjoy Moreland.
56	There is so much concrete in Moreland. Can we put more trees/flower bed s(for bees) in residential/commerce streets as well?
57	Make the old Kangan sites parks.Incentivise nature strip plantingNative street trees, consider edible natives and habitat.
58	hoping this no longer applies, but the use of pesticides, namely roundup/glyphosate needs to cease.
59	Existing open space protected & enhanced for environmental values. Additional open space sought. Connectivity improved for people & animals
60	Many more shade trees to increase resilience in a warming climate. Our suburbs especially in the north are urban heat islands.
61	More restoration of creek area. More native understory. Modify horticultural practices to improve habitat. Convert low use turf to grassland
62	Regarding Moonee Ponds Creek, Albion St to Turnbull Crt - a gravelled walking trail, native revegetation and rehabilitation of the creek.
63	More on street indigenous plantings, simple consultation for homes to redevelop verges, less car priority- plantings esp. trees in its place
64	Ensure horticultural work (maintenance, plantings, pruning, landscaping, weed mmt) prioritises ecological habitat potential of public land.
65	Cease planting of non-indigenous vegetation on council land. Collaborate with residents/friends groups to provide care for new plantings
66	Replacement of concrete and asphalt parking spaces with water permeable surfaces to increase availability of rainfall to local vegetation.
67	Rapidly increase no. of trees on council land - verges, road reserves etc - from 1 tree per frontage to 2-3+ indigenous trees per frontage.
68	Work programs providing accessible jobs in environmental restoration, with indigenous plants replacing grass lawns and nature strips.
69	Denser planting on nature strips and other council land with indigenous and food plants. Restoration of creeks for habitat.
70	More trees, more beautiful places for people to walk along so people walk more then drive. Flowers for bees; butterflies, more bird boxes.
71	Restore Creeks for habitat, plant indigenous plants, replace concrete with water permeable surfaces also along creeks, more canopy trees
72	I would like to see the recovery of natural waterways in the city of Moreland, particularly waterways that connect to Moone Ponds creek
73	We need more and more trees and flower boxes in our streets to reduce the;concrete jungle; look in streets such as Sydney Rd.
74	Retain the trees in Gandolfo Gardens! Don't allow the Level Crossing Removal Program destroy them for skyrail!
75	Native everything. Why are we using introduced species!
76	Care for Street garden beds, Brunswick West. Locals need mulch and plants to improve these sad beds. Happy to help organise a team.
77	Stricter protection of indigenous and native established trees on public land.
78	All verges should have at least 1 native tree & at least 2 native shrubs suitable for the native birds that use Merri & Moonee Ponds Creeks
79	Reduce rates for those residents with lots of properly maintained indigenous plants in their verges
80	Get VicTrack to plant native ground covers on all their land in Moreland to help native birds. VicTrack can still drive their vehicles on it
81	Minimise use of outdoor lighting (incl festive decoration) so as not to disrupt the behaviour of nocturnal birds, insects & animals.
82	Let native grasses; shrubs retain their natural (non-pruned) form to provide vital habitat for insects, lizards and small birds
83	Save Gandolfo Gardens
84	Get a City Ecologist and give her the same power and budget as the City Engineer.
85	Plant 1 new verge tree per address. All should be drought-tolerant; drawn from the pre-1750 EVC for the address. Prioritise habitat value.
86	Encourage developers to put green roofs on new developments. Even shallow rooted ground covers on roofs will help insulate the building.
87	Ensure the mature trees around Glenroy station are kept when the state government level crossing redevelopment happens.
88	Trial replacement of all couch grass in a Moreland Park with indigenous ground covers
89	Some signs encouraging people to pick up their dog poo
90	More native trees on nature strips that will be allowed to go to maturity!
91	I would like nature strips, any low use public areas to be returned to native grasses, plants and trees to the Moreland with local education
92	1. More roads like cumming street in Brunswick west. Well done Moreland council for this.2. Remove concrete from moonee ponds creek.
93	More native trees and plants and for all parks and reserves to be named by the original landowners.
94	If the skyrail could be built with a method that could save more of our old native trees that would protect Moreland's natural landscape.
95	Beautify laneways with suitable and hardy native vegetation.
96	Ensure that mowing etc crews don't destroy planting efforts - eg spray or mow down planted verges. (see Urquart St 3058 for eg)
97	We must must MUST save as many of the trees as possible at Gandolfo gardens! This is critical in the current times of climate emergency!
98	More natural nature strips making sure they are lower than the footpath, so rain drains into them, it straight down the storm water drain.
99	Due to the small numbers of trees and canopy overall every tree requires protection consideration particularly mature trees in Gandolfo Gds.
100	Please advocate with LXP for the retention of the trees in Gandolfo park and east side of Moreland station. And more tree plantings!
101	plant more native vegetation and taller trees in small parks and playgrounds and nature strips Stop Gondolfo Garden destruction.
102	Protect existing parks & established trees - like gandolfo gardens. Plant street trees & recycle household water to keep watered
103	More large canopy trees, discontinued use of toxic weed killers that harm beneficial insects and replace lawns with native plants & flowers.
104	Please represent our interests and save Gandolfo Park. We need to retain this beautiful space for future generations.
105	Trees and plants that are edible in public spaces. eg lemons, herbs etc.More native trees and grasses
106	Add taps & bowls to all water fountains in parks. Bowls support wildlife; taps support residents in watering saplings during heatwaves.
107	Install extra taps in parks so that residents can increase survival rate by bucket-watering young / vulnerable trees during hot/dry times.

DCI6/20 PARK CLOSE TO HOME PROPOSED FUNDING REQUIREMENTS AND TIMING (D20/157247)

Director City Infrastructure

Open Space and Street Cleansing

Executive Summary

The A Park Close to Home Framework: A plan to fill open space gaps in Moreland was adopted by Council in December 2017. Since then, Council has purchased land to create new parks in Moreland in areas with limited access to open space. The specific sites purchased to date as part of the Park Close to Home Framework are;

- 1, 3, 5, 7 and 11 West Street and 29 and 31 Breese Street, Brunswick;
- 55-61 Tinning Street, Brunswick;
- 14 Frith Street, Brunswick;
- 260 Sydney Road, Brunswick;
- 132-134 Cardinal Road, Glenroy;
- 41 and 43 Service Street, Coburg.

These land purchases will result in the provision of over one hectare of new open space for Moreland residents in priority gap areas. As Council has purchased this land to convert it into open space, there is need for an agreed delivery program over the coming years to develop the parks.

To create the new parks, a works program spanning the next two financial years has been developed, with a total value of \$9,510,904. Previous Council decisions have confirmed \$6,152,779 for the completion of these projects, leaving a required \$3,358,125 additional funding required to complete them over the next two financial years. This program identifies the costs for each project including demolition and remediation of the sites, design and construction of the new parks.

The additional funds required for these projects are proposed to be allocated from the Public Resort and Recreation Land Fund.

- | | | |
|-------------|-------------|--------------------------|
| • 2019/2020 | \$3,041,244 | (\$0 additional) |
| • 2020/2021 | \$3,129,660 | (\$1,070,425 additional) |
| • 2021/2022 | \$3,340,000 | (\$2,287,700 additional) |

This report presents the proposed two-year program for delivery of the current Park Close to Home projects.

Officer Recommendation

That Council:

1. Endorses the proposed program timelines for current Park Close to Home projects as shown in Attachment 1 to this report.
2. Allocates additional funds each financial year from the Public Resort and Recreation Land Fund for the completion of all current Park Close to Home projects of up to \$1,070,425 for 2020/2021 and \$2,287,700 for 2021/2022.

1. Policy Context

Council Plan

Strategic Objective 2 – Progressive City

Point 4 – Increase tree canopy cover, enhance existing open space and create at least two new parks, in areas with the lowest access to open space.

A Park Close to Home Framework

Adopted by Council on 6 December 2017, A Park Close to Home is a plan to fill open space gaps in Moreland. It is about creating and improving access to open space in the areas that need it most by identifying gap areas in the community where residents are not within walking distance to their closest park.

Moreland Open Space Strategy 2017-2022

The Moreland Open Space Strategy (MOSS) provides recommendations for maintaining Moreland's liveability in the context of steady population growth, by adding to the open space in the municipality and improving existing open space. The key issues affecting the provision of open space into the future addressed in the MOSS include population growth, protecting and enhancing environmental values, climate change and increasing urban temperatures.

2. Background

Since adoption of A Park Close to Home Framework in December 2017, Council has successfully purchased land to create six new parks in Moreland, as shown in the below table. The land purchases create 10,830 square metres; over a hectare of new open space for Moreland.

No.	Name	Suburb	Land size	Settlement date
1	Bulleke-bek Park (West / Breese Street)	Brunswick	2600m ²	31/07/2019
2	Garrong Park (Tinning Street)	Brunswick	2,000 m ²	31/01/2019
3	14 Frith Street	Brunswick	2,700m ²	12/04/2019
4	260 Sydney Road	Brunswick	570m ²	Pending
5	132-134 Cardinal Road	Glenroy	1,400m ²	20/01/2020
6	41 and 43 Service Street	Coburg	1,560m ²	23/04/2020

Funded by Council's Public Resort and Recreation Land Fund (PPRLF), the land has been strategically purchased to fill open space gaps in Moreland. In providing these new parks it will improve access to open space in areas where residents are not currently within walking distance of open space.

In March 2019, a celebratory event was held to announce the successful purchase of land at West / Breese Street (Bulleke-bek Park) and Tinning Street (Garrong Park), Brunswick, to create the first two new parks under the Park Close to Home Framework. A second event was held in July 2019 to announce the purchase of 14 Frith Street and 260 Sydney Road, for future open space purposes.

With the sites acquired, awaiting conversion to Open Space, a capital works program is required to ensure the well-planned implementation of exceptional open space outcomes for the community.

With completion of the newly named parks Bulleke-bek Park and Garrong Park planned for this calendar year, a proposed works program has been prepared for consideration of all sites currently purchased as part of the Park Close to Home program.

3. Issues

Bulleke-bek Park (West / Breese Street, Brunswick)

Extensive engagement with the local community resulted in a well-received design for the new park, with construction funding currently allocated. After long delays, demolition is nearing completion and construction is expected to commence mid-May, with a 16-week construction timeline.

At the Council meeting held on 11 March 2020, a report was presented Council (DCI2/20) made an additional allocation of \$84,881 for this project covering all required funds for its completion.

Garrong Park (Tinning Street, Brunswick)

An engagement program resulted in a considered design featuring a landscape arbour, open lawn, BBQ and play space. Again, extensive delays have been experienced during demolition and construction is expected to commence mid-June 2020, with a 16-week construction timeline.

With lessons learnt from demolition complexities of the existing buildings at Bulleke-bek and Garrong Parks, the proposed program plans that the remaining Park Close to Home sites are delivered using a two-year project delivery model, with demolition design and community consultation in year one, followed by construction in year two.

At the Council meeting held on 11 March 2020 Council (DCI2/20) made an additional allocation of \$700,898 for this project covering all required funds for its completion.

14 Frith Street, Brunswick

Preliminary investigation and conceptual design work has commenced for the new park at 14 Frith Street. The existing built form at Frith Street has complex heritage requirements to be addressed, as part of the design of the future park, resulting in planned design and demolition to be undertaken in the 2020/2021 financial year, with construction of the new park at 14 Frith Street in 2021/2022.

A funding application has been submitted through the Department Environment, Land, Water and Planning (DELWP) Local Parks Program for \$1.3 million. This program aims to provide funding to Councils to assist in creating new parks and revitalising existing local parks, to provide much needed recreation space and green our suburbs in built up urban areas of metropolitan Melbourne. The result of this application for funding, if successful, would be a fantastic outcome for the project on this site.

At the Council meeting 13 March 2019, Council approved up to \$1,000,000 (EMF9/19) for works to commence on this project.

At the Council meeting on 11 March 2020, Council approved (DCI2/20) an additional allocation of up to \$210,000 for this project to begin design and demolition works.

Therefore, a total of \$1,210,000 has already been allocated for this project.

260 Sydney Road, Brunswick

An engagement and activation program have been developed to commence on settlement of this site. This program will run until the permanent park construction commences.

As the site is currently utilised for outdoor night dining from the kebab stand located on the premises, transformation to a predominately daytime and early evening green space will need to be a slow and well-managed process.

Upon settlement, demolition and remediation works are set to take place. A temporary park will then be implemented with flexible infrastructure, furniture and built form, creating space for daily activities and site management presence will gather feedback over the life of the temporary park. While the interim or temporary park will be open shortly after settlement, the data collected throughout the activation and engagement period will provide an invaluable vision for the final design of the space, expected for completion late 2022.

Funding of \$137,000 has already been allocated for demolition, design and temporary activation of this project, through the midyear budget process. The remaining funds to complete the project are currently being considered through the 2020/2021 Annual budget process.

132-134 Cardinal Road, Glenroy

Settlement occurred in January 2020 and plans for demolition have commenced, as an alternative temporary use for the building was unachievable. The proposed program has the demolition occurring this financial year, design and consultation in the 2020/2021 financial year, and construction in the 2021/2022 financial year.

At the Council meeting 13 November 2019, Council approved (EMF41/19) up to \$400,000 for works to commence on this project.

41 and 43 Service Street, Coburg

With recent settlement, planning for demolition has commenced. The proposed program has the demolition, design and consultation in the 2020/2021 financial year, and construction in the 2021/2022 financial year.

At the Council meeting on 12 February 2020, Council approved (EMF5/20) up to \$950,000 for works to commence on this project.

Although \$950,000 was allocated, cost estimates for this project total \$880,000.

Future Acquisitions for Park Close to Home

Any future acquisitions resulting in additional Park Close to Home project sites will require this program to be updated with proposed funding requirements and timing as part of the acquisition recommendation.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Extensive consultation has been undertaken for Bulleke-bek and Garrong Park, with ideas generated and feedback from the community influencing the final concept designs. Residents are being kept informed via the Conversations Moreland platform and Council's website. Council's Virtual Moreland project showcased a virtual reality experience for residents to immerse themselves in the proposed designs, proving highly popular amongst residents.

A similar engagement plan will be implemented for all Park Close to Home projects, with various opportunities for the community to have their say in creation of the new parks.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The costs involved in converting the current Park Close to Home sites to open space are outlined in the proposed program.

The total cost estimate for demolition, remediation, design, engagement and construction of all six parks is \$9,510,904. As highlighted in this report, Council has already allocated a total of \$6,152,779. This leaves an additional \$3,358,125 required to be allocated for the completion of all projects related to these sites.

Site	Total Cost	Council Approved	Additional Funds Required
West/Breese	\$1,584,881	\$1,584,881	Nil
Tinning Street	\$1,700,898	\$1,700,898	Nil
260 Sydney Road	\$482,000	\$137,000	\$345,000
14 Frith Street	\$3,615,425	\$1,210,000	\$2,405,425
Cardinal Road	\$887,700	\$400,000	\$487,700
Service Street	\$880,000	\$880,000	Nil
Landscape Architect	\$360,000	\$240,000	\$120,000
TOTAL	\$9,510,904	\$6,152,779	\$3,358,125

This includes extension of the current contract Landscape Architect position within the Open Space Design and Development Unit, to support continued implementation of the Park Close to Home projects.

If the funding submission to DELWP highlighted in this report is successful, the above recommended costs will be reduced by \$1.3 million stretched over the next two financial years. Complete funding details are highlighted in the below table;

Location	2019/2020	2020/2021	2021/2022	Total Project Cost
West/Breese Street	\$1,500,000	\$84,881		\$1,584,881
Tinning Street	\$1,000,000	\$700,898		\$1,700,898
14 Frith Street	\$210,000	\$2,030,425	\$1,375,000	\$3,615,425
260 Sydney Road	\$137,000	\$40,000	\$305,000	\$482,000
Cardinal Road	\$74,244	\$43,456	\$770,000	\$887,700
Service Street		\$110,000	\$770,000	\$880,000
Contract Landscape Architect	\$120,000	\$120,000	\$120,000	\$360,000
Total Annual Cost	\$3,041,244	\$3,129,660	3,340,000	\$9,510,904
Already Allocated	\$3,041,244	\$2,059,235	\$1,052,300	\$6,152,779
Additional Required	Nil	\$1,070,425	\$2,287,700	\$3,358,125
If DELWP Funding is Successful		\$420,425	\$1,637,700	\$2,058,125

This funding program will see all current Park Close to Home projects completed by July 2022.

7. Implementation

Implementation is well under way with officers across the organisation focussed on completing the two new parks in 2020 as per the proposed Works Program at **Attachment 1**.

Initial design work will continue for the Frith Street Park and draft concept designs will be presented to the community when engagement can commence post COVID-19 pandemic, later this year.

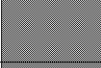
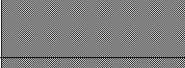
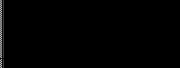





Initial design work will commence early July 2020 for Cardinal Road and Service Street and draft concept designs will be presented to the community when engagement can commence post COVID-19 pandemic, later this year.



Any future acquisitions resulting in additional Park Close to Home project sites will require an updated program with proposed funding requirements and timing as part of the acquisition recommendation.

Attachment/s

- 1 Park Close to Home Program of Works D20/173345

Park Close to Home Program of Works

Site	2019/2020	2020/2021	2021/2022
West/Breese			
Tinning Street			
260 Sydney Road			
14 Frith Street			
Cardinal Road			
Service Street			

	Demolition/Design/Engagement
	Construction

DCI7/20 IDENTIFYING PLACES AND SPACES FOR GREENING AND SOCIAL CONNECTION IN JEWELL PRECINCT - RESPONSE TO NOTICE OF MOTION 2/20 (D20/145848)

Director City Infrastructure

Open Space and Street Cleansing

Executive Summary

At the Council meeting held on 12 February 2020, a Notice of Motion (NOM2/20) - Identifying places and spaces for greening and social connection in Jewell Precinct, was considered and Council resolved:

That Council receives a report considering options for greening and cooling the Jewell Precinct that includes, but is not limited to:

1. *An occupancy count of the Black Street carpark and projects any future demand given the pending changes to the area.*
2. *In providing options for the conversion of the council-owned car park on the corner of Barkly and Black Street to open space, considering:*
 - a. *Converting the whole of the carpark into open space, and*
 - b. *Installing transportable garden bed infrastructure for edible canopy and indigenous tree species, as well as seating in a section of carpark*
3. *Greening options for the western end of Barkly Street.*
4. *Transferring the car park spaces from the council-owned car park to becoming on-street car parking on Barkly and/or Wilson Avenue after an assessment of impact on disability access.*
5. *The timing and cost of these works and the impact on the current adopted strategies.*
6. *Opportunities for engaging community members interested in helping maintain trees and streetscapes in the area.*

An occupancy count was completed on the Black Street Carpark and surrounding streets. This determined that carpark occupancy averaged 53 per cent at peak times (peaking at 90%). Car parking was close to capacity in Barkly Street (between Sydney Road and the railway line) averaging 72 per cent occupancy (peaking at 95%).

The Black Street Carpark is covered by a special charge scheme whereby surrounding businesses originally paid for the development of the asset. This makes it difficult to change the usage of the land permanently, for anything other than its original purpose - in this case for the provision of parking. Due to occupancy rates, it is recommended that a maximum of only two car parks be considered for removal to investigate small scale greening options.

Other works are either under way or planned which will achieve greening in certain parts of the Jewell Precinct and surrounding areas and are also highlighted in this report. These include the Wilson Avenue Park development, Jewell Precinct Development, tree planting and planning for a community garden. These activities have been worked through in various ways with the community however, engagement could be strengthened through an 'Adopt a Tree' type program, allowing the community to 'adopt' either specific trees or garden areas to maintain. This type of program forms part of the Moreland Nature Plan soon to be out for community consultation.

Officer Recommendation

That Council:

1. Acknowledges the work completed, and planned work, to improve greening opportunities within the Jewell Precinct.
2. When considering the final draft 2020-21 Budget for adoption, determines whether to allocate:
 - a) \$15,000 for temporary activation of the western end of Barkly Street, Brunswick in the form of a 'Pop up Park' as a trial; and
 - b) \$8,000 for the temporary activation of no more than two car spaces within the Black Street, Brunswick car park, installing seating and small garden beds
3. Receives a future report on the outcome of temporary activations at the western end of Barkly Street, Brunswick and in the Black Street, Brunswick car park.

1. Policy Context

Urban Forest Strategy 2017-2027

The Urban Forest Strategy sets a vision to;

To promote and encourage the transformation of Moreland into a municipality where healthy trees and vegetation are a core part of the urban environment.

Council will achieve this vision for greening Moreland through the following objectives:

- Protect and enhance the urban forest in both the public and private realm;
- Value the urban forest as a core element of our urban space;
- Create a diverse urban forest of trees and other vegetation that will enhance urban ecology;
- Maintain the health of the urban forest;
- Manage and mitigate urban forest risks;
- Monitor and review progress to measure success and best practice;
- Strengthen community custodianship and engagement of the urban forest.

Park Close to Home: A Framework to Fill Open Space Gaps

The Park Close to Home Framework aims to provide strategic direction on funding the provision and development of land through the Public Resort and Recreation Fund (PRRLF), to provide open space within 500 metre walking distance from all households and 300 metre from all activity centres.

Food Systems Strategy 2017-2020

Aims to provide a sustainable, just and vibrant food system that contributes to a more resilient community and a healthier environment; ensures that nutritious food is socially and economically accessible to everyone; and protects and nurtures healthy food culture whilst celebrating diversity.

Council Plan 2017-2021

Increasing greening, opportunities to access open space and increasing passive surveillance of areas generally gives the perception of it being 'safer. This is supported by the Council plan;

Strategic Objective 1. Connected Community

Key Priority 6. Help people feel safer in our Neighborhoods.

2. Background

At the Council meeting on 12 February 2020, a Notice of Motion (NOM2/20) - Identifying places and spaces for greening and social connection in Jewell Precinct, was considered and Council resolved that;

Council receives a report considering options for greening and cooling the Jewell Precinct that includes, but is not limited to:

1. An occupancy count of the Black Street carpark and projects any future demand given the pending changes to the area.
2. In providing options for the conversion of the council-owned car park on the corner of Barkly and Black Street to open space, considering:
 - a) Converting the whole of the carpark into open space, and

- b) Installing transportable garden bed infrastructure for edible canopy and indigenous tree species, as well as seating in a section of carpark
- 3. Greening options for the western end of Barkly Street.
- 4. Transferring the car park spaces from the council-owned car park to becoming on-street car parking on Barkly and/or Wilson Avenue after an assessment of impact on disability access.
- 5. The timing and cost of these works and the impact on the current adopted strategies.
- 6. Opportunities for engaging community members interested in helping maintain trees and streetscapes in the area.

Many projects have occurred in and around the Jewell Precinct over the past few years that have improved greening and open space outcomes. These works have ranged from major developments, to smaller works being completed around the precinct that have provided greening outcomes for the surrounding community.

Wilson Avenue Development

Wilson Avenue is the key street connecting Jewell Station with Sydney Road. In 2014, Council completed a new public space project, which involved a road closure and development of a public climbing wall. This space is successful and well used. Redevelopment of properties in Wilson Avenue, in particular the warehouses on the south side of the street, is anticipated with some permits in place.

The Urban Design Streetscape Improvement Program proposes an upgrade of Wilson Avenue between Jewell Station and the existing rock-climbing wall. Detailed design is proposed during the 2021/2022 financial year, with construction planned during the 2022/2023 financial year. Early concepts include street tree planting and water sensitive urban design.

These significant capital projects have and will transform the precinct. The public space project can be considered the leading edge of precinct regeneration, and as such will help shape its future as a vibrant, people-friendly and safe place.

Jewell Station Development

A new mixed-use development has recently been completed at Jewell Station by NeoMetro. This development includes upgrades to Jewell station the station forecourt and surrounding spaces around it.

Planned works at the park west of this development will also improve access and pedestrian flow through it. Whilst this land is currently available as open space for the community under a lease arrangement with VicTrack, planned works would significantly improve the space. These works include new access paths, lighting and furniture as well as new landscaping incorporating the retention of some existing vegetation and new vegetation as well as a proposed play space.

Tree Planting

Council officers have also worked with the community around this precinct to plant trees along the streets and in the carpark itself. A planting plan for Black Street (south of Barkly Street), Barkly Street (south side only) and the car park was developed together with local residents. The tree planting followed years of unsuccessful planting in this area due to high levels of vandalism related to the now closed Bridie Reilly's on Brunswick Road.

The tree planting was implemented in separate stages in 2017, 2018 and 2019. Eventually nineteen trees and eight climbers were planted with all trees in the Black Street car park surviving.

Proposed Community Garden

Initial engagement for a Community Garden within this precinct is ongoing. Council officers met with and advised a group of local residents who have had in principle approval from VicTrack for a short-term lease to establish a community garden at the corner of Brunswick Road and the Upfield Bike Path, just south of Jewell Station (267 Brunswick Road, Brunswick).

Safety Audit

In 2014, Council worked with local residents and Victoria Police to undertake a Community Safety Audit of the precinct. At the time, a large nightclub (Bridie Reilly's on Brunswick Road) was operating and there were significant anti-social behaviour issues after dark.

This process brought residents together with stakeholders to examine strategies to improve local safety. As of 2020, the nightclub has closed permanently and significant redevelopment in the immediate area has transformed the precinct, notwithstanding this, improvements can still be undertaken.

3. Issues

The Black Street car park and surrounding areas do not fall into a priority gap area for open space provision in relation to the Park Close to Home framework **Attachment 1**.

This framework was developed to identify priority areas lacking open space within 500 metres walking distance from all households and 300 metres from all activity centres. It aims to guide strategic purchase and acquisition of land within these priority areas for future development as open space.

Occupancy count of the Black Street carpark and projections of any future demand given the pending changes to the area.

An occupancy count was conducted on the Black Street car park (20 car spaces) along with Barkly Street between Sydney Road and the railway line (21 car spaces). This count occurred between 13 March 2020 – 19 March 2020. The count found that over this period of time the car park averaged 53 per cent occupancy at peak times (weekdays between 9 am and 7 pm), however peaked at 90 per cent at times.

On street parking is at or near capacity in the early afternoon most weekdays, averaging 72 per cent during peak times (weekdays between 9 am and 7 pm) however peaked at 95 per cent at times.

Based on the results of the parking survey, Council officers only support the potential removal of two car parks from the Black Street car park. The removal of any more spaces could lead to illegal parking, complaints from residents and businesses and traffic flow issues with vehicles circulating trying to find parking opportunities.

Due to the amount of development occurring in this area, future parking demands would likely increase due to increased traffic, creating higher demands on parking requirements.

Options for the conversion of the council-owned car park on the corner of Barkly and Black Street to open space, considering:

Converting the whole of the carpark into open space.

The carpark on the corner of Black Street and Barkly Street, Brunswick, forms part of the 'Special Charge Scheme'. This makes it very difficult to utilise this space other than temporarily for anything other than its original purpose. Councils Property Unit is seeking further legal advice to clarify changing use of such areas under a special charge scheme.

As a Special Charge Car Park, there are two important aspects for Council relevant to any consideration to transform the council-owned car park to open space:

- The need to assess the impact of the request on available public parking and the impact to the current users of this car park; and
- The need to communicate with surrounding land owners and occupiers and beneficiaries of the Special Charge Scheme providing them details of:
 - Any proposed lease/permit;
 - Timeframe;
 - The level of assessment;
 - The reasonable timeframe to be provided prior to any occupation (that is, 7 to 14 days);
 - Identification of alternative car parking available

The occupancy surveys that have been carried out have identified there is little opportunity to accommodate any displaced parking nearby in Barkly Street. Accordingly, only spare capacity within the car park, being a maximum of two spaces, could be potentially removed.

Whilst not recommended, should Council pursue full conversion, the cost to convert an area this size to open space would be estimated in excess of \$283,000 working on a \$425/square metre rate, should such a change be possible following receipt of the legal advice. This cost would need to be confirmed based on site assessments relating to soil contamination which may increase the cost. This work, should it be feasible, would need to be undertaken over two financial years due to the level of community engagement that would be involved.

Installing transportable garden bed infrastructure for edible canopy and indigenous tree species, as well as seating in a section of the carpark

If consultation with special charge scheme beneficiaries confirms support for a temporary installation of street furniture and planter boxes in some parking bays within the car park the following options could be considered;

Parklet Model

Parklets are re-purposed parking bays which are designed to create spaces for pedestrian activity. Parklet setups could contain things like a platform with seating, greenery and bike parking facilities. Parklets are typically maintained by a host (such as a nearby café) and can run for a short term of 6 months or longer term of 1 year. Fees are as follows:

Short-term program:

- a. One parking space, \$2121.80
- b. Each additional space, \$1060.90

Long-term program:

- a. One-off application processing fee, \$212.20
- b. One parking space, \$530.45
- c. Each additional parking space, \$371.30

The cost to Council to install parklet equipment if purchased new for a specific project occupying two parking bays would be approximately \$60,000. The need to purchase new equipment would be dependent on whether existing equipment was already installed in other parklets. An assessment of traffic movement and drainage issues would inform the location of the parklet (that is, which car parking bays to occupy).

Installation of a parklet without a host is not recommended as there is no day to day care for the asset. When a parklet has a host (for example, a nearby café), the host is responsible for the day to day care and is maintained well in this way. This is achieved through the host signing an agreement to be responsible for the day to day care of the parklet. A monthly checklist of maintenance is also required to be completed.

Seat and Garden Installation

Should a simpler model be introduced such as seating and smaller garden bed installation be preferred, this would have a cost implication of approximately \$8,000.

Greening options for the western end of Barkly Street.

There is opportunity to implement greening at the western end of Barkly Street in the form of a small pocket park or green area. This would only be an approximate, 10 metre by 20 metre area which would cost an estimated \$85,000 working on a \$425/square metre rate.

There are no vehicle crossovers which would prevent this from occurring. In order to determine if this space would be successful and supported by the community, it is recommended that a temporary park "pop up park" be installed to attract interest and determine if we should proceed with this. An estimated \$15,000 would be required to fund this testing "pop up park" period.

As mentioned above, successful tree planting has already occurred in some areas of this precinct. The north side of Barkly Street however, was held off due to pending development applications. Council is currently in pre-application discussions with a developer for Public Realm improvements on Barkly Street as part of a scorecard assessment. Council officers have proposed the developer plant six large canopy trees on the north side of Barkly Street and construct a kerb outstand on the south side of the street with the addition of two canopy trees and some bike hoops.

Additional tree planting will occur in Black Street close to Brunswick Road as part of the public realm works associated with the 49 Sydney Road development

Transferring the car park spaces from the council-owned car park to becoming on-street car parking on Barkly and/or Wilson Avenue after an assessment of impact on disability access

As anything other than temporary alternate use of the Black Street car park would be difficult under the Special Charge Scheme, any permanent relocation of a large number of car parks would be very difficult, though as mentioned further legal advice is being sought on this.

Transferring the car spaces within the current Black Street carpark to the northern side of Barkly Street was considered in 2016. This formed part of the airspace discussions when the carpark was being considered as a potential site for affordable housing. It was estimated that these car parks could be accommodated on the north side of Barkly Street. The design also incorporated small in road garden beds and raingarden. Cost estimates to achieve this were in excess of \$250,000 which would be more today due to inflation (in excess of \$280,000).

This would be in addition to the cost implications of the carpark conversion costs of \$283,000. Therefore, the entire cost of these works would be in excess of \$563,000.

Opportunities for engaging community members interested in helping maintain trees and streetscapes in the area.

All works that either have occurred or are planned within the Jewell precinct have gone through levels of consultation as with all projects within the municipality. This could be strengthened however, in terms of engagement with the community linking to nature, through an 'Adopt a Tree' type program, allowing the community to 'adopt' either specific trees or garden areas to maintain. This type of program forms part of the Draft Moreland Nature Plan which is proposed to be released for community consultation in May.

Environmental implications

All elements of this report align to strategies that aim to improve the environment by mitigating the effects of climate change across the municipality.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

All departments aligning to this report were consulted during its creation.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

There are many different options highlighted in this report regarding permanent conversion of the entire Black Street carpark site to open space (although less feasible), temporary conversion of two car parking spaces to open space using a parklet model, minor greening options as well as the conversion of the west end of Barkly Street to open space. Financial implications for all options are outlined below;

West End Barkly Street

Temporary activation

- Pop up park trial - \$15,000

Permanent Activation

- Full conversion - \$85,000

Black Street Car Park

Full Conversion

- Carpark into Open Space - \$283,000
- Relocation of Car Spaces (North Side Barkly Street) - \$280,000
- Total Cost - \$563,000

Partial Conversion (Two Spaces)

- Parklet Model - \$60,000
- Seat and Garden Model - \$8,000

It is recommended that initially funding is considered as part of the 2020/2021 Budget process to fund an initial seat and garden model of greening within the Black Street carpark (\$8,000) and a pop-up park trial at the western end of Barkly Street (\$15,000), total funding required \$23,000.

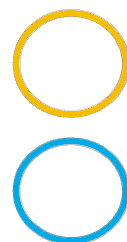
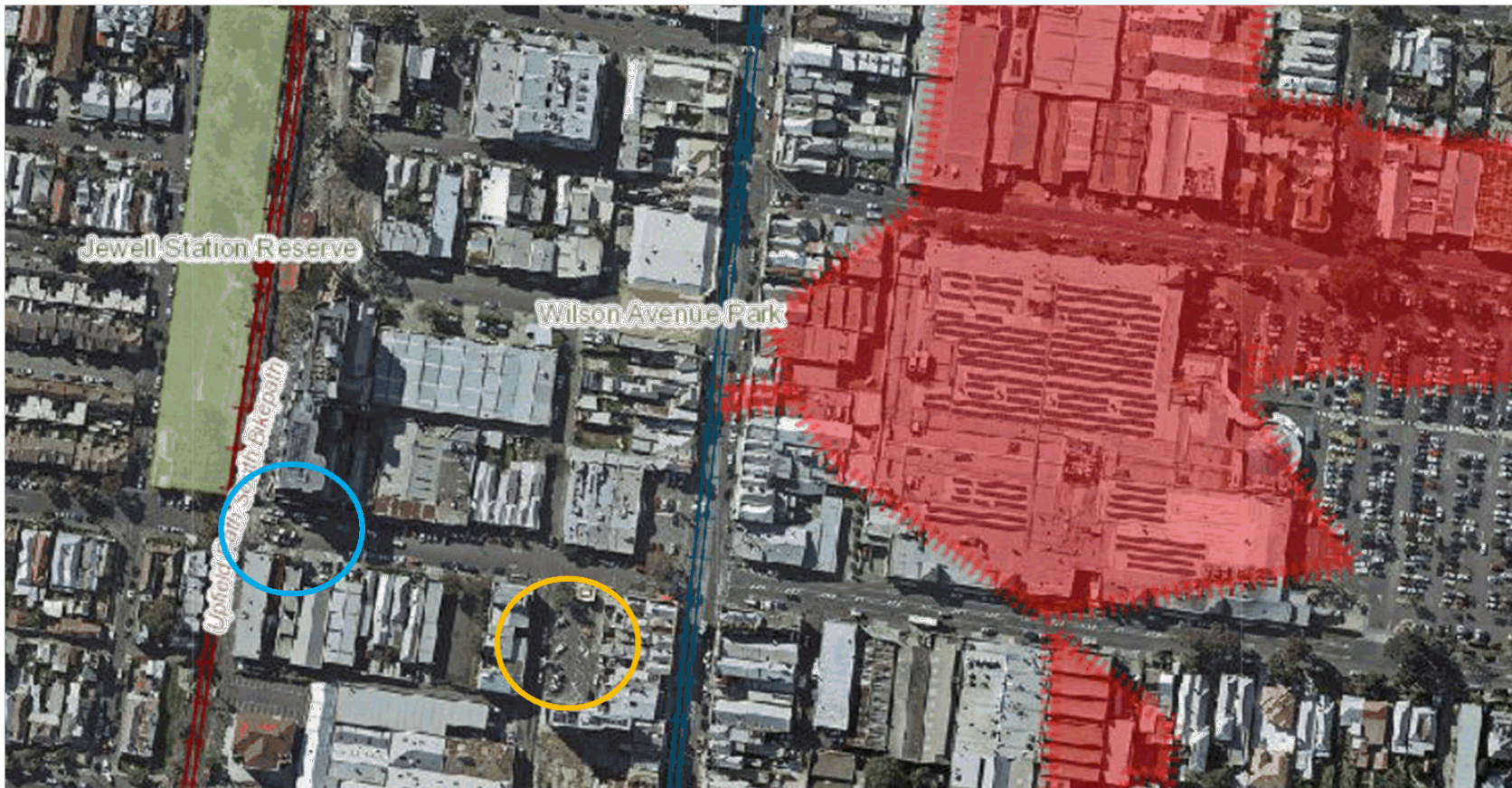
Following assessment of these works, if funded, more permanent works could be undertaken in the form of the Parklet model within the Black Street carpark (\$60,000) and permanent activation of the western end of Barkly Street (\$85,000), total funding required of \$145,000. This funding would be assessed during future budget considerations.

7. Implementation

All works that have been mentioned in this report will be actioned within the timeframes aligned with them.

Attachment/s

- 1 Black Street Car Park - Priority Gap Areas Park Close to Home D20/154566



Black Street Car Park

West end - Barkly Street



Park Close to Home - Priority Gap Area

DCF16/20 NIGHTINGALE CAR PARK OCCUPATION - BREESE STREET, BRUNSWICK (D20/70776)

Director City Futures

City Change

Executive Summary

The Nightingale Village development occupies two sites at 1-12 Duckett Street and 24-26 Hope Street, Brunswick. It has frontages to Hope Street and Duckett Street in Brunswick and will comprise 199 apartments and some retail space across six buildings.

The duration of the construction for the project is expected to be approximately two years to be enabled through the occupation of two Council-owned sites: a 600 square metre area of Duckett Street, and 39 of 60 car spaces in the 1-9 Breese Street car park (highlighted in light blue and red highlight for Duckett Street occupation in Attachment 1).

Due to the considerable scale of the project, large trucks, extended road closures and diversions are required throughout the duration of construction. An extension to the proposed construction time by not facilitating the occupation of these two sites would mean a longer, and thereby more significant, impact on residents, businesses and visitors to the area, which would be detrimental to the community.

The Breese Street car park provides 60 spaces and is predominantly unrestricted with no parking fees. It is located in a primarily commercial area and it is understood that local workers and residents use it for long-term parking.

Although Council officers have delegated authority in approving occupations and work zones abutting the property where the works are occurring, when objections are received a decision of Council is then required. Due to the size and nature of the land the occupation is seeking, it is highly likely there will be some objections from affected persons. Council officers are therefore referring the matter to the Council for a decision.

Additionally, the developer has requested the waiver of fees which requires a decision of Council. Given the ultimate use of the space being sought to be occupied and the public benefit to the community in its future redeveloped streetscape, Council officers recommend that the fee to occupy Duckett Street during construction be waived. Typically, developers do not return space that they occupy as improved public spaces for the community thereby warranting this consideration.

This report details the developer's request, explores the legal issues surrounding the use of a special charge car park and the availability of alternative nearby car parking, and considers the best means of facilitating the minimisation of disruption to the community during the project's construction along with the consultation challenges brought about by the COVID-19 pandemic State of Emergency circumstances. The report recommends Council supports the request and the waiving of fees in relation to the occupation of a portion of Duckett Street.

Officer Recommendation

That Council:

1. Approves the issuing of a permit for the occupation of Duckett Street for construction works for 18 months as contained in the Traffic Management Plan submitted by the developer dated 5 February 2020 and shown at Attachment 1 to this report.
2. Waives all appropriate traffic management / road occupation fees in Duckett Street, Brunswick for a period of up to 18 months.
3. Approves a Land Occupation Permit for the occupation of 39 parking spaces in the Council car park at 1-9 Breese Street, Brunswick (known as the Breese Street car park), as shown in Attachment 1 to this report.
4. Charges all relevant fees for this occupation of portion of the car park at 1-9 Breese Street Brunswick, in full, in accordance with the 2019/2020 and 2020/2021 Fees and Charges Schedule as adopted by Council.
5. Notifies nearby owners and occupiers of the Breese Street car park and Duckett Streets Brunswick and any relevant surrounding streets, and beneficiaries of the Special Charge Scheme for the car park at 1-9 Breese Street Brunswick Council's decision in relation to the occupations, providing all relevant information regarding reasons, timeframes and alternative parking options.
6. Does not reinstate fee parking in the 682-688 Sydney Road, Brunswick car park until the car park at 1-9 Breese Street Brunswick is fully available for public use.

1. Policy Context

The Council Plan 2017-2021 outlines in its strategic objectives that Council move to a proactive approach to managing construction impacts resulting from population growth in our city.

The General Local Law 2018 and Parking Management Policy delegates approval of certain permits and Work Zones to Council officers to generally be approved on the street abutting the work site to minimise impact on the community and to facilitate quicker and safer construction. Under these delegations a work zone may only be granted up to twelve months after which applicants must reapply if an extension is required.

2. Background

The two sites at 1-12 Duckett Street and 24-26 Hope Street, Brunswick, are to be developed, with the project named Nightingale Village. It has frontages to Hope Street and Duckett Street in Brunswick and will comprise 199 apartments and some retail space across six buildings.

Duration of the project is expected to be approximately two years but is dependent on the approval of a proposed traffic management plan (as at **Attachment 1**).

The builder initially engaged and met with Council officers in 2019 to discuss construction options which considered safety of the construction processes, community impacts and constructability.

3. Issues

A recent meeting with the developer of this site has informed Council that, due to the scale of the development, two tower cranes are required; one serving the Hope Street site and the other serving the Duckett Street site.

Duckett Street, Brunswick

Duckett Street is relatively narrow, at approximately seven metres, and is a dead-end street for vehicles, but connects to the Upfield Shared Path along the rail corridor for pedestrians and cyclists. Most of Duckett Street is to be occupied for the duration of works, resulting in a loss of approximately eight on-street parking spaces. This occupation is essential in providing a safe construction method and safe vehicle movements.

Part of the approved development includes converting Duckett Street, Brunswick into a public space (parklet) to be paid for by the developer. The developer is seeking to occupy the same approximately 600 square metre portion of Duckett Street to manage construction, prior to undertaking works to convert the road into a public space. In doing so, the developer is seeking that the normal Council fees be waived to occupy this section of Duckett Street (the value equates to approximately \$220,000 for the 18 month period being sought). The developer may also need to periodically occupy the remainder of Duckett Street to facilitate deliveries.

Given the ultimate use of the space being sought to be occupied and the public benefit to the community in its future redeveloped streetscape, officers recommend that the fee to occupy Duckett Street during construction be waived as it is not a typical construction situation. Typically, developers do not return space that they occupy as improved public spaces for the community. Council officers recommend that the fees to "occupy the road" are waived on this occasion.

Breese Street Car Park

The developer is proposing to occupy part of the Council car park at 1-9 Breese Street and bounded by Hope Street. The developer has requested this occupation to allow the unloading of large (semi-trailer) vehicles with the tower crane for construction of the Hope Street site (the larger of the two sites).

Council has been advised that should the occupation of the car park be prohibited, trucks would be required to use Duckett Street for loading and unloading. Duckett Street is narrow, has on-street parking and provides access to private car parking for a number of properties at the eastern end of the street (northern side). Even with the smaller trucks, access to Duckett Street is very restricted and high levels of traffic management would be required to enable manoeuvring safely into the street at Breese Street, at which time access to the existing dwellings would be restricted for periods of time, primarily for safety reasons.

The developer has advised that only using Duckett Street may extend the duration of the construction to approximately four years, as Duckett Street would be used to service both sites.

Unloading operations would be difficult in Duckett Street for both sides of this large development and use of Hope Street or Breese Street would require frequent road closures which is not desirable from a broader community perspective.

The car park currently provides 60 spaces, with:

- 40 x unrestricted spaces;
- 10 x No Stopping, 10pm-midnight, midnight-6am spaces;
- 7 x 3P spaces;
- 2 x carshare spaces;
- 1 x disabled space.

A total of 39 spaces are proposed to be occupied for the construction as follows:

- 26 x unrestricted spaces;
- 10 x No Stopping, 10pm-midnight, midnight-6am spaces;
- 2 x 3P spaces;
- 1 x disabled space (which can be relocated to ensure ongoing provision).

This car park was created through a Special Rate Scheme and accordingly Council holds the land in trust for the beneficiaries that paid for the car park's construction. Legally therefore there are two important considerations for Council relevant to Nightingale's request:

- The need to assess the impact of the request on available public parking and the impact to the current users of this car park; and
- The need to communicate with surrounding land owners and occupiers and beneficiaries of the Special Charge Scheme providing them details of:
 - Any proposed lease/permit;
 - Timeframe;
 - The level of assessment;
 - The reasonable timeframe to be provided prior to any occupation (i.e. 7 – 14 days);
 - Identification of alternative car parking available.

Impact on existing users of the Breese Street car park

The car park is highly utilised both during the day and at night and displacing these vehicles will cause disruption. Anecdotally, it is understood that turn-over is low at this car park and that it is used mainly for long-term parking assisted by minimal parking restrictions. The parking on the streets in the surrounding area is time restricted to generally two-hours on both sides of the street and is generally not fully occupied.

Officers have identified a car park at 682-688 Sydney Road (Little Jones Street) Brunswick which is approximately 400 metres away with 70 car parking spaces and could be considered nearby land for the purpose of temporarily providing replacement parking. Council recently temporarily removed the fee parking (associated with Council's Covid-19 response) and this car park has ample capacity for additional parking demand. It is recommended that this car park remain unrestricted free public parking until occupancy of the Breese Street car park is completed, directing current users of the Breese Street car park to parking at this location.

Level Crossing Removal Project Occupation

As part of the State Government's Level Crossing Removal Project (LXRP), four crossings along the Upfield Line are scheduled to be removed in 2020 – Bell Street, Munro Street and Reynard Street in Coburg, and Moreland Road in Brunswick. Whilst it is expected that major works for these removals will begin in late 2020, preliminary work and preparation are currently being carried out.

The LXRP has previously sought the possible full occupation of the Breese Street car park for two weeks in both June and October 2020 to cater for these preparation works. Council officers have provided an initial verbal agreement to this. The LXRP would be charged full fees for this occupation if it occurs (approximately \$3,500).

Council officers will work with both parties to coordinate occupation, with priority given to LXRP as it has sought and been given verbal approval already.

West Street Park

Council recently purchased the land at 1 West Street in Brunswick which abuts the Duckett Street site. This land at 1-11 West Street is to be converted into a park as part of the Park Close to Home Framework to create new parks. Council approved its preferred name for this park at its February 2020 Council meeting. It is not recommended to delay the construction of the park, for use as an alternative car park during the construction of Nightingale Village.

Lease

Nightingale has requested to lease a part of Council land at 1 – 9 Breese Street, Brunswick for a two-year term.

A lease is not appropriate for this location primarily as a lease of Council land for more than 12 months requires consultation process in accordance with the *Local Government Act 1989*. Consultation and associated processes will take some time (up to 6 months) for Council to make a determination. A delay of this length to the project would be a significant financial impact.

A land occupation permit is considered more suitable.

Conclusion

In relation to the use of the Breese Street car park and given all of the above, it is recommended that Council supports the occupation, as alternative options would pose a significantly greater safety risk and disruption to the local community.

Prohibiting the occupancy of the Breese Street car park would likely mean an extended construction time (from two years to up to four years), as all unloading would be undertaken in Duckett Street. This would mean large vehicles would be frequently reversing into Breese Street, which is not supported by Council officers on safety grounds.

Use of Hope Street or Breese Street to unload would also not be supported, as it would mean frequent traffic stoppages and/or road closures. This could cause heavy congestion and increase safety issues due to the close proximity of the level crossing on Hope Street.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

The development of Nightingale Village does not limit or interfere with any Human Rights, in particular '*section 12 - right to freedom of movement*'. Although residents and workers in the area will be required to find alternate locations for parking, particularly in relation to the Council car park at 1-9 Breese Street, the Edward Street Council Park does have capacity to accommodate this parking and these changes are temporary.

Although a disabled parking bay will be removed if the proposed occupation area is endorsed by Council, a new space dedicated to people with disabilities will be relocated to the remaining, unoccupied section of the same car park. In this event, the use of the disabled parking space would be monitored and if need be additional bays for disabled parking permit holders installed.

4. Consultation

No consultation has occurred in relation to this report.

Subject to Council's decision, in relation to the Duckett Street occupancy, Council officers will write to nearby properties advising them of the approval and expected duration of the occupancy.

In relation to the Breese Street car park Council will need to write to surrounding land owners and occupiers and beneficiaries of the Special Charge Scheme providing them details of:

- lease/permit;
- timeframe;
- the level of assessment;
- provide a reasonable timeframe prior to the occupation (ie: 7 – 14 days);
- identification of the alternative car park available.

If Council receives objections, Council officers will work with residents / traders to identify parking options including relevant permits as part of the standard process.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The occupation is expected to last for two years. A lease is not appropriate for this location primarily as a lease of Council land for more than 12 months requires consultation process in accordance with the *Local Government Act 1989*. This is difficult to currently undertake in the current State of Emergency will take some time (up to 6 months) for Council to commence delaying the project commencement considerably. The developer has expressed a desire to start works as soon as possible.

Occupancy of the car park can be accommodated with a Land Occupation Permit authorised in Council's General Local Law 2018. Council's annual Fees and Charges 2019/20 indicates a fee for Rental of Council Off-Street Car Parks at \$160 plus \$35/Bay/Week which equates to a fee of approximately \$142,000 for the occupation of 39 bays for two years. No exemption is being sought by the developer in relation to this fee.

However, the developer has requested the waiving of the fees associated with the occupancy of Duckett Street. Based on an 18-month occupancy (the remaining 6 months being the time the parklet will be constructed during the 24 months expected construction period), the relevant fee would be approximately \$220,000. Unusually the occupation is not temporary and will culminate in the creation of a public parklet fully owned by Council. As the space will ultimately be greatly improved for the community's use at the developer's cost, on this occasion, it is recommended that this fee be waived.

7. Implementation

If Council resolves to approve the occupation of the Breese Street car park and portion of Duckett Street, the builder will finalise the relevant Traffic Management Plan for undertaking this set of works and notification of affected people will commence.

Attachment/s

- 1 Nightingale - Breese Street Traffic Management Plan D20/71086



DCF17/20 AMENDMENT C179 - PROPOSED REZONING OF 77-87 SOUTH STREET, HADFIELD - DECISION GATEWAY 1: AUTHORISATION AND EXHIBITION (D20/42164)

Director City Futures

City Strategy and Design

Executive Summary

The Moreland Industrial Land Strategy 2015-2030 (MILS) guides planning decisions for Moreland's Industrial land. The MILS identified a number of small industrial sites/precincts that are poorly located for industrial or alternative commercial premises into the future and determined that these sites/precincts can appropriately transition from industrial to residential use through land rezoning. This land rezoning will contribute to Moreland's housing supply and the establishment of quality residential environments.

Council received a request to amend the Moreland Planning Scheme to rezone land at 77, 79, 83, 85, and 87 South Street, Hadfield ('the precinct'). The precinct is classified in the MILS as 'Category 3: Transition - residential'. Land to the east, south and west of the precinct is in the Neighbourhood Residential Zone. Council's Operations Centre is located directly north of the precinct, across South Street.

Consistent with the MILS, the request seeks to facilitate a transition to quality residential environments that contribute to Moreland's housing supply, while ensuring risk from potential contamination from past land uses is managed by:

- Rezoning 77, 79, 83, 85, and 87 South Street, Hadfield from Industrial 3 Zone to a Neighbourhood Residential 1 Zone, and
- Applying the Environmental Audit Overlay.

Officer Recommendation

That Council:

1. Using its powers as a planning authority under sections 8A and 8B of the *Planning and Environment Act 1987*, seeks authorisation from the Minister for Planning to prepare Moreland Planning Scheme Amendment C179 as shown in Attachment 1 to this report.
2. Following receipt of the Minister's authorisation, exhibits the Moreland Planning Scheme Amendment C179 in accordance with Section 19 of the *Planning and Environment Act 1987* and as outlined in the Consultation section of this report.
3. Authorises the Director City Futures to make changes to the Moreland Planning Scheme Amendment C179 based on conditions imposed in any authorisation granted by the Minister for Planning and to make any grammatical changes and correct any errors in the relevant documents.

1. Policy Context

Council Action Plan

The Council Plan 2017-2021 contains strategic initiatives to enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development. The Council Plan 2017-2021 also acknowledges the challenge of growing the city's capacity to provide suitable housing and facilities for residents, while retaining and enhancing our streetscapes and public spaces.

The Council Action Plan (item 24) seeks to facilitate these initiatives through implementation of the Moreland Industrial Land Strategy 2015-2030 (MILS) through proponent led amendments.

State Planning Policy Framework

The State Planning Policy Framework at Clause 16 – Housing, of the Moreland Planning Scheme seeks to *'ensure the long-term sustainability of new housing, including access to services, walkability to activity centres, public transport, schools and open space'*.

Municipal Strategic Statement

The Municipal Strategic Statement (MSS) in the Moreland Planning Scheme identifies that a limited number of industrial areas identified as Transition Residential Areas (Category 3) will contribute to housing supply in Moreland.

Zone selection and the associated scale and rate of change in these areas will be determined by the size and location of the site and the ability to manage off site impacts and integrate with the scale of the surrounding neighbourhood at site or precinct boundaries.

Moreland Industrial Land Strategy 2015-2030 and Economic Development Strategy 2016-2020

The MILS guides planning decisions about the future of Moreland's industrial land. The MILS categorises all industrial land, by site or precinct, into one of three strategic categories as follows:

- Category 1: Core Industrial and Employment Areas - maintain land for industry and other employment uses;
- Category 2: Support a transition to a broader range of employment uses and seek to prioritise employment uses over residential uses; or
- Category 3: Support change in some areas to facilitate quality residential development that contributes to housing supply

The MILS provides a clear framework for land rezoning and identifies when rezoning should occur. *Section 6 - Planning Scheme Recommendations* of the MILS states that:

Such amendment requests will be assessed against the relevant MILS category, any other relevant strategic directions for the site or precinct expressed in the MSS, and the site or precinct context.

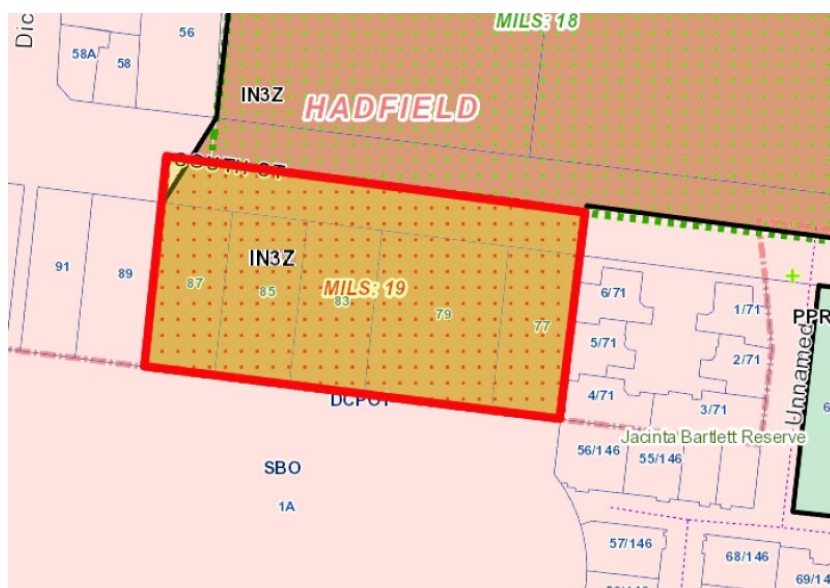
This proposed Moreland Planning Scheme Amendment C179 (the Amendment) is consistent with the strategic intent of MILS and the framework plan that identifies the site within Category 3: Transitional-Residential Areas. The MILS discourages the use of the Neighbourhood Residential Zone as this zone does not provide opportunity to significantly contribute to overall housing supply. However, this precinct comprises of only five sites and is surrounded to the south, east and west by existing Neighbourhood Residential Zoned sites. Therefore, it is appropriate to consider the use of the Neighbourhood Residential Zone in this circumstance.

2. Background

The Site and Surrounds

The properties to the east and west of the precinct at 77 and 87 South Street currently each contain a single storey detached dwelling. The central properties at 79, 83 and 85 South Street currently contain subdivided warehouses. The sites at 77-87 South Street, Hadfield comprise of five titles under separate ownership:

Site Address	Title Reference	Current Land Use
77 South Street Hadfield	Lot 15 on LP20111	Detached single storey dwelling.
79 South Street Hadfield	CP169067	Single storey warehouse used for motor vehicle parts / trade supplies.
83 South Street Hadfield	CP169066	Single storey warehouse building used for food production.
85 South Street Hadfield	CP169065	Single storey warehouse building presently used for an air-conditioning contractor's workshop and equipment store.
87 South Street Hadfield	Lot 10 on LP20111	Detached single storey dwelling.



The sites are located within MILS precinct 19 as shown above and in the maps at **Attachment 2**.

The sites are currently zoned Industrial 3, with an approximate combined land area of 3,400 square metres. 77 and 79 South Street are partially affected by the Special Building Overlay which runs past the front and rear of the sites. All sites are affected by the Development Contributions Plan Overlay (which affects the entire municipality).

The sites are bordered by residential land to the south, east and west, including retirement home to the south at 1A Virginia Street.

An industrial precinct is located opposite the sites on the northern side of South Street. This is identified within the MILS as a core Industry and Employment Area and is currently used for the Moreland City Council Depot.

3. Issues

Potentially contaminated land

Potentially contaminated land is defined in Ministerial Direction No. 1 – *Potentially Contaminated Land*, as land used or known to have been used for industry, mining or the storage of chemicals, gas, wastes or liquid fuel (if not ancillary to another use of land). This also includes land that may have been contaminated by other means such as by ancillary activities, including contamination from surrounding land, fill using contaminated soil or agricultural uses.

A desktop assessment of existing and historical uses at 77-87 South Street Hadfield indicates that the site has medium potential for contamination as defined in the Ministerial Direction and *Planning Practice Note 30 – Potentially Contaminated Land*.

The proposed zone will allow for residential use and other sensitive uses. To ensure that the environmental conditions of the land are appropriate for any sensitive use to operate on the site, an Environmental Audit Overlay (EAO) is proposed to be applied. The EAO will require an environmental audit to be conducted where a sensitive use or the construction of a building associated with a sensitive use is proposed on the land.

Existing industrial premises in the precinct

The land at 77-87 South Street Hadfield is located within *Category 3 Transition-Residential Areas* proposed within the Moreland Industrial Land Strategy (MILS) to be rezoned to allow for residential development to occur on land that is identified in the MILS to transition away from industrial land uses.

The Neighbourhood Residential Zone prohibits industrial uses, including industry, warehouse, office and retail premises. The existing businesses at 79, 83 and 85 South Street may continue operations supported by the provisions of Clause 63 of the Moreland Planning Scheme (Existing Use Rights).

Previous work undertaken to support the Moreland Industrial Land Strategy (MILS) provides the strategic justification for this proposed transition from industrial to residential land.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities. The proposed rezoning in this amendment does not limit or interfere with any Human Rights, in particular 'Section 20' – property rights. The amendment, if authorised, will go through a statutory process that includes public exhibition and consideration of submissions.

4. Consultation

The Department of Environment, Land, Water and Planning has been consulted on the proposed Amendment.

Public consultation will be conducted as part of the formal statutory exhibition process for the Amendment. It is anticipated that exhibition will occur mid-2020 for a period of four weeks after notice of the Amendment is published in the Government Gazette and in the local newspaper circulating the area. Letters of notice will be sent to prescribed Ministers, relevant public authorities, and owners and occupiers of land affected by the amendment, including properties directly adjoining the subject site.

Strategic Planning officers will be available during the public exhibition process to provide advice to individuals.

Council officers will seek an extension of time to postpone exhibition of the amendment, if authorisation is received immediately prior to the Council caretaker period.

All submissions will be considered as part of the consideration of the amendment by Council and any independent Panel appointed to consider submissions to the amendment.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The landowner will meet statutory fees and costs associated with the amendment. This includes all costs to exhibit and administer the amendment and costs resulting in the matter being considered by a Planning Panel appointed by the Minister.

Administrative costs associated with facilitating the amendment and Council officer resourcing will be met by the Strategic Planning Unit, Planning Scheme Amendments operating budget.

7. Implementation

The Planning Scheme Amendment process includes the following stages:

- Seek authorisation to prepare Amendment C179 from the Minister for Planning.
- Following authorisation, exhibit the amendment in accordance with section 19 of the *Planning and Environment Act 1987*.

The following timeline is broken down into key 'decision gateways' for Council. The timeline is approximate and subject to Ministerial approval timelines and Planning Panels Victoria reporting.

- Decision Gateway 1: Authorisation and exhibition (current report);
- Decision Gateway 2: Consider submissions and request a Panel (February 2021);
- Decision Gateway 3: Panel Report review and approval request (July 2021) .

Attachment/s

- | | | |
|----------|----------------------------------------------------------------------------------|------------|
| 1 | C179 South Street MILS Project - Authorisation - Amendment Documentation | D20/112846 |
| 2 | C179 South Street MILS Project - Authorisation - MILS Area 19 and Current Zoning | D20/111478 |

Planning and Environment Act 1987

MORELAND PLANNING SCHEME

AMENDMENT C179

The planning authority for this amendment is Moreland City Council.

The Moreland Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 2 attached maps:

Zoning Maps

1. Planning Scheme Map No. 7 is amended in the manner shown on the attached map marked "Moreland Planning Scheme, Amendment **C179**".

Overlay Maps

2. Planning Scheme Map No. 7 EAO is amended in the manner shown on the attached map marked "Moreland Planning Scheme, Amendment **C179**".

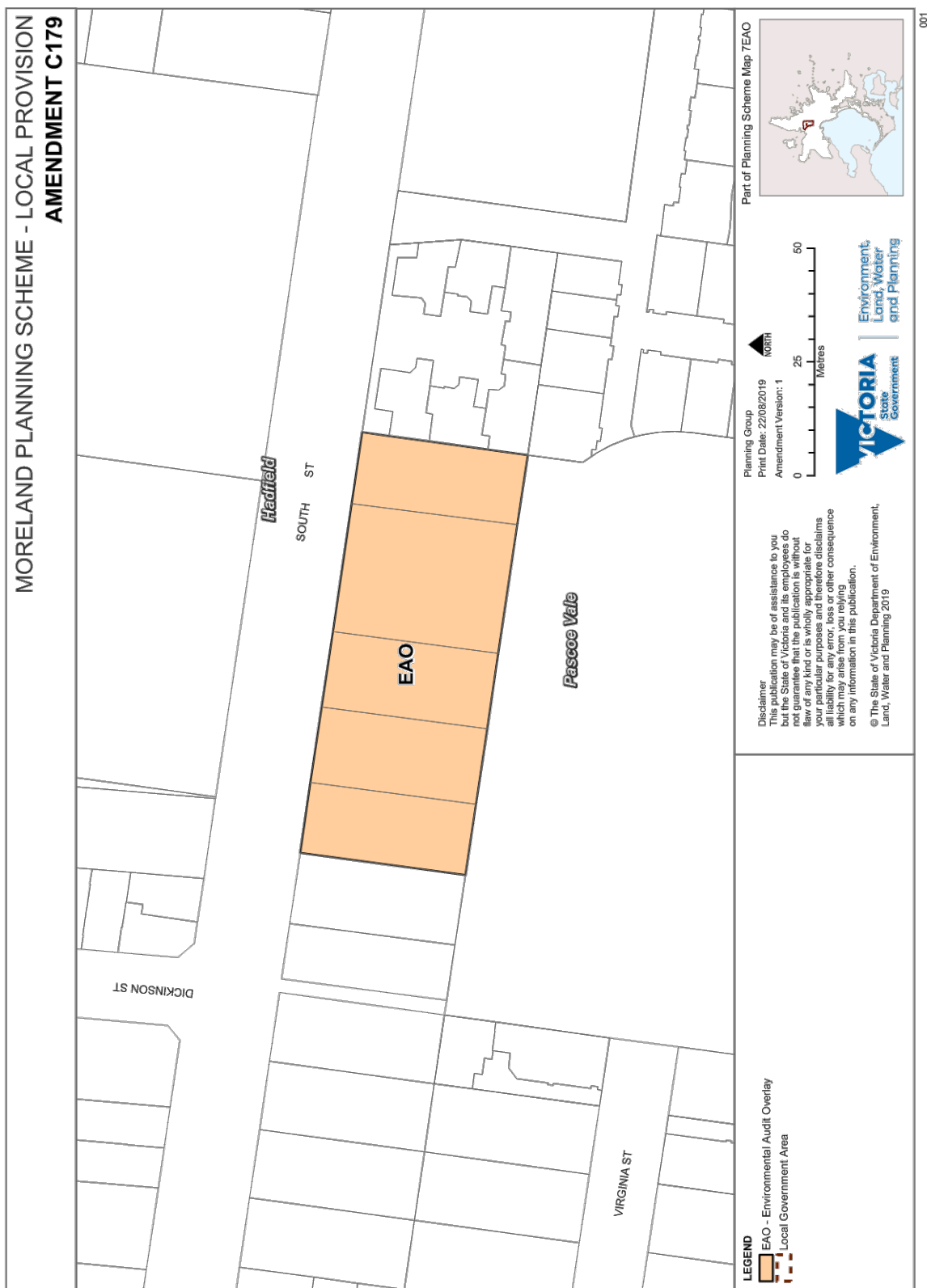
Planning Scheme Ordinance

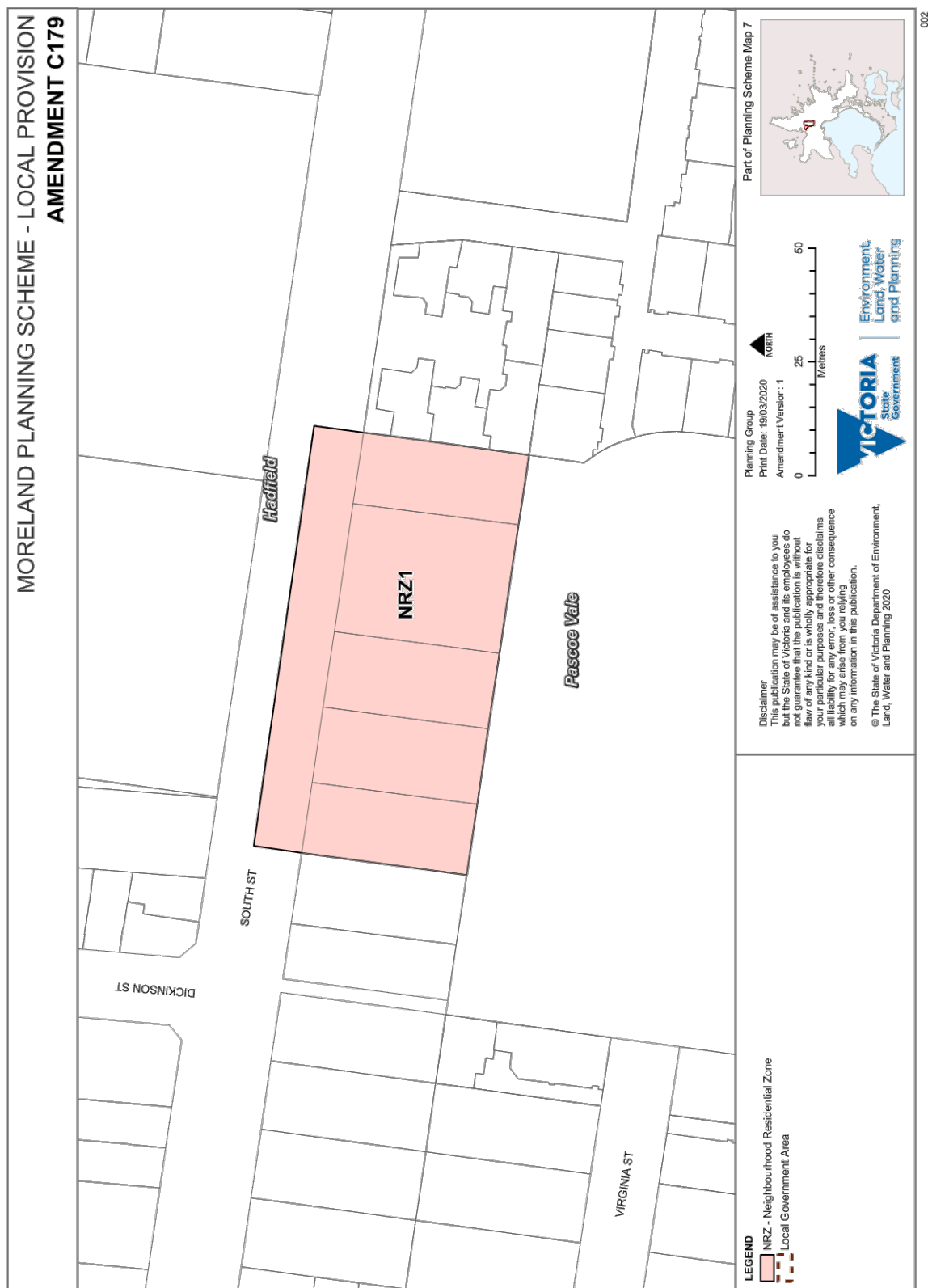
The Planning Scheme Ordinance is unchanged as a result of the Amendment.

