

Need crockery and cutlery at your next event at Merlynston Progress Hall?

Merri-bek City Council is currently trialling reusable crockery and cutlery at Merlynston Progress Hall.

Just use it, wash it, and put it back on the shelf at the end of your event. It's free, and ready for you to use now. *

We have:

- Dinner plates
- Side plates
- Bowls
- Drinking cups
- Coffee cups
- Cutlery
- Serving trays
- Tongs



Terms of Use

Reusable Crockery and Cutlery:

Merlynston Progress Hall

Please read this document carefully before using the crockery and cutlery provided.

To reduce single use plastic, Merri-bek City Council has supplied crockery and cutlery to the Merlynston Progress Hall for the use of hirers and their guests.

The items are available to use for free and are part of a trial.

The crockery and cutlery are for use inside the venue only and must not be removed from the Merlynston Progress Hall at any time.

Tongs, serving platters have been supplied as well as enough dinner plates, side plates, bowls, mugs, cups, cutlery to serve 100 people. However, we cannot guarantee the amount of crockery and cutlery that will be available for you to use, and we cannot replace or provide more items than what is currently presented.

By using the crockery and cutlery, you agree to the following:

- To wash and dry the items, either by hand or in the dishwashing machine before use.
- To wash and dry the items, either by hand or in the dishwashing machine after use.
- To place the items back in the plastic storage tubs.
- To count the items you use before and after to help make sure they are all returned.
- If you lose or break any of the crockery or cutlery provided during your hire of the venue, you must contact communityvenues@merri-bek.vic.gov.au or call 9240 1111. (You may be required to pay a replacement fee).
- The person hiring the venue is responsible for losses or damages that occur to the crockery and cutlery during their hiring out of the venue.
- The plastic storage tubs are not to be used for any other purposes other than crockery and cutlery storage.
- Hirers and their guests use the crockery and cutlery at their own risk. Merri-bek City Council and Merlynston Progress Hall does not accept responsibility for any injuries that may occur using the food serving items and storage tubs that we provide.
- The plastic storage tubs can be very heavy if too many items are placed in them. Please take care when moving the tubs and do not lift them if they are too heavy. Please do not over-fill plastic tubs.
- The provided crockery, cutlery and storage tubs and dishwashing chemicals remain the property of the Merri-bek City Council and must not be removed from the site.

If you have any questions or concerns, please contact the Community Venues team at Merri-bek City Council: communityvenues@merri-bek.vic.gov.au or 9240 1111.

Reusable Crockery and Cutlery Checklist



Merri-bek
City Council

Before use:

- Make sure you read and understand the reusable crockery and cutlery 'Terms of Use' displayed in the kitchen and listed on merri-bek.vic.gov.au.
- Count the items you wish to use.
- We recommend you wash the crockery and cutlery before use.

After use:

- Please wash and dry the items you have used.
- Count items to ensure they are all returned and place them back in the plastic tubs.
- Please report issues, any loss, damage or breakages to communityvenues@merri-bek.vic.gov.au or call 9240 1111.



Reusable Crockery - Merlynston Progress Hall



Melamine Side plate



Melamine bowl



Dinner plate



Melamine Tea/ Coffee cup



Cup

Reusable Crockery - Merlynston Progress Hall



Tea towels



Hand dishwashing liquid



Melamine serving platter



Tongs

Reusable Crockery - Merlynston Progress Hall







Cutlery setting comprises of:


- knife,
- fork,
- dessert spoon
- teaspoon





Dishwashing Machine

How to use:

1. Make sure dishwasher is turned on at the wall.
2. Press the on / off button 
3. Wait for these two indicators to light up:  
4. Rinse dishes and load them into the basket.
5. Load the basket of dishes into the dishwasher.
6. Press the  button to select your wash program:

- 1 Rapid (1 minute)**
- 2 Medium (2 minutes)**
- 3 Intensive (3 minutes)**
-  **Heavy duty (8 minutes)**

7. Press the start button to start the cycle: 
8. Do not open the door until the cycle finishes or the cycle will restart from the beginning.
9. The cycle has finished when the start button  turns yellow.
10. You can then open the machine door and unload the basket.
11. The machine will automatically turn itself onto standby after a period of non-use. You do not need to turn the machine off anywhere when you are finished.

Machine maintenance:

Detergents must only be replaced and moved by cleaning staff.

The coloured tube must be connected to the rinse aid and the clear tube must be connected to the clear dishwashing detergent. Failure to do so will cause machine malfunction. Please contact Alpine Chemicals if further advice is required regarding the connection of the chemicals to this machine. Machine model: Sharpline SSS-600 Under-counter dishwasher -Digit.

A supplier of this dishwashing liquid is Alpine Chemicals, Campbellfield. Ph: (03) 9460-1321,
Web: www.alpinechemicals.com.au