End of document

Amendment C179
List of changes to the Moreland Planning Scheme

Clause / Map Numbers	Change	Comment
MAPS		
Map 7	Amend Planning Scheme Map No. 7 to rezone land at 77 to 87 South Street Hadfield from Industrial 3 Zone to Neighbourhood Residential Zone Schedule 1 as shown on the attached map marked "Moreland Planning Scheme Amendment C179".	Rezones land from Industrial 3 Zone to Neighbourhood Residential Zone Schedule 1
Map 7EAO	Amend Planning Scheme Map No. 7 EAO to include land at 77 to 87 South Street Hadfield in an Environmental Audit Overlay as shown on the attached map marked "Moreland Planning Scheme Amendment C179".	Includes the land in an Environmental Audit Overlay
OVERLAYS		
Nil	Nil	Nil
LIST OF AMENDMENTS		
List of Amendments	Amendment number "C179" in operation from with description "Rezones land at 77 to 87 South Street Hadfield from Industrial 3 Zone to Neighbourhood Residential Zone Schedule 1 and applies the Environmental Audit Overlay (EAO) over the land.	Updates the List of Amendments to the Moreland Planning Scheme

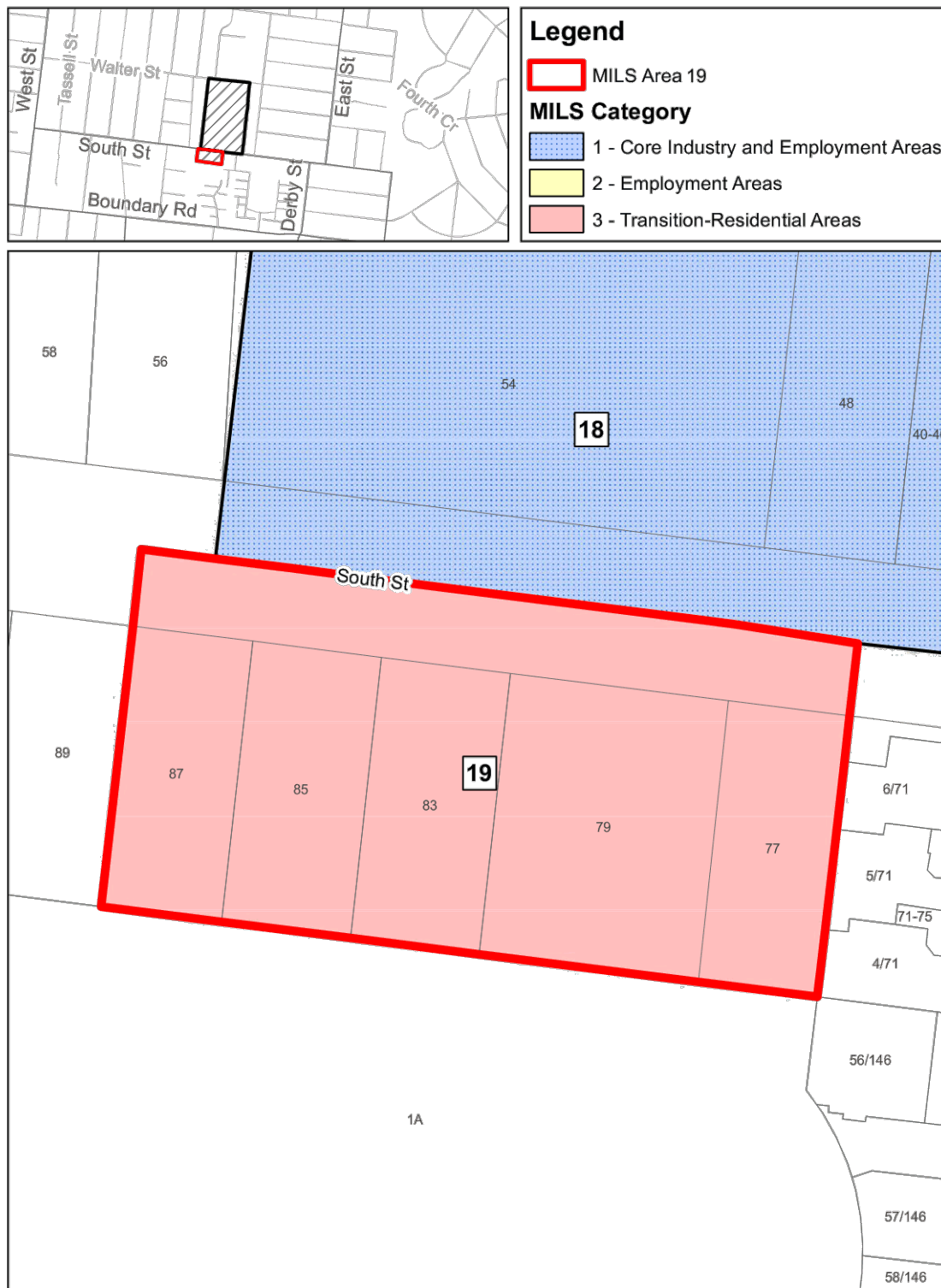


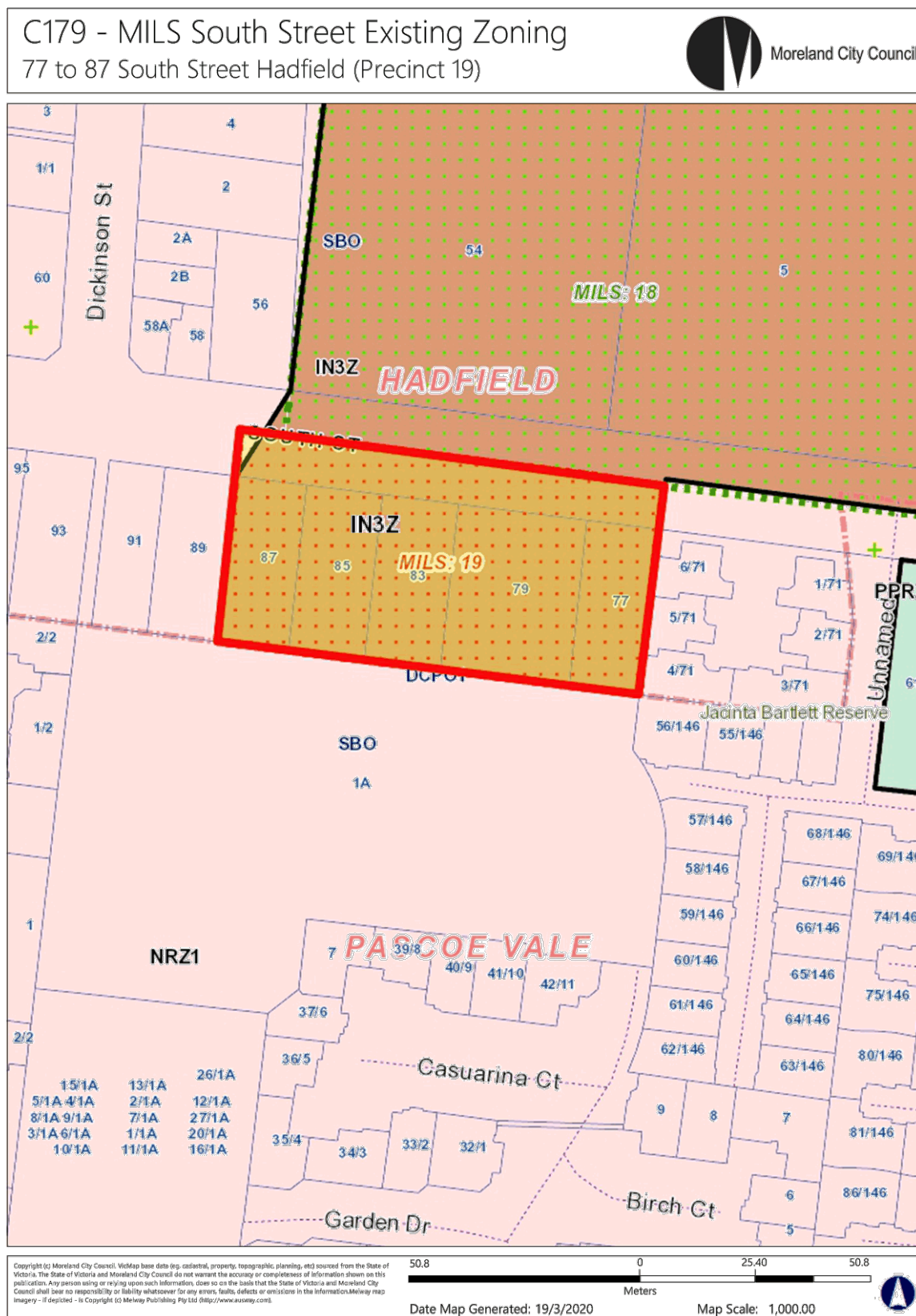


Moreland Industrial Land Strategy 2015-2030

MILS Area: 19

Precinct: Walter Street





**DCF18/20 AMENDMENT C180 - PROPOSED REZONING OF 430-436
VICTORIA STREET AND 7 GARDINER STREET, BRUNSWICK
- DECISION GATEWAY 1: AUTHORISATION AND EXHIBITION
(D20/94580)**

Director City Futures

City Strategy and Design

Executive Summary

The Moreland Industrial Land Strategy 2015-2030 (MILS) guides planning decisions about the future supply of Moreland's Industrial land to ensure positive long-term growth and investment certainty.

Council received a request for a Planning Scheme Amendment to rezone land at 430 – 436 Victoria Street and 7 Gardiner Street, Brunswick ('the Site'). The Site is located within the Brunswick Core Industry and Employment Precinct (Category 1 Core Industrial and Employment Area in the MILS) and is included in the Industrial 1 Zone (IN1Z). Consistent with the MILS, the amendment seeks to facilitate a broader range of employment generating uses whilst prohibiting residential uses by:

- Rezoning 430-436 Victoria Street and 7 Gardiner Street Brunswick, from Industrial 1 Zone to a Commercial 2 Zone;
- Applying a Design and Development Overlay 28 to restrict the height of any future buildings on the site and protect the amenity of Clifton Park;
- Applying an Environmental Audit Overlay to require a contamination assessment of the land (environmental audit) to ensure that the environmental conditions of land are appropriate where a sensitive use is proposed to operate on the site.

The amendment sought will provide an attractive avenue for investment at this location to facilitate a broader range of employment generating uses, including new and emerging industries identified for the Brunswick Design District whilst supporting the continued operation of existing industry. Residential uses will be prohibited.

Officer Recommendation

That Council:

1. Using its powers as a Planning Authority under sections 8A and 8B of the *Planning and Environment Act 1987*, seeks authorisation from the Minister for Planning to prepare Moreland Planning Scheme Amendment C180 as shown in Attachment 1 and Attachment 2 to this report.
2. Following receipt of the Minister's authorisation, exhibits Amendment C180 in accordance with Section 19 of the *Planning and Environment Act 1987* and as outlined in the Consultation section of this report.
3. Authorises the Director City Futures to make changes to the Amendment C180 based on conditions imposed in any authorisation granted by the Minister for Planning and to make any grammatical changes and correct any errors in the relevant documents.

1. Policy Context

The Council Plan 2017-2021, contains strategic initiatives to:

- Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development.
- Support the local economy and trading environments to enhance economic activity and promote local jobs.

Council Action Plan item 24 seeks to facilitate these initiatives by implementing the Moreland Industrial Land Strategy 2015-2030 (MILS) through land owner initiated amendments.

Planning Policy Framework

The State Planning Policy Framework at Clause 17 - Economic Development of the Moreland Planning Scheme seeks *“to provide for a strong and innovative economy, where all sectors are critical to economic prosperity”* through fostering *‘economic growth by providing land, facilitating decisions and resolving land use conflicts, so that each region may build on its strengths and achieve its economic potential.’*

Municipal Strategic Statement

The Moreland Municipal Strategic Statement (MSS) in the Moreland Planning Scheme identifies three large concentrations of industrial zoned land in Brunswick, North Coburg and Newlands, as Core Industry and Employment Areas (Category 1) as outlined in the MILS. These industrial precincts have been identified for long term retention in zones that facilitate industry and employment uses and prohibit new residential uses. They are relatively unconstrained by residential or other sensitive uses and are intended to remain as priority areas for long term investment in industrial and other compatible businesses.

A key objective in the MSS for these Core Industry and Employment Areas is *‘to reinforce and enhance Core Industry and Employment Areas as places for industry and complementary employment use’*.

Moreland Industrial Land Strategy 2015-2030

The MILS guides planning decisions about the future of Moreland’s Industrial land and informs Council’s Moreland Economic Development Strategy 2016-2020 to provide long term investment certainty for the business community. The MILS categorises all industrial land into one of three strategic categories as follows:

- Category 1: Core Industrial and Employment Areas - maintain land for industry and other employment uses;
- Category 2: support a transition to a broader range of employment uses and seek to prioritise employment uses over residential uses; or
- Category 3: support change in some areas to facilitate quality residential development that contributes to housing supply

The MILS provides a clear framework for land rezoning and identifies when rezoning should occur. *Section 6 - Planning Scheme Recommendations* of the MILS states that:

Such amendment requests will be assessed against the relevant MILS category, any other relevant strategic directions for the site or precinct expressed in the MSS, and the site or precinct context.

This proposed amendment is consistent with the strategic intent of MILS and the framework plan that identifies the site within Category 1: Core Industry and Employment Area. The framework plan outlines that the Commercial 2 Zone is an applicable zone within Category 1 MILS areas and is appropriate to achieve the following key strategy for these areas:

Support the transition to a broader range of employment generating uses in Core Industry and Employment Areas, including a mix of industry and office based uses and other compatible employment uses, as permitted within the relevant zone.

Creative State Strategy 2016-2020

The State Government's Creative State Strategy 2016-2020 aims to address major challenges to the sustainability and growth of creative industries in Victoria through growing Victoria's creative and cultural economy, boosting local creative enterprises, create new jobs and employment opportunities, and bring social and cultural benefits to Victorians. This strategy and its actions are supported by Plan Melbourne policy 4.2.2:

- Support the growth and development of Melbourne's cultural precincts and creative industries.

The Brunswick Design District, a collaborative project between Moreland Council, RMIT University and government body Creative Victoria, aims to realise a number of key objectives and strategies within Creative State Strategy 2016-2020, including:

- strengthening the creative industries ecosystem;
- supporting design businesses;
- broadening the impact of design;
- supporting the establishment of spaces for creative enterprises and collaboration

A Memorandum of Understanding (MOU) between Moreland Council, RMIT University and Creative Victoria sets out the intent and purpose between these parties to develop a shared vision and collaboration over the long term to achieve an integrated approach to the development of the Brunswick Design District.

2. Background

The Site and Surrounds

The site at 430-436 Victoria Street and 7 Gardiner Street, Brunswick (the Site) comprises several titles within single ownership. The site is approximately 6,000 square metres in size and located within MILS precinct 64 as shown in the maps at **Attachment 1**. The Site is currently occupied by Oceania Universal Paving Pty Ltd, a medium to large concrete contractor who provide form-working for developments across the metropolitan area. The Site is the businesses base and is predominantly used for the office administration and storage of materials. The Site is located within a large concentration of Category 1 Industrial Zoned land in Brunswick and is not affected by any overlays other than the Development Contributions Plan Overlay (which affects the entire municipality).

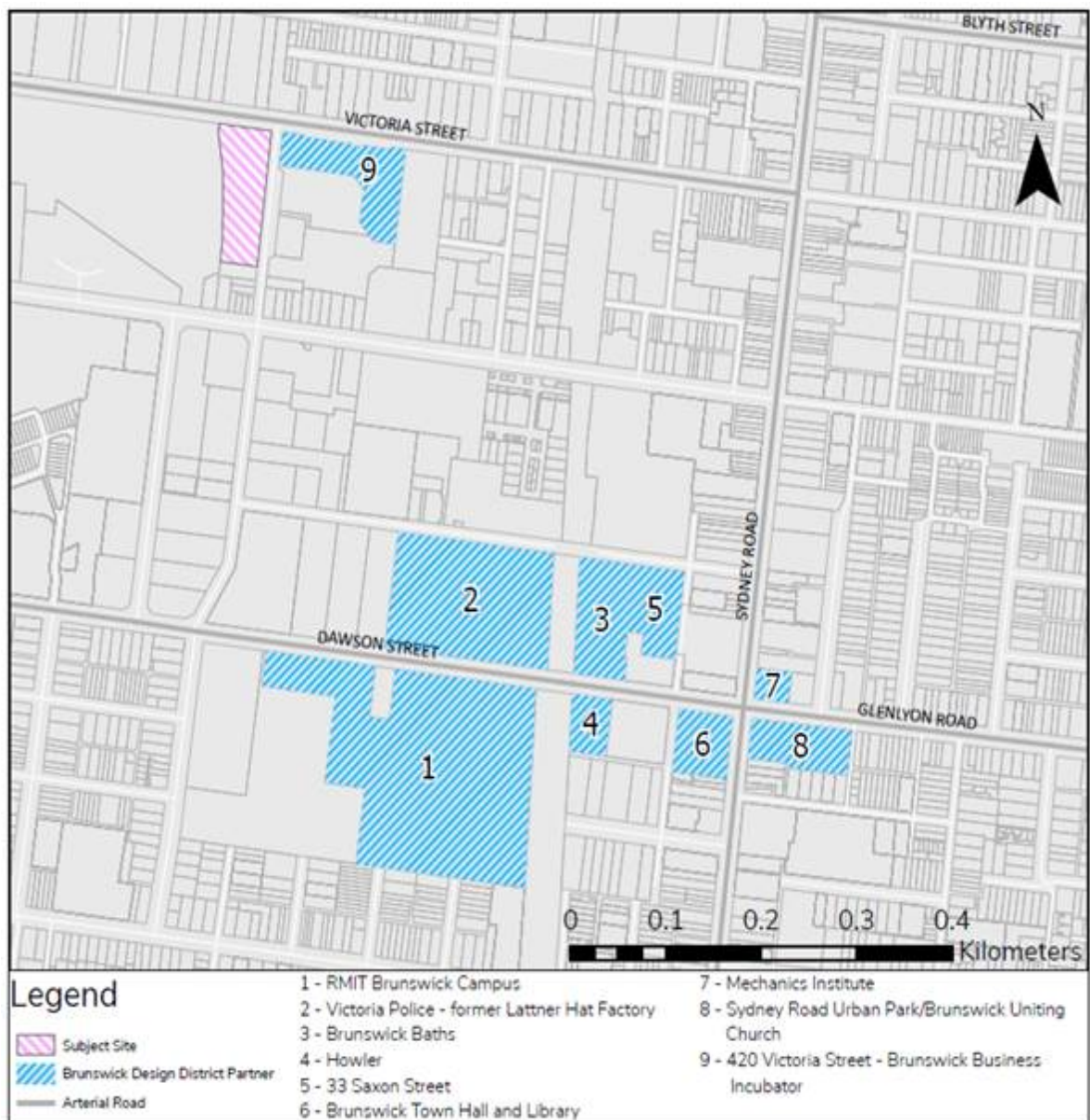
The site is bordered by industrial land to the north operating with a variety of uses, including retailers and manufactures servicing the construction industry.

Directly to the south is a motor repair business operating out of a large single storey brick warehouse built to its north, south and western boundary and which utilises the front setback for storage of car parts and other materials. Clifton Park, is located to the west. The Brunswick Business Incubator is located to the east, including a number of community organisations offering health and community services.

The Brunswick Design District

The Brunswick Design District (BDD) has no defined boundary but is centralised around a number of core sites in the heart of Brunswick. The Site is located adjacent to the Brunswick Business Incubator at 420 Victoria Street, a key focus and resource of the BDD.

Map of key sites of the Brunswick Design District in context of the Site



This BDD is intended to create long term value for the local community, Melbourne's north and Melbourne's economy by linking together land and buildings, shared infrastructure and local institutional strengths to encourage the growth of enterprise networks.

3. Issues

The Brunswick Core Industrial Area

The site to be rezoned is located within the Brunswick Core Industrial Area, and abuts industrial land to the north and south, Clifton Park (Public Park and Recreational Zone) directly to the west and Brunswick Business Incubator and Foundation House (Public Use Zone) to the east.

The MILS outlines that Moreland's core industrial areas are an important employment resource which support a broad range of different economic sectors, not limited to traditional industrial uses. The MILS framework plan specifies that a Commercial 2 Zone is an applicable zone to facilitate a broad range of employment generating uses for the long-term sustainability of Moreland's core industrial areas.

Amendment C180 proposes to rezone the land from Industrial 1 to Commercial 2 Zone as shown in the maps at **Attachment 1**. The Commercial 2 Zone will provide greater flexibility in the type of commercial uses permissible on the site whilst ensuring that residential development remains prohibited in this core industrial area, consistent with the MILS directions to support employment.

Supporting the Brunswick Design District

The Commercial 2 Zone permits a broader range of commercial uses 'as of right' including office, restricted retail, trade supplies, and some limited retail activity otherwise difficult to achieve in an Industrial 1 Zone.

The Commercial 2 Zone is expected to provide investment opportunities to support the BDD through its proximity to the Brunswick Business Incubator and a zoning that facilitates a broader range of commercial uses.

In the Commercial 2 Zone, an Industry or Warehouse is a Section 1 'As of Right' Use, subject to conditions being met.

The Commercial 2 Zone also allows a permit to be sought for a primary school use, and other sensitive uses such as a child care centre and pre-school centre currently prohibited within an Industrial 1 Zone, as shown in **Attachment 2**.

Built form outcomes

A Design and Development Overlay Schedule 29 (DDO29) is proposed to apply to the site as shown in **Attachment 2**. A DDO was considered necessary as there are no restrictions on height under the Commercial 2 Zone DDO29 is also proposed to provide built form guidance for the scale and interface treatment to the adjoining parkland setting.

DDO29 strikes a balance between allowing flexibility that will encourage an appropriate commercial development whilst providing design principles to guide appropriate development on the site, by directing:

- A high quality interface to Clifton Park and improved park surveillance;
- New buildings (including height, setbacks, mass and bulk) to limit overshadowing and visual impacts to Clifton Park;
- A high quality landscape design that visually integrates the development into the parkland context;
- A building design that will not undermine the ongoing operation of uses in the Industrial 1 Zone.

The Site's surrounding context has informed the design principles included in DDO29 such as:

- The built form at 460 Victoria Street Brunswick, guided by DDO6 that applies to land that abuts the western side of Clifton Park. This former industrial site includes multiple residential buildings of four to five storeys that front Victoria Street and Clifton Park, and a three storey form adjacent to the low scale residential to the site's west. As per DDO6, buildings are setback partly from the Clifton Park interface and landscaping is used to integrate the development with Clifton Park;
- The built form at 420 Victoria Street Brunswick, located to the east of the subject site. This site includes a building that has an approximate four storey scale;

- The design framework in DDO26 that applies to 395-429 Albert Street Brunswick, land abutting the southern and western side of Clifton Park. DDO26 outlines that development fronting Clifton Park should not exceed four storeys and eight storey's overall and include a landscaped setback to Clifton Park to integrate the park into the parkland setting;
- Industrial and public land zoning surround the site, separating the site from any residentially zoned land.

DDO29 seeks to maintain a consistent scale presenting to the park by directing a four storey form at the park interface. It also allows an additional storey up to five where the design response demonstrates that upper levels do not generate any unreasonable shadow impacts to the park and are visually recessive when viewed from within the park. DDO29 provides for the use of landscaping within side setbacks and along the Victoria Street frontage to help integrate new buildings within the parkland setting.

There is however no consistency to the overall maximum height on the sites surrounding Clifton Park. This is due to each site being unique in shape and size, and which have differing interfaces that influence the scale of buildings achievable. DDO29 proposes a five storey overall height. This height is three storeys lower than that directed at 395-429 Albert Street Brunswick, as the subject site is smaller and narrower and therefore could not achieve a visually recessive building to protect the parkland setting at an eight storey height. A maximum height of five storeys is comparable to the height of land at 460 Victoria Street Brunswick.

Potentially contaminated land

Potentially contaminated land is defined in *Ministerial Direction No. 1 – Potentially Contaminated Land* as land used or known to have been used for industry, mining or the storage of chemicals, gas, wastes or liquid fuel (if not ancillary to another use of land). This also includes land that may have been contaminated by other means such as by ancillary activities, including contamination from surrounding land, fill using contaminated soil or agricultural uses.

A desktop assessment of existing and historical uses at 430-436 Victoria Street and 7 Gardiner Street, Brunswick indicates that the site has high potential for contamination as defined in the Ministerial Direction and *Planning Practice Note 30 – Potentially Contaminated Land*.

The proposed zone will allow a permit application for a new sensitive use, a primary school, and other sensitive uses such as a child care centre and pre-school centre. To ensure that the environmental conditions of the land are appropriate for any sensitive use to operate on the site, an Environmental Audit Overlay (EAO) is proposed to be applied to the site. The EAO will require an environmental audit to be conducted where a sensitive use or the construction of a building associated with a sensitive use is proposed on the land. Conversely, commercial and industrial development that is intended for the site would not trigger any contamination assessment with an EAO applied to the land as these are not defined as sensitive uses.

Net community benefit of the rezoning

Employment generation

A Commercial 2 Zone will encourage investment in the site for a broader range of commercial uses and the creation of jobs to strengthen the existing industrial precinct and the developing BDD.

Public Realm Improvements and pedestrian link

The site currently offers no meaningful connection with the public realm with an industrial building fronting Victoria Street that includes an expanse of blank wall and minimal activation, and high impervious fencing running along the Clifton Park interface and Gardiner Street frontage. Through the application of DDO29, future development will improve the connections with the public realm with activation along each public interface. New buildings will be directed to be innovative in design, including a prominent feature at the Victoria Street and Gardiner Street corner, environmentally sustainable design elements, and improved public connections would be offered with Clifton Park through activation and landscaping along the park interface and the opportunity for a pedestrian link from Gardiner Street.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities. The rezoning and DDO29 requirements related to this amendment do not limit or interfere with any Human Rights, in particular 'Section 20' – property rights. The amendment, if authorised, will go through a statutory process that includes public exhibition and consideration of submissions.

4. Consultation

DDO29 was developed in consultation with Council's Strategic Planners, Urban Designers, Urban Planners, Transport Engineers and the applicant to determine appropriate design principles, height and scale of new built form, connectivity for new development, and to ensure the legibility and useability of the overlay.

The proposed amendment was presented to Councillors at a briefing on the 23 April 2019. The Department of Environment, Land, Water and Planning has also been consulted on the proposed amendment.

Upon authorisation from the Minister for Planning, the amendment will be exhibited in accordance with the requirements of section 19 of the *Planning and Environment Act 1987*. There will be a one-month exhibition period, commencing with the publication of notice of the amendment in the *Victorian Government Gazette* and the local newspaper circulating the area. Letters of notice will be sent to prescribed Ministers, relevant public authorities, and owners and occupiers of land affected by the amendment, including properties directly adjoining the subject site.

Strategic Planning officers will be available during the public exhibition process to provide advice to individuals.

Council Officers will seek an extension of time to postpone exhibition of the amendment, if authorisation is received immediately prior to the Council caretaker period.

All submissions will be considered as part of the consideration of Amendment C180 by Council and any independent Panel appointed to consider submissions to Amendment C180.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The proponent will meet statutory fees and costs associated with the amendment. This includes all costs to exhibit and administer the amendment and costs resulting in the matter being considered by a Planning Panel appointed by the Minister.

Administrative costs associated with facilitating the amendment and Officer resourcing will be met by the Strategic Planning Unit, Planning Scheme Amendments operating budget.

7. Implementation

A Planning Scheme Amendment process includes the following stages:

- Seek authorisation to prepare Amendment C180 from the Minister for Planning;
- Following authorisation, exhibit the amendment in accordance with section 19 of the *Planning and Environment Act* 1987.

A timeline of Council decisions for the Planning Scheme Amendment process are broken down into key 'decision gateways'. The timeline is approximate and subject to Ministerial timelines and Planning Panels Victoria reporting.

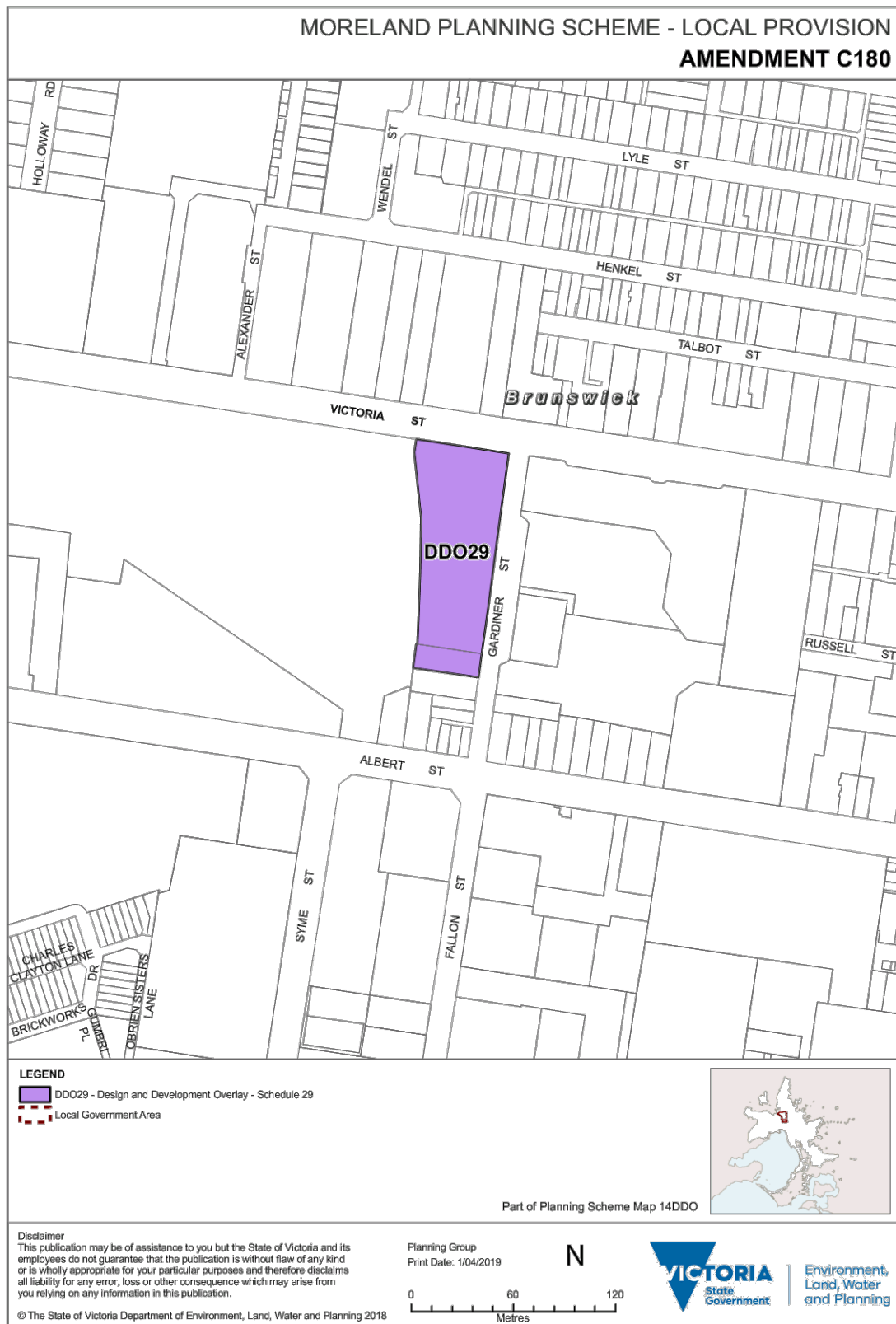
- Decision Gateway 1: Authorisation and exhibition (this report);
- Decision Gateway 2: Consider submissions and request a Panel (February 2021);
- Decision Gateway 3: Panel Report review and approval request (July 2021).

Attachment/s

- | | | |
|---|-----------------------------------------------------------------------------------------------------|------------|
| 1 | C180 - Zone and Overlay Maps | D19/119580 |
| 2 | C180 - Proposed Design and Development Overlay Schedule 29 (DDO29) and Commercial 2 Zone Provisions | D19/110329 |



001



002



003

VICTORIA PLANNING PROVISIONS

34.0231/07/2018
VC148**COMMERCIAL 2 ZONE**Shown on the planning scheme map as **B3Z**, **B4Z** or **C2Z**.**Purpose**

To implement the Municipal Planning Strategy and the Planning Policy Framework.

To encourage commercial areas for offices, appropriate manufacturing and industries, bulky goods retailing, other retail uses, and associated business and commercial services.

To ensure that uses do not affect the safety and amenity of adjacent, more sensitive uses.

34.02-108/08/2019
VC159**Table of uses****Section 1 - Permit not required**

Use	Condition
Art and craft centre	
Art gallery	
Cinema	The site must adjoin, or have access to, a road in a Road Zone.
Cinema based entertainment facility	
Food and drink premises	The leasable floor area must not exceed 100 square metres.
Industry (other than Materials recycling and Transfer station)	<p>Must not be a purpose shown with a Note 1 or Note 2 in the table to Clause 53.10.</p> <p>The land must be at least the following distances from land (not a road) which is in a residential zone, Commercial 1 Zone, Capital City Zone, Docklands Zone, land used for a hospital or an education centre or land in a Public Acquisition Overlay to be acquired for a hospital or an education centre:</p> <ul style="list-style-type: none"> ▪ The threshold distance, for a purpose listed in the table to Clause 53.10. ▪ 30 metres, for a purpose not listed in the table to Clause 53.10.
Informal outdoor recreation	
Mail centre	
Museum	
Office	
Postal agency	
Railway	
Restricted retail premises	
Shop (other than Adult sex product shop, Restricted retail premises and Supermarket)	<p>Must adjoin, or be on the same land as, a supermarket when the use commences.</p> <p>The combined leasable floor area for all shops adjoining or on the same land as the supermarket must not exceed 500 square metres.</p> <p>The site must adjoin, or have access to, a road in a Road Zone.</p>

VICTORIA PLANNING PROVISIONS

Use	Condition
Supermarket	<p>The leasable floor area must not exceed 1800 square metres.</p> <p>The site must adjoin, or have access to, a road in a Road Zone.</p> <p>Must be on land within the City of Greater Geelong or within an urban growth boundary in metropolitan Melbourne.</p>
Trade supplies	
Tramway	
Warehouse (other than Mail centre)	<p>Must not be a purpose shown with a Note 1 or Note 2 in the table to Clause 53.10.</p> <p>The land must be at least the following distances from land (not a road) which is in a residential zone, Commercial 1 Zone, Capital City Zone, Docklands Zone, land used for a hospital or an education centre or land in a Public Acquisition Overlay to be acquired for a hospital or an education centre:</p> <ul style="list-style-type: none"> ▪ The threshold distance, for a purpose listed in the table to Clause 53.10. ▪ 30 metres, for a purpose not listed in the table to Clause 53.10.
Any use listed in Clause 62.01	Must meet the requirements of Clause 62.01.

Section 2 - Permit required

Use	Condition
Adult sex product shop	Must be at least 200 metres (measured by the shortest route reasonably accessible on foot) from a residential zone, land used for a hospital, primary school or secondary school or land in a Public Acquisition Overlay to be acquired for a hospital, primary school or secondary school.
Agriculture (other than Animal production and Apiculture)	
Caretaker's house	
Education centre	
Grazing animal production	
Leisure and recreation (other than Informal outdoor recreation, Major sports and recreation facility and Motor racing track)	
Materials recycling	
Place of assembly (other than Art gallery, Carnival, Cinema, Cinema based entertainment facility, Circus and Museum)	
Residential hotel	
Retail premises (other than Food and drink premises, Postal agency, Restricted retail premises, Supermarket and Trade supplies)	

VICTORIA PLANNING PROVISIONS

Use	Condition
Supermarket – if the Section 1 conditions are not met	The leasable floor area must not exceed 1800 square metres unless on land within the City of Greater Geelong or within an urban growth boundary in metropolitan Melbourne. The site must adjoin, or have access to, a road in a Road Zone.
Transfer station	The land must be at least 30 metres from land (not a road) which is in a residential zone, land used for a hospital or an education centre or land in a Public Acquisition Overlay to be acquired for a hospital or an education centre.
Utility installation (other than Minor utility installation and Telecommunications facility)	
Any other use not in Section 1 or 3	

Section 3 - Prohibited

Use
Accommodation (other than Caretaker's house and Residential hotel)
Animal production (other than Grazing animal production)
Hospital
Major sports and recreation facility
Motor racing track

34.02-2
15/07/2013
VC100

Use of land

A use must not detrimentally affect the amenity of the neighbourhood, including through the:

- Transport of materials, goods or commodities to or from the land.
- Appearance of any building, works or materials.
- Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.

34.02-3
31/07/2018
VC148

Subdivision

A permit is required to subdivide land.

VicSmart applications

Subject to Clause 71.06, an application under this clause for a development specified in Column 1 is a class of VicSmart application and must be assessed against the provision specified in Column 2.

Class of application	Information requirements and decision guidelines
Subdivide land to realign the common boundary between 2 lots where:	Clause 59.01

VICTORIA PLANNING PROVISIONS

Class of application	Information requirements and decision guidelines
<ul style="list-style-type: none"> The area of either lot is reduced by less than 15 percent. The general direction of the common boundary does not change. 	
Subdivide land into lots each containing an existing building or car parking space where:	Clause 59.02
<ul style="list-style-type: none"> The buildings or car parking spaces have been constructed in accordance with the provisions of this scheme or a permit issued under this scheme. An occupancy permit or a certificate of final inspection has been issued under the Building Regulations in relation to the buildings within 5 years prior to the application for a permit for subdivision. 	
Subdivide land into 2 lots if:	Clause 59.02
<ul style="list-style-type: none"> The construction of a building or the construction or carrying out of works on the land: <ul style="list-style-type: none"> Has been approved under this scheme or by a permit issued under this scheme and the permit has not expired. Has started lawfully. The subdivision does not create a vacant lot. 	

34.02-4
31/07/2018
VC148

Buildings and works

A permit is required to construct a building or construct or carry out works.

This does not apply to:

- The installation of an automatic teller machine.
- An alteration to an existing building façade provided:
 - The alteration does not include the installation of an external roller shutter.
 - At least 80 per cent of the building facade at ground floor level is maintained as an entry or window with clear glazing.
- An awning that projects over a road if it is authorised by the relevant public land manager.

VicSmart applications

Subject to Clause 71.06, an application under this clause for a development specified in Column 1 is a class of VicSmart application and must be assessed against the provision specified in Column 2.

Class of application	Information requirements and decision guidelines
Construct a building or construct or carry out works with an estimated cost of up to \$500,000 where the land is not:	Clause 59.04
<ul style="list-style-type: none"> Within 30 metres of land (not a road) which is in a residential zone. Used for a purpose listed in the table to Clause 53.10. 	

VICTORIA PLANNING PROVISIONS

Class of application	Information requirements and decision guidelines
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- Used for a Brothel or Adult sex product shop.

Maintenance

All buildings and works must be maintained in good order and appearance to the satisfaction of the responsible authority.

34.02-5
31/07/2018
VC148

Application requirements**Use**

An application to use land must be accompanied by the following information, as appropriate:

- The purpose of the use and the types of activities which will be carried out.
- The likely effects, if any, on adjoining land, including noise levels, traffic, the hours of delivery and despatch of goods or materials, hours of operation and light spill, solar access and glare.
- The means of maintaining areas not required for immediate use.
- If an industry or warehouse:
 - The type and quantity of goods to be stored, processed or produced.
 - Whether a Works Approval, or Waste Discharge Licence is required from the Environment Protection Authority.
 - Whether a notification under the Occupational Health and Safety Regulations 2017 is required, a licence under the *Dangerous Goods Act 1995* is required, or a fire protection quantity under the Dangerous Goods (Storage and Handling) Regulations 2012 is exceeded.
 - The likely effects on adjoining land, including air-borne emissions and emissions to land and water.

Building and works

An application to construct a building or construct or carry out works must be accompanied by the following information, as appropriate:

- A plan drawn to scale which shows:
 - The boundaries and dimensions of the site.
 - Adjoining roads.
 - The location, height and purpose of buildings and works on adjoining land.
 - Relevant ground levels.
 - The layout of existing and proposed buildings and works.
 - All driveway, car parking and loading areas.
 - Proposed landscape areas.
 - All external storage and waste treatment areas.
 - Areas not required for immediate use.
- Elevation drawings to scale showing the colour and materials of all buildings and works.
- Construction details of all drainage works, driveways, vehicle parking and loading areas.

VICTORIA PLANNING PROVISIONS

- A landscape layout which includes the description of vegetation to be planted, the surfaces to be constructed, site works specification and method of preparing, draining, watering and maintaining the landscape area.

34.02-6

31/07/2018
VC148

Exemption from notice and review

An application to subdivide land or construct a building or construct or carry out works is exempt from the notice requirements of section 52(1)(a), (b) and (d), the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act. This exemption does not apply to land within 30 metres of land (not a road) which is in a residential zone, land used for a hospital or an education centre or land in a Public Acquisition Overlay to be acquired for a hospital or an education centre.

34.02-7

31/07/2018
VC148

Decision guidelines

General

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The Municipal Planning Strategy and the Planning Policy Framework.
- The interface with adjoining zones, especially the relationship with residential areas.

Use

- The effect that existing uses may have on the proposed use.
- The drainage of the land.
- The availability of and connection to services.
- The effect of traffic to be generated on roads.
- The interim use of those parts of the land not required for the proposed use.
- If an industry or warehouse, the effect that the use may have on nearby existing or proposed residential areas or other uses which are sensitive to industrial off-site effects, having regard to any comments or directions of the referral authorities.

Subdivision

- The effect the subdivision will have on the potential of the area to accommodate the uses which will maintain or enhance its competitive strengths.
- Any natural or cultural values on or near the land.
- Streetscape character.
- Landscape treatment.

Building and works

- The movement of pedestrians and cyclists, and vehicles providing for supplies, waste removal, emergency services and public transport.
- The provision of car parking.
- The streetscape, including the conservation of buildings, the design of verandahs, access from the street front, protecting active frontages to pedestrian areas, the treatment of the fronts and backs of buildings and their appurtenances, illumination of buildings or their immediate spaces and landscaping of land adjoining a road.
- Defining the responsibility for the maintenance of buildings, landscaping and paved areas.
- The availability of and connection to services.

VICTORIA PLANNING PROVISIONS

- Any natural or cultural values on or nearby the land.
- Outdoor storage, lighting, and stormwater discharge.
- The design of buildings to provide for solar access.

34.02-8

31/07/2018
VC148

Signs

Sign requirements are at Clause 52.05. This zone is in Category 1.

MORELAND PLANNING SCHEME

ddo29
C180

SCHEDULE 29 TO THE DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO29**

230-236 VICTORIA STREET & 7 GARDINER STREET BRUNSWICK

1.0
ddo29
C180

Design objectives

- To facilitate an increase in scale of built form, at a lesser intensity and scale to nominated Activity Centres.
- To ensure new buildings (including height, setbacks, mass and bulk) limit overshadowing and visual impacts to Clifton Park.
- To provide a high quality landscape design that visually integrates the development into the parkland context.
- To provide activation and surveillance of the public realm and limit the visual impacts of car parking, access and loading.
- To provide an appropriate building design that will not undermine the ongoing operation of uses in the Industrial 1 Zone.

2.0
ddo29
C180

Buildings and works

Height & Setbacks

Development fronting Clifton Park, Victoria Street, and Gardiner Street should not exceed four storeys (14m).

Development within the precinct should not exceed five storeys (18m).

Buildings above four (4) storeys in height should be set back from the four storey podium at the Clifton Park interface to ensure that:

- Upper levels appear recessive when viewed from Clifton Park.
- Buildings do not overshadow the eastern path in Clifton Park from 9am during the equinox, to preserve the amenity of the park.

Buildings above four (4) storeys in height should be set back from the four (4) storey podium to Victoria Street and Gardiner Street by a minimum of 3m and avoid multiple setbacks that create 'wedding cake' built form outcomes.

A 3m landscaped front setback should be provided to Victoria Street.

Design and articulation

Provide a development that uses design and detailing to ensure all visible external walls achieve a high quality architectural resolution that activates and provides surveillance to the public realm through:

- Avoiding large expanses of blank walls of built form along the park and street interfaces;
- Emphasising pedestrian entries with prominent design features, including landscaped treatments;
- Use landscape elements and spaces as part of the street and park edge, to soften the pedestrian experience;
- Arrange windows of buildings to overlook adjacent streets and public spaces; and
- Maximise design and articulation opportunities.

MORELAND PLANNING SCHEME

Development must be designed with a primary frontage to Victoria Street, with active edges that wrap around the Clifton Park and Gardiner Street boundaries to establish prominent corners at the North-East and North-West corners of the development site.

Access and loading areas must be provided from Gardiner Street only.

Car parking and associated structures should not detract from the activation of the public realm.

Landscaping

The landscape design should, where appropriate:

- Include landscaping elements at the interface of Clifton Park to provide clear delineation between the public and private realm and soften the visual impact of buildings when viewed from Clifton Park;
- Contribute to a reduction of the urban heat island effect;
- Provide for deep soil planting to accommodate generous vegetation and landscaping;
- Incorporate water sensitive urban design principles; and
- Improve the aesthetic quality of the site.

3.0
ddo...
C180

Subdivision

None specified.

4.0
ddo...
C180

Signs

None specified.

5.0
ddo...
C180

Application Requirements

None specified.

6.0
ddo...
C180

Decision guidelines

Before deciding on an application, the responsible authority must consider:

- How the development meets the design objectives of this schedule.
- How the development meets the built form requirements of this schedule.
- Whether the design response of the proposed development:
 - Provides for integration between the new development and Clifton Park to achieve a harmonious transition between areas;
 - Provides opportunities for a landscaped interface with Clifton Park and along Victoria Street;
 -
 - Preserves the parkland setting and its amenity, by limiting strong visual impacts and shadowing of the park.
- How the external appearance of the development (design, detailing and interface treatments) positively contributes to the streetscape.
- How the development will ameliorate any amenity impacts from the surrounding land uses to support the ongoing operation of nearby Industrial land.

DCF19/20 TEMPORARY ROAD CLOSURE - SUMNER STREET, BRUNSWICK EAST (D20/96962)

Director City Futures

City Change

Executive Summary

At its meeting on 11 December 2019, Council resolved (DCF91/19) to maintain temporary road closure barriers in Sumner Street, Brunswick East and progress permanent road closure works for Peers Street, Brunswick East. These closures are an appropriate method of preventing traffic from the East Brunswick Village from using local streets east of Nicholson Street to rat-run, rather than using the arterial roads.

Council also sought a further report, once the Nicholson Street/Sumner Street intersection construction works were completed, to investigate the option of moving the point of closure on Sumner Street from Noel Street to Nicholson Street, Brunswick East.

The works to convert the Nicholson Street/Sumner Street intersection into a fully signalised intersection are complete, and Council officers have spoken to representatives from the Department of Transport and reviewed the costs and benefits of relocating the closure to the Nicholson Street intersection. This report provides those findings and recommends that this is a suitable alternative closure point. It is recommended Council now proceeds to a formal consultation process in accordance with Section 223 of the *Local Government Act 1989* in order that this might be facilitated.

Officer Recommendation

That Council:

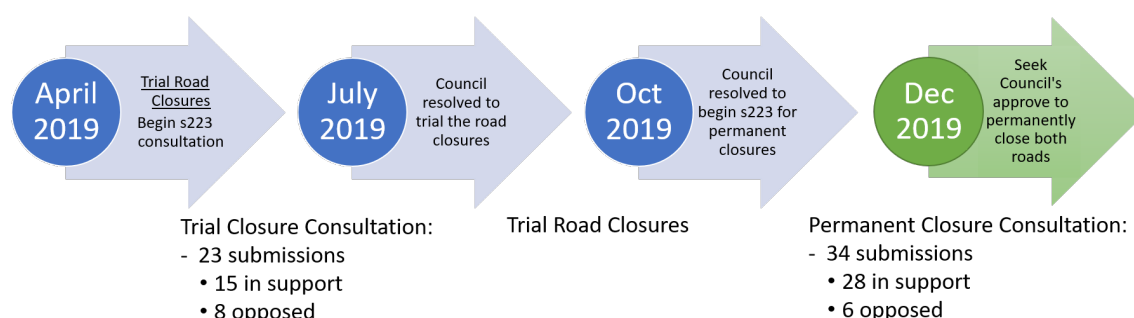
1. Approves the commencement of the process under Section 207, Schedule 11, Clause 10(1)(c) of the *Local Government Act 1989* to erect temporary barriers in Sumner Street from Nicholson Street to a point 11 metres further east to block the passage of vehicles other than bicycles, for the purpose of a genuine traffic diversion experiment.
2. Gives public notice of the traffic diversion experiment proposal and calls for submissions in accordance with Section 223 of the *Local Government Act 1989* in the *Age* newspaper, or in the event the suspension of printing has been lifted, in the *Moreland* and *Northern Leader* newspapers
3. Publishes a copy of the public notice on Council's website and provides it to owners and occupiers of all properties abutting Sumner Street, Noel Street, Peers Street and Rupert Street, Brunswick East, and to those properties on the eastern side of Nicholson Street from Glenlyon Road to Peers Street in Brunswick East.
4. Appoints _____ as Chair, and Councillors _____, _____ and _____ to a Hearing of Submissions Committee to hear any submitters requesting to be heard in support of their written submission.
5. Notes the Hearing of Submissions Committee meeting will be held on a date and time to be set, at the Moreland Civic Centre, 90 Bell Street, Coburg.
6. Following the consultation process, receives a report outlining any submissions received, a summary of proceedings of any Hearing of Submissions held in relation to the proposed temporary traffic diversion experiment and the report from VicRoads on the proposal, with a recommendation on whether to proceed.

1. Policy Context

Council's recently adopted Moreland Integrated Transport Strategy (MITS) includes Headline Action 3 – use of road closures to support mode shift, reduce rat-running, and encourage take up of cycling by less confident riders. Road closures reduce traffic in streets, thereby improving conditions for cyclists.

2. Background

In December 2019, Council considered a report to permanently close both Peers and Sumner Streets in Brunswick East (DCF91/19). This followed a process involving two sets of consultation with the local community – the first was on the temporary (trial) closure, and the second on a permanent closure as outlined in the graphic below:



After considering reports on the submissions following consultation, Council resolved:

1. *Under Section 207, Schedule 11, Clause 9 of the Local Government Act 1989, to maintain permanent barriers in Peers Street from Nicholson Street, Brunswick East to a point 11 metres further east to block the passage of vehicles other than bicycles.*
2. *Progresses the two road closures as follows:*
 - a. *In Sumner Street maintain temporary barriers until such time as relocation of the barrier to Nicholson Street is resolved.*
 - b. *In Peers Street at Nicholson Street for permanent road closure works from the funds allocated for road closures in the 2019/2020 budget*
3. *Following the completion of the Nicholson Sumner intersection construction works, seeks VicRoads approval and costings for the relocation of the Sumner Street road closure to Nicholson Street.*
4. *Receives a further report on the feasibility and cost of this alternative treatment and to consider approval of third Section 223 consultation process required to facilitate the relocation of the Sumner Street road closure to Nicholson Street.*
5. *Notifies all those who previously received a circular in relation to the proposal, including those who made written submissions and the Department of Transport, of Council's decision.*

In accordance with the Council decision:

- Those previously consulted have been advised;
- The Peers Street permanent road closure works have been programmed and detailed design works are underway based on the concept plan shown in **Attachment 1**;

- VicRoads has been consulted regarding relocation of the Sumner Street road closure to Nicholson Street and support provided (subject to a new consultation process process being undertaken and costs being borne by Council).

The temporary barriers in Sumner Street were erected at Noel Street instead of Nicholson Street because VicRoads had already approved the new Sumner Street traffic signals at Nicholson Street and the developer had issued the construction contract. Council would have had to pay VicRoads for checking amended plans and the developer would have required Council to pay its consultants for the design changes and pay its contractor whatever the contractor charged for the modifications. At that time, it was not considered viable to commit Council to pay unspecified costs to the developer's consultants and contractors.

3. Issues

Department of Transport

The Department of Transport has advised that it has no objection to a trial road closure in Sumner Street, Brunswick East at Nicholson Street, provided that all costs are borne by Council.

Affected Dwellings

Seven dwellings will have vehicle access relocated if the existing trial road closure in Sumner Street is relocated from Noel Street to Nicholson Street. Currently those dwellings have vehicular access from Sumner Street, direct into Nicholson Street via the new signalised intersection. The relocated closure will require them to drive an additional 300 metres via Noel Street and Glenlyon Road, to access Nicholson Street. This is considered to be an acceptable traffic management outcome in the context of the broader traffic benefits of the road closure.

Traffic Implications

A trial closure at Nicholson Street will close the eastern leg of the Nicholson Street/Sumner Street intersection and restore the intersection of Sumner Street and Noel Street. The residents of seven dwellings that wish to drive to Nicholson Street will be diverted to the Glenlyon Road intersection.

The seven dwellings are likely to generate, in normal (non-COVID-19) times, three car movements every peak hour, and a total of 30 movements per day. Even if all three peak hour movements were added to the Nicholson Street/Glenlyon Road intersection, it would have a negligible impact on traffic queues during peak hour.

Waste Collection and Parking Implications

Currently, waste collection vehicles do not enter Sumner Street from Nicholson Street, for safety reasons. The trucks cannot turn around in Sumner Street and it is unsafe to reverse into, or out of Nicholson Street (an arterial road). The affected residents currently take their bins to either Nicholson Street or Noel Street for emptying. Relocating the trial closure provides a potential opportunity to address this situation. Although the trucks cannot turn around in the street, the same scenario used in the Peers Street road closure can be applied. On waste collection mornings, the parking can be banned along the northern side of Sumner Street from Noel Street to Nicholson Street, to allow the waste collection trucks to reverse into this section of Sumner Street. The residents can then place their bins along the northern side of the street. This approach has been successful in Peers Street since the trial closure in July 2019 and has also been used successfully in many one-way streets around the municipality.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Preliminary consultation

After the December 2019 Council meeting, a preliminary questionnaire was distributed to the residents and owners of the seven properties that will be most affected by the relocated road closure. Eighteen responses were received from those seven properties. Every one of the seven properties were represented. Fourteen of the responses favoured relocating the closure.

The four submissions opposed, indicating there was no problem with the current arrangement, because they have direct access Nicholson Street via the traffic signals. The relocation of the trial closure will extend their journey considerably. This extended journey would be applicable also to the other fourteen people who indicated they were in favour.

Section 223 process

The proposed closure relocation, will relocate vehicle access for seven dwellings. This means that the consultation procedure in accordance with Section 223 of the *Local Government Act 1989* must be run again. A trial closure must be undertaken first, as a condition of the support that has been provided for the alternative closure point by the Department of Transport. This process requires publishing a public notice and inviting written submissions from community members that would be impacted. Written submissions may also include indication that the submitter would like to verbally address a committee established by Council.

In making its final decision, Council is required to consider all written submissions and the proceedings of any hearing of submissions.

Extent of consultation

The relocation of the road closure from Noel Street to Nicholson Street, only affects the vehicle access to seven dwellings. For all other properties in Sumner Street, there would be no change in access to that currently impacted by the temporary closure still in place.

Council has already heard and considered the issues of the community in relation to a road closure in Sumner Street. Therefore, the consultation for this trial road closure can be reduced to a smaller area as shown in **Attachment 2**. The recommendation is to notify the residents and owners of all properties abutting both sides of Sumner Street, Noel Street, Peers Street, Rupert Street, plus the properties on the eastern side of Nicholson Street between Glenlyon Road and Peers Street. The remainder of the community will be notified by notices on Council's website and in a local newspaper (on-line if not available in hard-copy).

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

High costs avoided

Prior to the completion of the new intersection with the East Brunswick Village, undertaking a road closure at this location would have been cost prohibitive because it would have delayed the intersection works and delayed the opening of the supermarket (a contractual obligation of the developer) leading to potential claims. In addition, the developer's contractor would have been able to charge Council high fees for all amended works.

Now that the intersection works are completed, the modifications will be carried out by Council and properly costed through Council's standard processes.

Trial closure

Relocating the trial closure is likely to cost around \$25,000 which includes the Department of Transport fees to adjust the traffic signals. This could be funded from the Road Closure capital works budget in the 2020/21 financial year if approved as part of the budget process.

Permanent Closure

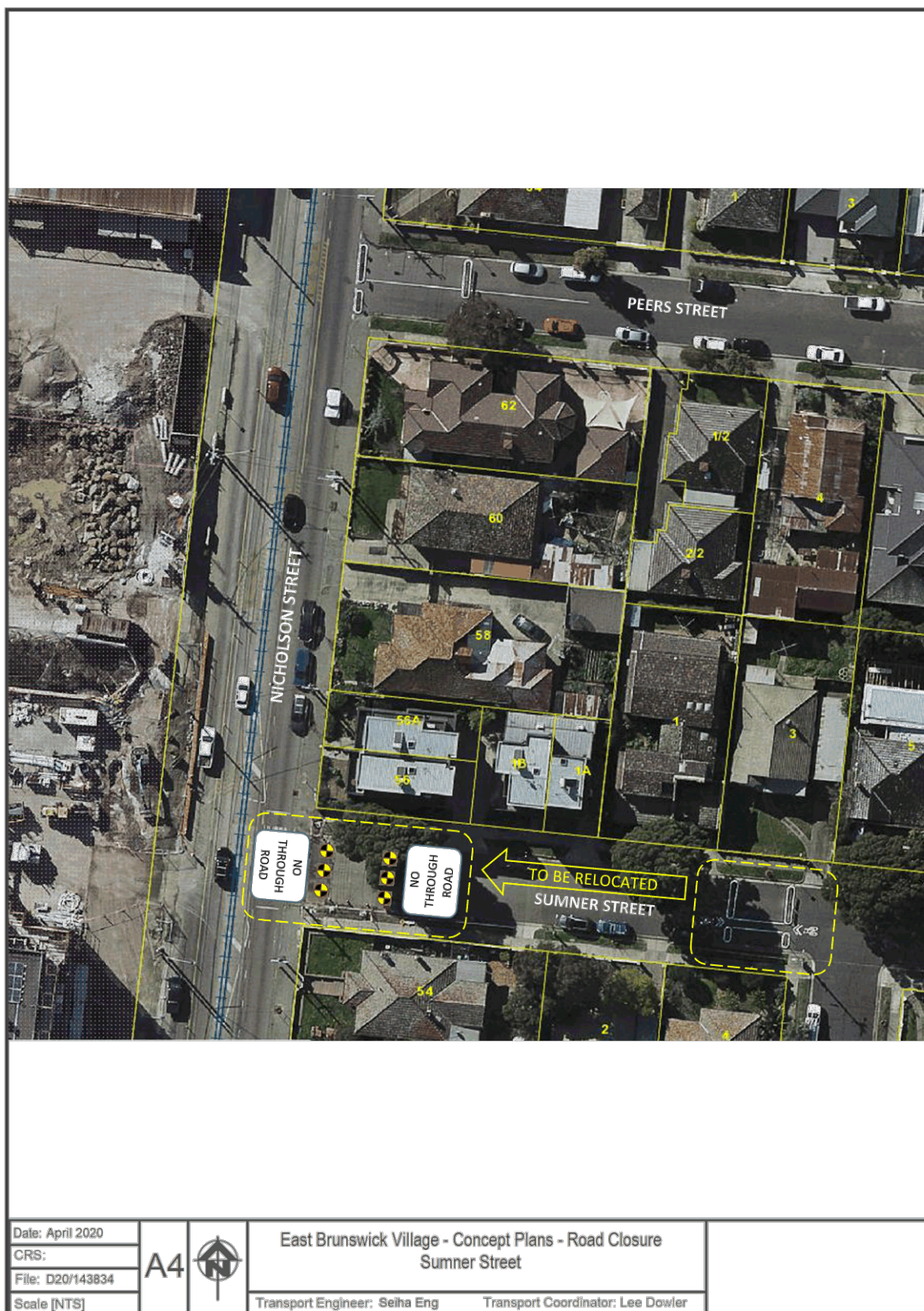
If the proposal proceeds to a permanent road closure, the costs to undertake infrastructure works to make the road closure permanent are likely to be around \$100,000. This includes the Department of Transport fees (to make permanent changes to the traffic signals) which could be funded from a Road Closure capital works budget in a future financial year if approved as part of the annual budget process.

7. Implementation

Subject to Council's decision, the statutory consultation process will commence.

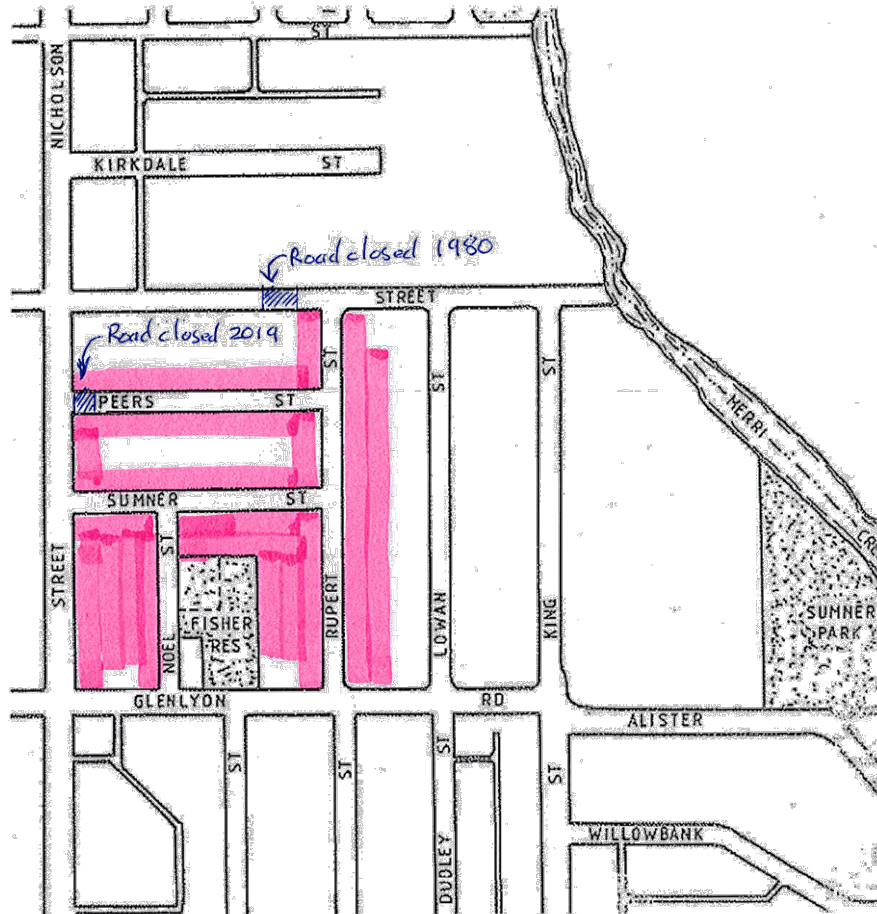
Attachment/s

- | | | |
|----------|--------------------------------------------------------------------------------------------|------------|
| 1 | Road Closures - Sumner Street, Brunswick East - relocation - concept plan | D20/143962 |
| 2 | Road Closures - Sumner Street, Brunswick East - trial closure - properties to be consulted | D20/174662 |



ATTACHMENT 2

Sumner Street, Brunswick East - Trial road closure - Consultation area



CONSULTATION AREA - Trial Road Closure

 Properties to be Consulted

EMF10/20 2019/20 THIRD QUARTER PERFORMANCE REPORT - INCLUDING THE FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDING 31 MARCH 2020 (D20/109925)

Executive Manager Finance

Finance Management

Executive Summary

This third quarter performance report gives an overview of Council's Performance through delivery of the Council Plan 2017-2021 (Council Plan), Financial Management and delivery of the Project Management program.

Delivery of the Council Plan, through the Council Action Plan 2019/20, during the third quarter saw the status of actions as 16 per cent achieved, 63 per cent on target and 20 per cent behind target.

Capital projects are progressing with 63 per cent delivery across the program as at 31 March 2020, while operating projects are behind their expected progress with 49 per cent delivery across the program as at 31 March 2020. Expenditure aligns to the delivery status and actions are being closely monitored to support planned delivery. The impact of COVID-19 on project delivery is being closely monitored through the last quarter of the financial year.

A detailed financial review was undertaken across the organisation at the end of March 2020, to form the 2019/20 third quarter financial forecast. This process provided the opportunity to review the financial performance to date and reallocate available financial resources to maximise the delivery on Councils strategic objectives. The results of this review are included in this report as the Full Year Revised Forecast. The forecast has been developed in an unprecedented and rapidly changing environment following the onset of the COVID-19 pandemic. The proposed forecast assumes the current lockdown strategy implemented by the Federal Government will be in place until at least 30 June 2020 and the assumptions of the associated financial impacts of the lockdown are included in the forecasted financial position for 30 June 2020.

The financial review is forecasting an unfavourable movement of \$3.9 million in Council's underlying result from a forecasted surplus of \$16.7 million to a forecasted full-year surplus of \$12.7 million. This is primarily due to reduced parking infringements, paid parking and hall hire as well as additional costs relating to the closure of the leisure centres, all resulting from the COVID-19 pandemic. Other items that have impacted on Council's result are savings in base and operating expenditure in 2019/20. The financial impact of the pandemic has been softened by the agile response to realign priorities, providing support to the community.

After reviewing the Capital Expenditure program, there is a decrease to the 2019/20 budget of \$10.2 million, with \$2.5 million funded by reserves and a decrease of \$8.9 million in rates funded. It is anticipated that \$5.7 million of the Capital Expenditure program will need to be carried-forward to the next financial year for delivery.

Officer Recommendation

That Council:

1. Notes the 2019/20 Third Quarter Performance Report for the period ending 31 March 2020, including Council Action Plan progress, Financial Plan performance and Project Management performance.
2. Notes the status of the program of capital and operating projects for 2019/2020.
3. Notes the forecast that Council will meet the operating financial targets set in the 2019/2020 Annual Budget and that the forecasted deficit of \$3.2 million is now forecast to be a deficit of \$2.1 million at year end.

4. Notes the decrease to the full-year forecast for Operating income of \$3.1 million and decrease to expenditure of \$0.1 million arising from the 2019/2020 Third Quarter Financial Review.
5. Endorses the full-year forecast Capital Expenditure of \$53.4 million, arising from the 2019/2020 Third Quarter Financial Review.
6. Carries forward the following operating project funding to the 2020/2021 year:
 - i. Moreland Affordable Housing - \$126,829;
 - ii. Occupancy permits for Council managed community venues - \$70,000;
 - iii. Moreland Integrated Transport Strategy promotion - \$63,371;
 - iv. Process Mapping Software - \$50,000;
 - v. Collaborative Graffiti Intervention - \$13,103;
 - vi. Food System Strategy - \$9,995;
 - vii. Art Collection Insurance Valuation - \$7,000;
 - viii. Public Art Commission - Peace Memorial at Pentridge - \$5,915.
7. Carries forward the following capital project funding to the 2020/2021 Capital Expenditure programs:
 - i. Coburg City Oval Grandstand & Pavilion - \$1,690,567;
 - ii. Park Close to home (West & Breese Street) - \$680,000;
 - iii. Foot Bridge at Kingfisher Gardens - \$670,000;
 - iv. Edgars Creek Shared Path Bridge - \$570,000;
 - v. Road Reconstruction – Henkel Street, Brunswick - \$1,126,515
 - vi. Fleming Park Master Plan Implementation - \$416,616;
 - vii. Wheatsheaf Hub - \$301,106;
 - viii. Park Close to Home (260 Sydney Road) - \$122,300;
 - ix. Coburg Leisure Centre Spa and Sauna Refurbishment - \$119,175;
 - x. Coburg Leisure Centre pool shell painting \$50,340;
 - xi. Park Close to Home (Tinning Street) - \$20,183;
 - xii. Public Art Program - \$9,626.
8. Notes the Council Finance Report for the year to date 31 March 2020 at Attachment 3 to this report.

1. Policy Context

The Council Plan 2017-2021 (Council Plan) was adopted by Council on 24 July 2017. The Council Plan sets the vision, purpose, values, key strategic objectives and key priorities to be delivered over the four-year life of the plan. The Council Action Plan 2019/2020 (CAP) for year three of the Council Plan, contains the deliverables and the corresponding actions, measures and targets, delivered during the 2019/2020 financial year to achieve the vision articulated in the Council Plan.

The Annual Budget 2019/20 was adopted by Council on 24 June 2019. The Annual Budget sets out the resources required to deliver the Council Plan, Services and Capital Works Program for the 2019/20 financial year.

This report supports Council's continuing commitment to open and accountable management of the financial resources of Moreland on behalf of its ratepayers.

2. Background

The purpose of the third quarter performance review is to report the status of delivery against the Council Plan, Annual Budget and Council's program of projects as at 31 March 2020 and the forecast outcome for 30 June 2020.

Council received reports on the first quarter CAP, and first quarter financial review at the 11 December 2019 Council meeting. The second quarter performance review was considered by Council at the 12 February 2020 Council meeting.

COVID-19

On 12 March 2020, the World Health Organisation declared COVID-19 a global pandemic prompting governments to commence implementation of pandemic plans in an attempt to prevent increased spread of the virus.

On 16 March, a State of Emergency was declared in Victoria for four weeks, allowing Victoria's Chief Health Officer to implement measures to contain the spread and reduce the risk to health of the community (such as bans on mass gatherings). The State of Emergency (and social distancing restrictions) has been extended to 11 May 2020.

The situation and directives in responding to COVID-19 have resulted in disruption to Council operations with direct impacts on service delivery and operational adjustments. Council adopted a COVID-19 Financial Hardship Policy to support Moreland's residents and businesses who have been financially impacted by COVID-19 while ensuring Council operations and the cash required to continue operating are not compromised. Council's response to COVID-19 and relief measures have impacted some areas of performance in the third quarter, with greater impact anticipated in the fourth quarter (particularly as staff resources have been redirected to action Councils Business Continuity and Pandemic Plans).

3. Issues

The third quarter performance report is made up of:

- Council Plan Performance - Progress on the actions contained in the Council Action Plan for the 2019/20 year;
- Project Management Performance – Progress on the annual program of capital and operating projects for the 2019/20 year;
- Financial Performance – Financial Statements, including income statement, balance sheet and cash flow statement.

Council Action Plan Performance

Detailed results for third quarter CAP reporting, including summary charts, are in **Attachment 1**. A summary of progress on actions is shown below.

Status	Number	Percentage
Achieved	8	16 %
On Target	31	63 %
Behind Target	10	20 %
Discontinued	0	-
On Hold	0	-
Total	49	100 %

In the third quarter two CAP items were 'achieved'. This increases the total from six at the end of the second quarter to eight. The two completed items were:

- **CAP 49 - Deliverable P4c) Urban Forest Strategy**, is to guide the strategic direction of the management of Moreland's urban forest, aiming to create a municipality where healthy trees and vegetation are a core part of the urban environment
- **CAP 56 - Deliverable P7d) Implement Brunswick Structure plan**, is to deliver streetscape upgrade projects within the Brunswick Activity Centre

For **On target items**, from the 49 CAP items, 31 had one of more actions which were 'on target'. More detail is in **Attachment 1**.

For **Behind target items**, ten CAP items had one of more actions which were 'behind target'. Three of these were behind target at the end of the previous quarter (CAP 33, 47 and 52), with CAP 1, 17, 38, 40, 43, 59, 62 now falling behind in the third quarter. More detail for the ten 'behind target' CAP items is:

- **CAP 1 - Deliverable C1a) Social Cohesion Plan Development**, is to scope initiatives in the Human Rights Policy to improve social cohesion. The social cohesion project (being delivered by the Glenroy Neighbourhood Learning Centre) and the participants of the Democracy Lab were delayed because groups could not meet. A Councillor Connect article is now anticipated for April. The original target was to achieve Councillor Connect articles for the social cohesion project and Democracy Lab by March 2020. A proposed new Social Cohesion Plan, reflecting pandemic considerations, will be brought to Council for consideration in June 2020.
- **CAP 17 - Deliverable C6a) Lighting of Upfield Bike track**, is to ensure safety for users and increase useability. The Department of Transport is delivering the lighting as part of its Box Forest to Western Ring Road shared path project. The project also requires Vic Track approval. The Department of Transport has advised the project will now be delivered in 2021/22. The original target was for Department of Transport to do the works by June 2020.
- **CAP 33 - Deliverable P1m) Water Map**, is to implement initiatives which support a water sensitive city, improve water quality and efficiency outcomes. An expert consultant was appointed in mid-October. A final draft report was received in mid-March and a briefing to Councillors is expected in the fourth quarter. The original target was to present the plan at a Councillor briefing by February 2020.
- **CAP 38 - Deliverable P2a) Review of the Moreland Integrated Transport Strategy (MITS)**, is to implement the strategy enable mode shift and reduce traffic congestion. Council resolved at its Special Council Meeting in March to defer the implementation of the parking project until after the declaration of the

State of Emergency in Victoria has been removed. The original target was June 2020.

- **CAP 40 - Deliverable P2c) Extend the Upfield Bike Path to connect with the Western Ring Road Path**, is to continue advocacy with the Victorian Government. The Department of Transport is responsible for delivering these works and has recently advised the project will be done in 2021/22. The original target was for Department of Transport to do the works by June 2020.

- **CAP 43 - Deliverable P3a) Economic Development Strategy 2016-21**, is to facilitate the growth and diversity of local jobs. The MORESpaces program for the promotion of start-ups in vacant retail spaces is progressing. An initial trial has been rescheduled to April 2020 and now a further delay is anticipated. The original target was to develop the program by April 2020.

Shopping strip activation improvements for Gaffney Street in Pascoe Vale and Bonwick Street in Fawkner are behind schedule. The original target was to facilitate the improvements by June 2020.

Once COVID-19 restrictions are eased, the MORESpaces trial and Gaffney Street improvements will be implemented soon after.

- **CAP 47 - Deliverable P4a) More Open spaces and parks**, is to establish a framework or open space fund allocation and then purchase land and convert to open space. The demolition contractor has been appointed for both sites at Breese / West Street and Tinning Street, however authority approvals continued to delay works. A report was presented at the March 2020 Council meeting to highlight delays and flag September 2020 as a revised timeline. The original target was to demolish and remediate by January 2020 and construct by July 2020.
- **CAP 52 - Deliverable P6b) Zero Carbon Moreland**, includes implementing Year 2 program funding through the Moreland Energy Foundation Limited (MEFL). The Australian Energy Foundation (formerly MEFL) residential solar campaign continued and included paid digital and print advertising, adverts in bus shelters and backs of buses. A flyer was also included in the quarterly Rates notice. Annual targets (particularly in relation to solar for business) remain at risk. The original target was quarterly progress reporting to Zero Carbon Evolution Board.
- **CAP 59 - Deliverable P9a) Trial, education and implementation of initiatives to actively reduce waste to landfill**, is to progress actions for the Waste and Litter Strategy Action Plan. Whilst the community continues to opt-in to the fortnightly Food and Garden Organics Collection (FOGO) program, preparation for city-wide FOGO rollout was affected by the State Government's delayed release of the Recycling Victoria Action Plan. A Council report has been prepared to recommend a way forward for FOGO. The original target was to complete preparations, for future city-wide FOGO rollout, by June 2020.

Work is also underway for a community education program about plastic use and recycling. During the third quarter this work continued the partnership with InfoActive, for an online platform to give residents more options for their waste management. A research project is also under way with Monash University to trial behaviour-change interventions. Several activities were put on hold to inspect bins and audit kerbside waste streams, whilst a pilot to encourage waste avoidance was deferred until 2020/21. The original target was to fully implement the program by June 2020.

- **CAP 62 - Deliverable R1b) Continuous Improvement in service delivery**, is to improve overall delivery by streamlining processes and improving the customer service experience. Various projects have improved customer request systems, enabled direct debits for youth services and assisted Council's

response to COVID-19. Other improvements are progressing. Two small projects have been delayed but will still be complete by June 2020.

Project Management Performance

At the end of the third quarter, 63 per cent of key milestones had been completed for capital projects in accordance with project timelines. Expenditure against capital projects at the end of the quarter is below the phased budget target (75%), which is in line with expected tolerances when compared to progress against schedule.

At the end of the third quarter 49 per cent of key milestones had been completed for operational projects in accordance with project timelines. Expenditure against operating projects at the end of the quarter is below the phased budget target (80%) but is better than expected tolerances when compared to progress against schedule.

The impact on both capital and operating projects due to the actions taken in addressing the COVID-19 pandemic are difficult to predict. Best estimates indicate that approximately 25 per cent of projects overall are likely to have delivery schedules adversely affected, but this will depend on future COVID-19 restrictions and impact.

Financial Performance

The Third Quarter Financial Review and forecast has been developed in an unprecedented and rapidly changing environment following the onset of the COVID-19 pandemic. The proposed forecast assumptions include three months of the current lockdown strategy implemented by the State and Federal Governments and the assumed associated financial impacts of the lockdown on Council's financial position as at 30 June 2020.

The 2019/20 Revised Forecast includes a total operating surplus of \$28.7 million and an unrestricted deficit of \$2.1 million. The Third Quarter Financial Review recognises projects that require funds to be carried forward into future years to complete delivery, projects that have declared savings and reallocation of 2019/20 budget to achieve objectives. Following consideration of all required amendments to the 2019/20 Forecast Budget, Council's cash outcome for the 2019/20 financial year is a cash deficit of \$2.1 million.

Following a detailed review, the third quarter financial forecast anticipates an unfavourable movement in the Comprehensive Result of \$3.1 million. This is primarily due to the impact of the COVID-19 pandemic. This includes a reduction in parking infringements, paid parking and hall hire as well as additional costs relating to closure of the leisure centres. Savings in expenditure, particularly employee costs, and operating projects have assisted in offsetting this variance.

The forecast also anticipates an unfavourable shift in Council's Underlying Result of \$3.9 million from the Second Quarter Financial Review to \$12.7 million. This is primarily due to anticipated reduced revenue. This result is important as it measures Council's ability to generate a surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A deficit or declining surplus suggests a decline in the operating position.

A decrease in Rates funded Capital Expenditure of \$8.9 million, anticipated carried forward rates funding totalling \$3.3 million for capital and \$0.3 million for operating projects as well as transfers to and from the reserve reduces the deficit of \$3.2 million to a deficit of \$2.1 million, a favourable movement of \$1.1 million from the Second Quarter review. The reduction of rates funded capital expenditure is primarily due to anticipating \$4.8 million of capital budget expenditure being recognised as operating expenditure in materials and services, as per the trend of previous financial years.

Operating Budget

The forecast for the operating budget is an unfavourable decrease of \$3.1 million, primarily due to decreased income.

After adjusting for the underlying result, the forecast for income is a decrease of \$3.9 million, comprising of:

- Statutory fees and fines has decreased by \$2.5 million due to reduced parking infringements and paid parking as a result of the Special Council Meeting on 25 March 2020.
- Other Income has decreased by \$1.1 million due to a significant reduction in interest on investments due to lower than anticipated interest rates as well as a reduction in cash levels.

The forecast for expenditure is a decrease of \$0.1 million, comprising of:

- Employee costs have decreased due to vacancies for part of the year (\$4.7 million);
- Materials and services have increased by \$4.8 million primarily due to:
 - \$1.0 million relating to the closure of leisure centres for three months. The additional cost for closing the leisure centres is approximately \$0.3 million per month.
 - \$4.8 million relating to expenditure that was budgeted as capital;

These increases have been partially offset by:

- \$1.1 million in various operating project savings;
- \$0.3 million in various operating project requesting to carry forward funds into 2020-2021.

Attachment 2 provides the Income Statement and Underlying Result Statement, the Cash Flow Statement and Balance Sheet showing the Revised Forecast for the end of the financial year 2019/20.

Operating Projects – OPEX

The operating projects are forecast to decrease by \$1.4 million from the forecast of \$8.4 million to \$6.4 million mainly as a result of \$1.1 million of declared savings. Other variations include \$0.3 million in carry forward requests into 2020/21 and minor budget increases required. These changes are included in the comprehensive result in the above operating budget. The following tables list the details of these movements, including funding source:

Projects to be carried forward into 2020/21:

Project	Source	\$
Occupancy Permits for Council managed community venues	Rates	\$70,000
MITS Promotion	Rates	\$63,371
Process Mapping Software - Pro Mapp	Rates	\$50,000
Collaborative Graffiti Intervention Program	Rates	\$13,103
Food System Strategy	Rates	\$9,995
Art Collection Insurance Valuation	Rates	\$7,000
Public Art Commission - Peace memorial at Pentridge	Rates	\$5,915
Rates funded operating projects carry forwards		\$219,384
Moreland Affordable Housing Ltd	Reserve	\$126,829
Reserve funded operating projects carry forwards		\$126,829
Total operating carry forwards into 2020-2021		\$346,213

Projects with declared savings:

Project	Source	\$
LXRA Core-works Coordination	Rates	\$218,241
City Change - Integrated Behaviour Change Program	Rates	\$121,876
Community Vision/Council Plan Engagement Funding	Rates	\$101,109
Zero Waste (and plastic wise) Community and Council	Rates	\$96,103
Improve development/tree canopy via Planning Scheme	Rates	\$52,855
Emergency Management Coordinator	Rates	\$45,955
Victorian Combustible Cladding Audit & Compliance	Rates	\$33,600
Developer Contribution Plan Review Implementation	Rates	\$25,909
Fawkner Social Cohesion	Rates	\$22,600
BBI Maintenance Costs	Rates	\$20,000
ESD Engineer	Rates	\$14,431
Heritage Study - Stage 2 Assessment	Rates	\$12,794
After Call Surveys	Rates	\$10,000
CAP 72 - Environmental Management System	Rates	\$7,695
Coburg Square	Rates	\$6,597
CAP 57 - Arts Investment Grants	Rates	\$6,118
Art Collection Insurance Valuation	Rates	\$6,000
Waste and Litter Strategy implementation - surveillance cameras	Rates	\$3,036
Access and Inclusion Initiatives at Moreland's Festivals	Rates	\$2,050
Rates funded operating projects savings		\$806,969
Towards Zero Food Waste Program	Rates	\$200,000
Waste charge funded operating projects savings		\$200,000
Redevelopment 33 Saxon St Brunswick	Reserve	\$92,000
Saxon Street building and Site maintenance costs	Reserve	\$1,600
Reserve funded operating projects savings		\$93,600
Total operating savings		\$1,100,569

Projects requiring additional funds:

Project	Source	\$
Aquatics and Leisure Management and Operations	Rates	\$27,066
Urban Design Officer for medium density referrals	Rates	\$19,476
Brunswick/Coburg Activity Centres - Car Parking	Rates	\$10,166
MITS implementation position	Rates	\$3,130
Rates funded operating projects - additional money required		\$59,838
Total operating - additional money required		\$59,839

Capital Projects – CAPEX

The capital expenditure program is forecast to **decrease** by \$10.2 million from the Second Quarter Financial Review from \$63.6 million to \$53.4 million, mainly as a result of \$5.8 million of projects being carried forward into 2020-2021 and the anticipation that \$4.8 million of expenditure which was budgeted as capital will be expensed (recognised in increase to materials and services). The following tables list the details of these movements, including funding source:

Additional Capital Works expenditure:

Project	Source	\$
NAV ERP Implementation	Rates	\$170,643
IT Equipment Refresh	Rates	\$158,277
Replace Council Fleet: Walter St depot	Rates	\$100,000
Brunswick City Baths AV and IT systems	Rates	\$76,259
Concrete Footpath & Bike-path Renewals: Various	Rates	\$48,167
IT Devices for Councillors	Rates	\$26,000
Accommodation Changes to Meet Service Demand	Rates	\$21,668
Bluestone Pavement Program: Various Locations	Rates	\$18,542
Brunswick Activity Centre Sydney Rd (Town Hall FC)	Rates	\$11,866
Automated labelling of MOW Food containers	Rates	\$3,733
Repair & maintenance of pits and walls: Various	Rates	\$3,441
Rates funded - additional capital funding required		\$638,596
Gillon Oval Redevelopment	External	\$400,000
Sportsfield Stormwater Reuse: Municipal Wide	External	\$350,000
Traffic Management Devices: Various Locations	External	\$295,768
Inner City Netball Program	External	\$106,000
COLE RESERVE, North (Football)	External	\$ 50,000
Morris Reserve Oval and Cricket Nets	External	\$50,000
Brunswick Activity Centre Sydney Rd (Town Hall FC)	External	\$16,811
Rayner Reserve Pavilion Kitchen Refurb	External	\$10,000
External funded capital projects		\$1,278,580
Total capital additional funding required		\$1,917,175

Projects to be carried forward into 2020-2021:

Project	Source	\$
City Oval Grandstand & Pavilion	Rates	\$1,690,567
Road Reconstruction Henkel Street, Brunswick	Rates	\$1,126,515
Fleming Park Master Plan Implementation	Rates	\$416,617
Coburg Leisure Centre - Pool shell painting	Rates	\$50,340
Public Art Program	Rates	\$9,626
Rates funded capital carry forwards		\$3,293,665
Park Close to Home - West & Breese Street	Reserve	\$680,000
Foot Bridge at Kingfisher Gardens	Reserve	\$670,000
Edgars Creek Shared Path Bridge: Ronald street	Reserve	\$570,000
Wheatsheaf Hub	Reserve	\$301,106
Park Close to Home - 260 Sydney Road	Reserve	\$122,300
Coburg Leisure Centre Spa & Sauna refurbishment	Reserve	\$119,175
Park Close to Home - Tinning Street	Reserve	\$20,183
Reserve funded capital carry forwards		\$2,482,764
Total capital carry forwards into 2020-2021		\$5,776,429

Projects with savings:

Project	Source	\$
Waterfield Street: Bell - Victoria. Coburg	Rates	\$451,590
Wilkinson Street 2-12 Carpark	Rates	\$152,064
MITS - Road closures	Rates	\$110,982
Bonwick Street works Shopping Strip Renewal	Rates	\$107,405
Foch Avenue: Strathearn - Haig. Coburg	Rates	\$100,520
Sportsfield Lighting: Various Reserves	Rates	\$100,000
Rogers Street: Ross - Dead End. Coburg	Rates	\$98,297
Glenora Avenue: Carlisle - Rennie. Coburg	Rates	\$68,252
James Street: Whitby - Hope. Brunswick West	Rates	\$64,113
Lorensen Avenue: Orvieto - Dead End	Rates	\$ 53,902
Lighting in Public Open Space: Methven Park – Brunswick	Rates	\$ 45,000
Becket Street: Gervase - Muntz. Glenroy	Rates	\$35,489
Avenue The: Nicholson - Dead End. Coburg	Rates	\$22,478
Brunswick City Baths - Reprofiting pool floor	Rates	\$ 21,395
451-463 Sydney Rd, Coburg roof remediation works	Rates	\$20,000
Corporate Carbon Reduction Plan (CCRP)	Rates	\$16,236
Brunswick Activity Centre Upgrade Works	Rates	\$10,342
Bicycle Route Glenroy to Broadmeadows	Rates	\$ 3,486
Street Cleansing - Cigarette Butt Ballot Bins	Rates	\$75
Rates funded capital savings		\$1,481,626
Delivering a Park Close to Home	Reserve	\$19,010
Reserve funded capital savings		\$19,010
Total capital savings		\$ 1,500,636

Solvency Assessment

Council officers have reviewed Council's liquidity (Current Assets divided by Current Liabilities) and the revised forecast is 3.0. The Victorian Auditor General's Office recommends that this ratio be 1.5 or higher. This is a positive result and shows that Council is solvent.

Environmental implications

The Council Plan delivers on Council's Strategic Objective 2 – Progressive City, addressing our key challenges through the following key priorities:

- Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development;
- Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long-term reduction in car use;
- Increase tree canopy cover, enhance existing open space and create at least two new parks, in areas with the lowest access to open space;
- Move to a proactive approach to managing construction impacts resulting from population growth in our city;
- Develop a clear and funded approach to achieve zero carbon emissions by 2040;
- Invest in the revitalisation of shopping and trading precincts;

- Enhance the environmental outcomes of Council waste services and increase the communities' awareness/participation in environmental initiatives to reduce waste to landfill.

Social implications

The Council Plan delivers on Council's Strategic Objective 1 – Connected Community, addressing our key challenges through the following key priorities:

- Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration;
- Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs;
- Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care and NDIS reforms;
- Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate;
- Better equip our young people for employment and provide opportunities to actively participate in civic life;
- Help people feel safer in our neighbourhoods.

Regional/strategic implications

The Council Plan delivers on Council's Strategic Objective 2 – Progressive City, addressing our key challenges through the following key priorities:

- Support the local economy and trading environments to enhance economic activity and promote local jobs;
- Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts.

The Council Plan delivers on Council's Strategic Objective 3 – Responsible Council, addressing our key challenges through the following key priorities:

- Improve resident satisfaction to 90 per cent with Council's performance in customer service;
- Reach the top 25 per cent of all Councils for improved community satisfaction with Council's engagement practices;
- Maintain and match our infrastructure to community needs and population growth;
- Provide transparent and effective governance of Council's operations;
- Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources;
- Enable Council's workforce to be mobile and accessible, supported by smart and efficient technologies.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Advice was sought from officers across Council to provide performance results for the Third Quarter CAP Performance report and Third Quarter Financial Review.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The actions in the CAP are funded through the 2019/20 budget and supported through the 2019/20 program of capital and operational projects.

The overall corporate objective is to deliver the 2019/20 budget with the best possible outcome for Council and the community and in line with the approved revised forecast targets.

7. Implementation

The CAP third quarter performance results will be made available on Council's website.

Subject to Council's decision, the matters outlined in the Third Quarter Financial Review will be implemented.

The financial position of Council will continue to be monitored and managed.

The progress on the Project Management Program will continue to be monitored and managed.

Attachment/s

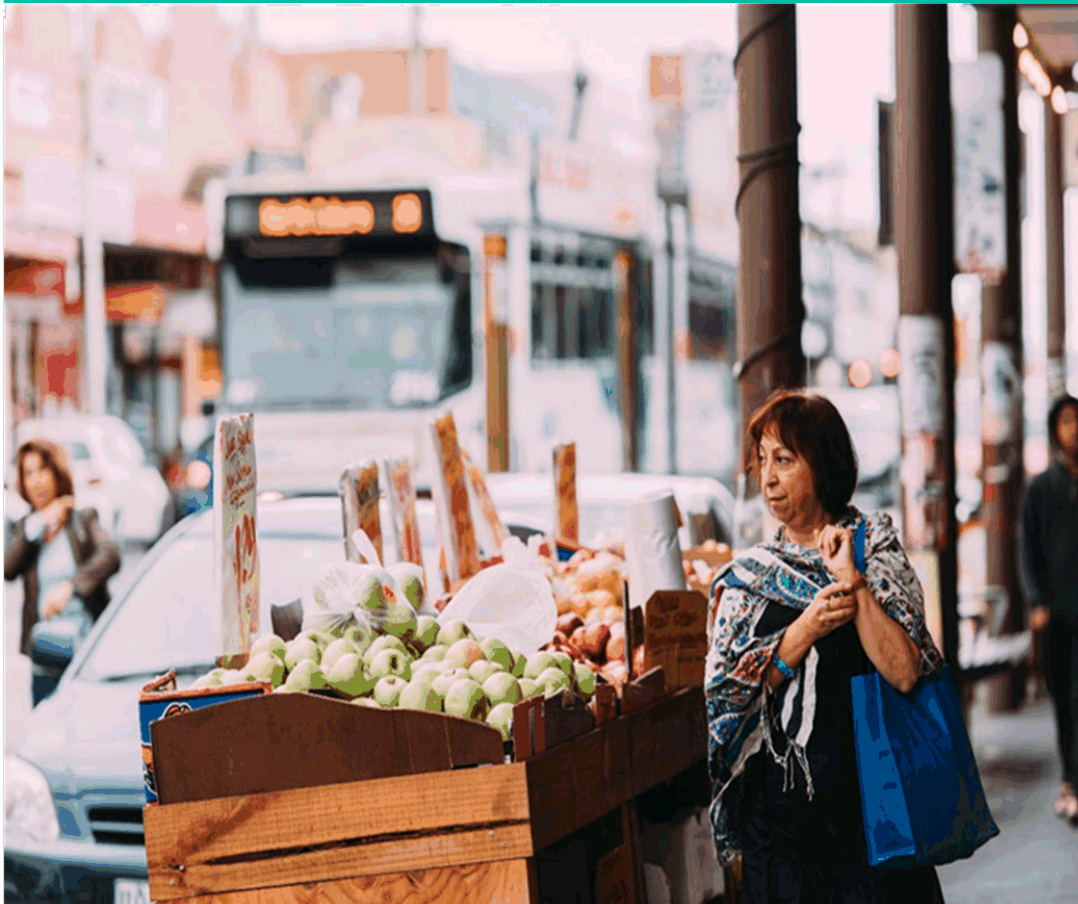
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|----------|----------------------------------------------------------------|------------|
| 1 | Council Action Plan 2019 20 - 3rd Quarter Progress Report | D20/173172 |
| 2 | 2019/20 Third Quarter Financial Review (3RDQFR) Statements | D20/171099 |
| 3 | Council Financial Report for the nine months ending March 2020 | D20/163074 |



Moreland
City Council

2019/2020 Council Action Plan

3rd Quarter Performance Report



The Council Plan

The Council Plan 2017-21 was adopted at the Council meeting on 24 July 2017, along with the Council Budget, Strategic Resource Plan and Council Action Plan for financial year 2017-18. The priorities set out in this plan are a combination of Councillor initiatives, engagement with the community and input from Council officers, and will be implemented along with a range of partners in the community.

Our overarching vision for 2021 is for our municipality to be a proudly diverse, connected, progressive and sustainable city in which to live, work and play.

2017-21 COUNCIL PLAN ON A PAGE



VISION	Moreland will be known for its proud diversity and for being a connected, progressive and sustainable city in which to live, work and play					
VALUES	Customers and Community First • Respect • Personal Accountability • Integrity • One Team					
Our role in creating change	Delivering services directly for our community	Partnering with businesses and community organisations	Advocating for Moreland's needs	Building the city for existing and future needs	Fostering community cohesion and active participation in civic life	Leading new ways of doing things
Strategic Objectives	1. Connected Community		2. Progressive City		3. Responsible Council	
Key Priorities	<ol style="list-style-type: none"> 1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration 2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs 3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms 4. Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate 5. Better equip our young people for employment and provide opportunities to actively participate in civic life 6. Help people feel safer in our neighbourhoods 		<ol style="list-style-type: none"> 1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development 2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long-term reduction in car use 3. Support the local economy and trading environments to enhance economic activity and promote local jobs 4. Increase tree canopy cover, enhance existing open space and create at least two new parks, in areas with the lowest access to open space 5. Move to a proactive approach to managing construction impacts resulting from population growth in our city 6. Develop a clear and funded approach to achieve zero carbon emissions by 2040 7. Invest in the revitalisation of shopping and trading precincts 8. Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts 9. Enhance the environmental outcomes of Council waste services and increase community awareness/participation in environmental initiatives to reduce waste to landfill 		<ol style="list-style-type: none"> 1. Improve resident satisfaction to 90% with Council's performance in customer service 2. Reach the top 25% of all Councils for improved community satisfaction with Council's engagement practices 3. Maintain and match our infrastructure to community needs and population growth 4. Provide transparent and effective governance of Council's operations 5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources 6. Enable Council's workforce to be mobile and accessible, supported by smart and efficient technologies 	

The Council Action Plan

Council receive a quarterly report to provide an update on how we are tracking against our Council Action Plan deliverables. This report provides an update on progress against the Council Action Plan in the 3rd Quarter (January – March 2020) of the 2019/20 Financial Year and includes assessment of impacts from the current Covid-19 emergency. Which is affecting Australia.

Previous reports are available on Council's website - [CAP Quarterly Reports](#).

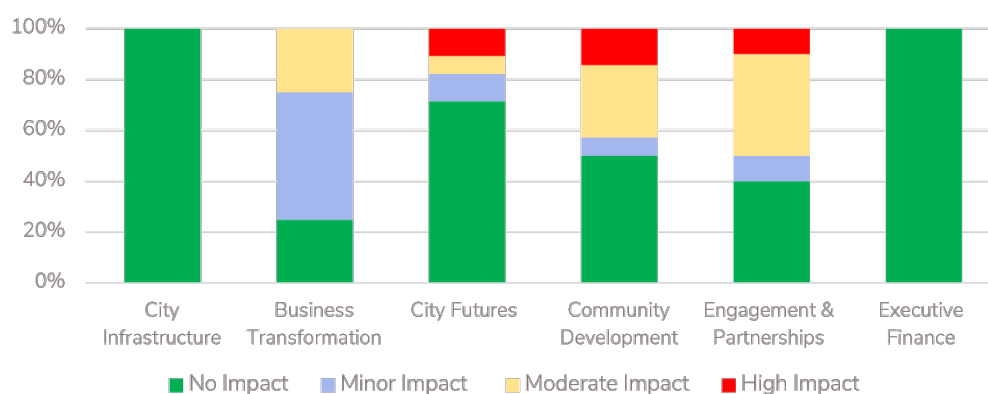
Connected Communities

Council Action Plan 2019/20

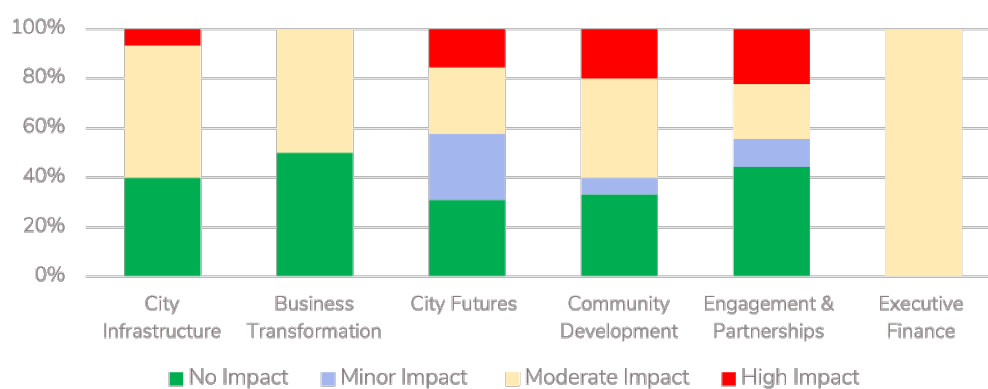
3rd Quarter Status of Actions



3rd Quarter Covid-19 Impact on Actions



4th Quarter Covid-19 Anticipated Impact on Actions



Connected Communities

Council Action Plan 2019/20

CAP: 1	Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration			
Deliverable: C1a) Social Cohesion Plan Development - Scope initiatives within the Human Rights Policy to improve social cohesion				
No:	Actions	Measures	Targets	Qtr X
1	Glenroy social cohesion project implemented and evaluated	Councillor Connect article on the outcomes of project	March 2020	4
2	Civic participation and community leadership program implemented and evaluated	Councillor Connect article on the outcomes of program	March 2020	4
Accountable: Arden Joseph		Budget: \$120K OPEX	Resourcing:	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellbeing				
1 st QUARTER REPORTING			STATUS	
1. The social cohesion project is being delivered by the Glenroy Neighbourhood Learning Centre.			On Target	
2. The participants for the Democracy Lab were recruited and program outline completed.			On Target	
2 nd QUARTER REPORTING			STATUS	
1. The social cohesion project is being delivered by the Glenroy Neighbourhood Learning Centre and report is on track for completion			On Target	
2. Democracy Lab program completed; evaluation report is on track to be completed			On Target	
3 rd QUARTER REPORTING			STATUS	
1. The social cohesion project is being delivered by the Glenroy Neighbourhood Learning Centre. Project on hold as groups are unable to meet.			Behind Target	
Impact of Covid-19 on delivery of item above: Project on hold as groups are unable to meet.			High Impact	
2. The participants of the Democracy Lab were previously recruited, and a program outline completed. Progress now delayed, anticipated for April. A report on the 2019 Democracy Lab outcomes will be included in a Councillor Connect Article in April.			Behind Target	
Impact of Covid-19 on delivery of item above: Progress now delayed, anticipated for April			Moderate Impact	
4 th QUARTER REPORTING			STATUS	
1. Anticipated impact of Covid-19: As above			High Impact	
2. Anticipated impact of Covid-19: As above			Moderate Impact	

Connected Communities

Council Action Plan 2019/20

CAP: 2	Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration			
Deliverable: C1b) Food System Strategy - Delivering on The Moreland Food System Framework to achieve a just, sustainable and vibrant Food System for Moreland.				
No:	Actions	Measures	Targets	Qtr X
1	Undertake a Community Food Hub Feasibility Study in the North of Moreland.	At completion of study, present at Councillor briefing.	June 2020	4
Accountable: Arden Joseph		Budget: \$120K OPEX	Resourcing:	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellbeing				
1 st QUARTER REPORTING			STATUS	
A report mapping the key contributors to a Food Hub in the North has been completed. This will inform the feasibility study.			On Target	
2 nd QUARTER REPORTING			STATUS	
Draft Food Hub feasibility study on track			On Target	
3 rd QUARTER REPORTING			STATUS	
Community consultation has occurred.			On Target	
Impact of Covid-19 on delivery of item above			No Impact	
4 th QUARTER REPORTING			STATUS	
Anticipated impact of Covid-19: As above			No Impact	

CAP: 4		Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration		
Deliverable: C1d) Library Services Strategy 2019/2023 - fostering community connectedness; lifelong learning, creativity and wellbeing				
No:	Actions	Measures	Targets	Qtr X
1	Implement a program of "Maker Space" activities to provide technical and creative opportunities for the community.	Councillor connect article on implementation of program.	December 2019	2
2	Undertake community consultation, costings and benchmarking regarding library opening hours.	Draft findings and report to Moreland Libraries Advisory Committee (MorLAC)	June 2020	4
Accountable: Arden Joseph				Resourcing: Base budget
Responsible: Genimaree Panozzo				

Connected Communities

Council Action Plan 2019/20

Department: Community Development	Budget: Base and CAPEX (books and shelving) \$1.06M	implementation resources for year one actions
Branch: Cultural Development		
1st QUARTER REPORTING		STATUS
1. Equipment has been purchased for Maker Space activities. Program of activities is in development.		On Target
2. Initial planning has commenced for community consultation regarding library opening hours.		On Target
2nd QUARTER REPORTING		STATUS
1. Maker Space program of activities implemented and promoted (D19/490852 flyer). Councillor Connect item prepared for January 2020 edition.		Achieved
2. Community consultation completed. Consultation findings and recommendations being analysed.		On Target
3rd QUARTER REPORTING		STATUS
1.		Achieved
2. Findings presented to Moreland Libraries Advisory Committee (MorLAC). MorLAC recommended proposed library opening hours.		On Target
Impact of Covid-19 on delivery of item above: Presentation of proposed library hours to council will be delayed. All Libraries currently closed until further notice.		High Impact
4th QUARTER REPORTING		STATUS
1.		Achieved
2. Anticipated impact of Covid-19: As above		High Impact

CAP: 5	Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs			
Deliverable: C2a) Aquatic and Leisure Strategy- identify infrastructure / asset condition / trends, current needs and future expectations				
No:	Actions	Measures	Actions	Qtr X
1	Brunswick Baths – reprofiling pool.	Complete construction	February 2020	3
2	Coburg Leisure Centre - modifications change room facilities (Stage 1)	Complete construction phase	June 2020	4
Accountable: Arden Joseph		Budget: Planned Aquatics Infrastructure Program: \$2.5M (CAPEX) Aquatics & Leisure Mgmt Operations: \$547K (OPEX)	Resourcing: <ul style="list-style-type: none">Officer resourceSpecialist contractors	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellbeing				

Connected Communities

Council Action Plan 2019/20

1 st QUARTER REPORTING	STATUS
1. Tender process completed. Works scheduled to commence 30 September.	On Target
2. Scope for architect and consultant appointments being undertaken for design and documentation works.	On Target
2 nd QUARTER REPORTING	STATUS
1. Works commenced and are on track for early completion.	On Target
2. Architect and consultant for design and documentation works have been appointed.	On Target
3 rd QUARTER REPORTING	STATUS
1. All works completed with the launch held on 7 February 2020	Achieved
2. Works tendered. Architect and consultant for design and documentation works have been appointed. Scheduled to commence June 2020	On Target
Impact of Covid-19 on delivery of item above: None, may change for 4 th Quarter	No Impact
4 th QUARTER REPORTING	STATUS
1. Anticipated impact of Covid-19: N/A	Achieved
2. Anticipated impact of Covid-19: Some impact may emerge from delayed overseas deliveries and construction industry's ability to continue working, should further restrictions apply.	Minor Impact

CAP: 7	Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs			
Deliverable: C2c) Municipal Public Health and Wellbeing Plan 2017-21: outlines our approach for healthy people and communities, including partnerships.				
No:	Actions	Measures	Targets	Qtr X
1	Monitor the implementation of Year 2 Action Plan	Year 2 actions progressed and included as part of Year 2 report to be presented at Council Meeting	October 2019	2
Accountable: Arden Joseph		Budget:	Resourcing: Base	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellbeing				
1 st QUARTER REPORTING			STATUS	
Year 2 implementation plan results including achievement to be reported to Council in October.			On Target	
2 nd QUARTER REPORTING			STATUS	
Year 2 implementation plan results including achievement were reported to Council in October.			Achieved	
ALL 2019/20 ACTIONS DELIVERED FOR CAP 7				

Connected Communities

Council Action Plan 2019/20

CAP: 8		Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs		
Deliverable: C2d) Upgrades and management of active sporting infrastructure, including pavilions and surfaces - develop a holistic approach to the management and upgrades of active sporting infrastructure in Moreland.				
No:	Actions	Measures	Targets	Qtr X
1	Complete female friendly changerooms at Cole Reserve	Construction completed.	June 2020	4
2	Complete the construction of clubhouse at Glen Cairn Tennis Club (Mailer Reserve)	Construction completed.	June 2020	4
3	Complete female friendly changerooms at Reddish Reserve.	Construction completed.	June 2020	3
Accountable: Arden Joseph		Budget: CAPEX Cole Reserve: \$530K Mailer Reserve: \$500K Reddish Reserve: \$330K	Resourcing: <ul style="list-style-type: none">• Officer resources• Specialist consultant support• Contractors• State Government grants	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellbeing				
1 st QUARTER REPORTING			STATUS	
1. Cole Reserve – tender has closed and is currently being evaluated.			On Target	
2. Glen Cairn Tennis Club – initial consultation with club completed, architect developing plans with a view to go out to tender in November.			On Target	
3. Reddish Reserve – works have commenced and should be completed by end of December.			On Target	
2 nd QUARTER REPORTING			STATUS	
1. Cole Reserve – tender evaluated and on track.			On Target	
2. Glen Cairn TC – Contract awarded to preferred contractor. Works to commence February 2020.			On Target	
3. Reddish Reserve – construction works completed. Handover from contractor to Council in January 2020			On Target	
3 rd QUARTER REPORTING			STATUS	
1. Contract awarded to preferred contractor. Works to commence April 2020.			On Target	
Impact of Covid-19 on delivery of item above			No impact	
2. Works on-site are progressing well.			On Target	
Impact of Covid-19 on delivery of item above			No impact	
3. Reddish Reserve – construction works completed. Handover from contractor to Council undertaken January 2020			Achieved	
Impact of Covid-19 on delivery of item above			No impact	

Connected Communities

Council Action Plan 2019/20

4 th QUARTER REPORTING	STATUS
1. Anticipated impact of Covid-19	No Impact
2. Anticipated impact of Covid-19	No Impact
3. Anticipated impact of Covid-19	No Impact

CAP: 9	Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs			
Deliverable: C2e) Recreation planning - Develop a strategic approach to sporting infrastructure and precinct requirements across the municipality to better plan for and align infrastructure to ongoing community needs				
No:	Actions	Measures	Targets	Qtr X
1	Adopt the Sport and Active Recreation framework.	Council report presented at Council meeting	November 2019	2
Accountable: Arden Joseph		Budget: As required	Resourcing: <ul style="list-style-type: none">Officer resourcesSpecialist consultant supportState Government grant	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellbeing				
1 st QUARTER REPORTING			STATUS	
The Sport and Active Recreation framework is currently in draft and on target to be presented as a report to the November Council meeting.			On Target	
2 nd QUARTER REPORTING			STATUS	
Moreland Sport and Active Recreation Strategy was completed and adopted by Council at its meeting in November 2019.			Achieved	
ALL 2019/20 ACTIONS DELIVERED FOR CAP 9				

CAP: 10	Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms				
Deliverable: C3a) Responding to Aged Care Reforms					
No:	Actions	Measures		Targets	Qtr X
1	Monitor Commonwealth funding (CHSP/RAS) and provide advice to Council (subject to timely Commonwealth and State information provision)	Update to be provided at a Councillor briefing		June 2020	4
Accountable: Arden Joseph			Budget: Also funding opportunities sought as required based on annual action plans	Resourcing: BASE	
Responsible: Ros Pruden					
Department: Community Development					
Branch: Aged and Community Support					

Connected Communities

Council Action Plan 2019/20

1 st QUARTER REPORTING	STATUS
No new information from the Commonwealth during this quarter.	On Target
2 nd QUARTER REPORTING	STATUS
Implementation of Streamlined Assessment Service has been delayed. RAS extension announced to 31 March 2021. A Workshop was held with Councillors 16 December 2019 to discuss future of RAS.	On Target
3 rd QUARTER REPORTING	STATUS
The Commonwealth Government has advised the Streamlined Assessment Service will not be put to tender. It is expected a further RAS funding extension will be announced.	On Target
Impact of Covid-19 on delivery of item above: The Royal Commission into Aged Care Quality and Safety has suspended all hearings and workshops. Future findings are likely to impact the Commonwealth's decisions on the future of CHSP.	Moderate Impact
4 th QUARTER REPORTING	STATUS
Anticipated impact of Covid-19: The Royal Commission into Aged Care Quality and Safety has suspended all hearings and workshops. Future findings are likely to impact the Commonwealth's decisions on the future of CHSP.	Moderate Impact

CAP: 11	Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms			
Deliverable: C3b) Living and Ageing Well in Moreland Strategy - Improved Health and Wellbeing outcomes for Seniors in Moreland				
No:	Actions	Measures	Targets	Qtr X
1	Living and Ageing Well in Moreland Framework: implement agreed year 1 actions	Year 1 actions progressed and presented at a Council Meeting	June 2020	4
Accountable: Arden Joseph		Budget: Other funding opportunities sought as required based on annual action plans.	Resourcing: BASE	
Responsible: Ros Pruden				
Department: Community Development				
Branch: Aged and Community Support				
1 st QUARTER REPORTING			STATUS	
Living and Ageing Well Officer position approved and advertised.			On Target	
2 nd QUARTER REPORTING			STATUS	
Living and Ageing Well Officer appointed and commenced. Age Friendly Advisory Group advertised and applications received.			On Target	

Connected Communities

Council Action Plan 2019/20

3 rd QUARTER REPORTING	STATUS
Age Friendly Ambassadors program developed.	On Target
Impact of Covid-19 on delivery of item above: Due to Covid-19 focus now on supporting Moreland's socially isolated older people. Ambassador program is on hold.	Moderate Impact
4 th QUARTER REPORTING	STATUS
Anticipated impact of Covid-19: Focus on supporting Moreland's socially isolated older people is expected to continue. Ambassador program expected to stay on hold.	Moderate Impact

CAP: 12	Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms				
Deliverable: C3c) Disability: Responding to NDIS reforms					
No:	Actions	Measures	Targets	Qtr X	
1	Post NDIS rollout: undertake Service review of client needs to determine future service delivery.	Update to be provided at a Councillor briefing	Dependent on client transition to NDIS	N/A	
Accountable: Arden Joseph		Budget: \$150K (OPEX)	Resourcing: BASE		
Responsible: Ros Pruden					
Department: Community Development					
Branch: Aged and Community Support					
1 st QUARTER REPORTING			STATUS		
Updated funding (post NDIS rollout) received from DHHS and being reviewed in line with service delivery demands.			On Target		
2 nd QUARTER REPORTING			STATUS		
Undertook review of current HACC-PYP clients and their goals and needs			On Target		
3 rd QUARTER REPORTING			STATUS		
Focus on service delivery and impacts of Covid-19 on service access.			On Target		
Impact of Covid-19 on delivery of item above: Responding to changed service needs based on impact of Covid-19 on client group.			Moderate Impact		
4 th QUARTER REPORTING			STATUS		
Anticipated impact of Covid-19: Continue to respond to changed service needs based on impact of Covid-19 on client group.			Moderate impact		

Connected Communities

Council Action Plan 2019/20

CAP: 13	Key Priority: C4. Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate.			
Deliverable: C4a) Moreland Early Years Strategy 2016-20 – improved health, wellbeing and education outcomes for all children in Moreland				
No:	Actions	Measures	Targets	Qtr X
1	Finalise concept plan for refurbishment of Merlynston MCH	Concept plan, to be communicated via Councillor Connect.	December 2019	2
2	Develop proposal for redevelopment of Hadfield MCH and Kindergarten	Proposal, to be presented at a Councillor briefing.	June 2020	4
3	Implement partnership with DadsInc to support fathers in Moreland	Program to be communicated via Councillor Connect	June 2020	4
Accountable: Arden Joseph		Budget: Merlynston MCH Centre \$348K (Capex)	Resourcing: BASE	
Responsible: Barry Hahn				
Department: Community Development				
Branch: Early Years & Youth				
1 st QUARTER REPORTING			STATUS	
1. Concept Plan for the refurbishment of Merlynston MCH is under development and due to be finalised in October.			On Target	
2. Scoping of options and development of concept plan for redevelopment of Hadfield MCH and Kindergarten underway.			On Target	
3. Partnership with DadsInc established and one dads group established.			On Target	
2 nd QUARTER REPORTING			STATUS	
1. Project scheduled to commence in February and be completed by late April. Councillors updated via Councillor Connect.			Achieved	
2. Concept Plan and budget proposal presented to MEG 17 th December.			On Target	
3. The target to establish two dads groups has been exceeded with five groups established by the end of the year. Councillors informed via Councillor Connect.			Achieved	
3 rd QUARTER REPORTING			STATUS	
1.			Achieved	
2. Proposal submitted for consideration in the 2020/21 capital budget program			On Target	
Impact of Covid-19 on delivery of item above			No Impact	
3.			Achieved	

Connected Communities

Council Action Plan 2019/20

4 th QUARTER REPORTING	STATUS
1.	Achieved
2. Anticipated impact of Covid-19: None, although future scheduling may be influenced by organisational needs arising from the pandemic.	No Impact
3.	Achieved

CAP: 14	Key Priority: C4. Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate.			
Deliverable: C4b) Moreland Playspace Strategy 2016 – 2020: Encourage increased participation of adults and children in passive outdoor activities.				
No:	Actions	Measures	Targets	Qtr X
1	Action: Implement Playspace strategy - various locations	Complete playground upgrades as per Play Strategy action plan: - Johns Reserve, West Brunswick - Anderson Reserve, Coburg - Oak Park Reserve, Oak Park - Palazzolo Park (Willow Grove) / Mailer Reserve Coburg - Raeburn Reserve, Pascoe Vale - Hudson Reserve, West Brunswick	June 2020.	4
Accountable: Grant Thorne		Budget: CAPEX \$437K	Resourcing: CAPEX funded from Open Space Reserve	
Responsible: Andrew Dodd				
Department: City Infrastructure				
Branch: Open Space and Street Cleansing				
1 st QUARTER REPORTING			STATUS	
Planning and site analysis complete for all play upgrade sites. Design and consultation for Anderson, Hudson and Raeburn Reserves is underway. Construction planned to commence in October and nearing completion by end of 2019. All sites on track for completion before EOFY.			On Target	
2 nd QUARTER REPORTING			STATUS	
All sites on track for completion before EOFY. Note: Delays in Tinning and West Street Demolition			On Target	
3 rd QUARTER REPORTING			STATUS	
All sites on track for completion by EOFY			On Target	
Impact of Covid-19 on delivery of item above			No Impact	
4 th QUARTER REPORTING			STATUS	
Impact of Covid-19 on delivery of item above			No Impact	

Connected Communities

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CAP: 16	Key Priority: C5. Better equip our young people for employment and provide opportunities to actively participate in civic life			
Deliverable: C5b) Implement the current oxYgen Phase 2 Report and action plan and develop a new Youth Strategy in 2018 - investing in young people through services and spaces.				
No:	Actions	Measures	Targets	Qtr X
1	Adopt the strategy	Report to be presented at a Council meeting	November 2019	2
Accountable: Arden Joseph		Budget: Youth Strategy: \$30K	Resourcing: <ul style="list-style-type: none">Existing Officer resourceInput from Oxygen Committee and other partners / young peopleConsultant to implement Resilience SurveyConsultant to support the development of Youth Strategy	
Responsible: Barry Hahn				
Department: Community Development				
Branch: Early Years & Youth				
1 st QUARTER REPORTING			STATUS	
Comprehensive community consultation occurred to help inform the strategy which included: <ul style="list-style-type: none">2,300 inputs from young people by way of surveys, interviews and focus groups45 local primary and secondary school representatives25 different local service organisations had input andbenchmarking occurred with 8 local governments. The Oxygen Youth Committee were consulted regularly during the development of the strategy and Councillors briefed at the Council Briefing held on 15 April 2019. Following public consultation of the draft strategy, the final strategy was adopted at the August 2019 Council meeting. An implementation plan is currently being developed which will prioritise actions during the first two years and will be presented to Council later this year.			Achieved	
2 nd QUARTER REPORTING			STATUS	
Implementation Plan adopted by Council at the December meeting.			Achieved	
ALL 2019/20 ACTIONS DELIVERED FOR CAP 16				

CAP: 17		Key Priority: C6. Help people feel safer in our neighbourhoods		
Deliverable: C6a) Lighting of Upfield Bike track - to ensure safety for users and increase usability.				
No:	Actions	Measures	Targets	Qtr X
1	Install lighting from Western Ring Rd to Park street, excluding Tinning to O'hea Streets (LXRP project area).	All lighting works constructed by Vic Roads to be completed in FY20. (LXRP project area to be completed in FY21)	June 2020	4

Connected Communities

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Accountable: Kirsten Coster	Budget: Fully funded by Vic Roads	Resourcing: BASE
Responsible: Olivia Wright		
Department: City Futures		
Branch: City Change		
1st QUARTER REPORTING		STATUS
The Department of Transport (formerly VicRoads) will be delivering this lighting as part of the Box Forest to Western Ring Road shared path project in the first half of 2020, subject to approvals from VicTrack.		On Target
2nd QUARTER REPORTING		STATUS
The Department of Transport (formerly VicRoads) will be delivering this lighting as part of the Box Forest to Western Ring Road shared path project in the first half of 2020, subject to approvals from VicTrack.		On Target
3rd QUARTER REPORTING		STATUS
This is a Department of Transport (formerly VicRoads) deliverable, who has advised this project will not be delivered until 2020/21.		Behind Target
Impact of Covid-19 on delivery of item above: Delay due to Department of Transport decision to progress project in 2021/22		No Impact
4th QUARTER REPORTING		STATUS
Anticipated impact of Covid-19: A future construction stop may impact the Department of Transport's ability to complete works in 2021/22.		Moderate Impact

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CAP: 21	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1a) Virtual Moreland: Improve Council's decision-making process and put Moreland at the forefront of using virtual reality for planning and consultation				
No:	Actions	Measures	Targets	Qtr X
1	Update to Council on achievements.	Councillor Connect update	April 2020.	4
Accountable: Kirsten Coster		Budget:	Resourcing: Base	
Responsible: Narelle Jennings (A)				
Department: City Futures				
Branch: City Strategy and Design				
1 st QUARTER REPORTING			STATUS	
Activities in first quarter include:			On Target	
<ul style="list-style-type: none">Working with Open Space regarding use of virtual reality as part of community consultation for Tinning St 'park close to home.'Discussions with Urban Planning re incorporation of Virtual Moreland (VM) requirements in Planning Scheme.Prepared VR model for pre-app meeting to assist decision making.				
2 nd QUARTER REPORTING				
Activities in second quarter include:				
<ul style="list-style-type: none">Working with Open Space regarding use of virtual reality as part of community consultation for West Street 'park close to home';Discussions with Urban Planning re incorporation of VM requirements in Planning Scheme;Councillors updated on consultation activities via 'Connect'.			On Target	
2 nd QUARTER REPORTING			STATUS	
Activities in second quarter include:			On Target	
<ul style="list-style-type: none">Working with Open Space regarding use of virtual reality as part of community consultation for West Street 'park close to home';Discussions with Urban Planning re incorporation of VM requirements in Planning Scheme;Councillors updated on consultation activities via 'Connect'.				
2 nd QUARTER REPORTING				
Activities in second quarter include:				
<ul style="list-style-type: none">Working with Open Space regarding use of virtual reality as part of community consultation for West Street 'park close to home';Discussions with Urban Planning re incorporation of VM requirements in Planning Scheme;Councillors updated on consultation activities via 'Connect'.			On Target	
3 rd QUARTER REPORTING			STATUS	
Activities in third quarter include:			On Target	
<ul style="list-style-type: none">Council's Virtual Moreland stall was set up at the Sydney Road Street Party, so that the community were able to use the My Virtual Moreland virtual reality tools, to provide feedback on the design of a new park at 260 Sydney Road, by dropping in pre-defined objects such as grass, rugs, trees, seating, shade structures and drinking fountains.The SmartARt project saw 10 iconic murals by local and international artists come to life for 3 months. with animation using				
3 rd QUARTER REPORTING				
Activities in third quarter include:				

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the Eyejack augmented reality app. The event ended in late March with the murals being viewed over 1,100 times by the community.	
Impact of Covid-19 on delivery of item above	No Impact
4th QUARTER REPORTING	STATUS
Anticipated impact of Covid-19: None. It is anticipated this item will be achieved in April with a Councillor Connect update.	No Impact

CAP: 25	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1e) Affordable Housing Policy Implementation: Addressing affordability for Moreland					
No:	Actions	Measures	Targets	Qtr X	
1	Report to Council on Moreland affordable Housing LTD (Housing Trust) outcomes of site feasibility assessment.	Council report to be presented at Council meeting.	December 2020	4	
Accountable: Kirsten Coster		Budget: \$217K (OPEX)		Resourcing:	
Responsible: Narelle Jennings (A)					
Department: City Futures					
Branch: City Strategy and Design					
1 st QUARTER REPORTING			STATUS		
Report presented to July Council meeting confirming feasibility for 5 sites. Draft Memorandum of Understanding and Activity Plan also presented to this meeting.			On Target		
2 nd QUARTER REPORTING			STATUS		
Report presented to November Council meeting. Council resolved to endorse the MOU, receive a briefing in May 2020 regarding progress of feasibility and update the CAP to reflect a revised timeline on reporting on the findings of the feasibility to December 2020.			On Target		
3 rd QUARTER REPORTING			STATUS		
MOU signed by both parties in February 2020. MAH has progressed the recruitment of an executive officer to assist with the feasibility work.			On Target		
Impact of Covid-19 on delivery of item above: MAH has not advised of any delays up to end of March.			No Impact		
4 th QUARTER REPORTING			STATUS		
Anticipated impact of Covid-19: Possible that availability of housing sector stakeholders may be impacted as feasibility progresses. Will be able to update Council at a briefing in May.			Moderate Impact		

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CAP: 26	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1f) Design Excellence Process Improvement - Establish an Architectural design review panel to assess development applications for quality and excellence in design, build capacity of councillors to assess quality development, and consider development of a policy to fast track planning permit applications demonstrating design excellence.				
No:	Actions	Measures	Targets	Qtr X
1	Monitor implementation of Design excellence scorecard	Review of scorecard pilot, with Council report presented at Council Meeting	February 2020	3
Accountable: Kirsten Coster		Budget: Base		Resourcing:
Responsible: Phil Priest				
Department: City Futures				
Branch: City Development				
1 st QUARTER REPORTING			STATUS	
On track, workshop with planning and urban design team held in September.			On Target	
2 nd QUARTER REPORTING			STATUS	
Review completed and reported to December Council meeting			Achieved	
3 rd QUARTER REPORTING			STATUS	
Ongoing monitoring continues with a further report on target for August Council.			Achieved	
Impact of Covid-19 on delivery of item above: Council resolution requiring a public meeting prior to a further report is likely to be impacted by Covid-19 requiring consideration of an alternative on-line consultation process.			Some Impact	
ALL 2019/20 ACTIONS DELIVERED FOR CAP 26				

CAP: 28	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1h) Excellence in ESD outcomes - Seek an extension to the ESD Local Planning Policy, Clause 22.08				
No:	Actions	Measures	Targets	Qtr X
1	Undertake research and development to inform ESD policy version 2, for integration into planning scheme.	Councillor briefing on progress.	June 2020	4

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Accountable: Kirsten Coster	Budget: \$125K (OPEX)	Resourcing: Manager coordinate advocacy Senior ESD Officer Joint Council Working Group, CASBE, MAV coordinating
Responsible: Olivia Wright / Narelle Jennings (A)		
Department: City Futures		
Branch: City Change / City Strategy and Design		
1st QUARTER REPORTING		STATUS
Recruitment is underway for an ESD Strategic Planner, appointment expected in October. Temporary short- term contractor appointed to progress scoping of strategic projects to inform the strategic justification for an ESD version 2.0 whilst recruitment is being finalised.		On Target
2nd QUARTER REPORTING		STATUS
Contractor engaged. Benchmarking of actions/research undertaken by other comparable agencies undertaken. Next priorities for investigation documented and working group meeting with other CASBE Councils set.		On Target
3rd QUARTER REPORTING		STATUS
A Working Group has been established through CASBE to pursue works collectively with the other Councils. The Working Group meets on a regular basis having established a draft Work Plan and a Scoping Report to contextualise required works. Briefs for consultants to undertake work in the areas of Renewable Energy and Electric Vehicles have been prepared and released.		On Target
Impact of Covid-19 on delivery of item above		No Impact
4th QUARTER REPORTING		STATUS
Anticipated impact of Covid-19: No impact to project delivery. Business continuity plans have been factored into project briefs.		No Impact

CAP: 29	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1i) Residential Zones - Review the 2017 Reformed Residential Zones to understand their impacts on residential development outcome and scope any necessary changes to the Planning Scheme to improve built form outcomes within the Residential Zones. Incorporate findings of the Medium Density Housing Review into recommended actions.				
No:	Actions	Measures	Targets	Qtr X
1	Progress an amendment to rezone land in neighbourhood activity centres across Moreland	Brief Council on Minister's response to the amendment request once a response is received.	Subject to Minister's response to the Amendment	As relevant
2	Progress work to increase canopy tree planting requirements in the planning scheme for residential areas	Report to be presented at Council meeting	December 2020	1

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Accountable: Kirsten Coster	Budget: Amendment C171 met within the budget of the Strategic Planning Unit	Resourcing: <ul style="list-style-type: none">• 1 EFT B7: Strategic Planner• 1 EFT B6: Urban Designer• Overseen by Unit Manager Strategy and Amendments
Responsible: Narelle Jennings (A)		
Department: City Futures		
Branch: City Strategy and Design		
1st QUARTER REPORTING		STATUS
1. Amendment C186 was lodged with the Minister for Planning in June 2019. The Minister for Planning refused to authorise the preparation of Amendment C186. The Amendment is no longer active. Councillors advised, and community update provided via City News Mayor update.		Achieved
2. Council considered a report to introduce tree planting requirements in the Moreland Planning Scheme at their July meeting.		Achieved
ALL 2019/20 ACTIONS DELIVERED FOR CAP 29		

CAP: 33	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1m) Water Map: implement initiatives which support a water sensitive city and improve water quality and efficiency outcomes.				
No:	Actions	Measures	Targets	Qtr X
1	Progress delivery of stormwater harvesting and treatment systems for irrigation re-use.	Complete construction of City Oval Stormwater Harvesting System including raingarden and storage tanks.	June 2020	4
2	Review and update Watermap targets, strategic directions and forward capital works schedule.	Present plan at Councillor briefing.	February 2020	4
Accountable: Kirsten Coster		Budget: \$150K WSUD/ \$350K stormwater harvesting (Sportsfield) (CAPEX)	Resourcing: <ul style="list-style-type: none">Overseen by Unit Manager ESDBand 7 Senior ESD Officer	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1 st QUARTER REPORTING			STATUS	
1. Construction has started on the Stormwater Harvesting System (including raingardens and underground storage tanks) at City Oval, Coburg. On track for completion by June 2020.			On Target	
2. Procurement of expert consultancy services to support review and update of Watermap (Council's integrated water management strategy) is well underway, with consultants due to be appointed in early October.			On Target	

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2 nd QUARTER REPORTING	STATUS
1. Construction is well underway for the stormwater harvesting system (including raingardens and underground storage tanks) at City Oval, Coburg. On track for completion by June 2020.	On Target
2. Expert consultant appointed in mid-October. Preliminary draft received just prior to Christmas and officer comments given back to consultant. At the end of the quarter, officers had not received the revised draft. Given the shutdown period over Christmas, a briefing to Councillors in February is unlikely. Officers are aiming for a briefing in March and working towards still meeting the Q3 target.	Behind Target
3 rd QUARTER REPORTING	STATUS
1. Construction is progressing for the stormwater harvesting system, (including raingardens and underground storage tanks) at City Oval, Coburg. On track for completion by June 2020.	On Target
Impact of Covid-19 on delivery of item above	No Impact
2. Expert consultant appointed in mid-October. Final draft received in Mid-March and circulated across council for feedback. Aiming for a briefing to Councillors in 4 th quarter.	Behind Target
Impact of Covid-19 on delivery of item above	No Impact
4 th QUARTER REPORTING	STATUS
1. Anticipated impact of Covid-19: City Oval project expected to be completed. Escalation of Covid-19 may affect construction works.	Minor Impact
2. Anticipated impact of Covid-19: There may be delays receiving feedback from external partners, such as other councils and Melbourne Water. Reprioritising 5-year actions in Action Plan may be required.	Minor Impact

CAP: 34	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1n) Protect Moreland's Heritage - via implementation of the Heritage Action Plan				
No:	Actions	Measures	Targets	Qtr X
1	Progress Heritage Gaps planning scheme amendment - stage 2 assessment	Report presented at Council meeting and subject to Council decision submit Amendment for authorisation to Minister for Planning.	June 2020	4
Accountable: Kirsten Coster		Budget: \$200K (OPEX)	Resourcing: <ul style="list-style-type: none">Overseen by Unit Manager AmendmentsBand 6 Strategic PlannerBand 5 Strategic Planner	
Responsible: Narelle Jennings (A)				
Department: City Futures				
Branch: City Strategy and Design				

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1 st QUARTER REPORTING	STATUS
A tender for consultants to prepare the stage 2 study was released in August. Title of the project is 'Heritage Nominations Study'. Consultants have been engaged and the study is underway.	On Target
2 nd QUARTER REPORTING	STATUS
Consultants have commenced part 1 tasks, including: thematic context and comparative analysis, fieldwork and assessment criteria.	On Target
3 rd QUARTER REPORTING	STATUS
Draft heritage statement citations have been prepared and are currently being reviewed by Council officers.	On Target
Impact of Covid-19 on delivery of item above: The project timeframe was extended by one month for business continuity impacts from consultants accessing programs from home.	Minor Impact
4 th QUARTER REPORTING	STATUS
Anticipated impact of Covid-19: Reporting to Council will depend on whether Council will continue to meet during this time. A report is expected to be considered at the July 2020 meeting.	Moderate Impact

CAP: 36	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1p) Corporate Carbon Reduction Plan (CCRP) - implement initiatives to support energy efficiency and renewables for Council's operations.				
No:	Actions	Measures	Targets	Qtr X
1	Review the CCRP in light of the Zero Carbon Moreland 5-year action plan.	i) Councillor briefing on progress of the forward plan.	December 2019	2
		ii) Reported via the annual ESD Achievements summary in the June Governance report presented at a Council meeting.	June 2020	4
Accountable: Kirsten Coster		Budget: \$250K Carbon reduction, plus \$105K Solar on leased	Resourcing: <ul style="list-style-type: none">Overseen Unit Manager ESDBand 7 Senior ESD Officer	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1 st QUARTER REPORTING			STATUS	
i. While review of CCRP is underway, development of a clear forward plan relies on outcomes from several pieces of scoping / feasibility to be undertaken during 2019/20, the outcomes of which are not year clear.			On Target	
ii. On track for reporting to the June Council meeting.			On Target	

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2 nd QUARTER REPORTING	STATUS
i. Councillor Briefing on achievements of the CCRP and outline of forward plan undertaken on 9 December 2019. Work is progressing on the scoping/feasibility works which will inform the detailed forward plan: <ul style="list-style-type: none"> a) Consultants brief developed for the 'no gas' aquatic centres feasibility study (Councillor NOM response). Brief to be advertised and report expected by April 2020 b) Design completed and stakeholder engagement carried out for the creation of an EV recharging hub in Brunswick (Edward St car park). Councillor connect distributed outlining the project c) Council have agreed to involvement in the development of a blueprint for 'on-street' EV charging. Report due by April 2021 (Satisfies the Councillor NOM to investigate options for on street EV charging) d) Solar on Leased buildings – 5 suitable sites are currently being identified, however the uptake has been slower than expected and it is likely that only 3-4 of these will progress, meaning that it is likely that we will not expend all funds this financial year. e) Preliminary design works completed for Solar/Battery storage demonstration project at Newlands Community Centre in Coburg 	Achieved
ii. On track for reporting to the June Council meeting.	On Target
3 rd QUARTER REPORTING	STATUS
i.	Achieved
ii. On track for reporting to the June Council meeting.	On Target
Impact of Covid-19 on delivery of item above	No Impact
4 th QUARTER REPORTING	STATUS
i.	Achieved
ii. Anticipated impact of Covid-19: Could have impact to the progression of actions if construction works on multiple projects are halted but no impacts to the reporting measure and target listed in this CAP.	Moderate Impact

CAP: 37	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1q) Urban Heat Island Action Plan				
No:	Actions	Measures	Targets	Qtr X
1	Coordinate implementation of the plan / projects to mitigate urban heat island effect (including WSUD, stormwater harvesting and tree planting initiatives)	Annual achievements in ESD included in the June Governance report to Council.	June 2020	4

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Accountable: Kirsten Coster	Budget: Base and CAPEX funds Also refer P1m) and P4d)	Resourcing: <ul style="list-style-type: none">• Overseen Unit Manager ESD• Band 7 Senior ESD OfficerB7 ESD officer project manage
Responsible: Olivia Wright		
Department: City Futures		
Branch: City Change		
1st QUARTER REPORTING		STATUS
WSUD raingardens and tree pits have been constructed as part of the Bonwick St and Mechanics Institute urban design projects. The City Oval stormwater harvesting system is under construction. Strategic Planning is progressing a planning scheme amendment to conserve and enhance tree canopy cover within private developments.		On Target
2nd QUARTER REPORTING		STATUS
Passive WSUD Treatments are being investigated as part of the Parks Close to Home. The City Oval stormwater harvesting system is under construction. Strategic Planning is progressing a planning scheme amendment to conserve and enhance tree canopy cover within private developments.		On Target
3rd QUARTER REPORTING		STATUS
Passive WSUD Treatments will be implement as part of the Parks Close to Home program. The City Oval stormwater harvesting system is under construction. Strategic Planning is progressing a planning scheme amendment to conserve and enhance tree canopy cover within private developments. Rain gardens are currently being implemented as part of Gaffney Village. Strategic Planning is progressing a planning scheme amendment to conserve and enhance tree canopy cover within private developments.		On Target
Impact of Covid-19 on delivery of item above		No Impact
4th QUARTER REPORTING		STATUS
Anticipated impact of Covid-19: Could have impact if construction works on multiple projects are delayed or halted.		Moderate Impact

CAP: 38	Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.			
Deliverable: P2a) Review of the Moreland Integrated Transport Strategy (MITS), with specific focus on achievement of this outcome to drive later year's action to enable mode shift and reduction in traffic congestion				
No:	Actions	Measures	Targets	Qtr X
1	Implementation of year 1 actions of the Strategy.	i) Undertake 2 road closures	June 2020	4
		ii) Implementation of parking restrictions in Activity centres	June 2020	4

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2	Progress planning scheme amendment to implement the MITS and Parking Implementation Plan	Panel hearing to consider Planning scheme amendment	Subject to timing of decision of Minister of planning and timing of panel planning process.	N/a
Accountable: Kirsten Coster		Budget: \$925K (OPEX) \$2.6M (CAPEX)	Resourcing: Base and OPEX	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1 st QUARTER REPORTING				STATUS
1.	i. Trial closures have been implemented at Peers Street, Sumner Street and John Street, Brunswick East.			On Target
	ii. Audit of existing parking restrictions has been completed and planning work for new restrictions is underway.			On Target
2.	Exhibition of Amendment C183 commenced on 19 September.			On Target
2 nd QUARTER REPORTING				STATUS
	i. Trial closures have been implemented at Peers Street, Sumner Street and John Street, Brunswick East.			On Target
1.	ii. An initial rollout of parking restrictions in 3 Neighbourhood Activity Centres occurred in December 2019 with the remainder to occur in the first half of 2020			On Target
2.	Amendment C183 was adopted in December 2019 to refer to Panel in early 2020.			On Target
3 rd QUARTER REPORTING				STATUS
1.	i. Peers Street, Brunswick East was resolved by Council to be formally closed. Temporary road closure still in place, and detailed designs being finalised for permanent closure. Sumner Street, Brunswick East is still temporarily closed, while further discussions occur to seek to move the closure point to Nicholson Street. A decision on whether this location of closure can be moved is expected to be put to Council by June 2020. John Street, Brunswick East is temporarily closed. Council resolved at the February meeting to undertake further consultation regarding this closure. Given difficulty in consulting with the community, this road closure will unlikely be progressed and therefore will not be implemented this financial year.			On Target
	Impact of Covid-19 on delivery of item above			No Impact
	ii. Council resolved at its Special Council Meeting in March to defer the implementation of the Parking project until after the State of Emergency in Victoria is over.			Behind Target
	Impact of Covid-19 on delivery of item above: As above			High Impact
2.	Awaiting panel report to progress to next stage.			On Target
	Impact of Covid-19 on delivery of item above			No Impact

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4 th QUARTER REPORTING		STATUS
1.	i. Anticipated impact of Covid-19: Road closures need to follow s223 consultation processes. Delayed consultation will affect the proposals Sumner Street and John Street.	Moderate Impact
	ii. Anticipated impact of Covid-19: Council has resolved to defer implementation of the Parking Project	High Impact
2.	Anticipated impact of Covid-19: Potential impact will depend on panel report recommends and Council's consideration of it.	Minor Impact

CAP: 40	Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long-term reduction in car use.			
Deliverable: P2c) Extend the Upfield Bike Path to connect with the Western Ring Rd Path - continue advocacy with the offer of half of funding from State Govt.				
No:	Actions	Measures	Targets	Qtr X
1	In partnership with VicRoads deliver the 'missing link' on the Upfield Shared Path providing a connection to the Western Ring Road.	Construction through 2019/20, as per State Government project plan	June 2020 (or as revised by Vic Roads)	4
Accountable: Kirsten Coster		Budget: Fully funded by Vic Roads	Resourcing: Transport Team	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1 st QUARTER REPORTING			STATUS	
The Department of Transport (formerly VicRoads) will be delivering this project in the first half of 2020, subject to approvals from VicTrack and Metro Trains Melbourne which are proving challenging.			On Target	
2 nd QUARTER REPORTING			STATUS	
The Department of Transport (formerly VicRoads) will be delivering this project in the first half of 2020, subject to approvals from VicTrack.			On Target	
3 rd QUARTER REPORTING			STATUS	
The Department of Transport (formerly VicRoads) is responsible for delivering these works and has recently advised this project will not be delivered until 2020/21 and their project budget needs to be confirmed.			Behind Target	
Impact of Covid-19 on delivery of item above			No Impact	
4 th QUARTER REPORTING			STATUS	
Anticipated impact of Covid-19			No Impact	

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CAP: 41	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P2d) Continue to advocate for level crossing removal in Moreland - Work with the Level Crossing Removal Authority (LXRP) to maximise community benefit from crossing removals in Moreland.				
No:	Actions	Measures	Targets	Qtr X
1	Advocate to maximise community benefit and continue to advocate for additional crossing to be removed on Upfield line.	Council endorsed position to be communicated by appropriate communications (including through regular meetings and correspondence), to LXRP; Minister for Transport and broader Community.	Ongoing	N/a
Accountable: Joseph Tabacco		Budget: Base and \$565K (OPEX) & Grant funding \$300,000	Resourcing: 2.5 FTEs	
Responsible: Giovanna Savini				
Department: Engagement and Partnerships				
Branch: Places				
1 st QUARTER REPORTING			STATUS	
Community Advocacy Reference Group established in August 2019, with 3 meetings held. Several Council reports presented and resolved and resulting corresponding communications to Minister and LXRP completed.			On Target	
2 nd QUARTER REPORTING			STATUS	
Continued facilitation of fortnightly Community Advocacy Reference Group meetings. Further draft officer reports have been presented to members of the group allowing for contributions to be made before being finalised and presented to Council for consideration.			On Target	
3 rd QUARTER REPORTING			STATUS	
No Community Advocacy Reference Group (CARG) meetings held this quarter due to holiday period pause and introduction of Covid-19 restrictions. CARG engagement has been maintained via email communication and Council Officer update reports being circulated. Several Council reports presented, and resolutions actioned. Main advocacy issues have included construction methodology, Gandolfo Gardens, and bike path detours.			On Target	
Impact of Covid-19 on delivery of item above: See above			No Impact	
4 th QUARTER REPORTING			STATUS	
Anticipated impact of Covid-19 – N/A			No Impact	

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CAP: 43	Key Priority: P3. Support the local economy and trading environments to enhance economic activity and promote local jobs			
Deliverable: P3a) Economic Development Strategy 2016-21 - Facilitate the growth and diversity of local jobs				
No:	Actions	Measures	Targets	Qtr X
1	Deliver on themes from the Economic Development Strategy 2016-21:	i) Continue to drive the vision of the Brunswick Design District to improve investment, civic, cultural and economic outcomes.	Ongoing program of work to conclude in June 2020.	4
		ii) Finalise the Better Approvals project for Moreland to streamline the development application process for businesses.	September 2019.	1
		iii) Develop a MORESpaces program for the promotion of start-ups in vacant retail spaces.	April 2020	4
		iv) Facilitate activation improvements in two neighbourhood shopping strips: Gaffney St Pascoe Vale & Bonwick St – Fawkner.	June 2020	4
		v) Complete implementation of the Moreland Converger Program to support the development of a local start up an entrepreneurial ecosystem.	September 2019.	1
Accountable: Joseph Tabacco		Budget: Base	Resourcing: 1 EFT B7 Virtual Moreland Officer plus input from Planning & Economic Development and Corporate Services	
Responsible: Maria-Luisa Nardella				
Department: Engagement & Partnerships				
Branch: Economic Development				
1 st QUARTER REPORTING			STATUS	
1.	i. Continue to drive the vision of the Brunswick Design District to improve investment, civic, cultural and economic outcomes. Briefing to Council December 9.		On Target	
	ii. Finalise the Better Approvals project for Moreland to streamline the development application process for businesses.		Achieved	
	iii. Develop a MORESpaces program for the promotion of start-ups in vacant retail spaces.		On Target	

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	iv. Facilitate activation improvements in two neighbourhood shopping strips: Gaffney St Pascoe Vale & Bonwick St Fawkner.	On Target
	v. Complete implementation of the Moreland Converger Program to support the development of a local start up an entrepreneurial ecosystem. Program ended on September 19. Funding body (LaunchVic) Final report completed.	Achieved
2nd QUARTER REPORTING		STATUS
1.	i. Continue to drive the vision of the Brunswick Design District to improve investment, civic, cultural and economic outcomes. Council report with Action and Engagement Plan and proposed Partnership agreement – March 2020	On Target
	ii. Finalise the Better Approvals project for Moreland to streamline the development application process for businesses.	Achieved
	iii. Develop a MORESpaces program for the promotion of start-ups in vacant retail spaces. Early draft plan developed. Trial anticipated in April 2020.	On Target
	i. Facilitate activation improvements in two neighbourhood shopping strips: Gaffney St Pascoe Vale & Bonwick St Fawkner. <ul style="list-style-type: none"> Bonwick Street Celebration Event – 14 December 2019 iv. Consultation complete for Urban Design Renewal Works in Gaffney Street	On Target
	v. Complete implementation of the Moreland Converger Program to support the development of a local start up an entrepreneurial ecosystem. Program ended on September 19. Funding body (LaunchVic) Final report completed.	Achieved
3rd QUARTER REPORTING		STATUS
1.	i. Continue to drive the vision of the Brunswick Design District to improve investment, civic, cultural and economic outcomes. Council report with Action and Engagement Plan and proposed Partnership agreement – March 2020.	On Target
	Impact of Covid-19 on delivery of item above: Project timeline delayed. Brunswick Design Dialogues first event planned for late March was cancelled until further notice. BDD update Council report postponed until August. Communications Plan Stage 1 has commenced – Working Group. BDD Website development in progress	Minor Impact
	ii.	Achieved
	iii. Develop a MORESpaces program for the promotion of start-ups in vacant retail spaces. Early draft plan developed. Trial rescheduled for April 2020, but further delay anticipated.	Behind Target
	Impact of Covid-19 on delivery of item above: Concepts delayed but in development. Trial delayed until further notice.	Moderate Impact
	iv. Facilitate activation improvements in two neighbourhood shopping strips: Gaffney St Pascoe Vale. Consultation complete for Urban Design Renewal Works in Gaffney Street	Behind Target
	Impact of Covid-19 on delivery of item above: Ability to facilitate activation improvements has been impacted	High Impact
	v.	Achieved

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4 th QUARTER REPORTING		STATUS
1.	i. Anticipated impact of Covid-19: Continued delay in engagement activities will increase impacts on project	Moderate Impact
	ii.	Achieved
	iii. Anticipated impact of Covid-19: Continued delay of trial will increase impacts on project.	High Impact
	iv. Anticipated impact of Covid-19: Continued delay in activation improvements will have a major impact.	High Impact
	v.	Achieved

CAP: 44	Key Priority: P3. Support the local economy and trading environments to enhance economic activity and promote local jobs			
Deliverable: P3b) The Coburg Initiative (TCI): major urban regeneration project for the Coburg Activity Centre; with Progress delivery of: TCI Development Cluster 1 – Coburg Square				
No:	Actions	Measures	Targets	Qtr X
1	Continue to identify and progress redevelopment opportunities, within the boundary of the Coburg initiative.	Progress report to Councillor briefing at key project milestones.	Ongoing	N/a
Accountable: Joseph Tabacco		Budget: \$155K (OPEX) & Grant funding \$300K	Resourcing: <ul style="list-style-type: none">0.8 FTE (senior officer)0.5 FTE (project support)	
Responsible: Giovanna Savini				
Department: Engagement and Partnerships				
Branch: Places				
1 st QUARTER REPORTING			STATUS	
Progress continuing. Property Advisor and Probity Advisors engaged. Property feasibility analysis work being conducted. Board and Councillor Oversight Committee briefed on feasibility work progress.			On Target	
2 nd QUARTER REPORTING			STATUS	
Feasibility work commissioned. Board and Councillor Oversight Committee briefed on progress and preliminary findings. Officer report presented to Council for consideration in December 2019.			On Target	
3 rd QUARTER REPORTING			STATUS	
Property Advisor engaged to conduct further analysis work in line with December 2019 resolution. Board and Councillor Oversight Committee briefed on project and analysis work progress.			On Target	
Impact of Covid-19 on delivery of item above			No Impact	

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4 th QUARTER REPORTING	STATUS
Anticipated impact of Covid-19	No Impact

CAP: 47	Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space			
Deliverable: P4a) More Open spaces and parks in Moreland - establish a framework or open space fund allocation and then undertake land purchase and conversion to Open Space.				
No:	Actions	Measures	Targets	Qtr X
1	Demolition & remediation	All built infrastructure demolished, sites remediated ready for open space development	January 2020	4
2	Consultation, design and construction	Two new parks open	July 2020	1 (FY21)
Accountable: Grant Thorne		Budget: \$2.5M (CAPEX)	Resourcing: Base and external contractors	
Responsible: Greg Gale (1) /Andrew Dodd (2)				
Department: City Infrastructure				
Branch: Property /Capital Works Planning & Delivery/Open Space				
1 st QUARTER REPORTING			STATUS	
1A) Park Close to Home site on Breese and West Street demolition has been appointed with demolition expected to be undertaken between November 2019 until January 2020.			On Target	
1B) Park Close to Home 55-61 Tinning Street demolition is being tendered for appointment and works to planned to be undertaken between November 2019 until January 2020.				
2. Consultation and design in full swing for Tinning and West Street sites, on track to commence construction early 2020.			On Target	
2 nd QUARTER REPORTING			STATUS	
The demolition contractor has been appointed for both Park Close to Home sites at Breese/West Street and Tinning Street, however authority approvals has delayed works by up to a month.			Behind Target	
Tinning Street construction contract has been awarded externally. West Street managed inhouse. Both due to start construction in early March 2020.			On Target	

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3 rd QUARTER REPORTING	STATUS
1. Statutory approvals continue to delay the completion of demolition works at the Breese/West site, as has the unearthing of contaminated soils. Structural stabilisation of the adjacent building has delayed the progress of demolition at Tinning Street. Site preparation is expected to be completed in May and June respectively.	Behind Target
Impact of Covid-19 on delivery of item above: There has been minimal impact on the construction industry to date. This could increase in the future.	No Impact
2. Tinning Street construction contract awarded to external contractor and signed in December. West Street construction will be completed by our internal construction crew. Delays in demolition have placed both projects behind, which will not be completed by June. A report was presented at the March Council meeting highlighting September 2020 being the new endorsed timeline.	Behind Target
Impact of Covid-19 on delivery of item above: Project delays caused by demolition and not related to Covid-19	No Impact
4 th QUARTER REPORTING	STATUS
1. Anticipated impact of Covid-19: The possible future impact of Covid-19 on the construction industry is currently unknown. Further Covid-19 escalation may increase impacts.	Moderate Impact
2. Impact of Covid-19 on delivery of item above	No Impact

CAP: 49	Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space			
Deliverable: P4c) Urban Forest Strategy: will guide the strategic direction of the management of Moreland's urban forest, aiming to create a municipality where healthy trees and vegetation are a core part of the urban environment				
No:	Actions	Measures	Targets	Qtr X
1	Completion of analysis to investigate the tree protection on private land through the Planning Scheme.	Complete analysis, to be included in the Council report to Council required by Action 2.	February 2020	3
2	Council Report to finalise the bonds issue and report back to Council.	Council report to be presented at Council meeting.	February 2020	3
Accountable: Kirsten Coster / Grant Thorne		Budget: \$100K (OPEX)		Resourcing: Base
Responsible: Narelle Jennings (A) (1) / Andrew Dodd (2)				
Department: City Futures / City Infrastructure				
Branch: City Strategy & Design / Open Space and Street Cleansing				

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1 st QUARTER REPORTING	STATUS
1. A tender for consultants to prepare the analysis has been released. The preliminary assessment is due to be finalised by the end of October.	On Target
2. Investigations relating to landscape bonds is currently underway.	On Target
2 nd QUARTER REPORTING	STATUS
1. No responses received to initial tender. Tender refined and reissued and closing January 2020. Brief to Executive team presented December 2019, outlining proposed way forward.	On Target
2. Analysis of options for bonds/planning scheme controls complete December 2019, for inclusion in Council report. The Council report has been drafted for presentation to the February Council meeting.	On Target
3 rd QUARTER REPORTING	STATUS
1. Working Group with Strategic Planning has completed its work	Achieved
Impact of Covid-19 on delivery of item above	No Impact
2. Report presented to February Council meeting after the completion of analyses (Item 1) and deferred by Council. Finalised at the March Council meeting where report was resubmitted, and Council endorsed the continuation of work towards the preparation of a Planning Scheme Amendment for the protection of trees on private land.	Achieved
Impact of Covid-19 on delivery of item above	No Impact
ALL 2019/20 ACTIONS DELIVERED FOR CAP 49	

CAP: 52	Key Priority: P6. Develop a clear and funded approach to achieve zero carbon emissions by 2040			
Deliverable: P6a) Zero Carbon Evolution (ZCE) Strategy – Reset of actions currently behind delivery, and development of future ZCE (2020 – 2040).				
P6b) ZCE implementation via Moreland Energy Foundation Limited (MEFL) action implementation:				
* generating local renewable energy				
* using energy efficiency				
* activating the community				
No:	Actions	Measures	Targets	Qtr X
1	Zero Carbon Moreland action plan - year 1 to 5 for adoption.	Report to be presented to Council for adoption of final action plan	November 2019	2
2	Implement funded Year 2 actions in 'ZCE – Refresh to 2020'	I. ZCE Program implementation (renewable energy, energy efficiency and activating the community) by MEFL.	I. Quarterly progress reporting to ZCE Board	4

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		II. ZCE achievements as part of June Governance report to Council.	II. June 2020	4
Accountable: Kirsten Coster		Budget: \$400K Opex (ZCE Program via MEFL)	Resourcing: <ul style="list-style-type: none">Overseen Unit Manager ESDMEFL staff for ZCE program delivery	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING				STATUS
1. Community and stakeholder consultations on the draft Zero Carbon Moreland Action Plan 2020/21 – 2024/25 closed on 27 September 2019. Consultation activities included an online survey, invitation for written submissions, targeted stakeholder feedback sessions, and engagement activities at the community screening of the 2040 documentary.				On Target
2. I. Australian Energy Foundation (AEF, formerly MEFL) continued implementation of funded programs and pilots to support uptake of energy efficiency and renewable energy by the community. Quarter highlights include a 12.5kW solar system on an apartment building on Lygon Street. Solar PV installations and abatement from energy efficiency retrofits are tracking somewhat behind target against annual targets set in the ZCE Refresh to 2020, with plans being made to get back on track.				Behind Target
II. Monitoring of ZCE progress/achievements by Council and AEF ongoing.				On Target
2nd QUARTER REPORTING				STATUS
1. The final Zero Carbon Moreland – Climate Emergency Action Plan (2020/21 – 2024/25) was adopted by Council on 13 November 2019. The adopted Action Plan has been published on Council's website and initial implementation of an associated Communications and Engagement Plan has begun.				On Target
2. i) Following ZCE Board meeting in October 2019, Australian Energy Foundation continued implementation of funded programs and pilots to support uptake of energy efficiency and renewable energy by the community. Quarter highlights include \$72,000 state government grant through Community Climate Change Adaptation program, which will enable thermal retrofits on Aboriginal Housing Victoria residential properties under the Cooling Communities initiative. Solar PV installations for business/commercial sector are tracking behind target against annual targets, with plans being implemented to get back on track.				Behind Target
ii) Monitoring of ZCE progress/achievements by Council and AEF ongoing.				On Target

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3 rd QUARTER REPORTING		STATUS
1.		Achieved
2.	i) The ZCE Project Control Board met in January 2020. AEF's residential solar campaign continued and included paid digital and print advertising, adverts in bus shelters and on back of buses, and a flyer inserted into the quarterly Rates notice. Despite this, achievement of annual targets (especially related to solar for business) remain at risk.	Behind Target
	Impact of Covid-19 on delivery of item above: Various businesses AEF was supporting to get quotes for solar have put installations 'on hold' due to Covid-19 uncertainties. Anecdotally, demand for residential solar quotes and installations began to significantly soften during March. Slowdown in business and residential activity due to Covid-19 means annual targets are unlikely to be achieved.	High Impact
	ii) Monitoring of progress is ongoing, with next Project Control Board meeting in late April. Reporting on achievements via June Governance Report can be delivered.	On Target
	Impact of Covid-19 on delivery of item above: Council report will be impacted only if Council does not meet.	Minor Impact
4 th QUARTER REPORTING		STATUS
1.		Achieved
2.	i) Anticipated impact of Covid-19: High likelihood some targets set in ZCE 2020 Refresh will not be achieved (e.g. KW solar installed via AEF). Board meeting in April will clarify position and allow adjusted expectations for end financial year. Modified service delivery (online) being explored and implemented where possible.	High Impact
	ii) Anticipated impact of Covid-19: Annual achievements could be reported via June Governance Report or via other form of reporting if Council is unable to meet (eg Councillor Connect plus Council website update).	Minor Impact

CAP: 53	Key Priority: P7. Invest in the revitalisation of shopping and trading precincts			
Deliverable: P7a)				
i) Shopping Strip Renewal Program – Improve the quality of our Neighbourhood Activity Centres				
ii) Accelerate Shopping Strip Renewal program by designing and constructing 2 additional centres				
No:	Actions	Measures	Targets	Qtr X
1	Design of Melville & Moreland - Neighbourhood Activity Centres Streetscape upgrades.	Complete design	June 2020	4
2	Construction of Bonwick. Street – Streetscape upgrade	Complete construction	June 2020	4
3	Construction of the 'Gaffney Village' project	Complete construction	August 2020	1 FY21

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Accountable: Kirsten Coster	Budget: Melville/Moreland Rds: \$900K (Capex) Bonwick: \$1.8m (Capex)	Resourcing: <ul style="list-style-type: none">• Overseen Unit Manager Urban Design• Band 6 and Band 7 Urban Designers
Responsible: Narelle Jennings (A)		
Department: City Futures		
Branch: City Strategy and Design		
1st QUARTER REPORTING		STATUS
1. Feature level survey and draft functional layout completed. Concept design in progress.		On Target
2. Construction on target and due for completion by end November 2019.		On Target
2nd QUARTER REPORTING		STATUS
1. Community consultation held in November / December 2019. Findings communicated via Council's website. At its December 2019 Meeting, Council also resolved to endorse the addition of a new item to action 53 in the 2020/2021 Council Action Plan, which will include the measures and target to complete construction by August 2020 for this project.		On Target
2. Construction complete. Launch event held on 14 December 2019.		Achieved
3rd QUARTER REPORTING		STATUS
1. Draft concept prepared based on first stage of consultation. Feedback invited on this draft during February and March 2020. Feedback being reviewed to assist with finalising the concept.		On Target
Impact of Covid-19 on delivery of item above		No Impact
2.		Achieved
3. Construction commenced in February 2020.		On Target
Impact of Covid-19 on delivery of item above: Contractors indicate construction remains on target. No delay as at end March 2020.		No Impact
4th QUARTER REPORTING		STATUS
1. Anticipated impact of Covid-19: None. Concept will be able to be finalised by June 2020.		No Impact
2.		Achieved
3. Anticipated impact of Covid-19: None as at end March 2020.		No Impact

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CAP: 54		Key Priority: P7. Invest in the revitalisation of shopping and trading precincts		
Deliverable: P7b) Implement Coburg Streetscape Masterplan - Deliver streetscape upgrade projects within Coburg Activity Centre				
No:	Actions	Measures	Targets	Qtr X
1	Construct Russell Street Streetscape upgrades	Complete construction works	December 2020	4
2	Commence scoping of another location for next streetscape upgrade within the centre and complete concept design.	Complete concept design	June 2020 CAP reset to June 2021	4 FY21
Accountable: Kirsten Coster		Budget: \$900K (CAPEX)	Resourcing: <ul style="list-style-type: none">Overseen Unit Manager Urban Design	
Responsible: Narelle Jennings (A)				
Department: City Futures				
Branch: City Strategy and Design				
1 st QUARTER REPORTING			STATUS	
1. Tender for construction released on 14 September, closing on 9 October. Tender Report to Council in December 2019 meeting.			On Target	
2. Location for next streetscape upgrade selected – Sydney Rd (north of Bell St)			On Target	
2 nd QUARTER REPORTING			STATUS	
1. Council resolved successful tenderer at its December meeting. Also resolved to endorse a change to the target delivery date for the project to be reflected in action number 54 of the 2019/2020 Council Action Plan as December 2020.			On Target	
2. Discussion with Places and Major Partnerships team has resolved that scoping of next location should shift to assistance with early concepts for Victoria, Waterfield and proposed new streets within Coburg Square project to assist with the progression of this project.			On Target	
3 rd QUARTER REPORTING			STATUS	
1. Construction underway. Staging had to change to align with timing of works associated with the City Oval project.			On Target	
Impact of Covid-19 on delivery of item above: The number of contractors on site at any one time has been reduced to meet social distancing requirements. A completion date for December 2020 is still achievable.			No Impact	
2. Project discontinued, will be rescheduled to 20/21 after Covid-19 State of Emergency with timing informed by the Places team.			On Target	
Impact of Covid-19 on delivery of item above: Public consultation is not appropriate at this time and will be delayed until post Covid19 State of Emergency (September/October 2020 at the earliest). Project anticipated to recommence in 20/21, in line with the Places team progress.			High Impact	

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4 th QUARTER REPORTING	STATUS
1. Anticipated impact of Covid-19: Possible minor delay but project still on track for a December completion.	No Impact
2. Anticipated impact of Covid-19: Project will be continued in 20/21 when public consultation is appropriate	High Impact

CAP: 56		Key Priority: P7. Invest in the revitalisation of shopping and trading precincts		
Deliverable: P7d) Implement Brunswick Structure plan - Deliver streetscape upgrade projects within Brunswick Activity Centre				
No:	Actions	Measures	Targets	Qtr X
1	Streetscape / public space upgrades for Brunswick Town Hall forecourt and Mechanics Institute forecourt	Complete construction of streetscape / public space upgrades to Brunswick Town Hall forecourt and Mechanics Institute forecourt	September 2019	1
2	Scope the next streetscape upgrade project within the Brunswick Activity Centre and progress to a concept design.	Complete concept design	June 2020	3
Accountable: Kirsten Coster		Budget: \$50K (CAPEX)	Resourcing: <ul style="list-style-type: none">Overseen Unit Manager Urban DesignBand 7 Senior Urban Designer	
Responsible: Narelle Jennings (A)				
Department: City Futures				
Branch: City Strategy and Design				
1 st QUARTER REPORTING			STATUS	
1. Construction at both Town Hall forecourt and Mechanics Institute forecourt have been completed. Launch event has been scheduled for November.			Achieved	
2. Next project has been scoped and approved by project board.			On Target	
2 nd QUARTER REPORTING			STATUS	
1.			Achieved	
2. Community consultation held in November / December 2019. Findings communicated via Council's website.			On Target	
3 rd QUARTER REPORTING			STATUS	
1.			Achieved	
2. Pitt/Lygon - Draft concept prepared and feedback sought in February - March 2020. Final concept communicated to stakeholders and on Council's website.			Achieved	
Impact of Covid-19 on delivery of item above			No Impact	
ALL 2019/20 ACTIONS DELIVERED FOR CAP 56				

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CAP: 57		Key Priority: P.8 Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts		
Deliverable: P8a) Deliver on actions and commitments in the Moreland Arts and Culture Strategy, including actions to:				
i) enhance the capacity of Moreland's creative sector to maintain and grow their practice in the municipality				
ii) Increase access and engagement of community in Council's Arts and Culture program as both participants and audiences				
iii) Pilot an operational grants program for local Arts organisations and projects				
No:	Actions	Measures	Targets	Qtr X
1	Collaborate with City Infrastructure to deliver works to expand the Counihan Gallery in Brunswick to increase its profile, exhibition space and opportunities for the arts.	i) Gallery expansion works completed (1)	June 2020	2
		ii) Plan produced for creative opportunities in expanded gallery space (3)	April 2020	3
2	Collaborate with Urban Design to complete works to improve the Mechanics Institute forecourt, in order to enhance its external aesthetics and create opportunities for creative use of the forecourt.	i) Forecourt works completed (2)	September 2019	1
		ii) Plan produced for creative and promotional activities in the forecourt (3)	June 2020	4
Accountable: Arden Joseph/ Grant Thorne/ Phil Priest		Budget: CAPEX Counihan Gallery: \$218K Brunswick Mechanics Institute: \$437K (including Brunswick Town Hall Forecourt costs)		Resourcing:
Responsible: Genimaree Panozzo (3) / Greg Gale (1) / Narelle Jennings (A) (2)				
Department: Community Development/ /City Infrastructure / City Futures				
Branch: Cultural Development/ Capital Works Planning & Delivery / City Strategy & Design				
1 st QUARTER REPORTING				STATUS
1.	i. Counihan Gallery expansion project tender has been concluded with works to commence late October 2019 with completion by June 2020.		On Target	
	ii. Planning has commenced for opportunities in expanded gallery space. Some opportunities have been captured in draft Counihan Gallery Strategic Plan 2019-2024		On Target	
2	i. Construction at Mechanics Institute forecourt have been completed. Launch event has been scheduled for November.		Achieved	
	ii. Discussions with Next Wave (contracted to manage the Mechanics Institute) regarding creative and promotional activities in the newly completed forecourt will take place at the next contractual meeting in the last quarter of the year.		On Target	

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2 nd QUARTER REPORTING		STATUS
1.	i. The Counihan Gallery expansion project is complete, with the opening scheduled for 8 February.	Achieved
	ii. Some exhibitions have been booked for new gallery exhibition space in 2020. These will be included in final printed Gallery program for 2020.	On Target
2.	i.	Achieved
	ii. Discussion took place with Next Wave in November at contractual meeting regarding a plan for activities in the newly completed forecourt. Next Wave are analysing current use of new space before devising a plan.	On Target
3 rd QUARTER REPORTING		STATUS
1.	i.	Achieved
	ii. Gallery space programmed for 2020 and 2021 use.	Achieved
	Impact of Covid-19 on delivery of item above: Whilst a plan for gallery use was achieved, significant disruption to implementation occurred. Some exhibitions had to finish early, and others were postponed due to Covid-19 related gallery closure.	High Impact
2.	ii.	Achieved
	ii. Next Wave plan of activities is underway	On Target
	Impact of Covid-19 on delivery of item above: All preparations were complete for the Next Wave Festival but had to be postponed due to Covid-19 related closure.	High Impact
4 th QUARTER REPORTING		STATUS
1.	i.	Achieved
	ii. Anticipated impact of Covid-19: Whilst the measure was achieved, significant reprogramming will be required due to Covid-19 impact.	High Impact
2.	i.	Achieved
	ii. Anticipated impact of Covid-19: Forecourt activities are not likely, due to Covid-19 related closure.	High Impact

CAP: 58	Key Priority: P.8 Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts			
Deliverable: P8b) Create a hub for the Arts and invest in the Arts industries				
No:	Actions	Measures	Targets	Qtr X
1	Strengthen point of contact for local artists for assistance with planning queries, grant applications and internal advocacy for creative spaces.	A minimum of 40 artists assisted	June 2020	4

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2	Advocate for the inclusion of arts infrastructure and public art in the State Government Level Crossing Removal project (LXRP).	Arts infrastructure and Public art plan produced for advocacy.	Subject to LXRP program and timelines	4
Accountable: Arden Joseph		Budget: \$50K Seeding Fund (OPEX)	Resourcing: Base	
Responsible: Genimaree Panozzo				
Department: Community Development				
Branch: Cultural Development				
1 st QUARTER REPORTING			STATUS	
1. Arts Infrastructure Officer continuing to assist local artists with various queries, including planning issues, relating to creative spaces.			On Target	
2. Draft arts infrastructure plan developed, pending discussions with LXRP.			On Target	
2 nd QUARTER REPORTING			STATUS	
1. Arts Infrastructure Officer continuing to assist local artists with various queries, including planning issues, relating to creative spaces (36 artists assisted in Quarter 2).			On Target	
2. Discussions still underway with LXRP regarding draft public art proposal.			On Target	
3 rd QUARTER REPORTING			STATUS	
1. Status commentary: Ongoing work with local artists.			On Target	
Impact of Covid 19 on delivery of item above: Covid-19 has impacted the ability of artists to work, resulting in an increased need for assistance and advice from Council staff.			Minor Impact	
2. Status commentary: Discussions regarding the draft public art proposal are continuing with the LXRP public art officer.			On Target	
Impact of Covid 19 on delivery of item above			No Impact	
4 th QUARTER REPORTING			STATUS	
1. Anticipated impact of Covid-19: A further increase in enquiries from local artists, due to Covid-19 impact on this sector, is anticipated.			Moderate Impact	
2. Anticipated impact of Covid-19: The Victorian Government's Level Crossing Removal Project could be impacted if Covid-19 related issues escalate.			Moderate Impact	

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CAP: 59		Key Priority: P9. Enhance the environmental outcomes of Council waste services and increase the communities' awareness/participation in environmental initiatives to reduce waste to landfill.		
Deliverable: P9a) Trial, education and implementation of initiatives to actively reduce waste to landfill				
No:	Actions	Measures	Targets	Qtr X
1	Progress actions as per Waste and Litter Strategy 2019 Action Plan:	a.(CI) Begin the installation of solar smart compaction bins in priority areas	October 2019	1
		b.(CI) Complete feasibility study - Waste Facility for Mixed and Compacted Litter and report presented at Council meeting.	June 2020	4
		c.(CI) Implement leafy streets program to manually sweep priority streets.	September 2019	1
		d.(CI) Implement the installation of surveillance cameras to capture and enforce instances of dumped rubbish.	September 2019	2
		e. (CI & CF) Towards Zero Food Waste Program:	i) June 2020	4
		i. FOGO Rollout: Begin opt-in Food Organics/Garden Organics (FOGO) service and prepare for full FOGO roll out to whole municipality in 2021.		
		ii. Investigate options for food waste diversion in multi-unit developments, to present findings by Councillor briefing	ii) June 2020	4
	f. (CF) Design and begin implementing targeted program to educate community on plastic use and recycling to reduce contamination rates and overall waste to landfill.	June 2020	4	
Accountable: Grant Thorne/Kirsten Coster		Budget: \$1.2M (OPEX)	Resourcing: BASE and OPEX	
Responsible: Andrew Dodd / /Sandra Troise/ Karen Davies /Olivia Wright				
Department: City Infrastructure (CI) /City Futures (CF)				

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Branch: Roads, Fleet and Waste/ Amenity and Compliance & Compliance Unit/Roads, Fleet and Waste/ City Change		
1st QUARTER REPORTING		STATUS
a) Installations of Solar Smart Compaction Bins in Coburg and Brunswick Centres.		Achieved
b) Feasibility study has commenced.		On Target
c) Leafy Streets program has commenced.		Achieved
d) Surveillance cameras will be installed and fully operational by mid October 2019. The September target was not met due to delays procuring a suitable supplier.		Behind Target
e) i) Roll out of the opt-in Food and Garden Organics kerbside service began in July 2019 resulting in a high level of demand from the community. Over 1100 additional households have connected to the service, plus 780 bin upsizes and over 2,000 caddies distributed to residents so far. Planning for community engagement on phase 2 of the roll out (universal service) is currently underway. Recruitment of a Towards Zero Food Waste – Program Lead is complete, and the new officer has commenced.		On Target
ii) Shared food and garden organics bins are available for multi-unit developments (MUDs) currently receiving a Council waste service. Options for MUDs not serviced by Council require further investigation.		On Target
f) Bin Inspection and Education Program to reduce recycling contamination is ongoing. An additional program on waste avoidance/plastic use is currently in the design phase. Council has also expressed interest in an upcoming research project, to be facilitated by Behaviour Works (Monash University), trialling behaviour change interventions to improve recycling and reduce contamination in multi-unit developments.		On Target
2nd QUARTER REPORTING		STATUS
a)		Achieved
b) The Feasibility study is on target.		On Target
c)		Achieved
d) Surveillance cameras have been installed and are fully operational.		Achieved
e) i) We have continued to perform the FOGO opt in roll out, and taking learnings from this in order to optimise the full roll out to whole municipality in 2021. Given the recent parliamentary inquiry into recycling and waste management and in particular, recommendation 12: That the Victorian Government work in partnership with local councils to develop a standardised statewide system of FOGO services, it is important for MCC to take this into account in all planning. The Food and Garden Organics Collection Service continues to be popular with the community. Since 1 July: <ul style="list-style-type: none"> An estimated 3,300 additional households have opted in to the service. 		On Target

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<ul style="list-style-type: none"> • More than 1,000 existing service users have upsized their organics bin. • Over 5,300 kitchen caddies have been distributed to households. Some 4.5 tonnes of food and garden organics has been collected for composting since the service commenced – a 32% increase compared to the same period last year. Waste sent to landfill was down 4% during this same period. <p>Preparation for community engagement and implementation planning for the city-wide universal roll out is underway.</p>	
ii) Preliminary research into food waste diversion options for multi-unit developments has commenced.	On Target
f) Between October and 2 December 2019, Council's Bin Inspection Program inspected 137 recycling bins, 78 food and garden organics bins and 1,942 garbage bins for contamination. Some 52% of recycling bins contained contaminants and 9% of food and garden organics bins contained contaminants. Of these, 212 recycling bins and six organics bins were rejected for collection. 'Well Done' tags were left on 1,045 recycling bins and 71 food and garden organics bins. During this quarter, Council: <ul style="list-style-type: none"> • partnered with Circular Economy Victoria to trial a Circular Living Challenge to encourage waste avoidance and more sustainable lifestyle choices. • participated in the first co-design workshop of a Behaviour Works (Monash University) research project to trial behaviour change interventions to improve recycling and reduce contamination of soft plastics and/or bagged recycling in multi-unit developments. • partnered with InfoActiv to join the EcoActiv online platform to complement Council's online A-Z guide to waste and recycling by providing more options for residents to dispose of/recycle their waste between hard waste collections. 	On Target
3rd QUARTER REPORTING	STATUS
a)	Achieved
b) Draft feasibility study completed and will be reported to Council in June.	On Target
Impact of Covid-19 on delivery of item above	No Impact
c)	Achieved
d)	Achieved
e) i) The community continues to 'opt-in' to the fortnightly Food and Garden Organics Collection (FOGO) Service. Since 1 July: <ul style="list-style-type: none"> • About 4,000 additional households have opted in to the service. • More than 1,300 existing service users have upsized their organics bin. • Over 6,500 kitchen caddies have been distributed to households. <p>About 7,412 tonnes of food and garden organics has been collected for composting since the service commenced. This is a 28% increase compared to the same period last year. Waste sent to landfill was down 4% during this same period.</p>	Behind Target

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	Preparation for city-wide rollout of FOGO has been impacted by the delayed release of the State Governments Recycling Victoria 10-year Action Plan, which directs Councils to introduce a fourth kerbside bin for glass, as well as the 3 rd FOGO bin. Uncertainties regarding timing and extent of state funding and implications for waste receipt contracts present challenges to project planning. A report has been prepared for the April Council meeting to determine the way forward to deliver FOGO.	
	Impact of Covid-19 on delivery of item above: Covid-19 will delay and change the nature and format of community engagement. This includes communication about changes to the kerbside waste service, related policy and charges. Project impacts are subject of Councillor briefing and report and further decision-making.	Moderate Impact
	ii) Preliminary research into food waste diversion options for multi-unit developments continued.	On Target
	Impact of Covid-19 on delivery of item above.	No Impact
f)	During this quarter, work continued: <ul style="list-style-type: none"> In partnership with InfoActive to prepare for the 'soft launch' of Council's customised use of the EcoActiv online platform to provide more options for residents to dispose of/recycle their waste between hard waste collections. With Behaviour Works (Monash University) research project to trial behaviour change interventions to improve recycling and reduce contamination of soft plastics and/or bagged recycling in multi-unit developments. <p>Late in this quarter, the following was put on-hold:</p> <ul style="list-style-type: none"> Council's Bin Inspection Program (BIP). An audit of Council's three kerbside waste streams. A pilot initiative with Circular Economy Victoria to trial a Circular Living Challenge to encourage waste avoidance and more sustainable lifestyle choices was deferred to next Financial Year. 	Behind Target
	Impact of Covid-19 on delivery of item above: As noted above, various scheduled activities were put on hold due to Covid-19.	Moderate Impact
4th QUARTER REPORTING		STATUS
b)	Anticipated impact of Covid-19	No Impact
e)	i) Anticipated impact of Covid-19: Planned communication and engagement with the community for the roll-out of universal FOGO (as part of kerbside waste reform) has been affected by Covid-19. It is currently unclear what engagement will be possible over the coming months.	Moderate Impact
	ii) Anticipated impact of Covid-19: The options for food waste diversion in Multi-Unit Developments (MUDs) may be presented or posted to councillors via Councillor Connect.	Minor Impact
f)	Anticipated impact of Covid-19: It is anticipated various activities will remain on-hold. The focus will be on online delivery via partners (where feasible) and considering how to foster pro-environmental behaviours during and after 'stay at home' restrictions.	Moderate Impact

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CAP: 60		Key Priority: P9. Enhance the environmental outcomes of Council waste services and increase the communities' awareness/participation in environmental initiatives to reduce waste to landfill.		
Deliverable: P9b) Become a 'Plastic Wise' Council by banning all disposable plastic items at Council festivals and events.				
No:	Actions	Measures	Targets	Qtr X
1	Report back to Council on the progress of implementation of the Council Wide - plastic wise policy.	i) Completion of engagement with sporting clubs, aquatic and leisure centres and facilities managed by contractors about the Policy and implementation approach/timing.	April 2020	4
		ii) Completion of assessment of implications (estimated costs, benefits, risks etc) of upgrading community facilities (Council's venue hire facilities) to better support avoidance of single use plastic items (e.g. through installation of dishwashers, provision of crockery/cutlery etc),	April 2020	4
		iii) Council report to be presented at a Council meeting on progress on implementing the policy.	June 2020	4
Accountable: Kirsten Coster		Budget: \$225K (OPEX)	Resourcing:	
Responsible: Olivia Wright				
Department: City Futures (CF) /				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
i) Recruitment of the Towards Zero Waste Project Officer, responsible for coordinating implementation of the Plastic Wise Policy, was completed in September, with an officer to start in the role on 8 October. Planning for engagement with sports clubs and aquatic/leisure centres around implementation of the policy in October will be followed by staged engagement during November to February 2020.			On Target	
ii) Assessing implications of upgrading Council venues to help avoid single-use plastic will commence in Q2.			On Target	
iii) Council report on target for completion.			On Target	

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2 nd QUARTER REPORTING	STATUS
i) Planning for engagement sessions for sporting clubs was finalised in October 2019. Engagement with sporting clubs with leases occurred in November 2019. There was a general acceptance of the policy, with acknowledgement that longer timeframes may be needed to transition to alternatives to selling bottled water. Numerous clubs were already reducing single-use plastic. A second round of engagement is planned for January to capture clubs that were unable to attend. Engagement with sporting clubs that have ground allocations, and aquatic and leisure centres and facilities managed by contractors will run through to early - mid Q4, which will push the engagement timeframe out slightly. However, 80% of clubs are expected to have been engaged by April 2020, giving Council a good indication of the best implementation approach and timeframes for adhering to the Plastic Wise Policy.	Behind Target
ii) An inception meeting in late October discussed the project plan, scope and implementation options. Council halls and hire venues are priority venues for the project. Further working group meeting in January will confirm a matrix for prioritising venues for retro-fitting and allow costings to begin.	On Target
iii) Council report on target for completion.	On Target
3 rd QUARTER REPORTING	STATUS
i) Plastic Wise engagement session with soccer clubs was held in mid-March 2020, as well as meeting with the contract manager for Brunswick Mechanics Institute. Engagement has revealed examples of clubs and venues role-modelling initiatives to reduce use of single-use plastic. These may be showcased once clubs are back up and running.	On Target
Impact of Covid-19 on delivery of item above: Sports clubs, aquatic centres and facilities managed by contractors have been closed due to Covid-19, hence further engagement about implementing the Plastic Wise Policy has been deferred.	Minor Impact
ii) Data for facilities has been collated and a matrix prepared for determining priority venues suitable for retrofit. 2 to 3 venues may be identified for a 2020/21 'pilot' phase. A pilot will explore potential issues and risks for user compliance for sharing, use, maintenance and restocking.	On Target
Impact of Covid-19 on delivery of item above: While Council venues are closed due to Covid-19, quotes to refine cost estimates for fit out of 2 to 3 priority venues will continue.	Minor Impact
iii) A summary progress report for implementing the Plastic Wise Policy, including progress for the above two measures, is being drafted for Council consideration.	On Target
Impact of Covid-19 on delivery of item above: The format and timing of the Council report may change.	No Impact
4 th QUARTER REPORTING	STATUS
i) Anticipated impact of Covid-19: No further engagement with sports clubs and YMCA is anticipated. This will have minimal impact, as engagement has provided an understanding of impacts.	Minor Impact
ii) Anticipated impact of Covid-19: Despite some impacts, an assessment for 'plastic wise' retrofit of venues for hire will be done.	Minor Impact
iii) Anticipated impact of Covid-19: A summary report of progress implementing the plastic wise policy will be done.	No Impact

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CAP: 61		Key Priority: R1. Improve resident satisfaction to 90% with Council's performance in customer service			
Deliverable: R1a) Customer Service strategy - Improve resident satisfaction to 90% with Council's performance in customer service - various deliverables					
No:	Actions	Measures	Targets	Qtr X	
1	Better communication with Customers in terms of expectations, status and completion of customer requests.	Development of customer experience improvements and associated implementation plan, to be communicated via Councillor connect.	December 2019	2	
2	Seek to reduce the volume of key customer complaints.	Agreed program of work to address high complaint areas.	June 2020	4	
Accountable: Joseph Tabacco		Budget: Base		Resourcing: Implementation will involve many services in Council	
Responsible: Jessamy Nicolas					
Department: Engagement & Partnerships					
Branch: Community Engagement					
1 st QUARTER REPORTING			STATUS		
1a. The customer service team are about to commence implementation of an automated email to acknowledge receipt of a request/complaint. Customers will receive a further closure email to confirm their request has been closed. This is expected to significantly improve the customer experience.			On Target		
1b. From November, all staff will have access to response resolution timeframe report showing the number of received customer requests, those closed and those remaining outstanding on a monthly basis as well as average handling times. This will support the customer service team to set realistic customer expectations and closure timeframes for requests lodged and give managers better oversight of their business units.					
1c. Improvements are being made to the customer service knowledge base to include more information on steps throughout the CRS management process to facilitate better communication with customers.					
2. The complaints management program enhancements are being finalised for Pathway and to be delivered during this financial year. The complaints program will bring us into line with all the recommendations for complaint handling which have been made by the Victorian ombudsman and additional improvements will be included in line with the ombudsman's good practice guides.			On Target		

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2nd QUARTER REPORTING	STATUS
<p>1. Customer service team have continued to implement the key components of the customer service strategy:</p> <ul style="list-style-type: none"> a) As outlined in quarter 1, customers will soon have improved customer experience by receiving automated emails about their requests. This includes customers being sent updates at the start and end of their requests. Council officers are also able to send a personalise message to the customer. This is testing phase as of January 2020 and will start to go live in February 2020. b) All managers now have access to improved reporting to help oversee the customer experience. This includes having oversight on the number of outstanding phone calls to customers as well as volume of work of their service. This will help managers be able to better over see their work volumes, identify if there's any cause of delay, and be able to manage their own resources better. c) Departmental meetings are taking place to improve the customer service knowledge base to ensure there is timely and accurate information is being provided to our customers. 	On Target
<p>2. To improve the overall customer experience across all business units, a 2 hour training session has been developed to be delivered across the organisation. This will cover the philosophy of customer service, including how to deal with challenging situations. A Customer Service Tips and Tricks booklet covering these Customer Service elements will also be created.</p>	On Target
3 rd QUARTER REPORTING	STATUS
<p>1. The Customer Service team has:</p> <ul style="list-style-type: none"> b) Been implementing the initial stage of 'closing the loop'. Customers have been positive about the initial acknowledging email for their complaint and most are comfortable giving information. c) Been trialled an updated Quality Framework. This framework has a focus on correctly following process and having effective engagement skills, to build customer confidence. d) Started the project for doing after-call surveys. Whilst an annual residents survey is done, more immediate feedback is needed. Customers will have an opportunity to complete survey questions, via a link in closing the loop emails. 	On Target
<p>Impact of Covid-19 on delivery of item above: The team has transitioned to a working-from-home setting. After an initial peak, the type and quantity of telephone calls is similar to previous quarters. The focus has been ensuring residents receive a positive customer experience (with minimal wait times) and giving clear answers about any changes to council services. Many customers disclosed the significant personal impact of the Covid-19 lockdown. Whilst the team continues to make referrals to Lifeline and Beyond Blue, a new service has been setup. This new service enables the Customer Service team to transfer residents with need, to the employee counselling program for immediate counselling from the professional psychology organisation, Caraniche.</p> <p>With counters closed, staff have been re-deployed to largely phone-based work with an increase in staff numbers to assist. We expect an improved customer experience during this time with more staff available.</p>	Moderate Impact
<p>1. The complaints management enhancements are being built into the customer management system. This will facilitate timely reports to customers so they can see progress for complex complaints and when delivered. System upgrades were substantially progressed and are being tested. They are expected to go live in the 4th quarter.</p>	On Target
<p>Impact of Covid-19 on delivery of item above: There was no impact</p>	No Impact

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4 th QUARTER REPORTING	STATUS
1. Anticipated impact of Covid-19: While calls relating to personal distress are expected to decrease in the 4 th quarter, the Customer Service team will keep a focus on supporting distressed residents and their access to support services. Whilst a business-as-usual approach is likely for the 4 th quarter, the team will keep focussed on improving the customer experience through new initiatives and the program in the Customer Service Improvement Strategy. Extending our training program to the organisation on how to better manage customers will be delayed.	Minor Impact
2. Anticipated impact of Covid-19: Progress for complaints management program enhancements not likely to be impacted	No Impact

CAP: 62	Key Priority: R1. Improve resident satisfaction to 90% with Council's performance in customer service			
Deliverable: R1b) Continuous Improvement in service delivery -To improve overall service delivery by streamlining processes and improving the customer service experience				
No:	Actions	Measures	Targets	Qtr X
1	Completion of planned improvement initiatives as per FY20 program of work.	100% completion of work program	June 2020	4
Accountable: Sue Vujcevic		Budget: Base/ Training & Development Budget	Resourcing:	
Responsible: Trisha Love				
Department: Business Transformation				
Branch: Organisational Performance				
1 st QUARTER REPORTING			STATUS	
Initiatives completed and measured in Q1 are as follows: <ul style="list-style-type: none">Pin (infringement) automation has reduced the time it takes to issue a notice by 97% by removing manual processing of vehicle owner checks, which has also reduced the amount of customer disputesDigitising National Police Checks has reduced the time it takes to obtain a check on staff by 96% by removing the need to manually enter data and shifting to self-serve, which reduces the time it takes to onboard customer facing employeesThe Places Manager has improved the efficiency of monthly reporting on community engagement activities by 75% by using online tools. Going digital initiatives completed this quarter include: <ul style="list-style-type: none">The IMS Sportsfields Booking program was launched. This is an online mobile Ground Inspection Reporting module that captures and reports real-time data (including photos of sports grounds) to escalate any OHS concernsThe Maternal and Child Health team have a new electronic planner and now more efficient rostering systemMoreland has made available the 'Electronic Huddle – Team' app in Outlook for better communication across teamsCouncil now has an online form for the Coburg Night Market			On Target	

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<ul style="list-style-type: none"> • Council has negotiated to receive more online training modules within the existing cost with our supplier • Moreland no longer posts job ads to the Local Government section of Seek, which results in cost savings. <p>Service improvements include:</p> <ul style="list-style-type: none"> • The libraries team have reduced processing time for audio visual materials by no longer re-casing AV material and reducing moves between libraries, resulting in faster access to these materials • Book suppliers now supply all non-Roman character books "shelf ready" - staff no longer have to complete processing in house, which saves time • Council's staff Development and Learning Calendar now combines leadership and staff training, with information sessions available to staff via an editable version of the pdf document for internal changes / future programs. <p>Process improvements:</p> <ul style="list-style-type: none"> • The process to deliver Library Service's Local Government Performance Reporting Framework (LGPRF) service performance reporting, has been documented to ensure a consistent and repeatable approach. 	
2 nd QUARTER REPORTING	STATUS
<p>The Continuous Improvement works program was endorsed by MEG on the 6th November 2019. The following projects are on track to be delivered by the end of financial year (with Business requirements for projects finalised/approved by teams this quarter):</p> <ul style="list-style-type: none"> • Improve notification of shaping media issues to Customer Service team • Improve Customer Request System's Call Routing • Improve Customer Request System's Reporting • Digitise Legal Advice approvals. <p>In addition to the above program, other initiatives progressed or completed and measured in Q2 are as follows:</p> <ul style="list-style-type: none"> • Introduced ability for staff to reset their own passwords/locked computers without needing to call IT, which has reduced IT password workload by 74%. • Introduced the Visitor Self-Service Sign In system in Coburg customer service which has seen a 95% improvement in the time it took customer service to process a council visitor. • Going digital initiatives completed this quarter include: <ul style="list-style-type: none"> • Digitisation the environmental health Unit's lodgement and payment facilities, which has improved customer service and access and allows for 24/7 online service for faster delivery to customers. • Digitisation of the internal staff award form for SHINE, has seen a reduction in time taken to select this year's Shine nominations. • Process improvements completed in this quarter include: <ul style="list-style-type: none"> • Quarterly Performance Review (Q1 report) now has a continuous improvement process loop back to ensure all areas of the 	On Target

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<p>business have an opportunity to address and improve performance during the financial year.</p> <ul style="list-style-type: none"> Youth Services have begun work to refine processes for payments of a subset of workers. Aged Care have begun identifying bottle necks or multiple handoffs in their Direct Care, Meals, Transport and Social Services processes. <p>Finance have identified bottle necks in their Asset Capitalisation process and are considering next steps.</p>	
3rd QUARTER REPORTING	STATUS
<p>The Continuous Improvement works program was endorsed by MEG on the 6th November 2019. The following projects were on track until mid-March for delivery by mid-2020. Solutions had been identified and signed off and implementation had commenced:</p> <ul style="list-style-type: none"> Improve notification of shaping media issues to Customer Service team Improve Customer Request System's Call Routing Improve Customer Request System's Reporting Digitise Legal Advice approvals. <p>In addition to the above program, other continuous improvement initiatives progressed or completed in Q3 are as follows:</p> <ul style="list-style-type: none"> Youth Services have moved from use of petty cash to payment via a voucher system, enabled in Pathway. This has reduced the risks around use of petty cash and enabled direct payments. An Aged Care Small Group Respite workshop has been conducted and a 4-week project plan developed to introduce this service to our community. The Central Enrolment process has been reviewed to prepare us for the introduction of 3-year-old kindergarten. Five processes have been mapped and are currently being reviewed for improvement before creating a new process for 3-year-old kindergarten. <p>Other continuous improvement projects have been delivered to assist with council's response to Covid-19:</p> <ul style="list-style-type: none"> The use of Microsoft Teams for virtual meetings has been rolled out across council. A list of all employees and contractors has been developed, for use in the deployment of an SMS communications tool. <p>A solution to integrate MS Forms with MS SharePoint for the collection and utilisation of data across council has been delivered.</p>	Behind Target
<p>Impact of Covid-19 on delivery of item above: The following projects are at risk of missing end of financial year delivery due to the unavailability of key Customer Services and Communications teams:</p> <ul style="list-style-type: none"> Improve notification of shaping media issues to Customer Service team Improve Customer Request System's Call Routing Improve Customer Request System's Reporting. <p>At this stage we are 4 weeks behind based on the original project plan.</p>	Moderate Impacts

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4 th QUARTER REPORTING	STATUS
Anticipated impact of Covid-19: It is anticipated the following projects will not be delivered by end of 4 th Quarter, due to the unavailability of key Customer Services and Communications teams: <ul style="list-style-type: none"> • Improve notification of shaping media issues to Customer Service team • Improve Customer Request System's Call Routing • Improve Customer Request System's Reporting. 	Moderate Impact

CAP: 63	Key Priority: R2. Reach the top 25% of all Councils for improved community satisfaction with Council's engagement practices			
Deliverable: R2a) Improved Community Engagement - Fundamental rethink and potential reorganisation				
No:	Actions	Measures	Targets	Qtr X
1	Implementation of Community Engagement framework	Organisation capacity building: evaluation and monitoring report to be presented at Council meeting	May 2020	4
Accountable: Joseph Tabacco		Budget: \$171K (OPEX)	Resourcing: 1.0 FTE	
Responsible: Jessamy Nicolas				
Department: Engagement & Partnerships				
Branch: Community Engagement				
1 st QUARTER REPORTING			STATUS	
Key activities to support the implementation of the Community Engagement Framework:			On Target	
<ul style="list-style-type: none">• Introduce new tools and templates to support Council officers in planning community engagement by February 2020• Coordinate internal group of champions to drive an internal culture of engagement at Moreland including delivery of four meetings by June 2020• Deliver 2 community engagement training sessions for staff on new tools and templates by June 2020• Introduce new 'Conversations Moreland website' by December 2019• Provide support/project manage engagement for flagship actions including MITS (Amendment C183 consultation and Smart Streets consultation), A Park Close to Home (West Street and Tinning Street consultations), ZCM Action Plan consultation and FOGO consultation by June 2020.				

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2 nd QUARTER REPORTING	STATUS
<ul style="list-style-type: none"> Introduce new tools and templates to support Council officers in planning community engagement by February 2020. 	On Target
<ul style="list-style-type: none"> Coordinate internal group of champions to drive an internal culture of engagement at Moreland including delivery of four meetings by June 2020. 	On Target
<ul style="list-style-type: none"> Deliver two community engagement training sessions for staff on new tools and templates by June 2020. 	On Target
<ul style="list-style-type: none"> Introduce new 'Conversations Moreland website' by December 2019. 	Achieved
<ul style="list-style-type: none"> Provide support/project manage engagement for flagship actions including MITS (Amendment C183 consultation and Smart Streets consultation), A Park Close to Home (West Street and Tinning Street consultations), ZCM Action Plan consultation and FOGO consultation by June 2020. 	On Target
3 rd QUARTER REPORTING	STATUS
<ul style="list-style-type: none"> Introduce new tools and templates to support Council officers in planning community engagement by February 2020 	Achieved
<ul style="list-style-type: none"> Coordinate internal group of champions to drive an internal culture of engagement at Moreland including delivery of four meetings by June 2020. 	On Target
<p>Impact of Covid-19 on delivery of item above: 4 of 7 meetings of the Champion Network have been held to date. Covid-19 is likely to place limitations on what can be facilitated at these network meetings, but we are exploring digital options.</p>	Moderate Impact
<ul style="list-style-type: none"> Delivery of IAP2 training for 25 staff across the organisation 	On Target
<p>Impact of Covid-19 on delivery of item above: 1 of 5 training days has been held to date. It may not be possible for the rest of the course to run this financial year, but IAP2 are exploring digital options.</p>	Moderate Impact
<ul style="list-style-type: none"> Conversations Moreland website was introduced in the 2nd quarter and is now being implemented to establish systems, processes and staff training resources for website. 	Achieved
<p>Impact of Covid-19 on delivery of item above: All digital consultations are being paused at this time. Covid-19 has impacted the recruitment of a Council officer who could help establish systems, processes, guidelines for use of the website and develop staff training resources. It is expected that demand for digital engagement will grow, and the state emergency will be spent setting up systems and processes for the website that have yet to be established.</p>	Moderate Impact
<ul style="list-style-type: none"> Provide direct delivery of community engagement services for flagship actions including MITS (Amendment C183 consultation and parking restrictions roll out), A Park Close to Home (West Street and Tinning Street consultations), ZCM Action Plan consultation phase 2, and Council Budget consultation phase 1. 	Achieved

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4 th QUARTER REPORTING	STATUS
<ul style="list-style-type: none"> • Anticipated impact of Covid-19: It may not be possible to effectively coordinate activities for the internal group of engagement champions, using a digital platform 	Achieved Moderate Impact
<ul style="list-style-type: none"> • Anticipated impact of Covid-19: It may not be possible to coordinate delivery of IAP2 Certificate in Engagement training program for 25 staff, using a digital platform 	Moderate Impact
<ul style="list-style-type: none"> • Anticipated impact of Covid-19: While it will be possible to establish systems and processes to support the Conversations Moreland website, it may not be possible to deliver website training for staff 	Moderate Impact
•	Achieved

CAP: 64	Key Priority: R3. Maintain and match our infrastructure to community needs and population growth				
Deliverable: R3a) W heatsheaf Hub - create an integrated community hub in Glenroy with a focus on education, lifelong learning and health, combined with a district level open space.					
No:	Actions	Measures	Targets	Qtr X	
1	Continue design, development and construction phase.	Commence construction of the main works	April 2020	4	
Accountable: Grant Thorne		Budget: \$1.5M (CAPEX)	Resourcing: Implementation will involve many services in Council		
Responsible: Greg Gale					
Department: City Infrastructure					
Branch: Capital Works Planning and design					
1st QUARTER REPORTING			STATUS		
Main works tender procurement is underway for construction to commence early 2020.			On Target		
2nd QUARTER REPORTING			STATUS		
The main works contract was awarded by Council at the December 2019 meeting, with construction to commence early 2020.			On Target		
3rd QUARTER REPORTING			STATUS		
The main works contract is in place following confirmation of the funding agreement through the Community Infrastructure Loans Scheme. Preliminary works are underway in preparation for site establishment.			On Target		
Impact of Covid-19 on delivery of item above: There has been minimal impact on the construction industry to date.			No Impact		

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4 th QUARTER REPORTING	STATUS
Anticipated impact of Covid-19: The short-term impact of Covid-19 is expected to be minimal over the coming months in the lead up to site establishment and as design documentation (which has been novated to the construction contractor) is finalised. However, the impact on the construction industry into the next financial year is unknown. Further Covid-19 escalation may increase impacts.	Moderate Impact

CAP: 65	Key Priority: R3. Maintain and match our infrastructure to community needs and population growth			
Deliverable: R3b) Saxon Street Hub: implement Strategic Plan to guide future use and development of the Hub.				
No:	Actions	Measures	Targets	Qtr X
1	Progress strategic redevelopment plan for the site	Progress report to Councillor briefing at key project milestones.	May 2020	4
Accountable: Joseph Tabacco		Budget: Continue building reserve to fund design development and construction	Resourcing:	
Responsible: Giovanna Savini				
Department: Engagement and Partnerships				
Branch: Places				
1 st QUARTER REPORTING			STATUS	
Progress continuing. Councillors briefed on revisions to project Governance to incorporate a Councillor Oversight Committee with Council resolution expected in October 2019.			On Target	
2 nd QUARTER REPORTING			STATUS	
Additional feasibility work was commissioned. Outcomes of the feasibility study will be presented to the Councillor Oversight Committee in February 2020.			On Target	
3 rd QUARTER REPORTING			STATUS	
Board and Councillor Oversight Committee briefed on progress and preliminary findings of additional feasibility work.			On Target	
Impact of Covid-19 on delivery of item above			No Impact	
4 th QUARTER REPORTING			STATUS	
Anticipated impact of Covid-19			No Impact	

Responsible Council

Council Action Plan 2019/20

CAP: 67	Key Priority: R3. Maintain and match our infrastructure to community needs and population growth				
Deliverable: R3d) Fleming Park - Rejuvenate Fleming Park to meet the needs of the current and future community.					
No:	Actions	Measures	Targets		Qtr X
1	Implementing works to deliver the reimagining of the Grand Stand and minor works.	Completion of construction works	June 2020		4
Accountable: Grant Thorne		Budget: \$1.4M (Capex)	Resourcing: Officer resources / Specialist Contractor Support		
Responsible: Greg Gale					
Department: City Infrastructure					
Branch: Capital Works Planning and design					
1 st QUARTER REPORTING			STATUS		
Community consultation on the grand stand concept for the reimagining of the grandstand occurred in September 2019 and is on schedule for completion by June 2020.			On Target		
2 nd QUARTER REPORTING			STATUS		
Community consultation on the concept design for the reimagining of the grandstand occurred in September 2019, with Planning application to be submitted by the end of January. Completion of construction is dependent on the outcome of the tendering and Planning Permit processes.			On Target		
3 rd QUARTER REPORTING			STATUS		
Tenders for the construction of the grandstand works are being assessed. Works expected for May/June 2020. Commencement of works will be informed by outcome of the Planning Permit process.			On Target		
Impact of Covid-19 on delivery of item above: There has been minimal impact on the construction industry to date.			No Impact		
4 th QUARTER REPORTING			STATUS		
Anticipated impact of Covid-19: Whilst not impacts to date, given works will be occurring up to the end of the financial year, any interruption on the construction industry may impact timing.			Moderate Impact		

CAP: 70	Key Priority: R4. Provide transparent and effective governance of Council's operations			
Deliverable: R4a) Review of the Local Government Act - Opportunity to input into State Government review				
No:	Actions	Measures	Targets	Qtr X
1	Implement changes arising from the new Government Act.	Support organisation to ensure relevant sections of the new LGA are	As per required dates for key deliverables in the new LGA (<i>subject to</i>	As relevant

Responsible Council

Council Action Plan 2019/20

		implemented as per the required timeframes	timing of State Government introduction of legislation)	
Accountable: Sue Vujcevic		Budget: Base	Resourcing:	
Responsible: Jodie Watson				
Department: Business Transformation				
Branch: Corporate Governance				
1st QUARTER REPORTING				STATUS
An assessment of implications of the new reforms to the Local Government (LG) Bill for Moreland was undertaken and distributed for review by Councillors. A Councillor briefing on the new LG Bill was held on 15 July 2019. Council submitted a response to the Minister for Local Government on the proposed LG Bill reforms on 31 July 2019.				On Target
2nd QUARTER REPORTING				STATUS
An assessment of the implications of the revised LG Bill 2019 has commenced. The key actions and timing for implementation were mapped to responsible departments and officers. The mapping which has commenced also looks at the implementation of each clause within the LG Bill 2019 in more detail.				On Target
3rd QUARTER REPORTING				STATUS
Each clause of the new <i>Local Government Act 2020</i> has been mapped to establish key implementation responsibilities, timings and actions. The coordination approach to establish the key plans has been endorsed by the Executive, as has a change management approach to support the implementation of the new principles-based legislation.				On Target
Impact of Covid-19 on delivery of item above: Central to the implementation of the new <i>Local Government Act 2020</i> , are the Council elections on 24 October 2020 - which the staged delivery and timelines are based on. MAV are surveying Councillors to assess the considerations for these elections to proceed or be delayed. This decision, and any other ministerial changes to timelines for implementation, will impact Council's ability to implement the requirements if they are not considerate of the disruption caused by uncertainty. Key plan owners (Vision, Asset Plan, 10yr Budget, Workforce Plan, 4yr Budget, Rates & Revenue Plan, Council Plan) continue to progress their work. Whilst there has been disruption to programmed work, there is high confidence that the requirements of the Act can be met despite the disruption.				Minor Impact
4th QUARTER REPORTING				STATUS
Anticipated impact of Covid-19: Possible postponement of Council elections and any adjustments to deadline dates for key-documents will have impacts in planned activities. Quality of delivery and implementation is more of a concern in terms of implementation of the <i>Local Government Act 2020</i> .				Moderate Impact

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CAP: 72	Key Priority: R4. Provide transparent and effective governance of Council's operations			
Deliverable: R4c) Define Environmental Management System (EMS) scope including environmental policy, environmental impacts and aspects register.				
No:	Actions	Measures	Targets	Qtr X
1	Implementation of Council resolved outcomes to introduce a non-certified EMS solution.	Alignment of systems and processes to ISO 14001 or guidelines.	June 2020	4
Accountable: Sue Vujcevic		Budget: \$100K (OPEX)	Resourcing:	
Responsible: Jodie Watson				
Department: Business Transformation				
Branch: Corporate Governance				
1 st QUARTER REPORTING			STATUS	
The recruitment process commenced, following a period of consultation on an organisational change to the Corporate Governance Branch, that impacted this position. A preferred candidate has been identified and nearing appointment.			On Target	
2 nd QUARTER REPORTING			STATUS	
This position was not appointed as anticipated at the end of the 1 st Quarter. An alternative approach was taken with a return to market in November, recruiting a full time resource for 12 months utilising the allocated funding for a part-time position by compressing the work into six months full time in 2019/20 carrying over into 2020/21 for a further six months full time. The Quality Assurance – EMS Officer is scheduled to commence on 13 January 2020 to work toward establishing an EMS aligned with ISO 14001.			On Target	
3 rd QUARTER REPORTING			STATUS	
Engagement meetings were held with all managers and key work areas. The Environmental Risk Register was established, Project Board Members identified, and Environmental Policy drafted.			On Target	
Impact of Covid-19 on delivery of item above: Delayed establishment of Project Board and endorsement of Environmental Policy. All other work continued.			Minor Impact	
4 th QUARTER REPORTING			STATUS	
Anticipated impact of Covid-19			No Impact	

Responsible Council

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CAP: 74		Key Priority: R5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources		
Deliverable: R5b) Continuous Improvement in service delivery - To improve overall service delivery by streamlining processes and improving the customer service experience				
No:	Actions	Measures	Targets	Qtr X
1	Implement program for roll out of Pro Mapp	At least 3 work areas have undergone process review and have defined processes using Pro Mapp	June 2020	4
Accountable: Sue Vujcevic		Budget: \$23K (OPEX)	Resourcing: Base	
Responsible: Trisha Love				
Department: Business Transformation				
Branch: Organisational Performance				
1 st QUARTER REPORTING			STATUS	
A program has been developed for the roll out of process mapping in FY20 with a key focus on the Finance, Governance and Human Resources teams. A process is underway to recruit an additional 2-year resource to achieve this priority.			On Target	
Accounts Payable and Revenue Property have finalised eight process maps this quarter and the Finance team have created a further six new maps.				
Work has begun to develop an overview of all the processes that enable business continuity in the Governance and Human Resources teams. Work with Governance has commenced with 1 process map created. Issue identification has also begun, which will inform work in the next quarter.				
Additional mapping outside of the 3 focus areas in this quarter includes:				
<ul style="list-style-type: none">City Infrastructure have mapped 12 processes, mainly in waste services.Community Development have undertaken 25 maps of 'current state' processes following workshops with the Aged Services teams. The purpose of this work is to understand touch points from the client perspective. This work will lead to future improvement opportunities.The subdivision bond process review is also continuing with the main process flow reviewed this quarter. Supporting process development to commence in the next quarter.				
2 nd QUARTER REPORTING			STATUS	
The new Business Analyst – Process Mapping Officer commenced, and a Process Mapping Strategy was developed to guide process mapping activity within HR, Governance and Finance for the remainder of this financial year. The Strategy also informs mapping work beyond the 19/20 financial year to ensure teams currently completing mapping activity will be able to create, maintain and review process as part of their business as usual activity, ongoing.			On Target	
An audit of existing processes has been completed and included:				

Responsible Council

Council Action Plan 2019/20

<ul style="list-style-type: none"> • A review of all (293) processes currently sitting within the mapping platform, ProMapp, to identify which are still current. • Archiving of (100) non-current processes. • Review of system users and current training tools. <p>Work has been undertaken with the HR, Governance and Finance teams to finalise a master list of all processes within their operations. 245 processes have been identified and work has commenced to prioritise and select key processes for mapping. There are currently 113 process maps (31 HR, 9 Governance and 73 Finance) within the system that are being developed by staff, who are also identifying improvement opportunities.</p> <p>Mapping work continued in this quarter includes:</p> <ul style="list-style-type: none"> • Accounts Payable team mapping a further 2 processes. • Governance having another 7 processes in work. • Work in Revenue property has now been completed with 15 processes published for this area. • Support has also commenced Revenue Services and 3 processes have been developed in this quarter. • <p>Community Development have 10 more 'current state' maps developed for Aged Services (this work was completed to understand the client journey, understand touch points a client has when using Councils services and drive process and service improvements).</p>	
3 rd QUARTER REPORTING	STATUS
<p>Work is progressing on the master list of all process in the HR, Governance and Finance teams. Mapping work in this quarter has included:</p> <ul style="list-style-type: none"> • Review of existing mapped processes for HR, Governance and Finance • HR have mapped 25 process (including Recruitment, OHS and HR Business Partner related process) • Governance have mapped 27 mapped processes (including FOI, council meetings, legal services, civic protocols and civic events) • Finance have mapped 45 processes (including accounts payable, purchase orders, rates, DCP and Covid-19 rates process updates). <p>Of the 261 processes identified in quarter 2, there are approximately 70 processes that remain to be created.</p> <p>Work has shifted to online process improvement workshops. This is an effective engagement tool and is enabling a significant amount of process creation, review and the maintenance of existing process.</p> <p>New processes have been completed in a template that also documents and tracks continuous improvement ideas. These are allocated to the process owner for further action or included in our continuous improvement approach.</p> <p>A tender is currently being run for an ongoing process mapping tool. Business requirement documents have been reviewed and signed off, tender documents have been created and made available and the evaluation process has been developed.</p>	On Target

Responsible Council

Council Action Plan 2019/20

Impact of Covid-19 on delivery of item above: There is currently no anticipated impact on the delivery of process mapping for the 3 core areas of HR, Governance and Finance.	No Impact
4th QUARTER REPORTING	STATUS
Anticipated impact of Covid-19: There is currently no anticipated impact on the delivery of process mapping for the 3 core areas of HR, Governance and Finance.	No Impact

CAP: 75	Key Priority: R1. Improve resident satisfaction to 90% with Council's performance in customer service			
Deliverable: R5c) Working with Regional Partners - Generate financial efficiencies, through collaboration and partnership opportunities.				
No:	Actions	Measures	Targets	Qtr X
1	Implement agreed Regional collaborative procurement projects.	i) Complete Annual planned projects	June 2020	4
		ii) Each collaborative procurement project generates financial and/or non-financial benefits.	June 2020	4
Accountable: Liz Rowland		Budget: Base	Resourcing: Procurement All services with joint procurement opportunities	
Responsible: Olivia Akdeniz				
Department: Finance				
Branch: Procurement				
1 st QUARTER REPORTING			STATUS	
i. As of the end of quarter one, all identified procurement projects are undertaken in collaboration with Northern Region Councils.			On Target	
ii. Each collaborative procurement project to date generates financial and/or non-financial benefits.			On Target	
2 nd QUARTER REPORTING			STATUS	
i. As of the end of quarter two, all identified procurement projects are undertaken in collaboration with Northern Region Councils.			On Target	
ii. Each collaborative procurement project to date generates financial and/or non-financial benefits.			On Target	
3 rd QUARTER REPORTING			STATUS	
1	i. As of the end of quarter three, all identified procurement projects are undertaken in collaboration with Northern Region Councils.		On Target	
	Covid-19 impact on item above		No Impact	
	ii. Each collaborative procurement project to date generates financial and/or non-financial benefits.		On Target	
	Covid-19 impact on item above		No Impact	

Responsible Council

Council Action Plan 2019/20

4 th QUARTER REPORTING		STATUS
1	i. Anticipated impact of Covid-19: Potential impacted if Northern Region Councils are not able to participate in collaborative projects.	Moderate Impact
	ii. Anticipated impact of Covid-19: Potential impacted if Northern Region Councils are not able to participate in collaborative projects.	Moderate Impact

CAP: 76	Key Priority: R6. Enable Council's workforce to be mobile and accessible, supported by smart and efficient technologies			
Deliverable: R6a) IT Strategy - Set direction for IT resources allocation over 3 years and how this will add value to Moreland. Outcome will be more efficient use of time and money while addressing need for business intelligence and sustainable integration				
No:	Actions	Measures	Targets	Qtr X
1	Development of a new IT Roadmap to drive business transformation and customer service excellence.	i) Completion of Roadmap	i) August 2019	1
		ii) Commence implementation of Roadmap	ii) September 2019	1
Accountable: Sue Vujcevic		Budget: Base	Resourcing:	
Responsible: Chris Rathborne				
Department: Business Transformation				
Branch: Information Technology				
1 st QUARTER REPORTING			STATUS	
1.	i. Completion of Roadmap – final version submitted to the Moreland Executive Group.		Achieved	
	ii. Commence implementation of Roadmap – some items already commenced, including those on the backlog, for example Corporate Reporting Tool and GIS Program.		Achieved	
ALL 2019/20 ACTIONS DELIVERED FOR CAP 76				

2019-20 THIRD QUARTER FINANCIAL REVIEW (3RDQFR)

1. Comprehensive Income Statement and Underlying Result

Original budget	Comprehensive Income Statement	Q2 Forecast 2019/20	Q3 Forecast 2019/20	Variance Fav / (Unfav)
	For the year ended 30 June 2020			
(\$'000)		(\$'000)	(\$'000)	(\$'000)
	Income			
157,590	Rates & charges	158,484	158,560	76
13,901	Statutory fees and fines ⁽¹⁾	13,655	11,145	(2,510)
5,212	User fees	5,451	5,239	(212)
14,050	Contributions - cash	12,585	12,585	(0)
15,184	Grants - operating (recurrent)	15,287	15,092	(195)
2,570	Grants - capital (non-recurrent)	2,530	3,147	617
7,721	Other income ⁽²⁾	7,707	6,621	(1,086)
0	Net gain/loss on disposal of property, infrastructure, plant & equipment	427	462	35
0	Contributions - non-monetary assets	0	215	215
216,228	Total income	216,126	213,066	(3,060)
	Expenses			
94,808	Employee costs ⁽³⁾	93,735	89,064	4,671
59,944	Materials and services ⁽⁴⁾	60,989	65,821	(4,832)
2,031	Bad and doubtful debts	2,168	2,168	0
25,523	Depreciation and amortisation	25,523	25,523	0
1,377	Finance costs	1,208	1,147	61
494	Other expenses	721	675	46
184,177	Total expenses	184,344	184,398	(54)
32,051	Surplus (deficit) for the year	31,782	28,668	(3,114)
32,051	Comprehensive result	31,782	28,668	(3,114)
	Less			
2,570	Grants - capital (non-recurrent)	2,530	3,147	(617)
14,050	Contributions - cash and non cash	12,585	12,800	(215)
15,431	Underlying result	16,668	12,722	(3,945)
	Less			
9,085	Additional rates funded CapEx beyond depreciation ⁽⁵⁾	10,335	1,424	8,911
0	Capital carry forwards into 2020-2021 ⁽⁶⁾	0	3,294	(3,294)
0	Opex carry forwards into 2020-2021 ⁽⁷⁾	0	346	(346)
1,105	Loan principal repayments ⁽⁸⁾	1,105	9,105	8,000
(688)	Transfers from reserves to operating budget	(828)	(7,203)	(6,375)
9,258	Transfers to reserves from operating budget	9,258	7,853	1,405
(3,329)	Surplus / (deficit) funds	(3,202)	(2,099)	1,104

Notes:

- 1) **Statutory Fees and Fines** has decreased by \$2.5 million due a significant drop in parking infringements as a result of COVID-19.
- 2) **Other income** has decreased by \$1.1 million due to a significant reduction in interest on investments due to lower than anticipated interest rates as well as a reduction in cash levels as well as hall hire revenue.
- 3) **Employee costs** have decreased by \$4.7 million primarily due to vacancies across the organisation.
- 4) **Materials and services** have increased by \$4.8 million primarily due to:
 - o \$1.0 million relating to the closure of leisure centres for three months. The additional cost for closing the leisure centres is approximately \$0.3 million per month.
 - o \$4.8 million relating to expenditure that was budgeted as capital;

These increases have been partially offset by:

- \$1.1 million in various operating project savings;
 - \$0.3 million in various operating project requesting to carry forward funds into 2020-2021.
- 5) **Additional rates funded capex beyond depreciation** has reduced by \$8.9 million. The change is primarily due to expensing \$4.8 million of capital expenditure.
- 6) **Capital carry forwards into 2020-2021** have been declared totalling \$3.3 million. This is the rates funded carry forwards only.
- 7) **Opex carry forwards into 2020-2021** have been declared totalling \$0.3 million. This is the rates funded carry forwards only.
- 8) **Loan principle repayments** has increased by \$8.0 million due to the maturity of an \$8.0 million Local Government Funding Vehicle (LGFV) bond in November 2019.

2. Budgeted Balance Sheet

Original Budget (\$'000)	Balance Sheet For the 12 months ended 30 June 2020	Q2 Forecast 2019/20 (\$'000)	Q3 Forecast (\$'000)	Variance Fav / (Unfav) (\$'000)
	Assets			
	Current assets			
65,758	Cash and cash equivalents ⁽¹⁾	47,955	46,825	(1,130)
18,039	Trade and other receivables	18,043	18,004	(39)
1,968	Other assets	1,968	1,968	0
0	Non current assets classified as held for sale	0	0	0
50,000	Other financial assets	50,000	50,000	0
246	Inventories	246	246	0
136,011	Total current assets	118,212	117,043	(1,169)
	Non-current assets			
2,118,882	Property, infrastructure, plant and equipment ⁽²⁾	2,136,550	2,126,605	(9,945)
33,966	Investment property	33,966	33,966	0
2	Unlisted shares	2	2	0
1,918	Other assets	1,918	1,918	0
2,154,768	Total non-current assets	2,172,436	2,162,491	(9,945)
2,290,779	Total assets	2,290,648	2,279,534	(11,114)
	Liabilities			
12,233	Trade and other payables	12,233	12,233	0
1,105	Interest bearing loans and borrowings	1,103	1,102	0
24,999	Provisions	25,137	25,137	0
643	Trust funds & deposits	643	643	0
38,980	Total current liabilities	39,116	39,115	0
	Non-current liabilities			
1,845	Provisions	1,845	1,845	0
34,210	Interest bearing loans and borrowings	34,210	26,210	(8,000)
36,055	Total non-current liabilities	36,055	28,055	(8,000)
75,035	Total liabilities	75,171	67,170	(8,000)
2,215,744	Net assets	2,215,477	2,212,364	(3,114)
	Equity			
86,043	Other reserves ⁽³⁾	73,925	71,457	(2,468)
1,500,589	Asset revaluation reserve	1,500,589	1,500,589	0
629,112	Accumulated surplus	640,963	640,317	(646)
2,215,744	Total equity	2,215,477	2,212,364	(3,114)

Notes:

- 1) **Cash** has decreased by \$1.1 million primarily due to the decrease in statutory fees and fine revenue of \$2.5 million and the maturity of the LGFV bond of \$8.0 million in November 2019. This is partially offset against a reduced spend in capital projects.
- 2) **Property, infrastructure, plant and equipment** has decreased primarily due to:
 - \$1.5 million of savings in capital expenditure;
 - \$4.8 million budgeted as capital, expensed to operating
 - \$5.8 million of capital expenditure to be carried forward into 2020-2021.
 Partially offset by an increase in:

- \$1.9 million of additional capital expenditure;
- \$0.2 million of gifted assets;

3) **Other Reserves** has decreased by \$2.5 million primarily due to:

- Maturity of the LGFV bond;
- \$0.2 million in operating projects savings;
- \$2.5 million relating to a capital carry forward into 2020-2021.

3. Cash Flow Statement

Original budget (\$'000)	Statement of Cash Flows As at 30 June 2020	Q2 Forecast 2019/20 (\$'000)	Q3 Forecast 2019/20 (\$'000)	Variance Fav / (Unfav) (\$'000)
	Cash flows from operating activities			
156,014	Rates and charges	156,900	156,964	64
13,623	Statutory fees and fines	13,382	10,922	(2,460)
5,212	User fees	5,451	5,239	(212)
14,050	Contributions - monetary	12,585	12,585	(0)
15,184	Grants - operating	15,287	15,093	(195)
2,570	Grants - capital	2,530	3,147	617
15,000	Trust funds & deposits taken	15,000	15,000	0
15,783	Other revenue <i>(interest, trust funds / deposits taken, other, etc)</i>	17,640	16,022	(1,619)
(91,964)	Employee costs <i>(including redundancies)</i>	(90,891)	(86,219)	4,671
(65,938)	Materials and services	(67,088)	(72,403)	(5,316)
(15,000)	Trust funds and deposits repaid	(15,000)	(15,000)	0
(494)	Other payments	(721)	(675)	46
64,040	Net cash provided by operating activities	65,076	60,674	(4,402)
	Cash flows from investing activities			
(45,975)	Payments for property, infrastructure, plant and equipment	(65,410)	(54,234)	11,176
0	Proceeds from sale of property, infrastructure, plant and equipment	427	461	35
0	(Payments for) / proceeds from other financial assets	0	0	0
(45,975)	Net cash used in investing activities	(64,983)	(53,772)	11,211
	Cash flows from financing activities			
(1,377)	Finance costs	(1,377)	(1,316)	61
0	Proceeds from interest bearing loans and borrowings	0	0	0
(1,105)	Repayment of interest bearing loans and borrowings	(936)	(8,936)	(8,000)
(2,482)	Net cash provided by (used in) financing activities	(2,313)	(10,252)	(7,939)
15,582	Net (decrease) increase in cash & cash equivalents	(2,220)	(3,350)	(1,130)
50,175	Cash and cash equivalents at the beginning of the year	50,175	50,175	0
65,758	Cash and cash equivalents at end of the financial year	47,955	46,826	(1,130)

Notes:

The cash outflow for 2019-20 has decreased by \$1.1 million primarily due to the decrease in statutory fees and fine revenue of \$2.5 million as well the loan repayment of \$8.0 million. This is partially offset against a reduced spent of \$11.2 million in capital projects.



Council Finance Report

Nine Months Ended March 2020

Executive Summary

The Second Quarter Financial Review (2NDQFR) as reported in the Executive Finance and Project Management Report for January 2020 is reflected in this report as the revised forecast. Quarterly reviews provide Council the opportunity to review its financial performance to date and reallocate the available financial resources to maximise the delivery on its strategic objectives. The results of this review are included in this report as the Full Year Revised Forecast and the variance commentary is using the adopted Second Quarter Financial Review Forecast.

For the nine months ended March 2020 Council has achieved a surplus operating result of \$29.2 million which is \$3.5 million (14%) better than the year to date (YTD) revised forecast of \$25.7 million. This comprises overall revenues having ended with \$161.7 million which is \$0.4 million less than the YTD revised forecast of \$162.2 million and overall expenditures having ended with \$132.5 million which is \$3.9 million (3%) less than the YTD revised forecast of \$136.5 million.

The Third Quarter Financial Review (3RDQFR) full year forecast has also been incorporated in the Consolidated Income Statement as a separate column. The proposed forecast has been developed in an unprecedented and rapidly changing environment following the onset of the COVID-19 pandemic. As such, the proposed forecast assumptions include three months of the current lockdown strategy implemented by the Federal Government and the associated financial impacts of the lockdown on Council's financial position.

The main reasons for the favourable variance to YTD revised forecast are:

Revenue

Contributions Non Monetary ended \$0.7 million (100%) favourable primarily due to the receipt of unbudgeted contributions relating to Developer Contributed Assets, Coburg Stormwater Harvesting project and traffic management funding from VicRoads.

Asset Sales ended \$1.0 million (264%) unfavourable primarily due to timing of the disposal of road infrastructure assets (\$1.1 million) as a result of capital works completed to replace old infrastructure.

Expenditure

Employee Benefits ended \$2.0 million (3%) favourable primarily due to higher than anticipated vacancies across the organisation. At the time of writing this report \$4.4 million has been forecast as savings as part of the 3RDQFR. The key areas with savings are:

- Aged & Community Support (\$0.4 million);
- Cultural Development (\$0.2 million);
- Amenity & Compliance (\$0.2 million);
- City Development (\$0.3 million);
- City, Strategy & Design (\$0.2 million);
- Finance (employee cost recovery reduced by \$2.3 million which is harvested in Finance); and
- \$0.1 million across operating projects.

The YTD favourable variance is also partially offset by an increase in unbudgeted vacant staff backfill (\$0.5 million) which is included in Contracts, Materials and Services. The main areas that have an underspend in Employee Benefits but increased vacant staff backfill are:

- City Change;
- Aged & Community Support;
- Community Engagement; and
- Information Technology.

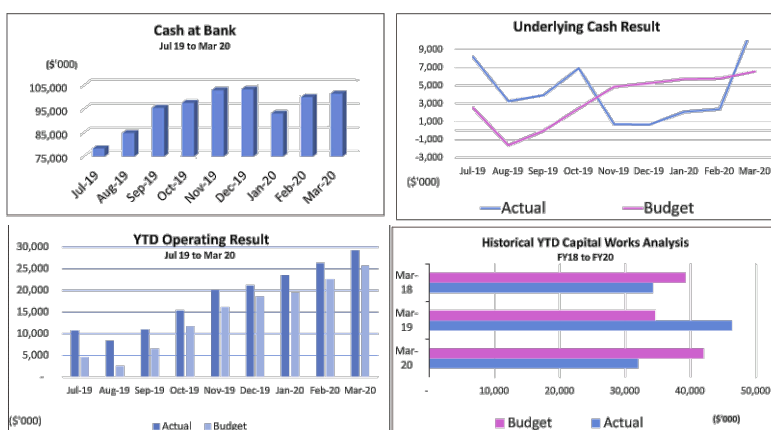
Contracts, Materials and Services ended \$1.9 million (4%) less than the revised forecast primarily due to:

(a) A number of favourable variances in operating projects (\$1.0 million) across the organisation. At the time of writing this report, \$0.7 million has been identified as savings as part of the 3RDQFR; and

(b) An underspend of \$0.2 million in consultant and professional costs across the organisation.

Council has spent \$32.0 million on capital expenditure which is \$10.0 million (24%) below the revised forecast. As part of the 2NDQFR previous 'unbudgeted' property purchases funded by the Public Resort and Reserve Fund reserve are now included in the revised forecast.

Cash assets are \$101.5 million at 31 March 2020. This is an increase of \$2.4 million on 30 June 2019 cash levels. Cash fluctuates frequently over the year due to a number of factors including the timing of payments and receipts. One major factor that will impact Council's cash assets is COVID-19. Following a Special Council Meeting on 25 March 2020, Council adopted hardship and community relief measures to support the community in this uncertain time, including a COVID-19 Financial Hardship Policy, temporary 7-day payment terms for suppliers and waiving of food registration renewal fees for 2020, which will have an effect on Council's cash flow. As a result cash flow is being monitored on a daily basis to ensure liquidity ratios are maintained.



MORELAND CITY COUNCIL

Consolidated Income Statement (Base & Opex)

Nine Months Ended March 2020

YTD Variance (\$)	YTD Variance (%)
when < 0.15 when < 0.15 & > 0.01 when < 0.01	when < 0.15 when < 0.15 & > 0.1 when < 0.1

Full Year Original Budget	Revenue & Expenditure	NOTES	YTD Actual (\$'000)	YTD Revised Forecast (\$'000)	YTD Variance (\$'000)	YTD Variance (%)	Full Year Revised Forecast (\$'000)	Proposed 3rd Quarter Full Year Revised Forecast (\$'000)
	Revenue							
157,590	Rates and Charges		119,142	119,066	76	0%	158,484	158,560
13,901	Statutory Fees and Fines		10,278	10,273	5	0%	13,655	11,145
5,212	User Fees		3,838	4,012	(175)	-4%	5,451	5,239
14,050	Contributions Monetary		9,093	9,423	(329)	-3%	12,585	12,585
15,184	Grants Operating		12,012	11,701	311	3%	15,287	15,092
2,570	Grants Capital		1,756	1,667	89	5%	2,530	3,147
7,694	Other Revenue		5,508	5,631	(123)	-2%	7,707	6,621
-	Contributions Non Monetary	1	727	0	727	100%	-	215
27	Asset Sales	2	(634)	387	(1,022)	-264%	427	462
216,228	Total Revenue		161,720	162,160	-440	0%	216,127	213,066
	EXPENDITURE							
94,808	Employee Benefits	3	67,795	69,824	2,028	3%	93,735	89,056
59,943	Contracts, Materials & Services		42,748	44,624	1,876	4%	60,989	65,556
25,523	Depreciation & Amortisation Expense		19,176	19,142	(34)	0%	25,523	25,523
2,031	Bad & Doubtful Debts		1,560	1,560	0	0%	2,168	2,168
1,377	Finance Costs		845	898	54	6%	1,208	1,147
494	Other Expenses		405	431	26	6%	721	675
184,176	Total Expenditure		132,529	136,479	3,950	3%	184,346	184,125
32,051	SURPLUS / (DEFICIT)		29,191	25,681	3,509	14%	31,782	28,942

VARIANCE NOTES:

Revenue

- 1) **Contributions Non Monetary** ended \$0.7 million (100%) favourable primarily due to the receipt of unbudgeted contributions relating to Developer Contributed Assets, Coburg Stormwater Harvesting project and traffic management funding from VicRoads;
- 2) **Asset Sales** ended \$1.0 million (264%) unfavourable primarily due to timing of the disposal of road infrastructure assets (\$1.1 million) as a result of capital works completed to replace old infrastructure.

Expenditure

- 3) **Employee Benefits** are \$2.0M (3%) less than budget. The variance is related to higher than anticipated vacancies throughout the whole organisation;
- 4) **Contracts, Materials & Services** ended \$1.9 million (4%) underspend primarily due to underspend in operating projects.

Moreland City Council
Balance Sheet
As at 31 March 2020

	NOTES	March 2020 (\$'000)	March Budget 2019-20 (\$'000)	Variance to budget (\$'000)	Prior Year June 2019 (\$'000)	Movement Since 30 June 2019 (\$'000)
ASSETS						
Current assets						
Cash Assets		101,480	88,353	13,126	99,057	2,423
Receivables	1	62,619	60,186	2,433	22,491	40,128
Other Assets		1,390	1,968	(578)	1,545	(155)
Total current assets		165,489	150,507	14,982	123,093	42,396
Non current assets						
Investments		28,350	28,615	(265)	28,350	
Property, Plant & Equipment		2,027,995	2,042,853	(14,858)	2,015,780	12,215
Total non-current assets		2,056,345	2,071,468	(15,122)	2,044,131	12,215
Total Assets		2,221,834	2,221,975	(141)	2,167,223	54,611
LIABILITIES						
Current Liabilities						
Payables						
Payables		20,572	15,357	(5,215)	33,382	(12,811)
Revenue Received in Advance		39,345	39,621	277	833	38,512
Provisions		21,176	23,628	2,452	20,708	468
Total current liabilities		81,092	78,607	(2,486)	54,923	26,169
Non current Liabilities						
Non Current Liabilities		27,901	34,037	6,136	28,645	(744)
Total non current Liabilities		27,901	34,037	6,136	28,645	(744)
Total Liabilities		108,993	112,643	3,650	83,568	25,426
Net Assets		2,112,841	2,109,332	3,509	2,083,656	29,185
EQUITY						
Reserves						
Asset Revaluation Reserves		1,397,755	1,397,755	(0)	1,397,755	
General Reserves		59,399	68,015	(8,616)	50,306	9,093
Total Reserves		1,457,154	1,465,770	(8,616)	1,448,061	9,093
Surplus						
Accumulated Surplus		655,687	643,562	12,125	635,595	20,092
Total Accumulated Surplus		655,687	643,562	12,125	635,595	20,092
Total Equity		2,112,841	2,109,332	3,509	2,083,656	29,185
NOTES to MOVEMENTS SINCE JUNE 2019:						
1. Receivables - This movement primarily represents the accounting treatment of outstanding debtors for annual rates revenue. This is offset by income received in advance in the Payables grouping below.						

Moreland City Council
Cashflow Statement
Nine Months Ended March 2020

	NOTES	YTD March 2020 (\$'000)	YTD March Budget 2019-20 (\$'000)	Variance to budget (\$'000)
Cash flows from operating activities				
Receipts				
Rates and charges		120,345	117,876	2,469
User fees		4,391	4,012	379
Statutory fees and fines		7,227	10,067	(2,840)
Grants		13,213	11,701	1,512
Grants - capital		1,932	1,667	265
Contributions - Cash (operating & capital)		9,820	9,423	397
Interest		2,210	1,456	754
Other receipts (includes rents & reimbursements)		4,174	9,794	(5,620)
Tax / Trust funds		6,589	(3,033)	9,622
		169,901	162,963	6,938
Payments				
Employee costs		(67,708)	(67,705)	(3)
Materials and consumables		(54,885)	(49,086)	(5,799)
Other payments		(5)	(431)	426
		(122,598)	(125,972)	3,374
Net cash provided by (used in) operating activities		47,303	36,991	10,312
Cash flows from investing activities				
Proceeds from sale of property, infrastructure, plant and equipment		(754)	256	(1,010)
(Purchase) / Proceeds of sale of financial assets		0	0	0
Payments for investment property		0	0	0
Payments for property, infrastructure, plant and equipment		(34,530)	(46,215)	11,685
Deposits movement (includes trust monies and deposits held)		(7)		(7)
Net cash provided by (used in) investing activities		(35,291)	(45,959)	10,668
Cash flows from financing activities				
Finance costs		(845)	(1,033)	188
Proceeds from borrowings		(8,744)	0	(8,744)
Repayment of borrowings		0	(702)	702
Net cash provided by (used in) financing activities		(9,589)	(1,735)	(7,854)
Net increase / (decrease) in cash & cash equivalents		2,423	(10,704)	13,127
Cash Position **				
Non-restricted Cash at 1 July 2019		30,057	30,057	0
Restricted Cash at 1 July 2019		69,000	69,000	0
Cash & cash equivalents at beginning of financial year		99,057	99,057	0
Non-restricted Cash at close of period		17,980	16,353	1,627
Restricted Cash at close of period ¹		83,500	72,000	(11,500)
Cash & cash equivalents at end of reporting period		101,480	88,353	(9,873)
Net increase / (decrease) year to date		2,423	(10,704)	(9,873)

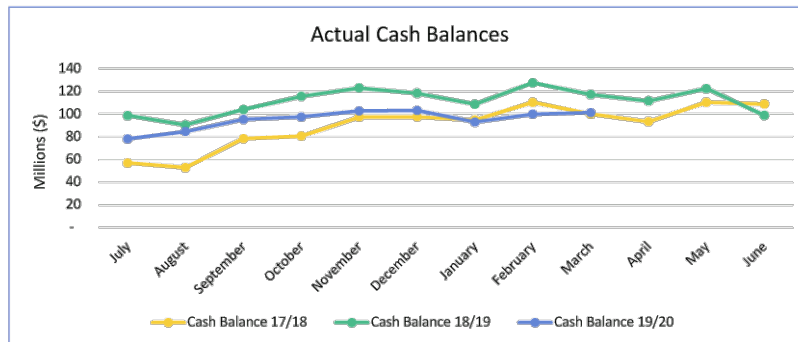
NOTES:

1. The restricted cash is made up of term deposits with a maturity date over 3 months.

Moreland City Council
Underlying Result Analysis
Nine Months Ended March 2020

Adopted Budget (\$'000)		YTD Actuals (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	YTD (%)	Forecast (\$'000)	Proposed 3rd Quarter Full Year Revised Forecast (\$'000)
	32,051 Surplus for the Year	29,191	25,681	3,509	14%	31,782	28,942
	32,051 Surplus/Deficit	29,191	25,681	3,509	14%	31,782	28,942
	<u>Less Capital Income</u>						
(2,570)	Capital Grants	(1,756)	(1,667)	(89)	5%	(2,530)	(3,147)
(14,050)	Capital Contributions Next Year Projects	(9,093)	(9,423)	329	-3%	(12,585)	(12,585)
0	Capital Contributions Current Year Projects	0	0	0	0%	0	0
0	Non-monetary contributions	0	0	0	0%	0	(215)
0	Assets Sales	634	(387)	1,022	-264%	(427)	(462)
(16,620)	Total Capital Income	(10,215)	(11,478)	1,262	-11%	(15,542)	(16,409)
	15,431 Underlying Result	18,975	14,204	4,772	34%	16,240	12,533
	<u>Less Transfers & Other</u>						
9,258	Tfr to Reserves	0	0	0	0%	9,258	7,853
(688)	Tfr from Reserves to Operating	0	0	0	0%	(828)	(7,203)
1,105	Loan Principal Repayments	0	829	(829)	100%	1,105	9,105
0	Carry Forwards processed into FY21	0	0	0	0%	0	3,740
0	Capital to Operating	0	0	0	0%	0	0
9,085	Additional Rates Funded CAPEX	6,814	6,814	0	0%	10,335	1,474
18,760	Total Transfers & Other	6,814	7,643	(829)	11%	19,870	14,969
(3,329)	Underlying Cash Result	12,161	6,561	5,600	-85%	(3,630)	(2,436)

Moreland City Council - Cash & Investments
Nine Months Ended March 2020



Bank	Type of account	Interest Rate	S & P short term rating	Amount (\$'000)
Westpac	Transaction	0.50%	A-1+	\$ 4,599
Com'wealth Bank (CBA)	Transaction	0.00%	A-1+	\$ 12,174
Com'wealth Bank (CBA)	At call	0.50%	A-1+	\$ 1,000
				\$ 17,773

Bank & Term (Months)	Maturity date	Interest Rate	S & P short term rating	Amount (\$'000)	Ratio
CBA - 2	04-May-20	1.21%	A-1+	\$ 6,000	3.59%
CBA - 4	19-Jun-20	1.52%	A-1+	\$ 3,000	
Bendigo Bank - 4	02-Apr-20	1.55%	A-2	\$ 3,000	14.37%
Bendigo Bank - 6	26-May-20	1.57%	A-2	\$ 4,000	
Bendigo Bank - 5	03-Jun-20	1.60%	A-2	\$ 1,000	
Bendigo Bank - 6	19-Aug-20	1.53%	A-2	\$ 4,000	
BOQ - 6	02-Jul-20	1.60%	A-2	\$ 2,500	2.99%
IMB - 3	24-Apr-20	1.55%	A-2	\$ 4,000	14.37%
IMB - 3	29-Apr-20	1.55%	A-2	\$ 1,500	
IMB - 3	30-Apr-20	1.55%	A-2	\$ 2,000	
IMB - 3	18-May-20	1.52%	A-2	\$ 3,000	
IMB - 3	25-May-20	1.52%	A-2	\$ 1,500	15.57%
ME Bank - 6	15-May-20	1.60%	A-2	\$ 2,000	
ME Bank - 5	21-May-20	1.60%	A-2	\$ 2,000	
ME Bank - 6	25-May-20	1.60%	A-2	\$ 3,000	
ME Bank - 3	05-Jun-20	1.30%	A-2	\$ 6,000	13.77%
NAB - 6	02-Apr-20	1.60%	A-1+	\$ 1,500	
NAB - 3	03-Apr-20	1.60%	A-1+	\$ 2,000	
NAB - 4	28-Apr-20	1.60%	A-1+	\$ 4,500	
NAB - 3	04-May-20	1.58%	A-1+	\$ 2,000	
NAB - 3	04-Jun-20	1.40%	A-1+	\$ 5,000	10.78%
Suncorp - 5	05-May-20	1.55%	A-1	\$ 4,000	
Suncorp - 5	07-May-20	1.53%	A-1	\$ 4,000	
Suncorp - 3	07-May-20	1.53%	A-1	\$ 3,000	
Suncorp - 6	20-May-20	1.55%	A-1	\$ 4,000	
Suncorp - 9	21-Aug-20	1.53%	A-1	\$ 4,000	
Suncorp - 3	12-Jun-20	1.50%	A-1	\$ 1,000	
				\$ 83,500	75%

Minor Cash Accounts (eg, NAB holding account & Petty Cash)

\$ 207

Cash at Bank & Investment Total

\$ 101,480

Moreland City Council

Capital Projects

Nine Months Ended March 2020

By Department and Branch

YTD Variance (\$)	YTD Variance (%)
when >0.15	when >0.15
when <0.15 & > -0.1	when <0.15 & > -0.1
when < -0.1	when < -0.1

Full Year Revised Forecast Budget (\$'000)	Department Branch	NOTES	2017/18 March YTD Actuals (\$'000)	2018/19 March YTD Actuals (\$'000)	2019/20 YTD Actuals March (\$'000)	2019/20 YTD Revised Budget March (\$'000)	2019/20 YTD Variance March (\$'000)	2019/20 YTD Percentage Variance March (%)	Current Outstanding Commitments (\$'000)
63,553	Grand Total		34,260	46,351	31,985	42,014	10,028	24%	51,843
11,861	Finance & Property		691	21,774	5,881	5,877	(4)	-100%	1
11,861	Total Chief Executive Officer Manage		691	21,774	5,881	5,877	(4)	-100%	1
3,007	Community Development Department		2,513	3,407	2,276	2,444	168	0%	833
123	Community Wellbeing		0	0	96	23	(73)	100%	11
1,107	Aged & Community Support		779	880	877	863	(14)	200%	364
4,237	Total Community Development Department		3,292	4,287	3,249	3,330	81	2%	1,209
0	City Infrastructure Department		1	0	0	0	0	0%	0
5,867	Director City Infrastructure		3,189	2,752	4,113	4,118	4	0%	3,328
5,795	Roads, Fleet & Waste		2,062	1,469	2,234	4,016	1,782	44%	3,323
25,570	Open Space & Street Cleansing		21,603	12,474	9,914	16,831	6,917	41%	37,442
37,232	Total City Infrastructure Department		26,876	16,715	16,261	24,964	8,703	35%	44,093
0	Business Transformations		99	0	0	0	0	0%	0
50	Organisational Performance		468	117	342	50	(292)	0%	187
350	Information Technology (CIO)		105	22	298	300	2	0%	50
400	Total Business Transformations		672	139	640	350	(289)	-83%	237
4,553	City Futures		1,324	2,265	2,629	3,634	1,004	28%	3,388
0	City Change		7	0	0	0	(0)	-100%	0
5,170	City Development		1,331	1,121	3,226	3,759	533	14%	2,915
9,723	Total City Futures		2,662	3,386	5,856	7,393	1,538	21%	6,303
0	Engagement & Partnerships		16	0	0	0	0	0%	0
100	Places and Major Partnership Projects		50	50	100	100	0	0%	0
100	Total Engagement & Partnerships		66	50	100	100	0	0%	0

Procurement Delegations Report*Nine Months Ended March 2020*

Contract Description	Contract Number	Start date	Delegation Exercised	TOTAL Contract Value (Ex GST)
<i>Bob Hawke Community Centre - Staff Office Upgrades</i>	875T	10/3/20	Grant Thorne, Director City Infrastructure	\$174,361
<i>Morris Reserve, Pascoe Vale South - Disabled Car Park Works</i>	890Q	23/3/20	Greg Gale, Manager Capital Works Planning and Delivery	\$58,000
<i>Reynard Street Raised Threshold and associated Civil Works Black Spot Project</i>	884T	23/3/20	Phillip Priest, Acting Director City Futures	\$175,454

DBT8/20 ESTABLISHMENT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 2020 (D20/147159)

Director Business Transformation

Corporate Governance

Executive Summary

The *Local Government Act 2020* (the *Act*) requires Council, under Division 8 of Part 2, to establish an Audit and Risk Committee. Council was required to have an Audit Committee under the *Local Government Act 1989* and has had an Audit Committee since the time of the Council amalgamations.

This report seeks to establish an Audit and Risk Committee (the Committee) as an advisory committee of the Council, established to assist the Council discharge its responsibilities under the *Act* to:

- Monitor the compliance of Council policies and procedures with:
 - the overarching governance principles;
 - the *Act* and the regulations and any Ministerial directions; and
 - other relevant laws and regulations;
- Monitor internal controls;
- Monitor Council financial and performance reporting;
- Monitor and provide advice on risk management and fraud prevention systems and controls;
- Oversee internal audit function;
- Oversee external audit functions; and
- Monitor related party transactions.

The Audit and Risk Committee Charter has been prepared to align to the *Act* and was endorsed by the current Audit and Risk Management Committee and recommended for Council adoption. This report provides further information to support the establishment of the Committee, including the proposed Committee Work Plan, Independent Member Position Description and Councillor Member Guide.

Appointments to the Committee are recommended from within the current membership of the Audit and Risk Management Committee, including independent members and Councillor members.

Subject to establishment and adoption of the Charter and appointment of members, the first meeting of the Committee will be held on 23 June 2020.

Officer Recommendation

That Council:

1. Accepts the recommendation of the Audit and Risk Management Committee and adopts the revised Audit and Risk Management Committee Charter at Attachment 1 to this report.
2. Notes the revised Audit and Risk Management Committee Work Plan at Attachment 4 to this report, as endorsed by the Audit and Risk Management Committee.
3. Notes the Independent Member Position Description at Attachment 2 to this report, as endorsed by the Audit and Risk Management Committee.
4. Notes the Councillor Member Guide at Attachment 3 to this report, as endorsed by the Audit and Risk Management Committee.
5. Appoints independent members to the Audit and Risk Committee, effective from 14 May 2020 as follows:
 - Mr John Watson as Chairperson for a period of 3 years to 14 May 2023;
 - Ms Joelle Tabone for a period of 2 years and 1 month to 30 June 2022;
 - Ms Lisa Tripodi for a period of 2 years and 7 months to 31 December 2022;
 - Mr Craig Burke for a period of 1 year and 1 month to 30 June 2021.
6. Confirms Councillor member appointments to the Audit and Risk Committee, effective 14 May 2020 to 24 October 2020 as follows:
 - Cr Lambros Tapinos, Mayor;
 - Cr Oscar Yildiz, Deputy Mayor;
 - Cr Mark Riley.
7. Establishes the Audit and Risk Committee in accordance with Division 8 of Part 2 of the *Local Government Act 2020*, with the first meeting to be held on 23 June 2020.

1. Policy Context

The *Local Government Act 2020* (the *Act*) was passed into legislation on 24 March 2020 and commenced, in part, on 6 April 2020.

Victorian Councils are required, under Division 8 of Part 2 of the *Act*, to establish an Audit and Risk Committee (the Committee).

The Committee must include members who are Councillors of the Council and consist of a majority of members who are not Councillors. Committee members must collectively have expertise in financial management and risk and experience in public sector management. The Committee must not include any person who is a member of Council staff and the Chairperson must not be a Councillor.

The establishment of the Committee further supports Council's embedding of the governance principles, public transparency principles and financial management principles.

2. Background

Victorian Councils were required, under Section 139 of the *Local Government Act 1989*, to have an Audit Committee of Council. Moreland has had an Audit Committee since the time of the Council amalgamations. Council has had an independent Chair of the Audit and Risk Management Advisory Committee since 9 March 2016, following changes to the legislation requiring that the Chair of the Committee should be someone "independent of Council" (that is not a Councillor or a Council officer). This position has been held by John Watson since May 2017.

Council has introduced several transparency measures in recent years, including:

- Reporting of summary minutes to Council following each Committee meeting;
- An Annual Performance Report for the Audit and Risk Management Advisory Committee since the 2017/18 financial year;
- Briefing of Councillors by the Chair on the Annual Performance Report.

3. Issues

Audit and Risk Management Committee

Council is required, under Division 8 of Part 2 of the *Act*, to establish the Committee by 1 September 2020.

The Audit and Risk Committee is to be established to strengthen Council's governance, risk management, financial management and to drive continuous improvement. Pursuant to section 53(2) of the *Act*, the Committee is an advisory committee and does not have any delegated powers, including executive powers, management functions, or delegated financial responsibility.

The Committee is established to assist the Council discharge its responsibilities under the *Act* to:

- Monitor the compliance of Council policies and procedures with:
 - the overarching governance principles;
 - the Act and the regulations and any Ministerial directions; and
 - other relevant laws and regulations;
- Monitor internal controls;
- Monitor Council financial and performance reporting;

- Monitor and provide advice on risk management and fraud prevention systems and controls;
- Oversee internal audit function;
- Oversee external audit functions; and
- Monitor related party transactions.

Subject to Council's decision to establish the Committee the first meeting will be held on 23 June 2020.

Despite the repeal of section 139 of the *Local Government Act 1989*, the Audit and Risk Management Committee established by Council under this previous legislation continues in operation until the first Audit and Risk Committee is established by the Council under the new legislation.

Committee Charter

The Committee Charter has been prepared **Attachment 1** to incorporate the requirements of the *Act*. These requirements include:

- Committee membership and skill requirements in accordance with Clause 53(3) and 53(4);
- Inclusion of requirements of Committee members in accordance with Clause 53(5) with respect to the following sections of the *Act*:
 - Section 123 – Misuse of position;
 - Section 125 – Confidential Information; and
 - Division 2 of Part 6 – Conflict of interest;
- Reference to remuneration for independent members;
- The functions and responsibilities of the Committee in accordance with Clause 54(2);
- The requirement to adopt an annual work program in accordance with clause 54(3);
- The requirement for the Committee to undertake an annual assessment of its performance against the Committee Charter and to provide a copy of the annual assessment to the Chief Executive Officer for tabling at the next Council meeting in accordance with clause 54(4);
- The requirement for the Committee to prepare a biannual audit and risk report that describes the activities of the Committee and includes its findings and recommendations; and provide a copy of the biannual audit and risk report to the Chief Executive Officer for tabling at the next Council meeting in accordance with clause 54(5).

Independent Member Position description for the Committee

The Independent Member Position Description **Attachment 2**, endorsed by the Audit and Risk Management Committee, has been revised to incorporate specific reference to Sections 123 and 125 and Division 2 of Part 6 of the *Act* and to highlight the collective skills requirements of the *Act* against the Committee Skills Matrix.

This Independent Member Position Description will apply to independent members appointed to the Committee established by Council. Thereafter it will be maintained and updated by the Committee.

Council Member Guide for the Committee

The Councillor Member Guide **Attachment 3** has been prepared to incorporate specific reference to experience requirements and induction support, aligned to the Independent Member Committee Skills Matrix.

This Councillor Member Guide will apply to Councillor members appointed to the Committee established by Council. Thereafter it will be maintained and updated by the Committee.

Appointment of Independent Members of the Audit and Risk Committee

The approach to appointment of Independent Members of the Committee enables a programmed rotation of appointments to the Committee to minimise disruption and stage the introduction of new members where existing member terms end and the position is advertised in accordance with the Charter.

John Watson

John Watson was appointed Chair of the Committee in May 2017. It is recommended that he be appointed to the new Committee as Chair from 14 May 2020 to 14 May 2023.

Mr Watson was the Chief Executive Officer of the Shire of Bulla and Moonee Valley and Hume City Councils before spending 12 years in Local Government Victoria including 6 years as Executive Director. Mr Watson then served four years as Chair of the Panel of Administrators for Brimbank Council and has been Chair of the Victoria Grants Commission since 2016. Mr Watson has considerable experience as an Audit Committee member/chair in Victorian local governments and presently sits on a number of Audit Committees including as Chair of the Municipal Association of Victoria Audit Committee. Mr Watson is also a Board member of the Northern Hospital and the Metropolitan Waste and Resources Recovery Group. Mr Watson is a long-time advocate of the importance of Council Audit Committees and was largely instrumental in proposing the legislative change making Audit Committees mandatory in all Victorian municipalities.

Joelle Tabone

Joelle Tabone has been a member of the current Audit and Risk Management Committee since 15 November 2017. It is recommended that Ms Tabone be appointed to the new Committee as an Independent Member from 14 May 2020 to 30 June 2022.

Ms Tabone is currently Executive Director and Partner of Business Services with HLB Mann Judd, Chartered Accountants. Ms Tabone is also currently Non-Executive Director/Chair of Finance, Audit and Risk Committee of Ardoch Youth Foundation and is also advisor and director for numerous other companies. Ms Tabone is a Chartered Accountant and a Graduate of the Australian Institute of Company Directors and is a resident of Moreland.

Craig Burke

Craig Burke has been a member of the current Audit and Risk Management Committee since 15 November 2017. It is recommended that Mr Burke be appointed to the new Committee as an Independent Member from 14 May 2020 to 30 June 2021.

Mr Burke has over 20 years' experience in senior executive roles with the Victorian Auditor-General's Office, including leading its financial audit practice as the Assistant Auditor-General, Financial Audit. Mr Burke also has experience on a number of boards as a Non-Executive Director which includes membership of the relevant audit and risk committees, such as the Southern Metropolitan Cemeteries Trust. Mr Burke is a Fellow Certified Practising Accountant and a Member of the Australian Institute of Company Directors.

Lisa Tripodi

Lisa Tripodi has been a member of the current Audit and Risk Management Committee since 25 June 2019. It is recommended that Ms Tripodi be appointed to the new Committee as an Independent Member from 14 May 2020 to 31 December 2022.

Ms Tripodi is a Certified Practising Accountant with over 25 years' experience in financial management, audit and risk management with specialisation in emerging technology risks. Ms Tripodi was an audit partner at Oakton and provided assurance services to Victoria Police, Victorian Planning Authority, City of Melbourne and Glen Eira City Council. Lisa has ten appointments as an independent member or chairperson of audit and risk committees, including Moonee Valley City Council, City of Greater Geelong, City of Darebin, Hobsons Bay City Council, City of Knox and Victorian Institute of Teaching. Lisa has a Bachelor of Commerce and Honours from Melbourne University.

3.6 Appointment of Councillor Members of the Committee

It is recommended that the three Councillor members currently serving on the Committee, continue to fulfil their roles on the new Committee until 24 October 2020, in accordance with Council's appointment on 13 November 2019. The Councillor Members are:

- Cr Lambros Tapinos, Mayor;
- Cr Oscar Yildiz, Deputy Mayor;
- Cr Mark Riley.

3.7 Committee Work Plan

A Work Plan has been established to align to the Committee Charter and support the Committee to fulfil its obligations throughout the four meetings per annum. The revised Work Plan, provided in **Attachment 4**, was endorsed by the current Audit and Risk Management Committee on 24 March 2020.

This Work Plan will be presented to the first meeting of the new Committee at its first meeting on 23 June 2020 for endorsement in accordance with clause 54(3) of the *Act*.

Environmental implications

The functions of the new Committee include:

- Monitor the compliance of Council policies and procedures with the overarching governance principles and the *Act* and the regulations and any ministerial directions. (Section 54(2a)). This includes the governance principle:
 - The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- Monitor work by the Council to mitigate and plan for climate change risk.

Social implications

The functions of the new Committee include:

- Monitor the compliance of Council policies and procedures with the overarching governance principles and the *Act* and the regulations and any ministerial directions (Section 54(2a)). This includes the governance principle:
 - The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

Economic implications

The functions of the new Committee include:

- Monitor the compliance of Council policies and procedures with the overarching governance principles and the *Act* and the regulations and any ministerial directions (Section 54(2a)). This includes the governance principle:
 - The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.
- Monitor Council financial and performance reporting, aligned to the financial management principles and public transparency principles contained within the *Act*.

Regional/strategic implications

All documents associated with the establishment of the Audit and Risk Committee have been attached to this report. This aligns with the public transparency principles contained within the *Act*.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

The preparation for this report and attachments has been informed through consultation with the Chief Executive Officer, Executive Manager Finance, Director Business Transformation, Chair of the Audit and Risk Committee, Unit Manager Governance and Civic Protocols, the current Committee and regular attendees at Committee meetings including representatives from the Victorian Auditor General's Office and Council's internal audit contractor - Crowe.

The Committee received and discussed a report on the approach to implementation of the *Act* on 24 March 2020. This report outlined the detailed requirements of the *Act* and included the draft Committee Charter, draft Committee Work Plan, draft Independent Member Position Description.

Further refinements to these documents were circulated out of session on 8 April for approval by 20 April. The Councillor Member Guide was distributed out of session on 8 April for approval by 20 April, as an action arising from the meeting on 24 March.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The budget for remuneration of independent members and resourcing of secretariat support for the Committee is provided within the operating budget for the Corporate Governance Branch.

7. Implementation

Subject to Council's decision, Council officers will write to independent members to inform them of Council's decision with regard to the establishment of the new Committee in accordance with the *Act* and their appointment. A copy of the Committee Charter and the Independent Member Position Description will accompany the appointment letter.

The Committee Charter will be made available on Council's website.

The preparations for the first meeting of the Audit and Risk Committee, scheduled for 23 June 2020, will proceed in accordance with Council's decision.

Attachment/s

- | | | |
|---|---------------------------------------------------------------------|------------|
| 1 | Draft Audit and Risk Management Committee Charter | D20/83113 |
| 2 | Audit and Risk Committee
Independent Member Position Description | D19/185703 |
| 3 | Audit and Risk Committee
Councillor Member Guide | D19/483002 |
| 4 | Draft Audit Committee Work Plan | D20/83216 |



Audit & Risk Committee Charter



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The Moreland City Council has established an Audit and Risk Committee (the Committee) in compliance with section 53(1) of the *Local Government Act 2020* (the Act).

1 Purpose

Council is committed to good governance, public transparency and accountability to the Moreland community. The Audit and Risk Committee is established to strengthen Council's governance, risk management, financial management and to drive continuous improvement. Pursuant to section 53(2) of the Act, the Committee is an advisory committee and does not have any delegated powers, including executive powers, management functions, or delegated financial responsibility.

The Committee is an advisory committee of the Council established to assist the Council discharge its responsibilities under the Act to:

- monitor the compliance of Council policies and procedures with:
 - the overarching governance principles;
 - the Act and the regulations and any Ministerial directions; and
 - other relevant laws and regulations;
- monitor internal controls;
- monitor Council financial and performance reporting;
- monitor and provide advice on risk management and fraud prevention systems and controls;
- oversee internal audit function;
- oversee external audit functions; and
- monitor related party transactions.

The Committee will engage with management in a constructive and professional manner in discharging its responsibilities and formulating its advice to the Council.

The Committee operates to advise the Council on how best to fulfil its responsibilities and facilitate decision making by providing a forum for improving communication between the Council members and senior management, finance, risk and compliance managers, internal auditors and external auditors.

2 Authority

The Council authorises the Committee, within its responsibilities, to:

- obtain any information it requires from any official or external party (subject to any legal obligation to protect information)
- discuss any matters with the Victorian Auditor General's Office (VAGO), or other external parties (subject to confidentiality considerations)
- request the attendance of any official, including Councillors and Council Officers, at Committee meetings
- obtain legal or other professional advice at the entity's expense, as considered necessary to meet its responsibilities
- seek resolution on any disagreements between management and the external auditors on financial reporting
- seek resolution of any disagreement between management and the internal auditors on internal audit recommendations.

3 Membership

- 3.1** The Committee comprises of seven members (three Councillors and four independent and external members), appointed by Council. In accordance with the Act the Members must:
- include members who are Councillors of the Council (section 53(3a)).
 - consist of a majority of members who are not Councillors of the Council and who collectively have:
 - expertise in financial management and risk (Section 53(3b i));
 - experience in public sector management; (section 53(3b ii));
 - skills and experience in accordance with the Independent Member Skills Matrix (independent members only).
 - not be a member of Council staff (Section 53(3c)).
- 3.2** The Council will appoint the Chair of the Committee, who in accordance with section 53 of the Act:
- must not be a Councillor (section 53(4)); and
 - must not be a member of Council staff (section 53(3c)).
- 3.3** In the absence of the Chair, the Committee will elect a temporary Chair for the meeting from the remaining independent members who are present.
- 3.4** The Mayor of Council or Chief Executive Officer of Council and other Council Officers may attend committee meetings, and when they elect to do so, will require copies of committee papers.
- 3.5** The Council or Council Officers, Chief Executive Officer, Executive Manager Finance, Chief Information Officer, Manager Corporate Governance or other management representatives may attend meetings as advisers or observers but will not be members of the committee. For example, Directors will be invited to all meetings and Managers will be invited to attend if an audit report central to their area of responsibility is presented.
- 3.6** The Committee reserves the right to meet at any time without non-members or with invited non-members only.
- 3.7** A representative(s) of the VAGO will be invited to attend meetings of the committee, as an observer. Such a representative will be required to act in accordance with the governance principles in addition to the obligations of confidentiality (Section 125) and conflict of interest (Part 6, Division 2) as outlined within this Charter and the Act.
- 3.8** A representative(s) of the appointed internal audit contractor will be invited to attend meetings of the committee, as an observer. Such a representative will be required to act in accordance with the governance principles in addition to the obligations of confidentiality (Section 125) and conflict of interest (Part 6, Division 2) as outlined within the Act.
- 3.9** Membership of the committee will be reviewed periodically (but at least every three years) by the Council with the aim of ensuring an appropriate balance between continuity of membership, the contribution of fresh perspectives and a suitable mix of qualifications, knowledge, skills and experience. Councillor members will be appointed for a one-year term of office. The initial appointment of external Committee members shall be for a three-year period. An independent member may serve no more than two full terms in any one position before the position must be publicly advertised. This does not preclude existing members from being

re-appointed through a competitive process

3.10 The Committee will adopt and maintain a program of induction, training and awareness-raising for its members, with the objective of enabling the Committee to keep abreast of contemporary developments and leading practices in relation to its functions.

3.11 Pursuant to section 53(6) of the Act, the Council will pay a fee to independent committee members. This fee will be based on a per annum fee, determined by the CEO, which will be indexed in alignment with the rate cap % each 1 July.

Payment will be made each quarter following receipt of a Tax Invoice after each meeting.

No less than once every Council term, the fee paid to Independent Members will be benchmarked against no less than five other peer Councils to provide the Council with the information required to fully review fees.

4 Functions

In accordance with section 54(2) of the Act, the functions and responsibilities of the Committee include:

4.1 Monitor the compliance of Council policies and procedures with the overarching governance principles and the Local Government Act 2020 and the regulations and any ministerial directions. (Section 54(2a)).

4.1.1 Monitor Council processes for compliance of Council policies and procedures. (Section 54(2))

4.1.2 Assess the Council's procurement framework with a focus on the probity and transparency of policies and procedures/processes.

4.1.3 Assess the Council's policy framework and procedures to ensure the embedding of the governance principles.

4.1.4 Monitor the implementation of a three-year financial management improvement plan as a minimum. The progress against this plan will be reported to the Committee at each meeting. This plan is intended to provide assurance of longer term planning to strengthen financial management policies and procedures aligned to implementation of the financial management principles.

4.1.5 Review the CEO Employment Matters Policy and Terms of Reference for the CEO Employment Matters Advisory Committee annually and ensure compliance with the Act.

4.1.6 Monitor work by the council to mitigate and plan for climate change risk.

4.2 Monitor internal controls.

4.2.1 Review the effectiveness of the Council's internal control system with management and the internal and external auditors.

4.2.2 Assess whether management has controls in place for unusual types of transactions and/or any potential transactions that might carry more than an acceptable degree of risk.

4.2.3 Should the need arise, meet periodically with key management, internal and external auditors, and compliance staff, to understand and discuss any changes in the Council's control environment.

4.2.4 Monitor the Council's commercial interests, especially where these have been established under section 193 of the Local Government Act 1989 or sections 110-111 of the Local

Government Act 2020.

4.3 Monitor compliance with relevant laws and regulations.

4.3.1 Monitor Council's processes regarding compliance with legislation and regulations.

4.3.2 Stay informed about how management is monitoring the effectiveness of its compliance and ethics program and making recommendations for change as necessary.

4.3.3 Review whether the Council has procedures for it to receive, retain and treat complaints, including confidential and anonymous employee complaints under the *Public Interest Disclosures Act 2012* and section 1317AA of the *Corporations Act 2001 (Commonwealth)*, dealing with an accounting, internal accounting controls or auditing matters or other matters likely to affect the Council or its compliance with relevant legislation and regulations.

4.3.4 Obtain assurance that adverse trends are identified and review management's plans to deal with these.

4.3.5 Review management disclosures in financial reports of the effect of significant compliance issues.

4.3.6 Comply with legislative and regulatory requirements imposed on audit committee members, including not misusing their position (Section 123 of the Act) to gain an advantage for themselves or another or to cause detriment to the Council and disclosing conflicts of interest (Section 125 of the Act).

4.4 Monitor Council financial and performance reporting (Section 54(2b))

4.4.1 Receive assurance that Council has appropriate systems and procedures in place for collecting and analysing information and data for the purposes of measuring the performance of individual programs and activities (as identified in the Council Plan.)

4.4.2 Review the process for the management and governance of the use of data, information and knowledge.

4.4.3 Review any changes to Council's accounting policies and procedures and the methods of applying them, with the input of management, external and internal auditors, ensuring that they are in accordance with the stated financial reporting framework.

4.4.4 Assess significant estimates and judgements in financial reports by asking management about the processes used in making material estimates and judgements, and then asking management and external auditors for the basis of their conclusions.

4.4.5 Review management's processes for ensuring and monitoring compliance with legislation and other requirements on the external reporting by the Council of financial and non-financial information, performance reporting under the Act, and other relevant legislation.

4.4.6 Review the appropriateness of accounting policies and disclosures to present a true and fair view.

4.4.7 Review the process for the consolidation of financial information of Council related entities into the financial reports of the Council.

4.4.8 Assess whether a comprehensive process has been established for the purposes of legislative disclosure reporting requirements.

- 4.4.9 Assess information from internal and external auditors that affects the quality of financial reports. For example, actual and potential material audit adjustments, financial report disclosures, non-compliance with legislation and regulations, internal control issues.
- 4.4.10 Seek the external auditor for an independent opinion on the management's: – technical compliance with accounting standards – proper application of the accounting principles – clarity in financial disclosure practices as used or proposed in the financial report of the Council.
- 4.4.11 Assess internal control systems covering the public release of information.
- 4.4.12 Recommend to the Council whether the financial report including the performance statement should be approved based on the Committee's assessment of them.
- 4.4.13 Review the financial reporting provided to Council and monitor the financial performance and sustainability of Council.
- 4.5 Monitor and provide advice on risk management and fraud prevention systems and controls. (Section 54(2c))**
- 4.5.1 Monitor the implementation of a three-year risk management improvement plan as a minimum. The progress against this plan will be reported to the Committee at each meeting.
- 4.5.2 Review and recommend enhancements to Council's policy for the oversight and management of business risks.
- 4.5.3 Review management's overall risk profile, risk management framework and implementation strategy and advise Council of any concerns regarding the appropriate resourcing of the required actions.
- 4.5.4 Receive regular risk reports, which:
- provide an overview of management of each strategic risk by strategic risk owners; and
 - identify key risks, the status and the effectiveness of the risk management systems, to ensure that identified risks are monitored and new risks are identified, mitigated and reported.
- 4.5.5 Assess Council processes for management's identification and control of material risks, including business, financial and legal compliance risks in accordance with Council's identified tolerance for risk particularly in the following areas: – potential non-compliance with legislation, regulations and standards and Council's policies – important accounting judgements or estimates that prove to be wrong – litigation and claims – fraud and theft – significant business risks, recognising that responsibility for general or specific risk areas, for example, environmental risk, occupational health and safety, and how they are managed by the Council.
- 4.5.6 Assess adequacy of Council process to manage insurable risks.
- 4.5.7 Review whether the Council has a current and active business continuity plan and disaster recovery plan which is tested periodically.
- 4.5.8 Ascertain whether fraud risks have been:
- identified, analysed, evaluated, have an appropriate treatment plan which has been implemented, communicated, monitored and there is regular reporting and ongoing management of fraud risks
 - included in the assessment of the risk profile of the Council and have been appropriately

addressed.

4.5.9 Receive summary reports from management on all suspected and actual frauds, thefts and material breaches of legislation, ensuring reporting to the Council and/or relevant authorities.

4.5.10 Monitor the Council's fraud prevention and detection framework, including any action taken with respect to actual and suspected instances of fraud.

4.5.11 Monitor management's efforts to create and maintain a strong internal control environment, including the design and implementation of anti-fraud strategies and programs, conduct of fraud awareness seminars or training courses to increase staff awareness of activities that amount to fraud.

4.6 Oversee internal audit function (Section 54(2d))

4.6.1 Discuss with Council the appropriate method for the provision of the internal audit function, which in the case where this is outsourced, would include the sign-off of the evaluation criteria, the appointment, the monitoring and assessment of effectiveness and termination of the contractor. The tender specification will require the internal auditors engaged to be appropriately qualified and continue professional development.

4.6.2 Monitor the implementation of a three-year internal audit improvement plan as a minimum. The progress against this plan will be reported to the Committee at each meeting.

4.6.3 Review the allocation of internal audit resources through the Strategic Annual Internal Audit Plan, against Council's Audit Universe, 3-year Audit Plan, Assurance Map and Council's strategic risks,

4.6.4 Assess if there has been any obstruction to the work reported through to the audit committee.

4.6.5 Review and approve the memorandum of planning (MAP) for each internal audit to ensure that the audit objectives and scope are fit for purpose.

4.6.6 Provide the opportunity for audit committee members to meet with the internal auditors without management being present.

4.6.7 Review the reporting on completed internal audits, seeking clarification through critical analysis to assure the Committee that management is responding adequately to the findings and key risks are mitigated.

4.6.8 Monitor the progress of the strategic annual internal audit plan and work program and consider the implications of internal audit findings for the control and operating environment.

4.6.9 Monitor the implementation of internal audit's findings and recommendations.

4.6.10 Require Internal Audit contractor or the Audit and Quality Assurance Administrator to conduct periodic testing of whether audit actions reported as completed by management have been effectively implemented.

4.7 Oversee external audit function (Section 54(2d))

4.7.1 At the appropriate meeting, ask the external auditor to outline the external audit plan including proposed audit strategies and how they might relate to identified risk areas; discuss audit results; consider the implications of the external audit findings for the control environment.

4.7.2 Ask the external auditor if there have been any significant resolved or unresolved disagreements with management.

- 4.7.3 Monitor and critique management's response to the external auditor's findings and recommendations.
- 4.7.4 Sight all representation letters signed by management and consider the completeness and appropriateness of the information provided.
- 4.7.5 Provide the opportunity for committee members to meet with the external auditor as the need arises without management being present.
- 4.7.6 Maintain an awareness of local government performance audits undertaken by the VAGO and ensure recommendations are brought to the attention of the Council for action/implementation where appropriate.

4.8 Related-party transactions

- 4.8.1 Review the processes for the identification, nature, extent and reasonableness of related-party transactions.

5 Engagement with the Victorian Auditor-General's Office (VAGO)

The committee will engage with the VAGO, as the entity's external auditor, in relation to the VAGO's financial statement and performance audit coverage. In particular, the committee will:

- Invite a representative from the VAGO to attend Committee meetings and encourage a positive working relationship;
- Provide feedback to the VAGO on draft strategies, reports and opportunities for improvements
- Provide advice to management on action to be taken on significant issues raised in relevant VAGO reports or better practice guides.

6 Authority of the Committee

The Committee is an advisory committee and does not have any delegated powers, including executive powers, management functions, or delegated financial responsibility. All recommendations of the Committee shall be referred to the Council for approval, other than the:

- Strategic Annual Internal Audit Plan;
- Memorandums of Audit Planning (MAP) that do not require the approval of the Council; and
- Management responses to audit recommendations arising from Internal Audit Reports.

The Committee has the authority to review the Annual Financial Statements and Performance Statement and provide advice to the Council. The Committee can recommend to Council its approval 'in principal', the signing of the Annual Financial Statements and Performance Statement.

7 Evaluating Performance

- 7.1 The Committee will undertake an annual assessment of its performance against the Audit and Risk Committee Charter in accordance with section 54(4a) of the Act. This assessment will be reported in accordance with the Reporting requirements outlined in section 8 of the Charter.
- 7.2 Management will assist the Committee to initiate a self-assessment of the performance of the Committee at least once every two years. The review will invite input from the Council, each

Committee member, senior management, internal audit, the VAGO, and any other relevant stakeholders. The self-assessment will be reported through the Annual Committee Performance Report.

- 7.3 The Chair, in conjunction with management, will undertake formal reviews of performance and independence of independent audit committee members before reappointing them for additional terms.

8 Reporting

- 8.1 The Committee will prepare an Annual Committee Performance Report that includes an annual assessment of Committee performance against the Audit and Risk Committee Charter in accordance with Section 54(4a) of the Act. This report will be provided to the Chief Executive Officer for presentation to Council annually in accordance with Section 54(4b) of the Act. This report will be ~~and~~ published on the Council's website.
- 8.2 The Chair of the Committee, or a representative on behalf of the Committee, will present the Annual Committee Performance Report to a Councillor Briefing prior to the report being presented to Council.
- 8.3 The Committee will prepare a biannual audit and risk report that describes the activities of the Audit and Risk Committee and includes the Committee findings and recommendations in accordance with section 54(5a) of the Act, along with the agreed actions. This report will be provided to the Chief Executive Officer for reporting to Council biannually.
- 8.4 In alignment with the Meeting Procedure Local Law (to be replaced by the Governance Rules by 30 September 2020), Public Transparency principles and Governance principles in the Act, summary minutes from each Committee meeting are to be presented to Council through the Governance report after each Committee meeting summarising progress, matters discussed and any issues the Committee wishes to share with all Councillors. This requirement is common to all Advisory Committees.
- 8.5 The Chair of the Committee, or a representative on behalf of the Committee, will present the Strategic Annual Internal Audit Plan to a Councillor Briefing prior to commencement of the financial year.
- 8.6 Internal audit reports and external audit reports shall not be made public.
- 8.7 Pursuant to section 54(6b) of the Act, the Chief Executive Officer is required to table reports upon request by the chairperson of the Audit and Risk Committee.

9 Administrative Arrangements

9.1 Meetings

- 9.1.1 The committee will meet at least four times per year. One or more special meetings may be held to review the Council's annual financial statements and performance statement, or to meet other responsibilities of the committee.
- 9.1.2 All committee members are expected to attend each meeting, in person or via tele-or-video conference. Failure to attend a meeting will result in non-payment of members fees for the associated quarter.
- 9.1.3 The Chair is required to call a meeting if asked to do so by the Council and decide if a meeting is required if requested by another member, internal audit or the VAGO.

9.2 Planning

The Committee will develop a forward meeting schedule that includes the dates and location for each meeting for the forthcoming year.

In accordance with section 54(3) of the Act the Committee will develop an annual work program that includes the timing of reporting for all of the responsibilities outlined in this charter.

9.3 Quorum

A quorum will consist of a majority of committee members, with a minimum of 2 independent and 1 Councillor. The quorum must be in attendance at all times during the meeting.

9.4 Secretariat

In accordance with section 54(6a) of the Act, the CEO will appoint a Council Officer to provide secretariat support to the Committee. The secretariat will:

- ensure the agenda for each meeting is approved by the Chief Executive Officer of Council and Committee Chair;
- the agenda and supporting papers are circulated, at least one week before the meeting; and
- ensure the minutes of the meetings are prepared and maintained. Minutes to include relevant elements of the Committee's discussion.

Minutes must be reviewed by the Chief Executive Officer of Council and Committee Chair and circulated within two weeks of the meeting to each member and committee observers, as appropriate.

10 Conflicts of Interest

Committee recommendations must be transparent and accountable, to protect the public interest, maintain the integrity of the Committee and Council and enable the public to be confident that the Committee is performing its duties properly. If a conflict of interest exists, it must be declared and managed. Committee members are required to provide written declarations, through the Chair, to the Council declaring any material personal interests they may have in relation to their responsibilities.

Division 2 of Part 6 of the Local Government Act 2020 applies to Independent Members, as if the member were a member of a delegated Committee. An independent member has a **conflict of interest** if they have:

- (a) a general conflict of interest within the meaning of section 127 of the Act
- (b) a material conflict of interest within the meaning of section 128 of the Act.

Members of the Committee will provide declarations in accordance with statutory requirements.

External members should consider past employment, consultancy arrangements and related party issues in making these declarations and the Council, in consultation with the Chair, should be satisfied that there are sufficient processes in place to manage any real or perceived conflict.

At the beginning of each committee meeting, members are required to declare any material personal interests that may apply to specific matters on the meeting agenda. Where required by the Chair, the member will be excused from the meeting or from the committee's consideration of the relevant agenda item(s). The Chair is also responsible for deciding if he/she should excuse themselves from the meeting or from the committee's consideration of the relevant agenda item(s).

Details of material personal interests declared by the Chair and other members, and actions taken, will be appropriately recorded in the minutes.

11 Misuse of Position

Section 123 of the Local Government Act 2019 applies to Independent Members, as if the member were a member of a delegated Committee. The Independent Member must not intentionally misuse their position –

- (a) to gain or attempt to gain, directly or indirectly, an advantage for themselves or for any other person; or
- (b) to cause, or attempt to cause, detriment to the Council or another person.

12 Confidential Information

Section 125 of the Local Government Act 2019 applies to Independent Members, as if the member were a member of a delegated Committee. The requirements include:

- (1) Unless subsection (2) or (3) applies, a person who is, or has been, an Independent Member must not intentionally or recklessly disclose information that the person knows, or should reasonably know, is confidential information.
- (2) Subsection (1) does not apply if the information that is disclosed is information that the Council has determined should be publicly available.
- (3) A person who is, or has been, an Independent Member may disclose information that the person knows, or should reasonably know, is confidential information in the following circumstances—
 - (a) for the purposes of any legal proceedings arising out of this Act;
 - (b) to a court or tribunal in the course of legal proceedings;
 - (c) pursuant to an order of a court or tribunal;
 - (d) in the course of an internal arbitration and for the purposes of the internal arbitration process;
 - (e) in the course of a Councillor Conduct Panel hearing and for the purposes of the hearing;
 - (f) to a Municipal Monitor to the extent reasonably required by the Municipal Monitor;
 - (g) to the Chief Municipal Inspector to the extent reasonably required by the Chief Municipal Inspector;
 - (h) to a Commission of Inquiry to the extent reasonably required by the Commission of Inquiry;
 - (i) to the extent reasonably required by a law enforcement agency.

13 Recruitment

A position description for independent members will be established and maintained for each of the four independent member positions. The position description will include a matrix skills assessment that identifies the particular blend of skills and experience required for each particular role.

14 Induction

New members will receive relevant information and briefings on their appointment to assist them to meet their committee responsibilities.

15 Review of the Committee Charter

At least once a year the Committee will review this charter. This review will include consultation with the Council.

Any substantive changes to the charter will be recommended by the Committee and must be formally approved by the Council.

John Watson, Chair

Joelle Tabone, Independent Member

Craig Burke, Independent Member

Lisa Tripodi, Independent Member

Cr Lambros Tapinos, Councillor Member

Cr Oscar Yildiz, Councillor Member

Cr Mark Riley, Councillor Member



Position Description:

Audit and Risk Management Committee **Independent Member**



Moreland City Council

The City of Moreland covers Melbourne's inner and mid-northern suburbs and is located between 4 and 14 kilometres north of central Melbourne and is home to over 180,000 residents. It is bordered by the Moonee Ponds Creek to the west, Merri Creek to the east, Park Street to the south and the Western Ring Road to the north.

The City encompasses a total land area of 50.9 square kilometres and includes the suburbs of Brunswick, Brunswick East, Brunswick West, Pascoe Vale, Pascoe Vale South, Coburg, Coburg North, Hadfield, Fawkner, Glenroy, Oak Park and Gowanbrae. Small sections of Fitzroy North and Tullamarine are also part of Moreland.

Moreland City Council is a values-based Organisation and our employees strive to achieve the best outcomes for the residents and workers of Moreland while seeking to embody the Corporate Values in their work and conduct.

Value	We demonstrate our values in every day work life....
Customers and Community First	Displays a positive and flexible service attitude to co-workers, customers and community. Seeks and acts on customer and community feedback
Respect	Supports and values others. Listens and responds constructively. Respects differences of opinion.
Personal Accountability	Demonstrates accountability for quality & volume of work for self and service. Achieves Service Unit Plan / Work Plan objectives, agreed priorities and unplanned work demands.
Integrity	Makes decisions and models behaviour in accordance with the Organisational Values. Demonstrates honesty, does what they say.
One Team	Participates positively as a member of the management group. Cooperates and coordinates effectively across boundaries. Promotes teamwork within the work group.

Establishment

The City of Moreland Audit and Risk Management Committee (the Committee) has continued to undertake its role in providing independent advice to the Council and management of the City of Moreland (Council) since its inception. The current Committee was established in April 2020 in accordance with the Local Government Act 2020.

Pursuant to section 53(2) of the Act, the Committee is an advisory committee and does not have any delegated powers, including executive powers, management functions, or delegated financial responsibility. The role of the Committee is to provide independent oversight of Council's operations and effectiveness, in accordance with its specified function, to provide assurance to the Council.

Authority

The Council authorises the Committee, within its responsibilities, to:

- obtain any information it requires from any official or external party (subject to any legal obligation to protect information);
- discuss any matters with the Victorian Auditor General's Office (VAGO), or other external parties (subject to confidentiality considerations);
- request the attendance of any official, including Councillors and Council Officers, at Committee meetings;
- obtain legal or other professional advice at the entity's expense, as considered necessary to meet its responsibilities; and

- seek resolution on any disagreements between management and the external auditors on financial reporting.

Committee Composition

The Committee comprises of seven members:

- three Councillors; and
- four independent and external members, appointed by Council.

The *Local Government Act 2020* requires the Committee to have collective expertise in financial management and risk; and experience in public sector management.

The independent members of the Committee are drawn from Council and industry professionals with expertise aligned to the *Local Government Act 2020* requirements and Committee accountabilities. The suite of skills and experience sought for each Independent Member position are different and intended to ensure a balance in the collective expertise of the Committee. These are outlined in the following Skills Matrix.

Skills Matrix

Committee Skills Requirements	Independent Committee Members (4)	Member 1	Member 2	Member 3	Member 4
Strategic risk management expertise	2	Yes	-	-	Yes
Financial Management expertise	2	Yes	Yes	Yes	Yes
Experience in Public Sector management	1	Yes	-	Yes	-
Data Governance (information technology systems and controls, including information security)	2	-	Yes		Yes
Internal control and risk management, including fraud risk	4	Yes	Yes	-	Yes
Experience with internal and/or external audit	4	Direct	Indirect	Yes	Direct
Governance knowledge	4	Yes	Yes		Yes
Governance expertise	1	Yes	Yes		Yes
The application of accounting, auditing and assurance standards	4	Yes	Yes	Yes	Yes
Planning and Strategic thinking	4	Yes	Yes	Yes	Yes
The operations of government and the public sector, including accountability frameworks	4	Yes	-	Yes	Yes
Executive Leadership and Management skills	3	Yes	Yes	Yes	Yes
Legal / legislative awareness	4	Yes	Yes	Yes	Yes
Stakeholder management understanding	4	Yes	Yes	Yes	Yes
Strategic financial expertise	2	Yes	Yes	Yes	Yes
Project and program management	2	Yes	-	-	
Human resources and industrial relations	1		-	-	-
Other Audit Committees	2	Yes	Yes		Yes
Committee Skills Requirements	Councillor Committee Members (3)	Member 1	Member 2	Member 3	
Understanding of financial management	3				
Understanding of risk management and Council's risk appetite	3				
Understanding of the role of internal audit	3				
Understanding of the role of external audit (VAGO)	3				

Term of Appointment

Independent Committee Members serve a three-year term and may be eligible for re-appointment subject to performance and Committee requirements. During the term, Independent Committee Members are expected to fulfil all requirements of their role, including attendance at all Committee meetings, compliance with statutory requirements, confidentiality and conduct expectations.

An independent member may serve no more than two full terms in any one position before the position must be publicly advertised. This does not preclude existing members from being re-appointed through a competitive process.

Membership of the committee will be reviewed periodically (but at least every three years) by the Council with the aim of ensuring an appropriate balance between continuity of membership, the contribution of fresh perspectives and a suitable mix of qualifications, knowledge, skills and experience.

Committee Meetings

Meetings of the Audit and Risk Management Committee are held four times a year, one each quarter in March, June, September and December. Meetings are approximately two hours in duration, with the exception of the September meeting which incorporates the VAGO audit of the performance statement and report of operations. Meetings are held on a Tuesday evening at the Coburg Civic Centre.

Committee members are expected to attend each meeting, in person or via tele-or-video conference.

Committee Functions

In accordance with section 54(2) of the Act, the functions and responsibilities of the Committee include:

1. Monitor the compliance of Council policies and procedures with the overarching governance principles and the Local Government Act 2020 and the regulations and any ministerial directions. (Section 54(2a)).
2. Monitor internal controls.
3. Monitor compliance with relevant laws and regulations.
4. Monitor Council financial and performance reporting (Section 54(2b))
5. Monitor and provide advice on risk management and fraud prevention systems and controls. (Section 54(2c))
6. Oversee internal audit function (Section 54(2d))
7. Oversee external audit function (Section 54(2d))
8. Related-party transactions

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its responsibilities and formulating its advice to the Council.

The Council cannot abrogate or delegate its responsibilities to the Committee. The Committee can advise the Council on how best to fulfil its responsibilities and facilitate decision making by providing a forum for improving communication between the Council members and senior management, finance, risk and compliance managers, internal auditors and external auditors.

Code of Conduct

The principles of Council's Code of Conduct for Councillors apply, requiring Committee Members to:

- Act in a respectful and constructive manner.
- Act with honesty and integrity.
- Act with the highest standards of governance.
- Act fairly and impartially.
- Comply with the established legislation.
- Use information appropriately.
- Act in a financially responsible manner.
- Exercise due care, diligence and skill.

Remuneration

Pursuant to section 53(6) of the Act, the Council may pay a fee to a member of an audit and risk committee who is not a Councillor. This fee will be determined by the CEO.

Misuse of Position

Section 123 of the Local Government Act 2020 applies to Independent Members, as if the member were a member of a delegated Committee. The requirements include:

1. The Independent Member must not intentionally misuse their position—
 - (a) to gain or attempt to gain, directly or indirectly, an advantage for themselves or for any other person; or
 - (b) to cause, or attempt to cause, detriment to the Council or another person.

Penalty – up to 5 years imprisonment.

2. An offence against subsection (1) is an indictable offence.
3. Circumstances involving the misuse of position include—
 - (a) making improper use of information acquired as a result of the position the Member held or holds; or
 - (b) disclosing information that is confidential information; or
 - (c) directing or improperly influencing, or seeking to direct or improperly influence, a member of Council staff; or
 - (d) exercising or performing, or purporting to exercise or perform, a power, duty or function that the person is not authorised to exercise or perform; or
 - (e) using public funds or resources in a manner that is improper or unauthorised; or
 - (f) participating in a decision on a matter in which the person has a conflict of interest.

The full detail of this section of the Local Government Act 2020 should be read in advance of commencement in this position.

Confidential Information

Section 125 of the *Local Government Act 2020* applies to Independent Members, as if the member were a member of a delegated Committee. The requirements include:

1. Unless subsection (2) or (3) applies, a person who is, or has been, an Independent Member must not intentionally or recklessly disclose information that the person knows, or should reasonably know, is confidential information.
- (2) Subsection (1) does not apply if the information that is disclosed is information that the Council has determined should be publicly available.
- (3) A person who is, or has been, an Independent Member may disclose information that the person knows, or should reasonably know, is confidential information in the following circumstances—
 - (a) for the purposes of any legal proceedings arising out of this Act;
 - (b) to a court or tribunal in the course of legal proceedings;
 - (c) pursuant to an order of a court or tribunal;
 - (d) in the course of an internal arbitration and for the purposes of the internal arbitration process;
 - (e) in the course of a Councillor Conduct Panel hearing and for the purposes of the hearing;
 - (f) to a Municipal Monitor to the extent reasonably required by the Municipal Monitor;
 - (g) to the Chief Municipal Inspector to the extent reasonably required by the Chief Municipal Inspector;
 - (h) to a Commission of Inquiry to the extent reasonably required by the Commission of Inquiry;
 - (i) to the extent reasonably required by a law enforcement agency.

The full detail of this section of the *Local Government Act 2020* should be read in advance of commencement in this position.

Conflict of Interest

Committee recommendations must be transparent and accountable, to protect the public interest, maintain the integrity of the Committee and Council and enable the public to be confident that the Committee is performing its duties properly. If a conflict of interest exists, it must be declared and managed. Committee members are required to provide written declarations, through the Chair, to the Council declaring any material personal interests they may have in relation to their responsibilities.

Division 2 of Part 6 of the *Local Government Act 2020* applies to Independent Members, as if the member were a member of a delegated Committee. An independent member has a ***conflict of interest*** if they have:

- (a) a general conflict of interest within the meaning of section 127 of the Act

“A relevant person has a ***general conflict of interest*** in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.”
- (b) a material conflict of interest within the meaning of section 128 of the Act.

"A relevant person has a *material conflict of interest* in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.

The benefit may arise or the loss incurred—

- (a) directly or indirectly; or
- (b) in a pecuniary or non-pecuniary form."

The full detail of this section of the Local Government Act 2020 should be read in advance of commencement in this position.

Considerations to Appointment

Local knowledge is highly valued, with a preference for suitably qualified candidates that live within the municipality. Appointment to this position will be based on the alignment of candidate skills and experience to the Committee Skills Matrix first and foremost, with an advantage for candidate's residing in Moreland.

Committee Membership Guide:

Audit and Risk Management Committee

Councillor Member



Moreland
City Council



Establishment

The City of Moreland Audit and Risk Management Committee (the Committee) has continued to undertake its role in providing independent advice to the Council and management of the City of Moreland (Council) since its inception. The current Committee was established in April 2020 in accordance with the *Local Government Act 2020*.

Pursuant to section 53(2) of the Act, the Committee is an advisory committee and does not have any delegated powers, including executive powers, management functions, or delegated financial responsibility. The role of the Committee is to provide independent oversight of Council's operations and effectiveness, in accordance with its specified function, to provide assurance to the Council.

Authority

The Council authorises the Committee, within its responsibilities, to:

- obtain any information it requires from any official or external party (subject to any legal obligation to protect information);
- discuss any matters with the Victorian Auditor General's Office (VAGO), or other external parties (subject to confidentiality considerations);
- request the attendance of any official, including Councillors and Council Officers, at Committee meetings;
- obtain legal or other professional advice at the entity's expense, as considered necessary to meet its responsibilities; and
- seek resolution on any disagreements between management and the external auditors on financial reporting.

Committee Composition

The Committee comprises of seven members:

- three Councillors; and
- four independent and external members, appointed by Council.

The Chair of the Committee must be an independent member.

The *Local Government Act 2020* requires the Committee to have collective expertise in financial management and risk; and experience in public sector management.

The independent members of the Committee are drawn from relevant sectors and industry professionals with expertise aligned to the *Local Government Act 2020* requirements and Committee accountabilities. The suite of skills and experience sought for each Independent Member position are different and intended to ensure a balance in the collective expertise of the Committee. These are outlined in the following Skills Matrix.

Current Independent Members

John Watson, Chair

Craig Burke

Joelle Tabone

Lisa Tripodi

Skills Matrix – Independent & Councillor Members

Committee Skills Requirements	Independent Committee Members (4)	Councillor Committee Members (3)	Member 1	Member 2	Member 3
Strategic risk management expertise	2				
Financial Management expertise	2				
Experience in Public Sector management	1				
Data Governance (information technology systems and controls, including information security)	2				
Internal control and risk management, including fraud risk	4				
Experience with internal and/or external audit	4				
Governance knowledge	4				
Governance expertise	1				
The application of accounting, auditing and assurance standards	4				
Planning and Strategic thinking	4				
The operations of government and the public sector, including accountability frameworks	4				
Executive Leadership and Management skills	3				
Legal / legislative awareness	4				
Stakeholder management understanding	4				
Strategic financial expertise	2				
Project and program management	2				
Human resources and industrial relations	1				
Other Audit Committees	2				
Understanding of financial management		3	X	X	X
Understanding of risk management and Council's risk appetite		3	X	X	X
Understanding of the role of internal audit		3	X	X	X
Understanding of the role of external audit (VAGO)		3	X	X	X

Committee Meetings

Meetings of the Audit and Risk Management Committee are held four times a year, one each quarter in March, June, September and December. Meetings are approximately two hours in duration, with the exception of the September meeting which incorporates the VAGO audit of the performance statement and report of operations. Meetings are held on a Tuesday evening at the Coburg Civic Centre.

Committee members are expected to attend each meeting, in person or via tele-or-video conference.

Term of Appointment

Councillor Members are appointed by Council for a one-year term and are eligible for re-appointment at the end of this term. Appointments are made in the annual process for Councillor appointment to Committees.

During the term, Councillor Members are expected to fulfil all requirements of their role, including attendance at all Committee meetings, compliance with statutory requirements, confidentiality and conduct expectations.

Membership of the committee will be reviewed periodically (but at least every three years) by the Council with the aim of ensuring an appropriate balance between continuity of membership, the contribution of fresh perspectives and a suitable mix of qualifications, knowledge, skills and experience.

Committee Functions

In accordance with section 54(2) of the Act, the functions and responsibilities of the Committee include:

1. Monitor the compliance of Council policies and procedures with the overarching governance principles and the Local Government Act 2020 and the regulations and any ministerial directions. (Section 54(2a)).
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4. Monitor Council financial and performance reporting (Section 54(2b))
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6. Oversee internal audit function (Section 54(2d))
7. Oversee external audit function (Section 54(2d))
8. Related-party transactions

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its responsibilities and formulating its advice to the Council.

The Council cannot abrogate or delegate its responsibilities to the Committee. The Committee can advise the Council on how best to fulfil its responsibilities and facilitate decision making by providing a forum for improving communication between the Council members and senior management, finance, risk and compliance managers, internal auditors and external auditors.

Code of Conduct

The principles of Council's Code of Conduct for Councillors apply, requiring Committee Members to:

- Act in a respectful and constructive manner.
- Act with honesty and integrity.
- Act with the highest standards of governance.
- Act fairly and impartially.
- Comply with the established legislation.
- Use information appropriately.
- Act in a financially responsible manner.
- Exercise due care, diligence and skill.

Misuse of Position

Section 123 of the Local Government Act 2020 applies to Independent Members as well as Councillors, as if the member were a member of a delegated Committee. The requirements include:

1. The Independent Member or Councillor must not intentionally misuse their position—
 - (a) to gain or attempt to gain, directly or indirectly, an advantage for themselves or for any other person; or

(b) to cause, or attempt to cause, detriment to the Council or another person.

Penalty – up to 5 years imprisonment.

2. An offence against subsection (1) is an indictable offence.

3. Circumstances involving the misuse of position include—

(a) making improper use of information acquired as a result of the position the Member held or holds; or

(b) disclosing information that is confidential information; or

(c) directing or improperly influencing, or seeking to direct or improperly influence, a member of Council staff; or

(d) exercising or performing, or purporting to exercise or perform, a power, duty or function that the person is not authorised to exercise or perform; or

(e) using public funds or resources in a manner that is improper or unauthorised; or

(f) participating in a decision on a matter in which the person has a conflict of interest.

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1. Unless subsection (2) or (3) applies, a person who is, or has been, an Independent Member or Councillor must not intentionally or recklessly disclose information that the person knows, or should reasonably know, is confidential information.

(2) Subsection (1) does not apply if the information that is disclosed is information that the Council has determined should be publicly available.

(3) A person who is, or has been, an Independent Member or Councillor may disclose information that the person knows, or should reasonably know, is confidential information in the following circumstances—

(a) for the purposes of any legal proceedings arising out of this Act;

(b) to a court or tribunal in the course of legal proceedings;

(c) pursuant to an order of a court or tribunal;

(d) in the course of an internal arbitration and for the purposes of the internal arbitration process;

(e) in the course of a Councillor Conduct Panel hearing and for the purposes of the hearing;

(f) to a Municipal Monitor to the extent reasonably required by the Municipal Monitor;

(g) to the Chief Municipal Inspector to the extent reasonably required by the Chief Municipal Inspector;

(h) to a Commission of Inquiry to the extent reasonably required by the Commission of Inquiry;

(i) to the extent reasonably required by a law enforcement agency.

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Conflict of Interest

Committee recommendations must be transparent and accountable, to protect the public interest, maintain the integrity of the Committee and Council and enable the public to be confident that the Committee is performing its duties properly. If a conflict of interest exists, it must be declared and managed. Committee members are required to provide written declarations, through the Chair, to the Council declaring any material personal interests they may have in relation to their responsibilities.

Division 2 of Part 6 of the Local Government Act 2020 applies to Members, as if the member were a member of a delegated Committee. An member has a **conflict of interest** if they have:

- (a) a general conflict of interest within the meaning of section 127 of the Act

“A relevant person has a **general conflict of interest** in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.”

- (b) a material conflict of interest within the meaning of section 128 of the Act.

“A relevant person has a **material conflict of interest** in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.

The benefit may arise or the loss incurred—

- (a) directly or indirectly; or
- (b) in a pecuniary or non-pecuniary form.”

The full detail of this section of the Local Government Act 2020 should be read in advance of commencement in this position.

Considerations to Appointment

Councillor Members should be self-nominated and appointed with consideration to the knowledge requirements outlined in the Committee Skills Matrix and functions of the Committee. Training opportunities for Councillors should be considered and planned for those Councillors interested in developing skills that support participation on the Committee.

Where a Councillor Member an appointment is made and that Councillor does not have the requisite knowledge, this will be developed through their Committee induction process and training.

Audit and Risk Committee Work Plan

			Committee Meeting					
Action	Frequency	Reference	24 Mar	23 Jun	1 Sep*	15 Dec	Mar 21	Jun 21
4.1 Monitor the compliance of Council policies and procedures with the overarching governance principles and the Local Government Act 2020 and the regulations and any ministerial directions. (Section 54(2a))								
Assess Council’s policy framework and procedures to: - Ensure embedding of the governance principles - Assess the strength of Council’s policy framework Business Transformation City Futures City Infrastructure Community Development Engagement & Partnerships Finance & Property*	Quarterly	4.1.3		✓	✓	✓	✓	
Assess Council’s compliance with the policy framework and procedures through the Internal Audit program.		4.1.1	✓	✓	✓	✓	✓	✓
Review Register of Delegations through the Committee Work Plan Report	Annually	4.1.3		✓				✓
Review report on Gifts, Benefits and Hospitality through the Committee Work Plan report	Half Yearly	4.1.3		✓		✓		✓
Review report on Councillor Expenses through the Committee Work Plan Report	Half Yearly	4.1.3			✓		✓	
Review Report on Interstate and Overseas Travel through the Committee Work Plan Report	Half Yearly	4.1.3	✓		✓		✓	
Review CEO credit card transactions (full listing) through the Committee Work Plan Report	Half Yearly	4.1.3			✓		✓	
Review Procurement Framework (probity and transparency of policies, processes and procedures) through a dedicated Committee report.	Annually	4.1.2	✓				✓	
Monitor improvements in financial management through a 3-year Financial Management Improvement Plan.	Quarterly	4.1.4		✓	✓	✓	✓	✓
Review CEO Employment Matters Policy and Terms of Reference for CEO Employment Matters Committee through the Committee Work Plan Report.	Annually	4.1.5			✓			
Monitor work by the Council to mitigate and plan for climate change risk with a report to the Committee	Annually	4.1.6				✓		
4.2 Monitor Internal Controls								
Through review and discussion in Committee meetings on the effectiveness of controls through the internal audit reports and external auditor reporting.	Quarterly	4.2.1, 4.2.3	✓	✓	✓	✓	✓	✓
Monitor Council’s controls for unusual transactions above acceptable risk through the Quarterly Financial Management Report.	Quarterly	4.2.2		✓	✓	✓	✓	✓
Monitor Council’s commercial interests through the Committee Work Plan Report.	Annually	4.2.4			✓			
Review management reports on any breakdowns in key controls through the Quarterly Risk Management Report	As required	4.2.1	✓	✓	✓	✓	✓	✓
4.3 Compliance with relevant Laws and Regulations								
Through review and discussion in Committee meetings review systems and controls implemented to monitor compliance with legislation and regulations through internal audit and external audit reporting.	Quarterly	4.3.1, 4.3.2,	✓	✓	✓	✓	✓	✓
Review Council’s procedures to receive, retain and treat complaints through a report on: - Complaints Handling framework and performance; - Public Interest Disclosure framework and handling; and - Dealing with an accounting, internal accounting controls or auditing matters or other matters likely to affect the Council or its compliance with relevant legislation and regulations.	Annually	4.3.3		✓				✓
An overview of Council’s handling of complaints and public interest disclosures will be provided through the Quarterly Risk Management Report.	Quarterly	4.3.3		✓	✓	✓	✓	✓
An overview of Council’s handling of accounting, internal accounting controls or auditing matters or other matters likely to affect the Council or its compliance with relevant legislation and regulations will be provided through the Quarterly Financial Management Report.	Quarterly	4.3.3		✓	✓	✓	✓	✓
Obtain assurance that adverse trends are identified and review management’s plans to deal with these through the Recent Reports and Publications Report. Actions arising will be included as Business Actions and reported through the Business Actions Arising report.	Quarterly	4.3.4		✓	✓	✓	✓	✓
Review management disclosures in financial reports of the effect of significant compliance issues through the Quarterly Financial Management Report and the report on the Annual Performance Statement and Report of Operations.	Quarterly	4.3.5		✓	✓	✓	✓	✓

Action	Frequency	Reference	Committee Meeting					
			24 Mar	23 Jun	1 Sep*	15 Dec	Mar 21	Jun 21
Committee members will complete Personal Interest Returns in accordance with the requirement of the Act.	Biennial	4.3.6	-	-	-	-	-	-
Committee members will confirm the understanding of the obligations following the annual review the Committee Charter.	Annually	4.3.6		✓				✓
4.4 Monitor Council Performance and Financial Reporting (Section 54(2b))								
Receive assurance that Council has appropriate systems and procedures in place for collecting and analysing information and data to measure performance against the Council Plan through a report on annual Council Plan implementation.	Annually	4.4.1				✓		
Review the process for the management and governance of the use of data, information and knowledge through a report from the Chief Information Officer. This includes the controls covering the public release of information.	Annually	4.4.2; 4.4.11				✓		
Review and discuss changes in significant accounting policies and disclosures with management.	Quarterly	4.4.3				✓		
Review the mid year and end of year VAGO report: <ul style="list-style-type: none"> - assess significant estimates and judgements in financial reports by asking management and VAGO about the processes used in making material estimates and judgements and the basis for these. - Review the appropriateness of accounting policies and disclosures to present a true and fair view; - Review the process for the consolidation of financial information of Council related entities into the financial reports of the Council. - Assess whether a comprehensive process has been established for the purposes of legislative disclosure reporting requirements. - Seek the external auditor's independent opinion on the management's technical compliance with accounting standards; proper application of the accounting principles; clarity in financial disclosure practices as used or proposed in the financial report. 	Twice annually	4.4.4; 4.4.6; 4.4.7; 4.4.8; 4.4.10	✓		✓		✓	
Review management's processes for ensuring and monitoring compliance with legislation and other requirements on the external reporting by the Council of financial and non-financial information, performance reporting under the Act, and other relevant legislation. <ul style="list-style-type: none"> - LGPRF - Performance Statement and Report of Operations 	Twice annually	4.4.5			✓		✓	
Assess information from internal and external auditors that affects the quality of financial reports through the 'MAP and Audits Completed Report'.	Quarterly	4.4.9	✓	✓	✓	✓	✓	✓
Recommend to the Council whether the financial report including the performance statement should be approved based on the Committee's assessment of them.	Annually	4.4.12			✓			
Review management finance reports	Quarterly	4.4.13	✓	✓	✓	✓	✓	✓
4.5 Monitor and provide advice on risk management and fraud prevention systems and controls. (Section 54(2c))								
Monitor improvements in risk management through the establishment and implementation of a 3-year Risk Management Improvement Plan reported through the Quarterly Risk Management Report.	Quarterly	4.5.1	✓	✓	✓	✓	✓	✓
Receive an annual Risk report, which provides: <ul style="list-style-type: none"> • The risk profile for Council, identifying any key changes • An overview of the Enterprise Risk Management Framework and implementation strategy • An overview of the processes for identification and control of material risks in accordance with risk appetite • An overview of management of each strategic risk by the strategic risk owner. • An overview of key risks, the status and the effectiveness of the risk management systems, to ensure that identified risks are monitored and new risks are identified, mitigated and reported. • Seek assurance that the Business Continuity Plan is in place, current and active (through testing). 	Annually	4.5.2; 4.5.3; 4.5.4; 4.5.5				✓		
Assess adequacy of Council process to manage insurable risks through the Quarterly Risk Management report.	Annually	4.5.6		✓				✓
Seek assurance that the Business Continuity Plan is in place, current and active (through testing).	Annually	4.5.7		✓				✓
Seek assurance that the Disaster Recovery Plan is in place, current and active (through testing).	Annually	4.5.7			✓			
Receive an annual Fraud Risk report, which provides: <ul style="list-style-type: none"> • An overview of fraud risks identified and the action to establish and implement treatment plans. • An assessment of the risk profile for Council, identifying any key changes; • The Fraud Incident Register; 	Annually	4.5.8; 4.5.9; 4.5.10; 4.5.11			✓			

Action	Frequency	Reference	Committee Meeting					
			24 Mar	23 Jun	1 Sep*	15 Dec	Mar 21	Jun 21
<ul style="list-style-type: none"> • Actions arising from the Annual Fraud Review; • An overview of fraud prevention and detection activities undertaken. 								
CEO reporting to the Committee of all suspected and actual frauds, thefts and material breaches of legislation.	Quarterly	4.5.9	✓	✓	✓	✓	✓	✓
Review of ongoing risk management actions through the Quarterly Risk Management Report.	Quarterly	4.5.1	✓	✓	✓	✓	✓	✓
4.6 Oversee Internal Audit Function (Section 54(2d))								
Review of Internal Audit Contract & Contractor Performance (including monitoring)	Annually	4.6.1	✓				✓	
Monitor improvements in audit management through the establishment and implementation of a 3-year Audit Improvement Plan reported through the Quarterly Committee Management Report.	Quarterly	4.6.2	✓	✓	✓	✓	✓	✓
Review strategic annual internal audit plan to ensure it addresses key risks through the Annual Internal Audit Plan report.	Annually	4.6.3	✓					✓
At the commencement of each meeting, the Chair is to seek assurance that there have been no obstructions to the work by the internal auditor.		4.6.4	✓	✓	✓	✓	✓	✓
Review and approve MAP's	Quarterly	4.6.5	✓	✓	✓	✓	✓	✓
Provide the opportunity for audit committee members to meet with the internal auditors without management being present (in camera).	Quarterly	4.6.6	✓	✓	✓	✓	✓	✓
Critically review internal audit reports completed since last meeting	Quarterly	4.6.7	✓	✓	✓	✓	✓	✓
Review progress against Strategic Annual Internal Audit Plan through the MAP and Completed Audits Report.	Quarterly	4.6.8	✓	✓	✓	✓	✓	✓
Review outstanding audit actions through the Outstanding Audit Actions Progress Report.	Quarterly	4.6.9	✓	✓	✓	✓	✓	✓
Follow up reviews on previous audit actions are undertaken periodically.	Biennially	4.6.10			Due	Due	Due	Due
4.7 Oversee external audit function (Section 54(2d))								
External auditor to outline external audit plan, including proposed audit strategies and how they might relate to identified risk areas.	As required	4.7.1	✓					
At the commencement of each meeting, the Chair is to seek assurance that there have been no obstructions to the work by the external auditor.	Quarterly	4.7.2	✓	✓	✓	✓	✓	✓
Upon completion of external audit, confirm if there have been any significant resolved or unresolved disagreements with management.	As required	4.7.2			✓			
Review external audit strategy	Annually		✓				✓	
Review outcomes of external audit, including findings and recommendations.	Annually	4.7.3		✓				✓
Review external audit management letters	As Required	4.7.4		✓				✓
Meet with external auditor in absence of management 15 minutes before each meeting (as required).	Quarterly	4.7.5		✓	✓	✓	✓	✓
Review other VAGO reports for impacts on Council through the Recent Reports and Publications Report.	Quarterly	4.7.6	✓	✓	✓	✓	✓	✓
4.8 Related Party Transactions								
Review the processes for the identification, nature, extent and reasonableness of related-party transactions through the Quarterly Financial Management Report.	Annually	4.7.1		✓				✓
Committee Operations								
Review of the Committee Charter	Annually		✓					
Set Committee meeting schedule	Annually					✓		
Review Committee Work Plan annually	Annually		✓					
Committee member induction	As required							
Assessment of Committee & Committee Member Performance	Annually	4.3.8			✓			
Finalise report on performance of the Committee against its Charter for reporting to Council at its next meeting	Annually				✓			
Prepare an Audit and Risk Report (describing activities and including findings and recommendations) and provide to the CEO for reporting to Council at its next meeting.	Biannual				✓		✓	
Provide minutes to Council	Quarterly		✓	✓	✓	✓	✓	✓

***NOTE: Consideration of Finance Policy review requirements**

Consider the appropriateness of the Council's accounting policies and procedures and any changes to them, and the methods of applying them, ensuring that they are in accordance with the stated financial reporting framework. The Committee requires management to advise on:

- whether the methods chosen by management are consistent with the applicable financial reporting framework
- any changes in significant accounting policies or their application during the reporting period
- the methods used to account for significant unusual transactions or transactions in emerging areas for which there might be no specific accounting standard. This includes management's reasoning in determining the appropriateness of those methods

DBT9/20 GOVERNANCE REPORT - MAY 2020 - CYCLICAL REPORT (D20/111795)

Director Business Transformation

Corporate Governance

Executive Summary

The Governance Report has been developed as a monthly standing report to Council to provide a single reporting mechanism for a range of statutory compliance, transparency and governance matters.

This Governance Report includes:

- Reports from Committee to Council;
- Records of Assemblies of Councillors;
- Response to On Notice item from the 11 March 2020 Council meeting;
- Exercise of Chief Executive Officer delegation;
- Response to Notice of Motion 62/19 Councillor email addresses;
- Proposed motions to be submitted to the Municipal Association of Victoria (MAV) State Council meeting;
- Revocation of superseded policies;
- Response to a petition.

This report recommends that Council notes the Reports from Committee to Council, Records of Assemblies of Councillors, responses to On Notice Items, and the change of date of a Hearing of Submissions Committee meeting.

The report also recommends Council endorses proposed changes to Councillor support (IT and email) and the motions to be submitted to the MAV State Council meeting, when it is held, and revokes superseded policies.

Officer Recommendation

That Council:

1. Notes the reports from Committees to Council, at Attachment 1 to this report and:
 - a) Accepts the recommendation of the Metropolitan Transport Forum that:

The Metropolitan Transport Forum encourages member Councils to support the development of the Resilient Melbourne Metropolitan Cycling Network Model by providing financial support of up to \$10,185 (ex GST) in Financial Year 2020/21 to expand coverage of the model to include their local government area.
 - b) Notes the recommendations of the Moreland Arts Advisory Committee were accepted by the Chief Executive Officer, acting under delegated authority, for the purchase of:
 - i. Karen Standke - 'Now selling' (2018) for \$1,090.91 (ex GST);
 - ii. George Matoulas - 'The Nuclear Family' (2017-18) for \$5,454.55 (ex GST);
 - iii. George Matoulas - 'Map of Australia', (2009) for \$681.82 (ex GST);
 - iv. Adrian Lazzaro - Not titled (2018) for \$250 (ex GST);
 - v. Dorothy Berry - 'Billy Holiday' (2013) for \$430 (ex GST);
 - vi. Steven Perrette - Not titled (2011) for \$700 (ex GST);
 - vii. Mark Smith - 'Li'l Pearly Dreaming' (2018) for \$900 (ex GST).

2. Notes the Records of Assemblies of Councillors held between 1 February and 30 April 2020, at Attachment 2 to this report.
3. Notes the Public Question Time - On Notice item from the 11 March 2020 Council meeting has been responded to and the response to QT11/20 Councillor Social Media use at Attachment 3 to this report.
4. Notes the exercise of delegation by the Chief Executive Officer to award Contract 888T- Coburg Leisure Centre Specialist Aquatic Public Pool Filtration and Refurbishment Works to Commercial Aquatics Australia Pty Ltd.
5. Endorses the proposal to provide information and communications technology support to Councillors using Council staff, and to return to a .vic.gov.au domain for Councillor email.
6. Endorses the following motions for submission to the next Municipal Association of Victoria State Council meeting:
 - a) That the MAV calls on the State Government to:
 - Review, improve and strengthen relevant legislation, Australian Standards and building codes to increase accessibility for people with a disability, with a focus on the retail sector. A reliance on advocacy, complaint-based legislation and building codes has done little to improve accessibility for many people with disability particularly in retail outlets.
 - Support businesses through awareness raising and resources to become more accessible
 - Uphold Article 9 of the Convention of the Rights of Persons with Disabilities, so that all people with a disability have the right to freedom of movement and equal access to all aspects of social, commercial and community life.
 - Promote the economic and employment benefits for better accessibility in the retail sector.
 - b) That the MAV calls on the State Government to formalise and resource the work it is undertaking with the Council Alliance for a Sustainable Built Environment to develop a State-wide Environmentally Sustainable Design policy.
 - c) That the MAV calls on the State Government to:

Take action to strengthen planning scheme provisions to support the *Planning and Environment Act 1987* objective to facilitate the provision of affordable housing. The requirement for voluntary participation to negotiate an affordable housing contribution has led to negligible outcomes. The Minister for Planning appointed a Ministerial Advisory Committee (MAC) in September 2019 to consider these matters. The MAV reiterates the key proposals detailed in its submission to the MAC and calls for:

 - A suite of Affordable Housing Planning Provisions that can be used by councils to seek affordable housing contributions;
 - That the Provisions include mandatory (rather than discretionary) requirements
 - That the Provisions provide for land, dwelling, and/or cash affordable housing contributions and allows councils to specify the preferred form the contribution will take.
 - d) That the MAV calls on the State Government to:

Improve the Infrastructure Contribution Plan tool to make it a viable option for all Metropolitan Councils to access to better deliver community and other

infrastructure which meets the need of growing populations in established areas of Melbourne.

7. Notes a petition containing 40 signatures requesting Council to not use COVID-19 to delay implementing the Moreland Integrated Transport Strategy parking restrictions was received and the response provided to the lead petitioner at Attachment 5 to this report.
8. Revokes the Use of Municipal Offices and Meeting Rooms Policy and the Street Numbering Policy and notes the requirement to follow AS/NZS 4819:2003 "Geographical information – rural and Urban addressing" for all street numbering purposes.

1. Policy Context

The appointment of Councillors to specific areas of responsibility and committees provides a framework for relationships between Councillors and the administration of Council and reporting back of these committees to Council is an important transparency mechanism. Council's advisory committees have been established to provide advice to Council on their area of focus.

The Moreland Art Acquisition and Collection Development Policy sets out the criteria for the purchase of art works for the Moreland collection.

Section 80A of the Act sets out the context in which the Assembly of Councillors Records must be reported to Council.

The Meeting Procedure Local Law 2018 provides for the Chairperson to take a question On Notice and a written response to be provided to the person, should the question require a detailed answer that is not available at the meeting. The Meeting Procedure Local Law also provides mechanisms for the acceptance of petitions.

Councillor support is provided in accordance with the Councillor Support, Expenses and Resources Policy and the *Local Government Act 1989*. The prescribed Resources and Facilities to be made available are contained in the State Government's Policy Statement on Local Government Mayoral and Councillor Allowances and the accompanying information Guide for Mayor and Councillor Entitlements. These IT resources.

The Municipal Association of Victoria (MAV) is the legislated peak body for local government in Victoria. Council appoints a representative to the MAV to participate at, amongst other things, the two State Council Meetings held annually, and vote in accordance with Council's policy positions.

2. Background

The Governance Report is a standing monthly report to Council to provide a single reporting mechanism for a range of statutory compliance, transparency and governance matters.

In accordance with best practice and good governance principles, and to ensure compliance with the requirements of the Act, this report incorporates matters including reporting of advisory committees, records of Assemblies of Councillors, items relating to the delegation of Council powers, and policy and strategy reporting.

3. Issues

Reports from Committee to Council

A summary of the key issues discussed at the following meetings, and subsequent follow up action, is provided at **Attachment 1** for Council's information:

- Moreland Libraries Advisory Committee held on 25 February 2020;
- Metropolitan Transport Forum held on 2 March 2020;
- Friends of Aileu Community Committee held on 3 March 2020;
- Moreland Arts Advisory Committee held on 3 March 2020; and
- Audit and Risk Management Committee held on 24 March 2020.

Metropolitan Transport Forum recommendation

Metropolitan Transport Forum encourages member Councils to support the development of the Resilient Melbourne Metropolitan Cycling Network Model by providing financial support of up to \$10,185 (ex GST) in Financial Year 2020/21 to expand coverage of the model to include their local government area. The Network Model is included as part of the Committee Report **Attachment 1**.

Moreland Arts Advisory Committee recommendation

At its meeting on 3 March 2020, the Moreland Arts Advisory Committee reviewed of acquisition rationales presented by the Gallery Curator in relation to potential art work purchases for the Moreland Art Collection. The recommended purchases can be made with current available budget.

The Acquisition Rationale is included in **Attachment 1**.

The Chief Executive Officer accepted the recommendations of the Committee and authorised the purchases.

Audit and Risk Management Committee recommendations

At the Audit and Risk Management Committee meeting on 24 March, the Committee endorsed a revised charter and recommended it be adopted by Council. A revised work plan was recommended to Council for endorsement. These recommendations are addressed in the report to Council seeking the establishment of the Committee under the *Local Government Act 2020*.

Assemblies of Councillors

An Assembly of Councillors is a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be the subject of a decision of the Council or delegate.

Some examples include Councillor Briefings, meetings with residents/developers/clients/organisations/government departments/statutory authorities and consultations. Councillors further requested that all Assembly of Councillors Records be kept for Urban Planning Briefing meetings, irrespective of the number of Councillors in attendance.

Records of Assemblies of Councillors and Planning Briefings held during the period 1 February to 30 April 2020 are presented at **Attachment 2** for the:

- Councillor Briefings held on 3 and 10 February, 2, 10 and 23 March and 6, 14, 20 and 27 April 2020;
- Planning Briefing held on 24 February;
- Redevelopment of 33 Saxon Street, Brunswick Oversight Committee meeting held on 25 February 2020;
- Moreland Libraries Advisory Committee meeting held on 25 February 2020;
- Moreland Transport Advisory Committee held on 3 March 2020;
- Friends of Aileu Community Committee meeting held on 3 March 2020;
- Glenroy Advisory Group meeting held on 4 March 2020; and
- Moreland Housing Advisory Committee meeting held on 5 March 2020.

On Notice responses

At the 11 March Council meeting, one question asked during Public Question Time was taken on notice - ON14/20 Guard dogs on premises where they are not registered. The Team Leader of Local Laws and Animal Management has made contact with the resident as the Mayor indicated would occur.

At the 12 February Council meeting QT11/20 was not taken on notice, however Council resolved on 11 March 2020 (DBTX/20 Governance Report March 2020) that a response would be provided. The response is included at **Attachment 3** to this report.

Emergency Delegation to the Chief Executive Officer

At the Special Council Meeting on 25 March, called for Council to determine its response to the COVID-19 pandemic, Council adopted a modified instrument of delegation (Delegation) to the Chief Executive Officer (DBT7/20). The Delegation provides for an increased financial limit and Council noted that this increase in financial delegation would only be exercised in the event Council could not meet.

In responding to the directives relating to social distancing, the regular Council meeting schedule may need to be adjusted and meetings postponed. This will mean delays in awarding significant contracts that may be time sensitive for delivery.

As the 22 April Council meeting was cancelled, the Chief Executive Officer has exercised the delegation for:

- Awarding of Contract 888T – Coburg Leisure Centre Specialist Aquatic Public Pool Filtration and Refurbishment Works - for the lump sum tender amount of \$749,780.50 (excluding GST) including a provisional sum of \$51,462.50 (excluding GST), and tiling works of \$132,000.00 (excluding GST).

Councillor Information and Communication Technology Support

Information and Communication Technology support for Councillors has been provided by external vendor Centorrino since October 2016 in order to provide a more 'round the clock' support model. The cumulative spend with this vendor is now approaching the threshold at which Council is required to go to tender in accordance with the *Local Government Act 1989*. In addition to the procurement considerations, Council resolved (NOM62/19) on 13 November 2019 that '...when the current contracts for Councillor IT services expires, the Council resumes responsibility for Councillor IT and ensures that all Councillors are on the same email system as Council staff'.

Council also resolved to receive a report outlining the impact of, immediately following the 2020 Council election, reverting all elected Councillor email addresses to a 'vic.gov.au' domain. The background to the Notice of Motion included concern that having Councillor email addresses hosted on a different domain (.org.au) to other Councils and Moreland staff (.vic.gov.au) causes confusion for community members and results in misdirected email.

Following consultation with Councillors about a preferred support model and an analysis of the usage and benefits of the externally provided model it is proposed to transition IT support for Councillors back in-house. Should the service be returned to in-house provision, the Councillor email addresses can revert to a .vic.gov.au domain. The .org domain was introduced in order to facilitate a secure external provision of IT support for Councillors.

The proposed in-house provision of support would use Council's standard IT support which is available from 8 am to 6 pm weekdays. In addition, one IT staff member would be available between 6 pm and 7 pm prior to each Council meeting to focus on any device related issues. After-hours support will also be available from 6 pm to 8 pm weekdays and between 10 am and 12 noon and 2 pm and 4 pm on weekends for emergencies and critical issues.

Subject to Council's decision, Council officers will work with Centorrino to develop a migration plan to be enacted as soon as possible, whilst minimising any potential disruption to IT services.

Municipal Association of Victoria State Council Meeting –

The Municipal Association of Victoria (MAV) State Council meets twice a year to consider matters of state-wide significance. At its meeting in November 2019, Council appointed Cr Yildiz, with Cr Abboud as substitute, as Moreland's representative to the MAV.

Motions

Motions must have state wide significance or relevance across the Victorian local government sector and be related to current issues within the City of Moreland. Motions already adopted by the State Council remain active until they are completed, and the MAV has advised motions seeking the same outcomes as have been previously adopted will not be considered as complying with the criteria.

The May 2020 State Council Meeting has been deferred to a date to be determined.

Motions had been prepared and Council endorsement is sought in order that when a new date is set, they can be submitted without delay.

Proposed motions have been prepared (**Attachment 4**) for Council's consideration and endorsement in relation to:

- Disability and physical access;
- State-wide Environmentally Sustainable Design policy;
- Seeking action to strengthen planning scheme provisions to support the *Planning and Environment Act 1987* objective to facilitate the provision of affordable housing; and
- Seeking improvements to the Infrastructure Contribution Plan tool for all Metropolitan Councils to access to better deliver community and other infrastructure that meets the need of growing populations in established areas of Melbourne.

Change of date for the Hearing of Submissions - proposal to lease 406 (420) Victoria Street, Brunswick

At its meeting on 12 February 2020, Council set 18 March 2020 as the date for the Hearing of Submissions in relation to proposal to lease 406 (420) Victoria Street, Brunswick (DBT3/20 Governance Report – February 2020 – Cyclical Report).

One submission was received on 13 March 2020 and the submitter has requested to be heard. Preparations were not able to be made in time for the meeting on 18 March to proceed and the Chief Executive Officer, acting under delegation, determined to change the date of the meeting to now be held at 7 pm on 15 April 2020 in the Council Chamber. The submitter has been advised of the date and time. While there is a time imperative for the process, arrangements may need to be adjusted in light of social distancing requirements for the COVID-19 pandemic.

Petition requesting Council not use COVID-19 to delay implementing the Moreland Integrated Transport Strategy (MITS) parking restrictions

Council received a petition on 25 March 2020 containing 40 signatures requesting that Council not use COVID-19 to delay implementing the MITS parking restrictions. In line with the Meeting Procedure Local Law, the petition was listed to be presented at the, 8 April 2020 Council meeting.

At its Special meeting on 25 March 2020, Council resolved to defer the implementation of new parking restrictions under the MITS Parking Implementation Plan until after the State of Emergency has concluded. As a decision had already been made on the issue, a response was provided to the lead petitioner.

The first page of the petition and Council's response to the lead petitioner is at **Attachment 5**.

Superseded policies

During the policy status audit conducted in 2019, policies that have been superseded were identified, along with those due for review.

Use of Municipal Offices and Meeting Rooms Policy

The Use of Municipal Offices and Meeting Rooms Policy (the Policy) was adopted by Council in 1996 and reviewed and updated in 2003. The Policy had a review date of 2012 and Policy provided guidelines for the use of the meeting rooms in the Moreland municipal offices by Councillors. It was superseded by provisions included the Councillor Support and Expense Reimbursement Policy in 2014 (and all succeeding policies) but never formally revoked.

Street Numbering Policy

The Street Numbering Policy was reviewed in April 2017. Council is required to follow the Australian/New Zealand Standard AS/NZS 4819:2003 “Geographical information – rural and Urban addressing” to number properties in Moreland. The Street Numbering Policy contained information that conflicted with the standard and was removed from Council’s website. The remaining parts included how the community applies for renumbering and internal procedures. These sections will be appropriately documented on Council’s website and internal procedure documentation.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Advisory committees provide a valuable communication and consultation link between the organisation, Councillors, Council and the community.

The appointment of Councillors to specific areas of responsibility, ‘Councillors Responsible For’, provides a framework for relationships between Councillors and the administration of Council. Councillors have had an opportunity to express interest in ‘Councillor Responsible For ...’ roles and Committee appointments.

Public Question Time is an important opportunity for members of the public to direct their questions to the Council and is included at ordinary Council meetings that are not designated for consideration of Planning and Related Matters, in accordance with the Meeting Procedure Local Law 2018.

Councillor views were sought in relation to the IT support model and councillor email address domains.

Motions for the MAV State Council were developed following consultation with Councillors and Council officers.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in these matters.

6. Financial and Resources Implications

The \$7,730 required for the acquisition of art works is available in the 2020/2021 budget.

There are other no resources or financial implications arising from this report.

7. Implementation

Governance activity, including reports of committees to Council, Assemblies of Councillors and On Notice items, will continue to be reported to Council monthly.

Subject to Council's decision the proposed motions will be submitted for the MAV State Council meeting and the migration plan for Councillor IT support will be finalised.

Attachment/s

- | | | |
|---|------------------------------------------------------------------|------------|
| 1 | Reports from Committees to Council April 2020 | D20/125138 |
| 2 | Assembly of Councillor Record - February to April 2020 | D20/114678 |
| 3 | Response to QT11/20 - Councillor use of Social Media | D20/146162 |
| 4 | Proposed Motions MAV State Council May 2020 | D20/125415 |
| 5 | Petition and Response - Request not to delay MITS implementation | D20/167756 |

**MORLAC - MORELAND LIBRARIES ADVISORY COMMITTEE -
25 FEBRUARY 2020 (D20/138824)**

A report of the Moreland Libraries Advisory Committee meeting held on 25 February 2020 is provided for Council's information.

Councillors appointed to the Moreland Libraries Advisory Committee: Mayor, Cr Tapinos.

Key Items Discussed:

- The Victorian Auditor General's Office report on Council Libraries was discussed and noted.
- Changes to Library Hours were discussed, including earlier openings on weekdays, standardised closing times and a closed day at Campbell Turnbull Library. The proposed library hours were supported by the Committee.
- Removal of library fines was discussed, there is strong evidence that library fines can be a barrier to use for many community members. The committee supported the removal of library fines.
- Relocation of Fawcner Library - Council resolved to maintain the library in its current location and endorsed Fawcner Library and John Fawcner Secondary College Library to explore ways to work more closely together.
- Storytime in community languages - Council endorsed a 12 month trial of Arabic, Urdu and Nepali Storytimes with professional storytellers in 2020/2021 in addition to Greek and Italian Storytimes.
- Retirement of Manager Cultural development - The committee thanked Genimaree for her work for Moreland Libraries, her support of the committee and her work for the people of Moreland.

Committee Recommendation

There were no recommendations from the Committee to Council

Attachment/s

There are no attachments for this report.

METROPOLITAN TRANSPORT FORUM (D20/104537)

A report of the Metropolitan Transport Forum meeting held on Wednesday 2 March 2020 is provided for Council's information.

Councillors appointed to the Metropolitan Transport Forum are Cr Abboud and Cr Dorney.

Key Items Discussed:

- Ways member Councils can support the Metropolitan Transport Forum 2020 advocacy campaign theme 'The ABCs of transport - Access, Buses and Choice'.
- A bicycle travel demand modelling tool developed by Resilient Melbourne and the Institute of Sensible Transport for the five inner city (Inner Melbourne Action Plan (IMAP) councils, and plans to expand this tool to cover Metropolitan Melbourne.

Committee Recommendation

The Metropolitan Transport Forum encourages member Councils to support the development of the Resilient Melbourne Metropolitan Cycling Network Model by providing financial support of up to \$10,185 (ex GST) in Financial Year 2020/21 to expand coverage of the model to include their local government area.

Attachment/s

- | | | |
|---|-------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1 | Resilient Melbourne - Metropolitan Transport Forum briefing note -
Proposal to develop Metropolitan Cycling Network Model - March 2020 | D20/104443 |
|---|-------------------------------------------------------------------------------------------------------------------------------------------|------------|

2020 strategic plan based on strategy session highlights

Feb exec action steps highlighted in red

1.0 Strategic goals with measurable results

During 2019 we have used the simple trio of **Access Buses** and **Cycling** as our key priorities when meeting MPs and others. It has been suggested that this be tweaked to be **Active Buses** and **Choices**. Combined with measurable results, these could now be summarised as:

1.1 Active

Promoting and supporting active forms of transport, primarily walking and cycling

Primary advocacy objective:

State government funding to implement the Victorian Cycling Strategy 2018-28

Noting that the Cycling Strategy emphasises working with local government, the short / medium term actions could be:

- ✓ Liaise with the DOT Active Transport unit understand how to best support the funding case
- ✓ Identify member councils that are currently working with the DOT ATU, explore ways to co-ordinate that work (largely by linking councils to info share)
- ✓ Identify and co-operate with other supporters to echo the case for funding.
- ✓ Create a list of ready to roll cycling projects for advocacy purposes.

First step:

Exec create the portfolio of Cycling ambassador. The ambassador would work with council active transport officers to identify the likely 'first bikes off the box' projects to promote as the strategy to implementation.

1.2 Buses

Lift bus patronage through more competitive services, better infrastructure and co-ordination with other PT (and active transport).

[Noting that DoT has committed to lifting bus patronage from 122 million trips a year to 200 million by 2030 – over a 60% increase.]

Primary advocacy objective

Support lifting bus patronage through better services

Additional state funding of buses to support the patronage goals

Short / medium term actions could be:

- ✓ Organise and support councils to include bus advocacy in their routine government liaison with MPs, department and other agencies
- ✓ Organise selected councils to advocate publicly for bus improvements in line with IV recommendations (or part thereof)
- ✓ Collect examples of bus service upgrades for advocacy purposes

First step

Request that councils include bus funding requests in their regular engagement with MPs (mostly state)

Indicate support for the patronage increase target

Note DOT and IV has identified the changes needed to boost patronage, namely:

Invest in high performing bus routes

Early adoption of bus routes to areas of anticipated growth (eg employment areas)

Review of under performing routes.

Councils urged to identify opportunities to increase patronage in their areas / regions

1.3 Choice

Commitment to giving all Melbournians competitive alternatives to private cars as the transport mode of choice [for commuting, leisure and education].

Primary advocacy objective

- Promote increased public and active transport choice as the preferred response to traffic congestion and mobility
- Continue to progress accessible transport as a fundamental element of transport choices for all.
- [Advocate for the State to adopt targets for increased active and public transport mode share as Melbourne grows (ie that population increase, non-car mode share should increase)]

Measurables

- ✓ Basic program of joint advocacy actions supporting PT and active transport as the long-term solution to congestion is a growing city, eg Mayors on bikes / buses / foot, commuter challenges by mode

Possible first step

[Linking with bus advocacy in council contact with government]. Consider Mayors on buses event. Mix of publicity challenges and invitations to ride with Mayors on buses. Will need budget and bus ambassador.

1.4 Advocacy links

Maintain focus on relationship with Government and their key agencies

Also strengthen relationships with other advocacy organisations with shared interests.

The strategy session identified a wide range of organisations that share an interest in transport advocacy.

Measurables

- ✓ Participation of other groups in the MTF monthly meetings and special events
- ✓ Joint advocacy on selected issues
- ✓ Participation in the events of others.

First step

Link invitation to MTF meetings with scan of interest groups noted in section 4

2.0 Update online presence including website and social media

The MTF needs to have an online and social media presence that matches its strategic objectives while being affordable within budgets and personnel resources.

This needs to be balanced with the limited resources and capacity for the MTF to actively monitor and mediate any direct social media platforms. Also “posts” need to be representative of the membership & not necessarily be individuals views

Update of website

The current website was design and constructed approximately 10 years ago. It’s primary purpose is to serve the information needs of MTF members and associates. As such, it is the reference and storage point for minutes, resources and a wide range of basic information about the MTF.

It should be noted that MTF has used more ‘public facing’ websites for campaigns now and in the past. This included the pt4me2 campaign (no defunct) and transfortforum.org.au which stands as a record of the forums conducted in 2018.

Measurable outcome.

- ✓ MTF Executive should identify outstanding examples of websites of similar organisations as the first step towards creating a detailed brief for a website update/overhaul that can be budgeted and taken to the market.

Enhanced social media

There’s no doubt that social media is important – and as councils are aware – social media can be very resource intense. Rather than focusing on public facing channels like Twitter, Facebook and Instagram, it’s has been suggested that LinkedIn could a more appropriate focus – especially given it’s professional rather than opinion focus.

Measurable outcomes

- ✓ MTF establish a LinkedIn page and profile. The topics and presentations delivered at MTF Meetings would be used to develop the content distributed through LinkedIn (and the updated website).
- ✓ Councillors and councils use of their social media to highlight this content.

3.0 Monthly meeting format

Even though meetings were commonly identified as a highlight of MTF membership, there was interest in changing the monthly meeting to be more informative and participatory.

Outcomes

- ✓ **Continue the keynote presentations**
Executive continues to curate keynote speaker for each meeting.
- ✓ **Majority of information sharing is prearranged**

A process is established where members can nominate themselves (or be invited) to make a short presentation (say 7 - 10 minutes) in the information sharing segment. This will help lift the quality and import and the sharing. There is still be some allocation for impromptu items.

Social media outcome

- ✓ The keynotes and member presentations become content on the website and LinkedIn (with permission and where appropriate) – where readership can be used as a metric.

✓ Order of business

- 6.15 – 6.30 Attendance and minutes procedure, late comers arriving
- 6.30 – 7.15 Keynote 30 minutes plus 15 minutes Q&A discussion
- 7.15 – 7.45 Activity reports, treasurer, advocacy, etc
- 7.45 – 8.15 Pre-arranged member information sharing (max 3 x 10 min)
- 8.15 – close Matters arising

4.0 Better links and co-operation

Participants in the strategy session identified many other advocates and interest groups with similar aims. It was suggested that we actively explore ways to jointly advocate on common issues.

The MTF has had a long relationship with the MAV and in more recent times has started to build on this at an executive level. There is further opportunity for the MTF and the MAV to improve this as a strategic alliance

The initial step would be a 'mapping' exercise to identify common ground and existing connections. The exec would then identify a select list of organisations for further cooperation.

Measurable outcomes

- ✓ More participation of other groups in MTF meetings (as presenters or observers)
- ✓ Participation of MTF people in other organisations events
- ✓ Joint advocacy opportunities.

**MINUTES FRIENDS OF AILEU COMMUNITY COMMITTEE
MEETING 3 MARCH 2020 (D20/100220)**

A report of the Friends of Aileu Community Committee meeting held on 3 March 2020 is provided for Council's information.

Councillor appointed to the Friends of Aileu Community Committee: Cr Annalivia Carli Hannan - in attendance for the first part of the meeting.

Key Items Discussed:

- The amendment to the Friends of Aileu Community Committee Terms of Reference to include a Conflict of Interest Clause as approved by (Moreland) Council at its meeting on 12 February 2020;
- A proposal to examine the feasibility of supporting the establishment of a food preservation project in Aileu;
- Project Officer recommendations for transfer of funds from Friends of Aileu's accounts to project partners in Timor-Leste (PERMATIL, Health Alliance International, Uma Ita Nian Clinic, Rotaract Club of Aileu, Arte Mambai Rai Husar and Baucau Teachers College, the latter via Australian Marist solidarity) to support activities benefitting Aileu;
- Fundraising options to support upcoming activities of the Aileu Resource and Training Centre;
- Funding available for scholarships and other activities supporting education in Aileu and progress with identifying and agreeing on program and project details;
- The program for the visit by the Aileu Municipal Administrator in May, with the formal invitation having been sent following approval at (Moreland) Council meeting on 12 February 2020;
- Plans for activities to mark the 20th anniversary of the signing of the Statement of Principles for Victorian Local Governments Working in East Timor and of the commencement of the friendship relationship with Aileu, which include a public event at Coburg Town Hall on 8 May being organised in collaboration with the Department of Environment Land Water and Planning/Local Government Victoria and the Australia Timor-Leste Friendship Network, and for which the Executive Director Local Government Victoria proposes to send placeholder invitations to the Mayors and CEOs of Moreland City Council and other relevant Councils – Note: In view of risks associated with COVID-19 responses, a decision is currently pending on whether to proceed with this event or postpone to a future date;
- Input to Friends of Aileu Annual Report 2019;
- A proposal to renew the friendship relationship, and a draft Friendship Agreement 2020.

Committee Recommendation

There were no recommendations from the Committee to Council to be recorded in this report.

Attachment/s

There are no attachments for this report.

**MORELAND ARTS ADVISORY COMMITTEE - 3 MARCH 2020
(D20/123521)**

A report of the Moreland Arts Advisory Committee meeting held on March 3, 2020 is provided for Council's information.

Councillors appointed to the Moreland Arts Advisory Committee: Cr Riley.

Key Items Discussed:

- An announcement was made regarding the departure of the Manager Arts and Culture from Moreland City Council. Committee expressed gratitude and thanks her for her dedication, advocacy and leadership;
- An update was provided regarding the status of various actions and projects from the Arts Infrastructure Plan 2018-2023 including priorities moving forward;
- Review of Acquisition Rationales presented by Gallery Curator in relation to potential art work purchases for the Moreland Art Collection. The recommended purchases are in line with current available budget;
- Discussion to consider potential purchase of Counihan work, available for sale from Douglas Stewart Fine Books, at next meeting of Moreland Arts Advisory Committee;
- All other works submitted for consideration in the acquisition rationales to be considered at a future meeting of the Moreland Arts Advisory Committee;
- High level overview of Arts and Culture budget and proposed projects for 2020/2021 presented to the committee as per its request.

Committee Recommendation






In accordance with the Moreland Art Acquisition and Collection Development Policy, the Moreland Arts Advisory Committee recommends Council purchases the following art works:

- Karen Standke - "Now selling" (2018). Price \$1,090.91 + GST
- George Matoulas - "The Nuclear Family", (2017-18). Price \$5,454.55 + GST
- George Matoulas - "Map of Australia", (2009). Price \$681.82 + GST
- Adrian Lazzaro - Not titled (2018). Framed Price: \$250
- Dorothy Berry - "Billy Holiday" (2013). Framed Price: \$430
- Steven Perrette - Not titled (2011). Framed Price: \$700
- Mark Smith - "Li'l Pearly Dreaming" (2018). Price \$900







Attachment/s

- 1 Moreland Art Collection Acquisition Rationales Version 2 - 2019_2020 D20/123535
Final

PROPOSED ACQUISITION COVERSHEET

Number	Artist	Title / Year	Price	Image
1	Karen Standke	Now selling 2018	\$1,090.91 + GST	
2	Karen Standke	Maralinga Landscape I (Roadside Village) 2019	\$4,454.55 + GST	
3	Peta Clancy	Undercurrent 106 x 150 cm 2018 – 2019	\$3,454.55 + GST	
4	Peta Clancy	Undercurrent 120 x 150 cm 2018 – 2019	\$3,454.55 + GST	
5	Peta Clancy	Undercurrent 120 x 150 cm 2018 – 2019	\$3,454.55 + GST	

6	David Wadelton	Pascoe Vale South	80 x 120 cm (\$3500 + GST - unframed) or 46 x 68 cm (\$2500 + GST - unframed)	
7	David Wadelton	Pascoe Vale South	80 x 120 cm (\$3500 + GST - unframed) or 46 x 68 cm (\$2500 + GST - unframed)	
8	David Wadelton	Coburg	80 x 120 cm (\$3500 + GST - unframed) or 46 x 68 cm (\$2500 + GST - unframed)	
9	David Wadelton	Coburg	80 x 120 cm (\$3500 + GST - unframed) or 46 x 68 cm (\$2500 + GST - unframed)	
10	David Wadelton	Brunswick	80 x 120 cm (\$3500 + GST - unframed) or 46 x 68 cm (\$2500 + GST - unframed)	
11	David Wadelton	Brunswick	80 x 120 cm (\$3500 + GST - unframed) or 46 x 68 cm (\$2500 + GST - unframed)	

12	George Matoulas	The Nuclear Family, 2017-18	\$5,454.55 +GST reduced (normally \$6,000 +GST)	
13	George Matoulas	Map of Australia, 2009	\$681.82 +GST	
14	Adrian Lazzaro	Not titled 2018	Price \$140 Framed Price: \$250	
15	Dorothy Berry	Billy Holiday 2013	Price \$320 Framed Price: \$430	
16	Steven Perrette	Not titled 2011	Price \$450 Framed Price: \$700	
17	Mark Smith	Li'l Pearly Dreaming 2018	Price \$900	

KAREN STANDKE

b. 1973 Munich, Germany

Lives and works in City of Moreland



"Now selling" 2018

Oil on canvas (black box frame)

51 x 61 cm

\$1,090.91 + GST

Karen Standke online



Maralinga Landscape I (Roadside Village) 2019

Oils on canvas (black box frame)

109 x 109 cm

\$4,454.55 + GST

Karen Standke online

Statement of significance

German-born oil painter Karen Standke creates luminous, velvet-like landscapes, with the view to exploring the insidious impact of climate change on the environment. Karen's landscapes, often remote and devoid of infrastructure, are informed by her many travels across Australia, and through her in-depth research into the flora, fauna and history of each place she explores. "While initially commenting on the influence of the vast natural environment on people," Karen explains, "my work has shifted towards exploring the impact of humans on these landscapes."

Karen's distinctive landscapes often present a quandary for the viewer – what appears immediately alluring or beautiful becomes foreboding or disquieting upon contemplation. A lustrous, flowering plant is really a noxious weed; a vast, uninhabited landscape is disrupted by human traces – a hint of a road, or a sign. Karen's work elicits both our emotional and practical responses to climate change and consider our own impact on the environment.

Recipient of the 2018 Noel Counihan Commemorative Art Award, "Now Selling" presents a sceptical interpretation of the exhibition's theme of peace and the pursuit of happiness. Here, Karen explores the social status afforded by home ownership in Australia and the inevitable anxiety and pressure felt (particularly by the younger generations) to achieve that increasingly unattainable goal. For Karen, the work also questions the meaning of 'ownership' and 'home' in a postcolonial society. This painting has been exhibited as part of "Full Circle" shown at Manningham Art Gallery and subsequently shown at Box Hill Community Art centre in 2018. It was chosen as a finalist for the Lethbridge 20000 Prize in 2019 and shown in Brisbane. It has since been exhibited at Jackman Gallery.

The silent, arresting view of "Maralinga Landscape I (Roadside Village)" draws on Karen's time spent in Maralinga, a remote region in South Australia that was the site of British Nuclear Bomb testing between 1952 and 1963. Another work of the region by Karen, "Road to Maralinga" (2007), formed part of the national touring show 'Black Mist Burnt Country', an exhibition of artworks by Indigenous and non-Indigenous artists exploring the dark and little-known history of the British Atomic test series in Australia. The tests were kept secret, and so were the effects of the nuclear and radioactive materials on the land, the environment, and the people.

Either work would make an interesting comparison with other contemporary/post-colonial landscapes works in the collection such as those by Jill Orr, Stephanie Valentin and Mandy Nicholson.

Artist biography

Born 1973 in Munich, Germany, Karen Standke has lived and based her arts' practice in Melbourne since 2001 (Pascoe Vale South). She has been painting for over twenty years and has exhibited widely in a number of solo and group exhibitions including "Full Circle" at the Manningham Art Gallery in 2018, the John Leslie Art Prize at the Gippsland Art Gallery in 2018, "drift" at Jackman Galleries in 2015, and "Speak Out" at the Counihan Gallery in Brunswick in 2014.

Karen has been the recipient of multiple arts awards and residencies including as a finalist for the 2019 Lethbridge Art Prize, the 2018 Noel Counihan Commemorative Art Award, and the 2008 recipient of Pollock-Krasner Foundation grant, New York. Her work is in the collections of the Bundanon Trust and the Pollock-Krasner Foundation, as well as in many private collections around the world.

Selection criteria met:

- *A work that enhances the status and diversity of the Moreland Art Collection*
- *A work that engages with important social, cultural and environmental issues in a considered and creative manner*

Recommendation:

That this artwork or artworks be recommended by the Moreland Arts Advisory Committee for purchasing by Council.

Sources:**Artist Website**

<https://www.karenstandke.com/>

Jackman Gallery

http://www.jackmangallery.com.au/artists_karen_standke.html

Black Mist Country

<https://www.blackmistburntcountry.com.au/wp-content/uploads/2019/03/BMBC-catalogue- web.pdf>

Dialogue Journal

<https://dialoguejournal.org.au/maralinga-nuclear-colonialism-militarism-and-colonial-arrogance/>

PROPOSED ACQUISITION

PETA CLANCY

b. 1970

Lives and works in Melbourne



Undercurrent 2018 – 2019 Inkjet pigment paper 106 x 150 cm

\$3,454.55 + GST



Undercurrent 2018 – 2019 Inkjet pigment paper 120 x 150 cm

\$3,454.55 + GST



Undercurrent 2018 – 2019 Inkjet pigment paper 120 x 150 cm

\$3,454.55 + GST

Statement of significance

Throughout her photomedia practice, Bangerang descendent Peta Clancy explores hidden histories of colonisation in Australia and challenges the viewer to focus on what may have been missed or denied in the popular narrative. Through manually manipulating photographic prints, she aims to re-construct and bring to light these hidden histories in a contemporary setting.

In 2018 Clancy was awarded the inaugural Fostering Koorie Art and Culture grant from the Koorie Heritage Trust. The grant enabled her to collaborate with the Dja Dja Wurrung community to create a body of work investigating massacre sites on Dja Dja Wurrung country. The exhibition 'Undercurrent' at the Koorie Heritage Trust focussed on a massacre site submerged under water.

"I explored this site as a metaphor for the hidden history of many massacres throughout Australia and the denial of this aspect of our history and the trauma these sites evoke." 'Undercurrent' was created through collaboration with community, drawing on oral histories, through deep respect and acknowledgment of the trauma the site represented.

Comprising eight large, inkjet pigment prints and a 30-metre wallpaper installation, shot on 4 x 5 colour negative film, the exhibition featured familiar bush landscape views, which were then disrupted through slippages in time, space and context.

The acquisition of Clancy's work will strengthen Indigenous representation in the Moreland Art Collection and provide an opportunity for the community to reflect on alternatives to the dominant colonial narrative. According to Clancy, her work can be confronting. She says, "White Australians often don't know what to say or how to respond. When I started this project three years ago I often talked to people who had never seen the massacre map before or even thought about it. So it also

has the potential to bring further awareness."

Artist biography

Peta Clancy is a descendent of the Bangerang people from south-eastern Australia. Clancy completed a practice-based PhD at Monash University, Melbourne (2009); a Master of Arts (Media Arts) at RMIT University, Melbourne (2001); Bachelor of Fine Arts (Honours), University of Tasmania, Hobart (1992); and a Bachelor of Fine Arts, RMIT (1991).

Clancy has investigated the intersection of art and biological processes for the past decade. Working predominantly with photography and more recently bio-art, sculpture, installation, and video, she has undertaken an in-depth analysis of the skin as a porous membrane. For the series *She carries it all like a map on her skin* (2005-2006) she punctured photographs using fine silver needles to create a lace-like effect over images of eyelids and lips.

Clancy has exhibited in Australia at the Centre for Contemporary Photography and Gertrude Contemporary Art Spaces, both in Melbourne; Australian Centre for Photography, Sydney; Mornington Peninsula Regional Gallery, Victoria; and internationally at Brighton Museum & Art Gallery, UK; Pingyao International Photography Festival, China; Glendale College Art Gallery, LA; and Mozart 2006 festival, Salzburg, Austria. Her artwork has been written about by Ingeborg Reichle in *Art in the Age of Technoscience: Genetic Engineering, Robotics, and Artificial Life in Contemporary Art*; Anne Marsh in *Look! Contemporary Australian Photography Since 1980*; and in the Australian art journals: *Artlink*, *Eyeline*, *Photofile*, *RealTime* and *Australian Art Collector*. Clancy is a lecturer in the Department of Fine Arts, Faculty of Art, Design & Architecture, Monash University, Melbourne. Born 1970 Melbourne.

Clancy holds a practice-based PhD at Monash Art, Design and Architecture (MADA) Faculty, where she is also a Senior Lecturer.

Selection criteria met:

- *An artwork that builds upon and strengthens the Indigenous art component of the Art Collection, as per Council's Reconciliation Policy.*
- *A work that enhances the status and diversity of the Moreland Art Collection*
- *A work that engages with important social, cultural and environmental issues in a considered and creative manner*
- *An innovative artwork that reflects current trends within a broader context of contemporary Australian art*

Recommendation:

That this artwork or artworks be recommended by the Moreland Arts Advisory Committee for purchasing by Council.

Sources:

Artist website

<https://www.petaclancy.net/>

Monash University

<https://research.monash.edu/en/persons/peta-clancy>

The Conversation

<http://theconversation.com/peta-clancy-brings-a-hidden-victorian-massacre-to-the-surface-with-undercurrent-113350>

Gertrude Contemporary

<https://gertrude.org.au/studios/studios/past-23/peta-clancy.php>

Art Guide

<https://artguide.com.au/peta-clancy-on-massacre-sites-memorialisation-and-memory>

Koorie Heritage Trust

<https://korieheritagetrust.com.au/whats-on/past-exhibitions/archive-2019/undercurrent/>

PROPOSED ACQUISITION

DAVID
WADELTON b.
1955

Lives and works in Melbourne



Pascoe Vale South



Pascoe Vale South



Coburg



Coburg



Brunswick



Brunswick

From the *Suburban Baroque* series,

All works are archival pigment prints and available in 2 sizes:

80 x 120 cm, edition of 5 & 2AP (\$3500 + GST - unframed)

and

46 x 68 cm, edition of 10 & 2AP (\$2500 + GST - unframed)

From the *Suburban Baroque* series,

All works are archival pigment prints and available in 2 sizes:

80 x 120 cm, edition of 5 & 2AP (\$3500 + GST - unframed)

and

46 x 68 cm, edition of 10 & 2AP (\$2500 + GST - unframed)

M33 Gallery

Statement of significance

David Wadelton is a painter, photographer and experimental musician who has become increasingly well known for his documentary style photographs of disappearing urban environments, cultural and architectural icons, the last vestiges of bygone eras such as shopping strips, including milk bars, barber's shops and other more unusual vendors. He is quoted in interview as saying *"I love the 'mystery' to be found in the everyday evidenced in the photography of Eugene Atget. I also liked the deadpan quality of Ed Ruscha."*

Suburban Baroque brings together a selection of David Wadelton's photographs of the vanishing mid-century suburban interiors of the formerly working-class northern areas that were the destination of choice for many post-war immigrants from Europe. The once-ubiquitous terrazzo, balustrades, marble columns and lions and other manifestations of pride and nostalgia for their homelands have become increasingly rare as the years pass, generations change, and gentrification takes place.

The rooms are redolent of a different era and imbued with pathos, as most are the pride and joy of a generation that is passing. The decor speaks of post-war immigration in a fascinating time capsule, where one experiences a mix of local and imported; defying current design conventions. Often the owners proudly designed the rooms to suit their preferences and to impress their friends and neighbours back in the 1970s, and they have immaculately maintained them that way ever since. A selection of the works were shown at the Centre for Contemporary Photography in 2019.

Artist biography

Born 1955, Terang, Victoria; lives and works in Melbourne. David Wadelton studied visual art at Preston and Phillip Institutes in Melbourne, graduating in 1976 and 1982 respectively. Since the early 1980s he has exhibited extensively throughout Australia with regular solo exhibitions at Tolarno Galleries, Melbourne. A survey exhibition of Wadelton's paintings and photographs, *David Wadelton: Icons of Suburbia*, was presented by McClelland Sculpture Park + Gallery in 2011. In addition to his career as a visual artist, Wadelton has made significant contributions to the field of experimental music in Australia. He is represented by M33 Gallery Melbourne.

Wadelton's work is held in the collections of the National Gallery of Victoria, National Gallery Australia, Monash University Art Gallery, La Trobe University Art Collection and University of Queensland Art Museum.

Selection criteria met:

- *A work that enhances the status and diversity of the Moreland Art Collection*
- *A work that engages with important social, cultural and environmental issues in a considered and creative manner*
- *An innovative artwork that reflects current trends within a broader context of contemporary Australian art*

Recommendation:

That this artwork or artworks be recommended by the Moreland Arts Advisory Committee for purchasing by Council.

Sources:

Artist Website

<https://wadelton.online/2019/01/12/suburban-baroque-interiors/>

The Age

<https://www.theage.com.au/national/victoria/suburban-baroque-a-homage-to-the-exuberant-homes-of-melbourne-s-post-war-migrants-20190709-p525dx.html>

Artist blog

<https://www.headon.com.au/blog/david-wadelton-icons-suburbia>

National Gallery of Victoria

<https://www.ngv.vic.gov.au/melbournenow/artists/david-wadelton.html>

Perimeter Books

<https://perimeterbooks.com/David-Wadelton-Suburban-Baroque>

City of Darebin

<https://www.bundoorahomestead.com/exhibition/the-northcote-hysterical-society-presented-by-david-wadelton/>

PROPOSED ACQUISITION

GEORGE MATOULAS

b. 1966

Lives and works in the City of Moreland



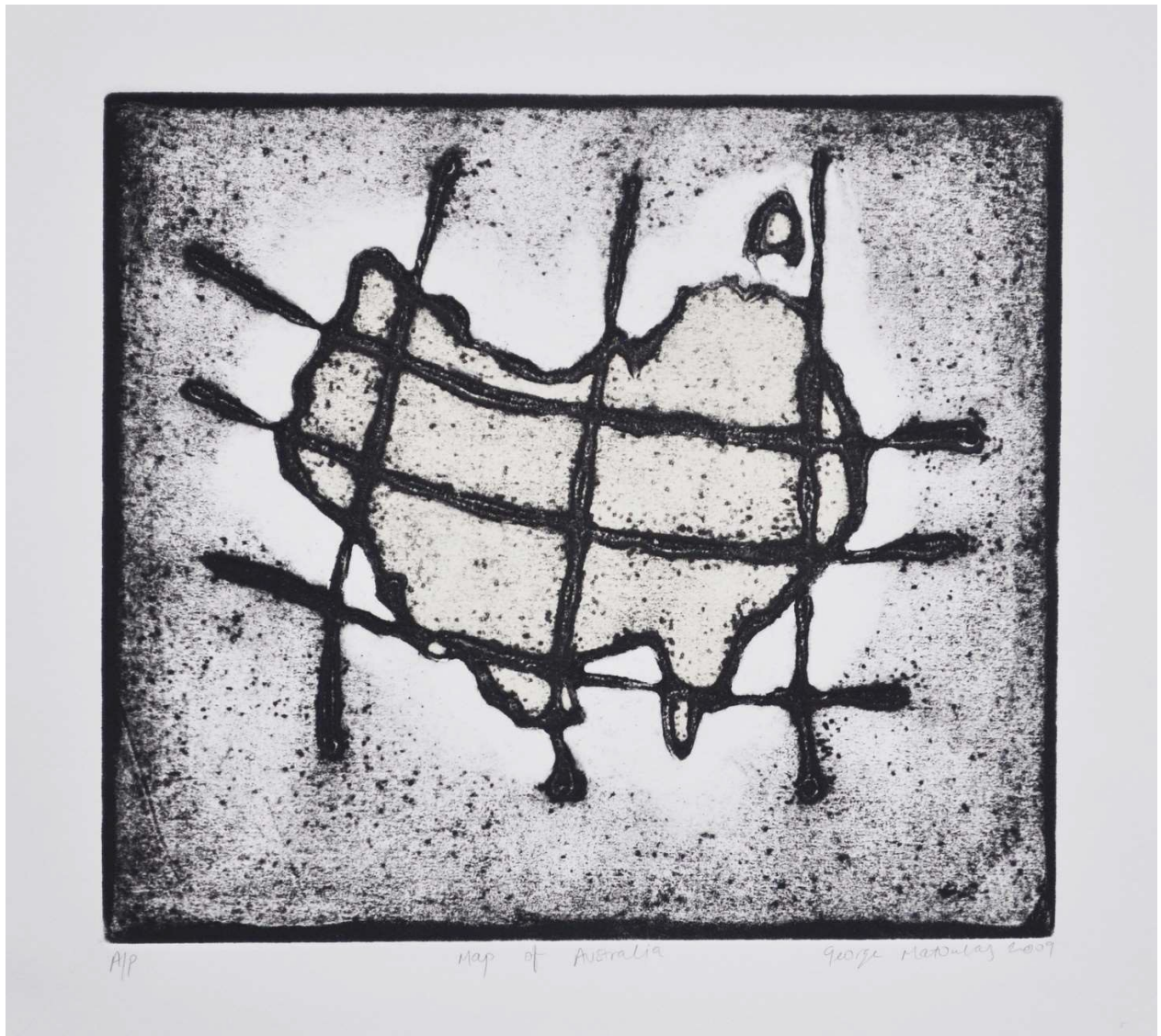
George Matoulas

The Nuclear Family, 2017-18 Woven

rug

190 x 180 cm

\$5,454.55 + GST reduced price (normally \$6,000 + GST)



George Matoulas

Map of Australia, 2009

Collograph, chine colle 30
x 34 cm (image)

56 x 58 cm (paper)

Edition 5 of 5

\$681.82 + GST

Statement of significance

Throughout his diverse practice which includes artist books, printmaking, sculpture and painting, George Matoulas engages an art brut style of simplicity and apparent naivety to explore themes of justice, cultural heritage, geography, identity, migration and childhood innocence.

The proposed acquisition options *The Nuclear Family* (2017-18) and *Map of Australia* (2009) were exhibited as part of the Counihan Gallery in Brunswick's celebratory exhibition *Twenty-One Today* in February 2019 honouring local art studios. Matoulas bases his practice at the Ovens Street Studios in Brunswick and has done so for twenty-one years as one of its four co-founding members.

The Nuclear Family was created in collaboration with Weave Art Change, a textile project that works with weavers from KTS, a fair trade, social enterprise project in Nepal. Featuring a naïve style and laden with symbolism, Matoulas' work shows that conflict is not restricted to one demographic by using the word "bomb" in multiple languages. Influenced by the world map rugs of Alighiero Boetti, Matoulas adopted a more collaborative approach with local weavers to add an element of 'non-control' to his practice, consistent with his interests in *art brut* and *art povera*. His collograph chine colle *Map of Australia* shows the development of his interests in maps, relative orientation, geography, the apparent arbitrariness of political and ideological borders and was produced in response to the plight of asylum seekers and the Australian governments refusal to allow them sanctuary.

In his opening remarks at *Twenty-One Today*, at the Counihan Gallery (31 January 2019), emeritus professor Sasha Grishin stated that: "He is an artist who, like Noel Counihan, adopts a very strong ethical stance in his art – concerning justice, refugees, sense of place and the preciousness of childhood innocence, his pieces are like compressed time bombs ready to explode when you engage with them".

Artist biography

George Matoulas has been practicing since 1987. He has a Bachelor Degree in Fine Arts, Painting and Printmaking from Royal Melbourne Institute of Technology, and studied book conservation at Centro del bel libro, Ascona Switzerland.

While his predominant medium is works on paper (prints and drawings), he has also made installations, bronze sculptures, paintings and limited-edition rugs. He has produced several illustrated artist books and has published other artists' and authors' books.

Matoulas has exhibited at the Counihan Gallery as part of group exhibitions in 2004, 2005, 2013 and 2019. He is known also as a collaborative artist, bookbinder and sculptor. He is represented in the Moreland Art collection by his print *Bomb Bomb* (2012-13) donated by the artist in 2013, and the national award winning co-authored artist book with Angela Cavalieri and Antoni Jach, *Europe to Oceania* purchased in 2016.

The proposed works relate to other text - based works in the collection such as those by fellow studio artists Angela Cavalieri and Jordan Marani as well as to the works of Chips Mackinolty, and occasional collaborators Peter Lyssiotis and Theo Strasser.

Matoulas has exhibited widely throughout Australia and Italy in solo and group exhibitions. His work has been collected by regional galleries and institutions such as the collections of the Bodleian Library Oxford University, Deakin University, University of Melbourne, Monash University, Mornington Peninsula Regional Gallery, State Library of New South Wales, State Library of Queensland and the State Library of Victoria

Selection criteria met:

- *A distinctive and verifiable connection with City of Moreland, such as being a work of art by an artist who has lived, worked, exhibited or contributed to the creative culture of Moreland.*
- *A work that engages with important social, cultural and environmental issues in a considered and creative manner.*

Recommendation:

That this artwork or artworks be recommended by the Moreland Arts Advisory Committee for purchasing by Council.

Sources:

The Age

<https://www.smh.com.au/entertainment/art-and-design/meet-the-maker-art-book-maker-george-matoulas-20140410-36e62.html>

Langford 120 Gallery

<http://www.langford120.com.au/e18-george-m.html>

State library of Queensland

<http://blogs.slq.qld.gov.au/ala/2017/02/15/celebrate-cultural-diversity/>

RMIT intersect

<https://www.intersect.rmit.edu.au/-ps-sr-/visual-word>

Australian Galleries

<https://australiangalleries.com.au/product/his-wayward-hand/>

University of Melbourne

<https://library.unimelb.edu.au/exhibitions/artonthepage/behind-art-on-the-page>

PROPOSED ACQUISITION**ADRIAN LAZZARO****b. 1985****Lives and works in Moreland/Melbourne**

Adrian Lazzaro

Not titled 2018

marker, pastel on paper

38 x 28 cm

ADLA18-0004

Price \$140 Framed Price: \$250

Arts Project Australia

Statement of significance

Primarily working across painting and digital art, Adrian Lazzaro's artworks are characterised by figures of wrestlers, vampires, zombies, toys and subjects from imaginary worlds. Often using gouache, acrylic and paint pen, Lazzaro's imagery blends sinister interpretations with a quirky sense of humour, often elucidating a wry outlook. Lazzaro's works usually involve figuration and identities, be they people from history, popular culture or people he has met or seen. This untitled work depicts two women holding hands.

Artist biography

Adrian Lazzaro (born 1985) has been a regular studio artist at Arts Project Australia since 2004. He has exhibited in group shows in Australia and overseas, including Spring 1883 (2017 – 2019), The Establishment, Sydney; *Now the heart is filled with gold as if it were a purse*, curated by Glenn Barkley, Arts Project Australia, Melbourne (2014); Turning the Page, Gallery 101, Ottawa, Canada (2014); and *My Puppet, My Secret Self*, The Substation, Newport. In 2018, Lazzaro was a finalist in the Petite Miniature Textiles Biennial, Wangaratta Art Gallery, which resulted a piece being acquired for their permanent collection. In 2019 Lazzaro's solo exhibition *Everything Is Going On* at the Artery Project Space explored the artists stream of consciousness drawing practice presented in an abundance of Lazzaro's densely filled tactile scrapbooks. In 2019 Lazzaro collaborated with Caroline Wylds, a comic artist and illustrator on an exhibition of his scrapbooks and drawings. Adrian Lazzaro is currently represented by Arts Project Australia, Melbourne.

Selection criteria met:

- *A work that enhances the status and diversity of the Moreland Art Collection*
- *A distinctive and verifiable connection with City of Moreland, such as being a work of art by an artist who has lived, worked, exhibited or contributed to the creative culture of Moreland.*

About Arts Project

Arts Project Australia is a creative social enterprise that supports artists with intellectual disabilities, promotes their work and advocates for their inclusion in contemporary art practice.

Recommendation:

That this artwork be recommended by the Moreland Arts Advisory Committee for purchasing by Council

Sources:

Arts Project Australia

<https://www.artsproject.org.au/artist/adrian-lazzaro/>

<https://www.artsproject.org.au/event/adrian-lazzaro-project-space-artery-northcote/>

The Saturday Paper

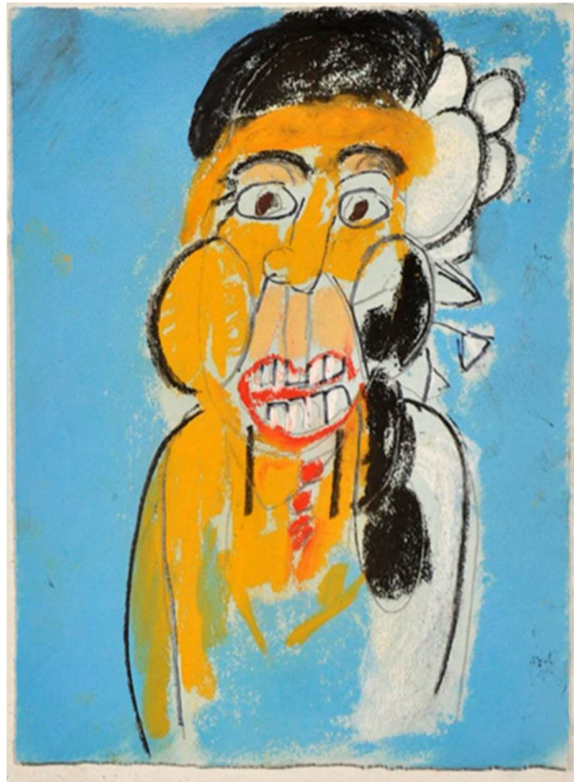
<https://www.thesaturdaypaper.com.au/culture/portrait/2019/07/27/artist-adrian-lazzaro/15641496008500>

PROPOSED ACQUISITION

DOROTHY BERRY

b. 1942

Lives and works in Moreland/Melbourne



Dorothy Berry

Billy Holiday

2013 Pastel on

paper 38 x

28cm

DB13-0008

Price \$320 Framed Price: \$430

Arts Project Australia

Statement of significance

Dorothy Berry is a painter who approaches her practice with great passion. This is evident in the energy and vibrancy of her images. Her work often demonstrates a keen interest in animals, and often employs them in a symbolic sense. Berry has developed an intricate set of signs in order to construct personal narratives and her work often recounts an experience, event, belief or opinion relating to her life. Her densely packed compositions frequently consist of an accumulation of these incidents or symbols, instilling the works with personal significance. The 'portrait' of Billy Holiday would be a welcome work by a female artist with the depiction of, and homage to another woman.

Artist biography

Dorothy Berry (b. 1942) has been a regular studio artist at Arts Project Australia since 1985. In this time, she has presented four solo exhibitions at Arts Project Australia including; 'Dorothy Berry – Bird on a Wire' (2009); 'A Survey 1987-2002' (2002); and 'Recent Works' (1998). She has been included in numerous group exhibitions including 'My Puppet, My Secret Self', The Substation, Newport; 'Inside Out/Outside In', Access Gallery, National Gallery of Victoria, Melbourne; and 'Turning the Page', Gallery 101, Ottawa, Ontario, Canada. Her work, 'Pat Potter (my school friend)' (1995) is held in the National Gallery of Australia Collection, Canberra, and her has been acquired by MADmusée, Lège. Dorothy Berry collaborated with Jill Orr (also represented on the Moreland Art Collection) as part of the FEM-Affinity touring exhibition which will travel throughout Australia in 2020 and 2021 which "is an exploration of the synergies between the works of selected women artists and speculates on multiple interpretations of female identity. FEM-aFFINITY is a way of referring to all things FEM: it signposts how feminism underpins the curatorial premise and reinforces ways intersectional feminism can integrate disability voices, concerns and experiences into the broader art world conversation."

Selection criteria met:

- *A work that enhances the status and diversity of the Moreland Art Collection*
- *A distinctive and verifiable connection with City of Moreland, such as being a work of art by an artist who has lived, worked, exhibited or contributed to the creative culture of Moreland.*

About Arts Project

Arts Project Australia is a creative social enterprise that supports artists with intellectual disabilities, promotes their work and advocates for their inclusion in contemporary art practice.

Recommendation:

That this artwork be recommended by the Moreland Arts Advisory Committee for purchasing by Council.

Sources:

National Gallery of Australia

<https://nga.gov.au/homesweethome/default.cfm?viewid=2>

Arts Project Australia

<https://www.artsproject.org.au/artist/dorothy-berry/>

PROPOSED ACQUISITION

STEVEN PERRETTE

b. 1962

Lives and works in Moreland/Melbourne

Steven Perrette



Steven Perrette

Not titled 2011

acrylic, glitter, marker, pencil

50 x 70 cm

SP11-0008

Price \$450 Framed Price: \$700

Arts Project Australia

Statement of significance

Steven Perrette's works on paper frequently depict the frenetic workings of the western world. Within his practice Perrette maintains a fascination with industrial and vintage ships and sailing boats along with roads and highways depicting a cacophony of cars, semi-trailers, cafes, gas stations and signs featuring corporate logos. The chaotic scenes depicted by Perrette in watercolour washes and expressive ink nib line work possess a stylistic wildness distinctive to the artist along with a controlled and balanced composition. This untitled work showing Perrette's signature style and preoccupations was included in the *Landmarks* exhibition at Counihan Gallery In Brunswick in 2017 alongside other local artists such as Kirrily Hammond and Janelle Low (both represented in the Moreland Art Collection) and featured on the exhibition invitation.

Artist biography

Steven Perrette (b. 1962) has worked in the studio at Arts Project Australia since 2000. Following his first solo exhibition in the Arts Project Gallery in 2011, he has exhibited in numerous group shows including 'Mission to Seafarers Victoria 2014 & 2017 ANL Maritime Art Prize', Mission to Seafarers, Melbourne; 'Turning the Page', Gallery 101, Ontario, Canada; and 'Melbourne Art Fair', Royal Exhibition Building, Melbourne. Perrette's work, *Trotsky, the dog* (2000) is held in the National Gallery of Australia collection, and his work has been acquired for the V-Line Collections. In 2019, Perrette's solo exhibition at Arts Project, *Frenetic Workings of the Western World*, presented a selection of his mixed media gouache, marker and watercolour works on paper. Inspired by his childhood growing up in Glenroy and his lifelong fascination with cars and trucks, Perrette makes paintings with Shell and BP service stations that remind him of the inner northern suburbs of Melbourne and trips to Bendigo and Mildura with his Father.

Selection criteria met:

- *A work that enhances the status and diversity of the Moreland Art Collection*
- *A distinctive and verifiable connection with City of Moreland, such as being a work of art by an artist who has lived, worked, exhibited or contributed to the creative culture of Moreland.*

About Arts Project

Arts Project Australia is a creative social enterprise that supports artists with intellectual disabilities, promotes their work and advocates for their inclusion in contemporary art practice.

Recommendation:

That this artwork be recommended by the Moreland Arts Advisory Committee for purchasing by Council.

Sources:

Arts Project Australia

<https://www.artsproject.org.au/artist/steven-perrette/>

<https://www.artsproject.org.au/event/steven-perrette-solo-arts-project-australia/>

National Gallery Australia

<https://nga.gov.au/homesweethome/default.cfm?viewid=2>

PROPOSED ACQUISITION

MARK SMITH b.

1976

Lives and works in Moreland/Melbourne



Mark Smith

Li'l Pearly Dreaming 2018

calico, cotton thread,

stuffing 155 x 40 x 34 cm

MASM3D18-0005

Price \$900

Arts Project Australia

Statement of significance

Working across painting, ceramics, mixed media, video and soft sculpture, Mark Smith's figurative works are concerned with how the body relates to human nature and the human condition. Smith's practice is focused on creating art that is inextricably linked to imagination, barrier-breaking, self-expression and understanding the human form through his exploration of the body as a non-negotiable starting point for existence.

With his practice revolving upon what he calls “the observably human”, Smith’s primarily figurative pieces are concerned with how the physicality of the body relates to human nature and the human condition. “I’m interested in human movement and the positions of being human,” he says “The sculptures I make are understandably human, but each human is moving differently to its own beat.”

Artist biography

Mark Smith (b. 1976) is a multidisciplinary artist who has been working in the Arts Project Australia studio since 2003. In 2014, Smith held his first solo exhibition ‘Words Are...’ at the Jarmbi Gallery Upstairs, Burrinja, Upwey, launching his self-published autobiography ‘Alive’ at the exhibition opening. He has exhibited in multiple group exhibitions at Spring 1883 (2018 and 2019), The Establishment, Sydney, 2017; In Concert, Gertrude Glasshouse, Melbourne, 2016; and My Puppet, My Secret Self, The Substation, Newport, 2012. In 2019 he was a finalist in the *Darebin Art Prize* at the Bundoora Homestead Art Centre with his soft sculpture ‘Li’l Pearly Dreaming’ and one of his soft sculptures was recently acquired by the Monash University Museum of Art (MUMA) for their permanent collection. As well as his art and writing practice, Smith further attends a local Melbourne choir and participates in acting classes.

Selection criteria met:

- *A work that enhances the status and diversity of the Moreland Art Collection*
- *A distinctive and verifiable connection with City of Moreland, such as being a work of art by an artist who has lived, worked, exhibited or contributed to the creative culture of Moreland.*

About Arts Project Australia

Arts Project Australia is a creative social enterprise that supports artists with intellectual disabilities, promotes their work and advocates for their inclusion in contemporary art practice.

Recommendation:

That this artwork be recommended by the Moreland Arts Advisory Committee for purchasing by Council

Sources:

Arts Project Australia

<https://www.artsproject.org.au/artist/mark-smith/>

<https://www.artsproject.org.au/mark-smith-celebrating-international-day-people-disability/>

<https://www.artsproject.org.au/arts-project-australia-artist-profile-charlotte-day-mark-smith>



Committee:	Audit and Risk Management Committee (an Advisory Committee of Council pursuant to Section 139(2) of the <i>Local Government Act 1989</i>)
Meeting Date:	Tuesday 24 March 2020
Representatives:	Councillor members –Cr Riley, Mayor, Cr Tapinos (apology), Cr Yildiz (apology) Independent members - John Watson (Chair), Joelle Tabone, Lisa Tripodi and Craig Burke
<p>The Audit and Risk Management Committee (ARMC) is chaired by Independent Chair, John Watson. The following business was conducted:</p> <ul style="list-style-type: none"> • No conflicts of interest were declared. • There was one fraud matter and one breach of policy noted. No impending legal matters noted. • No obstructions to the work of the internal auditor or external auditor were noted. • Members were able to submit questions prior to the meeting, to support the virtual meeting environment utilised for the meeting. • The Minutes of the ARMC meeting held on 3 December 2019 were confirmed. • That status of business actions and outstanding audit items from the previous ARMC Minutes were reviewed and noted. • The CEO advised that the pandemic emergency would impact delivery dates on some items. • The ARMC endorsed the Revised Audit and Risk Committee Charter that incorporates the requirements of <i>Local Government Act 2020</i> and recommended Council adopts the charter. • The ARMC endorsed the revised ARMC Work Plan and recommended Council endorses the Work Plan. • The ARMC endorsed the revised Independent Member Position Description. • The ARMC noted the assessment of current Independent Members against the skills matrix and the approach to appointment upon establishment of the ARMC in accordance with the <i>Local Government Act 2020</i>. • The ARMC acknowledged and noted the progress against the 2019/20 Strategic Annual Internal Audit Plan • The ARMC reviewed and endorsed the draft 2020/21 Strategic Annual Internal Audit Plan. • The ARMC noted the Memorandum of Audit Plans approved out of session following the December 2019 meeting; Capital Works Management Audit, Asset Protection Audit, Road Management Plan Audit, Events and Festivals Management Audit and IT Essential Eight Audit. • The ARMC noted the findings, recommendations and management comments for Financial Controls, Local Laws Enforcement and Risk Management Audits. • The Chair requested a report on implementation of the Child Safe Standards to the Committee at the June 2020 meeting. • The ARMC noted the Risk Management Quarterly Progress Update, including the completion of the Annual Fraud Review, status of insurance claims and actions taken to implement the Public Interest disclosure Act. • The ARMC endorsed the reduction of Public Liability and Professional Indemnity insurance limits. • CEO provided an update regarding Coronavirus. The ARMC noted the work being undertaken in response to Coronavirus. 	
Next Meeting:	23 June 2020 at 6pm.

ASSEMBLY OF COUNCILLORS RECORD

1 February - 30 April 2020

An Assembly of Councillors is a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee.

Assembly of Councillors does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139 of the *Local Government Act* a club, association, peak body, political party or other organisation.

Assembly details	Councillor attendees	In	Out	Officer attendees	Matters discussed	Conflict of interest disclosures <small>*disclosers left the meeting for the relevant discussion</small>
Councillor Briefing 3 February 2020	In Attendance Cr Tapinos Cr Yildiz JP Cr Abboud Cr Carli Hannan Cr Davidson Cr Dorney Cr Irfanli Cr Kavanagh Cr Martin Cr Riley Apologies Cr Bolton	6 pm 6 pm 6 pm 6.07 pm 6.30 pm 6 pm 6.06 pm 6.09 pm 6.07 pm 6 pm	8.20 pm 7.34 pm 8.20pm 7.11 pm 8.20 pm 8.20 pm 8.20 pm 8.20 pm 8.20 pm 8.20 pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Joseph Tabacco Kirsten Coster Kim Giaquinta Mark Corea Olivia Wright Alex Sheko Sally Curran Jodie Watson	<ul style="list-style-type: none"> • Tree Protection • Moreland Integrated Transport Strategy (MITS) – Parking Restrictions • Local Government Bill 2019 • Election Voting Method • ALGA/MAV Motions 	Nil.
Councillor Briefing 10 February 2020	In Attendance Cr Tapinos Cr Yildiz JP Cr Abboud Cr Carli Hannan Cr Davidson Cr Dorney Cr Irfanli Cr Kavanagh Cr Martin Cr Riley Apologies Cr Bolton	6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm	8.39 pm 7.29 pm 8.39pm 7.29 pm 8.39 pm 7.04 pm 8.39 pm 8.39 pm 8.39 pm 8.39 pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Joseph Tabacco Kirsten Coster Jodie Watson Alex Sheko Olivia Wright	<ul style="list-style-type: none"> • Councillor Workshop Preparation Session • Parking Restrictions • Council Agenda Discussion • Recommendations from the task force on climate related financial disclosures • LXR Update 	Nil.
Planning Briefing 24 February 2020	In Attendance Cr Tapinos Cr Yildiz JP Cr Bolton Cr Carli Hannan Cr Davidson Cr Kavanagh	6 pm 6 pm 6.10 pm 6.28 pm 6.10 pm 6 pm	7.50 pm 6.55pm 7.50 pm 7.50 pm 7.50 pm 7.50 pm	Phil Priest Lachlan McGowan Vita Galante Mark Hughes Robert Shatford	<ul style="list-style-type: none"> • 2-4 Kirkdale Street and 15 Albert Street, Brunswick (MPS/2019/520) • 73 Nicholson Street, Brunswick East (MPS/2018/879) • Loading Bays/Drop Off • Pentridge Heritage S173 	Cr Yildiz JP - 2-4 Kirkdale Street and 15 Albert Street, Brunswick application left the briefing.

Assembly details	Councillor attendees	In	Out	Officer attendees	Matters discussed	Conflict of interest disclosures <small>*disclosers left the meeting for the relevant discussion</small>
	Cr Martin Cr Riley Cr Abboud Apologies Cr Dorney Cr Irfanli	6 pm 6 pm 6 pm	7.50 pm 7.50 pm 7.50pm		<ul style="list-style-type: none"> VCAT Performance Dark Kitchen 	
Redevelopment of 33 Saxon Street, Oversight Committee 25 February 2020	In Attendance Cr Tapinos Cr Riley Apologies Cr Dorney			Cathy Henderson Joseph Tabacco Giovanna Savini Will Coogan	<ul style="list-style-type: none"> Presentation and Discussion - Stage 1 Market Sounding & Redevelopment Options Program for 2020 - 2021 	Nil.
Moreland Libraries Advisory Committee 25 February 2020	In Attendance Cr Tapinos	6.35 pm	7.25 pm	Genimaree Panozzo Georgina Earl	<ul style="list-style-type: none"> VAGO Report Library Hours Update on Notices of Motion: <ul style="list-style-type: none"> Relocation of Fawcner Library Frequency of Story times In Community Languages Operational update 	Nil.
Councillor Briefing 2 March 2020	In Attendance Cr Tapinos Cr Yildiz JP Cr Abboud Cr Carli Hannan Cr Davidson Cr Dorney Cr Kavanagh Cr Martin Cr Riley Apology Cr Bolton Cr Irfanli	6.00 pm 6.00 pm 6.00 pm 7.20 pm 6.18 pm 6.00 pm 6.00 pm 6.00 pm 6.00 pm 6.00 pm	8.40 pm 7.24 pm 8.40 pm 8.40 pm 8.40 pm 8.40 pm 8.40 pm 8.40 pm 8.40 pm 8.40 pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Joseph Tabacco Phil Priest Lee Dowler Olivia Wright Michaela Skett Greg Gale	<ul style="list-style-type: none"> Yarra Trams Rollout of E class Trams on Route 58 (Melville Road) Waste and recycling update Security at Council Meetings Budget 2020/21:Community Feedback Received; Introducing Draft Capital Works Program 	Nil.
Moreland Transport Advisory Committee 3 March 2020	In Attendance Cr Abboud Cr Dorney	6.00 pm 6.00 pm	8.00 pm 8.00 pm	Lee Dowler Alexander Sheko Kris Kasmawan	<ul style="list-style-type: none"> MITS Parking Roll Out – Progress Update MITS other items – update on C183, Closures Etc 10 Year Bicycle Projects Plan & LXP Bicycle Detour discussion Brunswick Residents Network submission to Road Toll Increase Legislative Council Inquiry 	Nil.

Assembly details	Councillor attendees	In	Out	Officer attendees	Matters discussed	Conflict of interest disclosures <small>*disclosers left the meeting for the relevant discussion</small>
Friends of Aileu Community Committee Meeting 3 March 2020	In Attendance Cr Carli Hannan	6.30 pm	7.00 pm	Chris Adams Kim Critchley	<ul style="list-style-type: none"> • Proposal to investigate food preservation project • Financial Report • Municipal Administrator's visit, 20th Anniversary, Annual Report & Friendship Agreement • Strategy Planning • Project Updates • Recent Activities and events • Upcoming Activities and Events 	Nil.
Glenroy Advisory Group 4 March 2020	In Attendance Cr Davidson Cr Kavanagh Cr Martin Apology Cr Yildiz JP	6.05pm 6.05pm 6.05pm	7.10pm 7.10pm 7.10pm	Joseph Tabacco Giovanna Savini Anne Thomas Marco Miano	<ul style="list-style-type: none"> • Glenroy capital works projects including Belair Ave Park, Wheatsheaf Community Hub and Morgan court Shade Sales • LXP Glenroy Road • Wheatsheaf Precinct Improvement Project 	Nil.
Moreland Housing Advisory Committee 5 March 2020	In Attendance Cr Riley Apology Cr Bolton	6.30pm	8.00pm	Victoria Kapke Sophie Dyring	<ul style="list-style-type: none"> • Affordable Housing Action Plan quarterly report- presentation and discussion • Parliamentary Homelessness Inquiry Submission • Committee operations and membership renewal 2020 	Nil.
Councillor Briefing 10 March 2020	In Attendance Cr Tapinos Cr Abboud Cr Davidson Cr Dorney Cr Kavanagh Cr Martin Cr Riley Apology Cr Yildiz JP Cr Bolton Cr Carli Hannan Cr Irfanli	6.00 pm 6.00 pm 6.20 pm 6.00 pm 6.00 pm 6.00 pm 6.00 pm	8.47 pm 8.47 pm 8.47 pm 8.47 pm 8.47 pm 8.47 pm 8.47 pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Giovanna Savini Phil Priest Andrew Dodd Kim Giaquinta Narelle Jennings Jodie Watson Sally Curran Narelle Jennings Damien Fitzgerald	<ul style="list-style-type: none"> • Tree Protection • Election Planning • Councillor IT Support • Urban design and CAPEX Program • Montfort Park • Council Meeting Agenda 	Cr Martin indirect conflict of interest in Council Meeting Agenda Item NOM 14/20 - left the briefing.

Assembly details	Councillor attendees	In	Out	Officer attendees	Matters discussed	Conflict of interest disclosures <small>*disclosers left the meeting for the relevant discussion</small>
Councillor Workshop 16 March 2020	In Attendance Cr Tapinos Cr Yildiz JP Cr Abboud Cr Bolton Cr Carli Hannan Cr Davidson Cr Kavanagh Cr Martin Cr Riley Apology Cr Dorney Cr Irfanli	6 pm 6 pm 6 pm 6 pm 6 pm via phone 6 pm 6 pm 6 pm via phone 6 pm	7.30pm 7.30pm 7.30pm 7.30pm 7.30pm 7.30pm 7.30pm 7.30pm 7.30pm		<ul style="list-style-type: none"> Delivery of key priorities of the Council Plan and funding sources. 	Nil.
Councillor Briefing 23 March 2020	In Attendance Cr Tapinos Cr Abboud Cr Bolton Cr Carli Hannan Cr Dorney Cr Irfanli Cr Kavanagh Cr Martin Cr Riley Apology Cr Yildiz JP Cr Davidson	6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm	8.05 pm 8.05 pm 8.05 pm 8.05 pm 8.05 pm 8.05 pm 8.05 pm 8.05 pm 8.05 pm 8.05 pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Joseph Tabacco Giovanna Savini Kirsten Coster	<ul style="list-style-type: none"> Pandemic discussion Special Meeting - Council report 25 March 2020 	Nil.
Councillor Briefing 6 April 2020	In Attendance Cr Tapinos Cr Yildiz JP Cr Abboud Cr Bolton Cr Carli Hannan Cr Davidson Cr Dorney Cr Irfanli Cr Kavanagh Cr Martin Cr Riley	6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm	7.19 pm 7.19 pm 7.19 pm 7.19 pm 7.19 pm 7.19 pm 7.19 pm 7.19 pm 7.19 pm 7.19 pm 7.19 pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Joseph Tabacco Kirsten Coster	<ul style="list-style-type: none"> COVID-19: Discussion of emergency management, business continuity, community relief and recovery Nature Plan Waste Services/FOGO Saxon Street redevelopment. Feedback on Zoom and briefing arrangements 	Nil.
Councillor Briefing 14 April 2020	In Attendance Cr Tapinos Cr Yildiz JP Cr Abboud Cr Bolton Cr Carli Hannan	6 pm 6 pm 6 pm 6 pm 6 pm	7.11 pm 7.11 pm 7.11 pm 7.11 pm 7.11 pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Joseph Tabacco	<ul style="list-style-type: none"> COVID-19: Discussion of emergency management, business continuity, community relief and recovery Discussion of Council Action Plan 3rd quarter update, including impact of COVID-19 	Nil.

Assembly details	Councillor attendees	In	Out	Officer attendees	Matters discussed	Conflict of interest disclosures <small>*disclosers left the meeting for the relevant discussion</small>
	Cr Davidson Cr Dorney Cr Kavanagh Cr Martin Cr Riley Apology Cr Irfanli	6 pm 6 pm 6 pm 6 pm 6 pm	7.11 pm 7.11 pm 7.11 pm 7.11 pm 7.11 pm	Kirsten Coster	• Budget 2020/21.	
Councillor Briefing 20 April 2020	In Attendance Cr Tapinos Cr Yildiz JP Cr Abboud Cr Bolton Cr Carli Hannan Cr Davidson Cr Dorney Cr Irfanli Cr Kavanagh Cr Martin Cr Riley	6 pm 6 pm 6 pm 6 pm 6.42 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm	7.42pm 7.42pm 7.42pm 7.42pm 7.42pm 7.42pm 7.42pm 7.07pm 7.42pm 7.07pm 7.42pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Joseph Tabacco Kirsten Coster	• COVID-19 • Budget discussion • LXR Update	Nil.
Councillor Briefing 27 April 2020	In Attendance Cr Tapinos Cr Abboud Cr Dorney Cr Kavanagh Cr Martin Cr Riley Apology Cr Yildiz JP Cr Bolton Cr Davidson Cr Carli Hannan	6 pm 6 pm 6 pm 6 pm 6 pm 6 pm 6 pm	7.50pm 7.50pm 7.50pm 7.50pm 7.50pm 7.50pm 7.50pm	Cathy Henderson Liz Rowland Grant Thorne Sue Vujcevic Arden Joseph Joseph Tabacco Kirsten Coster Sally Curran Jodie Watson	• Budget discussion • COVID-19	Nil.



Moreland City Council

Municipal Offices
80 Bell Street
Coburg
Victoria 3058

Postal address
Locked Bag 10
Moreland
Victoria 3058

Telephone: 03 9240 1111
Facsimile: 03 9240 1212

Xref: n/a
Doc. No. D20 [REDACTED]
Enq: Governance Unit
Tel: 9240 1111

Helen Kratzmann

Dear Ms Kratzmann

PUBLIC QUESTION TIME – 12 FEBRUARY 2020 COUNCIL MEETING – QT11/20

As you are aware, you submitted a question to Public Question Time at the Council meeting on 12 February 2020. At that meeting a number of questions were read to the Council with the expectation the responses would be provided through the debate in relation to the parking implementation plan.

The part of your question relating to Councillor use of social media was not addressed and Council resolved at its meeting on 11 March to provide a written response.

In relation to Councillor use of social media and the application of policy, I can advise:

Councillor's social media accounts are 'owned' and managed by Councillors as individuals and as such are not bound by the Social Media policy that applies to Council staff and contractors. Councillor views expressed on social media forums are the views of individual Councillors and not the Council.

Councillor conduct more broadly is governed by the *Local Government Act 1989* (soon the *Local Government Act 2020*) which includes the Councillor conduct principles that are subsequently enshrined in the Councillor Code of Conduct. The Councillor Code of Conduct is available on the Council website and at section 2.3, provides expectations in relation to communications.

I note that the Moreland Code of Conduct for Councillors also contemplates a Councillor Communications Protocol which seems to indicate the existence of a specific document. The Protocol has not yet been developed. This will be attended to, in order to ensure it is in place for an incoming Council in November of this year.

Please contact me if you have any further questions. Further I would be interested in your thoughts about important considerations in the Communications protocol if you would like to share them with me via email – scurran@moreland.vic.gov.au.

I trust you are keeping safe and well,

Sincerely,

Sally Curran
Unit Manager Governance and Civic Protocols

Moreland Language Link

廣東話	9280 1910	हिंदी	9280 1918
Italiano	9280 1911	普通话	9280 0750
Ελληνικά	9280 1912	ਪੰਜਾਬੀ	9280 0751
عربي	9280 1913		
Türkçe	9280 1914	All other languages	
Tiếng Việt	9280 1915	9280 1919	

MAV State Council Meeting –May 2020

Motion name: <i>DISABILITY AND PHYSICAL ACCESS</i>	
Submitted by: <i>Moreland City Council</i>	
MOTION:	
<p>That the MAV calls on the State Government to:</p> <ul style="list-style-type: none"> Review, improve and strengthen relevant legislation, Australian Standards and building codes to increase accessibility for people with a disability, with a focus on the retail sector. A reliance on advocacy, complaint-based legislation and building codes has done little to improve accessibility for many people with disability particular in retail outlets. Support businesses through awareness raising and resources to become more accessible Uphold Article 9 of the Convention of the Rights of Persons with Disabilities, so that all people with a disability have the right to freedom of movement and equal access to all aspects of social, commercial and community life. Promote the economic and employment benefits for better accessibility in the retail sector. 	
Does the subject matter of this motion have state-wide significance to local government?	
Y	
MAV Strategic Work Plan (SWP):	
Indicate whether or not the subject matter of the motion is included in the MAV SWP 2019-21.	
Is the subject matter of this motion included in the SWP?	Y
If yes, identify the following:	
Primary Strategic Plan Priority:	Societal & Social Policy Changes Facilitate local government creation and support of resilient and cohesive communities, with fair and equitable access to universal community services
Is this motion identical or substantially similar to a motion submitted by your Council to State Council in October 2018, May 2019 or October 2019?	N)

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments.*

RATIONALE:

About 20% of Australia's population have a disability. Many people with disability experience inaccessible environments due to the way environments are designed, constructed or arranged. Recognising that while the *Disability Discrimination Act 1992* (Cth) (DDA) makes it unlawful to treat people with disability unfairly, people with disability are still being continuously denied equal access. For example, in Moreland, approximately 85% of retail outlets have a step entry which immediately prevents many people with disability entering the store.

The DDA has failed to deliver significant access improvements for people with disability. Consequently people with disability continue to be excluded from the public sphere and are denied the right to freedom of movement and access to all aspects of society.

To further recognise that the State and Federal Governments have the most effective regulatory and other influential levers to make effective change at the scale required to address disability access.

Article 9 of the Convention of the Rights of Persons with Disabilities states that – people with disability have the right to access all aspects of society on an equal basis. Also, the DDA makes it unlawful for people with a disability to be treated unfairly. Despite this, many public spaces are still completely inaccessible for people with disability. While Australian Building Codes and Australian Standards provide minimum accessibility standards these also have not delivered good outcomes for people with disability.

The economic benefits for better accessibility in the retail sector is significant. Studies reveal an increase in turnover of up to 25% (Thomacos, N. & McDonald, R.; 2012). Furthermore, accessible environments mean more people with a disability can be employed in these settings - for every \$1 spent on accessibility, the return for keeping a person with a disability in employment is \$26 (Thomacos, N. & McDonald, R.; 2012).

We call on the Australian Government to explore alternative policy avenues to address the long-overdue issue to make our country more accessible for all Australians. The economic benefit to the country has been repeatedly measured and documented, but the benefit to an individual's dignity and freedom is immeasurable.

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments.*

MAV State Council Meeting –May 2020

Motion name: <i>STRONGER STATE-WIDE ENVIRONMENTALLY SUSTAINABLE DESIGN POLICY :</i>	
Submitted by: <i>Moreland City Council</i>	
MOTION: That the MAV calls on the State Government to formalise and resource the work it is undertaking with the Council Alliance for a Sustainable Built Environment (CASBE) to develop a State-wide Environmentally Sustainable Design policy.	
Does the subject matter of this motion have state-wide significance to local government? Y	
MAV Strategic Work Plan (SWP): Indicate whether or not the subject matter of the motion is included in the MAV SWP 2019-21.	
Is the subject matter of this motion included in the SWP?	Y (select one)
If yes, identify the following:	
Primary Strategic Plan Priority:	Planning and Building
Is this motion identical or substantially similar to a motion submitted by your Council to State Council in October 2018, May 2019 or October 2019?	N
RATIONALE: Moreland is one of hundreds of local and regional governments acknowledging that we are in a state of climate emergency that requires urgent action by all levels of government. Moreland has a long and proud history of leadership action on climate change and environmental sustainability. Many councils, including Moreland, acknowledge the need to step up further. We will be engaging more deeply to support our community to take individual and collective action and collaborating in our advocacy to State and Federal Government for urgent and effective policy and legislative reform. Moreland already has a local ESD Policy that was developed ahead of its time in collaboration with other Councils. CASBE plays a key role in co-ordinating a unified approach to ESD in planning, and they are a key vehicle for representing over 30 councils that now make up its membership.	

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments.*

MAV State Council Meeting –May 2020

Motion name: <i>MANDATORY PLANNING SCHEME PROVISIONS TO SUPPORT MORE AFFORDABLE HOUSING</i>	
Submitted by: <i>Moreland City Council</i>	
MOTION:	
<p>That the MAV calls on the State Government to:</p> <p>Take action to strengthen planning scheme provisions to support the <i>Planning and Environment Act 1987</i> objective to facilitate the provision of affordable housing. The requirement for voluntary participation to negotiate an affordable housing contribution has led to negligible outcomes. The Minister for Planning appointed a Ministerial Advisory Committee (MAC) in September 2019 to consider these matters. The MAV reiterates the key proposals detailed in its submission to the MAC and calls for:</p> <ul style="list-style-type: none"> • A suite of Affordable Housing Planning Provisions that can be used by councils to seek affordable housing contributions; • That the Provisions include mandatory (rather than discretionary) requirements • That the Provisions provide for land, dwelling, and/or cash affordable housing contributions and allows councils to specify the preferred form the contribution will take. 	
Does the subject matter of this motion have state-wide significance to local government?	
Yes	
MAV Strategic Work Plan (SWP):	
Indicate whether or not the subject matter of the motion is included in the MAV SWP 2019-21.	
Is the subject matter of this motion included in the SWP?	Y
If yes, identify the following:	
Primary Strategic Plan Priority:	Planning and Building / Population Change
Is this motion identical or substantially similar to a motion submitted by your Council to State Council in October 2018, May 2019 or October 2019?	N
RATIONALE:	
<p>In the absence of affordable housing outcomes being mandated through the Victorian Planning Provisions, the likelihood of housing being delivered through negotiation is minimal. Moreland's experience is that in the absence of clear metrics such as the number of dwellings or contribution sought, land owners and developers attest that delivering affordable housing will affect the viability of development, and as such will resist negotiating an outcome.</p> <p>Examples of contribution mechanisms exist in the planning system, where developers are able to absorb the implications of additional costs when these costs are mandated in a transparent manner, rather than negotiated on a case by case basis.</p>	

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments.*

MAV State Council Meeting –May 2020

Motion name: <i>FUNDING FOR GROWTH</i>	
Submitted by: <i>Moreland City Council</i>	
MOTION:	
<p>That the MAV calls on the State Government to:</p> <p>Improve the Infrastructure Contribution Plan tool to make it a viable option for all Metropolitan Councils to access to better deliver community and other infrastructure which meets the need of growing populations in established areas of Melbourne.</p>	
Does the subject matter of this motion have state-wide significance to local government?	
Yes	
MAV Strategic Work Plan (SWP):	
Indicate whether or not the subject matter of the motion is included in the MAV SWP 2019-21.	
Is the subject matter of this motion included in the SWP?	Y
If yes, identify the following:	
Primary Strategic Plan Priority:	Population Change / Planning and Building
Is this motion identical or substantially similar to a motion submitted by your Council to State Council in October 2018, May 2019 or October 2019?	N
RATIONALE:	
<p>Moreland and many other metropolitan Councils have attracted strong population growth in recent years and this is forecast to continue. In 20 years' time it is anticipated that Moreland's population will be almost half as big again. Moreland has no greenfield land and little brownfield land and therefore the vast proportion of new homes will be medium density or high density dwellings rather than separate houses.</p> <p>An improved Infrastructure Contribution Plan tool will enable Council to more readily collect contributions to assist with the delivery of this required infrastructure that meets the needs of a rapidly growing population.</p>	

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments.*

Moreland Council don't use Covid19 to delay MITS parking restrictions

40 people have signed this petition.

#	Name	City	Email address	Email confirmed	Comment	Date
1.	[REDACTED]	[REDACTED]	[REDACTED]	Yes	Implementation of MITS is fundamental for climate action, reducing transport emissions	2020-03-21
2.	[REDACTED]	[REDACTED]	[REDACTED]	Yes	Moreland Council's action on Climate change is critical to planet Earth and must not be delayed. Council has a responsibility to take action demonstrating leadership to society.	2020-03-21
3.	[REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	Yes	Bike riding is healthy and good for environment. We don't need cars and more pollution in a time where it is becoming more clear that the trees need to help humans to breath and clear their lungs.	2020-03-21
4.	[REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	Yes	More people are cycling to avoid having to take the trams or trains due to social distancing measures. Please make the roads safer for us	2020-03-21
5.	[REDACTED]	[REDACTED]	[REDACTED]	Yes		2020-03-21
6.	[REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	Yes	It is more important than ever to do what is required to help people ride bikes for transport. Many people are avoiding public transport and riding instead. This will help them stay healthy, whereas greater car use is good for none of us.	2020-03-21



Moreland City Council
Municipal Offices
90 Bell Street
Coburg
Victoria 3058

Postal Address
Locked Bag 10
Moreland
Victoria 3058
Telephone: 9240 1111

Doc. No: D20/134469
Enq: [REDACTED]
Tel: [REDACTED]

Dear [REDACTED],

**RESPONSE TO PETITION REQUESTING NOT TO POSTPONE THE
IMPLEMENTATION OF MITS PARKING RESTRICTIONS**

I am writing to you as the lead petitioner on a petition containing 40 signatures requesting Council not postpone the implementation of parking restrictions as part of the Moreland Integrated Transport Strategy (MITS) 2019.

At a Special Council Meeting on Wednesday 25 March 2020, Council resolved to delay the implementation of these new parking restrictions until the COVID-19 pandemic in Victoria is over. Due to implementation lead times and the 2020 election period, new parking restrictions in the current Parking Implementation Plan would likely be implemented early 2021, depending on the duration of the State of Emergency.

As the implementation of parking restrictions is resource intensive, delaying the rollout will allow Council to focus on responding to the COVID-19 pandemic and provide essential support and relief to the Moreland community.

I confirm that a copy of your petition will still be formally tabled at the 13 May Council meeting as part of the standing Governance Report.

If you have any further questions regarding this matter, please contact [REDACTED] on [REDACTED].

Yours sincerely

Lambros Tapinos
MAYOR OF MORELAND

17 / 04 /2020

Moreland Language Link

廣東話	9280 1910	हिंदी	9280 1918
Italiano	9280 1911	普通话	9280 0750
Ελληνικά	9280 1912	ਪੰਜਾਬੀ	9280 0751
عربي	9280 1913		
Türkçe	9280 1914	All other languages	
Tiếng Việt	9280 1915	9280 1919	

EMF11/20 PROPOSED TELECOMMUNICATION LEASE WITH TELSTRA - FRANCIS STREET, OAK PARK (D20/128970)

Executive Manager Finance

Property

Executive Summary

Council owns land 1A Francis Street, Oak Park also known as John Pascoe Fawcner Reserve. Visionstream, acting on behalf of Telstra, approached Council to construct a new telecommunications facility within a part of Council's land, shown circled in Attachment 2.

At its meeting on 9 October 2019 (EMF34/19) Council resolved to commence the procedures to advertise the proposed lease pursuant to the provisions of Sections 190 and 223 of the *Local Government Act 1989*, public notice was given in the *Moreland* and *Northern Leader* newspapers and on Council's website on 21 October 2019.

In addition, 140 letters were mailed to land owners and occupiers in the immediate vicinity of the subject site advising of the proposal and inviting submissions to the proposed lease.

Eleven submissions were received (shown in Attachment 5), two of those submissions were in favour of the proposal. Three submitters requested to be heard in support of their written submission.

A Hearing of Submissions Committee meeting was held on Wednesday 25 March 2020. A summary of the proceedings is detailed in Attachment 4. On 16 April 2020, Council received a petition containing 70 signatures objecting to a 5G facility in Moreland.

Council, having satisfied its statutory requirements, is now in a position to make a decision regarding the Lease of the land at 1A Francis Street, Oak Park to Telstra.

This report presents the public notice process, reviews the issues raised by the submitters and recommends that Council enters into a lease arrangement with Telstra for part of the site at 1A Francis Street, Oak Park.

The proposed 20 year lease would provide a revenue of approximately \$450,000 to Council.

Officer Recommendation

That Council:

1. Notes public notice was given in the *Moreland* and *Northern Leader* newspapers and on Council's website on 21 October 2019 and 140 letters were mailed to land owners and occupiers in the immediate vicinity of the subject site advising of the proposal and inviting submissions to the proposed lease of part of Council's land at John Pascoe Fawcner Reserve at 1A Francis Street, Oak Park.
2. Notes 11 submissions were received, two in support of the proposal, nine opposing including three where the submitters wished to be heard.
3. Notes a Hearing of Submissions Committee meeting was held on Wednesday 25 March 2020.
4. Having considered the submissions received and satisfied the statutory requirements of sections 190 and 223 of the *Local Government Act 1989*, enters into a lease agreement for part of its land (shown in attachments 1 & 2 to this report) at John Pascoe Fawcner Reserve at 1A Francis Street, Oak Park to Telstra to construct a telecommunication facility.
5. Authorises the Executive Manager Finance to do all things necessary to affect the lease of the site to Telstra for 10 years with two further options of five years.

1. Policy Context

The Council Plan 2017–2021 articulates Council's provision of a large range of services for our community. These externally facing service areas are supported by a range of Council teams that include the management of the community's Council owned property and assets.

2. Background

Visionstream, acting on behalf of Telstra, approached Council to construct a new telecommunications facility within a part of Council's land at John Pascoe Fawkner Reserve at 1A Francis Street, Oak Park. Council officers and Telstra representatives met onsite to determine a suitable location, shown in Attachments 1 & 2.

The facility will not be a Low Impact Facility as defined in the *Telecommunications (Low Impact Facilities) Determination Act 1997* and will therefore require a planning permit.

Visionstream proposed the following lease terms on behalf of Telstra for Council's consideration:

Rent	\$17,000 plus GST per annum
Term	10-years
Option	2 x further 5-year options
Rent Reviews	3% increase per annum compounding
Permitted Use	Mobile Telecommunication Installation

At its meeting on 9 October 2019 (EMF34/19) Council resolved to commence the procedures for proposed lease as required by section 190 of the *Local Government Act 1989*.

As part of the statutory procedures public notice of the proposal was published in the *Moreland* and *Northern Leader* newspapers and on Council's website. In addition, 140 letters were sent to owners and occupiers in the vicinity of the John Pascoe Fawkner Reserve.

Eleven submissions were received (**Attachment 5**), two of those submissions were in favour of the proposal. Three of the submitters requested to be heard.

A Hearing of Submissions Committee meeting was held on Wednesday 25 March 2020. The summary of proceedings is at **Attachment 4**. On 16 April 2020 Council received a petition containing 70 signatures objecting to a 5G facility in Moreland.

3. Issues

The submitters raised the following concerns:

What exactly is Telstra proposing to use the 12 square metres of land for?

The proposed lease area will incorporate a new 40 metre high monopole which will replace an existing monopole, providing lighting to the sports grounds, and an outdoor cabinet, bollards, 5U/G conduits to accommodate feeder cables and Telstra fibre pit.

Telstra agreed to complete a sports field lighting design to Council officer's approval and in accordance with the appropriate lighting standards (100LUX) at their cost. Telstra will install one light pole and associated lighting infrastructure (a new Council asset), that will enable the sportsground to operate at a greater capacity (such as, appropriate extended night use) which will provide a community benefit. The Telstra telecommunication antenna will be attached to the light pole.

2. Where exactly will the telecommunications facility be located?

The telecommunications facility will be located within the John Fawcner reserve at 12 Francis Street, Oak Park VIC 3046. It is proposed to replace a current light pole with a 40 metre monopole with six antennas on a triangular headframe. The proposed facility will have an overall height of 41.3 metres.

The precise co-ordinates for the proposed facility are detailed in **Attachment 2** and shown as Latitude -37.1960, Longitude 144.91091.

What type of telecommunications facility will be installed - A mobile phone tower, or small cell facility with 4G or 5G capability?

The proposed facility will be a mobile phone tower (40 metre monopole with an overall height at the top of the antennas of 41.3 metres). At this stage the facility is proposed to incorporate 4G technology only. This telecommunications facility is proposed to provide added capacity to the existing Telstra network and to improve and maintain local mobile network services.

What levels of radiation will be emitted into the atmosphere from this facility?

According to the current Environmental Electromagnetic Energy (EME) Report for the site RFNSA No. 3046012 the maximum EME level calculated for the proposed facility is 0.29 per cent out of 100 per cent of the public exposure limit, which is equivalent to the EME levels of a home internet modem.

Will there be a tower? If so, how high? Will it overlook the sporting facilities and/or houses?

The proposed facility will be a 40 metre high monopole with six antennas on a triangular headframe. The facility will be located adjacent to the sports field as it is proposed to include sports ground flood lights.

Will there be any noise emissions from the facility and how will this be handled?

There will be limited noise emissions from the site. There is an air conditioner within the proposed equipment shelter at the base of the pole which is similar to a domestic air conditioner.

Will there be any electromagnetic emissions/radiation? If so, how much? How will this be monitored and how can we be assured of safe enjoyment of our property without increased risk of cancer or other autoimmune illnesses? If we do end up unwell as a result, what recourse do we have?

The proposed facility will need to fully comply with Australia's Safety Regulations (RPS3) set by ARPANSA. The environmental standards limits the networks signal strength to a level low enough to protect all people, in all environments, 24 hours a day.

The safety limit itself, recommended by the World Health Organisation (WHO), has a significant safety margin or precautionary approach built into it. See **Attachment 3** for more explanation.

I would propose that due to the proximity to the sporting facilities, native flora and fauna, and residences, JP Fawcner reserve is a poor choice for this facility. There are considerable parcels of land further along Moonee Ponds creek path that are not inhabited that would be more suitable.

This location was chosen with extensive consultation with officers from Council's Open Space Design and Development, and from Sports and Recreation.

A public notice was not installed at the Reserve and Council has not been transparent enough regarding the proposal.

As part of the statutory procedures a public notice of the proposal was published in the *Moreland* and *Northern Leader* newspapers and on Council's website. Further notification was undertaken in the vicinity of the reserve with a distribution of more than 140 letters sent to land owners and occupiers within a 200 metre radius of the proposed facility.

There is no requirement under the *Local Government Act 1989* for a proposal to lease to include a notice at the location. This will be a requirement during the advertising of the any Planning Permit application, should the lease proposal proceed.

There are already 6-night light poles at the Reserve.

There are plans to upgrade the existing light poles within the next 12 months to LED lighting that has a better control lighting spill into the sports grounds and conforms with the new lighting regulations. The proposed facility will replace one of the existing light poles.

Not to state the proposal from Telstra includes the installation of 5G technology is very misleading and devious.

Telstra is only proposing to incorporate 4G technology at this stage. 5G has not been discussed with Council. Should Telstra seek to upgrade in the future, the public will be consulted during the Planning Permit process.

The community needs to have assurance of safety.

The proposed facility will need to fully comply with Australia's Safety Regulations (RPS3) set by the Australia Radiation Protection and Nuclear Safety Agency (ARPNSA). **Attachment 3** is a Fact Sheet issued by the ARPNSA which was updated in August 2016.

Seems every second house was missed when distributing the notice of proposal

The mailing list included odd and even street numbers within a 200 metre radius of the proposed facility.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Relevant Council officers have been consulted during the negotiations of the proposed location of the facility.

Sporting Clubs have been consulted.

No objections were received to the proposal.

In accordance with sections 190 and 223 of the *Local Government Act 1989*, Council must consult with the community about the proposed lease. The consultation process includes giving public notice and inviting written submissions, noting that any submitters who wish to be heard in support of their written submission will be given that opportunity.

A public notice was placed in the *Moreland* and *Northern Leader* newspapers, on Council's website and more than 140 letters were sent to owners and occupiers in the vicinity of the proposed lease location.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The proposed 20 year lease will provide a revenue of approximately \$450,000 to Council.

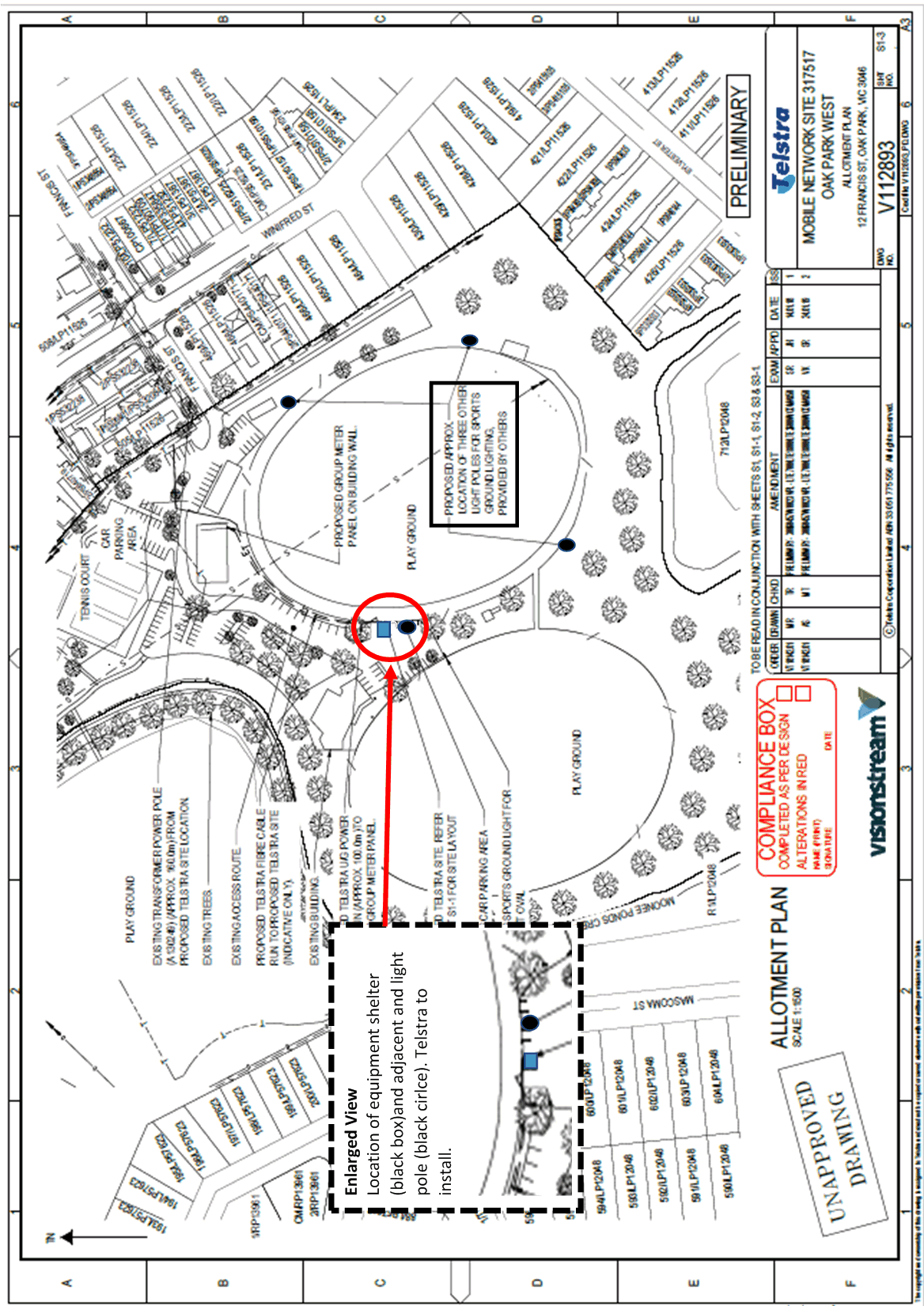
7. Implementation

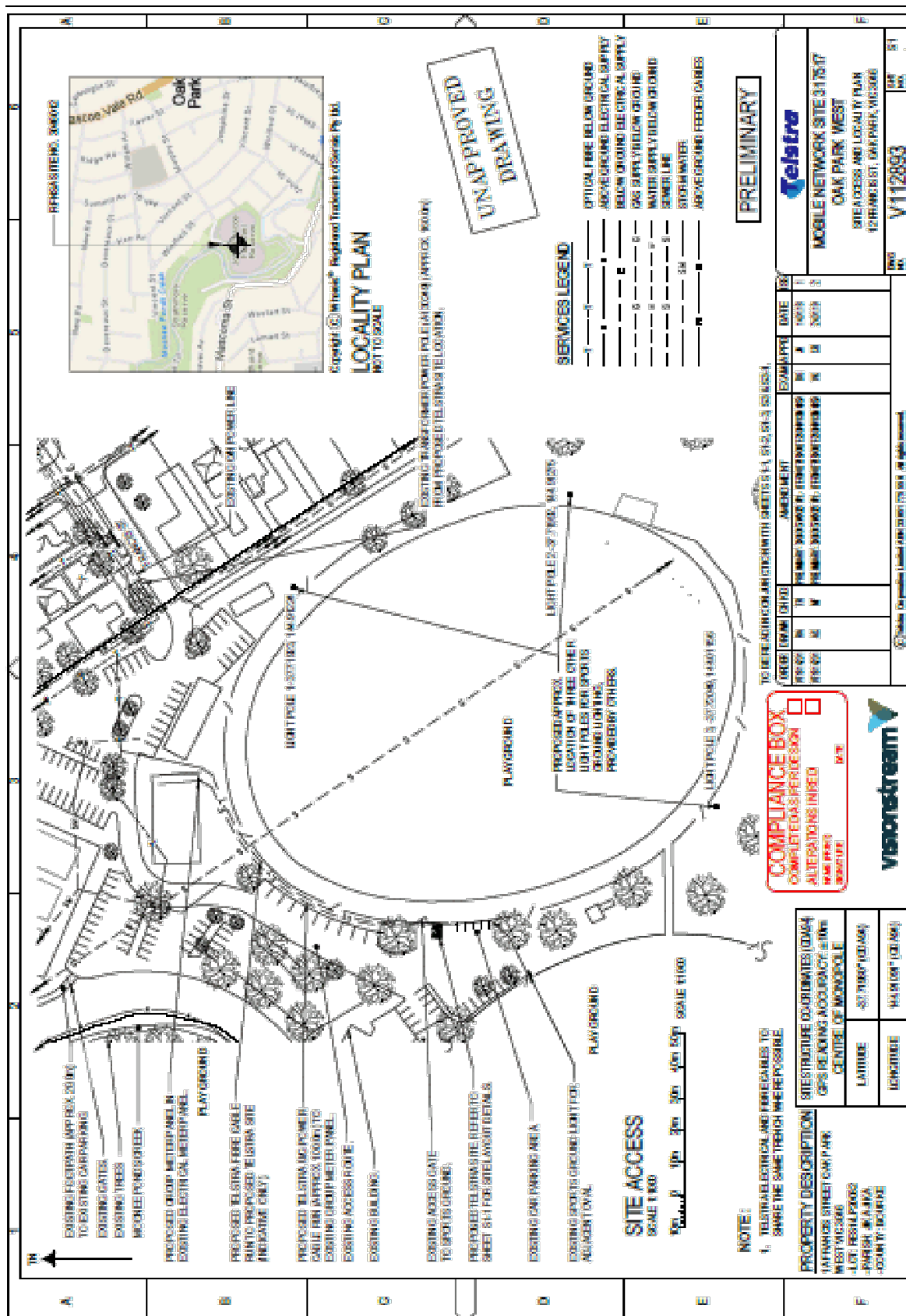
Subject to Council's decision, lease negotiations will commence with Telstra.

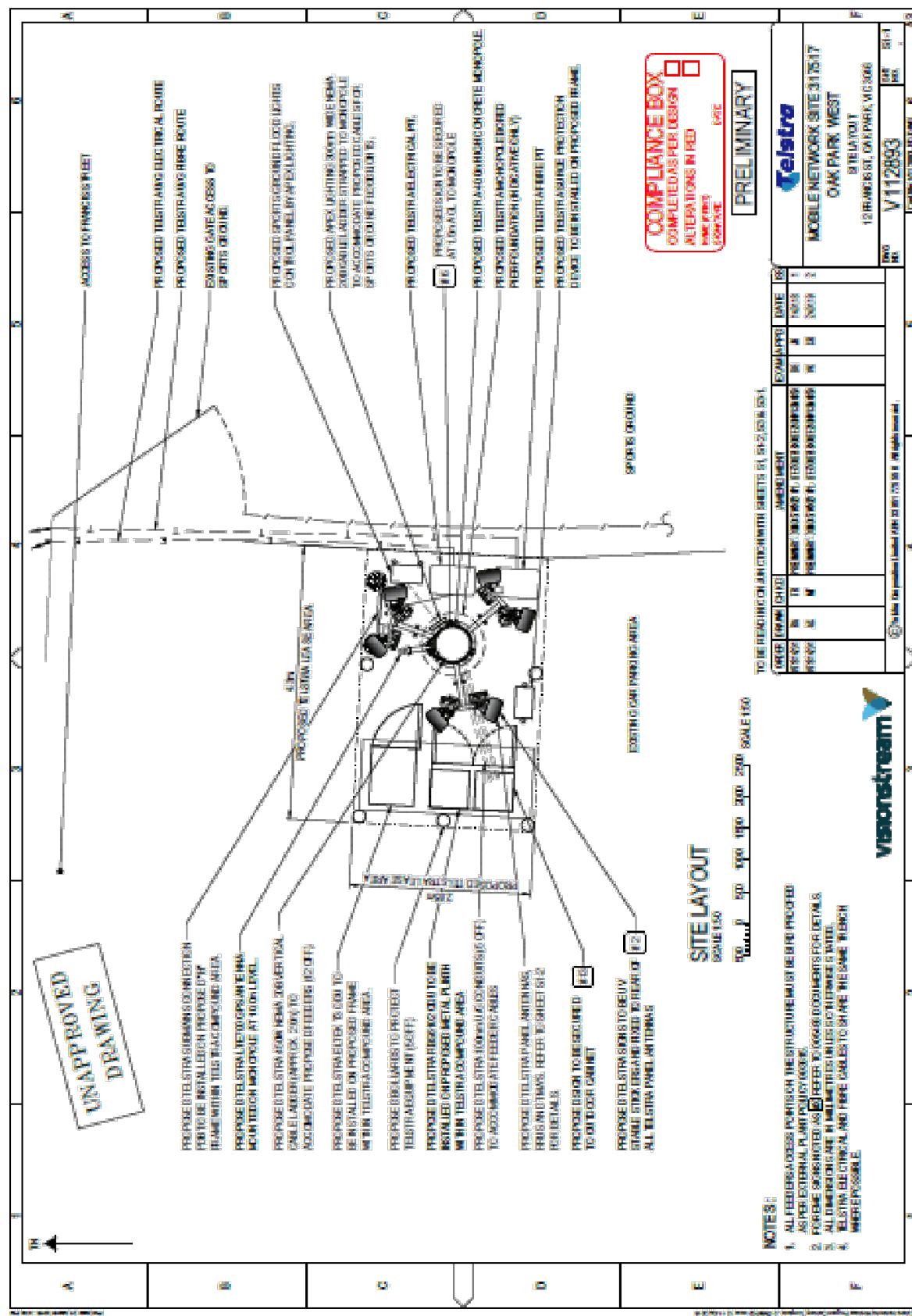
Attachment/s

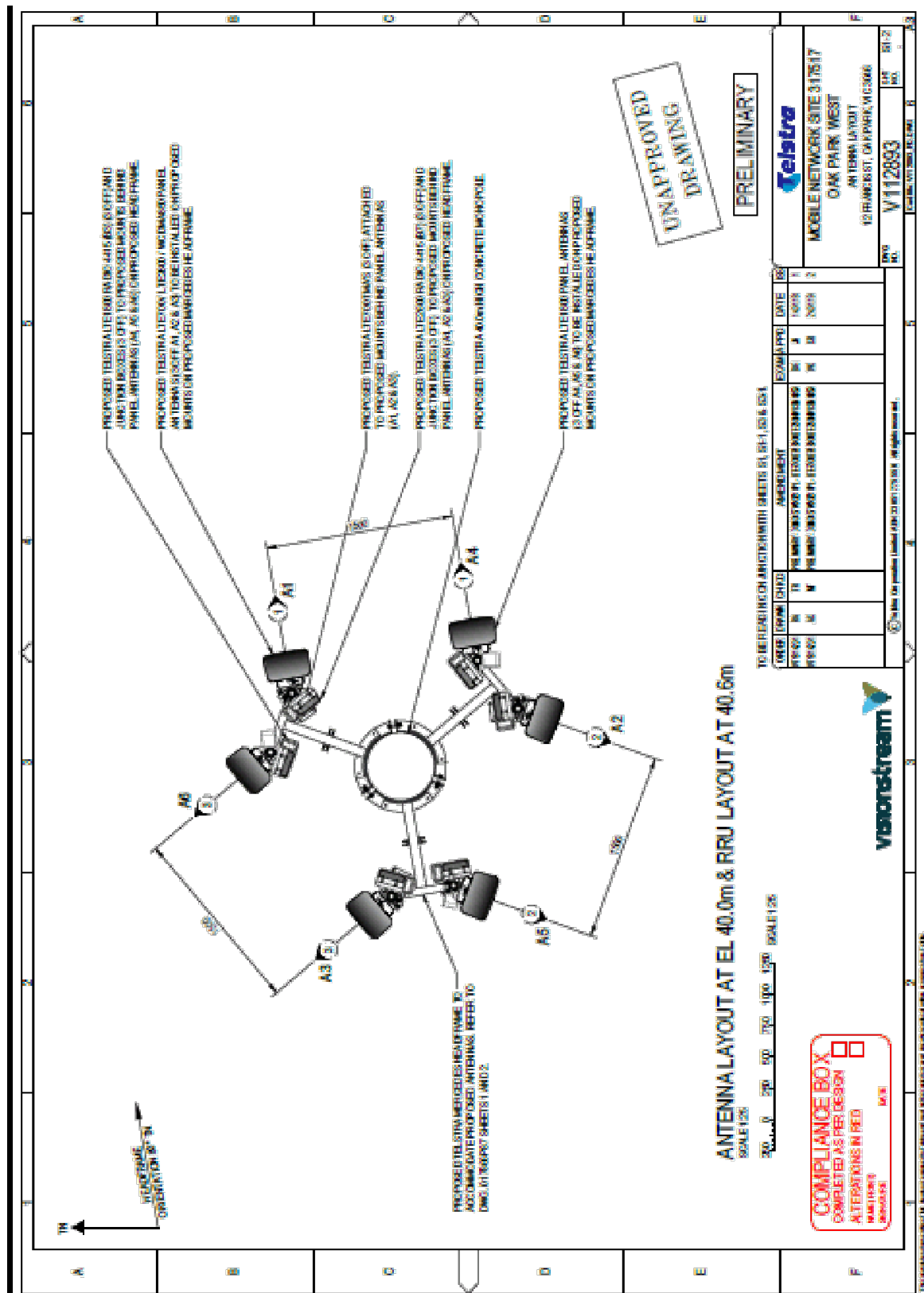
- | | | |
|----------|----------------------------------------------------------------------------|------------|
| 1 | Proposed location of Telstra Telecommunication Lease - Oak Park | D20/175130 |
| 2 | Lighting Design Telecommunication Lease Vision Stream | D19/387858 |
| 3 | Mobile Phone Base Stations Fact Sheet | D19/493031 |
| 4 | Hearing of Submissions Committee - Summary of Proceedings - 25 March 2020 | D20/123428 |
| 5 | Proposed telecommunications lease 1A Francis Street Oak Park - Submissions | D20/131366 |













TELSTRA ANTENNA CONFIGURATION TABLE					
ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT CL AGU	ANTENNA BEARING (°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS RVVP030-115-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	80°	S1: LTE700 / S1: WCDMA850 S1: LTE700 / S1: WCDMA850 S1: LTE2600 S1: LTE2600 S1: LTE2600 S1: LTE2600
A2	ARGUS RVVP030-115-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	290°	S2: LTE700 / S2: WCDMA850 S2: LTE700 / S2: WCDMA850 S2: LTE2600 S2: LTE2600 S2: LTE2600 S2: LTE2600
A3	ARGUS RVVP030-115-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	320°	S3: LTE700 / S3: WCDMA850 S3: LTE700 / S3: WCDMA850 S3: LTE2600 S3: LTE2600 S3: LTE2600 S3: LTE2600
A4	ARGUS RVVP030-115-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	80°	S1: SPARE S1: SPARE S1: LTE1800 S1: LTE1800 S1: LTE1800 S1: LTE1800
A5	ARGUS RVVP030-115-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	290°	S2: SPARE S2: SPARE S2: LTE1800 S2: LTE1800 S2: LTE1800 S2: LTE1800
A6	ARGUS RVVP030-115-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	320°	S3: SPARE S3: SPARE S3: LTE1800 S3: LTE1800 S3: LTE1800 S3: LTE1800
A200	GPS ANTENNA KPE101 200201 0468 x 06	INSTALL	BASE OF GPS 10.0m	0°	-

COMPLIANCE BOX

COMPLETED AS PER DESIGN ☐

ALTERATIONS IN RED ☐

NAME (PRINT) _____ DATE _____

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S1-2 & S3.

ORDER	DRAWN	CHECK	AMENDMENT	DESIGN	APPROVED	DATE	NO.
000001	SA	TR	REVISION - DESIGNED PL - 12 OUTDOOR LIGHTING	DO	JP	NOV 18	1
000002	AS	W	REVISION - DESIGNED PL - 12 OUTDOOR LIGHTING	M	SI	NOV 18	2

UNAPPROVED DRAWING

PRELIMINARY

MOBILE NETWORK SITE 317517
OAK PARK WEST
ANTENNA CONFIGURATION TABLE
12 FRANKS ST, OAK PARK, VIC 3046

V112893

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Australian Government
Australian Radiation Protection
and Nuclear Safety Agency

Fact Sheet

Mobile Phone Base Stations and Health

Based on current research there are no established health effects that can be attributed to the low RF EME exposure from mobile phone base station antennas.

Introduction

There are mobile phone base station antennas on towers and buildings throughout Australia's populated areas. These antennas are part of the mobile phone network and they emit low-level radiofrequency (RF) electromagnetic energy (EME). This fact sheet provides information about concern of adverse health effects arising from exposure to RF EME from base station antennas.

How does the mobile phone network operate?

When a call is made from a mobile phone, RF signals are transmitted between its antenna and the antenna at a nearby base station. The phone call is then routed through the phone network to the destination phone. Base station antennas must be elevated and located clear of physical obstruction to ensure wide coverage.

In an area of increasing mobile phone use the number of additional base stations needed to maintain service quality increases, even in areas where mobile network coverage already exists. If this is not done the mobile network will not operate properly and, as a result, mobile phone users may not be able to connect to their network.

Are base stations regulated in Australia?

The RF EME emissions from mobile phone base stations and other communications installations are regulated by the Australian Communications



and Media Authority (ACMA). The ACMA's regulatory arrangements require base stations to comply with the exposure limits in the ARPANSA RF Standard. The ARPANSA Standard is designed to protect people of all ages and health status against all known adverse health effects from exposure to RF EME. The ARPANSA Standard is based on scientific research that shows the levels at which harmful effects occur and it sets limits, based on international guidelines, well below these harmful levels.

The ACMA also requires base stations to comply with an industry code of practice which requires telecommunications carriers to inform and consult with the local community when planning, installing or upgrading base stations.

How much RF EME are people exposed to from base stations?

The maximum levels of exposure of RF EME from base stations may be calculated from details of the equipment installed. These calculations are made available in the ARPANSA EME reports provided by the telecommunications companies on the Radio Frequency National Site Archive website, www.rfnsa.com.au. The base station sites may be located by searching by postcode or town.

EME exposure to the public from base stations is typically hundreds of times below the limits of the ARPANSA RF Standard.

ARPANSA Fact Sheet – Mobile Phone Base Stations and Health
Email: info@arpansa.gov.au | Web: www.arpansa.gov.au
August 2016

619 Lower Plenty Road, Yallambie VIC 3085
Telephone: +61 3 9433 2211
Fax: +61 3 9432 1835

© Australian Radiation Protection and Nuclear Safety Agency 2016

Do base stations cause any health effects?

Health authorities around the world, including ARPANSA and the World Health Organization, have examined the scientific evidence regarding possible health effects from base stations. Current research indicates that there are no established health effects from the low exposure to the RF EME from mobile phone base station antennas.

How about people who work very close to base station antennas?

Workers accessing rooftops and towers that house base station antennas must consult with building and facility management before entering the site. A guide to working safely near mobile phone base stations is available at <https://www.radioworksafe.com.au/>.

Conclusion

No adverse health effects are expected from continuous exposure to the RF EME emitted by the antennas on mobile phone base stations.

ARPANSA will continue to review the research into potential health effects of RF EME emissions from mobile phone base stations and other sources in order to provide accurate and up-to-date advice.

Useful Links

ARPANSA fact sheet on RF EME

www.arpansa.gov.au/RadiationProtection/basics/rf.cfm

The ARPANSA RF Standard

www.arpansa.gov.au/Publications/codes/rps3.cfm

WHO fact sheet on base stations

www.who.int/peh-emf/publications/facts/fs304/en/

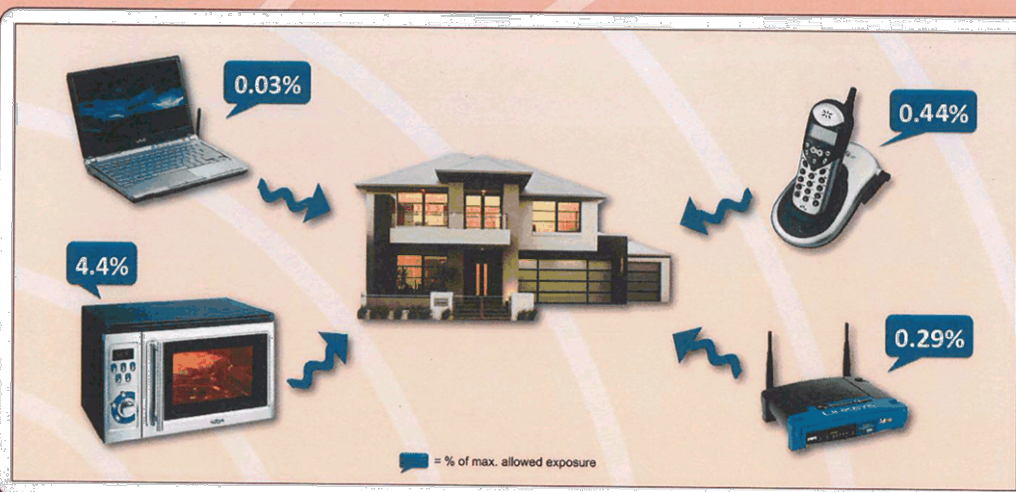
AMTA information on Australian base stations

www.rfnsa.com.au

www.mobilesitesafety.com.au



EME in the Home



Introduction to ACRBR EME in Homes Survey

Background

- Public concern regarding the RF levels from devices such as mobile phones and base stations, personal wireless devices, WiFi and wireless LAN
- Concern that such exposures may ADD to reach levels that might exceed compliance levels
- Little data available on typical sources or levels of exposure in Australian homes

Aim

- Conduct a series of measurements in homes around the Melbourne area
- Determine what RF devices (number and type) are 'typical' in Australian homes
- Compare to compliance levels

Hypothesis

- Each of the RF sources detected within the 'typical' home will be within compliance levels
- Summation of exposure from these RF devices will not exceed compliance levels

ACRBR Survey - Protocol

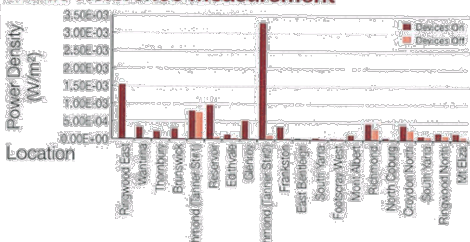
- Audit number and type of devices in home
- Measure cumulative exposure at fixed locations in the home
 - Inside (lounge or living room)
 - Outside (front or rear yard)
 - Desk or study area
- Measure personal exposure to individual devices
 - Height of 1.5 m (head height for sitting adult)
 - 20 cm from device (nearby but not hand held)

ACRBR Survey - Results

Exposure Location		Average (W/m ²)	Max (W/m ²)	Min (W/m ²)
Home	Inside	0.000507	0.003305	0.000029
	Outside	0.000215	0.000839	0.000017
Desk		0.002487	0.016720	0.000018
Personal		0.471114	1.635000	0.000001
			Microwave	Wireless Keyboard

Note: Compliance limit > 4.5 W/m² for devices described here

Inside Reference Measurement



Note: Max value < 0.25 limit

Devices Causing Max Exposure (% of Homes)



Conclusions:

- All exposures less than compliance limit
- Cumulative exposure at reference point or desk hundreds or thousands of times below compliance limit
- Individual exposure dominated by microwave oven, cordless phone, wireless router
- Large variation in exposure across homes and across devices

References:

- Foster K.R. Radiofrequency exposure from wireless LANs utilizing Wi-Fi technology. Health Phys. 2007 Mar;92(3):280-9
- Thurczy G, Molnar F, Janossy G, Nagy N, Kubinyi G, Bakos J, Szabo J. Personal RF exposure in urban area. Ann Telecommun. 2008 Feb; 63(1-2):87-96

Acknowledgements:

The ACRBR wishes to acknowledge the grant provided by the Australian Mobile Telecommunications Association, and Rad-Haz Consulting who undertook the measurement work.





HEARING OF SUBMISSIONS COMMITTEE

**Proposal to lease part of John Pascoe Fawcner Reserve to
Telstra for the purpose of telecommunication facility and
shelter equipment – 1a Francis Street, Oak Park**

SUMMARY OF PROCEEDINGS

Held at the Coburg Town Hall, Moreland Civic Centre, 90 Bell
Street, Coburg on Wednesday 25 March 2020.

The Mayor opened the meeting at 5.30 pm and stated the Council meeting is being held on the traditional country of the Wurundjeri Woi Wurrung people and acknowledged them as Traditional Owners. The Mayor paid his respects to their Elders, past, present and emerging, and the Elders from other communities who may be here today.

Present	Time In	Time Out
Cr Lambros Tapinos (Mayor) - Chair	5.30 pm	5.53 pm
Cr Helen Davidson	5.39 pm	5.53 pm
Cr John Kavanagh	5.30 pm	5.53 pm
Cr Dale Martin	5.30 pm	5.53 pm
Cr Oscar Yildiz JP	5.30 pm	5.53 pm

OFFICERS:

Executive Manager Finance – Liz Rowland

Unit Manager Governance and Civic Protocols – Sally Curran

1. WELCOME

The Mayor welcomed the Councillors and submitters and thanked them for their attendance.

2. APOLOGIES

Nil.

3. DECLARATION OF INTERESTS AND/OR CONFLICT OF INTERESTS

Nil.

4. HEARING OF SUBMISSIONS

The Chair advised the purpose of the meeting is to hear submissions and to provide an opportunity for the submitters who have requested to speak to their submission in relation to the proposal to lease part of John Pascoe Fawcner Reserve to Telstra for the purpose of telecommunication facility and shelter equipment – 1a Francis Street, Oak Park.

The Chair advised that each submitter, or group of submitters, would be invited to speak for approximately 3 to 4 minutes and that submitters should build on key issues raised, as Councillors have already been provided with the written submissions. The Chair advised that Councillors may ask questions of clarification.

The Chair stated that no decision would be made on this matter tonight at this Hearing of Submissions Committee.

The Chair stated 3 submissions had been received in relation to the proposal to lease part of John Pascoe Fawcner Reserve to Telstra for the purpose of telecommunication facility and shelter equipment – 1a Francis Street, Oak Park and invited the submitters to address the Committee.

Submitters

The comments of the submitters are summarised as follows:

Submitter 1 - Melissa

- Lives in Oak Park due to the proximity to nature and close community;
- The community consultation was flawed – The letterbox drop missed houses and there was no signage in the area of the park. The letter didn't mention 5G, only the financial impact of Council leasing the land;
- There is no scientific evidence suggesting 5G is safe. There is a risk to residents and families using the reserve of exposure to higher levels of radiation in the atmosphere - there is scientific research that there are health hazards from electromagnetic radiation that is emitted from 5G towers;
- Council is underestimating the value of the land (in accepting \$17,000 for the lease per annum and one light pole), particularly in light of the risk to the community;
- ARPANSA – Australian Radiation Protection and Nuclear Safety Agency – sets the standard for the radiation guidelines however does not accept liability for use of the information on its website;
- 5G technology roll out should not continue until ARPANSA's information does not have a disclaimer;
- The levels set by ARPANSA are up to 100 times higher than the rest of the world;
- Roll out of 5G is a federal issue however this is a local issue;
- Council must listen to the community concerns – 60 residents have signed a petition to that effect;
- Byron Bay Council has put a moratorium on 5G roll out because of the risks to their community;
- Australian Governments need to listen to communities and other jurisdictions (around the world) about the risks and follow the examples set in halting the roll out;
- No insurance company is willing to insure an organisation against the risks of 5G roll out.
- Councils exist to protect the wellbeing of all citizens and make decisions to enhance the wellbeing of their citizens, not expose them to harmful emissions;
- Councils around Australia and the world are halting the roll out until the science about the safety is clear. This Council should also be a brave, consider the wellbeing of it's citizens and pause the roll out.

During the submitter's presentation, Cr Davidson joined the meeting.

Submitter 2 - Karen

- Resident of Oak Park, adjacent to the reserve;
- Did not personally receive the public notice only heard about it through word of mouth;
- There was not enough detail provided to the community even when detail was sought, it was difficult to get hold of, including the details of the location and elevation;
- Primary concern is the proximity to a children's playground – it's right beside it;
- Potential health effects – there are no studies to show there won't be health impacts. There are too many risk factors which are distressing;
- The tower will be in a line of sight to our property and will potentially devalue our phone.

Submitter 3 - Vicki

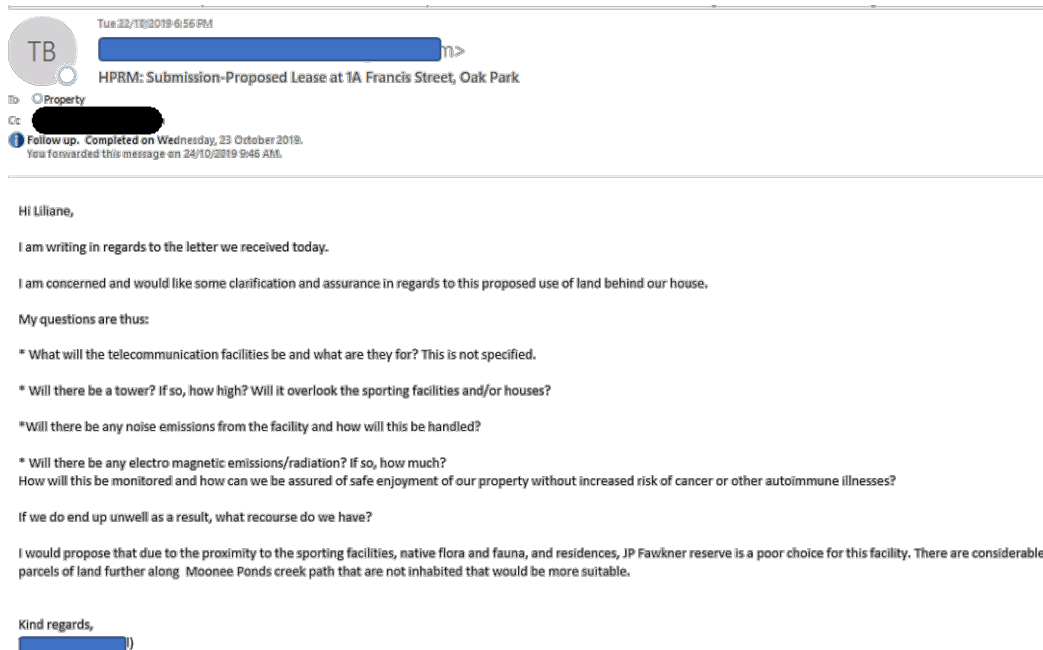
- Oak park resident for over 30 years and chose the location as it had very little electromagnetic radiation (EMR) as we are health conscious family have actively avoided EMR;
- There are many homes that are very close to the proposed location.
- Proposed tower is likely to be a very large tower, only 2 metres from a children's playground and close to sporting fields and bike track which are used for children and families along with sporting clubs;
- Birdlife is active in the area;
- 5G is very powerful and requires more towers and can cause health impacts;
- A large tower will also mean smaller towers are also required. The transmission from these will cause radiofrequency radiation (or microwave radiation);
- A petition opposing the tower has been circulated in the community and now has 80 signatures – health testing is being prepared so any impacts can be tracked and action taken;
- Telstra's offer of \$17,000 per year is an insult when considered in light of the amount Telstra will make;
- Has Council been provided any research about the health impacts? Allowing the technology without evidence of its safety is reckless;
- The millimetre waves radio frequency radiation will have an effect on all members of the community.
- Studies link the radiofrequency radiation with many diseases, even cancer causing;
- 26,000 scientists have signed a petition to prevent the rollout of 5G because of the safety concerns and requested further testing on the health implications;
- Urge Councillors to consider the impacts on community members.


5. MEETING CLOSE

The Mayor reiterated that a decision in relation to the proposal would be made by Council and submitters would be advised of the meeting date.


The meeting closed at 5.53 pm.

Cr Lambros Tapinos
CHAIR






Wed 23/10/2019 8:39 AM



HPRM: Submission - proposed lease at 1A Francis st oak park

To: CProperty

 Follow-up. Completed on Wednesday, 23 October 2019.
You replied to this message on 23/10/2019 8:43 AM.


Hi team,

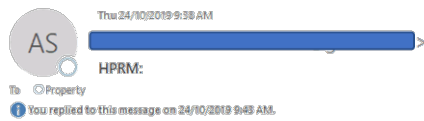
As a local resident I would like to write in support of the proposed lease to Telstra at 1A Francis st. For the following reasons:

- 1) Our telephone reception is already mediocre and will only worsen as more residents move to the suburb. The proposed lease may lead to a drastic improvement in reception which will become more and more important over time
- 2) there are no health risks with mobile towers. There is no evidence of any health risks and whoever says otherwise is fearmongering
- 3) it has to go somewhere, and any "noise" from nimby types will happen regardless of where the tower is placed
- 4) increased revenue to the council from the lease will help lower rate payments

Thank you for your time.

Regards,





Hi team,

As a local resident I would like to write in support of the proposed lease to Telstra at 1A Francis st. For the following reasons:

- 1) Our telephone reception is already mediocre and will only worsen as more residents move to the suburb. The proposed lease may lead to a drastic improvement in reception which will become more and more important over time
- 2) there are no health risks with mobile towers. There is no evidence of any health risks and whoever says otherwise is fearmongering
- 3) it has to go somewhere, and any "noise" from nimby types will happen regardless of where the tower is placed
- 4) increased revenue to the council from the lease will help lower rate payments

Thank you for your time.

Regards,

AS

Liliane Sutherland
Moreland City Council
Locked Bag 10
Moreland, VIC 3058

Friday, 1st November 2019

Dear Ms Sutherland,

RE: Construction of mobile phone tower at John Pascoe Fawkner Reserve Oak Park

I write to you regarding the notice of intention for the long term lease of public land and construction of a mobile phone tower at John Fawkner Pascoe Reserve at 1 Francis Street, Oak Park.

My concerns regarding this are threefold. Firstly, I am very concerned that Moreland City Council is proposing to lease public land on a long-term basis, proposed to be 10 years, with two options for a further 5-year extension each. Given the highly urbanised nature of this area, in particular the densification of properties from single dwelling blocks to multi-dwelling properties, access to open parkland should be protected at all costs.

Secondly, the construction of a mobile phone tower and equipment shelter close to residential properties is unacceptable to maintaining the liability and amenity of the area. Oak Park is a medium-density, low-rise residential area and a large tower for mobile reception would not be in keeping with this. Mobile phone coverage and reception is already more than adequate, serviced by multiple providers and is complimented by the recent installation of fibre to the curb optic cable as part of the National Broadband Network rollout.

Thirdly, correspondence received by Council in October 2019 via post, indicates an intention to lease public land for the purposes of a 'telecommunications facility'. There is significant ambiguity around the detail of this facility, the exact location of the facility within the reserve and whether this will be permanent or temporary fixture. I have since uncovered on further inquiry that the facility is dual purpose as a telecommunications shelter and mobile phone tower. Essentially, the letter is masquerading as an intention to lease land, rather than an opportunity to consult the local community about the appropriateness of such infrastructure being built so close to residential properties. This is highly deceptive on the part of Moreland City Council.

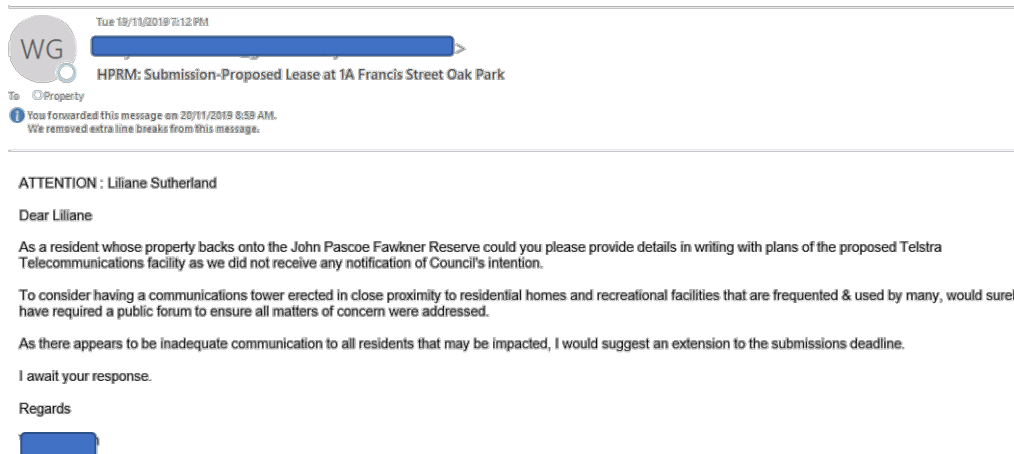
Moreland City Council is remiss in its duty in failing to put the interests of residents first, ahead of the profiteering of a private corporation. If Telstra wishes to construct a mobile phone tower and associated infrastructure it should seek access to private property on the market and pay the appropriate market value for this land. Public land needs to remain as such and not be pilfered off for a pittance with poor prospects of ever being returned to the community it has always belonged to.

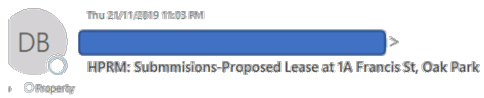
I look forward to your response.

Kind regards,

[Redacted Signature]

Resident





Dear Sir/Madam,

5G technology is currently being rolled out across our local communities in Strathmore and Oak Park. This technology has potential risk for all humans specially for childrens. As a mother I have concerns for our children and community.
I call you to review your decision for our future and cancel this project.

Regards,



Sent from my Samsung Galaxy smartphone.

Fr 22/11/2019 8:15 AM
[redacted]@n.au>
SUBMISSION - proposed lease at 1A Francis St, Oak Park

To: ☐ Property
You replied to this message on 14/02/2020 1:20 PM.

council 5G.pages
316 KB



To :
Liliane Sutherland, Lizzie Blandthorn, Oscar Yildiz, anyone else this may concern,

Re: Submission - Proposed lease at 1A Francis Street, Oak Park.

I write to formally OBJECT to the PROPOSAL at 1A FRANCIS ST, OAK PARK.

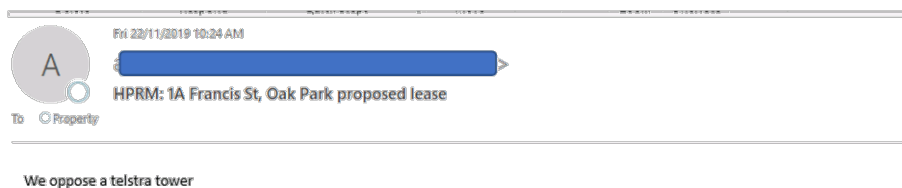
The reasons for my objection are stated below:


1. There has not been enough transparency regarding what the proposal is. Upon calling the council I discussed with Pauline, and she confirmed that it would be positioned within the 2 ovals, located just meters away from the new children's playground. She stated that it would replace one of the existing light poles, have a satellite attached & a cabinet at the base which would take up 1.5 car park spaces. She could not confirm it was for the 5G rollout, but did say Telstra are upgrading. Pauline also confirmed & explained the strategy that Telstra has utilised to make it appealing for council. Pauline stated that Telstra are covering for the cost of the new lighting for the club which is approx \$50,000. Pauline also said Telstra created the new lighting plan for the sporting precinct, as council didn't have one. She said council would cover the cost of the remaining lights on the plan, which are approximately \$10k each.
1. The safe levels of radiation have not been given to us residents, & Pauline said no health information was provided by Telstra, so there was no Health Risk information to provide us with. She did however state that they tried to position it as far away from residents as possible. What was the reason for this, if there were no health risk??? Radiation safe levels are unknown, as 5G is new technology so the short & long term implications are unknown. Council should be providing us with information on this & reassure us that we are safe to live within meters from the tower.
1. The Freedom of Information act should ensure that as residents of Oak Park we are entitled to know in great detail, what the exact proposal is, & what the health implications are to us, our children & our future generations. The council should have its peoples best interests at heart & hold information sessions, which allow residents to have their say.
1. The council seems to have missed every second house when distributing the Notice of Proposal, was this a deliberate act, to ensure this proposal would pass through?
1. I have been to the GP to discuss my stress in relation to this, as we purchased in Oak Park & built our dream home here, due to the fact it had low EMR. We engaged a building biologist to test the land where our home is, to ensure we could live & raise our children safely. The value of our land would devalue.
1. Bird life is at risk of being affected by 5G if that is what Telstra will eventually erect on the tower. Oak Park is known for its bird life & the impacts of 5G will change our beautiful subur.

7. Its a sporting precinct where families gather, we understand you have tried to position it as far from homes as possible. However, why is it necessary in the first place??

I look forward to hearing from you & having an opportunity to discuss in great detail exactly what the tower will look like & what technology Telstra will be erecting.


Warmest Regards, [redacted]






Fri 22/11/2019 12:07 PM

HPRM: Submission - Proposed Lease at 1a Francis Street, Oak Park

To  Property

 You replied to this message on 14/02/2020 1:19 PM.

I am writing regarding the proposal to place a mobile phone tower in our back yard.

Firstly, I am very disappointed that as a resident so directly impacted by this proposal that the council failed to provide any direct communication regarding the matter. Our residence is in Sylvester Street, immediately adjacent to the John Pascoe Fawcner reserve. We share a boundary fence with the council, and yet I found out about the plan through other community members, not a direct council notice.

Secondly, the lack of plans and details regarding the proposed mobile phone tower and the proposed placement of it, when searching the council website is also disappointing. Details of the location, elevation, safety barriers and other plans are not available on the website.

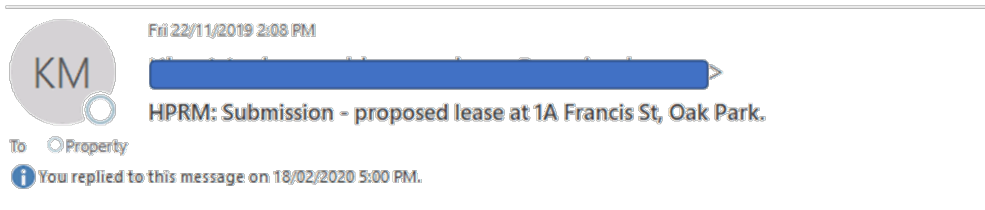
My primary concern however is regarding the potential long-term health impacts for our family living so close to such a radiation-emitting tower, the long term effects of which are not yet known. From a quick scan of the literature I found multiple sources that claim that the technology carries negative health effects caused by cell tower radiation.

Professor Dariusz Leszczynski (Perth) was one of 30 experts who made up the International Agency for Research on Cancer/World Health Organisation 2011 evaluation group that classified all radiofrequency emissions as potential carcinogens. Magda Havas, a biologist at Ontario's Trent University, estimates that 3% of the population has severe reactions to EMFs and another 35% are compromised by a variety of negative externalities including poor sleep, depression, reduced concentration and higher anxiety. In a day and age when we are recognising increasing levels of mental health issues, it seems unwise to further increase the risk factors for our community by installing a powerful radiation emitting device!

Outside of human effects, scientists have found that steady exposure to EMFs can disrupt birds and their nesting behaviour, disorient bees and damage plant and tree growth. In addition, as a landowner, the potential for a negative impact on our property value is also of concern to us. Our property value has been steadily increasing as we have maintained our original size and avoided further sub-division, resulting in an increasingly unique Oak Park property. The value of this may be significantly impacted for families in the future not wanting to live under the shadow of a mobile phone tower.

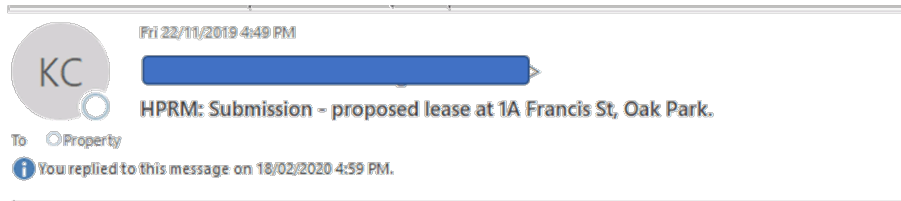
I protest this plan and consider the value to council to be significantly less than the potential cost to residents, and hereby request to be heard in support of this submission.

Regards,



Hi I wish to communicate my objection to the proposed lease at 1A Francis St, Oak Park.

Thank you.



Can you please move the proposed site away from kids play area.

The community uses that area.
Don't turn it the area into an eyesore.

Moreland City Council
Locked Bag 10
Moreland 3058
VIC
22 November 2019

Attn: Liliane Sutherland and all Moreland City Councillors

"Submission – Proposed Lease at 1A Francis St, Oak Park"

Email: property@moreland.vic.gov.au

Dear Liliane and all Moreland City Councilors,

I am writing to strongly object to the recent public notice pursuant to Section 190 of the Local Government Act 1989 regarding the proposed lease of land at J. P. Fawcner Reserve at 1A Francis St in Oak Park.

Firstly, the letter delivered to local residents advising of this proposal is nowhere near comprehensive enough to be considered community consultation. I am aware of one resident who lives nearby who alerted me, but two other local residents whose property backs on to the reserve did not receive a letter. Council has not done enough in advising nearby residents of this proposal.

Secondly, the letter which advised of the proposal for council to leave 12 square metres of land to Telstra is so ambiguous and lacks any level of transparency, it is confusing and misleading to the community. After reading the letter on 22nd October, I called the phone number listed and spoke to you on 24th October. The conversation was very frustrating as you were unable to answer some simple questions of which I have listed below:

1. What exactly is Telstra proposing to use the 12 square metres of land for?
2. Where exactly will the telecommunications facility be located?
3. What type of telecommunications facility will be installed ie: A mobile phone tower, or small cell facility with 4G or 5G capability.
4. What levels of radiation will be emitted into the atmosphere from this facility?

All of the above questions should not have needed any clarification if Council is open and transparent about the proposal from the beginning of the community consultation process.

After offering to be put on hold whilst you went to find out the answers to my questions, you advised the following:

1. Telstra will pay to have a light pole installed at the Reserve so that community sports groups can use the Reserve in the evenings.
2. Telstra want to install 4G telecommunications facilities that have the potential to be upgraded to 5G in the near future.
3. You did not know what level of radiation would be emitted.
4. You did not know the exact location for the proposed facility.

Following this conversation, I visited J.P. Fawcner Reserve again and noted that no other public notice was installed at the Reserve – I could not find the exact location of the proposed facility at 1A Francis St.

I noted that this Reserve already has at least 6 night time light poles installed already, as well as at least 6 night time light poles at the neighboring Strathnaver Reserve, so I fail to see how Telstra and Moreland Council can justify this as an asset to the community when there is already adequate nighttime lighting installed.

To not state that the proposal from Telstra includes installation of 5G technology is very misleading and devious – especially considering the community concern about this technology being installed without consent, and without any independent testing conducted to conclude that is safe. There are many members in our local communities who are concerned, and have been writing to councils and MP's asking for support in halting the rollout of 5G until there is more evidence to show that it will be safe. I wrote to all Moreland Councilors on 17th July this year expressing my concerns, and only received one response acknowledging my concerns.

Before this proposal goes any further, the community needs to have assurance of safety from both Telstra and Moreland City Council that the telecommunication facility installed is 100% safe. Without this assurance, I do not consent to being exposed to this technology in my local neighborhood.

There is already a substantial and convincing amount of scientific studies that show many adverse health effects and health hazards from EMF radiation (Electro magnetic frequency) that is omitted from 4G, 5G towers and small cells. This technology is claimed to be 100 times more powerful than the current 4G network. Without extensive and independent testing and studies being conducted, how can we possibly be sure that the effects won't negatively harm human health. There is growing concern amongst the community and growing evidence that it also affects plants and animals negatively. For Moreland Council to propose a site within a residential neighborhood and so close to a children's playground shows a complete disregard to our younger citizens being exposed to higher levels of radiation without their consent.

I would like to ask all councilors to start reading some of the peer reviewed studies which have been conducted already and published, and start to critically think about how this may impact their citizens more broadly as more towers and small cells are installed.

As a starting point, I recommend Councillors read through some of the studied published on this website: www.ehtrust.org

The regulatory body who sets radiation and exposure standards in Australia ARPANSA state on their website the following disclaimer: Provision of the information they provide is for education and research purposes only. ARPANSA are not qualified to give medical advice and do not accept any liability.

They also state that the levels they provide information on is only for levels between 3kHz to 300 GHz. They are unable to provide information on sites which emit between 0 – 3 kHz. If ARPANSA cannot provide this information, then who can? ARPANSA as a regulatory body are completely insufficient to protect the citizens for all Australians based on these disclaimers.

The Public Health and Wellbeing Act 2008, states that if public risk poses serious threat, a lack of full scientific certainty should not be used for a reason for postponing measures to prevent or control the public health risk. In this instance which applies to 5G technology, the precautionary principle should be applied. There are many other cities around the world who have applied the precautionary principle, to protect their citizens from being used in this human experiment – Geneva, Brussels and Glastonbury to name a few. Many more cities have started to follow suit in recent months.

Barrister Raymond Broomhall of Tasmania has raised the possibility that the implementation of 5G without informed consent could open up city councils, including Moreland City Council to liability in accordance with the legal definition of assault. He has had extensive success across Australia already in winning law suits against large Telecommunications companies and local city councils and successfully stopped the implementation of 5G technology in these areas. We ask you to research the recent legal cases in Dundas Street, Coogee, NSW against TPG, and the Wilsons Creek case with Telstra. Raymond Broomhall has worked with over 30 other communities in QLD, NSW and Victoria to stop the 5G rollout using the precautionary principle, forcing councils to either reject development or issue abatement notices to stop omitting 5G signals after developments have been approved. The Precautionary Principle (UNESCO) was adopted by the EU in 2005 and applies to Australia today: "When human activities may lead to morally


unacceptable harm that is scientifically plausible but uncertain, actions shall be taken to avoid or diminish that harm.”

On 1st May 2019, more than 230 scientists and doctors from 40 countries appealed to the World Health Organisation calling for a moratorium on 5G wireless technology and that the 5G wireless signal should be moved from a Group 2B Carcinogen to a Group 1, the same as asbestos and arsenic. I, for one, take more notice of a large group of expert scientists from around the globe expressing their concerns about this technology, than accepting reassurances from big telecommunications companies like Telstra who are only concerned with making huge profits from the rollout and being first to implement it.

For the sake of future generations and the health of our local people, plants and wildlife, I urge Moreland City Council to seriously reconsider this proposal at 1A Francis St, Oak Park.

I wish to state that I would like to express my views in person at the next Hearing Meeting and look forward to hearing when that will take place. My contact details are listed below.

Yours sincerely,

A blue rectangular box used to redact the signature of the person submitting the letter.

**EMF12/20 RIGHT OF WAY DISCONTINUANCE AND SALE - LAND
ENCLOSED AT 112 BARKLY STREET, BRUNSWICK EAST
(D20/143316)**

Executive Manager Finance

Property

Executive Summary

The purpose of this report is to recommend the discontinuance of the Right of Way (ROW) and sale of land from the former road enclosed within the rear of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East to the property owner(s) of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East, shown at Attachment 1 to this report.

On 20 March 2019, the lawyer on behalf of the owner of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East, contacted Council expressing an interest in acquiring the sections of ROW enclosed within the building of the two properties.

The encroachment had prevailed for at least 53 years, it ranges from approximately 3.66 metres to 2.74 metres in width and 20.47 metres in length, measuring approximately 70 square meters in total.

Ownership of the commercial property at 112 Barkly Street and 85-89 Brunswick Road, Brunswick East recently changed. The new owner wishes to rectify the portion of building built on ROW and continue to process commenced by the previous owner.

At its December 2019 meeting, Council resolved (EMF43/19) to commence the procedure to discontinue the enclosed section of ROW and sell the land in accordance with section 206 and clause 3 of Schedule 10 of the *Local Government Act 1989*. As part of the statutory process, public notice of the proposal was given. Two submissions were received.

The proposed sale of the former road to the owner of 112 Barkly Street, Brunswick East will provide income of \$30,800 to Council. This amount has been agreed upon in principle by the applicant for the purchase subject to a Council decision. This transaction would result in the removal of the road status for the section of road built over to the rear of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East.

Officer Recommendation

That Council:

1. Notes internal and external referrals provided no objections, to the proposed discontinuance and sale of the road enclosed within the rear of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East, and determines the road enclosed within the rear of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East, is not reasonably required as a road for public use.
2. Approves the discontinuance and sale of the road enclosed within the rear of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East, as shown highlighted in blue at Attachment 1 to this report, by private treaty to the property owners, in accordance with section 206 and clause 3 of Schedule 10 of the *Local Government Act 1989* and Council's Rights of Way Associated Policies 2011 and the Rights of Way Strategy.
3. Authorises the Executive Manager Finance to do all things necessary to affect the discontinuance and sale of the section of road enclosed within the rear of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East to the adjoining property owner.
4. Publishes notice of the approval of the discontinuance and sale of the road enclosed within the rear of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East in the *Victoria Government Gazette*.
5. Updates the Register of Public Roads in accordance with section 19 of the *Road Management Act 2004*, following the discontinuance being published in the *Victoria Government Gazette*, without a further report to Council.

1. Policy Context

The Council Plan 2017–2021 articulates Council's provision of a large range of services for our community. These externally facing service areas are supported by a range of council teams that include the management of the community's Council-owned property and assets.

Council's Rights of Way Associated Policies 2011 and Rights of Way Strategy 2011 have been used in assessing this proposal.

2. Background

On 20 March 2019, the lawyer on behalf of the owner of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East, contacted Council expressing an interest in acquiring the sections of the Right of Way (ROW) enclosed within their building boundaries. The proposed road discontinuance area is shown highlighted in blue on the plan as shown at **Attachment 1** to this report.

The ownership of the commercial property at 112 Barkly Street and 85-89 Brunswick Road, Brunswick East has recently changed. The new owner wishes to rectify the portion of building built on ROW and the previous owner initiated the process by applying for the discontinuance and sale of the section of built upon ROW at the rear of 112 Barkly Street and 85-89 Brunswick Road, Brunswick East.

The road is located on Volume 9083 Folio 691, title plan 163748Q.

At the 11 December 2019 Council meeting (EMF43/19), Council resolved to commence the procedures to discontinue the enclosed section of road and sell the land in accordance with section 206 and clause 3 of Schedule 10 of the *Local Government Act 1989*.

The discontinuance and transfer the land from the former road will not change the current status of the road and will formalise the occupation of the section of road that is currently built over from the original abutting property building and enclosed in the property.

3. Issues

The encroachment ranges from approximately 3.66 metres to 2.74 metres in width and 20.47 metres in length, measuring approximately 70 square meters in total.

The built over section of road does not currently provide carriageway rights to any other properties, nor does this section serve any municipal road purposes. Council records indicate this section of ROW has been enclosed and built over when the original building was built on the property at 112 Barkly Street. It has not been used for road purposes since at least 1966, for a minimum of 53 years.

The ROW has not previously continued in an east west direction. Prior to the building at 112 Barkly Street being built, the ROW reached a dead end at the adjoining property, between 114 and 116 Barkly Street and 95-101 Brunswick Road.

The proposed discontinuance and transfer of land from the road will not change the current status and use of the road and will formalise the occupation of the section of road that is currently enclosed in the property.

Council officers recommend that Council discontinue the 70 square metre section of road and sell the land from the former road in accordance with the procedures of the *Local Government Act 1989* and Council's Rights of Way Strategy and Rights of Way Associated Policies.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Officers from the following Council units have been consulted:

- Engineering Services;
- Development Engineer;
- Transport Development Engineer;
- City Development;
- Building Services.

No objections have been received.

The relevant service authorities have been consulted and no objections have been received. A Yarra Valley Water sewer pipe runs from the building at the rear of 85-89 Brunswick Road, and there are no other service assets in the section at the rear of 112 Barkly Street, Brunswick East.

Public notice of Council's intention to discontinue the ROW and sell the land appeared in the *Moreland Leader* newspaper on 2 March 2020. The proposal was made available on Council's website and 10 adjoining owners were notified in writing.

Two submissions were received.

Submitter one was supportive of the proposal, their key issues raised were:

1. The building at 112 Barkly Street is built over the occupied portion of ROW.
2. Council previously wrote to the owner confirming;
 - a. Council's aerial photos indicate that the building has been in the same location continuously since at least 1979 and no records indicating use of the occupied portion of ROW;
 - b. Council has no evidence the occupied portion was ever available for use by the public or evidence that this portion reached public highway status.
3. Council has offered to sell the occupied portion in the event the discontinuance is approved;
4. To the owner's knowledge and information provided by the previous owner, the occupied portion has:
 - a. Never been used by the public, or by neighbouring property owners;
 - b. Only been used by the occupiers of the building as part of the building on 112 Barkly Street since the building was constructed;

Submitter two objected to the proposal, their key issues raised were:

1. Opposition to the sale to a private purchaser.
2. The Right of Way not continuing through, preventing pedestrian access.

This submitter suggested putting a covenant on the title of three properties to open accessibility in the case of redevelopment. This submitter did not elect to be heard in support of their submission.

Council does not have the power to register a covenant on private titles. None of the three adjoining property owners objected to the proposed discontinuance and sale. The ROW does not continue beyond 112 Barkly Street, Brunswick or provide access to any other abutting properties.

The occupied section of road did not become a public highway through common law or construction by Council. The applicant has accrued long term legal possessory rights to this section of road, the discontinuance and sale of this section of road, approximately 70 square metres will formally resolve the occupation.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The applicant has paid a deposit of \$1,200 for the application to discontinue the road and purchase the land pending a Council decision.

In accordance with 3.4.2 of Council's Rights of Way Associated Policies, the former road will be sold to the owner in physical occupation.

In accordance with section 3.5.1 for property owners with a commercial interest ROW shall be sold at market rates plus administration costs. The proposed sale of the road to the owner of 112 Barkly Street will provide income of \$30,800 to Council.

This amount has been agreed upon in principle by the applicant for the purchase pending Council's decision. This transaction will result in the removal of the road status for the section of ROW enclosed at the rear of 112 Barkly Street and 85-89 Brunswick Road Brunswick East.

Once discontinued and sold the approximately 70 square meters land will become rateable.

7. Implementation

Subject to Council's decision, officers will proceed with the formal discontinuance of the ROW and prepare the transfer documentation.

Attachment/s

- 1 112 Barkly St Brunswick East Map D19/463432



EMF13/20 RIGHT OF WAY DISCONTINUANCE AND SALE ADJOINING 6-10 PIMBIAL COURT AND 45-51 DAVIES STREET, HADFIELD (D20/124252)

Executive Manager Finance

Property

Executive Summary

The purpose of this report is to recommend the discontinuance of the land-locked Right of Way (ROW) and sale of the land adjoining 6-10 Pimbial Court and 45-51 Davies Street Hadfield to the adjoining property owners.

On 29 December 2017, Council received a request to acquire a section of this ROW from a property owner of one of the adjoining properties.

The ROW road was created in 1850, located on Old (General) Law title in Book I, number 435. The ROW originally ran from Middle Street to South Street. Part of the ROW to the south of Pimbial Court was claimed via adverse possession by a large development.

At the 14 August 2019 meeting (EMF29/19), Council resolved to commence the statutory procedures to discontinue a larger section of the land-locked ROW and sell the land in accordance with section 206 and clause 3 of Schedule 10 of the *Local Government Act 1989*. As part of the statutory process, public notice of the proposal was given, and submissions invited, shown at Attachment 1 to this report.

During the public notice period, a letter was received from a lawyer acting on behalf of the Owners Corporation and units at 1-7/51-53 Middle Street (shown in green in Attachment 1) instructing Council that their clients are making an adverse possession claim for the ROW adjoining and enclosed at 51-55 Middle Street. They requested Council immediately remove the land being claimed from the discontinuance process. The owner has accrued their possessory right as the occupation has prevailed for more than 15 years which provides them with the opportunity to make a claim via Section 60 of the *Transfer of Land ACT 1958*. Due to this northern section of ROW being subject to an adverse possession claim, Council is unable to pursue the road discontinuation and sale for this section and it is now excluded from the process.

The remaining ROW is a long, narrow enclosed strip, measuring approximately 1.82 metres in width and 45 metres in length, measuring approximately 81.83 square metres in total, shown in blue at Attachment 1 to this report.

This section between Pimbial Court and Davies Street was previously occupied by an old factory site between 1989 to 2012. This site was demolished in 2014, residential development started in 2016, developing and subdividing properties to create 6, 7, 8, 9 and 10 Pimbial Court abutting the ROW.

Three (3) owners have responded with an interest in purchasing. The proposed combined sale of the former ROW to the adjoining property owners at Pimbial Court and Davies Street will provide total income of \$28,875 to Council.

The original applicant has agreed in principle to purchase a portion of the ROW subject to a Council's decision. This transaction would result in the removal of road status for the narrow length section of ROW.

Officer Recommendation

That Council:

1. Approves the discontinuance of the road between the rear of 6-10 Pimbial Court and 45-51 Davies Street, Hadfield, as shown highlighted with blue outline at Attachment 1 to this report, to sell by private treaty to the adjoining property owners, in accordance with section 206 and clause 3 of Schedule 10 of the *Local Government Act 1989* and Council's Rights of Way Associated Policies 2011 and the Rights of Way Strategy.
2. Notes internal and external referrals provided no objections to the proposed discontinuance and sale of the road enclosed within the rear of Pimbial Court and Davies Street, Hadfield and determines the road enclosed within the rear of Pimbial Court and Davies Street, Hadfield, is not reasonably required as a road for public use.
3. Authorises the Executive Manager Finance to do all things necessary to effect the discontinuance and sale of the narrow section of road adjoining the rear of Pimbial Court and Davies Street, Hadfield to the adjoining property owners.
4. Publishes notice of the approval of the discontinuance and sale of the road adjoining the rear of Pimbial Court and Davies Street, Hadfield in the *Victoria Government Gazette*.
5. Updates the Register of Public Roads in accordance with section 19 of the *Road Management Act 2004*, following the discontinuance being published in the *Victoria Government Gazette*, without a further report to Council.

1. Policy Context

The Council Plan 2017–2021 articulates Council's provision of a large range of services for our community. These externally facing service areas are supported by a range of Council teams that include the management of the community's Council owned property and assets.

Council's Rights of Way Associated Policies 2011 and Rights of Way Strategy 2011 have been used in assessing this proposal.

2. Background

On 29 December 2017, Council received a request to acquire a section of the Right of Way (ROW) from a property owner adjoining 2/47 Davies Street.

The ROW road was created in 1850, located on Old (General) Law title, in Book I, number 435. The ROW originally ran between Middle Street to South Street. Part of the road to the south of Pimbial Court was claimed via adverse possession by a large development.

The ROW is a long, narrow, enclosed strip, measuring approximately 1.8 metres in width and 118.5 metres in length, measuring approximately 213.3 square metres in total. The ROW is occupied on the west side at units 1-7/51-53 Middle Street and 6-10 Pimbial Court and adjoins the east side of 45-51 Davies Street, shown at **Attachment 1** to this report.

At its 14 August 2019 meeting (EMF29/19), Council resolved to commence the statutory procedures to discontinue the land-locked ROW and sell the land in accordance with section 206 and clause 3 of Schedule 10 of the *Local Government Act 1989*. As part of the statutory process, public notice of the proposal was given.

Part of the northern section of road is occupied by a development built in the 1970's these are Units 1-7 of 51-53 Middle Street. South of this, the section between Pimbial Court and Davies Street was previously occupied by an old factory site between 1989 to 2012. This site was demolished by 2014, residential development started in 2016, developing and subdividing properties to create 6, 7, 8, 9 and 10 Pimbial Court abutting the ROW.

During the public notice period, a letter was received from a lawyer acting on behalf of the Owners Corporation and units at 1-7/51-53 Middle Street (shown in green in **Attachment 1**) instructing Council that their clients are making an adverse possession claim for the ROW adjoining and enclosed at 51-55 Middle Street. They requested Council immediately remove the land being claimed from the discontinuance process. The owner has accrued their possessory right as the occupation has prevailed for more than 15 years which provides them with the opportunity to make a claim via Section 60 of the *Transfer of Land ACT 1958*. Due to this northern section of ROW being subject to an adverse possession claim, Council is unable to pursue the road discontinuation and sale for this section and it is now excluded from the process.

The remaining ROW is a long, narrow, enclosed strip, measuring approximately 1.82 metres in width and 45 metres in length, measuring approximately 81.83 square metres in total, shown in blue at **Attachment 1** to this report.

The proposed ROW discontinuation and sale will formalise the occupation of the properties in Pimbial Court wishing to purchase and assign ownership to the landlocked sections of road to the abutting properties in either Pimbial Court or Davies Street.

3. Issues

The ROW at the north end is occupied by the properties at Units 1-7 of 51-53 Middle Street, these unit owners have accrued proprietary rights as the occupations have prevailed for more than 30 years.

To the south of this development, the ROW is also landlocked. It was previously occupied by a factory site, which has since been demolished, with the subdivided lots recently being sold and developed in Pimbial Court.

The ownership of the road is still in the name of the original subdivider since 1850. As the road is located on 'Old system' or 'General Law' title, it will need to be converted during the conveyancing process to the current, Torrens Law title.

Investigations show the land-locked ROW is not used as a road. Council records also indicate this ROW has not been used as a road, or for pedestrian rear access and does not serve as a link.

A Yarra Valley Sewer asset is located along the length of the road and as such an easement will need to be created and vested in Yarra Valley Water (YVW).

Council officers recommend discontinuing the ROW and selling the land in accordance with the procedures under *Local Government Act 1989* and Council's Rights of Way Strategy and Rights of Way Associated Policies.

4. Consultation

Public notice of Council's intention to discontinue the former road and sell the land was given in the *Moreland Leader* newspaper on 9 September 2019 and *Northern Leader* newspaper on 10 September 2019. The proposal was made available on Council's website and the 20 adjoining owners were notified in writing.

The property owners adjoining the ROW at Units 1-7 of 51-53 Middle Street, 6-10 Pimbial Court and 45-51 Davies Street, Hadfield were consulted regarding the proposal, by mail.

In the case of the properties occupying the ROW on the west side, in Pimbial Court and the units at 51-53 Middle Street, in accordance with section 3.2 of Council's Rights of Way Associated Policies, Council will give preferential allocation to persons demonstrating continuous exclusive occupation.

During the public notice period, the Owners Corporation at 51-53 Middle Street engaged a lawyer and elected to adversely possess the ROW adjoining and enclosed within the units and common property.

Submissions to the proposal were received from adjoining owners, some requesting further information and some expressing an interest in purchasing the ROW abutting their properties.

Three submitters, the adjoining owners of 9 and 10 Pimbial Court and 2/47 Davies Street confirmed an interest in purchasing.

A Dial Before You Dig search was undertaken to locate external services in the location of the proposed road discontinuance. The relevant service authorities have been consulted and no objections have been received. Yarra Valley Water has a sewer asset running along the length of the remaining ROW. An easement will be shown and saved in favour of Yarra Valley Water on the Certificate of Title.

Council officers from the following Council units have been consulted:

- Engineering Services;
- Development Engineer;
- Transport Development Engineer;
- City Development;

- Building Services;
- Street Cleansing;
- Open Space.

No objections have been received from these units.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

One owner in Davies Street has paid a deposit of \$1,200 for the application to discontinue the road and purchase the land pending a Council decision.

In accordance with section 3.5.1 of Council's Rights of Way Associated Policies, the former road is proposed to be sold for market value, unless the market value of the land will be less than administrative costs associated with the closure. The owner from Davies Street has agreed to the purchase price of \$9,625 pending Council's decision.

If all three (3) owners remain interested in purchasing, the proposed combined sale of the former ROW to the adjoining property owners at Pimbial Court and Davies Street will provide total income of \$28,875 to Council.

Once discontinued and sold the 81.83 square metre (in total) section of land will become rateable.

7. Implementation

Subject to Council's decision, officers will proceed with the formal discontinuance of the ROW indicated in blue at **Attachment 1** and prepare the transfer documentation.

Attachment/s

- 1 Full section highlighting 2 parts D20/183325



DCI8/20 CONTRACT 895T - GILLON RESERVE FACILITY UPGRADES AND REFURBISHMENT - MAIN WORKS (D20/155886)

Director City Infrastructure

Capital Works Planning and Delivery

Executive Summary

The Gillon Reserve upgrades and refurbishments is a capital works project to improve and refurbish the multipurpose community and sporting club social pavilion, umpire change rooms and scoreboard for a variety of community and sporting groups. The project is funded by the State Government to the amount of \$1,000,000.

The facility is used by the Brunswick Sports Club, comprising of the Brunswick Football Club, Brunswick Junior Football Club, Brunswick Cricket Club and the Brunswick Netball Club. Council also uses the facility for local multicultural community and senior groups to meet, hold functions and remain connected.

The procurement process was by public tender, advertised in *The Age* newspaper on the 14 March 2020, and via Council's tender portal system. Tenders called for a fixed price lump sum for the project and closed on 15 April 2020.

Twenty-one suitably qualified and experienced contractors submitted tenders for the project. The tenders were assessed in accordance with Council's Procurement Policy.

Following detailed assessment and value management to meet the budget for the project, Notion Partners were identified as the preferred contractor for the Gillon Reserve Upgrade and Refurbishments project.

This report seeks recommends Council enters in to a contract with Notion Partners.

Officer Recommendation

That Council:

1. Awards Contract 895T – Gillon Reserve Upgrades and Refurbishments project to Notion Partners for the lump sum amount of \$752,890 (exclusive of GST).
2. Allocates a contingency of \$75,289 (exclusive of GST) Contract 895T – Gillon Reserve Upgrades and Refurbishments project, bringing the total approved expenditure to \$828,179.
3. Authorises the Director City Infrastructure to do all things necessary to execute the contract and any other required documentation.
4. Advises all tenderers of its decision in relation to Contract 895T - Gillon Reserve Upgrades and Refurbishments project.

1. Policy Context

This report supports the 'Connected Communities' and 'Responsible Council' objectives of the 2017-2021 Council Plan:

- Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs; and
- Maintain and match our infrastructure to community needs and participation growth.

The refurbishment of Gillon Oval pavilion also aligns to the Moreland Sports and Active Recreation Strategies three key strategic directions:

1. Increasing participation by Moreland residents in sport and active recreation and fostering strong relationships with local recreation clubs, associations, peak bodies and government agencies.
2. Ensuring an adequate supply and distribution of good quality sporting infrastructure used in the most effective and efficient manner possible.
3. Ensuring Moreland City Council's approach to sport and active recreation provision is underpinned and well informed by robust policies, strategies and plans.

2. Background

Gillon Reserve is located at 133A Hope Street, Brunswick. Located at the site is the A.G. Gillon Oval - a full size football and cricket ground – a grandstand, social club rooms and two sets of change rooms and associated amenities. The oval has sports field lighting and cricket practice nets and is an immensely popular passive and active recreation site for club members, local schools, residents and visitors.

As patronage and club numbers increased, the quality of the amenities was not an accurate reflection of Gillon Oval's popularity.

In 2016, the change room amenities – showers and toilets - were upgraded as part of a State Government election commitment with additional funding matched by Council. These facilities provided new and up to date amenities for the change rooms.

The social club rooms and umpire change rooms remain largely untouched since being constructed.

As female participation in sport has grown across the municipality, it is appropriate that resources and facilities cater for the current and projected growth in participation, for both males and females. The Brunswick Sports Club (the Club) enjoys strong participation rates from junior to senior, male and female, through the sporting codes affiliated with the Club.

The existing umpire change rooms are not unisex or female friendly and have poor amenities. The project will provide these new required amenities and help cater for the growth of sport within the Gillon Reserve precinct

The social club plays a vital role in the vibrancy of the club, hosting events, meals, functions and the gathering place for the Club. The kitchen facilities, much like the social rooms, have remained relatively untouched since being constructed. Council's Social Support unit also use the facility for local seniors and community groups to meet and stay connected. The social rooms upgrade will include a refurbished compliant kitchen.

To further develop the facility, a new scoreboard is to be installed on the north side of the oval.

In 2018, as part of its State re-election campaign, the Labor government announced a \$1,000,000 commitment for further refurbishment of the Gillon Reserve facilities. Upon re-election, the State Government announced the funding agreement in late 2019, through the Community Sports Infrastructure Fund, for the refurbishment of the umpire amenities, social pavilion kitchen and construction of a new scoreboard at Gillon Reserve.

3. Issues

Tender Process

A public request for tender was advertised in *The Age* newspaper on 14 March 2020 and using Moreland Council's tender portal. Tenderers were requested to provide a fixed lump sum for the project and closed on 15 April 2020.

Twenty-one submissions were received from suitably qualified and experienced contractors, listed in the table below:

Tenderer
AAT Turner Builders
Alchemy Construct Pty Ltd
Allmore Construction Pty Ltd
Ausbild Constructions PL
Bay Building Services Pty Ltd
Builtplus
Construction and Building Design Pty Ltd
Edgecorp Constructions Pty Ltd
FIMMA Constructions Pty Ltd
Formula Interiors
Harris HMC Interiors Pty Ltd
Kingdom Constructions Group Pty Ltd
Lango Group
Loaram Constructions
Master Menders Building Group
McCormack Property Services
Notion Partners
SwithCo
Keast Construction
Total Construction PL
United Project Solutions

Tender Evaluation

The tender evaluation was undertaken by a panel comprising Council officers across Building Projects and Recreation Services.

The tender submissions were evaluated based on the following predefined criteria:

- Cost;
- Compliance with terms and conditions;
- Cohesive and suitable team;
- Relevant expertise and past performance, technical / professional and systems capability;
- Resource commitment, current workload and ability to meet timeframes and program;
- Adequate insurances;
- Sustainability;

- Social;
- Environmental;
- Economic.

All submissions were deemed compliant to the request for tender and scope of works.

The tender evaluation has been concluded with a recommendation agreed to by the panel for the preferred contractor, Notion Partners. Detailed evaluation criteria, scoring and weighting is reflected in the attached Tender Evaluation Matrix

Confidential Attachment 1.

Notion Partners' submission was competitively priced with a good approach to all project criteria. It displayed relevant experience in similar projects. Notion Partners has previously demonstrated ability in delivering projects for Council with previous works undertaken to a high standard and in a timely manner. Notion Partners has current capacity to undertake the project to the required program.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

External stakeholder consultation with the sporting clubs has been undertaken by the project manager during the design development phases. Internally, consultation was held with Council's Recreation Services Unit.

The result of this consultation has contributed to the concept design which has captured user group requirements.

5. Officer Declaration of Conflict of Interest

Council officers involved in the preparation of this report have no conflict of interest in this matter.

6. Financial and Resources Implications

The allocated budget (external funding) is \$400,000 for financial year 2019/2020 and \$600,000 in 2020/2021. Total project budget is \$1,000,000.

The summary of the project budget and cost are as follows:

Building Works Contract	\$752,890	
Contingency (10%)	\$75,289	
Total Recommended Tender Cost (895T)		\$828,179
Professional Fees	\$89,000	
Other Minor Works	\$80,000	
Total Project Cost		\$997,179

7. Implementation

It is proposed that the Director City Infrastructure is authorised to do all things necessary to execute the contracts and any other required documentation.

The contract will be executed as soon as possible following Council's decision and the construction is programmed to commence in May 2020, concluding October 2020.

Attachment/s

- 1 Gillon Oval Tender Assessment Matrix

D20/157019

Pursuant to sections 77(2)(c) of the Local Government Act 1989 and 39(1)(g)(ii) of the Local Government Act 2020 this attachment has been designated as confidential by the Chief Executive Officer because it relates to private commercial information.

NOM22/20 TREES AND INDIGENOUS PLANTINGS IN THE CITY (D20/174714)

Cr Natalie Abboud

1. Background

Cr Abboud's background:

Council, over the last few years has been able to purchase several key parcels of land across the city that form part of a valuable green corridor along the Merri creek in the north of the city. We have also had some success with the goals of the open space strategy and the urban forest strategy as we maintain and improve plantings in our green open space. However, there is opportunity to see further improvements in our success rate and start to 'renovate' areas with weeds such as prickly pears and other inferior plants left behind from days of old. We also have a very important and valuable relationship with many different community groups who have boots on the ground and partner in this type of work with us.

2. Policy Context

Officer comments:

Moreland Open Space Strategy 2012-2022

The Moreland Open Space Strategy has many key goals relating to Council's open space network. Goal 3 of the strategy has 16 actions related to management of conservation areas and undertaking significant revegetation works along creek corridors.

As part of Goal 3 various strategies have been developed and are being implemented which work towards maintaining and improving the plantings in the green open space.

3. Financial Implications

Officer comments:

There will be no direct financial implications in preparing the proposed report.

4. Resources Implications

Officer comments:

Council officers can prepare the proposed report within current resources.

Motion

That Council:

1. Receives a report at the July 2020 Council meeting outlining:
 - a) The maintenance and planting guidelines which are in place for bushland and creek/waterways plantings undertaken by both Council and Community Groups/Organisations.
 - b) If there are any changes to the maintenance and planting guidelines which could be adopted which could achieve higher success rates.
 - c) The status of the actions detailed in the strategic works programs for waterways revegetation as identified in Goal 3 of the Moreland Open Space Strategy.
 - d) Options for engaging with the local creek management bodies to determine how the remaining actions from the strategic works plans can be completed.
 - e) Opportunities for potential partnerships, to expand or create new indigenous revegetation areas along the waterways and in open space areas in an effort to recognise the true value, financial and otherwise of council owned land.

NOM23/20 MORELAND'S TRANSPORT RESPONSE TO COVID-19 AND SOCIAL DISTANCING REQUIREMENTS (D20/174725)

Cr Jess Dorney

1. Background

Cr Dorney's background:

The COVID-19 pandemic and its associated shut downs and social distancing requirements is highlighting some unique challenges in the space of pedestrian and cyclists and how they maintain social distancing requirements particularly as there is anecdotal evidence at least of increased foot traffic, as well as more people taking up cycling, which is evidenced in the large uptick in people purchasing bikes. Both Internationally and within Australia there are many examples of new measures being taken by governments to ensure that people walking and cycling for exercise and essential travel remain safe and are able to employ social distancing requirements during this time. This Notice of Motion seeks to understand what opportunities and levers Moreland Council has available both directly and through advocacy to do the same for our residents and those working in the city.

2. Policy Context

Officer comments:

Social distancing is currently required to be observed to reduce the infection risk from COVID-19, which includes maintaining a distance of at least 1.5 metres between people. Retail activities that have been permitted to continue must ensure that there is at least 4 square metres of undivided space per person in an indoor space.

In many locations on Moreland's footpaths, social distancing may be difficult to maintain due to footpath width, obstructions and potential increase in pedestrian activity. Where customers are queueing outside businesses in order to maintain 4 square metres per person in indoor space, this may impede access for other pedestrians, making it difficult to observe social distancing of 1.5 metres between person or reduce customer access to the business, where there is insufficient room to queue. This may also reduce pedestrian access to local businesses overall if they are concerned about the ability to maintain safe distances.

Since restrictions have been put in place in Victoria to address the COVID-19 pandemic, travel has reduced overall including traffic volumes and public transport patronage.

This motion is generally consistent with the Moreland Integrated Transport Strategy (MITS) 2019 in terms of providing greater priority and space for pedestrians and cyclists. The following specific elements of the motion are also supported by MITS 2019:

- Reducing speed limits on local roads to 40km/h;
- Conducting a 12-month trial of 30km/h speed limits in selected areas of Moreland;
- Reallocating road space according to the road user hierarchy, particularly for pedestrians and cyclists;
- Increasing pedestrian and cyclist priority at signals and crossings;
- Increasing the frequency of public transport services.

It is not clear at this time what role temporarily suspending public transport fares would play in encouraging a return to public transport use once it is safe to do so and there is greater demand for travel. If the State Government was to temporarily waive fares this could potentially incentivise some people to use public transport again, but may not be the most important consideration relative to hygiene and safety concerns. Waiving fares would also represent foregone revenue at a time when significant state resources have been required for pandemic response and recovery and the financial stability of public transport is struggling.

3. Financial Implications

Officer comments:

Items such as planter boxes, paint or traffic cones to be used to demarcate areas where car parking spaces have been temporarily repurposed for pedestrian access and social distancing may already be owned by Council. Costs for these works up to \$5,000 could be incurred to undertake these works and could be met within existing budgets in the City Change branch. For works above \$5000, greater information could be provided in the June Council report on costings and feasibility for ongoing support.

4. Resources Implications

Officer comments:

This motion can be actioned within existing resources.

Motion

That Council:

1. Authorises the Chief Executive Officer to temporarily remove car parking to be repurposed as additional space for pedestrians to facilitate social distancing, under the following circumstances:
 - a) The re-purposing of parking spaces would provide greater opportunity for pedestrians to pass each other while maintaining social distancing, including where customers are queuing outside a business while observing maximum occupancy requirements or waiting for take-aways;
 - b) No more than three parking spaces are repurposed at each location;
 - c) All reasonable efforts are made to contact the occupiers of properties abutting the spaces to be repurposed to discuss the proposed change;
 - d) Temporary low-cost infrastructure (e.g. parklet platforms, pedestrian ramps, bollards, planter boxes, traffic cones) is used to demarcate the area for pedestrian use;
 - e) Any parking spaces repurposed in this manner are reviewed within three months of the end of the COVID-19 State of Emergency in Victoria.
2. Writes to the Minister for Roads The Hon. Jaala Pulford advocating for the following measures to support people safely walking and cycling during the COVID-19 State of Emergency:
 - a) Temporary suspension of clearway restrictions which could allow for footpath extensions, cycle lanes, or more opportunities for people to access street parking near shops;
 - b) Speed limit reductions to 40km/h for all local streets in Moreland, as per the Moreland Integrated Transport Strategy (MITS) 2019;
 - c) Increased pedestrian and cyclist priority at signals and crossings, as per MITS 2019;

- d) A grants program to be made available to local governments to quickly deliver pedestrian and cyclist improvements to support safe movement and social distancing during the COVID-19 pandemic.
3. Writes to the Minister for Public Transport The Hon. Melissa Horne advocating for the following outcomes to encourage a safe return to public transport use following the COVID-19 State of Emergency:
- a) Suspension of myki fares on the public transport network effective immediately until at least three months after the end of the state of emergency to provide financial relief to passengers, encourage the return to public transport use once it is safe to do so, and reduce health risks by reducing contact between passengers, myki machines and public transport staff including Authorised Officers;
 - b) Investment to increase the frequency of off-peak services to support social distancing through reduced crowding.
4. Receives a report at the June Council meeting detailing further opportunities to support safe movement for pedestrians and cyclists during the COVID-19 state of emergency including:
- a) Opportunities to repurpose car parking to support safe pedestrian or cyclist movements;
 - b) Locations for trials of 30km/h speed limits on local roads, as per MITS 2019;
 - c) Pedestrian and cycling improvements that could be delivered in the short term.

NOM24/20 GROWING FOOD IN SOME LANEWAYS (D20/174735)

Cr Jess Dorney

1. Background

Cr Dorney's background

The Moreland community has a long history and relationship with growing food, and the food systems strategy work has allowed us to think differently about how we use our private and public spaces to continue foster and support people to grow food across our city. We have many laneways in the city, all with varying degrees of function and usage. There are some councils, such as Yarra where they have a more nuanced policy approach to being able to use laneways to grow food

<https://www.yarracity.vic.gov.au/services/living-sustainably/grow-your-own-food/how-do-i-get-a-planter-box-or-a-laneway-garden#tab-laneway-garden>

2. Policy Context

Officer comments:

In preparing the report, there would be some regulatory issues that would need to be investigated:

- A laneway or Right of Way (ROW) that is in use is on Council's road register is identified as a public road and subject to State Road Safety Regulations. Road Rule 208 requires that a three-metre wide space is provided for access of any registered vehicle. This would need to be further investigated and Yarra City Council would have useful information as to their approach to this.
- The Moreland Rights of Way Strategy 2011-2021 currently requires that for laneways to be considered for community gardens, they should no longer be required for 'public access, services or Council purposes'. That means if vehicles use the laneway, planter boxes are not currently permitted under Moreland's strategy.

3. Financial Implications

Officer comments:

The financial implications of adopting a laneway garden program will be determined as part of a feasibility assessment

4. Resources Implications

Officer comments:

The feasibility assessment will require Council officer time.

If a Laneway Garden program similar to Yarra City Council was to be adopted, including a permit system, Council officer time will be required to implement and manage.

Motion

That Council receives a report at the July 2020 Council meeting that examines the feasibility for growing food in laneways, drawing from programs such as the City of Yarra Laneway Gardens program.